

REPORT



# PHYSIOTHERAPY FILES HELD BY ARCHIVES NEW ZEALAND

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**PHYSIOTHERAPY** NEW ZEALAND | MOVEMENT FOR LIFE  
*Kōwhiri Aotearoa*

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100 YEARS OF PHYSIOTHERAPY  
IN NEW ZEALAND | 1913-2013

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## Other Relevant Sources

Here is a list of a number of other useful sources for research into physiotherapy. There are a number of digitisation projects underway at the moment, so I would recommend keeping an eye on such developments as word-searchable sources are easy and quick to use.

New Zealand Acts as Enacted 1841-2007:  
[http://www.nzlii.org/nz/legis/hist\\_act/](http://www.nzlii.org/nz/legis/hist_act/)  
 Unfortunately this site only includes acts, not regulations nor bills.

Reserve Bank, New Zealand Inflation Calculator:  
<http://www.rbnz.govt.nz/statistics/0135595.html>

Papers Past: <http://paperspast.natlib.govt.nz/cgi-bin/paperspast>  
 This website has a wide range of New Zealand newspapers until 1945, and is constantly being updated. Therapeutic massage results in 645 hits, while physiotherapy had 55 hits (although this is probably because the term physiotherapy became prevalent post-World War II when the newspaper coverage stops).

At this stage the Appendices to the Journals of the House of Representatives are only available 1872-1879. As the project progresses this may become a useful source:  
<http://www.natlib.govt.nz/about-us/current-initiatives/appendices-journals-house-representatives>

Law reports are not yet available online, but this may be another useful source, especially cases relating to ACC.

On the Physiotherapy New Zealand website, the New Zealand Journal of Physiotherapy is available from 2003. If possible, you may wish to make older issues of the journal available online. The New Zealand Medical Journal and the Nurses Journal may also have relevant information. As well, the New Zealand Society of Physiotherapists newsletters may be another useful source.

## Suggested Areas of Research

As I have been cataloguing the files, have noticed a number of prominent themes which I believe warrant further research.

From the 1950s to the 1970s there was a shortage of physiotherapists in New Zealand, particularly those qualified to work in a supervisory or specialist role. I suspect this is because the profession was female dominated, and during this period New Zealand had a very high marriage rate, and a very low rate of married women's participation in paid work. A number of the sources make reference to, or infer that female physiotherapists were the norm. Due to the frequent inclusion of lists of names of students and physiotherapists in the files, it would be possible for someone to construct a database to examine the gender balance in the profession, and also whether women were remaining in work for only a relatively short period before marrying.

Further to this, many studies have shown that female dominated professions tend to be underpaid and perceived to be of a lower status than male dominated professions with similar qualifications. This may be a useful starting point to a study of the conditions of work for physiotherapists and they way in which other medical professionals saw and see physiotherapists.

I have suggested to Dave Nicholls that a glossary of terms be included on the website. There may also be a need to examine the development and use of different terms to describe what we now call physiotherapy. This term seems to have come into popular use post-World War II, and prior to this massage therapy seems to predominate. Such a study would lead into the issues physiotherapists faced trying to separate their profession from amateur masseurs and especially 'red-light' masseuses. More generally there seems to have been a concern about exactly where physiotherapists stood in relation to other health or quasi-health professionals and certainly physiotherapists were keen to distance themselves from chiropractors, massage therapists and naturopaths.

Another major area is the provision of physiotherapy training and education. The setting up of a second physiotherapy school caused much discussion and there was also much discussion and research about the best place to teach physiotherapy – hospitals, polytechnics or technical institutes or universities. Some of the discussions would related to the professionalization of the occupation.

I would also note briefly that of all the lists of grades included in the files, the students generally had poor results with 'C' being easily the most common grade and only a few 'B's and almost no 'A's.

As well, when it came to recruitment, establishing reciprocal registration and other connections, the major focus was always the UK, and Australia and Canada are rarely mentioned.

In the early part of the study period most physiotherapists seem to have worked in hospitals or for the government in some form, whereas now my perception is that the majority work in private practice. This change and the relationship of physiotherapists with ACC would be another area to explore, as would the impact of the introduction of ACC on the physiotherapy profession.

## Physiotherapy Files at Archives New Zealand

### ***Accident Compensation Corporation, Head Office – Records***

Medical Files – Physiotherapists Policy, 1979 - 1982: AACT, W3912, Box 67, 7/1/5, part 2

- Large file bound in left corner by a clip – could be difficult to photograph the entire file to a high quality
- Contains extracts from the minutes of the Physiotherapy Board meeting regarding such issues as the purging of the register (deletion of names of people who have not replied to an official letter regarding registration)
- Numerous letters to ACC regarding: Cybex machine and literature relating to machine, time length of physiotherapist consultations, physiotherapist fees, permission for bonded physiotherapists to join Volunteer Services Abroad (VSA) as there is a surplus of physiotherapists, issues for New Zealand Society of Physiotherapists (NZSP) to discuss with ACC, use of Dionin, Supply of M3 forms only to Medical Practitioners, Physiotherapist claims and issues surrounding annotation, complaint from a patient regarding treatment (asking ACC not to pay the practitioner), interpretation of law regarding ACC and “suitable practitioners”
- Rules of the NZSP Inc. 1981
- NZSP to Director of ACC regarding Australian physiotherapist, Mr D. Kemp being brought to New Zealand to assist with the implantation of the Back Care Programme
- Reports on meetings between ACC and NZSP
- New rules of NZSP
- NZSP refusal to give ACC its membership list (September 1980)
- Complaint against a physiotherapist – Minister of Labour (Jim Bolger) also involved
- Complaints by physiotherapists about ACC
- Letter from the Ombudsman to ACC regarding a complaint from a physiotherapist
- Letter from IRD to ACC denying the ACC permission to access information regarding physiotherapists fees and tax information
- Scale of fees covered by ACC
- Complaint about ACC coverage of practitioners fees
- Transcript of a call to Radio Pacific Live Talkback Show regarding physiotherapists charging extra for ACC visits
- 16 page report from T M Avery, physiotherapist to Ombudsman – complaint against ACC and a significant amount of correspondence relating to this complaint
- Issues regarding reimbursing physiotherapists for treatment
- Programme of 25<sup>th</sup> Biennial National Conference of Physiotherapists in Christchurch

- Letters from New Zealand Manipulative Therapists Association and also a list of graduates
- Physiotherapy Fees Surveillance – tables of amounts being paid to physiotherapists
- Rule Book of NZSP
- Proposal for changes to physiotherapy referral forms

Overall file is indicative of a degree of hostility between NZSP and ACC

Medical Files – Physiotherapists Fees, 1979-1981: AACT, W3912, Box 67, 7/1/5/1, part 4

- Large file
- Minutes of meeting between ACC and NZSP and a representative from the Department of Health
- Clarification of physiotherapists right to charge a fee on top of the ACC payment
- Reimbursement of physiotherapists
- Complaints by patients regarding the “ridiculously low” amount that ACC reimburses physiotherapists
- Minutes of meeting between Treasury, Health Department, Department of Labour and ACC (April 1981)
- Letters from individuals regarding injuries not covered by ACC
- Paperwork regarding formal hearings regarding individual claims to ACC to cover costs of physiotherapist treatment
- Numerous letters regarding ACC caps on reimbursing practitioners
- Letter from a physiotherapist requesting advice about establishing a private practice and the ACC reply with limited advice
- Some material is a duplication of what is contained in file: AACT, W3912, Box 67, 7/1/5 part 2
- Letter from New Zealand Railways regarding “excess” fee charged by physiotherapists to patients
- Letter from Dunlop New Zealand regarding an employee who expected Dunlop to pay his excess fee from physiotherapist treatment

Medical Files – Physiotherapists: Physiotherapy Negotiating Committee, 1980-1981: AACT, W3912, Box 67, 7/1/5/2, part 1

- Large file
- Minutes of meetings of ACC Physiotherapy Negotiating Committee involving ACC and NZSP. Issues raised included: level of physiotherapy fees, explanation of annotation line, presentation of M3 and M3A forms
- Correspondence between ACC and NZSP relating the Negotiating Committee
- ACC Newsletter
- Medical Information Bulletin
- Statistics on physiotherapy charges and length of consultations
- NZSP Newsletter

- Results of a survey conducted in March 1981 on fees being charged by a random sample of 23 physiotherapists in private practice
- Report on monitoring the Annotation Line

Medical Files – Physiotherapists: Policy 1982 – 1984: AACT, W3912, Box 67, 7/1/5 part 3

- Large File
- Communication between the Minister of Labour (Jim Bolger) and the NZSP
- Correspondence regarding the extreme pressure the Hospital Physiotherapy Departments are under
- Letter regarding meeting between Acting Minister George Gair and NZSP
- Costs of the provision of materials by physiotherapists and corsets supplied by physiotherapists
- Information about the Diploma in Musculo-Skeletal Medicine
- Setting up and role of a physiotherapy advisory committee
- Accident and Emergency Departments and physiotherapy referrals
- Correspondence regarding High Court action taken by NZSP against ACC
- Proposal for a clinical trial of Decadion/Xylocaine
- Letter from a doctor alleging “gross overtreatment” by physiotherapists
- Departmental Draft – The Social Security (Physiotherapists Benefits) Regulations 1983
- Correspondence regarding a proposal reducing the number of visits to a physiotherapist covered by ACC to be reduced from 10 visits to 6
- Some material is a duplication of what is contained in file: AACT, W3912, Box 67, 7/1/5 part 2
- Conference programme – Challenge of the Lumbar Spine
- Correspondence regarding Occupational Physiotherapy; also a long document connected to this

Medical – Medical Physiotherapists Policy, 1973-1979: AACT, W2978, 620, Box, 294, 7/1/5/1, R3413044

- Large file
- Internal letter from The Chairman (ACC) to Mr Walker (Medical Officer, ACC) regarding potential investigation into J Bonica (Physiotherapist, Napier) – 31 August 1979
- Letter from J Bonica (Physiotherapist, Napier) to K Sandford (Chairman, ACC) regarding allegations made by the ACC of abusing the use of claims – 31 August 1979
- Correspondence between T M Avery (for Medical Director, ACC) and K J Glover (Physiotherapist, Upper Hutt) regarding establishment of the Natural Health Centre in Upper Hutt – July/August 1979
- Correspondence between T M Avery (for Medical Director, ACC) and H Lowther regarding fees for the treatment of her daughter – August 1979



- Correspondence between R C Doherty (Medical Director, ACC) and W A Brabazon (Medical Officer, Presbyterian Social Service Association) regarding referrals for physiotherapy treatments – August 1979
- Letter from W A Brabazon (Medical Officer, Presbyterian Social Service Association) to H M Karn (Regional Medical Officer, ACC) regarding extended treatments beyond the scope of the M3 Form – 26 July 1979
- Letter from P C Morpeth (National Secretary, NZ Society of Physiotherapists) to L J Castle (Ombudsmen, Office of the Ombudsmen) regarding concerning issues raised with the ACC that remain unresolved – 1 August 1979
- Meeting between NZ Society of Physiotherapy representatives and ACC Executives – Minutes – 25 July 1979 (2 pages)
- Internal letter from The Chairman (ACC) to Mr Walker (Medical Officer, ACC) regarding remedial work to M3 Forms, declinature, Ten Treatments, Special Skill and the Advisory Committee following the meeting with NZ Society of Physiotherapists – 1 August 1979
- Letter from R C Doherty (Medical Director, ACC) to G Wood (National President, NZ Society of Physiotherapists) concerning restrictions placed on private physiotherapists by ACC – 20 July 1979
- Discussion notes prepared by the NZ Society of Physiotherapists on their meeting with the Representatives of the ACC – 25 July 1979 (3 pages)
- Letter from P Morpeth (National Secretary, NZ Society of Physiotherapist) to I C Chote (Secretary, ACC) regarding any comments made during their discussion and submission of complaints to the Ombudsmen – 1 August 1979
- Letter from D J Gordon (Chief Physiotherapist, Wellington Hospital Board) to C Doherty (Medical Director, ACC) disputing the overuse of physiotherapy treatments – 16 July 1979
- Correspondence between R C Doherty (Medical Director, ACC) and G B Drew regarding treatment received by his wife and the ACC declining to further fund this treatment – July 1978
- Document prepared by R C Doherty (Medical Director, ACC) regarding changes to claims made by physiotherapists – 10 July 1978 (1 page)
- Correspondence between T M Avery (for Medical Director, ACC) and R A McKenzie regarding misinterpretations for the eligibility to claim treatment fees – July 1979
- Internal letter from R C Doherty (Medical Director, ACC) to Chairman (ACC) regarding evaluation since changes to physiotherapy claimant processes – 25 July 1979
- Letter from W J Ryan (Assistant Director of Finance) to Medical Director (ACC) regarding non-bulk billing of physiotherapy fees – N.D.
- Letter from Chairman (ACC) to Mr Watt (ACC) regarding continuing difficulty with the society of physiotherapists and importance of clarifying ACC's position – 24 May 1979
- Correspondence between Executive Officer (ACC) and T M Avery (for Medical Director, ACC) regarding who pays for physiotherapy treatment to armed services personnel – May 1979

- Letter from F Fleming (Public Affairs Manager) and The Editor (Dominion Post) regarding inaccuracies in the way the Dominion reported how services are paid to accident victims (w/ attached newspaper article) – 18 May 1979
- Letter from R C Doherty (Medical Director, ACC) to J Maule (NZ Society of Physiotherapists) regarding problems of mutual interest concerning physiotherapy services – 13 May 1977
- Letter from A Metenger (ACC) to Minister of Health (Parliament Buildings) regarding concerns over the M3 Forms imposed by the ACC – 11 May 1979
- Correspondence between W P Gourdie (Secretary, Ashburton Hospital Board) and R C Doherty (Medical Director, ACC) concerning misunderstandings of the content included in the ACC Medical Newsletter No. 9 (w/ attached copy of newsletter) – May 1979
- Correspondence between I C Chote (Secretary) and P C Morpeth (National Secretary, NZ Society of Physiotherapists) regarding further discussions between the Society and the Commission surrounding changes to physiotherapy treatment claims – April 1979
- Letter from P C Morpeth (National Secretary, NZ Society of Physiotherapists) to Rt Hon H Watt (Commissioner, ACC) regarding relationship between NZ Society of Physiotherapists and the ACC (w/ attached document “Summation of Relationship and Dealings Between the ACC and the NZ Society of Physiotherapists”–3 pages) – 9 April 1979
- Correspondence between M A Brensell (Director of Physiotherapy Services, Dunedin Hospital) and R C Doherty (Medical Director, ACC) regarding ACC providing better services for private rather than publicly operating physiotherapists – February 1979
- Correspondence between W J O’Halloran (Physiotherapist) and M Leydon (General Manager) concerning coaches being able to directly referring patients for physiotherapy treatment – March 1979
- Internal letter from R C Doherty (Medical Director, ACC) to Director of Compensation (ACC) regarding changes to physiotherapy fees (w/ attached document “Physiotherapy Fees” – 1 page) – March 1979
- Circular memorandum prepared by K E San (for Director, Department of Health) outlining changes by the ACC to physiotherapy benefits – 15 March 1979
- Correspondence between R C Doherty (Medical Director, ACC) and M K Lamont (Secretary, NZ Private Physiotherapists Association) regarding the new system for physiotherapy claims – March 1979
- Correspondence between R C Doherty (ACC) and A G Scott (Director, Department of Health) regarding proposed changes by ACC to physiotherapy claims – March 1979
- Letter from R C Doherty (Medical Director, ACC) to Director-General of Health (Department of Health) regarding concerns over the para-medical services in respect of personal injury by accident – 12 March 1979
- Correspondence between G Wood (National President, NZ Society of Physiotherapists) and K Sandford (Chairman, ACC) regarding payment

for physiotherapy services for patients receiving benefits from the commission – March 1979

- Letter from M K Lamont (Secretary, NZ Private Physiotherapists Association) to C Doherty (Medical Director, ACC) regarding gratitude over consideration of the NZ Private Physiotherapist's Association position – 26 February 1979
- Document prepared by G Wood (National President, NZ Private Physiotherapists Association) and D McKenzie (President, NZ Private Physiotherapists Association) on "Brief for Discussions with the ACC and the NZ Medical Association" – N.D. (2 pages)
- Internal letter from The Chairman (ACC) to the Medical Director (ACC) requesting proposed changes to physiotherapy fees – 14 December 1978
- Letter from The Chairman (ACC) to Medical Director (ACC) concerning patients being given inconsistent information by doctors and physiotherapists on ACC's policy on non-accident related injuries – 30 November 1978
- Document prepared by P R Hayes (Investigating Officer, ACC) concerning "Physiotherapy Fees – Investigation – T P Bonica – 5 September 1978 (3 pages)
- Green bound copy of "Investigating Officer's Report No .22 – J P Bonica, Physiotherapist, Napier" – N.D.
- Internal letter prepared by R C Doherty (Medical Director, ACC) to The Commission regarding appointment of Advisory Physiotherapist to the ACC – 9 October 1978
- Correspondence between R C Doherty (Medical Director, ACC) and J Maule (NZ Society of Physiotherapists) regarding fees charged by physiotherapists direct to ACC on bulk bills – 13 May 1977
- Internal correspondence between H Watt (ACC) and R C Doherty (Medical Director, ACC) regarding employment of an advisory physiotherapist in the ACC – April-June 1978
- Internal letter from G A West (Medical Director, ACC) to R C Doherty (Medical Director, ACC) regarding surveillance of physiotherapy fees – 5 September 1978
- Letter from R C Doherty (Medical Director, ACC) to J P Bonica (Physiotherapist, Napier) concerning ACC paying outstanding claims at a reduced rate than claimed for – 5 September 1978
- Letter from R A Mail (Secretary, Physiotherapy Board) to The Secretary (ACC) regarding the disciplinary powers of the physiotherapy board contained in section 24 of the Physiotherapy Act 1949 – 29 August 1978
- Letter from The Chairman (ACC) to Medical Director and Assistant Director of Finance (ACC) concerning statements made by O R Nicholson about individual physiotherapists being paid disproportionately large sums by ACC annually – 9 August 1977
- Correspondence between R C Doherty (Medical Director, ACC) and J P Bonica (Physiotherapist, Napier) regarding delays in the outcome of ACC's investigation – 31 July 1978

- Correspondence between J Moran (Surgeon Superintendent, Public Hospital, Oamaru) and R C Doherty (Medical Director, ACC) concerning general practitioner's sending their patients to private physiotherapists unnecessarily – June 1978
- Copy of "The Social Security (Physiotherapy Benefits) Regulations 1951 (Reprint) – 7 pages
- Correspondence between J M Greeks and G A West (Medical Officer, ACC) concerning her intention to start a practice in Ngunguru – May/June 1978
- Letter from K L Sandford (Chairman, ACC) to R C Smith regarding the interrelationship between physiotherapy and therapeutic massage – 21 April 1978
- Letter from G A West (Medical Officer, ACC) to Mr Swan (Director of Clinical Services, Department of Health) regarding possible amendments to the Social Security Regulations 1951 – 10 April 1978
- Letter from N C Peach (Executive Officer, Medical Administration, ACC) to Director of Finance (ACC) regarding proposed changes to Form C19 to allow for additional information for fee checking purposes – 10 April 1978
- Letter from National Secretary (NZ Society of Physiotherapists) to D J Cochrane (Executive Assistant, ACC) regarding the commission's channels of communication with the NZ Society of Physiotherapists – 15 March 1978
- Letter from A Craig (for Director, Division of Clinical Services, Department of Health) to G West (Medical Officer, ACC) regarding submissions made by the NZ Physiotherapists National Private Practitioners Association concerning possible amendments to the Social Security (Physiotherapy Benefits) Regulations 1951 – 3 March 1978
- Document prepared by the NZ Physiotherapists National Private Practitioners Association regarding "Social Security (Physiotherapy Benefits) Regulations 1951 – N.D. (3 pages)
- Correspondence between K L Sandford (Chairman, ACC) and P G Wood (National President, NZ Society of Physiotherapists) concerning P G Wood's election as president of the NZ Society of Physiotherapists – February 1978
- Correspondence between R C Doherty (Medical Director, ACC) and R C Smith (Ngaio) regarding recognition of the preventative and curative value of masseuses – October 1977
- Meeting between Representatives of the Physiotherapy Profession and ACC – Minutes – 13 December 1977 (3 pages)
- Correspondence between R C Doherty (Chairman, ACC) and R C Smith concerning recognition of trained masseurs as therapeutic practitioners – December 1977
- Letter from D A Rennie (Director of Research and Planning, ACC) to the Medical Director (ACC) regarding R C Davis's submission about recognition of skilled and qualified trained masseurs eligibility for registration – 7 December 1977

- Testimonials to R C Doherty (Chairman, ACC) on the value of professional massage by G K Glynn (Office Solicitor, Ministry of Works and Development).
- Several submissions by R C Smith (Masseur, Ngaio) to Rt Hon F Gill (Minister of Health, Parliament Buildings), Rt Hon A McCready (Minister of Police, Parliament Buildings), and R J La Varis (Parliament Buildings) on the benefits of therapeutic massage – July 1977
- Correspondence between Rt Hon F Gill (Minister of Health, Parliament Buildings) and R C Smith (Masseur, Ngaio) arguing reasons for supporting the amendment of legislation to permit qualified masseurs to undertake a qualified physiotherapist's work – August-October 1977
- Correspondence between R C Doherty (Medical Director, ACC) and National Secretary (NZ Society of Physiotherapists) regarding perspective on a publicity campaign to be launched by ACC – November 1977
- Letter from G West (Medical Officer, ACC) to M K Lamont (Secretary, Physiotherapy Private Practitioners Association) regarding a request for the number of qualified physiotherapists working in each practice – 15 November 1977
- Document prepared by the Medical Director of ACC for the ACC concerning issues with physiotherapist's exploiting ACC's systems – 14 November 1977
- Letter from R C Doherty (Medical Director, ACC) to A G Hughson (National Secretary, NZ Society of Physiotherapists) concerning discussions with a permanent committee appointed by the society that deals with ACC matters – 13 September 1977
- Correspondence between G A West (Medical Officer, ACC) and M K Lamont regarding data on how many physiotherapists had claimed over the past three years – August 1977
- Correspondence between R C Doherty (Medical Director, ACC) and J Maule (NZ Society of Physiotherapists) regarding alterations to the bulk billing system – July 1977
- Correspondence between G A West (Medical Officer, ACC) and G H Oldham (Physiotherapist, Christchurch) regarding queries on how many physiotherapy treatments ACC is willing to pay for – July 1977
- Letter from R C Doherty (Medical Director, ACC) to J Maule (NZ Society of Physiotherapists) regarding issues arising from the meeting between the society and the ACC on 11 May 1977 – 13 May 1977
- Correspondence between G A West (Medical Officer, ACC) and J Blackman (Physiotherapist, Auckland) regarding no limit on the number of claims an individual physiotherapist may make – April 1977
- Correspondence between M K Lamont (Secretary, NZ Physiotherapists National Private Practitioners Association) and G A West (Medical Officer, ACC) regarding a list of private physiotherapy practitioners (w/ attached list) – January 1977
- Letter from G A West (Medical Officer, ACC) to J R Wheeler (Physiotherapist, Hastings) regarding details of two patients who received a disproportionate amount of treatments – 14 January 1977

- Correspondence between W C Duncan (GP, Palmerston North) and R C Doherty (Medical Director, ACC) regarding a physiotherapist attempting to make retrospective claims and have W C Duncan authorise them – 14 October 1976
- Internal letter from G A West (Medical Officer, ACC) to J Boullon (Statistical Officer, ACC) concerning statistical information on physiotherapy claims in preparation for upcoming meeting between the ACC and the NZ Society of Physiotherapists – 12 May 1976
- Correspondence between Minister of Labour, R Ashcroft (patient), and Rt Hon. T F Gill (Minister of Health, Parliament Buildings) regarding the Upper Hutt Natural Health Centre “conning” the elderly and the ACC – March-May 1976
- Correspondence between R Young (Physiotherapist, Upper Hutt) and R C Doherty (Medical Director, ACC) regarding the need to obtain a medical reference before commencing with treatment – July 1976
- Document prepared by J M Boullon (Statistics Officer, ACC) on “Physiotherapy Data That is Available” – 27 May 1975 (1 page)
- Document on “NZ Physiotherapist’s National Private Practitioner’s Association” list – N.D. (5 pages)
- Letter from R P Noble (Solicitor) to Chief Solicitor regarding “Copyright in the Sign of the Commission” – 11 July 1974

Medical – Medical Physiotherapists Fees, 1979-1980: AACT, W2978, 620, Box 295, 7/1/5/1, R3413045

- Medium file
- Letter from B Wardle (Development Leader) to N C G Peach (Executive Officer, Medical Administration) concerning compilation of a computer list of physiotherapists – 3 December 1979
- Two blank “Request for Computer List of Medical Practitioners – N06” forms addressed to M Foster (Production Supervisor) – N.D.
- Internal letter from R C Doherty (Medical Director, ACC) concerning “Physiotherapy and the ACC”, specifically the maximum the ACC is prepared to pay private physiotherapists for their work on clients with personal and accidental injuries – 10 July 1979
- Letter from the Chairman to Mr Walker concerning ministerial correspondence with Mrs Allan (Physiotherapist), L G Geden (Physiotherapist) and Mr Searle (Physiotherapist) – December 1979
- Correspondence between J B Bolger (Minister of Labour) and M E Bassett (MP for Te Atatu) concerning initiatives to curb physiotherapist’s engaging in overtreatment of their clients, and subsequently making claims to ACC for the treatments – November-December 1979
- Letter from The Chairman to Mr Walker concerning “Physiotherapy – Bonica” and criticising the imposition of a maximum fee for physiotherapists if they want to be able to claim from ACC – 10 December 1979
- Correspondence between R C Doherty (Medical Director, ACC) to His Worship the Mayor (Kawerau) regarding the cancellation of Mr Searle’s

(Physiotherapist) travel allowance between Whakatane and Kawerau – November-December 1979

- Letter from The Chairman to Mr Walker addressing further concerns about the ACC's preapproval policy for physiotherapist's intending to charge above the ACC's imposed maximum fee– November 1979
- Correspondence between T M Avery (for Medical Director) and Y C Larsen (Legal Division) concerning defects in physiotherapy service certificates – October-November 1979
- Correspondence between D Watson (Physiotherapist) and T M Avery (for Medical Director, ACC) concerning the return of receipts after ACC's declining of reimbursement – November 1979
- Letter from T M Avery (Physiotherapist) to Mr Walker (Chairman, The Commission) concerning suspension of J P Bonica's payments by the Medical Director pending an enquiry – August-October 1979
- Confidential Interim Report prepared by T M Avery (Staff Physiotherapist) concerning the Investigation of J P Bonica – 29 October 1979 (3 pages)
- Letters from R C Doherty (Medical Director) to J P Bonica (Physiotherapist) regarding the sheer volume of claims made to the ACC by his physiotherapy practice – August 1979
- Correspondence between J M Bolger (Minister of Labour) and A P D Friedlander (MP for New Plymouth) concerning difficulties with claims submitted by L Geden – October 1979
- Correspondence between A P D Friedlander (MP for New Plymouth) and F J Brooking concerning problems in obtaining payments for physiotherapy fees incurred as a result of a sustained injury – October 1979
- Correspondence between R C Doherty (Medical Director) and J W Gendall (Barrister, Buddle, Anderson, Kent & Co.) concerning R A McKenzie's declined ACC claim – October 1979
- Correspondence between R C Doherty (Medical Director, ACC) and F A Conlon (Employee Relations Manager, Pulp and Paper Company LTD) concerning the withdrawal of mileage allowances for several physiotherapists across New Zealand – September 1979
- Correspondence between N C G Peach (Executive Officer, Medical Administration) to J G Dewhirst (Physiotherapist, Cambridge) concerning declined request for a patient's M3 form – September 1979
- Correspondence between G Mirkin (Messrs Fitch Mackay Walker and Crush) and T M Avery (Medical Director, ACC) concerning N S Mirkin's M3 claim form – September 1979
- Correspondence between J W Ridley (MP for Taupo) and K L Sandford (Chairman) providing justification for tighter regulations surrounding physiotherapy claims to ACC – August 1979
- Summary of telephone call between J W Ridley (MP for Taupo) and T M Avery concerning the ACC \$4 limit for unexplained physiotherapy claims – 14 August 1979
- Letter from T M Avery (for Medical Director) to The Director of Finance concerning reimbursement of physiotherapist charges to claimants – 16 August 1979

- Document prepared by E K Lodge (Executive Director Accounts) to Assistant Director of Finance (Operations) concerning outline of the “reimbursement of Physiotherapy Charges to Claimants” – 23 July 1979 (2 pages)
- Correspondence between L J Fahy (Commissioner) and L J Castle (Ombudsmen) regarding the extensive delay on the ACC claim submitted by W J Lewis – July-August 1979
- Correspondence between T M Avery (Staff Physiotherapist) and J A L Oliver (Senior Solicitor) concerning claims for D R Montgomery - August 1979
- Letter from T M Avery (for Medical Director, ACC) to Mrs Ritson (Wellington Physiotherapy Clinic) concerning data on the number of treatments received by pending claimants – 16 July 1979
- Letter from T M Avery (Staff Physiotherapist) to Mr Peach (Medical Director) regarding the processing of M3 forms – 30 May 1979
- Correspondence between T M Avery (for Medical Director, ACC) and R H Weeks (Orthopaedic Surgeon, Roger Harman Weeks) regarding reluctant reimbursement of D M Reed – August 1979
- Letter from T M Avery (for Medical Director, ACC) to J W Gendall (Buddle, Anderson and Kent & Co) regarding evidence for non-payment of patients accounts – 10 August 1979
- Correspondence between J Eady to T M Avery (ACC) concerning under-payment of Mrs Ferguson following treatment of B R Lochlore – 7 August 1979
- Numerous letters between ACC and physiotherapist’s clients, their lawyers, MPs, physiotherapists, medical specialists, and GPs expressing frustration/legal action due to the delays and complications that had emerged since the introduction of regulations (i.e., M3 Forms) for ACC claimants – 1979
- Correspondence between L J Castle (Ombudsmen) and Mr Sandford (Chairman, ACC) concerning complaints made by the NZ Society of Physiotherapists on the imposed restrictive conditions for ACC claims – June 1979
- Correspondence between G B Armstrong (National Secretary, NZ Society of Physiotherapists) and Rt Hon H Watt (Commissioner, ACC) regarding delayed publication of their Newsletter to Medical practitioners and physiotherapists following the implications of ACC’s proposals – March 1979
- Meeting of Private Physiotherapists Group with the Medical Director (ACC) – Report – 22 February 1979 (2 pages)
- Numerous correspondence between J Maule (Physiotherapist) and R C Doherty (Medical Director, ACC) concerning an investigation into J Bonica regarding overusage of ACC claims (w/ attached confidential commissioners report on J Bonica’s practice – 5 pages) – March-August 1978
- Numerous enquiries by ACC into physiotherapists making an unusually large amount of claims per patient – 1978



Medical – Medical Physiotherapists Fees, 1979: AACT, W2978, 620, Box 295, 7/1/5/1, R3413046

- Medium file
- Correspondence between D R Perry and G A West (Medical Officer, ACC) concerning prolonged treatment of specific clients – June 1978
- Letter from G A West (Medical Officer, ACC) to J Grainger concerning bursary obligations before health benefits can be claimed – 21 June 1978
- Internal letter from Chairman (ACC) to Medical Director (ACC) regarding what was being done with regard to surveillance and control of physiotherapist's fees – 19 June 1978
- Correspondence between G A West (Medical Officer, ACC) and M Metcalfe (for Medical Officer of Health, Department of Health) concerning payments made by Department of Health to J P Bonica – May 1978
- Letter from G A West (Medical Officer, ACC) to P Sturgis (Physiotherapist) regarding over-claiming on mileage – 22 May 1978
- Letter from R C Doherty (Medical Director, ACC) to Director of Finance (ACC) concerning revising the Medical Fees Contract – 17 May 1978
- Correspondence between A Scoular (Physiotherapist) and G A West (Medical Officer, ACC) regarding justification for mileage costs – May 1978
- Letter from G A West (Medical Officer) to D Gordon (Charge Physiotherapist, Wellington Public Hospital) regarding information on the number of treatments provided by private physiotherapists in the Wellington region – 8 May 1978
- Correspondence between G A West (Medical Officer, ACC) and M Y Jackson (Physiotherapist) regarding her increased fees and ACC's unwillingness to accept claims for high per unit prices of physiotherapy services – April/May 1978
- Letter from G A West (Medical Officer, ACC) and C Davey (Physiotherapist) regarding justification for overuse on mileage claims – 27 April 1978
- Letter from G A West (Medical Officer, ACC) to M K Lamont concerning investigation into JP Bonica – 26 April 1978
- Letter from R C Doherty (Medical Director, ACC) to J P Bonica (Physiotherapist, Napier) regarding impending investigation to the large amount of ACC claims made through his practice – 26 April 1978
- Internal letter from G A West (Medical Officer, ACC) to The Chairman (ACC) concerning urgency on the J P Bonica case in light of Bonica's intentions to leave New Zealand – 22 March 1978
- Correspondence between R C Doherty (Medical Director, ACC) and E Boyes regarding re-negotiations on the fee structure for claims – March 1978
- Correspondence between G A West (Medical Officer, ACC) and P Hesterman (Physiotherapist) concerning overuse of double-fee claims to ACC – February 1978

- Correspondence between M Houlding and G A West (Medical Officer, ACC) regarding scale of fees charged by recent graduate physiotherapists – January/February 1978
- Letter from G A West (Medical Officer, ACC) and R Young (Physiotherapist, Natural Health Centre LTD) regarding clarification of services provided for ACC claims – 27 January 1978
- Correspondence between G A West (Medical Officer, ACC) and W R Parker (Physiotherapist) regarding clarification for idiosyncratic abbreviations used in his ACC claims – January 1978
- Correspondence between G A West (Medical Officer, ACC) and B Paynter (Physiotherapist) regarding Paynter's increased per unit claims due to operating over the Christmas/New Year period – 27 January 1978
- Letter from G A West (Medical Officer, ACC) to T Crawford (Physiotherapist, Whangarei) concerning overuse of claims for individual patients – 19 January 1978
- Correspondence between L Geden (Physiotherapist, New Plymouth) and G A West (Medical Officer, ACC) regarding physiotherapy benefit payments – November 1977
- Correspondence between G A West (Medical Officer, ACC) and G N Alison (Physiotherapist, Remuera) regarding amount ACC was willing to pay for claims in light of the increased prices physiotherapists were beginning to charge – November 1977
- Correspondence between G A West (Medical Officer, ACC) and M Franklin (Physiotherapist, Auckland) regarding increased fees and ACC's unwillingness to accommodate price hikes – November 1977
- Letter from R C Doherty (Medical Director, ACC) and J S Maule (NZ Society of Physiotherapists) regarding a paragraph in a Medical Newsletter addressing concerns over the increasing prices of physiotherapy treatment – 2 November 1977
- Letter from G A West (Medical Officer, ACC) to L M Egerton (Physiotherapist, Invercargill) regarding illegitimate use of mileage allowance – 2 November 1977
- Correspondence between M Laslett (Physiotherapist, Auckland) and G A West (Medical Officer, ACC) regarding justification for increase in pricing – September 1977
- Internal letter from G A West (Medical Officer, ACC) to R H Doherty (Medical Director, ACC) regarding concerns over physiotherapy fees – 29 September 1977
- Correspondence between G A West (Medical Officer, ACC) and H Tollemache (Physiotherapist, New Lynn) regarding rejection of paying claims at Tollemache's proposed increased rate per treatment – September 1977
- Correspondence between R H Doherty (Medical Director, ACC) and M Metcalfe (for Medical Officer of Health, Department of Health) concerning annual payments made to J P Bonica – September 1977
- Correspondence between J Maule (Physiotherapist, Wellington) and G West (Medical Officer, ACC) regarding justification of price increase – September 1977

- Internal correspondence between M Park (Assistant Director of Finance, ACC), W J Ryan (Chief Accountant, ACC) and The Chairman (ACC) concerning O R Nicholson's report which documented individual physiotherapists receiving over \$20,000 in claims – August 1977
- Correspondence between J C Mesdames & J C Bridgman (Meadowbank Home & Hospital for the Aged, Remuera) and G A West (Medical Officer, ACC) regarding claim entitlements – August 1977
- Letter from G A West (Medical Officer, ACC) to E A Batchelor (Physiotherapist, Milton) regarding variance in treatment fees for a particular client – 12 August 1977
- Letter from G A West (Medical Officer, ACC) to M Brown (Secretary of the Physiotherapy Board) concerning a list of members of the Private Practitioners Association that are claiming from ACC – 27 June 1977
- Generic letter sent by G A West (Medical Officer, ACC) to numerous physiotherapists concerning non-replies on how many qualified staff were employed at their practices – 5 May 1977
- Numerous queries from physiotherapists to G A West (Medical Officer, ACC) about how the fee structure works for claims – 1977
- Internal letter from G A West (Medical Officer, ACC) to The Chairman (ACC) regarding surveillance of physiotherapy fees – 11 March 1977
- Generic letter from G A West (Medical Officer, ACC) to numerous physiotherapists asking whether they refer their patients back to their doctor at any stage of treatment – 18 January 1977
- Letter from G A West (Medical Officer, ACC) to J bouillon (Statistics Officer, ACC) regarding number of services given by a select group of physiotherapists – 9 November 1976
- Correspondence between G A West (Medical Officer, ACC) and I Searle (Physiotherapist, Whakatane) regarding mileage and number of services per day concerns – July 1976
- Letter from G A West (Medical Officer, ACC) to P J Drury (Physiotherapist, Wellington) regarding higher than average fees – 6 July 1976
- Correspondence between R C Doherty (Medical Director, ACC) and J S Maule (NZ Society of Physiotherapists) concerning services being used in a responsible fashion – June 1976
- Internal correspondence between J E Shires (Executive Officer, ACC) and P D Hamer (Liaison Officer, ACC) regarding Sports Injuries – June 1976
- Letter from R C Doherty (Medical Director, ACC) to J S Maule (Physiotherapist, Wellington) concerning discussions surrounding mileage and fees per service – 15 June 1976
- Correspondence between G A West (Medical Officer, ACC) and P Hesterman (Physiotherapist, Waihi) regarding declined claim for walking sticks and crutches – May 1976
- Internal letter from Director of Compensation (ACC) to The Chairman (ACC) regarding physiotherapists bulk billing – 5 May 1976
- Internal correspondence between B H Martin (Regional Executive Manager, ACC) and J E Shires (Executive Officer, ACC) regarding

report on the investigation of Clare Davey for overuse of travel expenses – March 1976

- Correspondence between S Cameron (Orthopaedic Surgeon) and D R Montgomery (Physiotherapist, Christchurch) regarding Montgomery's ignorance and nonsense in the treatment of his client – October 1975
- Internal letter from K L Sandford (Chairman, ACC) and Director of Finance (ACC) regarding grave concerns over the rumour of "very big money" being able to be made by physiotherapists through excessive claims – 30 September 1975
- Correspondence between A C A Coombes (Medical Director, ACC) and J S Maule (NZ Society of Physiotherapists) concerning arrangements for physiotherapists bulk billing – September 1974
- Generic letter from J R Coster (for Director, Department of Health) to numerous physiotherapists concerning physiotherapy benefits – 20 May 1974
- Correspondence between A C A Coombes (Medical Director, ACC) and M Laslett (Physiotherapist, Mt Eden) regarding response to comments on the accident compensation scheme – May 1974
- Letter from K L Sandford (Chairman, ACC) to The President (NZ Society of Physiotherapists) regarding ACC's role in paying the cost of medical treatment according to what is reasonable by New Zealand Standards – 19 March 1974
- Internal letter from K L Sandford (Chairman) to Medical Director (ACC) regarding comments for the reply to Mr Laslett on the new Accident Compensation Bill – 19 March 1974
- Letter from R I Tizard (Minister of Labour) to M K Lamont (NZ Physiotherapists Private Practitioners Association) regarding physiotherapist's fees under the workers' compensation act – N.D.

Medical – Medical Physiotherapists Fees, 1979-1980: AACT, W2978, 620, Box 296, 7/1/5/1, R16662463

- Large file
- Correspondence between T M Avery (for Medical Director, Accident Compensation Corporation) and numerous physiotherapy clients and physiotherapists concerning payment of lodged ACC claims (w/attached medical certificates) – 1979-1980
- Correspondence between A Hoffman (Executive Officer) and B R Webling concerning Mr Webling's application for review – April 1980
- Note for File prepared by T M Avery (Physiotherapist) concerning declining Mr Young's reimbursement application – 14 May 1980
- Correspondence between E B Taylor (for Executive Officer) and F A Trotter concerning the application for review board – 2 May 1980
- Letter from T M Avery (for Medical Director, ACC) to R Wilkinson (Burnham Military Camp) concerning non-payment of Mr Oldham's surcharge by the ACC – 26 June 1980
- Letter from T M Avery (for Medical Director, ACC) to S E L Weave concerning a declined claim for physiotherapy treatment – 2 May 1980

- Letter from E B Taylor (for Executive Officer, ACC) to N Biggar concerning an application for review – 25 September 1979
- Correspondence between T M Avery (ACC) and J Eady concerning B R Lochore's claim with ACC – 10 September 1979
- Numerous internal letters from R C Doherty (Medical Director, ACC) to ACC staff concerning Physiotherapy and the ACC – 10 July 1979
- Letter from J N Plaistowe (Registered Public Valuer) to The Medical Director (ACC) concerning reimbursement to Mr Gee – 31 August 1979
- Correspondence between V K Cooper and T M Avery (for Medical Director, ACC) concerning obtaining M3 Physiotherapy Referral Forms – 29 October 1979
- Document prepared by T M Avery (Staff Physiotherapist, ACC) concerning Deputy Supervising Typist (Auto Unit) – Standard Letters – 19 July 1979
- Correspondence between J J Carney and T M Avery (for Medical Director, ACC) regarding questions about physiotherapy reimbursement – January 1980
- Letter from T M Avery (Staff Physiotherapist, ACC) to Medical Director concerning statistics for NZ Society of Physiotherapists – 30 May 1979
- Correspondence between T M Avery (for Medical Director, ACC) and Superintendent in Chief (Waikato Hospital Board) concerning "Form M3 – Claim for Physiotherapy Services" – 11 July 1979
- Letter from G Davies (Admitting Officer, Auckland Hospital) to Medical Director (ACC) regarding supplies of ACC forms – 11 Jun 1979

## ***Cabinet Office – Records***

Social Security – Specific Benefits – Physiotherapy Benefits 1951-1957: AAFD, W2347, 811, Box 137, f CAB, 64/7/4, part 1

- Small file
- Social Security (Physiotherapy Benefits) Regulations 1951
- Memorandum for all Cabinet Ministers
- Proposed Increase in Benefit (1956)

Social Security – Specific Benefits – Physiotherapy Benefits 1958: AAFD, W3738, 811, Box 887, CAB, 64/7/4

- Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No. 4
- Confidential Cabinet Paper relating to this

Social Security – Specific Benefits – Physiotherapy 1962: AAFD, W4198, 811, Box 40, CAB, 60/7/4

- Small file
- Confidential report on Increase in Social Security (Physiotherapy Benefits) 1962; 1965; 1968
- Review of physiotherapy benefits 1965; 1973; 1974

Health Physiotherapy – Regulations, 1953: AAFD, W2347, 811, Box 32, CAB, 63/45/2, part 1, R20820397

- Small file
- Confidential memorandum for the Minister of Health, 9 November 1953
- Memorandum for all Cabinet Ministers, 4 November 1953
- Cover letter outlining draft regulations, addressed to all Cabinet Ministers, 29 October 1953
- Physiotherapy Regulations 1953

## ***Capital Coast Health Limited – Records***

Physiotherapy Department 1, 1919-1956: ABRR, W4990, 7563, Box 4, R1609958

- Massage Department, Hospital Committee notes 14/3/1918 – 4/9/1919
- Report by D. M Wilson to the Chair of the Finance, Police & Property Committee – report on the proposed transfer of orthopaedic patients from Trentham to Wellington Hospital, 6 September 1922
- Finance, Property and Policy Committee, minutes of meeting, Wellington Hospital, 7 September 1922
- Correspondence regarding suggestion for a separate unit to treat poliomyelitis cases at Hutt Hospital, 29-31 October 1952
- Department of Health letter to Wellington Hospital with extracts from the health inspection report of the Wellington Hospital physio-department which was carried out by Miss K. Looker, 18<sup>th</sup> April 1939.
- Department of Health follow up letter regarding the Physio-department health inspection, 20 July 1939
- Correspondence between Wellington Hospital and the Director-General of Health relating to the physio-department inspection, 29 February 1940
- Correspondence relating to the training of massage students, 1941
- Department of Health letter to Wellington Hospital regarding the Physiotherapy Inspection Report, 19 October 1954
- Letter regarding the Physiotherapy Inspection Report, 21 October 1954
- Correspondence relating to the treatment bath for Poliomyelitis patients, 1955
- Notes on discussion held in the Board Room, Wellington Hospital considering the establishment of a post-graduate course in thoracic physiotherapy at Wellington Hospital, 24 May 1956

Physiotherapy Department 2, 1909-1927: ABRR, W4990, 7563, Box 4, R1609959

- Correspondence regarding massage training for fourth year nurses, Wellington Hospital, 12 February 1914
- Report by P. R. Woodhouse regarding masseuses, May 1920
- Miscellaneous notes Physiotherapy Department, Wellington Hospital, 1909-1919
- Early staff list, Massage Department, Wellington Hospital, 1908-1927
- Massage Department notes (N.D.)

Physiotherapy Department 3, 1929-1959: ABRR, W4990, 7563, Box 4, R1609960

- Report by P. R. Woodhouse regarding masseuses, May 1920 (appears to be a duplicate – Physiotherapy Department 2)
- Report of completion of six months extra experience at other centres – concerns training of physiotherapy students (N.D.)

- Memorandum regarding matter referred to the Medical Committee (N.D.)
- Memorandum to Superintendent regarding travelling allowances for a masseuse (N.D.)
- Correspondence between the Masseurs Registration Board and Wellington hospital regarding hospital training for masseuses, 1928
- Correspondence regarding the inconsistency in amount of annual leave for massage and nursing staff across the different Hospitals, 1930
- Correspondence regarding annual leave for staff, May 1936
- Letter to Massage Department, Wellington Hospital regarding the opening hours of the Massage Department, 6<sup>th</sup> May (N.D.)
- Correspondence regarding working conditions for staff in the Massage Department, Wellington Hospital, 1937
- Correspondence requesting annual leave, Edith Anderson, 12<sup>th</sup> April 1937
- Letter from the New Zealand Trained Masseurs Association(NZTMA) requesting that the Hospital Board to special consideration to members of the NZTMA, 18 April, 1939
- Correspondence regarding compiling a list of all registered masseurs and masseuses employed in hospitals, 1939
- Correspondence by M. H. Watt, Director-general of Health regarding training ex-servicemen and ex-servicewomen as Masseurs, 8<sup>th</sup> December 1943
- Correspondence regarding job description in Otago Daily Times for a Physiotherapist in Wellington – salary description not clearly stated, 20<sup>th</sup> February 1946
- Physiotherapy staff list, Wellington Hospital Board, 31 October 1948
- Correspondence between Wellington and Auckland Hospital regarding shortage of physiotherapy staff due to, among other things, sickness and marriage, despite extensive advertising throughout New Zealand. Additionally, Wellington Hospital is requesting release of two physiotherapists to assist with the treatment of Poliomyelitis, 14<sup>th</sup> July 1948
- Correspondence regarding chest surgery – tuberculosis in physiotherapists – physiotherapists to receive the same protection in regards to chest, x-rays, Mantoux tests, and regular follows-ups as received by Nurses, Wellington Hospital, 19<sup>th</sup> July 1948
- Extract from Report of Superintendent-in-Chief, 11<sup>th</sup> August 1953 – outlines the shortage of staff in the Physiotherapy Department and problems within the department such shortage of staff in general, shortage of senior staff, specialisation of physiotherapists, appointing physiotherapist tutors, and pre-graduate training of finale year physiotherapy students.
- Letter to the Director-General of Health, Department of Health, Wellington – 14<sup>th</sup> August, 1953 – regarding the shortage of staff on the Board's Physiotherapy Department and suggests that New Zealand should follow overseas trend of training for physiotherapy tutors



- Job description for the position of Charge Physiotherapist to the Wellington Hospital board, July 1963 – includes Schedule of applicants for the position

## ***Commissions of Inquiry [record group] – Records***

Submission 70 – New Zealand Society of Physiotherapists incorporated – 28 November 1972: COM, 12, 6/11, R14984629

- Small file
- Letter from the New Zealand Society of Physiotherapists to the Secretary of the Royal Commission of Inquiry into and Report upon Hospital and Related Services, 28 November 1972
  - Letter outlines submissions it wishes the Committee to consider at Stage II of the Inquiry

Submission 127 – New Zealand Physiotherapists national Private Practitioners Association – 23 May 1973: COM, 12, 7/13, R14984670

- Small file
- Documents relating to the Royal Commission on Hospital and Related Services
- Letter to Minister of Health, Hon. J Tizard from Grace M. Gane (Speech Therapist) in support of any submissions received regarding the provision of audiology clinics in New Zealand, 30 April 1973
- Submission made by M. K. Robertson to the Government Caucus Committee on Health Services in regards to the services provided by the State for intellectually handicapped children (N.D.)
- Submission to Caucus by the New Zealand Physiotherapists National Private Practitioners Association, 23 May 1973
- Submission by Basil James (Prof & Chairman, Dept of Psychological Medicine, University of Otago) relating to the psychiatric needs of the New Zealand Community and how they may be met, 11 June 1973
- Covering letter and paper from the Department of Health to the Members of the Caucus Committee on Health: Revision and Updating of the General Medical Services Benefit, March 1973
- Extracts from the letters between the North East Valley – Pine Hill Branch of the Labour Party and the Minister of Health, 15 July 1973 – 4 August 1973
- Covering letter and submission by the Otago Hospital Board to the Minister of Health, Hon. R. J. Tizard, 10 July 1974

## ***Department of External Affairs [record group] – Records***

Economic and Technical Assistance – Assistance to Individual Countries – Ceylon/Sri Lanka – Students – Physiotherapy, 1955-1960: EA, W2824, Box 10, 118/13/5/31, part 1, R11350812

- Medium file
- List of the nine Colombo Plan students from Ceylon training in NZ – list contains name and details of study in NZ
- Letter regarding shortened course for students from Ceylon and a heart-lung machine – 10 September 1960
- Document relating to the NZ Colombo Plan – 1 December 1959
- Correspondence relating to places for Ceylon physiotherapy students in NZ as recommended by Miss Keeling at the Thoracic Unit, General Hospital, Colombo – September-November 1958-
- Notice of award to the two female Ceylon physiotherapy students selected to train in NZ under the Colombo Plan (E.R. Sanmuganathan and R. Pieriris) – 10 June 1957
- Memorandum for the Secretary to Treasury listing the Notice of Awards for students studying in NZ under the Colombo Plan – 11 June 1957
- Correspondence relating to the arrival of two female Ceylon physiotherapy students in NZ – 13-19 March 1957
- Application document from the Government of Ceylon for the provision of Physiotherapy training and facilities in NZ – 8 March 1957
- Correspondence relating to the two nominated female physiotherapy students to train in NZ under the Colombo Plan and their travel arrangements – February/March 1957
- Correspondence relating to the training of two female physiotherapy students under the Colombo Plan – July 1956-January 1957
- Notice of award to the two Ceylon physiotherapy students selected to train in NZ under the Colombo Plan (M.A Fernando and B. Abeysiriwardena) – 29 March 1956
- Correspondence relating to the two Ceylonese physiotherapy students selected to train in NZ – February/March 1956
- Correspondence between the Minister of External Affairs Wellington and the Minister of External Affairs Colombo advising that students training and receiving a certificate in NZ is the equivalent to membership of Chartered Society of Physiotherapists – February 1956
- Small note stating that the School of Physiotherapy at Otago University can take on two Ceylonese students for training in the following year – 18 November 1955

Economic and Technical Assistance – Assistance to Individual Countries – Malaya/Malaysia – Students – Physiotherapy, 1953-1966: EA, W2824, Box 11, 118/13/9/16, part 1, R11350841

- Medium file
- Correspondence between the High Commissioner for NZ in the Federation of Malaya and the Secretary of External Affairs regarding Miss Kok Suit Fong undertaking of physiotherapy training in NZ – November 1962-February 1963

- Memorandums from Minister of External Affairs, Wellington advising the High Commissioner for New Zealand in Kuala Lumpur that only one nomination can be considered – 26 October 1962
- Letter from the High Commissioner for NZ in the Federation of Malaya thanking the Secretary of External Affairs on behalf of the Federation for the training of three women – 18 October 1962
- Document by the High Commissioner for NZ in Kuala Lumpur: “Physiotherapists Returning from New Zealand” advising that three Malayan women successfully completed a three-year course in physiotherapy in NZ under the Colombo Plan, 8 June 1962 \*\*\*\* Photo Taken
- Correspondence relating to travel and accommodation arrangements for the Malayan Colombo Plan students to train in NZ
- Correspondence relating to suitable physiotherapy student applicants for the Colombo Plan, includes
- Notice of Awards to the four Malayan physiotherapy students who were chosen to train in NZ under the Colombo Plan, Technical Co-Operation Scheme – February 1958 \*\*\* Photo taken
- Correspondence between the Office of the Commissioner for NZ in South East Asia and the Secretary of External Affairs relating to the availability of courses for seven females from Kuala Lumpur to be trained in NZ – December 1965-June 1957

Economic and Technical Assistance – Assistance to Individual Countries – Singapore – Experts – Physiotherapy, 1957-1969: EA, W2824, Box 23, 118/13/44/7, Part 1, R11351020

- Medium size file
- Letter relating to a request of the Singapore Spastics Children’s Association for a full-time physiotherapist as a possible project for the New Zealand Red Cross, 8 May 1969
- Correspondence relating to the appointment of Anne Gilbert as a physiotherapist to the Red Cross Crippled Children’s Home in Changi, Singapore, February-April 1969
- Correspondence between the Commissioner, Singapore and the Secretary of External Affairs requesting photos for publicity of Chang Wei Mun a Colombo Plan Physiotherapy student in New Zealand, May-June 1963
- Terms of Reference for the Report to the Spastic Children’s Association of Singapore by M.D. Hartridge
- Correspondence relating to the request by the Spastic Children’s Association of Singapore for M.D Hartridge to provide further advice to the organisation on the planning of a new Centre (visited Singapore in 1958 as a Colombo Plan Expert), June 1962 – February 1963
- Letter from the Secretary of External Affairs to the New Zealand Commissioner Singapore requesting confirmation of medical clearance for Colombo Plan Students coming to New Zealand, 14 February 1961
- Correspondence between the Secretary of External Affairs, the Department of Health and the New Zealand Commissioner, Singapore – relating to the places for, and names of selected Colombo Plan students to train in New Zealand, October 1960 – June 1961
- New Zealand Medical Certificates for two Colombo Students – includes passport photos on certificate forms, September 1960
- Covering letter and Colombo Plan forms for four Colombo Plan trainees from Singapore, 30 September 1960

- Miscellaneous correspondence relating to the whether the Indian Government would be interested in the offer of physiotherapy training, 29 August 1960
- Correspondence and application by the Singapore Government to proceed with the offer for students to be trained at the School of Physiotherapy in Dunedin, 21 June 1960
- Correspondence between the Secretary of External Affairs to the Commissioner for New Zealand in Singapore in response to the Singapore Government's inquiry on whether a United Kingdom qualified physiotherapist could be trained as a Tutor Physiotherapist in New Zealand – concluding reply is that there is no formal training in New Zealand for a tutor physiotherapist and that this only available in the United Kingdom, September 1959-November 1959 \*\*\* 2x photos taken
- Extract from: letter to Singapore regarding allocation of awards to Singapore students, June 1959
- Colombo Plan Notice of Award and correspondence relating to the travel and accommodation a Singapore Colombo Plan student arriving in Auckland, New Zealand, March 1959
- Colombo Plan Reports: Report to the Ministry of Health in Singapore by Miss. M.D. Hartridge, Physiotherapists Appointed Under the Colombo Plan to Carry Out a Survey and Assessment of the Problem of the Care of Palsied Children in Singapore, 1958 (full report, 15 pages)
- Letter from Paediatric Specialist, C. Elaine Field, Singapore, to M.D. Hartridge regarding defining the terms of reference relating to her visit in Singapore, 24 February 1958
- Correspondence relating to the nomination and acceptance of Singapore students to train under the Colombo Plan – December 1958-February 1959
- Correspondence relating to the Miss M.D. Hartridge's report, March/February 1958
- Letter from the Secretary of External Affairs to Miss M.D. Hartridge informing her she has been appointed to fulfil this role as the Colombo Plan Expert, January 1958
- Correspondence relating to the request by the Singapore Government for Colombo Plan expert from New Zealand to be appointed to undertake a survey and assessment of the problem associated with the care of palsied children in Singapore, August 1957-January 1958

Economic and Technical Assistance – Assistance to Individual Countries – Vietnam – Physiotherapists – Application, 1968: EA, W2824, Box 25, 118/13/45/21/11, part 1, R11351059

- Small file
- Handwritten correspondence relating to the possibility of - 14 November 1968
- Correspondence and application forms (Colombo Plan Personal History Form) from three physiotherapists inquiring about the possibility of being a physiotherapist as part of the New Zealand Surgical Team in Vietnam – April/May 1968
  - Raewyn Lyyburn
  - Jane St George
  - Anne Belcher
  - Correspondence indicates that there were no physiotherapists working in Vietnam as part of the New Zealand surgical team at the time of inquiry – External Affairs could not say whether there would be

positions arising but nevertheless requested the interested physiotherapists to fill out a Colombo Plan Personal History Form

Economic and Technical Assistance – Assistance to Individual Countries – Kenya – Students – Physiotherapy, 1962-1963: EA, W2824, Box 26, 118/13/83/10, part 1, R11351105

- Small file
- Letter from the Secretary of External Affairs to E.M. Anderson, NZ School of Physiotherapy, Dunedin Hospital, relating to the nomination of Miss Alda Castellino of Kenya to train in NZ – 25 October 1963
- Majority of file contains correspondence relating to the nomination of Mr C. Omwenga to train in NZ under the Special Commonwealth Aid to Africa Plan (S.C.A.A.P) – September 1962-January 1963
- Letters between Mr C. Omwenga and the Secretary of External Affairs regarding training and possibility of scholarships in New Zealand – September 1962

## ***Department of Health, Head Office - Records***

Social Security – Physiotherapy Benefits, Acceptance of Contracts, 1971-1974: AAFB, W2969, 632, Box 51, 224/5/2, R3937089

- Physiotherapists acceptance of contract to afford physiotherapy benefit forms – date range 1970 - 1974
- Letters on behalf of the Director, Division of Clinical Services, Department of Health to physiotherapists acknowledging acceptance of contract to afford physiotherapy benefits in accordance with the Social Security Regulations Act 1951 and outlines contract commencement date – date range 1970 – 1974

\*\*\* photo taken of contract form and acceptance letter from Dept of Health

Social Security – Physiotherapy Benefits, Acceptance of Contracts, 1964 – 1969: AAFB, W2969, 632, Box 51, 224/5/2, R3937090

- Physiotherapists acceptance of contract to afford physiotherapy benefit forms – date range 1964 - 1969
- Letters on behalf of the Director, Division of Clinical Services, Department of Health to physiotherapists acknowledging acceptance of contract to afford physiotherapy benefits in accordance with the Social Security Regulations Act 1951 and outlines contract commencement date – date range 1964 - 1969
- Small number of miscellaneous letters from the Department of Health in relation to physiotherapy benefit contract applications

\*\*\* Photo taken of letter from Dept of Health answering inquiry about physiotherapy benefit contracts

Physiotherapists, 1955-1956: AAFB, W3464, Box 67, 54/180, R1885810

- Large file
- Physiotherapists monthly reports of numbers employed and ceasing duty – monthly reports are submitted monthly from all hospital boards having physiotherapy staff
- Monthly reports template has headings for the following information: Hospital board, hospital, names of present physiotherapy staff, resignations, new appointments.
  - Some forms have reasons for resignations filled in – reasons included domestic duties, marriage, travel around New Zealand or England, returning home usually either within NZ or to England, health, transfers, moving to private practice
- Covering letter from Silverstream Hospital Physiotherapy Department outlining the “very serious position” of the hospital which is expecting a physiotherapist shortage outlining that their “plight is desperate” – letter lists all the physiotherapists set to be resigning, majority of which are returning to England, 10 August 1955

Massage 1949: AAFB, W3464, 632, Box 33, 167/2/11 1949

- Small file
- 3 letters regarding need to produce two certificates of character before registration can be abolished , d.1949

Physiotherapy 1949-1953: AAFB, W3464, 632, Box 48, 167/7/2

- Large file
- Letters of inquiry and answers regarding bursaries and training institutions in New Zealand (mostly hand written from potential students)
- Some replies quite detailed as to the cost of studying physiotherapy
- List of conditions of physiotherapy bursaries

Physiotherapy 1952-1955: AAFB, W3464, 632, Box 62, 167/7/2A

- Large file
- Regarding the allocation of qualified bursars at New Zealand hospitals
- Discussion and disapproval of having two male physiotherapists working in one hospital
- Bursars had to complete 2 years post-qualification service
- Names and discusses numerous physiotherapists
- Chart listing individuals, their home town, their placement request and their actual placement
- Other references to a preference for female physiotherapists – “a Nelson girl”; Buller Hospital requested that if it only has one physiotherapist, it should be a woman
- References to women physiotherapists leaving to get married
- Discusses issue of accommodation for bursars
- Allocation list specifies when physiotherapist is a male with (Mr) – reverse of usual practice

Physiotherapy, 1953 – 1956: AAFB, W3464, 632, Box 77, 167/7/2

- Large file
- List of individuals who requested a Bursary Application form
- Numerous requests for bursary application forms from candidates, their parents and high schools
- Replies to queries about details concerning the bursaries

Physiotherapy, Bursaries, 1952-1953: AAFB, W3463, 632, Box 55, 167/7/1953

- Medium sized file
- Correspondence regarding payment and fulfilment of bursary requirements by individuals
- Details of awards
- Information regarding interviews of candidates



Social Security, Massage 1927-1955: AAFB, W3464, 632, Box 70, 167/13

- Medium sized file
- Membership of the Massage Registration Board
- Correspondence relating to appointments to the Massage Registration Board
- Correspondence between the Minister of Health and the New Zealand Trained Masseurs Association regarding which organisation has the right to make appointments to the Massage Registration Board and the suitability of individual candidates
- Extracts from the *New Zealand Gazette* about the appointment of members to the Massage Registration Board

Massage 1925-1926: AAFB, W3464, 632, Box 33, 167/37

- Small file
- Letters regarding whether Hospital Boards should require candidates for charge appointments in the Massage Department of Hospitals to hold a general nursing certification in addition to their diploma; it was decided this was the decision of individual Hospital Boards

Massage 1930-1944: AAFB, W3464, 632, Box 33, 167/41

- Register of Masseurs and Report on the Register
- Names and addresses of registered masseurs in New Zealand in 1944
- Numbers of masseurs employed by Hospital Boards
- Correspondence with individual Hospital Boards
- Draft Clauses for Statutes Amendment Bill – Masseurs Registration
- Names, addresses and qualifications of registered masseurs in 1930 (478 individuals)

Physiotherapy 1951-1952: AAFB, W3464, 632, Box 33, 167/71

- Small file
- Concern at the lack of physiotherapists, but felt there was no justification for encouraging physiotherapy immigrants as there were increased numbers training at the New Zealand School of Physiotherapy
- Discussion of establishing a supplementary register to enable registration of overseas trained physiotherapists who for “technical reasons” could not register in New Zealand
- Issue of reciprocal registration

Physiotherapy 1953-1955: AAFB, W3464, 632, Box 62, 224/17/40

- Very small file
- Regarding an application, acceptance and then subsequent cancellation of an agreement between Katherine King and the

## Department of Health concerning a contract to afford physiotherapy benefits

Queen Elizabeth Hospital Staff – Physiotherapy 1951: AAFB, W3464, 632, Box 33, 243/14/13

- Large file
- Queen Elizabeth Hospital was located in Rotorua and treated physical disorders
- Correspondence regarding the advertising and appointment of staff, especially a charge physiotherapist. This was considered difficult as there was a “dearth of experienced physiotherapists in New Zealand.”
- Information about where they advertised for staff
- Salary ranges
- Individual applications for employment
- Significant amount of information about sending a physiotherapist to England for training in Cerebral Palsy work
- Recruitment of staff from England
- Approved training of an occupational therapist at Mosman Clinic, Sydney
- Scale of salaries for physiotherapists, occupational therapists and speech therapists in Australia
- Names of staff, job title, previous salary, increased salary

File indicative of difficulty finding and retaining qualified and experienced staff, especially those who were experienced working with people with Cerebral Palsy

Physiotherapy Act – Amendments, 1964 - 1970: AAFB, W2788, 632, Box 9, 167/1/1, R17049573

- Handwritten minute sheet relating to amendments to legislation, 1970
- Physiotherapy Board – Extracts from minutes, 13 March 1970
- Covering letter by the Department of Health for the amendments to the Physiotherapy Act 1949, 1969-1970
- The Physiotherapy Amendment Act 1969 – the Act to amend the Physiotherapy Act 1949, No. 49 – Final version
- Brief letters from various organisations acknowledging receipt of the amendments to the Physiotherapy Act 1949, 1970
- List of organisations the Department of Health needs to send copies of the Physiotherapy Amendment Act 1969, 14 November 1969
- The Physiotherapy Amendment 1969 – the Act to amend the Physiotherapy Act 1949, No. 49 – copy which received the assent stamp by the Clerk of the House of Representatives, 29 September 1969
- Physiotherapy Board Meeting – Extracts from Agenda – 19 September 1969
- Submissions by the New Zealand Society of Physiotherapists to the Social Services Committee on the physiotherapy Amendment Bill, Wellington July 1969

- Handwritten note regarding the Minister's Speech Notes for the Second Reading of the Physiotherapy Amendment Bill 1969, 17/8/1969
- The Physiotherapy Amendment 1969 – the Act to amend the Physiotherapy Act 1949, No. 31—2
- Physiotherapy Amendment Bill – Explanatory Notes, No. 00—1 –, 20 June 1969 (copy amended as agreed by social Services Committee, 5 August 1969)
- Covering letter and clause notes on the Physiotherapy Amendment Bill 1969, Department of Health, 22 July 1969
- Dominion Post article “19 Clauses in Amending Bill”, 5 July 1969 \*\*\* photo taken
- Handwritten notes relating to the Physiotherapy Amendment Bill
- Numerous copies of the Physiotherapy Amendment Bill – Explanatory Notes and Physiotherapy Amendment Bill 1969, No. 00—1 – notes on documents to say who the Bill was checked and discussed with and some notes
- Numerous covering letters and handwritten memos relating to the amendments to the Physiotherapy Act 1949
- Letter from Department of Health to the New Zealand Society of Physiotherapists inviting comments from the Society and acknowledgment to retain the prohibition on the word “masseur” by unregistered personnel, 11 December 1968
- Physiotherapy Board – Extracts from Minutes – 6 September 1968
- Physiotherapy Board – Extracts from Agenda – 6 September 1968
- Covering letter and documents from the Department of Health to the New Zealand Society of Physiotherapists inviting comments from the Society, 2 August 1968
- Letter from K. H. Digby (Department of Health, Office Solicitor) – comments on clauses of the Physiotherapy Amendment Bill, 19 July 1968 and numerous copies of the amendments throughout file with handwritten comments.
- Departmental draft of Physiotherapy Amendment Explanatory Note and Amendments
- Confidential report for the New Zealand Society of Physiotherapists
- Circular letter to Physiotherapy Board members relating to the proposed amendments to the Act, 26 April 1968
- Physiotherapy Board – Extract from Minutes – 19 March 1968
- Notes on the Dieticians Amendment Bill, Physiotherapy Bill, and Occupational Therapy Amendment Bill – covering note outlines that the Amendments proposed are not of great significance and are just to “tidy up” the legislation so they are consistent with other similar Acts, November 1964
- Physiotherapy Amendment to the Physiotherapy Act 1949, No 17 – copy assented by the Clerk of the House of Representatives, 16 October 1964
- Handwritten notes regarding the Physiotherapy, therapeutics and masseurs Act, September 1964

- Newspaper article “Opposition Attach on Medical Investigation”, opposition criticism of the working of investigation committees set up under the Medical Practitioner’s Act – 10 September 1964
- Physiotherapy Board – extracts from Agenda and Minutes – 11 September 1964
- Handwritten notes – physiotherapy statistics, August 1964
- Letter of Complaint by the NZ Society of Physiotherapists to the Minister of Health protesting fact that they were not invited to discuss the provisions of the Bill before it was introduced to the House, 14 September 1964
- Action between Board Members – notes outlining matters dealt with in meetings since 1955, 15 September 1964
- Physiotherapy Amendment Bill – Explanatory Note and Bill, No. 21—1
- Suggested amendments from the NZ Society of Physiotherapists, 16 September 1964
- Notes by the Deputy Director-General Of Health for use at the committee stages of the Dieticians, Physiotherapists, and Occupational Therapists Bills, 30 July 1964 and 16 September 1964 and some N.D.
- Membership of the Physiotherapy Board as at June 1964
- Letters from Mr K. N. Ritson and the NZ Society to the Department of Health regarding the lack of consultation with the NZ Society of Physiotherapists and clause 5 of the Physiotherapy Amendment Bill, June/July 1964
- Memos and notes relating to the Physiotherapy Amendment Bill 1964
- Draft of the Physiotherapy Amendment Bill 1964

Physiotherapy – Registration Overseas Enquiries, 1969-1971: AAFB, W2788, 632, Box 4, 167/3/1, R17049574

- Large file
- Letter from Peter K. Large, Executive Director of the Canadian Physiotherapy Association to Miss Glen Parks, Registrar, Physiotherapy Board concerning a physiotherapist results in his examinations, July 26 1971
- Letters from the Physiotherapy Board to people from various countries advising them about eligibility to become a registered physiotherapist in New Zealand. In particular queries mainly covered if they are: eligible, not eligible, what is required for registration in New Zealand, qualifications in their domicile country which are recognised in New Zealand Physiotherapy Board, further steps needed to be taken for the person to be eligible, some letters also outline the different criteria for full registration and temporary registration, 1971
  - Some letters have certificates and academic history of the individual attached
  - Queries came from various countries including: Holland, Germany, Jamaica, England, Norway, Canada, Sweden, India, and Australia
- Physiotherapy Board Meeting – Extracts from Minutes – 16 July 1971
- Physiotherapy Board Meeting – Extracts from – Agenda – 16 July 1971

- Physiotherapy Board Meeting – Extracts from Minutes – 19 September 1969
- Physiotherapy Board Meeting – Extracts from Agenda – 19 September 1969

Physiotherapy – Unregistered Personnel Complaints, 1965-1972: AAFB, W2788, 632, Box 53, 167/5/2, R17049575

- Large file consisting of correspondence predominantly between the Department of Health and various people who have written letters of complaints
- Numerous complaints relating to physiotherapists advertisements in newspapers and telephone directories, suspected to be contravene section 26 of the Physiotherapy Act 1949 and/or the Physiotherapy Amendment Act 1969 – in particular, the improper use of tags, such as 'physiotherapist' and 'masseuse', use of tags of associations (e.g. M.N.Z.S.P), names of particular types of service/treatments being offered (e.g. 'therapeutic massage', 'massage'),
  - Newspaper clippings of advertisements
  - Photocopies of phone directory listings
- Handwritten notes – notes relating to complaints, sections of the Physiotherapy Act verbatim, draft letters
- Physiotherapy Board Meeting – Extracts from Minutes – 9 September 1966
- Physiotherapy Board Meeting – Extracts from Minutes – 17 March 1967
- Large amount of correspondence relating to Silhouette Health Studios – Silhouette Health Studios wanting his business Silhouette Health Studios to become part of a government department, idea is rejected by the Department of Health and he is warned his advertisement is close to contravening section 26 of the Physiotherapy Act
- Numerous newspaper articles relating to Silhouette Health Studios – advertisements, promotional articles and also articles regarding the business going into receivership
- Treatment by suspected untrained physiotherapists

Physiotherapist – Cyril Anstead-Hudson, 1972-1973: AAFB, W2788, 632, Box 107, 167/8/3020, R17049576

- Small file
  - Related to file: Physiotherapist – Mary Martha Anstead-Hudson, 1973: AAFB, W2788, 632, Box 107, 167/8/3021, R17049577
- Correspondence for refund of registration fees to Mr and Mrs Ansted-Hudson – licence no longer required as they will no longer be coming from Canada to New Zealand to work as physiotherapists, July 1973
- Correspondence relating to becoming a registered physiotherapist in NZ, May/June 1973
- Cyril Ansted-Hudson – Application for a licence to use ultrasonic therapy apparatus, June 1973

- Cyril Ansted-Hudson – Application form for physiotherapy registration, June 1973
- Photocopies of Cyril Ansted-Hudson's examination certificate for Massage and Electrotherapy for Blind Candidates, as awarded by The Chartered Society of Massage and Medical Gymnastics
- Cyril Ansted-Hudson - photocopy of marriage certificate,

Physiotherapist – Mary Martha Anstead-Hudson, 1973: AAFB, W2788, 632, Box 107, 167/8/3021, R17049577

- Small file
  - Related file: to Physiotherapist – Cyril Anstead-Hudson, 1972-1973: AAFB, W2788, 632, Box 107, 167/8/3020, R17049576
- Correspondence for refund of registration fees to Mr and Mrs Ansted-Hudson – licence no longer required as they will no longer be coming from Canada to New Zealand to work as physiotherapists, July 1973
- Mary Martha Ansted-Hudson – Application for a licence to use ultrasonic therapy apparatus, June 1973
- Mary Martha Ansted-Hudson – Application form for physiotherapy registration, June 1973
- Photocopies of Mary Martha McPherson's examination certificate for Light and Electro-Therapy, as awarded by The Chartered Society of Massage and Medical Gymnastics, December 1931

Physiotherapy – Training – Overseas Assisted Students, 1967-1971: AAFB, W2788, 632, Box 19, 167/9/22, R17049578

- For further files on Colombo Plan students coming from overseas to New Zealand to train – see files under External Affairs.
- Correspondence in this file is largely between the Department of Health, Hospital Boards in New Zealand and home countries of Colombo Plan Students
- Large file
- Physiotherapy Board Meetings – Extracts from Agenda – 25 September 1970
- Physiotherapy Board Meetings – Extracts from Minutes – 25 September 1970
- Physiotherapy Board Meetings – Extracts from Agenda – 19 September 1969
- Numerous individual Colombo Plan (Council for the Technical Co-Operation in South and South-East Asia) Nomination Forms/papers
  - These application forms include personal details of the applicant, education background, academic courses taken and results, written statement on their regarding their experience and requirements for training
- Correspondence relating to inquiries from Colombo Plan Students home countries, topics include:
  - Letters listing names of students put forward for nomination

- Acceptance letters outlining applicants which have been selected
- Letters outlining progress of students including whether they passed their examinations
- Correspondence relating to the termination of a Colombo Plan student due to unsatisfactory progress – Miss chivcharan kaur ludher, Malaysia, August-October 1967

Physiotherapy – Training – Transfer to Department of Education and Secondary School, 1970-1972: AAFB, W2788, 632, Box 38, 167/9/23, R17049579

Folder summary:

- Large file mainly consisting of correspondence (and quite a few newspaper articles) relating to the overarching issue of the current and future state of physiotherapy training/education in New Zealand.
- Three general topics covered in this file are:
  - Proposal for responsibility of physiotherapy training to be transferred from the Department of Health to the Department of Education;
  - Proposal for physiotherapy training to be undertaken at technical institutes, in particular the central Institute of Technology in Heretaunga near Upper Hutt;
  - Proposal for a second school of physiotherapy to be established in Auckland (ties into issue of the physiotherapist shortage).
- Draft Cabinet paper for the Director-General of Education for his consideration and submission – regarding a second school of physiotherapy to be established in Auckland Technical Institute – 15 December 1971 \*\*\* photo taken
- 'Discussion and Conclusion of the meeting on Physiotherapy Education' (N.D)
- Physiotherapy Board Meeting – Extract from Minutes – 11 November 1971
- Physiotherapy Board Meeting – Appendix 1, Agenda Item 3(a) Education Transfer – 11 November 1971
- Loose document – 'Additional Information' – concerning the Physiotherapy Training School in Dunedin's lack of space to take on further students, the shortage of students, and the proposals for establishing a second school (N.D.) \*\*\* photo taken
- Letters are from various organisations/departments, mainly: The Department of Health, The Department of Education, NZ Society of Physiotherapists, Physiotherapy Board, Medical Association of New Zealand, the Minister of Health, the Auckland Hospital Board, the Otago Hospital Board
- Document – Background Information for Discussion of Physiotherapy Education (N.D.) \*\*\* photo taken
- Newspaper article from the Otago Daily Times – "Physiotherapy School" – 25 September 1971

- Newspaper article from the Otago Daily Times – “Hospital Board Continues Fight” – Otago Hospital Board continues the fight against the establishment of a physiotherapy school at the Central Institute of Technology – 24 September 1971
- Physiotherapists – present arrangements (N.D.) \*\*\* photo taken
- Physiotherapy Board Meeting – Extract from Minutes – 16 July 1971
- Physiotherapy Board Meeting – Extract from Agenda – 16 July 1971
- Comments from the Council Executive of the C.I. T. on the matter of training of physiotherapists
- Newspaper article (N.D.) – “Physiotherapy school threatened by move” – regarding the Otago Hospital Board’s concern over the Department of Health’s proposals for physiotherapy training
- Newspaper article from The Otago Daily Times – “Physiotherapy School” – 30 June 1971 \*\*\* photo taken
- Newspaper article from the Evening Post “Physiotherapy School at Middlemore?” – short article, Department of Health looks into the possibility of establishing a physiotherapy school at Middlemore Hospital – 13 May 1971
- Newspaper article from The Dominion “Doctors Voice Deep Concern, Physiotherapy school decision under fire” – Medical Association of New Zealand expresses concern at the decision of the Health Department to site a second school of physiotherapy at the Central Institute of Technology at Heretaunga – 6 May 1971
- Newspaper article (newspaper name under staple, may be Evening Post) – “Siting of Second Physiotherapy School Under Fire” – siting a second school of physiotherapy at Heretaunga had nothing to recommend it and was tantamount to placing this branch of the health professional service in “splendid isolation” – 4 May 1971
- Newspaper article from The Dominion “Physiotherapy Needs Practical Training, Near Access to Facilities”- H. L. Gibson Chairman of the Otago Hospital Board, physiotherapy schools need close access to medical training facilities
- Newspaper article from The Dominion “Head Replies on Site Issue ‘Unaware of Decision’” – J. A. Bateman, principal of the Central Institute of Technology not aware of any decision for a second school of physiotherapy on site – 7 May 1971
- Newspaper article from The Dominion “Hospital’s Hopes Ends Plans Vetoed” – Department of Health ends Auckland’s Hospitals Boards plans to establish a second physiotherapy school this year – 8 May 1971
- Letter from concerned physiotherapist to the Physiotherapy Board wanting clarification over the rumours about the future of physiotherapy training, 7 May 1971 \*\*\* photo taken (3 page letter)
- Letter from the Department of Health to the Editor of the Dominion in response to a recently published article concerning a second school of physiotherapy in the Central Institute of Technology at Heretaunga, which it confirms in the negative, 6 May 1971
- Handwritten notes – Transfer of physiotherapy education, 30 April 1971, 24 August 1971



- Physiotherapy Board Meeting – Extract from Minutes – 12 March 1971 - transfer of physiotherapy training to the Department of Education
- Handwritten notes – Physiotherapy student intake and output – 10 March 1971
- Newspaper article from the Hamilton Times – “Physiotherapists in short supply” – 4 March 1971 \*\*\* photo taken
- Meeting notes – Meeting to discuss physiotherapy education: transfer to Department of Labour, February 1971
- Newspaper article from the Otago Daily Times “Training Proposal” – outlining Otago Hospital’s Board concern over proposal that physiotherapy training could be carried out by Technical Institutes – 18 December 1970 \*\*\* photo taken
- Numerous letters relating to the proposal that physiotherapy training could be carried out by Technical Institutes, in particular a second school of physiotherapy at the Technical Institute at Heretaunga near Upper Hutt. including:
  - Numerous letters from D.C.J. Pearce, Chief Executive of the Otago Hospital Board to the Director-General of the Department of Health – expressing concern over this proposal “greatly disturbed by the disquieting rumours...” – 21 December 1970
  - Numerous letters between the E.G. Heggie, Deputy Director of Health, Department of Health and the Department of Education
  - Letter from the Medical Association of New Zealand to the Minister of Health (D.N. McKay) arguing that it would be a “retrograde” step for such action to take place – 17 May 1971
  - Numerous letters arguing that physiotherapy should at least in part, be taught in a clinical environment
- Correspondence between J.G. Laurenson, Secretary at North Canterbury Hospital Board and the Physiotherapy Board – relating to the shortage of physiotherapy staff - \*\*\* photo taken (2 page letter)
- Physiotherapy Board Meeting – Extracts from Minutes – 29 October 1970
- Correspondence relating to the proposed establishment of a second school of physiotherapy in Auckland (under the authority of either Auckland Hospital or the Auckland Technical Institute). Including:
  - Letter from E.G. Heggie, Deputy Director-General of Health to the Chief Executive of the Auckland Hospital Board discussing the proposed establishment of a school of physiotherapy in Auckland, 11 May 1971
- Special Committee of the Physiotherapy Board Meeting – Minutes – 29 October 1970
- Special Committee of the Physiotherapy Board Meeting – Minutes – 12 October 1970
- Physiotherapy Board Meeting – Extract from Minutes – 25 September 1970 – proposed school of physiotherapy in Auckland
- Numerous correspondence relating to the possibility of transferring responsibility for physiotherapy education from the Department of Health to the Department of Education to Otago and Auckland Hospital Boards, the NZ Society of Physiotherapists. In particular:

- Letter from Department of Health to the Department of Education recommending that transferring the responsibility of physiotherapy training not be transferred to the Department of Education, but can instead provide assistance in other ways, includes a list of alternative systems – 16 December 1970

Social Security – Physiotherapy Benefits – David Francis Gerrard – 5 City Road, Auckland, 1968-1972: AAFB, W2788, 632, Box 52, R17049907

- Correspondence between Department of health and David Francis Gerrard's – includes Mr Gerrard's Physiotherapy Benefits Contract acceptance form, memo informing the Dept of Health that Mr Gerrard has taken over J. M Meeks practice, Dept of Health action sheet, confirmation letter from the Dept of Health – May 1968
- Memorandum to the Department of Health informing them that Mr Gerrard has terminated his practice and will no longer require Social Security Benefits – 23 August 1972

Hawke's Bay Hospital Board – Napier Hospital – Five Storey Ward Block, Clinical Services and Physiotherapy, 1966-1971: AAFB, W2788, 632, Box 32, 64/7/0/6, R17050341

- Large file
- Large quantity of lists and correspondence relating to variation orders to the main contract – lists details of the particular changes and price
- Letters for consent of expenditure
- Various application forms for consent to expenditure
- Report of meeting of committee held at Napier hospital regarding open tenders for mechanical services content of the proposed block T/S Napier Hospital – 22 February 1971
- Report of meeting of committee held at Napier hospital regarding open tenders for the electrical services, elevators, suspended ceilings, metal doors and windows, stainless steel ware, and floor coverings relating to the proposed block T/S Napier Hospital – 4 March 1971
- Correspondence relating to particular tender contracts
- Correspondence relating to negotiation of contracts
- Cash flow analysis of loan expenditure and fund raising – from 1 April 1971-31 March 1973
- Newspaper clipping from the *Hawke's Bay Herald-Tribune* "\$2.5 million hospital block now in full use at Napier" – 28 October 1970
- Newspaper clipping from *The Daily Telegraph* – "Napier hospital block milestone in 110 years' progress" – 28 October 1970
- Letter from the Minister of Health accepting invitation to officially open the new Medical Wards and Clinical Services Block at Napier Hospital on Wednesday 28 October 1970 – 15 July 1970
- Correspondence relating to the proposed Napier Hospital roading development
- Correspondence relating to Napier Hospital's roadway lighting development

- Hospital Works Committee – Committee's decisions on applications for roading and lighting development at Napier Hospital, 7 November 1969
- Correspondence relating to development of Blocks M, C and T/S at Napier Hospital
- Napier Hospital floor plans for proposed new theatre suite at Napier Hospital
- Documents relating to the proposal to build a new theatre suite at Napier Hospital, 1968 – includes: floor plans, decisions of the Hospital Works Committee,

Physiotherapy – Bursaries – Payments, 1969-1974: AAFB, W2883, 632, Box 11, 167/7/3, R18457761

- Medium file
- Correspondence relating to payment for student's bursaries and travelling expenses
- Numerous Otago Hospital Board's account statements for bursaries paid to physiotherapy students (at various stages of training) – names of physiotherapy students are listed
- Invoices/statements for travelling expenses and boarding allowances
- Correspondence relating to bursary awards and payment of bursaries and boarding allowances

Physiotherapy – State Examinations – Conduct of, 1972-1974: AAFB, W2883, 632, Box 45, 167/10/2, R18458009

- Large boxed file
- Report on State Examination – November 1974 and January 1974
- State Examination timetable for the practical examination – November/December 1974 and May 1975
- Question coversheet for the State Examination in Physiotherapy (N.D.)
- Amalgamated list of examination results for the written examination (grades, no names) (N.D. covering letter is dated 1 May 1975)
- Examination timetable – May 1975, May 1974, November/December 1973
- Role of candidates and timetable for the State Special Examination in Physiotherapy – May 1975
- Physiotherapy Board Meeting – extract from minutes – 18 March 1975
- Letter from R. Robertson from the Dunedin to the Secretary of the Physiotherapy Board reporting on exam – 22 January 1975
- Numerous payment statements
- List of students that passed the State Examination in Physiotherapy, November 1974 and November 1974
- Amalgamated list of examination results for the written examination, 1974 (grades, no names)
- Nominal Roll of candidates for the State Examination in Physiotherapy – May 1974, November 1974, November/December 1973
- List of examination results for State III, September 1974 (grades and names)

- List of finale year physiotherapy students 1974 (names, subsidiary school and absenteeism)
- List of examination results for State Examination in Physiotherapy, May 1974 (name and grades)
- Amalgamated list of examination results, 1974 (grades, no names)
- List of examination results for the State Examination in Physiotherapy, November 1973 (names and grades)
- Amalgamated list of examination results for the written examination, November 1973 (grades, no names)
- List of examination results for Stage III, 1973 (names and grades)
- List of final year physiotherapy students, 1973 (name and subsidiary school)
- Large amount of correspondence relating to organisation of State Examinations
- Correspondence relating to, and lists of, prospective candidates for the State Examination in Physiotherapy November/December 1973 – 17 August 1973
- Physiotherapy Board Meeting – Extract from Minutes – 19 July 1973
- Physiotherapy Board Meeting – Extract from Agenda – 19 July 1973
- Amalgamated list of examination results, April 1973 (grades, no names)
- Correspondence relating to payment to invigilators and the exam committee, 1973
- Numerous letters thanking invigilators and examiners
- Physiotherapy Board Meeting – Extract from Agenda – extract on the 1974 State Examinations, outlines the students examiners have recommended should be granted a pass and those that should be failed, 20 march 1973
- Correspondence relating to examination papers – marking of
- List of students who passed the State Examinations in Physiotherapy (Final) November 1972
- Letter listing the students who have registered to sit the exam, 6 December 1972
- Letter outlining dates for the 1973 State Examinations – 8 November 1972

Physiotherapy – State Examination – Conduct of 1975-1976: AAFB, W4914, 632, Box 34, 167/10/2 part 1

- Lists of physiotherapy students at Auckland Technical Institute, Grafton Branch, 1975
- List of student names and grades for Auckland Technical Institute
- List of final year physiotherapy students and grades at the New Zealand School of Physiotherapy 1975
- Names of students studying physiotherapy under the Colombo Plan
- State Examination timetable 1975
- Instructions for Invigilation of the State Examination in Physiotherapy

- New Zealand Physiotherapy Board State Examination in Physiotherapy: Conditions of Examination and Instructions to the Examination Committee
- Complaint from Otago regarding the \$35 fee for the state examination (19/9/75)
- Lists of names and results of the state examination
- Copy of exam paper
- Examiners report

Physiotherapy – State examinations – conduct [of] 1976-1977: AAFB, W4914, 632, box 136, 167/10/2, part 2

- Large file
- Letters regarding the transport of Christchurch and Wellington students to Dunedin for the state examination
- Paperwork regarding the sending and receiving of examination papers
- Results of November 1976 state examinations
- List of Year I, II and III students at Auckland Technical Institute 1977
- Letter summarising reports on the examinations
- Conduct of examinations and instructions to the examination committee
- List of physiotherapists registered 17/3/1977
- Report on the state examination in physiotherapy May 1977
- Memorandum to members of the physiotherapy board's examination committee, November 1977

Physiotherapy – State Examinations – Conduct of, 1977-1978: AAFB, W4914, 632, Box 229, 167/10/2, part 3

- Large file
- Letter from the Auckland Technical Institute regarding state examinations, May 1977
- Large amounts of correspondence concerning the administration of state examinations
- Report on the state examination in physiotherapy, May 1977 and November 1977
- Candidates names and results for the 1977 examination

Physiotherapy – State Examinations – Conduct of, 1978: AAFB, W4914, 632, Box 296, 167/10/2, part 4

- Large file
- Auckland Technical Institute list of 3<sup>rd</sup> year students 1978
- List of overseas students enrolled at Auckland Technical Institute (mostly Colombo Plan students)
- Results of Otago Polytechnic Stage III students 1978
- Large amount of correspondence related to organising state examinations
- Details of state examination in physiotherapy and registration

- Timetable for practical examination in physiotherapy

Raventhorpe – Head Office Inspections – Physiotherapy – Occupational Therapy and Dieticians, 1961-1975: AAFB, W2883, 632, Box 92, 46/5/5, R18458466

- File covering note for file to be retained, 4 November 1975
- Raventhorpe Hospital Inspection Report by J. Swan, Dietician – visited on 3 February 1971
- Correspondence between Raventhorpe Hospital and J. I. Bunt following up on comments arising out of Miss Bunt's visit to the Hospital – hand drawn floor maps attached – June-August 1967
- Correspondence between J. I. Bunt, Advisory Occupational Therapist and Raventhorpe Hospital relating to arranging a time to visit the hospital – June 1967
- Raventhorpe Hospital inspection report by – visited on 14 May 1964
- Letter by Raventhorpe Hospital responding to findings in inspection report, 30 August 1961
- Raventhorpe Hospital inspection report by P. Walton (Dietician) – visited 26 June 1961

Physiotherapy – Overseas Registrations, 1974-1976: AAFB, W2883, 632, Box 96, 167/3/2-1, R18458515

- Large file in box
- Letter from overseas physiotherapist registered in New Zealand, expressing disappointment on being unable to find work in New Zealand, 1 February 1976
- Physiotherapy Board Meeting – Extracts from Minutes – 1 July 1975 – List of registered applicants from overseas – names of those the Board resolved
- Correspondence relating to registration of overseas physiotherapists in New Zealand
- Covering letters to registration certificates
- Copies of individuals provisional registration certificates
- Application for registration forms by individuals – some have receipt of payment attached
- Copies of documents needed to accompany application forms

Physiotherapy – Training – Postgraduates, local 1969-1977: AAFB, W9414, 632, box 92, 167/9/11, part 1

- Large file
- Letter regarding intensive respiratory care course for physiotherapists
- Written examination in intensive respiratory care, 4/8/1969
- Details for postgraduate course for physiotherapists: Intensive Respiratory Care
- Report of postgraduate course in current neuromuscular approaches to physiotherapy

- Newspaper article from *Evening Post*, 5/8/1970, "UK Orthopaedic Physician Found Others Slow to Accept Theories."
- Physiotherapy refresher course timetable
- Letter regarding postgraduate courses for physiotherapists run by the North Canterbury Hospital Board
- Report on postgraduate course in Advanced Methods of Rehabilitation held at Napier and Hastings Hospitals, February 1971
- Letter regarding the withholding of permission for an administration course for charge physiotherapists
- Programme for seminar presented by the Antenatal and Postnatal Education Group, July 1972
- New Zealand Manipulative Therapists Association Course Syllabus
- Proposal for course on "Management of the Spine by Physiotherapy"
- Postgraduate course for physiotherapists in the art of mobilising and manipulating peripheral and spinal joints
- Physiotherapy staff bursar allocation
- Report to the North Canterbury Hospital Board on overseas postgraduate study undertaken by Miss G M C Draper, physiotherapist
- Postgraduate course on connective tissue massage
- Postgraduate course on approaches to the treatment of central nervous system disorders by physiotherapy
- Postgraduate course on the facilitation of movement
- Postgraduate course on the treatment of adult hemiplegia
- Letter from Auckland Technical Institute regarding post-basic courses for physiotherapists
- Post-basic courses in physiotherapy
- Approaches to the treatment of central nervous system disorders by physiotherapy
- Minutes of meeting on physiotherapist post-basic education, 9/7/1976
- Physiotherapy post-basic education

Physiotherapy – Board Agendas – Also minutes 1974-1977: AAFB, W4914, 632, Box 101, 167/2/2

- Large file
- Agenda and Appendices for Meeting of Physiotherapy Board (appendices are often very detailed) 24/10/1974; 18/03/1975; 1/7/1975; 24/7/1975; 21/10/1975; 18/03/1976; 8/7/1976; 2/8/1976; 4/11/1976; 17/3/1977
- Physiotherapy Regulations 1953, Amendment no.5 (1975)
- Report on the Manpower Survey of Physiotherapists 1974
- Physiotherapist making a complaint about the unethical conduct of a locum he employed
- Report for 1975 – Otago Polytechnic
- Auckland Technical Institute, Physiotherapy Department Report, 1975
- Current trends in education of physiotherapists and examination techniques

- Written examination of New Zealand Manipulative Therapists Association
- Letter regarding language difficulties experienced by assisted overseas students
- Report on the State Examination in Physiotherapy, November 1975
- Physiotherapy Manpower Projection of Supply
- The Customs Import Prohibition Order (no. 3) 1962
- Position Paper: Research in Physiotherapy
- Report on the State Examination in Physiotherapy, May 1976
- Letter concerning the physiotherapy examinations 1976
- Report on Disciplinary bodies 1976
- Information on the Stanley Paris, Snr. Scholarship in the Physiotherapy Treatment of Spinal Dysfunction
- Manipulative Therapists – Amendment to “Interpretation” in Physiotherapy Act
- Proposed Pre-Registration Year for Physiotherapists
- Supplementary instructions to physiotherapy school issued by Physiotherapy Board, November 1976
- Report to the Physiotherapy Board on the Department of Physiotherapy, Otago Polytechnic, February 1977
- Auckland Technical Institute, School of Physiotherapy Annual Report 1976
- Letter concerning basic education and staff training for physiotherapists
- Supplementary instructions to physiotherapy school

Physiotherapy – Education – Auckland School of Physiotherapy – Advisory Committee 1972-1976: AAFB, W4914, 632, Box 131, 167/9/24/1

- Auckland Technical Institute, Grafton Branch Staff
- Agenda for meeting convened by the Department of Education on the Auckland Technical Institute: School of Physiotherapy
- Recommendation on course of study for students preparing for the state examination in physiotherapy
- Syllabus of Auckland Technical Institute course
- Aims of the course
- Agenda: Physiotherapy Advisory Committee, 23/2/1973; 23/3/1973; 25/4/1973; 18/4/1975
- Auckland Technical Institute: Physiotherapy Course
- Examination structure
- Notes of the Physiotherapy Advisory Committee Meeting 25/5/1973
- Auckland Technical Institute Medical Examination Report
- Minutes of the Physiotherapy Advisory Committee Meeting: 27/7/1973; 31/8/1973; 28/9/1973; 30/11/1973; 6/3/1974; 6/7/1974; 17/9/1974; 25/7/1975; 21/11/1975; 9/4/1976; 16/7/1976; 19/11/1976
- Lecture plan for students studying “Musculo-Skeletal System”
- 1<sup>st</sup> Term Block I – Respiratory and General
- Worked covered in Neurology Section Term I 1974
- Elective studies
- Physiotherapy clinical practice – notes for the guidance of hospital staff



- Head of physiotherapy department job description
- Requirements for transfers
- Neurology Year II, Term II
- Musculo-Skeletal System, Year II, Term II
- Respiratory and General Section Year II, Term II
- Auckland Technical Institute: Report to Physiotherapy Advisory Committee
- Individual student grades
- Diploma in physiotherapy brochure
- Letter regarding clinical experience for Auckland Technical Institute nursing students
- Physiotherapy students – mater hospital
- Position paper: Research in Physiotherapy
- Tutor contact hours 1975
- Instructional design for Neurology
- Instructional design for Electrotherapy Course
- Anatomy: Lectures and tutorials in medical school
- Instructional design for respiratory and general medicine and surgical unit
- Physiology I: Course timetable
- Selection of students

Physiotherapy – Unregistered Personnel – Complaints 1970-1978: AAFB, W4914, 632, Box 144, 167/5/2

- Large file
- Letter regarding a student who was expelled from the New Zealand School of Physiotherapy, who subsequently practiced as a “physiotherapist”
- Examples of advertisements of individuals purporting to be physiotherapists
- Newspaper articles related to prosecutions
- Responses from individuals who have breached the law
- Newspaper article, *Auckland Star*, 26/1/1973, “‘Physiotherapist’ Wasn’t Qualified, Court Told”
- Booklet, “The Power in Your Hands”, The Northern Institute of Massage (UK)
- List of members and directory of practitioners of the London and Counties Society of Physiologists (April 1972)
- New Zealand Physiotherapy Board – Information for Overseas Qualified Physiotherapists eligible for registration in New Zealand
- Concern over differentiating between therapeutic massage and “red-light” massage lounges and saunas

Physiotherapy – Training – Subsidiary School – Christchurch, 1948-1982: AAFB, W4914, 632, Box 157, 167/918

- Physiotherapy Report for Christchurch 23/6/1950
- Physiotherapy Inspection Report, 26/6/1951

- Outline of work completed by students, 26/6/1952
- Conditions governing period spent at subsidiary schools by physiotherapy students
- Specimen timetable
- Christchurch Hospital – Subsidiary Training School Report 1954; 1957
- Students to work at Cerebral Palsy School, Christchurch
- Tutor Physiotherapist's Work Report October 1961; 1962; 1963; 1964; 1965; 1966; 1967; 1968; 1969; 1970
- Physiotherapy Students: Interruptions in Training
- Report on Board visit to the Christchurch Clinical Experience Centre of the Otago Polytechnic on 28/9/1981

Physiotherapy – Services – Hospitals – Annual Treatment Returns 1967-1970: AAFB, W4914, 632, Box 164, 167/14

- List of Physiotherapy Hospital Departments
- Instructions for Physiotherapy Annual Treatment Returns
- Individual department returns for year ending 31/3/1967: details attendances for individual treatment, group treatment and clinics by outpatients and inpatients
- Summary of statistics from Annual Returns: 31/3/1967; 31/3/1968; 31/3/1969; 31/3/1970

Massage – Massage School Dunedin – Staffing and Accommodation 1931-1950: AAFB, W4914, 632, Box 1, 167/9/16

- Medium sized file
- Attempt to replace a staff member with someone from England
- Letter outlining the involvement of an orthopaedic surgeon in teaching massage students

Otago School of Massage – Dunedin 1941-962: AAFB, W4914, 632, 167/9/3, part 2

- Large file, some papers very tattered
- Report on massage school in Dunedin
- Prospectus of the Otago Training School of Massage and Physiotherapy
- Correspondence with the High Commissioner for New Zealand in London regarding securing teaching staff for School of Massage
- Request to have a member of the teaching staff present at all meetings of the Registration Board: denied
- Memorandum regarding a suggested government grant towards the cost of Massage School
- Newspaper article from *Sydney Morning Herald*, 10/11/1944, "Mr Weaver Fears BMA Controls Physiotherapists Bill."
- Report on the New Zealand School of Physiotherapy 1948
- Staff and salary of the New Zealand School of Physiotherapy

- Payment of expenses of £90 for the principal of the New Zealand School of Physiotherapy to study developments in electrotherapy in Copenhagen, Denmark
- Report for the Director-General of Health re shortage of teaching staff at New Zealand School of Physiotherapy and lack of applications from prospective pupil teachers
- Curriculum of the New Zealand School of Physiotherapy
- Newspaper article from *Otago Daily Times*, 17/11/1951, "Modern Hospitals – Part of Physiotherapy in Curing the Sick."
- Newspaper article from *New Zealand Herald*, 26/02/1952, "Staff Who Do Not Stay. Physiotherapy Needs."
- Proposal on physiotherapy in the Care of the Aged
- Overseas Bursaries for Training for Physiotherapy Teachers Certificate
- Alterations to Physiotherapy course and state examinations – deals with differences between male and female candidates
- Letter regarding extensions to school and department of physiotherapy
- Details of extensions, including plans

Massage – Reciprocity with Great Britain 1935-1958: AAFB, W4914, 632, Box 1, 167/39

- Large file
- Syllabus and particulars of training in Massage and Medical Gymnastics at school controlled by the Incorporation of Certified Masseurs and Masseuses, Glasgow 1929
- Letter from The Chartered Society of Physiotherapy (d. 3/7/1945): candidates holding a NZ Certificate in massage may obtain membership of the Chartered Society without further training or examination
- Letter to the secretary of the Chartered Society of Physiotherapy detailing the New Zealand curriculum
- Letter from the Chartered Society of Physiotherapy agreeing to a reciprocal arrangement
- Copy of the agreement between the two organisations
- Copy of the Regulation and syllabus for the Examinations of the Chartered Society of Physiotherapy 1948 and 1950
- Copy of Chartered Society of Physiotherapy Training School Questionnaire
- Salaries and conditions of service for physiotherapists employed in the National Health Service

Massage – Otago School of Massage – Dunedin 1919-1941: AAFB, W4914, 632, Box 1, 167/913, part 1

- Medium sized file
- Copy of the syllabus at Dunedin School of Massage
- Letter expressing concern at the amount of practical work being undertaken by physiotherapy students at Dunedin Hospital (students doing too much) d.1921

- Enrolment forms of individuals apply to the Training School of Massage
- Denial of a request for Department of Health funding for an additional trained teacher at the Otago School of Massage
- Letter regarding the Organisation of Dunedin Massage School
- Complaint from a student about the high number of patients students are expected to deal with – leaves little time to study
- Letter d.11/10/1922 specifying that the course at the Otago School of Massage lasts 18 months and costs £55-10-0
- Report on the staffing and organisation of the massage department at Dunedin Hospital
- Hand written report on Miss Wilkin, the Assistant in charge of the Massage Department
- Complaint that salaries paid to teaching staff are inadequate
- Report on Equipment and Accommodation at Otago School of Massage
- Student timetable

Physiotherapy – Training – Transfer to Department of Education and Second School 1972-1976: AAFB, W4914, 632, Box 36, 167/9/23

- Large file
- Minister of Education to Minister of Health regarding a second school of physiotherapy
- Letter from National Council of Women regarding the national shortage of physiotherapists
- Discussion and conclusions of the meeting of physiotherapy education
- Memorandum for Cabinet: Second School of Physiotherapy
- Background information for discussion on physiotherapy education
- Discussion and conclusions of the meeting on physiotherapy education
- Copious correspondence regarding a second school of physiotherapy
- Newspaper article, *Dominion*, 3/7/1972, "Auckland Gains Therapy School"
- Newspaper article, *Evening Post*, 3/7/1972, "Physiotherapy School for Auckland"
- Press statement, 1/7/1972, on the establishment of the second school of physiotherapy
- Newspaper article, *Otago Daily Times*, 4/7/1972, "Physiotherapy School"
- Letter from Physiotherapy Board regarding physiotherapy education
- Written reply to parliamentary questions
- Newspaper article, *Otago Daily Times*, 5/12/1972, "Physio School's Future Unclear"
- Newspaper article, *Otago Daily Times*, 7/12/1972, "City Physiotherapy Research May End"
- Otago Hospital Board to Director-General of Health regarding an establishment of a College of Health Sciences
- Director of Technical Education, Department of Education, regarding physiotherapy at Otago

- Paper on Physiotherapy education
- Proposed transfer of New Zealand School of Physiotherapy
- Physiotherapy Training: Otago
- Letter outlining student numbers and staff salaries at the New Zealand School of Physiotherapy
- Transfer of New Zealand School of Physiotherapy to Department of Education: status of head of school
- Letter outlining status of schools of physiotherapy
- Physiotherapy negotiations 18-19 September 1974
- Information for staff of the New Zealand School of Physiotherapy
- Newspaper article, *Evening Standard*, 11/10/1974, "Physiotherapy School Control Change"
- Newspaper article, *Otago Daily Times*, 11/10/1974, "Physio School Transfer in March"
- Report of meeting held in Dunedin between Otago Polytechnic and Otago Hospital Board Working Party on Physiotherapy, 5/12/1974
- Physiotherapy Ad Hoc Committee
- Transfer of New Zealand School of Physiotherapy to the Otago Polytechnic
- Speech notes: Minister of Education – Address Final Graduation Ceremony at the New Zealand School of Physiotherapy
- Agreement between Otago Hospital Board and Otago Polytechnic Council;

Physiotherapy – New Zealand Society of Physiotherapists 1959 – 1978: AAFB, W4914 632 Box 205, 167/13

- Large file, some items partially damaged
- Letter enquiring into working conditions and salary rates of physiotherapists in Australia
- Request from New Zealand Society of Physiotherapists to the Physiotherapy Board to oppose recognition of chiropractors
- Details regarding Chiropractors Bill 1959
- Summary of Physiotherapy Board meetings held 20/11/1959; 20/05/1960; 25/11/1960; 19/05/1961; 26/03/1962; 15/06/1962 – 11/09/1964; 02/04/1965; 03/09/1965; 25/03/1966; 09/09/1966; 17/03/1967; 24/11/1967; 19/03/1968; 08/09/1968; 21/03/1969; 19/09/1969; 25/09/1970
- Letter detailing pay scales for physiotherapists in New Zealand
- Letter from New Zealand Society of Physiotherapists concerning the proposed establishment of a second school of physiotherapy
- Notes on establishing a second physiotherapy school, 25/11/1960
- Newspaper article from the *Evening Post*, 10/08/1961, "Objection to Chiropractors' Bill Physiotherapy Reasons Given."
- New Zealand Society of Physiotherapists suggestion that University Entrance be the minimum level of entry to the New Zealand School of Physiotherapy

- Letter from Canterbury Branch of the New Zealand Society of Physiotherapists regarding a proposed exchange system for physiotherapists
- Discussions regarding university status of physiotherapy
- Value of physiotherapy bursaries
- Concern about registered physiotherapists practising as chiropractors
- Concern about bath attendants employed by the Tourist Department working as masseurs
- Notes on the Confederation for Physiotherapy
- Letter about the 1965 Physiotherapy Conference
- Programme of the New Zealand Society of Physiotherapists 18<sup>th</sup> Dominion Conference, held at Rotorua, March 1965
- Booklet produced by the New Zealand Society of Physiotherapists, "The Case in Support of a University Course for Physiotherapy."
- Draft: progress with a university course in physiotherapy
- Speech notes for the Minister of Health opening the 19<sup>th</sup> Conference of the New Zealand Society of Physiotherapists on 21/03/1968
- Programme of postgraduate course in obstetrical physiotherapy held at Wellington, March 1968
- Letter regarding the termination of the reciprocal agreement between the Chartered Society of Physiotherapists (UK) and the New Zealand Society of Physiotherapists
- Newspaper article from the *Auckland Star*, 20/12/1970, "Greater Delegation of Responsibility By Doctors Urged."
- Newspaper article from the *Auckland Star*, 19/02/1970, "Scope Seen for Special South Pacific Dept."
- Programme of the 20<sup>th</sup> Dominion Conference of the New Zealand Society of Physiotherapists, February 1970
- Discussions regarding a scholarship fund
- Explanation for refusal of a refresher course following the Physiotherapy Dominion Conference
- Newspaper article from the *Christchurch Star*, 19/02/1972, "Medical Society to Confer in City."
- Programme of the New Zealand Society of Physiotherapists, Christchurch, March 1972
- Letter regarding maintenance of standards of physiotherapy practice
- Letter regarding purging of the physiotherapy register
- Programme of New Zealand Society of Physiotherapy Conference at the University of Otago, February 1974 – Golden Jubilee Conference
- List of physiotherapists registered on 18/03/1975
- Legal opinion: administration of drugs by physiotherapists
- Newspaper article in the *Evening Post*, 25/05/1975, "Little Attention to Physiotherapy."
- Copy of the editorial from the *New Zealand Journal of Physiotherapy*
- Registration and membership of professional bodies
- Deed of a Trust Fund for the physiotherapist scholarship
- List of overseas qualified physiotherapists given registration in New Zealand in 1975

- Itinerant physiotherapists in schools
- New Zealand Manipulative Therapists Association programme 1977
- Training of a physiotherapist
- Newspaper article the *Evening Post*, 11/02/1978, "Physiotherapists' Role in Preventive Care."
- Newspaper article in the *Evening Post*, 08/02/1978, "Physiotherapists have Important Role in Medical Organisation."

Social Security – Physiotherapy Benefits – Acts and Regulations, 1968-1978: AAFB, W4914, 632, Box 290, 224/-

- Large file, some papers in bad condition
- Social Security Regulations 1951 – Removal of Limits on Patients' Fees
- Letter regarding ante-natal physiotherapy
- Physiotherapy Benefits – Removal of Limits on Patients' Fees, 1968
- Workers Compensation Order 1963 – Physiotherapy Treatment
- Social Security Regulations 1951 No.8 Governor-General, Order in Council
- The Workers Compensation Order 1969
- Workers' Compensation, Physiotherapy Charges
- Physiotherapy Benefits – Conditions qualifying for 6 months treatment
- Newspaper article in *Taranaki Herald*, 11/08/1970, "More People, Fewer Doctors."
- Newspaper article in *Taranaki Herald*, 12/08/1970, "Grim Situation."
- Letter regarding manipulation for spinal disorders
- Letter regarding orthopaedic medicine in general practice
- Review of physiotherapy benefit, 15/02/1973
- New Zealand Physiotherapists National Private Practitioners Association Submission to Caucus, May 1973
- Members of Cabinet review of physiotherapy benefits
- Increased physiotherapy benefits
- New Medical Benefits rates as of 1/12/1974
- Draft Press statement by Minister of Health, increased physiotherapy benefit
- Physiotherapy benefit treatment in rest homes
- 5 page report on history and development of Social Security (Physiotherapy Benefits) Regulations 1951
- Written answer to parliamentary question
- Copy of the New Zealand National Party Health Policy 1975

## ***Department of Labour, Head Office***

Administration of Explosives and Dangerous Goods Act – New Zealand  
Society of Physiotherapists, 1966-1967: AANK, W4393, Box 21, 2/30,  
R310804

- Small file
- Correspondence between Mr R. A McKenzie for the NZ Society of Physiotherapists and the Secretary to the Commission relating to requests for a copy of terms of Reference and submissions made by Mr L. Ring, 28 October 1966-19 July 1967
- Correspondence between Mr L. Ring and the Secretary to the Commission relating to submission to the Royal Commission at Auckland on behalf of the NZ Society of Physiotherapists, December 1966-December 1967
- Submission by the New Zealand Society of Physiotherapists to the Royal Commission to Enquire into and Report upon Workers' Compensation, October 1966 (3 pages)
- Miscellaneous handwritten notes, 6 October 1966, and 23 November 1967

Industries – Physiotherapy 1946-1967: AANK, W3580, 947, Box 397, 31/148,  
part 1

- Large file
- Information on electrotherapy
- New Zealand School of Physiotherapy detailed syllabus
- Salary rates of physiotherapists 1948
- Arrangement of priority passage for a charge physiotherapist from London, 1948
- Recruitment of physiotherapists in the UK
- Immigration – physiotherapists
- Issue of physiotherapists lacking qualification of electrotherapy
- Advertisement for physiotherapists
- The Hospital Employment Regulations 1948, Amendment No.5
- The Hospital Employment Regulations 1948, Amendment No.10
- Charge – Physiotherapist at Queen Mary Hospital, Hanmer Springs
- Physiotherapist intending migrants to New Zealand
- Association of Occupational Therapists – syllabus and regulations for the diploma
- Immigration Physiotherapy Requirements for Registration 1965

Industrial Relations Act – Strikes – Physiotherapists Nationwide, 1982: AANK,  
W3580, 947, 46/5/365, Part 1, R20442919

- Letter to the Minister of Labour regarding the effect of the strike action of physiotherapists on physiotherapy students, 18 February 1982



- Response letter from the Minister of Labour outlining that the Department of Health and the Physiotherapists Society are currently discussing the issue, 25 February 1982
- Response letter from the Minister of Labour advising that the dispute has now been settled, 26 February 1982

Safety, Health and Welfare: General – Liaison with Accident Compensation Corporation [ACC]: Review of Fees Payable to Doctors, Physiotherapists, Chiropractors, 1982: AANK, W4397, 947, Box 117, 19/5/49-2, R17380769

- Small file
- Letter from B. J. Davis (for the Deputy Managing Director of ACC) to the Secretary of Labour, Department of Labour relating to the 'Review of Annotation Levels' and outlines estimated increases in expenditure and intention to attend meeting – 6 April 1982
- Submission to the Accident and Compensation Corporation for a Review of Fees Payable to Physiotherapists in Private Practice by the New Zealand Society of Physiotherapists, March 1982 (includes cover letters and 15 page submission)
- Letter sent by J.W Brown, Deputy Managing Director of ACC to the Secretary of Labour, Department of Labour which has attached the letter J.W. Brown sent to the Treasury – 'Review of Annotation Levels in Respect of Para-medical and General Medical Fees' – 26 March 1982

## ***Employment Court of New Zealand, Wellington – Records***

New Zealand Public Service Association (Incorporated): Physiotherapists Occupational Class (Public Service), 1979-1980: ABKE, W4086, 6842, Box 184, DR. 24A/79, R13127038

- Medium file
- Decision of the Public Sector Tribunal Delivered by Horn, C. J. – between the New Zealand Public Services Association (Incorporated) (PSA) and the State Services Co-ordinating Committee, In the matter of:
  - the State Services Conditions of Employment Act 1977
  - Wage Adjustments Regulations 1974
  - An application in respect of the Physiotherapists Occupational Class
- Report from BT Mc Elligott (for Secretary, State Service Co-ordinating Committee) to the Chairman of the Public Sector Tribunal – outlines the key features of the Public Service Association on behalf of the Physiotherapy Occupational Class application to the Public Sector Tribunal – 29 November 1979 (7 pages + 19 pages appendices)
- Appendix includes
  - Proposed salary scale (11 October 1977 rates)
  - Relationship between health department head office advisory positions
  - Traditional relativities of physiotherapists occupational class with their hospital service counterparts
  - State Services Commission on Public Service Determination No. 246, Physiotherapy Occupational Class
  - First Schedule, Physiotherapy Occupational Class, Salaries (scale effective 11.10.77)
  - Second Schedule, Physiotherapy Occupational Class, Conditions of Employment
  - Third Schedule, Physiotherapy Occupational Class, Allowances
  - Job Description: Advisory Physiotherapist
  - Details of Proposed Horizontal Translation from Current 363.1 Scale to Proposed New 363.1 Scale
  - Recruitment to Health Department Head Office Advisory Positions for the Period of the Departments Records, 1973-1979
  - Nurse Advisor – Job description and specific responsibilities
- Compiled documents for the application in respect of public service physiotherapists – NZ Public Service Association (applicant) and Department of Health (respondent) – hearing date 18 March 1980
  - Director of Physiotherapy Services – Wellington Hospital Board – Proposed management structure for Wellington Hospital, November 1978 (23 pages)
  - Advisory Ambulance Officer, Ambulance Services Hospitals Division – Job description
  - Full copy of report and appendices by BT Mc Elligott – 29 November 1979 (same as the report mentioned above at second bullet point)

- Report from R. C. Tombs (for General Secretary, NZ Public Service Association) to the Chairman of the Public Sector Tribunal – ‘Physiotherapy Occupational Class’ – outlines objectives of application (10 pages + 7 pages appendices). Appendix includes
  - Copy of claim lodged (T494) by the PSA with the State Services Commission
  - First Schedule, Physiotherapy Occupational Class, Salaries as at 11.10.77 and benchmarks
  - Section 8, Physiotherapy Act 1949
  - Comparison of the specific responsibilities of the Director of Physiotherapy and the Advisory Physiotherapist

New Zealand Society of Physiotherapists: Student Training Allowance, 1982-1983: ABKE, W4086, 6842, Box 192, DR. 15/82, R13127113

- Small/medium file
- Decision of the Public Sector Tribunal Delivered by Horn, C. J. (SST 15/82) – 19 January 1983 – between the New Zealand Society of Physiotherapists Incorporated (NZSP) and the State Services Co-ordinating Committee, In the matter of:
  - The State Services Conditions of Employment act 1977
- Draft copy of decision (as above)
- Telephone message advising that Mr Fergusson of the “Tribunal” will not be issuing a dissenting opinion in the physiotherapists case, unless recent legislation has not been made retrospective, 17 December 1982
- Letter from the Department of Health to the Chairman of the Public Sector Tribunal outlining proposed amendments to the draft decision, 15 December 1982
- Compiled documents for the application in respect of Student Training Allowance for Physiotherapists – Adjourned 29 November 1982 – NZSP (applicant) and State Services Co-ordinating Committee (respondent) – hearing date 29 November and 1 December 1982
  - Submissions on a point of law – by L G Fergusson, Counsel for Respondent
  - Decision of the Public Sector Tribunal Delivered by Horn, C.J. (SST 24/79) – between the Society of Health Employee Organisations Incorporated in conjunction with NZSP (applicant) and the State Services Co-ordinating Committee (respondent) – in the matter of the State Services Conditions of Employment Act 1977
  - Dissenting opinion of the Service Member (J.T. Fergusson) and Service Assessor (J. Turnbull)
  - Supplementary decision of the Public Sector Tribunal Delivered by Horn, C.J. (SST 24/79) – between the Society of Health Employee Organisations Incorporated in conjunction with NZSP (applicant) and the State Services Co-ordinating Committee (respondent) – in the matter of the State Services Conditions of Employment Act 1977

- Letters from T. J. Neilson (for Secretary, State Services Co-ordinating Committee to the Chairman of the Public Sector Tribunal, relating to the application by NZSP claim for student training allowance – 25 November 1982
- Circular Letter (Industrial Relations) No 1982/4 to Hospital Boards from the Department of Health – notifying hospitals of increase in salaries for physiotherapists (letter has schedule attached showing scales of salaries and wages for physiotherapists and physiotherapists aids) – 18 January 1982
- Report by T. J. Neilson (State Services Co-ordinating Committee) to the Chairman of the Public Sector Tribunal – “Application by New Zealand Society of Physiotherapists : Claim for Student Training Allowance” – 15 November 1982 (8 pages + 21 pages appendices). Appendix includes:
  - Allocation of third year physiotherapy students subsidiary training and number of students enrolled at training schools 1970-1982
  - Letter from Physiotherapy board to Waikato Hospital board, 26 November 1970
  - Letter from Otago Hospital Board showing numbers of teaching staff and clinical experience supervisors transferred to the Otago Polytechnic, 7 April 1976
  - Correspondence between the Auckland Technical Institute and Department of Education relating to the remuneration of hospital based physiotherapists – June 1975
  - Extract of sections G 23.1 to G 23.4 Payment and Retention of Lecture Fees from the Manual of Hospital Administration
  - Criteria relating to eligibility and payment of “associate teachers allowance” to teaching staff in the education service
  - Table of students enrolled at Physiotherapy Training Schools 1970-1982
  - Letter from the Department of Education to the Director-General of Health advising that payments have been made without authority and that these are to cease from beginning of Term 3 1978 – letter date 27 July 1978
- Letter outlining that the State Services Co-ordinating Committee nominate Mr L A Shanks (Deputy Director (Admin), Department of Health) as the assessor for the Hospital Physiotherapists Tribunal Hearing, 17 November 1982.
- Summons letters for Harry Edwin Hutchings and Barbara Deuchar Miller – November 1982
- Letter from the Department of Health to the Public Sector Tribunal acknowledging receipt of a claim by NZSP – 29 September 1982
- Claim submitted by NZSP in relation to majority decision made in SST24/79 (7 pages + 69 pages appendices) – 6 September 1982. Appendix includes

- Numerous agreement documents between hospital boards and schools of physiotherapy
- Letter from Otago Polytechnic to Waikato Hospital Board relating to the third year physiotherapy programme, 28 October 1977
- Letter from Waikato Hospital Board to the Chief Executive relating to clinical training for physiotherapists
- Auckland Technical Institute: "Physiotherapy clinical Practice: Notes for the Guidance of Hospital Staff"
- "A Proposal: Compensatory payments to hospital Physiotherapists"
- Letter from NZSP to Director-General of Health regarding a formula for training allowances to be calculated – 17 May 1981
- Amended proposal put forward by NZSP
- Numerous letters between NZS, Director-General of Health, Hospital Boards, Physiotherapy Board, and Director-General of Education relating to training allowances and student training hospitals
- Copy of Review Committee's Report – 7 April 1982
- Comments on the findings of Review Committee
- Auckland Technical Institute student tutor contact hours - 1981
- Clinical Instructor – job description

## ***Legislative Department [record group] – Records***

Schedule of Accounts and Papers laid upon the table During Second and Final Session of the Twenty-Ninth Parliament, 1951 – Social Security Act, 1938, order in council making the Social Security (physiotherapy benefits) regulations 1951, 1951: LE1, 1374, 1951/277, R17697853

- small file
- Cover page: 1951, House of Representatives, Order in Council Making the Social Security (Physiotherapy Benefits) Regulations, 1951., Laid on the Table of the House Pursuant to Section 140(3) of the Social Security Act, 1938., Hon. J. T. Watts.
- The Social Security (Physiotherapy Benefits) Regulations 1951, Serial Number 1951/43
  - Regulations re-enact the Social Security (Massage Benefits) Regulations 1942 to bring them into line with the Physiotherapy Act 1949 by altering the terms “massage” and “masseur” to “physiotherapy” and “physiotherapist”
  - Numerous changes to claims for benefits relating to number of treatments and maximum fees

Accounts and Papers – Schedule of Accounts and Papers laid upon the Table – Hospitals Act, 1926, Hospital Employment (Physiotherapists), amendment number 1, 1953: LE1 1395, 1953/164, R17698148

- Small file
- Cover page: 1953, House of Representatives, Order-in-Council Making the Hospital Employment (Physiotherapists) Regulations 1952, Amendment No. 1., Laid on the table of the House Pursuant to Section 155 of the Hospitals Act 1926., Hon. J.R. Marshall
- The Hospital Employment (Physiotherapists) Regulations 1952, Amendment No. 1., Serial Number 1953/102
  - Amendment prescribes new salary scales and annual leave for physiotherapists employed by Hospital Boards

Accounts and Papers – Accounts and Papers laid upon the Table – Hospitals Act, 1926, Hospital Employment (Physiotherapists), amendment number 2, 1954: LE1 1403, 1954/144, R17698310

- Small file
- Cover page: 1954, House of Representatives, Order-in-Council Making the Hospital Employment (Physiotherapists) Regulations 1952, Amendment No. 2, Laid on the table of the House Pursuant to Section 155 of the Hospitals Act 1926, Hon. J.R. Marshall
- The Hospital Employment (Physiotherapists) Regulations 1952, Amendment No. 2., Serial Number 1954/113
  - Amendment is to make clear that meal hours do not count as hours of work

Accounts and Papers – Schedule of Accounts and Papers laid before the House – Social Security Act, 1938, Social Security (Physiotherapy Benefits) Regulations 1951, amendment number 2, 1956: LE1 1435, 1956/206, R17698714

- Small file
- Cover page: 1956, House of Representatives, Order in Council Making the Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No.2., Laid on the Table of the House Pursuant to the Social Security Act 1938, Hon. J.R. Hanan.
- The Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No.2 (1956/52)
  - Provides that not more than one fee is payable from the Social Security Fund in respect of the same person for treatment given on the any one day, unless falling under approved special cases

Accounts and Papers – Schedule of Accounts and Papers laid upon the Table – Hospitals Act, 1926, hospital employment Regulations (Physiotherapists) 1957, 1957: LE1 1446, 1957/176, R17698861

- Small file
- Cover page: 1957, House of Representatives, Order-in-Council Making the Hospital Employment (Physiotherapists) Regulations 1957., Laid on Table of the House Pursuant to Section 155 of the Hospitals Act 1926., Hon J.R. Hanan
- The Hospital Employment (Physiotherapists) Regulations 1957 (1957/81)
  - Regulations prescribe the scales of salaries and allowances and other conditions of employment for physiotherapists and students employed by Hospital Boards

Accounts and Papers – Schedule of Accounts and Papers laid on the Table – Shipping and Seamen Act, 1938, physiotherapy benefits Regulations 1951, amendment number 3, 1957: LE1 1447, 1957/224, R17698909

- Small file
- Cover page: 1957, House of Representatives, Order in Council Making the Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No.3., Laid on the Table of the House Pursuant to The Social Security Act 1938., Hon. J.R. Hanan.
- The Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No. 3 (157/17)
  - Amendment prescribes an increase in the maximum fee that can be charged to a patient by a physiotherapist (in addition to the amount that may be claimed from the Social Security Fund).

Accounts and Papers – Schedule of Accounts and Papers laid on the Table – Session II – Social Security Act, 1938, Social Security (Physiotherapy Benefits) Regulations 1951, amendment number 3, 1958: LE1 1460, 1958/176, R17699050

- Small file
- Cover page: 1958, House of Representatives, Order-in-Council under Social Security Act 1938 Making the Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No.4., Laid on the Table of the House Pursuant to Section 140 of the Social Security Act 1938, Hon. H.G.R. Mason
- The Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No. 4 (1958/86)
  - Regulation provides a new maximum period of treatment that may be given by as physiotherapy benefits on any one recommendation of a doctor to six weeks as well as providing a reduction on the amount claimed from the Social Security Fund if claim is not lodged within two months

Accounts and Papers – Papers laid before the House – Hospitals Acts, hospital employment (physiotherapists) Regulations 1963, amendment number 1, 1964: LE1 1567, 1964/136, R17699660

- Small file
- Cover page: 1964, House of Representatives, Order in Council under the Hospitals Act 1957 Making the Hospital Employment (Physiotherapists) Regulations 1963, Amendment No. 1, Laid on the Table of the House Pursuant to Section 154 of the Hospitals Act 1957., Hon. D. N. McKay.
- The Hospital Employment (Physiotherapists) Regulations 1963, Amendment No. 1 (1964/109)
  - Regulations provide amended scales of salaries and wages and other conditions of employment for physiotherapists, students and physiotherapy aids employed by Hospital Boards

Accounts and Papers – Accounts and Papers laid before the House – Hospitals Act, 1957, Hospital Employment (physiotherapists) Regulations 1963, amendment number 2, 1965: LE1 1588, 1965/154, R17699842

- Small file
- Cover page: 1965, House of Representatives, Order in Council Under the Hospitals Act 1957 Making the Hospital Employment (Physiotherapists) Regulations 1963, Amendment No.2, Laid on the Table of the House Pursuant to Section 154 of the Hospitals Act 1957, Hon. D.N. McKay
- The Hospital Employment (Physiotherapists) Regulations 1963, Amendment No. 2 (1965/106)
  - Regulations provide amended conditions of employment for physiotherapists employed by Hospital Boards

Accounts and Papers – Accounts and Papers laid before the House – Social Security Act, 1938, Social Security (physiotherapy benefits) Regulations 1951, amendment number 6, 1965: LE1 1589, 1965/184, R17699872



- Small file
- Cover page: 1965, House of Representatives, Order in Council under the Social Security Act 1938 Making the Social Security (Physiotherapy Benefits) Regulations, Amendment, No. 6., Laid on the Table of the House Pursuant to Section 140 of the Social Security Act 1938., Hon. D.N. McKay
- The Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No. 6 (1965/34)
  - Regulation provides that a Medical Officer of Health may authorise treatment to be given over the period longer than that permitted by regulation 6 of the principal regulations if he is satisfied that it is not reasonably practicable for the recommended treatment to be given within the permitted period. Additionally requirement that a contracting physiotherapist must disclose the amount of any additional charge made to a patient under the regulations is revoked

Accounts and Papers – Accounts and Papers laid before the House – Social Security Act, 1938, Social Security (physiotherapy benefits) Regulations 1951, amendment number 7, 1965: LE1 1589, 1965/190, R17699878

- Small file
- Cover page: 1965, House of Representatives, Order in Council Under the Social Security Act 1964 Makin the Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No. 7., Laid on the Table of the House Pursuant to Section 8 of the Regulations Act 1936, Hon. D.N. McKay.
- The Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No. 7 (1965/169)
  - Amendment provides an increase in the maximum fee that may be charged to a patient by a contracting physiotherapist

Accounts and Papers – Accounts and Papers laid before the House – Social Security Act, 1938, Social Security (physiotherapy benefits) Regulations 1951, amendment number 8, 1969: LE1 1686, 1969/237, R17700592

- Small file
- The Social Security (Physiotherapy Benefits) Regulations 1951, Amendment No. 8 (1969/18)
  - Regulations increase the maximum size of physiotherapy groups to 15 and remove the limit on private fees which physiotherapists may charge patients.

## ***Ministry of Education, Head Office***

Personnel – Industrial Relations – Teach and Non Teaching Groups – General and Related Matters – Physiotherapist and Occupational Therapists – Health Claims 1981, 1980-1985: ABEP, W4262, 7750, Box 3714, 50/20/18 HE, R7248281

- Large file
- Documents and letters relating to allowances for physiotherapists involved in student training in the Hospital Service
  - Background information to the Occupational Therapists Salary Claim – November 1985
  - SSCC Sub-committee Meeting – Extract from minutes – 10 February 1983 and 27 May 1982, 25 June 1981, 16 October 1980
  - Decision of the Public Sector Tribunal, Delivered by Horn, C.J.(S.S.T. 15/82) – between NZSP and the State Services Co-ordinating Committee – concerning the student training allowance for physiotherapists in the Hospital Service – 19 January 1983 (5 pages)
  - Health Department Physiotherapists : Tribunal Claim – 3 page document by Dorothy Baker – 17 September 1982
  - Letter from the Department of Health to Auckland Technical Institute – 15 October 1982
  - Notes of a meeting between the Review Committee – 15 April 1982 (4 pages)
  - Letter from L M Askew (Registrar, Physiotherapy Board) to the Department of Education – outlining that Board has no role in negotiations between the Department of Education, Department of Health and NZSP – 10 May 1982
- Documents and letters relating to physiotherapy training in New Zealand – the transfer of Auckland School of Physiotherapy to North Shore
  - Notes for the Minister for the meeting with NZSP on 7 May 1982 (3 pages)
  - Letter from M K Lamont to the Minister of Education regarding the transfer of Auckland School of Physiotherapy to North Shore and remuneration of hospital physiotherapists who assist with clinical supervision of students
  - Extract from a report – attitudes to professional issues relating to physiotherapy
  - Policy Statement on Education by the NZ Society of Physiotherapists (N.D.)
  - Letters from NZSP, to the Department of Education and Minister of Health – September 1980
- Numerous letters from individuals, the Otago Polytechnic, Auckland Technical Institute, NZSP, and various hospital boards regarding issues including: training allowances, physiotherapy training in hospitals, and outlining their concern with the industrial action taken by hospital physiotherapists and the affect on students – April 1982

- Letters from Heather Gordon for NZSP Salaries Committee to physiotherapy students regarding training allowance for hospital physiotherapists – April 1982
- Report from the Department of Education (P K Munn, for the Director-General) to the Minister of Education providing an update on the industrial action taken by physiotherapists in the health service – February 1982
- Correspondence and documents relating to the transfer of physiotherapy training from the Otago Hospital Board to the Otago Polytechnic and NZSP involvement in original discussions – March 1982
- Newspaper clipping from the *Evening Post*, 20 February 1982 “Hospital ban on students ends Monday”
- Newspaper clipping from the *Dominion*, 23 February 1982 “Students begin work”
- Numerous letters between the Minister of Education to the Minister of Health regarding industrial action of hospital-based physiotherapists
- Letter from Physiotherapy students at Southland Hospital to the Minister of Education regarding their concern at the adverse affect the ongoing negotiations of staff remuneration is having on their clinical training – February 1982
- Newspaper clipping “Students sceptical about dispute claim” (N.D.)
- Letter to Physiotherapy Students from B Jackson (Industrial Relations) – 5 February 1982
- Newspaper clipping from the *Evening Post*, 16 February 1982 “Student ban stays”
- Newspaper clipping from the *Evening Post*, 15 February 1982 “Physiotherapy dispute talks start”
- Newspaper clipping from the *Evening Post*, 8 February 1982 “Students ask for end to dispute”
- Newspaper clipping from the *Evening Post*, 30 January 1982 “Physiotherapy students facing strike”
- Job description: Clinical instructor
- Numerous handwritten notes relating to training allowances
- Report “Health Related Education in Technical Institutes ‘A Potted History’” by H E Hutchings, August 1981, presented at the ANZAME Conference (18 pages)
- Notes from meeting on Physiotherapist Training Allowance, 1 July, 1981, 10 July 1981, 17 September 1981
- Report by SAOIRA “Occupational Therapists and Physiotherapists : Proposed Allowance for Student Supervision”, 24 June 1981 (16 pages including appendices)
- To the Director-General of Health “Proposal to pay compensatory allowances to hospital physiotherapists” September 1980 (7 pages)

Personnel – Industrial Relations – Teach and Non Teaching Groups –  
General and Related Matters – Physiotherapist and Occupational Therapists

– Health Claims 1981 [transit card and coversheet only]: ABEP, W4262, 7750, Box 3714, 50/20/18 HE, R7248282

- Nothing in file

Personnel – Industrial Relations – Teach and Non Teaching Groups – General and Related Matters – Physiotherapist and Occupational Therapists Award Claims 1988, 1989: ABEP, W4262, 7750, Box 3714, 50/20/18 AWD88, R7248279

- One page list of award claims 1988-1989

Personnel – Industrial Relations – Teach and Non Teaching Groups – General and Related Matters – Physiotherapist and Occupational – General Correspondence, 1989: ABEP W4262 7750 Box 3714, 15/20/18, R7248280

- Small file
- Circular memorandums and proposal document by Department of Education – relating to the establishment of Special needs Units for the Physically Handicapped in Primary and Secondary Schools – March 1976-May 1989
- Notes and lists outlining physiotherapy salary increases
- Correspondence from the Charge Physiotherapist at Hammersley Park School, Christchurch relating to the State Services salary increase of 7% as at 10 November 1987 for therapists, occupational and physiotherapy – August-November 1988
- Circular memorandums from the Department of Education to all Education Boards, Specialist Schools, and Schools with Special Units – “Physiotherapists and Occupational Therapists: Hours and Conditions of Service” with particular attention to physiotherapists employed by education boards in schools or units for physically handicapped children – 1987
- “Occupational therapy roles and definitions” by the Department of Health, 1986 (19 pages)
- Correspondence between Eileen Casey and the Minister of Education relating to Ms Casey’s concern of interim allowances being awarded to nurses but not nursing related groups – November 1985
- Large amount of documents which appear to be part of an appendices of a larger report – starts from Appendix XVI-Appendix XV
  - Report to the Director-General of Health – “Parliamentary Training Allowance” – 7 April 1982
  - Comments on the findings of the “Parliamentary Training Allowance”
  - Letter from North Canterbury Hospital Board to the Department of Education regarding the conditions of work for hospital physiotherapists – 9 August 1978
  - Letter from the Physiotherapy Board to NZSP outlining that they have no role in negotiations but support clinical training of students in hospitals – 30 April 1982

- Numerous tables containing data on student and tutor contact hours at the Physiotherapy Department, Auckland Technical Institute – 1981
- Job description for clinical instructors
- Numerous letters from NZSP and various Hospital Boards regarding training allowances and student training in hospitals
- Copy of the agreement between the Otago Hospital Board and the Otago Polytechnic in regard to training of physiotherapy students at hospitals under the control of the Otago Hospital Board – 1978
- Auckland Technical Institute Grafton Branch – notes for the guidance of hospital staff
- Documents relating to payment of hospital physiotherapists

Personnel – Industrial Relations – Teaching and Non Teaching Groups – General and Related Matters – Physiotherapist and Occupational Therapists – Health Claims 1985, 1985-1986: ABEP W4262 7750 Box 3714, 15/20/18 HE-CA85, Part 1, R7248283

- Small file
- Letters between the Public Service Association (PSA) and the Department of Education relating to physiotherapy and occupational therapy aids 1986 claim – includes improvement to pay rates and other conditions of employment, grading of positions and salary scales of occupational therapists employed in education services – 1985-1986
- SSCC Sub-Committee Meeting – Extract from minutes – 5 September, 26 September, 6 November 1986 – relates to claim for physiotherapy and occupational therapy aids
- Salary Scales – Nursing Occupational Class – February 1986
- Scales of Salaries and Wages of Physiotherapists and Physiotherapy Aids – March 1986
- Sole/Charge Occupational Therapists and Physiotherapists : Recommendations for Payment of Correct Salary Rates – 8 May 1981 (11 pages including appendices)
- Circular memorandum by the Department of Education regarding salary adjustments in the education service for physiotherapists and occupational therapists – 1986
- Determinations – Physiotherapists and Occupational Therapists – 16 May 1986
- Letters from the State Services Commission relating to salary scales and other changes of conditions of employment of occupational therapists
- handwritten tables of salary scales for occupational therapists
- correspondence between the Department of Education and the NZ Society of Physiotherapists in regards to physiotherapists salary scales
- Several letters throughout file from the Health Service Personnel Commission relating to physiotherapists/occupational therapists salary and conditions claims – letters contain several existing and proposed lists of salary and wages scales – 1985-1986

- letter from the Minister of Education relating to the occupational therapists salary claim – December 1985
- letter from the Auckland Education Board relating to the difficulties in recruiting and holding staff at the Crippled Children Society and Carlson School for Cerebral Palsy – September 1985 (original letters are attached)
- Auckland Hospital Board Physiotherapy Statistics – January 1981-June 1985
- Notes from the meeting of the Review Committee – relating to the matter of student raining in Hospitals – 15 April 1982 (4 pages)
- Physiotherapists and Physiotherapists Aides Pay and Conditions Claim – from the PSA – 5 August 1985(6 pages)

Personnel – Industrial Relations – Teaching and Non Teaching Groups – General and Related Matters – Physiotherapist and Occupational Therapists – Special Schools, 1980-1988: ABEP W4262 7750 Box 3714, 15/20/18 SP, Part 2, R7248284

- Small file
- Numerous handwritten lists on occupational therapists and physiotherapists salaries
- SSCC Sub-Committee Meeting – extract from Minutes – 17 December 1987
- Letters relating to the restructuring of grading patterns for physiotherapists and occupational therapists as part of the pay claim negotiations – 1987
- Letters from various hospital boards supplying a list of occupational therapists and physiotherapists staff as part of the PSA conducting a ballot of occupational therapists employed in the hospital service - 1983
- Letters relating to the request by the New Zealand Public Service Association that they become the service organisation representing occupational therapists employed in the Hospital Service - 1983
- Correspondence relating to Paulette Clemence's application for Senior Occupational Therapist status – 1982-1983
- First Schedule – Scales of Salaries and Wages of Occupational Therapists – December 1981
- Occupational Therapists Second Schedule – Conditions of Employment – April 1980

Research and Statistics Division – Research Section – Projects/Surveys – Physiotherapy, Evaluation Study, 1983 – 1986: ABEP, W4262, 7750, Box 4175, 41/15/3, PHYSIO, part 1

- Smallish file
- New Zealand Society of Physiotherapists comments on draft report
- Distribution list for physiotherapy report
- Correspondence concerning report

Research and Statistics Division – Research Programme – Projects – Physiotherapy Evaluation (Fenwick): ABEP, W4262, 7750, Box 4181, 41/17/7, part 1

- Nothing in this file

Research Programme – Projects – Physiotherapy Evaluation (Fenwick), 1981-1982: ABEP W4262 7749 Box 3531, 55/2/7, Part 1, R7245338

- Small file
- Claims for refunds and expenses for travel and accommodation 'to and from' the Physiotherapy Education Committee meeting held on 19 March 1982
- Letters requesting reimbursements for travel and expenses relating to the Physiotherapy Education Committee meeting held on 19 March 1982

Education System in New Zealand – General – Research and Statistics Unit – Physiotherapy Evaluation Study 1980: ABEP, W4264, 7749, Box 784, 17/1/123, part 1

- Medium sized file
- Research project proposal
- Guidelines for planning an evaluation
- One day seminar programme – Physiotherapy Evaluation Programme
- 12 page physiotherapy survey
- Physiotherapy Evaluation: literature review
- 19 page results of the survey of the 1979 New Zealand physiotherapy students
- Student assignment: Plan for Evaluation of Physiotherapy Course in New Zealand
- Evaluation of physiotherapy training: access to physiotherapy board records
- Proposed evaluation of physiotherapy training
- Report of the one-day seminar on the proposed evaluation of physiotherapy training
- Newspaper report, *Evening Post*, 02/04/1980, "Salary Offer Depresses."

Education System in New Zealand – General – Research and Statistics Unit – Physiotherapy Evaluation Survey 1981: ABEP, W4262, 7749, Box 784, 17/1/123, part 2

- Medium sized file
- Letter to participants in the pilot test of physiotherapy questionnaires
- Physiotherapy Board: applications for registration form
- Extracts from the Physiotherapy Act 1949 and subsequent amendments

- Members of the Advisory Committee for the Evaluation of Physiotherapy Training
- Evaluation criteria for physiotherapy
- Proposed sample for survey of physiotherapy graduates
- Basic statistics on entrants to institute courses (provisional)
- Minutes of the 1<sup>st</sup> meeting of the Advisory Committee of the Evaluation of Physiotherapy, 23/06/1981
- Physiotherapy Evaluation and Literature Review
- Draft research project proposal
- A note to graduates from technical institute courses whose present practising location is unknown
- Minutes of the 2<sup>nd</sup> meeting of the Advisory Committee of the Evaluation of Physiotherapy, 30/10/1981

Education System in New Zealand – General – Research and Statistics Unit – Physiotherapy Evaluation Survey 1982-1983: ABEP, W4262, 7749, Box 784, 17/1/123, part 3

- Large file
- Evaluation of physiotherapy training
- Newspaper article, *Evening Post*, 15/02/1982, "Physiotherapy Dispute Talks Start."
- Newspaper article, *Evening Post*, 30/01/1982, "Physiotherapy students facing strike."
- Newspaper article, *Auckland Star*, 14/10/1981, "NZ Training Limits Physios Says Professor."
- Social Science Research Fund Committee Seminar, 26/03/1982
- Physiotherapy survey
- Minutes of the 3<sup>rd</sup> meeting of the Advisory Committee of the Evaluation of Physiotherapy, 19/03/1982
- Evaluation of physiotherapy training research proposal (9 pages)
- Newspaper article, *Otago Daily Times*, 12/08/1982, "Cuts May End Schools."
- Minutes of the 4<sup>th</sup> meeting of the Advisory Committee of the Evaluation of Physiotherapy, 24/11/1982
- Health Service Manpower Planning Workshop: Women Employed in Health services
- SAANZ Conference, University of New South Wales, August 1982: "The Shape of Things to Come. Changes in Training for the Therapies and Allied Health Professions in NSW and the Implications for these Professions," by Rosemary Cant
- New Zealand Society of Physiotherapists, February 1983
- Paper, "The Technical Institute: A Suitable Venue for Physiotherapy Training."
- Proposed Workshop on Health Education Evaluation
- Report on the Evaluation of Physiotherapy Training



Education System in New Zealand – General – Research and Statistics Unit – Physiotherapy Evaluation Survey 1983-1984: ABEP, W4262, 7749, Box 784, 17/1/123, part 4

- “Evaluation of Technical Institutes Training Programmes”, paper presented to the ANZSERCH Annual Conference, May 1983 by Penny Fenwick and Shelley Kennedy
- Department of Education – Evaluation of Physiotherapy Education
- Paper submitted to the New Zealand Journal of Physiotherapy – “Physiotherapists Trained in Technical Institutes,” by Penny Fenwick, Shelley Kennedy and Nick Zepke
- Comments on physiotherapy report
- Comments on draft report by the New Zealand Society of Physiotherapists
- Seminar series in Social Research, “A Research Project From Woe to Go.”
- Draft Press Release from the Minister of Education

### ***Ministry of Health, Head Office – Records***

Education Committee Agenda, 1989: ABQU, W4966, 632, Box 6, 167-2-3-2, R10790679

- Medium file
- Physiotherapy Board Meeting – Minutes – 15 June 1989/9 August 1989 (11 pages)
- Physiotherapy Board Meeting – Supplementary Agenda (N.D.) 1 page
- Applications for overseas physiotherapists to become registered in NZ (including all relevant documentation pertaining to their applications i.e. birth certificate, credentials, references etc)
- Document: “Physical Therapist and Physical Therapist Assistant Licensure Examination” (9 pages)
- Document: “Information for Foreign-Trained Physical Therapists: APTA Department of Practice” (13 pages)
- Education Committee of the Physiotherapy Board – Agenda – 15 June 1989 (5 pages)
- Review of Overseas Qualifications (N.D.) (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 23 February 1989 (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 23 February 1989 (7 pages)
- “Graduate Program in Physical Therapy: Clinical Education Schedule” document (N.D.) (9 pages)
- Summary of Action relating to the newly accredited Physical Therapist Education Program sponsored by Duke University – 10 March 1978 (16 pages) (w/ attached “Bulletin of Duke University Graduate School 1977-78” (8 pages)
- “Academic Preparation, Experiences, and Major Responsibilities of Physical Therapy Faculty” application forms (28 pages)
- “Graduate Program in Physical Therapy: Duke University” Final Examinations – Fall 1976 (29 pages)

- “Key to Curriculum Outline” – 1988 (2 pages)
- “Certificate in Continuing Education” (Department of Education, University of Canterbury) (2 pages)
- Various Course Outlines, assessment criteria, and bibliographies for Department of Continuing Education, University of Canterbury – 1987-1989 (23 pages)
- “Department of Health Studies in the Faculty of Education, Health and Welfare” Sheffield City Polytechnic “Physiotherapy in Intensive Respiratory Care” document – February 1987 (18 pages)

Education Committee Agenda, 1981-1984: ABQU, W4966, 632, Box 6, 167-2-3-2, R10790680

- Large boxed file
- Education Committee of the Physiotherapy Board Meeting – Agenda – 23 November 1984 (7pages)
- Article by Adrienne Burleigh, “Dacum – Industry Involvement in Training Needs Analysis (But where does the tutor fit in?)” in *Tutor* 29, November 1984
- Criteria for review of registerable qualifications
- Letter from Margaret H Moon to the Physiotherapy Board regarding her forthcoming book on physiotherapists working in the psychiatric scene – 18 September 1984
- Carol Anne Wilson – Application for Approval of Additional Qualification, includes relevant documentation
- Information and other documentation on the Postgraduate Course: Cardiothoracic Physiotherapy, to be taught at the Princess Margaret Hospital, Cashmere, Christchurch – 1 August – 21 October 1983
- Interview and examination for overseas qualified applicants for state registration to assess suitability for admission to the state register – document contains objectives and procedure (N.D.)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 17 July 1984 (13 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 17 July 1984 (5 pages)
- Letter from the Australian Examining Council for Overseas Physiotherapists Inc outing that they do not have a formulated criteria assessment or set questionnaire – 7 June 1984
- Physiotherapy Board – Overseas Registration Statistics from march 1981 to March 1984
- Peter John Larmer – Application for Approval of Additional Qualification and relevant documentation
- Education Committee of the Physiotherapy Board Meeting – Agenda – 21 March 1984 (4 pages)
- Auckland Technical Institute Programme Development Committee – list of members
- Letters nominating individuals for consideration as a participant of the Dacum planning exercise – December 1983-January 1984

- Paper: “Tertiary Monitoring and Accrediting Systems” – February 1984 (8 pages)
- Letter from the Medical Radiation Technologists Board regarding information of the criteria for registration – 13 February 1984
- Examination Procedure for Australasian Conjoint Board Diploma Course in Diagnosing Radiography (New Zealand)
- Letter from the Pharmaceutical Society of New Zealand regarding their criteria for registration as a pharmacist – 30 January 1984
- Tertiary Education Authority of South Australia – Guidelines for Course Assessment Committees and Re-Accreditation Procedures in Advanced Education Courses
- Guidelines for the National Registration of Awards in advanced Education (as revised 1982)
- Letters between the Physiotherapy Board and Margaret Moon regarding her new appointment to the Physiotherapy Board’s Education Committee – January/February 1984
- Education Committee of the Physiotherapy Board Meeting – Minutes – 25 November 1983 (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 22 July 1983 (5 pages)
- Auckland Technical Institute Programme Development Committee – Working Document – July 1983 (6 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 22 July 1983 (3 pages)
- Letter and course documentation relating an application by the Auckland Technical Institute to have the Physiotherapy Board recognise the Advanced Diploma in Physiotherapy – 1983
- Paper by Nick Zepke (Tutor Training Unit, Central Institute of Technology), “Some Approaches to and Techniques of Analysing Competency Needs for Curriculum Revision” (9 pages)
- Extracts from Education Committee Meeting minutes – 23 March 1983 – relates to the future of the state examination in physiotherapy
- Extracts from Education Committee Meeting minutes – 25 November 1982 – relates to the proposal for change to the state examination system from the physiotherapy tutors’ seminar
- “A Paper in Support of ‘Evaluation Process – Physiotherapy’ from the School of Physiotherapy, Auckland Technical Institute, October 1982”
- “A Paper in Support of ‘Evaluation Process – Physiotherapy’ from the School of Physiotherapy, Otago Polytechnic, October 1982”
- Letter from the Technical Institutes Association of New Zealand regarding increased responsibility for examining procedures – 3 June 1982
- Several reports from the Canadian Physiotherapy Association – May 1981
  - “Guidelines for the Accreditation of Physiotherapy Education Programmes” (9 pages)
  - “Internal Review Report” (17 pages including appendices)
  - “Accreditation” (3 pages)

- “Accreditation of Physiotherapy Education Programmes Surveyors’ Summary Report” (15 pages)
- Documents from the Technical Institutes Association of New Zealand relating to Diplomas (regulations, rules and awarding of Diplomas)
- Letter from the NZ Society of Physiotherapists relating to an Appeal System for the Physiotherapy Board’s State Examination in Physiotherapy – 15 July 1983
- “Comments for the Education Committee on the Future of the State Examination in Physiotherapy” by S. Randle, Chairman of the State Examination Committee (4 pages)
- “Suggested Criteria for Appointment as Clinical Instructor”
- Letter from the Medical Council of NZ regarding their criteria for registration – 26 May 1983
- Letters and documentation from various Physiotherapy Registration Board’s in Australia relating to accreditation of training courses – 1983
- “Criteria for the Approval of Courses leading to Membership of the Chartered Society of Physiotherapy”, London (21 pages)
- “The Canadian Physiotherapy Association Recommended Core Curriculum for Physiotherapy Education Programmes” (15 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 23 March 1983 (10 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 23 March 1983 (4 pages)
- Letter and documentation relating to the Fellowship of the American College of Sports Medicine – 20 October 1982
- Draft document “Requirements for Course of Study for New Zealand Physiotherapy Students” (9 pages, 2 copies in file)
- Letter from NZ Society of Physiotherapists regarding physiotherapy intermediate year – 26 October 1982
- Letters and Education Committee extracts relating to examination procedures (many duplicates of documents already in file)
- Paper by Nick Zepke “Towards Improving the Validity and Reliability of Essay Examinations” (11 pages)
- Curricula in Physical Therapy from the School of Medicine, University of Washington (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 17 March 1982 (7 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 17 March 1982 (3 pages)
- Extracts from the Physiotherapy Board meeting agenda and minutes (23 July 1981, 23 November 1981) and list relating to recognition of additional qualifications
- Blank copy of the State Examiner’s Report for the Chairman of the State Examination Committee
- Supplementary Instructions to Physiotherapy Schools – expansion of the Physiotherapy Regulations 1953 and its subsequent Amendments – 17 March 1980 (5 pages)

- New Zealand Council for Educational Research “Using the Dacum Method in Systematic Approaches to Curriculum Planning” – 16 December 1981 (7 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 17 March 1982 (3 pages)

Physiotherapy – Ultrasonics, 1974-1976: ABQU, W4966, 632, Box 6, 167-6, R10790681

- Medium size file
- Letters between Mr R Olsen and the Physiotherapy Board regarding the importation and supply of ultrasonic therapy units by Mr Olsen which the Board was not aware of – April 1976
- Letters between Solus X-Ray Co. PTY. LTD. And the Physiotherapy Board
  - Advising the Physiotherapy Board of the supply of ultrasonic therapy units to various physiotherapists
  - Response letters from the Physiotherapy Board giving approval for the supply of the ultrasonic therapy machines and advising that approval needs to be sought prior to supplying the units to clients – March 1976
- Correspondence and documents relating to the importation of Therapy Apparatus by Solas X-Ray Company Property Limited and restrictions on the importation of Ultrasonic Therapy Units
  - Letter from the Physiotherapy Board advising that the Board will not give support to – Solas X-Ray for the protection against the importation of foreign ultra-sonic apparatus – 30 July 1975
  - Physiotherapy Board Meeting – Extracts from Agenda and Minutes – 1 July 1975 – relates to Importation of Ultrasonic Therapy Apparatus
  - Letters between the Physiotherapy Board and physiotherapists who have purchased ultrasonic units from Solas X-Ray requesting a report on the performance of the units purchased – June 1975
  - Handwritten notes regarding the importation of ultrasonic therapy units by Solas X-ray – 26/27 May 1975
  - Letters between Solus X-Ray and the Physiotherapy Board regarding the importation of ultrasonic therapy units without prior approval from the Physiotherapy Board – May/June 1975
  - The Customs Import Prohibition Order (No. 3) 1952 (1 page, several copies in folder)
  - Correspondence between the Physiotherapy Board and the Controller of Customs, Customs Department regarding the importation of an ultrasonic therapy units by Solas X-Ray without the prior approval for importation and sale from the Physiotherapy Board – April-June 1975
- Letters between Robert Phillips & Co. Ltd and the Physiotherapy Board
  - advising of the purchase of ultrasonic units to various physiotherapists and requesting approval from the Physiotherapy Board

- requesting permission for the importation of ultrasonic therapy units from Australia
- leaflet for the Mettler Sonicator, ME 700 (March 1971)
- Operating Instructions manual – Mettler Electronics, Sonicator II ME 702 (4 pages) (several copies in file)
- Letter from Medic DDS Limited to the Physiotherapy Board
  - Correspondence relating to the approval of the sale of ultrasonic units to various hospital boards and private practice physiotherapists
  - letters seeking authority to import ultrasonic units
  - letters with a list of hospital customers who were recently supplied a Ultrasonic unit for the Board's records – 12 June 1974
- Letter from C L. Cowan (deputy Advisory Physiotherapist for Director, Division of Hospitals Chief Executive (North Canterbury Hospital Board) – query regarding the approval of an Ultrasonic Unit to Christchurch Hospital – 24 May 1974
- Numerous letters between Watson Victor Limited and W.A. Walker (Secretary, Physiotherapy Board)
  - Letters relating to the sale of Ultrasonic Therapy Units to Osteopaths or Veterinary Surgeons – October 1974
  - advising of the supply of ultrasonic units to various NZ Hospital Boards and private physiotherapy practitioners and requesting approval from the Physiotherapy Board
  - requesting approval from the Physiotherapy Board to purchase Ultrasonic Therapy Units from their factory in Sydney
- Numerous letters between Amalgamated Wireless (Australasia) NZ Ltd and the Physiotherapy Board
  - letter from the Secretary of the Physiotherapy Board stressing the importance of seeking approval not only to import ultrasonic units but also for permission to supplies the units directly to Hospitals and physiotherapists – 28 August 1974
  - Correspondence relating to the continuance of the policy relating to importers of Ultrasonic Units – 31 May 1974
  - advising of the sale of ultrasonic units
  - requesting confirmation for the supply of ultrasonic units to various hospital boards and physiotherapists
  - Request and acceptance letters for the import of Ultrasonic units
- Robert I. Phillips (Managing Director, Roberts Phillips & Co. Ltd) to the Director-General of Health - Query regarding the use of ultrasonic therapy units for veterinary use – March 1974

Physiotherapy Board – State Exams, 1988-1989: ABQU, W4966, 632, Box 7, 167-10-2, R10790682

- Small file
- Letters from A Tongue (for Registrar, Physiotherapy Board) to various patient models, thanking them for their participation in the State Examinations – 14 March 1989 (23 pages)

- “State Examinations in Physiotherapy” Nominal Roll – November 1988
- Administrative documents and letters relating to November 1988 State Examinations in Physiotherapy (i.e. markers, information for tutors, arrangement of meetings for State Examiners, generic letters to invigilators regarding expenses and travel, generic letters to practical examiners regarding examination specifications).
- Examination Candidate Information document – Revised August 1987 – (9 pages)

Physiotherapy Board – State Exams, 1986-1989: ABQU, W4966, 632, Box 7, 167-10-2, R10790683

- Small file
- Correspondence between Ms E A Jones and the Physiotherapy Board regarding the appeal to review her results of the written component of the State Examination – December 1988-January 1989
- Numerous thank you letters from the Physiotherapy Board to individuals who assisted during the State Examination in Physiotherapy – 23 January 1987
- Numerous letters relating to tax and expenses of State Examiners – 1986-1987
- Numerous telegraphs advising of the dispatch of examination papers – November 1986
- Letters to examination invigilators providing instructions on examination procedures – October-November 1986
- Letters to the Physiotherapy Board providing names of invigilators – October 1986
- Numerous letters relating to the organisation of state examinations in physiotherapy – including finalised dates for exams, errors on exam papers, timetables, arrangements for invigilators, candidate applications
- Examination timetables for the Auckland Technical Institute – November 1986
- Template letter to be sent to invigilators – November 1986
- Blank template table to enter exam results
- State Examination in Physiotherapy, Practical Timetable (Auckland Technical Institute, November 1986)
- Nominal Roll for the State Examination in Physiotherapy November 1986 (student names and region)
- List of prospective candidates for State Examination – Auckland Technical Institute and Otago Polytechnic
- Blank form: Application to Sit the State Examination in Physiotherapy
- List of students from the Auckland Technical Institute 1986 – Year III, Year II, Year I and Advanced Diploma Physiotherapy
- Nominal Roll for the State Examination in Physiotherapy May 1986

Physiotherapy Board – Board Files State Exams, 1987: ABQU, W4966, 632, Box 7, 167-10-2, R10790684

- Small file
- Generic letters relating to organising state examinations, including: requesting names of and addresses of invigilators for upcoming exams, approval of individuals to be practical examiners, application forms, exam procedure, arrangements and timetables for invigilators, fees payable to examiners, letters to the Examination Committee with exam timetables,
- Generic letters thanking individuals for being invigilators in the recent State Examination in Physiotherapy
- Practical Timetable for the State Examinations in Physiotherapy, May/June 1987 and November 1987 – Auckland Technical Institute and Otago Polytechnic
- Nominal roll for the State Examination in Physiotherapy – May 1987
- Examination timetables and blank Practical Examination Admission Slips for the November 1987 exams
- Physiotherapy Board: State Examinations in Physiotherapy – Candidates Information – revised August 1987
- Blank claim form for invigilator's fees and expenses
- Timetable for the State Examination in Physiotherapy May 1987 – Auckland Technical Institute
- Auckland Technical Institute, Physiotherapy Department Calendar for 1987
- Lists and statistics from Otago Polytechnic for year 1987 – list of placements at clinical experience centres, year II students, intake as at 3/2/87, year I students
- Lists and statistics from Auckland Technical Institute for year 1987 – year III students, year II students, year I students
- List of candidates who were successful in the State Examination in Physiotherapy, November 1987 (names and region)
- List of patients – State Physiotherapy Practical Examination November 1986 – Auckland Technical Institute (names and address)

Physiotherapy – Board Files State Exams, 1987-1989: ABQU, W4966, 632, Box 7, 167-10-2, R10790685

- Medium File
- Letters from L Orr (for Registrar, Physiotherapy Board) to various physiotherapy departments concerning admission slips for their candidacy in the November 1989 State Examinations – October 1989
- Handwritten letters between physiotherapy departments and L Orr (for Registrar, Physiotherapy Board) concerning availability of invigilators for upcoming exams – September 1989
- Letters between B McLeod (Head of Department, School of Physiotherapy) and J Rollo (Deputy Registrar, Physiotherapy Board) concerning footwear worn by practical examiners – September 1989
- Generic letters from L Orr (for Registrar, Physiotherapy Board) to various students regarding their applications to sit the examinations – September 1989



- Letters between various health departments and L Orr (for Registrar, Physiotherapy Board) regarding attendance of practical examiners – September 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Board) to various physiotherapy departments advising them to remind students of State Examination date – 4 September 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy board) to various directors and Principals of physiotherapy departments concerning arrangements for State examinations (i.e. accommodation, fees for invigilators, assistance for practical examiners etc) – 4 September 1989
- Document from A Tongue (for Registrar, Physiotherapy Board) to all State Examination Committee Members concerning new pages to be included in the State Examiners Kit – 30 August 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Board) thanking various patient models who participated in practical component of State examinations – 17 August 1989
- Lists of candidates for 1989 State Examination from various physiotherapy departments
- Generic letters from A Tongue (for Registrar, Physiotherapy Board) to various heads of departments concerning lists of prospective candidates for upcoming State Examinations – 25 July 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Board) to various heads of departments concerning provisional State Examination results of their students – 18 July 1989
- Administrative documents by A Tongue (for Registrar, Physiotherapy Board) confirming the attendance of invigilators, bookings of their reservations, information for tutors, and information for the Examination Committee – May 1989
- Nominal Rolls from various Physiotherapy Departments – May 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Department) to various heads of departments concerning practical timetables and nominal rolls – 4 May 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Department) to various candidates for the State examinations, confirming their acceptance – May 1989
- Practical Timetable for Auckland Technical Institute – 30 May 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Department) to various physiotherapy departments concerning arrangements for their practical examiners – 10 April 1989
- Letters from various physiotherapy departments to A Tongue (for Registrar, Physiotherapy Department) concerning confirmation and declinations of practical examiners for upcoming State examinations – March/April 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Department) to various physiotherapy departments concerning information for candidates attending the State Examination – 2 March 1989

- Generic letters from A Tongue (for Registrar, Physiotherapy Department) to various physiotherapy departments concerning the two sets of additional questions that were discussed in recent meeting of the State Examination Committee – 7 March 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Department) to various heads of departments concerning practical examination worksheets, confidential report forms, certificate of training CT1, and certificate of training CT2 – 7 March 1989
- Generic letters from A Tongue (for Registrar, Physiotherapy Department) to various students concerning applications to sit the State Examination in Physiotherapy – 17 January 1989
- Letter from F M Elkin (Head of Department, School of Health Sciences) to Miss Smith (The Secretary, Physiotherapy Board) concerning ill health of student Julee Binns who will sit State Examination but whose performance may be affected. Letter requests leniency be given should grade be borderline– 20 October 1987

Workforce Management – Registration Boards, Councils – General – Physiotherapists – Agendas and Minutes, 1991-1992: ABQU, W4622, 6804, Box 88, W-PHY-4, R9275367

- Large file
- Physiotherapy Board Meeting – Agenda – 29 July 1992 (8 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 29 July 1992 (2 pages)
- Letter from K G Stone (Solicitor, Luke, Cunningham and Clere) to The Secretary (Physiotherapy Board) concerning convictions against physiotherapists – 20 July 1992
- Memorandum from E P Gatland (Deputy Registrar, Physiotherapy Board) to J Stoke (Chairman, Physiotherapy Board) concerning avenues available to the Physiotherapy Board relating to complaints cases – 8 July 1992
- Letters between L M Askew (for Acting Manager, Personal and Public Health Policy) and P Gatland (Deputy Registrar, Physiotherapy Board) concerning Mrs Van Den Arend practising as an unregistered physiotherapist – 14 July 1992
- “Approval for Temporary Registration” document to J Stoke (Principal Medical Adviser, Personal and Public Health) regarding temporary registration for Mohamed Farah Mohamed (including his CV, credentials and letter of approval– January/February 1992
- Physiotherapy Board Meeting – Agenda – 29 July 1992 (7 pages)
- Physiotherapy Board Meeting – Minutes – 21 May 1992 (14 pages)
- Letters between G A Jones (Secretary, Medical Council of NZ) and P Gatland (Secretary, Physiotherapy Board)/P Faulner (Chief Executive Officer, NZ Medical Association) concerning the Register of Physiotherapists – April/May 1992
- Rebuttal from J Stoke (Chairman) toward Professor Stewart’s (Department of Prime Minister and cabinet, Health Reforms

Directorate) report on the “Funding of Clinical Training” – 26 May 1992 (5 pages)

- Physiotherapy Board Meeting – Agenda – 21 May 1992 (8 pages)
- Letters between S Dudli (Charge Physiotherapist, Wanganui Base Hospital) and P Gatland (Registrar, Physiotherapy Board) concerning their decision to not re-register Jane Waugh as a physiotherapist (includes letters from Jane Waugh’s psychiatrist supporting conditional re-registration) – 14 May 1992
- “Mental Health Advisory Services” document outlining the need for support services to assist physiotherapists – 27 March 1992 (2 pages)
- Memorandum from Simon Upton (Minister of Health) to Cabinet concerning an increase in fees payable to registration boards – (N.D.) (7 pages)
- Letters between M Clark (Acting Manager, Personal and Public Health Policy) and J Stoke (Chairperson, Physiotherapy Board) concerning the unauthorised removal of the Department of Health’s annual workforce survey – 30 April 1992
- Letter from D R Hutton (General Manager, Operations ACC) to Ms Smith (Secretary, Physiotherapy Board) concerning physiotherapists charged with fraud against ACC – 15 April 1992
- Letter from T Simon (Secretary, Chartered Society of Physiotherapy) to P Gatland (Deputy Registrar, Physiotherapy Board) concerning proceedings brought against Mr Leith Roy Thomas Brown – 31 March 1992
- Letter from M K Lamont to P Gatland (Deputy Registrar, Physiotherapy Board) regarding mutual recognition of physiotherapist registration between Australia and NZ – 10 April 1992
- Letters between E P Gatland (Deputy Registrar, Physiotherapy Board) and W Birch (Minister of Labour, Parliament Building) concerning the “Accident Rehabilitation and Compensation Insurance Bill” – 31 March 1992
- Letter from T Chapman (Managing Director, ACC) to J Stoke (Chairman, Physiotherapy Board) concerning “Regulations prescribing medical misadventure procedures-consultation process” (attached copy of “The Accident Rehabilitation and Compensation Insurance (Medical Misadventure) Regulations 1992”) – 29 April 1992 (13 pages)
- Letters between R H McGeachie (Manager, Physiotherapy Services) and P Gatland (Deputy Registrar, Physiotherapy Board) concerning the legitimacy of an advertisement that featured in *The Southland Times* (advertisement attached) – 31 January 1992
- Letter from K G Stone (Solicitor, Luke, Cunningham and Clere) to T Smith (Secretary, Physiotherapy Board) concerning advertisement in *The Southland Times* – 13 March 1992
- Letter from P Gatland (Secretary, Physiotherapy Board) to Mrs Van Den Arend concerning her advertisement in *The Southland Times* – 29 April 1992
- Letters relating to the eligibility of students to now register due to completion of practical examinations (including copies of diplomas) – January 1992

- “Sexual Abuse” document (N.D.) (1 page)
- Letters between P Gatland (Deputy Registrar, Physiotherapy Board) and T Instone (THAW collective) relating to the hearing of K Gallagher for sexual harassment – May 1992
- “Matters for Discussion with Dr John Stoke” document – (N.D.) (1 page)
- Physiotherapy Board Meeting – Minutes – 26 March 1992 (11 pages)
- Report from J Stoke (Chairman, Physiotherapy Board) to Professor Stewart (Department of Prime Minister and Cabinet) concerning the “Funding of Clinical Training” – 24 March 1992 (4 pages)
- Physiotherapy Board Meeting – Minutes – 11/12 December 1991 (18 pages)
- Report on “Moderation of Examinations conducted by NZ Schools of Physiotherapy Oct-Nov 91” by S Randle to J Stoke (Deputy Registrar, Physiotherapy Board) and P Gatland (Registrar, Physiotherapy Board) – 6 December 1991 (13 pages)
- Letter to S Randle (Paediatrics Department, Christchurch Hospital) from R Wilkinson (Diploma Programme Leader, Faculty of Health Studies) concerning copies of written examinations – 2 December 1991
- Document by P Talbot (Chairman) and P Gatland (Deputy Registrar, Physiotherapy Board) concerning applicants not qualified in NZ – (N.D.) (1 page) (2 copies\_
- Physiotherapy Board Meeting – Agenda – 12 December 1991 (9 pages)
- List of “ATI School of Physiotherapy Graduands”
- Document on “Temporary Registration for Applicants whose Clinical Competence is being Evaluated” (N.D.) (1 page)
- Letter from D H Theobald (Medical Superintendent, Taranaki Base Hospital) to Board of Registration (Physiotherapy Board) concerning the re-registration of Jane Waugh (including letter or recommendation from her psychiatrist) –30 September 1991
- Excerpt from document regarding German citizen Katrin Sievers and her registration as a physiotherapist in NZ – (N.D.) (1 page)
- Letter from B P Watts (Charge Physiotherapist, Memorial Hospital, Hastings) to Deputy Registrar (Physiotherapy Board) concerning the termination of employment because of expiry of temporary registration – 16 July 1991
- Letter from M I Bullock (Professor in Physiotherapy, University of Queensland) to R Grote (School of Physiotherapy, Otago Polytechnic) concerning AECOP examination procedures (including document with detailed of AECOP; 6 pages) – 22 October 1991
- Letter from L M Askew (Professional Advisor, Health Workforce Unit) to P Gatland (Deputy Registrar, Physiotherapy Board) concerning relationships with education sector – 3 September 1991
- Letter from V A Jackman (Chief Physiotherapy Advisor, Auckland Area Healthboard) to V Rollo (Deputy Registrar, Physiotherapy Board) concerning the clinical practical professional experience for physiotherapy students (w/ attached relevant document: 4 pages) – 12 April 1991

- Letter from M D Birrell (Secretary, North Shore Hospital) to Dr Talbot (Chairman, Physiotherapy Board) concerning provisions for physiotherapy undergraduate clinical education – 11 November 1991
- Letter from J Tedder (Executive Director, NZ Society of Physiotherapists) to P Gatland (Deputy Registrar, Physiotherapy Board) regarding the appointment of Margot Skinner as Chairman of the Board's Education Committee (w/ Curriculum Vitae attached) – 9 October 1991 (4 pages)
- Curriculum Vitae – Duncan Arthur Reid – (N.D.) (3 pages)
- Curriculum Vitae – Gael Margaret Surrey – October 1991 (16 pages)
- Letter from M Chapman (for Manager, Department of Health) to E P Gatland (Deputy Registrar, Physiotherapy Board) concerning Physiotherapy Regulations 1979, Amendment No. 6 – 4 October 1991
- Unknown Newspaper Article *Health Mediator Hoped for this Year* – Author Francis Ross (N.D.) (1 page)
- Letter from E P Gatland (Secretary) to P Talbot (Chairman, Physiotherapy Board) concerning the expense payments to board members – 21 August 1991 (2 pages)
- Letter from J Tedder (Executive Director, NZ Society of Physiotherapists) to P Gatland (Deputy Registrar, Physiotherapy Board) concerning present financial economies jeopardising the efficiency of the Physiotherapy Board – 9 October 1991
- Financial statements from Registration Boards Secretariat Physiotherapy Board – 20 November 1991 (4 pages)
- Letters from W Glover and R De Ruiter to L Askew (Physiotherapy Board) concerning negative experiences with a Hungarian Conductor" – August 1991
- Physiotherapy Board Meeting – Additional Items Agenda – 12 December 1991 (2 pages)
- Letter from R D H Stewart (Chairman, Division of Health Sciences, University of Otago) to M D Birrell (Secretary, North Shore Hospital) concerning deficiency of government funding for diploma and degree programmes in physiotherapy – 3 December 1991
- Letter from E Norfolk (Immigration Officer, Immigration Service NZ) to K Struthers (Secretary, Physiotherapy Board) regarding the issue of residence and work permits for physiotherapists (w/ attached Self Assessment Guide: 4 pages) – 28 November 1991
- Extraordinary Physiotherapy Board Meeting – Minutes – 31 October 1991 (2 pages, 2 copies)
- Letter from C El-Hinsheri (Charge Physiotherapist, Grey Hospital, Greymouth) to The Chairman (Physiotherapy Board) concerning the excessive delay in temporary registration approval – 15 October 1991
- Letter from K Struthers (Secretary, Physiotherapy Board) to all Physiotherapy Board Members concerning the nominees for Education Committee (w/ nominees attached Curriculum Vitae 22 pages) – 21 October 1991
- Letters between P S Talbot (Chairman, Physiotherapy Board) and P Gatland (Manager, Registration Boards Unit), and between I Miller (Acting Director-General) and L Perris (Senior Manager, Charters and

Funding) concerning Physiotherapy Education and Training and the new competencies required of graduates (w/ Background notes: 3 pages) – October 1991

- Letters between P Talbot (Manager, Department of Health) and E P Gatland (Manager, Registration Boards Unit) relating to Gael Surrey and her letter regarding State Exams and the amended regulations – October 1991 (9 pages)
- Teleconference of the Physiotherapy Board – Minutes – 14 October 1991 (2 pages)
- Meeting of the Physiotherapy Board – Minutes – 11 July 1991 (16 pages)
- Memorandum from K Struthers (Secretary, Physiotherapy Board) to all Physiotherapy Board Members concerning upcoming teleconference and the amended final draft from M Lamont (w/ attached final draft of “Review of Occupational Regulation”: 10 pages) – 3 October 1991
- Teleconference of the Physiotherapy Board – Minutes – 14 October 1991 (2 pages)
- Meeting of the Physiotherapy Board – Minutes – 11 July 1991 (16 pages)

Workforce Management – Registration Boards, Councils – General – Physiotherapists – Discipline – Registered Personnel, 1990-1992: ABQU, W4622, 6804, Box 88, W59-PHY-5-1, R9275368

- Small file – file consists of complaints against physiotherapists with identifying information
- Letter from J Tedder (Executive Director, NZ Society of Physiotherapists) to Dr Stoke (Chairman, Physiotherapy Board) regarding investigation of Mr John Gilmour (registered physiotherapist) for a complaint of negligence – 1 April 1992
- Letters between T Smith (Secretary, Physiotherapy Board), T Instone (The Health Alternatives for Women), P E Gatland (for Deputy Registrar, Physiotherapy Board) and J Stoke (Chairman, Physiotherapy Board) concerning a sexual harassment case against Kevin Gallagher – December 1991
- Newspaper clipping from the *Evening Post*, 16 March 1992, “Physios may be suspended”
- Letter from M K Lamont (Secretary) to L M Askew (Professional Advisor, Department of Health) concerning advertising that was contrary to Physiotherapy Act – 23 December 1991
- Letter from M Chapman (for Manager, Personal and Public Health Policy) to The Manager (Onehunga Swimming Pool, Onehunga) concerning their advertising which potentially breached the Physiotherapy Act 1949 – 14 February 1992
- Letters from M Chapman (for Manager, Personal and Public Health Policy) to E P Gatland (Deputy Registrar, Physiotherapy Board) regarding assessors to the Board of appeal for Willem Frederik Luypers appeal – September 1991

- Letters between D Graham (Minister of Justice), P S Talbot (Acting Manager, Workforce Development) and K O'Regan (MP, Parliament Buildings) concerning appointment for Judge B N Morris to the appeal of Willem Frederik Luyers and to constitute a board of appeal– 25 June 1991
- Letters between K O'Regan (Associate Minister of Health) and J Mander and P Munro requesting them as assessors for Willem Frederik Luyers's appeal – May 1991
- Letter from P S Talbot (Acting Manager, Workforce Development) to K O'Regan (Associate Minister of Health) concerning the constitution of a board of appeal under Physiotherapy Regulations 1979 – 29 April 1991
- Letter from J Rollo (Deputy Registrar, Physiotherapy Board) to M Chapman (The Director-General of Health, Department of Health) concerning the constitution of a board of appeal – 22 March 1991
- Letter from W F Luyers (appellant) to V J Rollo (Registrar, Physiotherapy Board) outlining his grounds of appeal – 20 February 1991
- Letter from E P Gatland (Unit Manager) to R Unger (Chairman, Psychologists Board, Christchurch) regarding recent informal disciplinary hearings that could cause political embarrassment for the government and the Department of Health – 18 March 1991
- Article from *New Truth*, 27 July 1990 "*Nude Romp: Government Calls for Probe*" (2 pages)
- Letters between P S Talbot (Chairman, Physiotherapy Board) and P Gatland (Secretary, Physiotherapy Board) concerning parameters for the disciplinary activities of the Physiotherapy Board –26 April 1991
- Memorandum from M Chapman (for Manager, Workforce Development) to the Minister of Health regarding an appeal against the Physiotherapy Board by Raymond Young – 26 February 1990
- Letters from H Clark (Minister of Health) to Minister of Justice, P A Munro, B R Mulligan regarding the appointment for a District Court Judge and assessors on the Board of Appeal for the appeal of Raymond Young – March 1990
- Letter from Minister of Justice to H Clark (Minister of Health) regarding the appointment of Judge Ann Gaskell for the appeal of Raymond Young – 29 March 1990
- Letter from V J Rollo (Deputy Registrar, Physiotherapy Board) to The Director-General of Health (Department of Health) concerning the constitution of a board of appeal for Raymond Young – 1 February 1990
- Letter from R Young (appellant) to L M Askew (Registrar, Physiotherapy Board) outlining his grounds for appeal – 23 January 1990
- Letters from P A Munro and B R Mulligan to Registrar (Physiotherapy Board) confirming their appointment as assessors at Raymond Young's appeal – 5 February 1990
- Letter from K O'Regan (Associate Minister of Health) to F G Booth regarding withdrawal of complaint against L Carlton – 28 January 1991

Minute Book of the Physiotherapy Services Advisory Committee, 1985-1988: ABQU, W4622, 786, Box 6, R9275382

- Large Hardcover Book [c/f Rechecked Box 4, 5, 6 no Physiotherapy Minute Books]
- Handwritten note of the dates of the meetings covered in this hardcover book
- Meeting of the Physiotherapy Advisory Committee to ACC – Minutes – 15 March 1985 (6 pages)
- Meeting of the Physiotherapy Services Advisory Committee – Minutes – 15 May 1985 (4 pages)
- Document on “Physiotherapy Services Advisory Committee: Terms of Reference” – (N.D.) (1 page)
- Meeting of the Physiotherapy Services Advisory Committee – Minutes – 27 September 1985 (3 pages)
- Meeting of the Physiotherapy Services Advisory Committee – Minutes – 9 April 1986 (4 pages)
- Meeting of the Physiotherapy Services Advisory Committee – Minutes – 25 February 1987 (6 pages)
- Meeting of the Physiotherapy Services Advisory Committee – Minutes – 29 July 1987 (5 pages)
- Meeting of the Physiotherapy Services Advisory Committee – Minutes – 29 April 1988 (6 pages)
- Original document on “Physiotherapy Services Advisory Committee: Terms of Reference” – (11 February 1985) (2 pages)

Workforce Planning and Production – Information Systems – Physiotherapists – Workforce Profiles, 1986-1991: ABQU, W4556, 6804, Box 36, W48/PHY/2, R21935008

- Medium file
- Miscellaneous correspondence relating to physiotherapy statistics
- First edition of the New Zealand Private Physiotherapists Association newsletter, Health Comment, April 1991
- Physiotherapy Health Workforce Planning Profile (16 July 1986) – purpose of this data book is to create a firm data base on which to set, implement and evaluate physiotherapy workforce policy (draft copy with handwritten and attached notes/corrections throughout) (approx 74 pages including extra notes and appendices, 2 copies of report in file with some duplicates of individual pages throughout file)
- W.C.P.T statistics: List of physical therapists registered with W.C.P.T per capita of population in 1985
- Report: “Hospital Management Data, Year ended 31 March 1988” from the National Health Statistics Centre, Department of Health, New Zealand (8 pages)
- Extracts from “Job Satisfaction Among New Zealand Health Professionals: A Report Prepared for the Department of Health By Professor George Shouksmith”



- Extracts from “Patient throughput statistics, quarter ended 31 December 1989”
- Large amount of physiotherapy profile statistics throughout folder - e.g. student intakes, ethnicity of students, exam data, enrolment, geographical data, age, occupation, academic record data etc
- Numerous letters relating to data being collected for the physiotherapists workforce profile - 1990

Workforce Planning and Production – Information Systems – Physiotherapists – Data Collection Systems – Employment Surveys, 1986-1991: ABQU, W4556, 6804, Box 36, W48/PHY/2, R21935009

- Small file
- Large amount of physiotherapists statistics for 1991, including by: location, practising/non-practising, age, sex, ethnicity, registered year, qualification, country,
- Physiotherapy Health Workforce Planning Profile – 16 July 1986 (60 pages, 2 copies in file)
- Blank copy of the Physiotherapy Board New Zealand Annual Practising Certificate Invoice – 12 October 1988
- Report on the Manpower Survey of Physiotherapists 1974 (17 pages)
- Physiotherapy Workforce Projections A Discussion Paper (6 pages) (N.D.)
- Adjustment of Physiotherapy School Intake To Projected Supply and Demand Scene (2 pages) (N.D.)
- Physiotherapy Workforce 1985 (13 pages)
- Journal article “Employment patterns and related opinions: A survey of physical therapists”, in *Physiotherapy Canada*, January/February 1980, vol. 32, no.1
- Journal article “Physiotherapists and manpower planning”, in *the NZ Journal of Physiotherapy*, April 1983
- Physiotherapy Health Workforce Planning Profile
- Letters from individuals regarding annual registration fees and the Workforce survey
- Letter from Vivienne J Rollo (Advisory Physiotherapist, for General Manager, Population Health Policy) to Wendy Edgar (Senior Committee Secretary, Labour Committee, Parliament House) outlining statistics on registered physiotherapists – 8 September 1989

Workforce Planning and Production – Information Systems – Physiotherapists – Returns – Hospital/AHB [Area Health Board] Monthly Returns, 1990-1991: ABQU, W4556, 6804, Box 36, W48/PHY/4/1, R21935010

- Small file
- Letter various hospitals advising that physiotherapy staff returns are no longer required by the department – 1990-1991
- Monthly return sheets from Timaru and Ashburton hospital with data on physiotherapy staff – this includes, names of full-time and part-time

staff, names of assistants, FTE physiotherapists and assistants, staff vacancies, number of orderlies and clerical service staff

- Graph of AHB Physiotherapy Workforce Data from Monthly Staffing Returns (1986-1990)
- Blank copy of monthly staff returns form
- Folder consists of tables compiled from information obtained from returns forms – for the years 1985 (July), 1986 (Apr, May, Oct-Dec), 1987 (Apr-Dec), 1988 (Jan-Dec), 1989 (Jan-Aug), 1990 (Jan-Sept)(tables are handwritten) – (tables have the following details: Hospital Area/Health board, establishment, FTEs, Vacancy, Number of physiotherapists employed full and part-time)
- Number of Claimants for Social Security (Physiotherapy) Patient Benefits at 31 March Each Year (details are by health district and includes data for years 1980-1985)
- Blank form to gather data for Registered Physiotherapists working in private practice
- Table detailing physiotherapy vacancies by Hospital/Area health board – as 31 March 1986, 1 November 1985, 15 July 1985

Workforce Planning and Production – Information Systems – Physiotherapists – Returns – Private Physiotherapists' Annual Returns, 1987-1989: ABQU, W4556, 6804, Box 36, W48/PHY/4/3, R21935011

- Small file
- Template letter "Staffing return of physiotherapists claiming physiotherapy benefits" and annual returns form "Return of physiotherapists working in the private sector" – template letters and forms for the year ending 1 April 1988 to 31 March 1989, 1 April to 31 March 1987
- Miscellaneous letters from physiotherapists relating to returns forms – 1989
- Numerous letters relating to the organising of sending out and receiving returns forms – 1988
- Procedure for Processing Physiotherapist Returns
- Miscellaneous handwritten notes relating to returns forms
- Large amount of handwritten tables for 1987 – details include: area/practice, details of physiotherapists employed by number and hours worked (for principles, partners, locums, relievers, and employees), support staff, part-time staff.
- Short report/summary of Physiotherapy Returns From Private Practice for : 1987/88, 1986/87, 1985/86

Workforce Management – Workforce Education & Training – Physiotherapy – General, 1986-1992: ABQU, W4556, 6804, Box 61, W53/PHY/1, R21935282

- Large file
- Internal Memo, Department of Health
- Booklet: "Your Good Health" by the Minister of Health, 1991 – inside booklet are handwritten notes and a newspaper clipping from the

Evening Post, 28/01/1992 “Moore attacks high price of health user charges”

- Correspondence with physiotherapy staff from Wellington Hospital relating to physiotherapy three year diploma course and physiotherapy competencies – 1991
- Briefing paper on Physiotherapy Education and Training – by Lesley Askew (Professional Advisor, Health Workforce Unit, Personal & Public Health Policy) (4 pages)
- Paper on the Bachelor Degree in Physiotherapy at Otago Polytechnic and Otago University - by Lesley Askew (Senior Advisory Physiotherapist) – 3 August 1989 (9 pages)
- Paper to the Minister of Education – Report on Physiotherapy Workshop 16-18 April 1986 (20 pages)
- Numerous internal memos and letters to the Department of Education relating to physiotherapy education and training
- Background notes relating to physiotherapy training courses and the proposal for a four-year physiotherapy degree
- Letter from the Canterbury Area Health Board listing student supervision contact time – 3 October 1989
- “The Canadian Physiotherapy Association, Recommended Core Curriculum for Physiotherapy Education Programmes” – May 1982 (15 pages)
- Letter from the Physiotherapy Board to the Minister of Education relating to the proposed Equivalent Full time Students (EFTS) funding of tertiary education courses – 1 June 1990
- General letters from physiotherapists inquiring about gaining higher education in physiotherapy, overseas scholarships, and queries from overseas physiotherapists wanting to work in NZ – 1989
- Letter from P B Goff (Associate Minister of Health) to Joy Tedder (Executive Director, NZ Society of Physiotherapists) replying to her letter regarding various aspects of physiotherapy education – 7 June 1989
- Correspondence between Ruther Henderson (physiotherapist, Auckland Hospital) and Helen Clark (Minister of Health) relating to Health Study Bursaries for Health Board employed physiotherapists – April-May 1989
- Physiotherapy Education in New Zealand – Jun 1988 (5 pages)
- Spiral bound booklet “Proceedings of the Seminar for Physiotherapy Tutors”, held August 10, 11 and 12, 1982, Otago Polytechnic, Dunedin
- “Physiotherapy Education in Australia” (21 pages) (N.D.)
- Large amount of documents and course timetables/schedules relating to the Workshop to Consider Physiotherapy Education – held 16-18 April 1986 – documents include:
  - T L Hall, Talk to the workshop on physiotherapy education “Whither physiotherapy: Reflections of a visitor” (6 pages)
  - L. Twomey, School of Physiotherapy, Western Australian Institute of Technology, “Physiotherapy education in Australia” (21 pages)

- The New Zealand Society of Physiotherapists “Position paper on physiotherapy education in New Zealand”, January 1986 (22 pages)
- “Post graduate education from the perspective of the Physiotherapy Department, Otago Polytechnic, Position Paper” (8 pages)
- “The basic physiotherapy course in Otago”
- Position paper, Department of Health, “Physiotherapy needs of the health service in health promotion, disability prevention, treatment and rehabilitation”
- Physiotherapy Department, Akoranga Campus, “Post-basic education in physiotherapy”, 2 April 1986 (5 pages)
- Physiotherapy Department, Akoranga Campus, “Proposed changes in undergraduate education”, 2 April 1986 (5 pages)
- “Philosophy” of physiotherapy, one page draft document
- Extract from book “Chapter Eleven: Conclusions” and “Postscript: Researchers’ Note on the Findings of the Evaluation”, from *An Evaluation of Physiotherapists Trained in Technical Institutes* (N.D.)
- The Minister of Education: “Report on Physiotherapy Workshop: 16-18 April 1986” (20 pages)

Workforce Management – Workforce Education & Training – Physiotherapy – General – Bachelor’s Degree Proposals, 1991: ABQU, W4556, 6804, Box 61, W53/PHY/1/2, R21935283

- Medium size file
- Letter from Lyall Perris (Senior Manager, Charters and Funding (Tertiary), Ministry of Education) to Dr George Salmond (Director-General of Health)
- Correspondence between Lyall Perris (Senior Manager, Charters and Funding (Tertiary), Ministry of Education), Dr George Salmond (Director-General of Health) and the Physiotherapy Board, relating to the proposal for the three year physiotherapy degree course to be extending to four years – April/May 1991
- Extract from Q.A News, “First Degrees Approved”, New Zealand Qualifications Authority, April 1991, Issue 7
- Letter from the University of Otago outlining details of its three year Bachelor of Physiotherapy course, 21 February 1991
- Auckland Institute of Technology, School of Physiotherapy: “Application for Approval, Bachelor of Health Science (Physiotherapy), Volume I: The Programme”, second edition, January 1991 (190 pages)
- Auckland Institute of Technology, School of Physiotherapy: “Application for Approval, Bachelor of Health Science (Physiotherapy), Volume II: Development and Implementation of the Programme”, second edition, January 1991 (200 pages)
- Letter from Joy Tedder (Executive Director, NZ Society of Physiotherapists) to the Director General of Health expressing concern at the Ministry of Health’s opinion that it does not see the proposed

conjoint Physiotherapy degree course between the Otago University and Otago Polytechnic as essential – 30 November 1990

- Documents released to the NZ Society of Physiotherapists as requested under the Official Information Act relating to the proposed four year conjoint physiotherapy degree course to be offered by the Otago University and Otago Polytechnic – 14 December 1990 – documents include:
  - Correspondence between Lesley Askew (Senior Advisory Physiotherapist, for Director-General of Health) and the University Grants Committee – November/December 1989
  - Approved for C.M.G Agenda, “Bachelor degree in physiotherapy – Otago Polytechnic and Otago University” by Lesley Askew – 3 August 1989 (9 pages)
  - The Minister of Education: “Report on Physiotherapy Workshop: 16-18 April 1986” (20 pages)

Workforce Management – Workforce Education & Training – Physiotherapy – General – Bachelor’s Degree Proposals, 1965-1990: ABQU, W4556, 6804, Box 61, W53/PHY/1/2, R21935284

- Large file
- Letter from the University Grants Committee to the Ministry of Education outlining its approval of the joint Otago University/Otago Polytechnic proposal for a four year degree course in Physiotherapy – February 1990 – letter has attached final copies of documentation relating to the joint Otago University/Otago Polytechnic proposal for a four year degree course in Physiotherapy, including (there are several copies of this letter and attached documents throughout file):
  - Joint Board of Studies Physiotherapy (1 page)
  - Course Regulations for the Degree of Bachelor of Physiotherapy (3 pages)
  - Proposed Prescriptions (13 pages)
- Newspaper article from the *Otago Daily Times*, “Polytech funding chance same as for Otago”, 6 April 1991
- Letter from Auckland Technical Institute to Lesley Askew (Department of Health) advising of the approval by the NZ Qualifications Authority on 26 March 1991 of the Auckland Institute of Technology offering the Bachelor of Health Science (Physiotherapy) – 9 April 1991
- Newspaper clipping from the *Dominion Sunday Times*, “First polytechnic gains degree approval”, 31 March 1991
- Large amount of correspondence between the University Grants Committee, Ministry of Education, Ministry of Health, Otago University, Otago Polytechnic, Physiotherapy Board, NZ Society of Physiotherapists – relating to the Bachelor of Physiotherapy Degree at Otago Polytechnic/University of Otago – 1990-1991
- Article from the *NZ General Practitioner*, “Physiotherapy Degree Course Is Still Go”, 27 November 1990
- Extracts from the University Grants Committee 1989, Curriculum Committee Minutes (N.D.)

- “Proposed replacement of Otago Polytechnic’s existing three-year diploma course in physiotherapy, by a four-year degree course, delivered jointly with the University of Otago” (N.D.) (2 pages)
- Documents released to the NZ Society of Physiotherapists as requested under the Official Information Act relating to the proposed four year conjoint physiotherapy degree course to be offered by the Otago University and Otago Polytechnic – 14 December 1990 – documents include:
  - Correspondence between Lesley Askew (Senior Advisory Physiotherapist, for Director-General of Health) and the University Grants Committee – November/December 1989
  - Approved for C.M.G Agenda, “Bachelor degree in physiotherapy – Otago Polytechnic and Otago University” by Lesley Askew – 3 August 1989 (9 pages) (2 copies in file)
  - The Minister of Education: “Report on Physiotherapy Workshop: 16-18 April 1986” (20 pages) (2 copies in file)
- Letter from Auckland Hospital to Minister of Health (Helen Clark) expressing the need for open ended education in physiotherapy training – 19 October 1990
- Correspondence between David Curry (Manager, Workforce Development) and Vivienne J Rollo (Deputy Registrar, Physiotherapy Board) relating to the probable shortfall of graduate physiotherapists in 1994 and how this is impacted by the proposed introduction of the four year degree course – 14 August 1990
- Physiotherapy Board booklet, “Registration Procedures for Overseas Physiotherapists”, May 1990
- Draft copies of documents relating to the Physiotherapy degree from Peter Haines (Otago Polytechnic) to Lesley Askew (Physiotherapy Board) – sent 7 July 1989 (24 pages)
- Summary of the meeting of the Physiotherapy Working Party held on 18 April 1985 (2 pages)
- “Proposed Possible Studies for Degree Programme” – 10 April 1984
- Letter from NZSP to Otago University relating to the physiotherapy education transferring from the technical institute system to the university – April 1985
- Summary of the meeting of the Physiotherapy Working Party held on 21 March 1985 (1 pages)
- Report of the Committee to Advise on the Proposal to Place the Physiotherapy School Under University Control – 23 March 1966 (6 pages)
- Appendices from the report: “The Case in Support of a University Course for Physiotherapy” by the NZ Society of Physiotherapists, August 1965 (35 pages) (2 copies in file)
- Report by the NZ Society of Physiotherapists: “Requirements for Physiotherapy Education in New Zealand”, 23 November 1984 (14 pages)
- Report from the NZ Society of Physiotherapists, Education Committee on the University’s Involvement in Preparation of Physiotherapists:

Proposals for a Bachelor's Degree in Physiotherapy, May 1985 (11 pages)

- Paper presented to the 1984 NZ Society of Physiotherapists Conference: "An Outsider's View of Physiotherapy or Physiotherapy Education: A Degree of Change Required?" by David G. Russell, Kinesiology, University of Otago (21 pages)
- By Margaret Moon: "University Education for Physiotherapists", 8 April 1983 (9 pages)
- Letter from Margaret Moon (Southern Regional Representative to Education Committee, NZSP) to Mark Laslett (Acting Chairman, Core Committee, NZSP Education Committee) relating to the future of the NZSP Education Committee – 14 March 1983
- Letters and discussion group documents relating to the "Medical Profession and Education of Health Related Disciplines" one day seminar (discussion group documents amount to 9 pages)
- 1971 Report: "Report of Seminar on Education of (Health-Related Professionals)" conducted by Victoria University of Wellington (14 pages)
- Letter from E. G. Heggie (Deputy Director-General of Health, Admin) to Miss Park relating to the possible handing of physiotherapy education by university – 1 June 1971
- Handwritten notes containing timelines of correspondence relating to the proposal for physiotherapy education to transfer to universities – entries date range 1959-1967
- Extract from the Report of the Special Committee set up by the Medicine Faculty, University of Otago, to consider the proposal of university education for physiotherapists – Appendix 7 "Physiotherapy as a University Subject" by Philip A. Smithells (Director, School of Physical Education, University of Otago), 1966
- Draft document "Progress with a University Course in Physiotherapy" (N.D.) (3 pages)
- Letter from the University of Auckland to NZ Society of Physiotherapists relating to physiotherapy training at the university – 27 September 1965 (3 copies in file)
- Details and summaries of overseas university courses

Workforce Management – Workforce Education & Training – Physiotherapy – Undergraduate – Otago Polytechnic: General, 1974-1991: ABQU W4556 6804 Box 61, W53/PHY/4/1/1, R21935285

- Small File
- Letter from E Lee (Acting Principal Professional, Personal & Public Health Policy) to M Horsburgh (Head of Nursing and Midwifery, Auckland Technical Institute) concerning the ATI enrolled nurse programme proposal – 24 July 1991
- Booklet: "Otago Polytechnic School of Physiotherapy Course Prescription" (N.D.) (45 pages)
- Letters between L M Askew (Professional Advisor for Manager, Workforce Development), P C Haines (Acting Principal, Otago

Polytechnic) and I Hall (Principal, Otago Polytechnic) concerning the offering of the Bachelor of Physiotherapy beginning in 1991 – May 1990

- Letter from P C Haines (Acting Principal, Otago Polytechnic) and L M Askew (Professional Advisor, Department of Health) concerning the appointment of Robyn Grote as the Head of Physiotherapy Department at Otago Polytechnic – 20 April 1990 (w/ her attached Curriculum Vitae: 9 pages)
- Newspaper clipping of job advertisement from the *Evening Post*, “Otago Polytechnic, Head of Department”, 3 February 1990
- Correspondence relating to the Head of Department position – February 1990
- “An Evaluation of the Selection Process of Physiotherapy Applications at Otago Polytechnic”, by Helen Patterson (an administrative project submitted in partial fulfilment of the requirements for the Diploma of Education Administration, Massey University), 1986 (60 pages)

Workforce Management – Workforce Education & Training – Physiotherapy – Undergraduate – Auckland Technical Institute: Advisory Committee, 1989-1991: ABQU, W4556, 6804, Box 61, W53/PHY/4/2/2, R21935288

- Small File
- Memorandum from L M Askew (Professional Advisor, Workforce Development) to M Clark (Senior Policy Analyst, Workforce Development) regarding Course Advisory Committees Membership and reasons for staying on these committees – 8 July 1991
- Letters from L M Askew (Professional Advisor, Workforce Development) to F Elkin (Head of Physiotherapy, Auckland Institute of Technology) concerning her resignation from the Physiotherapy Advisory Committee – July 1991
- Meeting of the Auckland Institute of Technology, School of Physiotherapy – Agenda – 28 November 1990 (6 pages)
- Letters between A Symonds (for Manager, Workforce Development) and J Hinchcliff (Director, Auckland Technical Institute) concerning financial assistance to Maori representative in physiotherapy training Mrs Raiha Mahuta given the conclusion of the Physiotherapy Advisory Committee which had formerly provided this assistance – August/September 1990
- Meeting of the Physiotherapy Advisory Committee – Minutes – 20 July 1990 (2 pages)
- Meeting of the Physiotherapy Advisory Committee – Minutes – 16 March 1990 (3 pages)
- Meeting of the Auckland Institute of Technology: School of Physiotherapy – Minutes – 20 July 1990 (3 pages)
- Executive Summary document “Clinical Education – Physiotherapy Students in the Auckland District Health Board” – 20 July 1990 (4 pages)
- Meeting of the Auckland Institute of Technology: School of Physiotherapy – Agenda – 10 March 1990 (5 pages)



- Letters between F Elkin (Head of School, Auckland Technical Institute) and L M Askew (General Advisor, Ministry of Health) concerning financial assistance to Maori representative in physiotherapy training Mrs Raiha Mahuta given the conclusion of the Physiotherapy Advisory Committee which had formerly provided this assistance – February 1990
- Meeting of the Physiotherapy Advisory Committee – Minutes – 10 November 1989 (4 pages)
- Meeting of the Physiotherapy Advisory Board – Minutes – 4 August 1989 (3 pages)
- Meeting of the Auckland Institute of Technology: School of Physiotherapy – Agenda – 3 November 1989 (8 pages)
- Letter from L M Askew (Senior Advisory Physiotherapist, Department of Health) to F M Elkin (Head of Physiotherapy, Auckland Institute of Technology) concerning the composition of the health workforce which does not reflect the ethnic composition of the population – 27 October 1989 (2 copies)

Workforce Management – Workforce Education & Training – Physiotherapy – Undergraduate – Otago Polytechnic: Advisory Committee, 1989-1991: ABQU, W4556, 6804, Box 61, W53/PHY/4/1/2, R21935286

- Small File
- Meeting of the Auckland Institute of Technology – Minutes – 12 April 1991 (2 pages)
- Meeting of the Physiotherapy Advisory Committee – Minutes – 28 November 1990 (3 pages)
- Meeting of the Physiotherapy Advisory Committee – Minutes – 8 November 1990 (4 pages)
- Meeting of the Physiotherapy Advisory Committee – Agenda – (N.D.) (5 pages)
- Letter from D. J. Gordon (Board Advisor in Physiotherapy, Wellington Hospital) to I. W. Hall (Principal, Otago Polytechnic) concerning urgent issues (student/teacher ratios, student access to clinical areas, use of specialist areas, formal contracts with area Health Boards, Staff input into student programmes, and negotiation of student numbers in CEC's for 1991) that require an urgent meeting of the Physiotherapy Advisory Committee – 19 September 1990
- Letters between L M Askew (Senior Advisory Physiotherapist, Population Health Policy) and P C Haines (Deputy Principal, Otago Polytechnic) concerning the Draft Charter for Otago Polytechnic and government cuts to the tertiary sector (w/ attached copy of Otago Polytechnic Interim Charter Draft 2: 21 pages) – 16 November 1989
- Meeting of the Physiotherapy Advisory Committee – Agenda – 19 July 1989 (10 pages)
- Reports on "Students in Private Practice" regarding the withdrawal of under and post-graduate students from clinical supervision until a contract is formed between the Technical Institutes and the private practice – 29 November 1988 (7 pages)

- Letter from J M Marsland (Education Officer Continuing Education, Department of Education) to The Principal (Auckland Technical Institute) concerning Remuneration for provision of clinical experience for physiotherapy students – 4 March 1988
- Report by G Wood (Senior Tutor) on “Advanced Diploma in Physiotherapy” – 19 July 1989 (3 pages)
- Course outlines for “Advanced Diploma in Physiotherapy Paediatrics” – 1 August 1989 (6 pages)
- Letters between L M Askew (Registrar, Physiotherapy Board) and Physiotherapy Advisory Committee Members relating to the pros and cons of teleconferencing given the recent cuts to physiotherapy departments, and the preference of addressing these significant issues in a boardroom context – June 1989

Workforce Management – Workforce Education & Training – Physiotherapy – Undergraduate – Auckland Technical Institute: General, 1990: ABQU W4556 6804 Box 61, W53/PHY/4/2/1, R21935287

- Small File
- Document on “Annual Report of the Auckland Institute of Technology 1990” – (N.D.) (24 pages)
- Document from L Askew (Professional Advisor, PHPP) on “Notes Following a Visit to Health Education Programmes in Auckland 16/17 July 1992” – 4 August 1992 (4 pages)
- Document from J Haystead (Directorate, Auckland Institute of Technology) to ATI Advisory Committee members concerning the meaning of the Interim Charter – (N.D.) (3 pages)
- Report on “Physiotherapy Courses and Effects on Workforce” – May 1990 (4 pages)
- Draft document for “Procedure for the Internal Validation of Degrees” – 25 July 1990 (7 pages)
- Letter from J Hinchcliff (Directorate, Auckland Technical Institute) to Rt Hon David Lange (Prime Minister, Parliament Buildings) concerning complaints by Kirsty Powell about staff cutbacks in the Department of Physiotherapy – 12 April 1989
- Letter from J Hinchcliff (Directorate, Auckland Technical Institute) to F Elkin, Y Shadbolt, and D Brook outlining his disappointment toward the staffing arrangements that were unable to be fulfilled for them – 16 March 1989
- Letter from J Hinchcliff (Directorate, Auckland Technical Institute) to K Powell (Senior Physiotherapist, Auckland Hospital) concerning her letter about staffing cutbacks – 12 April 1989

Workforce Management – Workforce Education & Training – Physiotherapy – Postgraduate – General (Local), 1986-1991: ABQU, W4556, 6804, Box 61, W53/PHY/5/1, R21935289

- Small File

- Letters from R J Banks (Assistant Director, Department of Education) to D J Griffin (Principal, Central Institute of Technology, Trentham), I W Hall (Principal, Otago Polytechnic) and J Hinchcliff (Director, Auckland Technical Institute) regarding funding for “Advance Diploma in Occupational Therapy” – 23 June 1989
- Letter from J M Marsland (Education Officer, Department of Education) to L Wright (Manager, Work Force Development) concerning funding and staffing requirements for “Advanced Diplomas in Physiotherapy” – 21 November 1988
- Miscellaneous documents relating to financial restraints and the Advanced diploma in Neurology Course – May 1991
- Letter from D G Carpenter (for Acting Manager, Workforce Development) to R McCarron (Residual Manager, Ministry of Education) concerning “Funding Support for Advanced Diplomas in Occupational Therapy and Physiotherapy” – 17 May 1991
- Letter from J Snell (for Assistant Secretary, Workforce Development) to J Marsland (Continuing Education, Department of Education) concerning the “Funding for the Funding Costs of the Advanced Diplomas in Occupational Therapy and Physiotherapy” – 21 December 1988
- Document by Ministry of Education regarding development of physiotherapists – 16 May 1991 (1 page)
- Letter from F M Elkin (Head of Physiotherapy, Auckland Technical Institute) to R McCarron (Ministry of Education) concerning the “Funding for the Funding Costs of the Advanced Diploma in Occupational and Physiotherapy” – 7 May 1991
- Course Outline for “Course for Registered Physiotherapists in Occupational Health and Safety” – (N.D., 8 pages)
- Pamphlet “Short Course: Neurosciences” – November 1989
- Letters between H Clark (Minister of Health, Parliament Buildings) and L M Askew (Registrar, Physiotherapy Board) regarding post graduate funding following the expiry of the interim arrangements for tutorial costs – 3 July 1989
- Letter from L M Askew (Senior Advisory Physiotherapist, Department of Health) to B McLeod (Head of School of Physiotherapy, Otago Polytechnic) concerning the “Funding for Advanced Diplomas in Physiotherapy” and how funds should be distributed throughout Polytechnics – 27 April 1989
- Miscellaneous other letters relating to funding – May-August 1989
- Letter from D Lawrence (acting Director Continuing Education, Department of Education) to Dr Hinchcliff (Principal, Auckland Technical Institute) concerning approvals of “Advanced Diploma in Physiotherapy” – 20 December 1988
- Document on “Funding for the Advanced Diplomas in Occupational Therapy and Physiotherapy” (N.D., 17 pages)
- Memorandum from M Bassett (Minister of Health) to Cabinet concerning the revocation of hospital board appointments regulations 1972 proposal – (N.D., 2 pages)

- Miscellaneous handwritten documents pertaining to calculations for “Advanced Diplomas in Occupational Therapy and Physiotherapy” for Cabinet
- Letter from B D McLeod (Head of School, Department of Education) to G Preddy (Director General of Education, Department of Education) relating to “Continuing Education Courses for Physiotherapists” – 14 August 1986

Workforce Management – Workforce Education & Training – Physiotherapy – Postgraduate – Co-ordinating Committee Files, 1985-1987: ABQU, W4556, 6804, Box 61, W53/PHY/5/2, R21935290

- Small File
- Pamphlet “Physiotherapists in Psychiatry: A 1 week Postgraduate Course” (N.D) (1 page)
- Letter from C Matthewson (Distance Teaching Unit, University of Otago) to L Askew (Senior Advisory Physiotherapist, Workforce Development) concerning lists of the current teleconference venues (w/ attached lists of venues: 10 pages) – 28 April 1987
- Letter from J Jameson (Charge Physiotherapist, Middlemore Hospital Auckland) to L Askew (Physiotherapy Advisor, Department of Health) concerning the cancellation of a course for the management of spinal injuries for physiotherapists (w/ attached advertisement for the course, 1 page) – 2 April 1987
- Letter from M Brensell (Director of Physiotherapy Services, Otago Hospital Board) to V Rollo (for Acting Assistant Secretary, Department of Health) concerning the “Physiotherapy Manual Therapy Refresher and Upgrading Course” (w/ attached copy of application, questionnaire, and course outline for the course: 10 pages) – 23 March 1987
- Pamphlets, advertisements, and printing receipts for “Basic Physiotherapy Care for the Elderly” course (N.D) (4 pages)
- Letters between B H Hetherington (President, NZ Private Physiotherapists Association) and V Rollo (Department of Health) concerning the development of the “Geriatric Workshop” – 15 December 1986
- Course analysis of the “Hydrotherapy Course” (w/ attached questionnaires, course outline, and certificate: 4 pages) – April 1987
- Letter from V A Jackman (Charge Physiotherapist, Auckland Hospital) to V Rollo (Advisory Physiotherapist, Department of Health) concerning the “Coordinating Committee: Physiotherapy Post Basic Education and Staff Training” (w/ attached Head Injury Course which outlines what each physiotherapist running the course will teach, and course evaluations: 11 pages – 21 October 1986
- Letter from M C Huisman (Chief Physiotherapist, Palmerston North Hospital Board) to V Rollo concerning the national standard, courses that were below this standard, how long the committee had known this, and why they were not informed to make changes earlier – 8 October 1986

- Letter from B Mulligan to B H Gosper (the Secretary, Co-ordinating Committee, Wellington) regarding complaints from Australian participants on a recent course and his recommendations to amend these issues – 20 September 1986
- Letter from V A Jackman (Charge Physiotherapist, Auckland Hospital) to B H Gosper (Secretary, Coordinating Committee) regarding his surprise at the running of an Ultrasonic Therapy Course – 2 September 1986
- Letter from M Diaz (Administrator, South Glamorgan Health Authority, Cardiff) to V Rollo (Director-General of Health, Department of Health) concerning the “Care of the Elderly Course” (w/ attached documents pertaining to details of the course: 17 pages) – 2 June 1986
- Letter from D J Gordon (Director of Physiotherapy Services, Wellington Hospital) to V Rollo (Advisory Physiotherapist, Department of Health) concerning the “Post Basic Education and Staff Training for Physiotherapists” – 3 June 1986
- Pamphlet “Diploma in Neuromuscular Rehabilitation” (N.D.) (1 page)
- Letters from J Tedder (National Secretary, NZ Society of Physiotherapists) to V Rollo (Department of Health) in relation to “Re-entry Refresher Requirements” – 30 December 1985

Workforce Management – Workforce Education & Training – Physiotherapy – Postgraduate – Auckland Technical Institute: Advanced Diplomas, 1989: ABQU, W4556, 6804, Box 61, W53/PHY/5/4, R21935291

- Small File
- Letters between F M Elkin (Head of Physiotherapy, Auckland Technical Institute) and L Askew (Senior Advisory Physiotherapist, Department of Health) regarding the course objectives for “Advanced Diploma in Physiotherapy: Neurology” (w/ attached advertisement for the course: 1 page) – 27 October 1989
- Course Outline: “The Essentials of Neurobiology” (N.D.) (1 page)
- Letter from T Goodall to F Elkin (Head of Physiotherapy, Auckland Technical Institute) regarding her disappointment in not being accepted into the “Advanced Diploma of Physiotherapy” where others who were less qualified were selected over her (w/ attached document outlining entry requirements for the course in question: 1 page) – 1 May 1990
- Course outline for “Advanced Diploma in Physiotherapy: Neurology Option” (N.D.) (21 pages, 2 copies)
- Curriculum Vitae of Richard Faull (13 pages, 2 copies)

Workforce Management – Workforce Education & Training – Physiotherapy – Continuing, In-service Training, 1988-1990: ABQU, W4556, 6804, Box 61, W53/PHY/6, R21935292

- Small File
- Course Outline for Distance Learning Course “Postgraduate Physiotherapy Course in Women’s Health and Childbirth Education” – (N.D.) (1 page)

- Letters from F M Elkin (Head of Physiotherapy, Auckland Technical Institute) to L Askew (Professional Advisor-General, Department of Health) regarding the offering of a Neurodevelopmental Course commencing in March 1991 – 10 July 1990
- Course outline for “Introduction to Ergonomics for Physiotherapists” Auckland Institute of Technology – (N.D.) (1 page)
- Letter from F M Elkin (Head of Physiotherapy, Auckland Institute of Technology) to L Askew (Professional Advisor-General, Department of Health) concerning a questionnaire about the “Introduction to Ergonomics” course (w/ attached course outline: 3 pages) – 23 May 1990
- Pamphlet “Women’s Sport” – (N.D) (1 page)

Workforce Management Registration Boards, Councils – Physiotherapists – General, 1987-1989: ABQU, W4556, 6804, Box 67, W59/PHY/1, R21935385

- Large File
- Memorandums and letters between S Shaw (General Manager, Population Health Policy) and H Clark (Minister of Health) regarding “Registration Requirements: Competencies and Learning Objectives” – April 1989
- Spiral Bound Booklet by NZ Physiotherapy Board on “Registration Requirements Volume 1: Competencies and Learning Objectives” – 1988 (131 pages)
- Letter from J M Tedder (Executive Director, NZ Society of Physiotherapists) to M Chapman (Workforce Development, Department of Health) regarding the Physiotherapy Board’s ability to conduct its own affairs once the department became a ministry – 3 February 1988
- Letter from M Chapman (for General Manager, Population Health Policy) to M Askew (Registrar, Physiotherapy Board) concerning the transition of the Department of Health into a Ministry and the departments diminishing involvement in the direct provision of health services – 31 January 1989
- Letter from P F Coville (Secretary and Registrar, Pharmaceutical Society of NZ) to M Chapman (Assistant Secretary, Department of Health) regarding NZ Society of Physiotherapists obtaining accommodation within Pharmacy House – 7 November 1988
- Letter from M Chapman (for Assistant Secretary, Workforce Development) to P Coville (Registrar, Pharmaceutical Society of NZ) concerning the NZ Society of Physiotherapists becoming independent of the department – 27 October 1988
- Letter from G A Jones (Secretary, Medical Council of NZ) to M Chapman (Department of Health) concerning the inability of the Medical Council to provide a secretariat for the Physiotherapy Board – 14 October 1988
- Letter from G A Jones (Secretary, Medical Council of NZ) to K M Stirrat (Workforce Development Group) regarding services being provided for the physiotherapy registration authority – 27 July 1988

- Letter from K M Stirrat (for Assistant Secretary, Workforce Development) to Dr Alexander (Medical Council of NZ) regarding the Medical Council providing administrative services for the Physiotherapy Board – 12 July 1988
- Department of Health Inter-Office Memorandum “Amendments to Estimated Costings” Handwritten – 31 May 1988
- Document on “Future Servicing of the Physiotherapy Board” – June 1988 (6 pages)
- Document on “Physiotherapy Board: Financial Papers – June 1988 (7 pages)
- Document on “Physiotherapy Board: Resources” – (N.D) (6 pages, 2 copies)
- Job Description for “Clerk (Registration Boards) Workforce Development – March 1987 (3 pages)
- Physiotherapy Board Meeting – Costing for Three One Day Meetings – (N.D) (21 pages)
- Document on “Advantages and Disadvantages of the Physiotherapy Board Meeting Being Independent of the Department” – (N.D) (2 pages)
- Physiotherapy Board revenue and expenditure as at March 31 1988 (2 pages)
- Document on “Roles and Responsibilities of the NZ Society of Physiotherapists, the Physiotherapy Board, and Government” – (N.D) (2 pages)
- Report on “Estimated Costings: Physiotherapy Board 1988/89” (58 pages)
- Document on “Advantages and Disadvantages of an Independently Functioning Physiotherapy Board” – (N.D) (4 pages)
- Meeting of the Nursing Council of NZ – Agenda – 12/13 November 1987 (5 pages)
- Report on “Work Programme Items” – 5 February 1987 (11 pages)
- Document by I C Chote (Chief Executive/Registrar, Nursing Council of NZ) on “List of Chairpersons and Committee Members of Council” – (N.D) (4 pages)
- Report on “Estimated Costings: Physiotherapy Board 1986/87” (28 pages)
- Report from Department of Health on “Activity of the Physiotherapy Board and its Estimated and Projected Costings” – September 1986 (38 pages)
- Various Documents on “Position/Job Descriptions” – May 1984 (6 pages)
- Report on “Physiotherapy Board: Budget Proposals” (N.D) (1 page)
- Document on “Salary Scales: Administrative” – 15 January 1987 (1 page)
- Newspaper article on “Medical and Dental Councils” (unknown newspaper and date)
- Document on “Administration Policy: Standards and Procedures Part II- Staff Related Matters” – September 1987 (28 pages)

Workforce Management Registration Boards, Councils – Physiotherapists – General, 1989-1992: ABQU, W4556, 6804, Box 67, W59/PHY/1, R21935386

- Medium file
- Membership of Psychologists Board – paper recommending M. Beekhuis as a member of the Psychologists Board – 28 August 1992
- Speech notes – Simon Upton, Minister of Health – regarding the Health and Disability Services Bill 1992 (8 pages) – 20 August 1992
- Correspondence between Lesley Askew, the Psychologists Board and the Department of Health relating to the review of the Psychologists Act 1981 – September 1992
- “Designing a Psychologists Act for the End of the Twentieth Century” (13 pages) (N.D.)
- Discussion paper prepared by Stella Randle for the Physiotherapy Board meeting 29 July 1992, “Physiotherapists and Child Abuse” (2 pages)
- Article from the NSW Medical Board newsletter: “Policy Statement, Medical Practitioners and Sexual Misconduct”, April 1992
- Extracts from the Children, Young Persons and their Families Act 1989 – sections 4, 5, 13, 17, 18 and 49, and Appendix B (sections relate to child abuse)
- “Definitions of Family Violence and Child Abuse” (4 pages)
- “New Zealand Physiotherapy Board Mental health Advisory Services Model” (N.D. paper follows discussions at the Physiotherapy Board meeting on 21 May 1992) (4 pages)
- Letters between the Minister of Health and the Director-General of Health and Joy Tedder (NZ Society of Physiotherapists) regarding her query on annual practising certificate invoices – March-May 1992
- Report by the Physiotherapy Board, “Review of Occupational Regulation” (10 pages) (N.D., possibly 1991)
- Letter from M D Birrell (North Shore Hospital) to the Physiotherapy Board regarding the provision for physiotherapy undergraduate clinical education – 11 November 1991
- Briefing paper for the meeting with New Zealand Society of Physiotherapists on 7 October 1991 – prepared by M. Chapman, Health Workforce Unit (4 pages)
- Letters between Annette O'Connor and M. Cordue (for Manager, Personal and Public Health Policy) concerning her plan to set up a therapeutic massage practice and requesting the relevant legislation governing this area – September 1991
- Letter from L. Askew (Professional Advisor, Health Workforce Unit) to the Physiotherapy Board relating to the relationship between boards/council's relationships with the education sector – 3 September 1991
- Correspondence relating to the State Examination in Physiotherapy, November 1991 and the discontinuation of the external state examination in physiotherapy – July-August 1991



- Memorandum “Administration of Regulations – Devolution of Registration Boards: Response to your Request” – 24 November 1988 (7 pages)
- Correspondence relating to Isabelle F Billon (trained in France) application for registration – March-May 1991
- Correspondence and documents relating to the job description for Registration Officer – March 1991
- “Responsibilities of a Practising Physiotherapist” by the Physiotherapy Board, February 1991
- New Zealand Physiotherapy Board Newsletter, No. 1, March 1991
- Flyer for NZ Society of Physiotherapists Biennial Conference, August 28-30 1992
- Letter from the Physiotherapy Board to Peter Talbot (Acting Manager, Workforce Development, Department of Health) relating to Workforce Statistics and the development of a survey – 27 February 1991
- Correspondence relating to Gunilla Jentzsch (trained in Sweden) application for registration – October 1990
- Internal memorandum relating to Vivienne Rollo wanting to increase her part-time position on the Physiotherapy Board – October 1990
- Letters and reports relating to the computer system used by the Registration Boards Unit at the Department of Health – September 1990
- Correspondence relating to Lesley Askew (Professional Advisor, General) no longer being the Registrar to the Physiotherapy Board (ceased 31 January 1990) and invitation to be a consultant to the Physiotherapy Board’s Education Committee – March – May 1990
- Correspondence between the Physiotherapy Department at Middlemore Hospital, Mangere Hospital and Training School, Otago Area Health Board, Helen Clark (Minister of Health), the Physiotherapy Board, and the Department of Health – regarding the possible changes to the structure of the Physiotherapy Board due to reorganisation of the Department of Health – December 1989-April 1990
- Advisory Committee on Maori Workforce Development - proposal to approve the committee and its terms of reference (N.D., terms of reference dated 16.6.87)
- Large amount of correspondence relating to a request by Catherine Allen under the official Information Act 1982 to the Physiotherapy Board for information concerning her performance in the November 1988 State Examination in Physiotherapy – April-August 1989
  - (correspondence between the Solicitor of the Department of Health, the Physiotherapy Board, Helen Clark (Minister of Health), C. Allen, Crown Counsel at the Crown Law Officer, Director-General of Health, the Ombudsman, Information Authority)
  - Letters also include a lot of information regarding Official Information Act requests in general relating to Boards and Advisory Committees

- Letter regarding B D McLeod's (Head of Physiotherapy School, Otago Polytechnic) query concerning the Registration Board's intention to "pursue the stand along option" – June/July 1989
- Letters relating to the Physiotherapy Board GST number to appear on APC invoices – June/July 1989

Workforce Management Registration Boards, Councils – Physiotherapists – General – Ultrasonic, 1984-1992: ABQU, W4556, 6804, Box 67, W59/PHY/1/1, R21935387

- Small file
- Correspondence between Dr Paul T Johns and Simon Upton (Minister of Health) regarding restrictions under the Physiotherapy Act 1949 for gaining an ultrasonic licence – August/September 1992
- Large amount of correspondence relating to various complaints of the use of ultrasonic machines being used or sold by unlicensed/unauthorised physiotherapists as under the Physiotherapy Act 1949 – 1989-1992
- Letters responding to queries regarding obtaining and using ultrasonic machines
- Letters between the Department of Health and NZ Society of Physiotherapists, and information sheets relating to the use of microwave physiotherapy equipment – June 1983
- Correspondence and handwritten notes relating to claims in the Novafon pamphlet regarding Arthritis and Osteo Arthritis being contravene to the Food and Drug Act 1969 (copy of pamphlet and a advertisement clipping in file) – February-August 1984

Workforce Management Registration Boards, Councils – Physiotherapists – Membership, 1989-1992: ABQU, W4556, 6804, Box 67, W59/PHY/2, R21935388

- Small file
- Letters and documentation relating to the nomination, reappointment, resignation, and attendance at meetings, of Physiotherapy Board members
- Letters between the Department of Health and the NZ Society of Physiotherapists regarding impending expiry of Board members and the request for nominations
- Numerous internal memorandums to the Minister of Health outlining recommendations to the Minister regarding Board membership
- Correspondence relating to the nomination and appointment of Dr John Stoke to act as chairman of the Physiotherapy Board – November 1991
- Letter from Dr Peter S Talbot resigning as Chairman of, and member of, the Physiotherapy Board – 12 November 1991
- Letters and documentation concerning to the reappointment of M K Lamont and the Department of Health's recommendation that he not be reappointed due to already serving six consecutive terms – January 1989 – September 1991

- Notes from the meeting with the NZ Society of Physiotherapists, 7 October 1991
- Physiotherapy Board – Current Membership list – as at February 1991, October 1990, March 1990, May 1989
- Physiotherapy Board – Current Membership list – as at October 1990
- Letters relating to the reappointment of M K Lamont – 1989
- Copy of the Physiotherapy Board Annual Practising Certificate Invoice and letter regarding the Workforce Survey Questionnaire which are to be sent to all physiotherapists – 1989
- Extract from the NZ Gazette, 20 July 1989, No. 125, p. 3094 – relating to the reappointment of Michael K Lamont

Workforce Management Registration Boards, Councils – Physiotherapists – Finance, 1988-1990: ABQU, W4556, 6804, Box 67, W59/PHY/3, R21935389

- Small file
- Physiotherapy Board Estimate of Income and Expenditure (N.D.)
- Letters between Paul Gatland (Secretary, Registration Boards Secretariat) and Peter S Talbot (Chairman, Physiotherapy Board) regarding new processes for remuneration and expenses for Board members – August 1992
- Numerous letters relating to Physiotherapy Board expenditure and fees payable to Board Members – 1990-1989
- Letters relating to invigilator fees for the State Examinations in Physiotherapy – October 1990
- Letter from Lesley Askew (Registrar, Physiotherapy Board) to the Director General of Health relating to the Physiotherapy Board's devolution from the Department of Health to independent corporate status – 25 January 1990
- Letter outlining the proposed increase to Physiotherapy Board registration fees – 20 December 1989
- Physiotherapy Board Expenditure and Revenue Statement, 1 April 1989 – 30 September 1989
- Letters and documentation relating to reimbursement of meeting expenses to B. Hetherington – June to October 1989
- Letters relating to transitional quarter allocations
- Letters relating to the disciplinary hearings and the request from the Physiotherapy Board that they have an independent legal counsel appointed to assist at its hearings – February 1989
- Budgets and expenditure tables for various projects – April-September 1988

Workforce Management Registration Boards, Councils – Physiotherapists – Agendas and Minutes, 1991-1992: ABQU, W4556, 6804, Box 88, W59/PHY/4, R21935390

- Large file
- Physiotherapy Board Meeting – Agenda – 29 July 1992 (8 pages)

- Physiotherapy Board Meeting – Supplementary Agenda – 29 July 1992 (2 pages)
- Letter relating to convictions against physiotherapists – 20 July 1992
- Memorandum relating to a complaint against Grant Rodney Neil – 8 June 1992
- Letter concerning a complaint against an unregistered person practising therapeutic massage, Mrs van den Arend – 14 July 1992
- Letters and documentation relating to the approval for temporary registration of Mr Mohamed Farah - 1992
- Physiotherapy Board Meeting – Minutes – 21 May 1992 (14 pages)
- Letter from the Physiotherapy Board to the Medical Council of NZ and the NZ Medical Association, regarding the publication of the Physiotherapy Register – April-May 1992
- Correspondence between the Physiotherapy Board and Professor David Stewart (Department of Prime Minister and Cabinet, Health Reforms Directorate concerning funding of clinical training – May 1992
- Physiotherapy Board Meeting – Agenda – 21 May 1992 (8 pages)
- Correspondence regarding possibility of re-registration of Jane Waugh – September 1991-May 1992
- Paper prepared by the Physiotherapy Board relating to support services to assist physiotherapists, “Mental Health Advisory Services” – March 1992 (2 pages)
- Memorandum for Cabinet by Simon Upton (Minister of Health) relating to “Increase in Fees Payable to Registration Boards” – 1992 (6 pages)
- Letters relating to the Department of Health Annual Workforce Survey and its removal from the 1992 annual practising certificate invoice – April/May 1992
- Letter from ACC to the Physiotherapy Board regarding name suppression of physiotherapists charged with fraud against ACC until conviction is confirmed – 15 April 1992
- Letter from the Chartered Society of Physiotherapy, London to the NZ Physiotherapy Board concerning Mr Leith Roy Thomas Brown’s hearing – 31 March 1992
- Letter from M K Lamont to the Physiotherapy Board regarding mutual recognition and regulatory reform to Heads of Government – between NZ and Australia – 10 April 1992
- Letters from the Physiotherapy Board to W Birch (Minister of Labour) regarding the Accident Rehabilitation and Compensation Insurance Bill – March-May 1992
- Letters and documentation relating to the Accident Rehabilitation and Compensation Insurance Act 1992, Regulations Prescribing Medical Misadventure Procedures, Consultation Process – April 1992
- Letters from the Auckland Institute of Technology outlining students who have successfully completed the Practice of Physiotherapy examination – 1992
- Documentation relating to the approval of additional qualification for Richard Walsh

- Letter from the Department of the Prime Minister and Cabinet, Health Reforms Directorate relating to the funding of clinical training – 4 May 1992
- One page document regarding “Sexual Abuse” by the Task Force convened by the College of Physicians and Surgeons of Ontario (N.D.)
- Letters arising out of the hearing against Mr Kevin Gallagher, in particular how the issue of sexual harassment is handled at hearings – December 1991-May 1992
- Physiotherapy Board Meeting – Minutes – 26 March 1992 (11 pages)
- Physiotherapy Board Meeting – Minutes – 11 and 12 December 1991 (18 pages)
- “Report to the Physiotherapy Board on the Moderation of Examinations Conducted by New Zealand Schools of Physiotherapy”, prepared by Stella Randle, October-November 1991 (11 pages)
- Physiotherapy Board – Decision by Chairman and Deputy Registrar regarding applicants under section 10(b) of the Physiotherapy Act 1949 (1 page)
- Physiotherapy Board Meeting – Agenda – 11 and 12 December 1991 (9 pages)
- Letters from R Young regarding the disposal of his ultrasonic equipment and request for a reduction in penalty – November 1991
- Auckland Technical Institute, School of Physiotherapy – list of 1991 graduates
- Otago Polytechnic – list of year 3 physiotherapy students 1991
- Extract from Education Committee Minutes – 18 March 1991
- Correspondence relating to the re-registration of Jane Waugh – September 1991
- Letters regarding temporary registration of individual physiotherapists – 1991
- Letter from Margaret Bullock (Professor of Physiotherapy, University of Queensland) outlining the Assessment Process for Overseas Qualified Physiotherapists in Australia – 22 October 1991
- Letter from Lesley M Askew (Professional Advisor, Health Workforce Unit) to Paul Gatland (Deputy Registrar, Physiotherapy Board) relating to the relationships with education sector
- Letter from V A Jackman (Chief Physiotherapy Advisor, Auckland Hospital) regarding clinical practical professional experience for physiotherapy Students – April 1991
- Executive summary of “Clinical Education – Physiotherapy Students in the Auckland Area Health Board” – July 1990 (3 pages)
- Letter from North Shore Hospital relating to physiotherapy undergraduate clinical education and competencies – 11 November 1991
- Letters and documentation relating to the NZ Society of Physiotherapists’ nomination of Margot Skinner, Gael Surrey and Duncan Reid, to be on the Physiotherapy Board’s Education Committee – October 1991 (2 sets of documentation in file)

- Letter from Auckland Technical Institute relating to the Advanced Diploma of Physiotherapy (Orthopaedic Manual Therapy) being under review – 15 October 1991
- Letter from the Department of Health advising that the amendment No.6 of the Physiotherapy Regulations 1979 comes into force on 4 November 1991 – 4 October 1991
- Newspaper clipping “Health mediator hoped for this year”, by Frances Ross (Health Reporter) (N.D.)
- Letters from Paul Gatland (Secretary, Registration Boards Secretariat) to Peter S Talbot (Chairman, Physiotherapy Board) regarding new processes for remuneration and expenses for Board members – 21 August 1992
- Letter from the NZ Society of Physiotherapists regarding the efficiency of the Physiotherapy Board and relationship to it – 9 October 1991
- Registration Board Secretariat – tables for personnel income, expenditure, deliverables, budget and operating costs, fees calculations – 20 November 1991
- Letter from Wairau Hospital regarding experiences of “Conductors” from Hungary – 1 August 1991
- Letter from Vivienne Rollo to the Chairman and members of the Physiotherapy Board thanking them for the present received from the Board – 2 September 1991
- Physiotherapy Board Meeting – Additional Items Agenda – 11 and 12 December 1991
- Letter from Frances Wilson recommending Bridget Steele a British trained physiotherapists for full registration – 4 December 1991
- Letter from the NZ Qualifications Authority relating to its conditional approval of the Auckland Institute of Technology’s Bachelor of Health Science (Physiotherapy) – 4 December 1991
- Letter from R.D.H. Stewart (Chairman, Joint Board of Studies in Physiotherapy, University of Otago) to M.D. Birrell (Secretary, Senior Physiotherapy Massagers Group, North Shore Hospital) in relation to Mrs Birrell’s claim of a reduction in quality of student clinical experience – 3 December 1991
- Fax nominating Judy Wilson to be a member of the Education Committee – 4 December 1991
- Information on residence policies and instructions for processing work visas or work permits for physiotherapists – November 1991 (4 pages)
- Physiotherapy Board Meeting – Minutes – 31 October 1991 (2 pages)
- Letter from Cynthia El-Hinsheri (Charge Physiotherapist, West Coast Area Health Board) to the Physiotherapy Board outlining complaint regarding the excessive delay in temporary registration approval of a physiotherapist – 15 October 1991
- Letters and documentation relating to the nominees for the Education Committee – October 1991
- Correspondence between the Department of Health, the Ministry of Education, and the Physiotherapy Board relating to the length of the physiotherapy education programme and the competencies of physiotherapy graduates entering the workforce – May - October 1991

- Background notes for the proposal for the Ministry of Education to fund and approve a 4 year physiotherapy degree (3 pages)
- Correspondence with Gael Surrey relating to the cancellation of the State Exams in Physiotherapy – October 1991
- Physiotherapy Board teleconference – Minutes – 14 October 1991 (2 pages) (2 copies in file)
- Physiotherapy Board Meeting – Minutes – 11 July 1991 (16 pages) (2 copies in file)
- “Review of Occupational Regulation” (10 pages) (N.D.)

Workforce Management Registration Boards, Councils – Physiotherapists – Education Committee – General, Agenda and Minutes, 1990-1992: ABQU W4556 6804 Box 67, W59/PHY/6, R21935393

- Large File
- Education Committee of the Physiotherapy Board Meeting – Minutes – 29 May 1992 (6 pages)
- Correspondence between L Askew (Professional Advisor, Workforce Development) and V Rollo (Deputy Registrar, Physiotherapy Board) concerning the approval of additional qualifications – March 1991
- Letter to I Searle (Secretary, NZ Manipulative Therapists Association, Whakatane) regarding the Diploma in Manual Therapy as an additional qualification for entry into the Physiotherapy register – 23 August 1989
- Journal Article by P Allchurch named “Into Europe” – January 1991 (4 pages)
- Letter from L Askew (Professional Advisor, Workforce Development) to V Rollo (Deputy Registrar, Physiotherapy Board) concerning “Applications for Registration” Boulgarides and Barakatt” – 7 March 1991
- Education Committee of the Physiotherapy Board – Meeting – 18 March 1991 (4 pages)
- Document templates for “Physiotherapy Board Confidential Report on....” and “Certificate of Training (N.D) (3 pages)
- Letter from R D H Stewart (Chairman, Joint Board of Studies for Physiotherapy) to Deputy Registrar (Physiotherapy Registration Board) concerning the “Three Year Bachelor of Physiotherapy Course- University of Otago” (w/ attached document on “Course Regulations for the Degree of Bachelor of Physiotherapy” – 21 February 1991 (4 pages)
- Document on “Phasing out of the State Examination in Physiotherapy” (N.D) (1 page)
- Letter from B Matthew (Manager Approvals and Accreditation Implementation Division, NZQA) to V J Rollo (Deputy Registrar, Physiotherapy Board) regarding programmes for the education of physiotherapists – 23 January 1991
- Various applications from foreign nationals attempting to gain registration as physiotherapists in NZ (w/ attached qualifications for each of their applications) – September 1990 – March 1991

- Document on “Reading List – Postgraduate Course in Ergonomics 1988/89” – Department of Human Sciences” – (N.D) (8 pages)
- Document on “The McKenzie Institute International Diploma in Mechanical Diagnosis and Therapy” – (N.D) (18 pages)
- Report by Nancy Wells concerning the wasted energy and resources on the Physiotherapy Board assessing qualifications when there is no provision for upgrading available in NZ – (N.D) (1 page)
- Document by Q A News (NZQA) on “Non-University Degrees on the Way” – Feb 1991 (3 pages)
- Report to the Physiotherapy Board on the “State Examination in Physiotherapy” – November 1990 (27 pages)
- Report on the “Education Committee: Physiotherapy Board Urgent Special Postal Recommendations” by V Rollo (N.D) (2 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 15 October 1990 (8 pages)
- Memorandum from V Rollo to Members of the Education Committee regarding the NZQA not being able to undertake a facilitating role for the Physiotherapy Board – 26 March 1991
- Education Committee of the Physiotherapy Board Meeting – Minutes – 18 March 1991 (15 pages)
- Education Committee of the Physiotherapy Board Special Meeting – Agenda – 15 October 1990 (6 pages)
- Document on “Department of Physiotherapy College of Medicine, University of Ibadan, Nigeria: Curriculum for the BSC (Physiotherapy) Degree Programme” (N.D) (22 pages)
- Document on “School of Rehabilitation Medicine: College of Medicine, National Taiwan University” – 14 August 1990 (6 pages)
- Letter from S Anderson (Overseas Registration Liaison Officer, Department of Rehabilitation Sciences) to Registrar (Physiotherapy Board) concerning the lapsed recognition of registration for Hong Kong graduates – 29 August 1990
- Q A News article (NZQA) “A Unified Approach at Last” – August 1990 (2 pages)
- Document by H Patterson on “Course Approval Moderation and Accreditation” – (N.D) (2 pages)
- Draft Document by A Barker (General Manager, Policy and Development, NZQA) to Secretary (Physiotherapy Board) on “Approval and Accreditation for Degree Programmes” – 13 March 1990 (6 pages)
- Letter from D Hodson (University of Auckland) to V Rollo (Deputy Registrar, Physiotherapy Board) concerning differences in the academic statuses of physiotherapists educated in NZ and those from abroad – 12 October 1990
- Education Committee of the Physiotherapy Board Meeting – Agenda – 31 July 1990 (6 pages)
- Various correspondence pertaining to the marking and analysis of State Examinations 25 July 1990
- Letter from B Matthew (Manager Validation/Accreditation, NZQA) to V Rollo (Deputy Registrar, Physiotherapy Board) concerning the



Validation of the Physiotherapy Course given that NZQA had not yet become a legal entity – 13 July 1990

- Document on “Clinical Education: Elective Clinical Experience” (N.D) (4 pages)
- Memorandum from M Skinner (Physiotherapy Board Education Committee Member) to V Rollo (Deputy Registrar, Physiotherapy Board) concerning revised candidate information for the State Examinations in Physiotherapy – 22 June 1990 (6 pages)
- Registration applications for various Chinese Nationals in NZ – (69 pages)
- Document on “Application for Approval of an Overseas Physiotherapy Programme” – January 1990 (30 pages)
- Document on “Course Regulations for the Degree of Bachelor of Physiotherapy” – (N.D) (16 pages)
- Document template for “Coversheet: Approval of Clinical Practice for Overseas Physiotherapists” (N.D) (4 pages)

Workforce Management Registration Boards, Councils – Physiotherapists – Education Committee – General, Agenda and Minutes, 1982-1990: ABQU, W4556, 6804, Box 67, W59/PHY/6, R21935394

- Large File
- Education Committee of the Physiotherapy Board Meeting – Minutes – 26 April 1990 (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 26 April 1990 (6 pages)
- Document for the “Evaluation Team: Information for Potential Members – (N.D) (3 pages)
- Letter from L Askew (for Manager, Workforce Development) to V Rollo (Deputy Registrar, Physiotherapy Board) concerning the marking schedules for the State Examination in Physiotherapy (w/ attached document “Norm vs Criterion Referenced Marking”: 4 pages) – 22 March 1990
- Document on “Assessment Process for Period of Approved Supervised Clinical Practice” – January 1990 – (N.D) (4 pages)
- Document on “Physiotherapy Board Registration Procedures: For Overseas Physiotherapists” – January 1990 (20 pages)
- Qualifications relating to Mary-Anne Boyd for her consideration as Accreditation and Validation of Physiotherapy Programmes – 29 March 1990 (10 pages)
- Several applications (w/ attached qualifications) for physiotherapists who are applying to serve on the evaluation panel for the Physiotherapy Board – 22 March 1990 (46 pages)
- Three applications of Chinese Nationals who wish to register as physiotherapists in NZ (w/ attached qualifications for each) – (N.D) (86 pages)
- Application of Donald McKenzie for additional qualification – (N.D) (4 pages)

- Newsletter by National Education Qualifications Authority – 2 January 1990 (9 pages)
- Education Committee of the Physiotherapy Board – Minutes – 26 October 1989 (10 pages)
- Education Committee of the Physiotherapy Board – Minutes – 15 June/9 August 1989 (11 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 23 February 1989 (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 5 September 1989 (15 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 12/13 April 1989 (12 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 9 September 1987 (8 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 23/24 April 1987 (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 26 November 1986 (8 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 25 July 1986 (6 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 11 April 1986 (7 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 29 November 1985 (6 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 26 July 1985 (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 29 March 1985 (15 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 23 November 1984 (10 pages)
- Report by Department of Education on “An Evaluation of Physiotherapists Trained in Technical Institutes” – 23 November 1984 (10 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 17 July 1984 (13 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 21 March 1984 (12 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 25 November 1983 (9 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 22 July 1983 (5 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 23 March 1983 (10 pages)
- New Education Committee of the Physiotherapy Board Meeting – Minutes – 17 March 1982 (7 pages)
- Application form Template for “Physiotherapy Board: Application for Approval of Additional Qualification” (1 copy)
- Document on “Functions of the State Examination Committee” – (N.D) (4 pages)

Workforce Management Registration Boards, Councils – Physiotherapists – General, 1988-1993: ABQU, W4556, 6804, Box 67, W59/PSY/1, R21935395

- Large File
- Letters between D T Clarke (for Manager Legal Services, Ministry of Health) and E P Gatland (Secretary of the Psychologists Board) regarding registration as a psychologist once a practitioner's name is entered on the Register of Psychologists – July 1993
- Psychologists Board Meeting – Minutes – 15 September 1992 (2 pages)
- Various letters relating to a complaint toward psychologist John Steel – March-October 1991
- Various letters discussing an “Enquiry into the Administration of the Psychologists Act 1981 and Joint Appointments” – October 1991
- Report by K P McDonald on “An Enquiry into Standards of Practice in Psychology” – 14 August 1991 (96 pages)
- Correspondence between P Gatland (Secretary, Psychologists Board) and L Askew (Professional Advisor (Health Workforce Unit) concerning relationships with the education sector – July 1991
- Submissions made by K McDonald (Barrister) on behalf of A B Ross regarding the psychologists board – July 1991 (17 pages)
- Document on “Independent Inquiry Psychologists Act 1981: Written Submission” – (N.D) (3 pages)
- Newspaper Article “*Specialty Registration of Psychologists Urged*” Dominion – 26 June 1991
- Letter from M Hills (President) to R Unger (Chairperson, Psychologists Board) concerning the distinction between NZ Psychological Society and the Psychologists Board – 17 April 1981
- Letter from S Thistoll (for Secretary, Psychologists Board) to L Askew (Workforce Development Unit, Department of Health) concerning the code of ethics of the Psychologist Society – 16 April 1991
- Various letters relating to The 1981 Psychologists Act – March 1991
- Document on “Notes for Discussion: Strategies to Improve Complaints and Disciplinary Functions Under Psychologists Act 1981” – 28 March 1981 (2 pages)
- Meeting Between NZ Psychological Society and Hon Katherine O'Regan – 26 March 1991 (2 pages)
- Newsletter Article by NZ Psychological Society relating to “Charter Guide” – January 1988 (8 pages)
- Newsletter Article by NZ Psychological Society relating to “Charter Guide” – April 1988 (19 pages)
- Various documents and letters relating to Psychologist's Boards code of ethics – March-September 1991
- Correspondence between J G B Barrett (Office Solicitor, Department of Health), B B Banks (Crown Counsel, Crown Law Office) and B B Esq (Crown Counsel, Crown Law Office) concerning the “Application of Official Information Act 1982 to Physiotherapy Board” – 2 May 1989

- Report by The Chairman, Physiotherapy Board Examination Committee on “the State Examination in Physiotherapy November 1988” (2 pages)
- Correspondence between J Robertson (Chief Ombudsmen, Office of the Ombudsmen) and H Clark (Minister of Health, Parliament Buildings) concerning a complaint regarding Catherine Allen and the failing of the Physiotherapy Board to make available information under the Official Information Act– May 1989
- Document from Information Authority on “List of Statutory Boards and Committees” – 23 March 1987 (4 pages)
- Various documents and letters regarding Statutory Bodies Responsible to the Minister of Health – May 1988
- Various letters relating to the legitimate use of the title “Psychologist” – October 1988

Workforce Management – Legislation – Physiotherapy Committee (Medicines & Benefits), 1988: ABQU, W4556, 6804, Box 69, W63/PHY/4, R21935421

- Small File
- Document on “Physiotherapy Services Advisory Committee-Revised Terms of Reference” – 25 May 1988 (2 pages)
- Letter from Y Dorbecker (for Manager, Medicines and Benefits) to Deputy Medical Officer of Health regarding practical experience before recognition is sought – 24 May 1988

Workforce Management – Working Group On Occupational Regulation – Specific Occupational Reviews – Physiotherapists, 1991: ABQU, W4556, 6804, Box 72, W65/PHY/5, R21935445

- Small File
- Letters from D Graham (Minister of Justice, Parliament Buildings) to Minister of Health regarding “Review of Occupational Regulation: Health Related Professions” – November 1991
- Document on “Review of Health Related Occupations” – June 1991 (2 copies)
- Clip from classifieds in Sunday News with advertisements for massage, hypnotherapy and diet programmes circled – 19 May 1991 (6 pages)
- Letter from M Lamont (Secretary, NZ Private Physiotherapists Association) to unknown concerning Health Comment magazine and the contribution physiotherapists can make to it (w/ attached excerpt from the magazine: 2 pages) – 9 April 1991

Data Processing Division – Users – Physiotherapy Hospital Division, 1978-1983: ABQU, W4415, 632, Box 44, 22/15/37, R18768505

- Small File
- Mailgrams from D Robbins concerning a meeting on the background knowledge of the systems of the Earnings Index Computer System – 31 May 1983

- Mailgrams from F Sutton and N Comins questioning why a meeting is required at all – 19 May 1983
- Letter from L N Davey (Systems Development Manager, Department of Health) to L Shanks (Director, Hospitals Division) concerning the Earnings Index Computer System – 5 April 1983
- Letter from I A Shipp (Director, Department of Health) to Auckland & Waikato Hospital Boards regarding the “Manpower Planning Presentation”
- Letters relating to the purchasing of equipment by hospital boards – November 1982
- Letter by L M Askew (Senior Advisory Physiotherapist) concerning problems with the Physiotherapists Registration System – 6 November 1981
- Various letters relating to conversion to the computerisation of examination systems and of registration – July-September 1981

Hospital Boards – Auckland Physiotherapy Visits Reports, 1939-1984: ABQU, W4415, 632, Box 162, 56/16/2, R18769443

- Large file
- Letters relating to payments to chairpersons of advisory committees – October/November 1983
- Letter from Lesley Askew (Senior Physiotherapist, Physiotherapy Board) to Charge Physiotherapist, Mangere Hospital and Training School outlining useful books for the physiotherapy department – 12 May 1983
- Letters between various Auckland Hospitals and either the Physiotherapy Board (primarily to Lesley Askew) or the Director General of Health, Department of Health, relating to:
  - Queries on physiotherapy treatment statistics
  - Findings and recommendations from physiotherapy report visits
  - Letters with recommendations for various Auckland Hospitals arising out of visit reports
  - Various issues to do with standard of care, staffing levels, job descriptions/advertisements, part-time employment, staff returns, physiotherapy training, overseas physiotherapists wanting to work in NZ, and ultrasonic licences for new graduates
- Report from A Sinclair (Director, Division for Hospitals) to the Chief Executive, Auckland Hospital Board – outlines findings by Lesley Askew and Vivienne Rollo (from the Physiotherapy Board) from their visits to some of Auckland Hospital Board’s physiotherapy departments – 11 August 1983 (9 pages)
- Physiotherapy Reports/Inspection Reports:
  - Kingseat Hospital, 19 April 1983 by Lesley Askew (4 pages) (2 copies in file)
  - Greenland Hospital, 20 April 1983 by Vivienne Rollo (2 pages)
  - National Women’s Hospital, 20 April 1983 by Vivienne Rollo (1 page)
  - Carrington Hospital, 21 April 1983 by Lesley Askew (3 pages)

- Wilson Home, 21 April 1983 by Vivienne Rollo (1 page)
- Northshore Hospital, 19 April 1983 by Vivienne Rollo (3 pages)
- Franklin Memorial Hospital, 18 April 1983 by Vivienne Rollo (1 page)
- Middlemore Hospital, 18 April 1983 by Vivienne Rollo (3 pages)
- Spinal Unit, Middlemore Hospital, 18 April 1983 by Vivienne Rollo (1 page)
- Pukekohe Hospital, 18 April 1983 by Vivienne Rollo (1 page)
- Mangere Hospital and Training School, 9 February 1981 by Lesley Askew (3 pages)
- Auckland Hospital, 20 April 1983 by Lesley Askew (3 pages)
- Sutherland Unit, 21 April 1983 by Lesley Askew (3 pages)
- St Helen's Hospital, 21 April 1983 by Lesley Askew (1 page)
- Extramural Hospital, 21 April 1983 by Lesley Askew (2 pages)
- Waitakere Hospital, 22 April 1983 by Vivienne Rollo (2 pages)
- Mangere Hospital and Training School, 18 April 1983 by Lesley Askew (3 pages)
- Wilson Home, 9 February 1981 by Lesley Askew (1 page)
- Carrington Hospital, 9 February 1981 by Lesley Askew (2 pages)
- Mangere Hospital, 9 February 1981 by Lesley Askew (1 page)
- Waitakere Hospital, 12 February 1981 by Lesley Askew (2 pages)
- St Helens Obstetric Hospital, 12 February 1981 by Lesley Askew (1 page)
- Auckland Hospital, 1 May 1981 by Lesley Askew (2 pages)
- Green Lane Hospital, 31 July 1981 by Lesley Askew (1 page)
- Middlemore Hospital, 5 May 1977 by Lesley Askew (3 pages)
- Auckland Hospital, 3 May 1977 by Lesley Askew (3 pages)
- Wilson Home, 2 May 1977 by Lesley Askew (4 pages)
- Kingseat Hospital, 19 November 1975 by Moira E. Brown (3 pages)
- Auckland Hospital Board: Day Stay Unit, 19 January 1963 by Joan C. McGrath (2 pages)
- Auckland Hospital, 25 and 29 June 1962 by Joan C. McGrath (1 page)
- Cornwall and National Women's Hospital, 28 June 1962 by Joan C. McGrath (1 page)
- North Shore Hospital, 26 June 1962 by Joan C. McGrath (1 page)
- Middlemore Hospital, 27 June 1962 by Joan C. McGrath (1 page)
- Greenlane Hospital, 28 June 1962 by Joan C. McGrath (2 pages)
- Wilson Home for Crippled Children, 26 June 1962 by Joan C. McGrath (1 page)
- Greenland Hospital, 12 April 1961 by Joan C. McGrath (1 page)
- Middlemore Hospital, 11 April 1961 by Joan C. McGrath (1 page)

- National Womens Hospital, 10 April 1961 by Joan C. McGrath (2 pages)
- North Shore Hospital, 18 April 1959 by Glen Park (1 page)
- National Women's Hospital, 27 and 28 May 1958 by Joan C. McGrath (2 pages)
- Wilson Home, 23 August 1957 by Joan C. McGrath (1 page)
- Greenland Hospital, 22 August 1957 by Joan C. McGrath (2 pages)
- Middlemore Hospital, 21 August 1957 by Joan C. McGrath (1 page)
- Greenland Hospital, 16 July 1954 by Joan C. McGrath (1 page)
- Middlemore Hospital, 3 June 1954 by Joan C. McGrath (1 page)
- Wilson Home, 4 June 1954 by Joan C. McGrath (1 page)
- Middlemore Hospital, 19 June 1952 by Joan C. McGrath (1 page) (2 copies in file)
- Wilson Home, 17 June 1952 by Joan C. McGrath (2 pages)
- Green Lane Hospital, 18 June 1952 by Joan C. McGrath (2 pages) (2 copies in file)
- Middlemore Hospital, 24 July 1950 by Joan C. McGrath (3 pages)
- Greenland Hospital, 18 May 1950 by Joan C. McGrath (3 pages)
- Wilson Home, third inspection (N.D.)
- Green Lane Hospital, N.D. (most likely 1949) by Joan C. McGrath (1949) (2 pages) (2 copies in file)
- Middlemore Hospital, N.D. (most likely 1949) by Joan C. McGrath (2 pages) (2 copies in file)
- Wilson Home Hospital, 22 November 1946 (2 pages)
- Green Lane Hospital 21 November 1946 (2 pages)
- Wilson Home, 7 May 1945 (2 pages)
- Green Lane Hospital, 8 May 1945 (2 pages)
- Wilson Home Hospital, 15 November 1940 (2 pages)
- Wilson Home and Auckland Physiotherapy Subsidiary School, 12 May 1961
- Wilson Home, 25 January 1939 (5 pages)
- Physiotherapy Reports:
  - "Physiotherapy Report : Visits to Some Auckland Hospital Board Institutions During 1981" Summary of Recommendations by Lesley Askew (2 pages)
  - "Physiotherapy Report : Visits to Auckland Hospital Board 2, 3, 5 May and 15-17 June 1977" by Lesley Askew (8 pages)
  - "Physiotherapy Report : Visits to Auckland Hospital Board Institutions 14-18 October, 1963", by Glen Park (2 pages) (3 copies in file)
  - "Physiotherapy Report : Auckland Hospital Board 18 to 23 April, 1963" by Joan C. McGrath (2 pages)
  - "Physiotherapy Inspections, Auckland Hospital Board 21, 22 and 23.8.1957" (1 page) short summary as inspections were hampered by staff contracting the Asian Flu
- Miscellaneous handwritten notes relating to hospital visits

- Correspondence between Lesley Askew (Physiotherapy Board), D J Woods (Medical Superintendent, Mangere Hospital and Training School), Sheila P. Glendining (Chairman, Physiotherapy Advisory Committee, Greenland Hospital), Judy Snell (Senior Advisory Occupational Therapist, Department of Health) regarding the physiotherapy staffing levels at hospitals and units for intellectually and multi-handicapped children and adults being below professional acceptability – December 1982-March 1983
- Correspondence relating to replacement of Princess Mary's Hospital for Children – August-December 1982
- Correspondence between Auckland Hospital Board the Physiotherapy Board relating to the position of Chief Physiotherapy position – October/ November 1981
- Job description for Chief Physiotherapist, Auckland Hospital Board
- Suggested Functions of a Co-ordinating Physiotherapist – 9 April 1974
- Correspondence relating to the proposal to establish a physiotherapy clinic at Parakai – May/June 1976
- Correspondence relating to the new physiotherapy department at North Shore Hospital – March 1962
- Letters relating to two physiotherapy bursars who contracted poliomyelitis while training at Auckland Hospital – January 1962
- Letters relating to the new National Women's Hospital, Physiotherapy Department – 1961
- Auckland Hospital Board, proposed extension of ante natal services and ante-natal teaching – March 1961
- Timetable for the Postgraduate Course in Maternity Exercises, Physiotherapy Department, National Women's Hospital – October 1957
- File purge was performed in July 1969 (files have been removed and destroyed):
  - 1962: Extra copies of reports, pay and hours of work, outdated equipment, staffing, capital programme items
  - 1963: treatment returns, staffing
  - 1964: annual treatment returns, staffing, outdated equipment

North Canterbury Hospital Board – Burwood Hospital Reports of Inspections – Physiotherapy:

ABQU W4415 632 Box 176, 72/16/2/1, R 18769549.

- First inspection report for Burwood Plastic Unit, 1945
- Physiotherapy report for Burwood Hospital, 1950
- Letter from Dept of Health to Burwood physiotherapy dept regarding refresher courses in manipulation by Miss Hickling – visiting all larger physiotherapy departments in NZ on behalf of Dept of Health.
- Physiotherapy inspection report, 1956; included a recommendation for the provision of a Physiotherapy Department in the special departments block of Stage II of the Burwood Hospital development plan



- Physiotherapy inspection report, 1962; scope of service hampered by poor facilities and lack of space.
- Physiotherapy inspection report, 1975
- Physiotherapy inspection report, 1979.

Physiotherapy Board – Auxiliaries – General, 1959-1976: ABQU W4415 632 Box 383, 167/4, R18771038

- Medium size file
- Letters to the Physiotherapy Board from individual physiotherapists (domestic and international) and Hospital Boards with inquiries relating to auxiliary physiotherapists, including: applications for registration, queries regarding registration, inquiries regarding overseas personnel wishing to be employed as physiotherapy auxiliaries, explaining the relevant provisions of the Physiotherapy Act 1949, informing some overseas trained physiotherapists that their qualifications are not recognised in NZ but may work as physiotherapy auxiliaries, requirements and rules of physiotherapy auxiliaries
- Physiotherapy Board Meeting – extract from agenda, supplementary agenda and/or minutes – 10 April 1959, 20 November 1959, 25 November 1960, 15 June 1962, 23 August 1963, 11 September 1964, 2 April 1965, 3 September 1965, 25 March 1966, 9 September 1966, 17 March 1967, 19 September 1969, 29 October 1970, 12 March 1971, 10 November 1972 – relates to individual persons and physiotherapists wanting to either register or be employed as auxiliary physiotherapists and employment of physiotherapy auxiliaries in general
- Letters from Janet Bugden (Secretary, Physiotherapy Board) to various individuals informing them of their whether their qualifications are approved for employment as a physiotherapy auxiliary – November 1970
- List of notifiable diseases in New Zealand under the Health Act 1956, Health Act 1956 and the Tuberculosis Act 1948

Physiotherapy Training – Transfer to Department of Education and Second School, 1974-1982: ABQU, W4415, 632, Box 385, 167/9/23, R18771063

- Small file
- Correspondence between E C Aitchison (Principal, Otago Polytechnic) and A Malcolm (Minister of Health) relating to the withdrawal of clinical training for physiotherapy students – April/May 1962
- Note regarding the transfer of nursing and physiotherapy students to North Shore Teachers Training College – by D N Ryan (Deputy Director General of Health) – 2 October 1980
- “Report of the Review Committee on Physiotherapy” (13 pages including appendices) (N.D. either 1978 or 1979) (2 copies in file)
- Correspondence relating to the Review Committee Report on Physiotherapy training – January/February 1979
- Correspondence (November 1978-January 1979) and extract from Physiotherapy Board Meeting minutes 12 December 1978 relating to Technicians Certification Authority

- Letters relating to clinical teaching for physiotherapy and the establishment of a working party for this issue – December 1978-January 1979
- “Physiotherapy Training” by H.J.H Hiddlestone (Director-General of Health) – 13 December 1978 (3 pages)
- Correspondence relating to problems with the Otago Polytechnic Physiotherapy Course and the establishment of a Review Committee – August-October 1978
- “Physiotherapy Training: Discussion with Mrs Gay Wood”, by H.J.H. Hiddlestone (Director-General of Health), 25 July 1978 (2 pages)
- Correspondence relating to the frictions between the Otago Hospital Board staff and the Otago Polytechnic tutors which have not been resolved by the Joint Relations Committee – August 1978
- “Proposal to Investigate Problems at the Physiotherapy School, Otago Polytechnic Dunedin” by Moira E. Brown (Advisory Physiotherapist), 24 August 1978 (6 pages)
- Memorandum to Members of the Hospitals Advisory Council, “Transfer of the New Zealand School of Physiotherapy to the Otago Polytechnic” prepared in the Hospitals Division for consideration by the Hospitals Advisory Council (3 pages)
- Correspondence between the Otago Hospital Board, the Otago Polytechnic and the Division of Hospitals relating to amendments to the draft agreement between the Otago Hospital Board and the Otago Polytechnic – October 1976-January 1977
- Draft copy of agreement between the Otago Hospital Board and the Otago Polytechnic – 1976 (13 pages)
- Letters between the Otago Hospital Board and the Division of Hospitals regarding the transfer of physiotherapy school to the Otago Polytechnic and maintenance allocation – February-October 1976
- Letters between Otago Polytechnic, Director-General of Health, Director-General of Education and the Division of Hospitals relating to the status and administrative costs of third year physiotherapy students – July-September 1976
- Documentation on the structure and staffing of Otago Hospital Board showing the School of Physiotherapy prior to transfer and the Department of Physiotherapy Services subsequent to transfer, and diagrams of staff structure
- Otago Hospital Board estimated cost reduction on transfer of NZ School of Physiotherapy to Otago Polytechnic (N.D.)
- Comments of Mr K. Digby (Office Solicitor, Department of Health) regarding the Otago Hospital Board’s agreement with the Otago Polytechnic Council – 12 February 1976 (3 pages + draft notes)
- Letter from E.A. Kennedy (for Director-General of Health) to the Director-General of Education regarding the status of Schools of Physiotherapy – 11 February 1974

- Correspondence concerning possible breach of section 27 of the Physiotherapy Act 1949 by naturopath – advertised as a massage and manipulative therapist; Otago Daily Times newspaper advertisement, 1983
- Correspondence from Physiotherapy Board to YWCA regarding possible offence of Physiotherapy Act 1949 - recreational massage class offering therapeutic massage; Wellington Post advertisement for massage class; 1983
- Unregistered person advertising as physical therapist – newspaper article, Inner City News, Auckland, 1983
- Complaint re German naturopath offering instruction in therapeutic massage – advertisement included, 1983
- Complaint regarding advertisement in Central Leader, Auckland; Hungarian trained podiatrist offering “rheumatic massage”; advertisement, 1983
- Correspondence with NZ Institute of natural Body Masseurs Inc on the legalities of their members teaching massage, 1983
- Complaint re unlawful use of “manipulative therapist” title in Invercargill telephone directory; listing included, 1983
- Complaints against Holistic Health Centre, Rotorua for incorrect advertising – use of word “therapists” advertisement, 1982
- Complaint regarding unregistered person “Edward” advertising as trained masseur, Bodytone Services, Rotorua, 1982
- Complaint re advertisement in The Press, Christchurch – “home physio an massage”; advertisement, 1983
- Correspondence regarding possible breach of Physio Act 1949 by
  - Waiariki Community College advertising weekend massage seminars - massage certificate/diploma courses, 1982
- Complaints against Harmony Beauty Therapy advertising “therapeutic” massage, 1982
- Ongoing complaints/correspondence against unregistered personnel advertising tuition in massage, Academy of Massage, Auckland; advertisements, 1981-82
- Complaint against Lotus Yoga Centre, Wellington offering massage classes, 1982
- Complaint against Newtown Health Centre, Wellington, offering massage classes, advertisement, 1982
- Complaint regarding unregistered person providing massage at Stanley Street Tennis Association, 1982
- Complaint against unregistered person advertising as physical therapist, Napier; advertisement included, 1982
- Complaint against the Naturopathic College of NZ for publishing course brochures offering courses which included physiotherapy, manipulative therapy and hydrotherapy; brochure included, 1982
- Complaint against Link Hotel and Motor Lodge, Hibiscus Coast offering “therapeutic massage” by a “continental masseuse” – unregistered person; advertisement included, 1981
- Complaint against Bryan Perry, physiologist, misleading advertising, 1981

- Newspaper article – Bert Mansfield masseur entitled “Bert’s role needs recognition” – described as...”behind the scenes sportspeople”...
- Complaints/correspondence regarding two unlicensed operators of ultrasonic therapy apparatus at the Olympic Club and Tiwai Point Medical Centre (Aluminium Smelter), Invercargill, 1981-82
- Complaint against unregistered person listed as “Phys Thrpst” on the main roll (included), 1981
- Complaint/correspondence with reference to a NZ Women’s Weekly article: English woman treating as a “physical therapist” – makes distinction between “physiotherapist” and “physical therapist”; articles included, 1981
- Correspondence/numerous complaints regarding questionable practitioners (described as ‘charlantanry’); particular reference to Marion Schnauer seen operating a PHF machine -Women’s Weekly article, 1981: Victor Baker – advertising backs & exercise therapy in a private hospital, 1981
- Complaint against unregistered person advertising as a “therapist/masseur”, Sports medicine and health clinic, 1981
- Complaint relating to photograph of Newlands College first XV (publicly displayed) and the description of unregistered person as “physiotherapist”, 1981
- Complaint re Evening Post article – Eric Doornekamp – teaching massage – unregistered person, 1981
- Complaint against the Polynesian Pools’ advertisement in Rotorua Daily Post for “trainee Masseuse”; newspaper articles, 1980
- Complaint regarding unregistered person (“experienced male masseur”) advertising “therapeutic massage’ Evening Post, Wellington, 1980
- Complaint re advertisement in Christchurch News Advertiser – unregistered person offering “therapeutic massage”, 1980
- Complaint relating to a circular from the “Belda School of Beauty and Deportment” – specifically wording...”special form of back massage for the treatment of people under stress”; circular included, 1980
- Complaint re unregistered person advertising as a physiotherapist in Waikato Times; advertisement, 1980
- Complaint/correspondence regarding a Dutch physiotherapist, not NZ registered, providing ante-natal classes for Wainuiomata Parents Centre, 1979
- Complaint against pamphlet distributed by occupational therapist; pamphlet, 1979
- Complaints/correspondence regarding Aromatherapy clinic unregistered person advertising as a “physical therapist” – Dip P H (London),
- Ministerial correspondence debating amendment of Physiotherapy Act ie deletion of term ‘masseur’; Society opposed, 1979
- Newspaper article – “masseur Bert is a real fighter” –sport masseur Bert Mansfield – nominated as masseur for NZ team at Moscow Olympics, 1979

- Newspaper article – “Ray’s had enough!” – Wellington masseur leaving NZ – frustration with legislation – Massage Parlours Act, 1979
- Complaint re advertisement for “masseuses” in Pacific Sauna, Karangahape Rd, 1978
- Newspaper article – “Now Becky’s Masseur is outlawed” – Ray Smith, Wellington masseur, 1978
- Ministerial correspondence regarding Massage Parlours Bill, Physiotherapy Act 1949 and Ray Smith, 1978
- Complaint re advertisement Otago Daily Times offering “Professional Massage Training” by unregistered person; course outline/enrolment form included, 1978

Physiotherapy – Unregistered Personnel – Remedial Gymnastics 1960 -1984  
ABQU W4415 632 Box 384, 167/5/3, R18771074

- Employment enquiry, Miss Webb, English Remedial Gymnast – qualification not recognized – unable register as physiotherapist, 1980
- Employment enquiry, Ms Reilly, English Remedial Gymnast, 1977
- Employment enquiry, Mr Sawyer, English Remedial Gymnast, 1973
- Employment enquiry, Mrs Evans, English Remedial Gymnast/Bobath trained, 1973
- Correspondence discussing employment of Remedial Gymnast at Queen Elizabeth Hospital, Rotorua, as auxiliary physiotherapist, 1972
- Employment enquiry, Miss Piper, English Remedial Gymnast, 1972
- Extract Physiotherapy Board meeting – Remedial Gymnasts, n1965
- Request from Society of Remedial Gymnasts, England, for recognition of State Registered Remedial Gymnasts for employment in NZ, 1964
- Syllabus of training for the examination in Remedial Gymnastics and Recreational Therapy, 1964
- Employment enquiry, Sergeant Greenham, English Remedial Gymnast, 1964
- Correspondence between Physiotherapy Board and Society of Remedial Gymnasts, England – no change – qualification not recognized - 1964
- Syllabus of training for the examination in Remedial Gymnastics and Recreational Therapy
- Employment enquiry, Miss Walsh, English Remedial Gymnast, 1960.

Physiotherapy Board – Bursaries Policy General, 1968-1981: ABQU, W4415, 632, Box 384, 167/7, R18771075

- Large file
- Letters concerning two physiotherapy students who withdrew from training due to financial hardship – July-October 1971
- Physiotherapy Board Meeting – extract from minutes – 23 July 1981 – relates to students withdrawal from training
- Correspondence relating to the physiotherapy students temporarily withdrawing during training – October 1981

- Letter from F M Elkin (Head of Physiotherapy Department, Auckland Technical Institute) to H Parmerlee (Department of Health) inviting her to speak to Year I students taking out a Health Department Bursary – 1 December 1980
- Various letters and documents relating to the Health Supplement for bursary students (aka Department of Health bursary – a bonding system under the Department of Health) throughout file – June 1975 - September 1979
- Generic letters to bursary students advising them their bursary will continue subject to the successful completion of the present year of study
- Numerous letters with general inquiries relating to physiotherapy bursaries – including, the current level of the physiotherapy bursary, physiotherapy bursar reports, student boarding allowance, travelling allowances, physiotherapy bursary applications, travel in the third year of training, and conditions/regulations governing awards.
- Physiotherapy Board Meeting – extracts from agenda and minutes – 21 October 1975 – relates to Department of Health Bursaries
- Handwritten statistics sheet detailing the “Numbers released from bonds, and reasons” – 13 June 1975
- “Department of Health : Physiotherapy Bursaries Conditions, For the Course at: The New Zealand School of Physiotherapy, Dunedin” (N.D.) (2 pages)
- Miscellaneous handwritten notes throughout file regarding physiotherapy bursaries, and occupational therapy bursaries, travelling expenses, health bursaries, policy on bursary applications and procedure for applications, physiotherapy bursary extensions, physiotherapy bonds, procedure for awards and renewals, and policy regarding illness
- Letters between I G Turner (Director, Grafton Branch, Auckland Technical Institute), the University of Auckland and the Director-General of health relating elective courses for second and third year physiotherapy students – June/July 1974
- Memorandum from T.H. Dunn (for Deputy Director-General of Health, admin), “Review of Bursaries”, 1 April 1974
- Copy of the Physiotherapy Bursaries declaration form
- Copy of the Department of Health “The Health (Bursaries) Regulations 1965, Application for Continuation of Physiotherapy Bursary” (3 pages) (several copies in file)
- Correspondence relating to the completion of bursary bonds – July 1973
- Notes for the Deputy Director-General of Health (admin.) regarding Health Bursaries – 9 May 1973
- Copy of the Auckland Technical Institute, Grafton Branch “Application for Department of Health Bursary”
- Department of Health Physiotherapy Bursaries Conditions (N.D.) (2 pages)

- Memorandum for all Members of Cabinet, "Second Physiotherapy School – Bursaries" – 16 January 1973 (4 pages) (several draft copies in file)
- Correspondence relating to the second school of physiotherapy in Auckland and making bursaries available to students attending the Auckland School of Physiotherapy – November 1972
- "Occupational Therapy Bursaries Conditions" (1 page)
- "Department of Health : Physiotherapy Bursaries Conditions" (2 pages)
- Memorandum for the Minister of Health, "Increases in Physiotherapy and Occupational Therapy Bursaries", from E.G. Heggie (Deputy Director-General of Health, admin) – 22 August 1972
- Memorandum from the Secretary of Cabinet to the Minister of Health outlining Cabinet's findings regarding Department of Health bursaries – 15 February 1972
- Memorandum for the Members of Cabinet Committee on Government Administration, "Department of Health – Medical, Dental, Dietetic, Physiotherapy and Occupational Therapy Bursaries" from D.N. McKay (Minister of Health) (5 pages) (1971)
- Schedule showing number of available bursaries and of awards 1969 to 1971
- Numerous letters and handwritten lists relating to physiotherapy bursary rates increases – 1969-1971
- Physiotherapy Board Meeting – extracts from minutes and agenda – 13 March 1970 – relates to changes in number and value of physiotherapy bursaries
- Copy of Department of Health confidential report on the health of the applicant for a physiotherapy bursary (N.D.)
- Copy of Otago Hospital Board, New Zealand School of Physiotherapy , Application form
- Physiotherapy Bursaries Conditions – December 1969 and January 1970 (numerous documents to this effect but often no date on document)
- List showing "Details of the Amount Entered on Bond in Respect of an Extension to Physiotherapy Bursary to Cover Repeat Second Year of Training in 1970"
- Copies of bond forms for both male and female bursars
- The Health (Bursaries) Regulations 1965
- Copy of form to be completed by bursars for continuation of payments in second year
- Cabinet – Committee on Government Administration – Minutes – 24 November 1969
- Memorandum for all Members of Cabinet Committee on Government Administration, "Transfer of Occupational Therapy Trainees from Salary to Bursary and Review of Physiotherapy Bursaries", from D.N. McKay (Minister of Health) – (7 November 1969) (12 pages) (2 copies in file)
- Letter outlining the number of bursaries awarded to physiotherapy students – 28 July 1969

- Handwritten table showing the “Bursary Pattern over 5 years” (1965-1969)
- List showing “Details of Amount Entered on Bond in Respect of Physiotherapy Course Commencing March 1969” – two lists provided, one showing bursary + boarding allowance and the other showing just bursary

Physiotherapy – Training – Approval of New Subsidiary Schools 1951-1980:  
ABQU W4415 632 Box 384, R18771077

- Extract Physiotherapy Board agenda, October 1974 – subsidiary Schools – notification that in 1975 allocations be made to subsidiary schools in Waikato, Wellington, Canterbury and Dunedin.
- Southland Hospital offer to establish subsidiary school in Southland, 1973
- Extract from minutes of Physiotherapy Board meeting, March 1971 – discussion re physiotherapy education being transferred to Dept of Education and effect on subsidiary school system
- Extract from minutes of Physiotherapy Board meeting, March 1967 – establishment of new Physiotherapy subsidiary schools – discussion re Hamilton and New Plymouth
- Correspondence regarding suitability of Hamilton and New Plymouth as subsidiary schools
- Physiotherapy Board minutes, September 1966 – Physiotherapy subsidiary schools and additional accommodation for 1967
- Agenda Physiotherapy Board meeting November 1960 – Physiotherapy subsidiary school accommodation – letters received from Taranaki, Waikato and Hawkes Bay Hospital Boards
- Correspondence re Hamilton subsidiary school – includes reference to new clinical services block at Waikato Hospital, 1960
- Letter re subsidiary school at Napier Hospital, 1960
- Letter re subsidiary school at Taranaki Hospital, 1960
- Description of requirements for subsidiary school – up to 6 students – dimensions of rooms/cubicles sketch plan of layout for Physiotherapy students practice room
- Reply from Taranaki Hospital Board to Physiotherapy Board – accommodation and facilities at Westown Hospital not meet requirements for subsidiary school, 1960
- Physiotherapy Board letter to Director-General of Health, June 1960, advising of need for subsidiary schools – increase intake at the Principal School – urgent need provide facilities form third year students in 1962
- Physiotherapy Board letter to Waikato Hospital Board – recommendation of establishment of subsidiary school for 10 students, June 1960
- Physiotherapy Board letter to Taranaki Hospital Board outlining general requirements for a subsidiary school, June 1960



- Physiotherapy Board letter to Hawkes Bay Hospital Board outlining general requirements for a subsidiary school, June 1960
- Minutes Physiotherapy Board meeting, May 1960 re Physiotherapy subsidiary school accommodation – need for action given increase intake to Principal School – recommendations that Board consider Westown and Napier Hospitals
- Circular to member of Physiotherapy Board – request for establishment of Physiotherapy subsidiary school at Hamilton – outline of requirements – recommendation of approval of establishment of subsidiary school at Waikato – conditional requirements
- Letter from Physiotherapy Board registrar to Waikato Hospital, September 1957 – outline of requirements for subsidiary school
- Letter from Waikato Hospital to Director of Physiotherapy, August 1957, re training of final year Physiotherapy students
- Minutes of Physiotherapy Board meeting, November 1957 – establishment of subsidiary school at Hamilton
- Letter from Department of Health to Auckland Hospital Board, October 1951, re approval of Auckland Hospital as subsidiary training school for Physiotherapists
- Letter from Department of Health to Otago Hospital Board, October 1951, re approval of Dunedin Hospital as subsidiary training school for Physiotherapists
- Extract Physiotherapy Board Agenda, September 1951 - approval of training schools – New Zealand School of Physiotherapy, Dunedin – subsidiary training schools – Auckland, Palmerston North, Wellington Christchurch

Physiotherapy – Training – Subsidiary School – Palmerston North, 1969-1983: ABQU, W4415, 632, Box 384, 167/9/1, R18771078

- Documentation of a student withdrawing from training at Otago Polytechnic Department of Physiotherapy, August, 1983
- Correspondence regarding physiotherapy students, 1978
- Correspondence between Palmerston North Hospital Board and the Physiotherapy Board – spans 1970-1971 – ultimate conclusion is that Palmerston North Hospital will not have student allocation as they do not have a physiotherapy tutor
- Physiotherapy Board Meeting – Extract from minutes – 11 November 1971
- Newspaper article – ‘Concern at lack of accident block’ – relevant section of article outlines that Palmerston North Hospital intends to re-establish a physiotherapy school in 1972 provided a suitable tutor can be found, 26 April 1971
- Physiotherapy Board Meeting – Extract from minutes – 12 March 1971
- Newspaper article – ‘Hospital protests at school closure’ – outlines the protest of the closing of the subsidiary physiotherapy school at Palmerston North Hospital which was established in 1949
- Physiotherapy Board Meeting – Extract from minutes – 29 October 1970

- Palmerston North Subsidiary School, comments on working of schedule, 23 November 1970
- Physiotherapy Board Meeting – Extract from agenda – 19 September 1969
- Letter from Physiotherapy Board to Palmerston North Hospital regarding its policy on student absenteeism from training – letter outlines Board’s policy and that a student allocated to Palmerston North’s subsidiary school has exceeded 40 days interruption of training, 11 December 1969
- Letter regarding the allocation of physiotherapy students to Palmerston North subsidiary school for 1970, 1 December 1969
- Palmerston North Subsidiary School, comments on working of schedule, 27 November 1969
- Correspondence regarding an application for the role of tutor at Palmerston North subsidiary school by Miss J. F. Hogan, 1969

Physiotherapy – Training – Subsidiary School – Waikato, 1967 – 1973:  
ABQU, W4415, 632, Box 384, 167/9/9, R18771079

- Small file
- Letters relating to employing a tutor physiotherapist – July 1969 – October 1973
- Letter relating to insurance of government-sponsored physiotherapy students – March 1969
- Correspondence relating to the confidential student reports – September 1968
- Letters relating to bursar students and allocation of students to the Waikato Subsidiary School, and also the non-allocation of students – August 1967- July 1971
- Correspondence relating to the establishment of the Waikato subsidiary school – October 1966 -June 1967
- Physiotherapy Board Meeting – Extracts from agenda and/or minutes – 6 September 1968, 21 March 1969, 19 September 1969, 29 October 1970, 12 March 1971, 11 November 1971 – relates to subsidiary schools
- Newspaper article from the *Waikato Times*, 14 December 1971 “Hospital school to be shut down despite success”
- Tutor’s Report, Waikato Subsidiary School 1970 (4 pages)
- Physiotherapy Report : Visit to Waikato Subsidiary School on 3 and 4 September 1970 by Moira E. Brown
- Letter from the Physiotherapy Board outlining provisions of the Physiotherapy Regulations 1953 relating to interruptions in training of physiotherapy students – 11 December 1969
- List of students who have been allocated to Waikato Subsidiary School – December 1967, December 1968, and December 1969
- Tutor Report 1969, Waikato Subsidiary School (5 pages)
- Letters relating to creating a “senior” physiotherapist position - 1969
- Tutor Report 1968, Waikato Subsidiary School (5 pages)

- Physiotherapy Board Meeting – Extract from Agenda and Minutes – 24 November 1967 – relates to Waikato Subsidiary School inspections
- Tutor Report 1967, Waikato Subsidiary School (4 pages)
- “Physiotherapy Visit : Waikato Hospital board Services and Subsidiary School”, 29 June 1967 by Joan C McGrath (1 page)
- Physiotherapy Board Meeting – Extract from Agenda and Minutes – 17 March 1967 – relates to establishment of new physiotherapy subsidiary
- List of finalist students 1967 (lists names and which subsidiary school attended)

Physiotherapy – Training – Blind Personnel 1955-1984: ABQU W4415 632  
Box 384, 167/9/10, R18771080

- Letter to Miss Elkin from M Begg, senior staff member of Royal National Institute for Blind , London re work performance of Mr Ivan Pivac, 1973
- Correspondence regarding Mr Pivac’s request to complete his physiotherapy training (as a blind physiotherapist) in NZ as a third year student at Dunedin School of Physiotherapy; involved Minister of Health, Minister of Justice, Royal NZ Foundation for the Blind, Dept of Health, Physiotherapy Board, 1973
- List of blind or partially sighted physiotherapists registered, 1972
- Correspondence between Physiotherapy Board and Medical Officer in Charge of Treatment, Dept of Social Welfare, regarding payment of invalids benefit for blind persons undertaking physiotherapy training in the UK, 1972
- Article – “The War Blinded chartered Physiotherapist” by superintendent, Physiotherapy Department, St. Dunstan’s
- Newspaper clipping – “Young Blind Man Achieves Ambition” – Peter Drury leaves NZ to train at Royal Institute for the Blind School, London; 1966
- Letter from NZ Physiotherapy Board to Australian Physiotherapy Association re training blind physiotherapists – makes reference to the one blind person trained in NZ (Miss M V Roussell, retired 1949, died 1961) ..”done as an experiment”. 1965
- Letter from Australian Physio Assoc requesting information from NZ School of Physiotherapy re training of blind students, 1965
- Minutes of interview with Miles Burton, Paramatta, blind 18 year old boy, 1965
- Correspondence concerning Mr James Moran, blind British immigrant, wishing to train/work as a masseur in NZ, 1964
- Correspondence – Mr Stanley Hong, blind Chinese, wishing to train for physiotherapy, 1960.
- Minutes, Physiotherapy Board Meeting – physiotherapists with blind or defective vision, 1956
- Letter from Peter Price, UK blind-qualified physiotherapist, to J McGrath (Inspector of Physiotherapy), requesting advice and assistance re decision to work in NZ; reply, 1956

- Agenda, Physiotherapy Board Meeting –ultrasonic licences – blind and partially sighted physiotherapists, 1956
- Correspondence regarding the use of ultrasonic machines by blind physiotherapists; specific reference to three partially-sighted physiotherapists, 1956
- Correspondence between Dept of Labour, South Africa and Dept of Labour, NZ regarding the training and employment of blind persons as physiotherapists, 1955

Physiotherapy –Training – Post-Graduate Local 1977-1978: ABQU W4415  
632 Box 384, R18771081

- Dept of Health letter – post basic education and staff training for physiotherapists – Otago Southland Trust – courses accepted...muscle function & dysfunction, manual therapy, head & neck pain, 1978
- Dept of Health letter – post basic education and staff training for physiotherapists – Christchurch Hospital – courses accepted...manual therapy (revision), biofeedback, re-entry, adult hemiplegia, manual therapy, 1978
- Dept of Health letter – post basic education and staff training for physiotherapists –Napier Hospital – courses accepted...amputee and prosthetic management, 1978
- Dept of Health letter – post basic education and staff training for physiotherapists – Greenlane Hospital – courses accepted...respiratory, 1978
- Dept of Health letter – post basic education and staff training for physiotherapists –Wellington Hospital – courses accepted...respiratory, physiotherapy in psychiatry, modern approach to rheumatology, re-entry, 1978
- Dept of Health letter – post basic education and staff training for physiotherapists – Middlemore Hospital – courses accepted...orthopaedic, spinal injury, geriatric, re-entry, 1978
- Dept of Health letter – post basic education and staff training for physiotherapists –Waikato Hospital – courses accepted...ante/post natal, I.T.U. and post-operative, orthopaedic, 1978
- Dept of Health letter – post basic education and staff training for physiotherapists – Queen Elizabeth Hospital – courses accepted...arthritis, chronic back conditions, 1978
- Letter to Otago Hospital Board – outline of post basic education courses (nationally), January – June 1979, 1978
- Minutes of the meeting of the co-ordinating committee on Physiotherapy post basic education and staff training – Dept of Health, Wellington, July 1978 (second meeting of newly established committee)
- Dept of Health confirmation of establishment of a standing committee, to be known as the Co-ordinating Committee for Post Basic Physiotherapy Education – first meeting to be held Friday 29 July 1977 at Department of Health, Wellington
- Schedules of requests/resources for post basic courses from hospitals/hospital board

- Letter from Palmerston North hospital, Physiotherapy Dept, to Deputy Advisory Physiotherapist discussing post basic courses – need for experienced/higher level educators, 1978
- Schedules of requests/resources for post basic courses from hospitals/hospital board
- Correspondence relating to travelling and accommodation costs of invited speakers – amputee and prosthetic management course, Napier 1979
- Department of Health, circular letter No. Hosp. 1977/23, Feb 1977 – physiotherapy services –post basic education and staff training – discussion on need for standing committee to assist planning and co-ordination
- Notice of Physiotherapy re-entry course – Wellington Hospital, 1978
- Letter – Middlemore Hospital advising able hold Spinal Injury Course for 2 weeks in May 1979
- Schedules of requests/resources for post basic courses from hospitals/hospital board
- S Randle, course evaluation - post basic respiratory course - 1978
- L Edwards, course evaluation – Physiotherapy in a private hospital - 1978
- S Sutcliffe, course evaluation – re-entry - 1978
- N Huisman, course evaluation – ante & post natal course – 1978
- Mrs de Carteret, course evaluation – back rehabilitation; a system of management of chronic back pain – 1978
- G Gorick, course evaluation – ante & post natal course - 1978
- Letter re “Ante natal & post natal course”, Waikato Hospital, June 1978; copy of programme; analysis of evaluation form
- P Simmers, course evaluation – treatment of the soft tissues – 1978
- Course outline – post-graduate course in treatment of the soft tissues – 1978
- Department of Health memorandum to all Hospital Boards, Physiotherapy Society, NZSP Branch Secretaries, Private Practitioners Assoc., Manipulative Therapists Assoc and Members of the Committee – post basic education and staff training for Physiotherapists, May 1978
- Enquiry re recognition of Manipulative Therapists Assoc course as an additional qualification, 1978
- Correspondence re post basic course fees – average cost recommended , \$20 per week, 1978
- Approval for post graduate course in soft tissue treatment, Auckland Hospital, 13-17 March 1978; course, 20 participants, \$10 per person
- Notice for post-graduate course of back rehabilitation, Queen Elizabeth Hospital, 11-13 April 1978, \$10, limited to 6 participants
- Programme of courses and conferences for 1978
- Letter to P Howden advising no financial assistance available for running a Acupuncture course, 1977
- Reply to Lesley Askew, Deputy Advisory Physiotherapist outlining proposed courses to be run by Wellington Hospital Board, 1978/79

- Reply to Lesley Askew, Deputy Advisory Physiotherapist, outlining proposed courses to be run by North Canterbury Hospital Board, 1978
- Reply to Lesley Askew, Deputy Advisory Physiotherapist, outlining proposed courses to be run by Auckland Hospital, Physiotherapy Dept, 1978/79
- Reply to Lesley Askew, Deputy Advisory Physiotherapist, outlining post basic courses able to offer, Otago-Southland Physiotherapy Trust , 1978; includes mention of Bobath course, 1979 – Roberta Shepherd guest-speaker.
- Reply to Lesley Askew, Deputy Advisory Physiotherapist, outlining post basic courses able to offer, Palmerston North Physiotherapy Dept, 1978
- Reply to Lesley Askew, Deputy Advisory Physiotherapist, re providing a Community Care Programme in 1978, Auckland Extramural Hospital
- Reply to Lesley Askew, Deputy Advisory Physiotherapist, re providing a Respiratory course in 1978, Greenlane Hospital.
- Reply to Lesley Askew, Deputy Advisory Physiotherapist, outlining post basic courses able to offer, Waikato Hospital, 1977
- Reply to Lesley Askew, Deputy Advisory Physiotherapist re providing an Amputee and management course in 1979, Napier Hospital
- Reply to Lesley Askew, Deputy Advisory Physiotherapist, re providing a Spinal Injury course in 1979, Middlemore Hospital
- Request from Lesley Askew, Deputy Advisory Physiotherapist to South Auckland Branch for course to be run – Physiotherapy in Private Surgical Hospital, 1 week in 1978
- Outline of National Heart Foundation workshop – the role of the Physiotherapist in the treatment of Coronary Artery Disease
- Minutes of meeting of the Co-ordinating Committee on Physiotherapy Post Basic Education and Staff training, held July 1977 (first meeting)
- Minutes of meeting on Physiotherapy post basic education, held July 1976
- Letter regarding course on acupuncture proposed by Mr R Young to be established in 1978 under auspices of Wellington Branch of NZSP
- Letter from Ray Young outlining proposed acupuncture course, 1977
- Formatted letter from Lesley Askew, Deputy Advisory Physiotherapist, August 1977, to a variety Hospital Physiotherapist Depts and some NZSP Branch Committees requesting information on the post basic course/s being offered – dates, number of participants, accommodation and costs
- Agenda - Meeting of the co-ordinating committee on Physiotherapy post basic education and staff training, July 1977; schedule post basic courses proposed
- Series of letters/schedules from Hospital Physiotherapy Depts to Lesley Askew, Deputy Advisory Physiotherapist, providing information/suggestions relating to post basic courses
- Letter from M Brensell, Director of Physiotherapy Services, Dunedin Hospital re Diploma in Nursing Administration –discussion re diploma including other para-medical disciplines such as Physiotherapy, 1977
- Outline of Diploma in Nursing Administration

- Notes on post basic education for Physiotherapists by Moira Brown, Advisory Physiotherapists
- Letter to Mr Ross, Dept of Education from Moira Brown, Director General of Health re convening of Co-ordinating Committee for Post Basic Physiotherapy Education; includes Terms of Reference of the Committee, Membership and Circular letter No. 1977/23 to Hospital boards

Physiotherapy – Training – Post-Graduate Local, 1978-1979: ABQU, W4415, 632, Box 385, 167/9/11, R18771082

- Medium File
- Various letters relating to the development of post-basic training between W A Walker (Secretary, Coordinating Committee on Physiotherapy Post-Basic Education and Staff Training), J Grundy (Director, Coordinator Management Training, Wellington), and L M Askew (Deputy Advisory Physiotherapist) – October 1978 - September 1979
- Letters between M A Brensell (Director of Physiotherapy Services, Otago Hospital Board) and L M Askew (Advisory Physiotherapist, Department of Health) concerning the development of a pilot study to be validated – 13 September 1979
- Numerous “Physiotherapy Post Basic Courses: Course Evaluation” forms filled out by Course Coordinators
- Questionnaire on “Physiotherapy Post-Basic Education Re-Entry/Refresher Course, April 1979” (15 pages) – April/June 1979
- Various letters between A Hazeldine (Ministry of Foreign Affairs), L Askew (Director-General, Department of Health) and H Gordon (Charge Physiotherapist, Middlemore Hospital, Auckland) regarding the language difficulties experienced by Raneer Rattananan – 21 August 1979
- Letter from L M Askew (Deputy Advisory Physiotherapist) to C Cowan (Supervising Physiotherapist, Napier Hospital) regarding biofeedback technology in which NZ was falling behind with – 19 July 1979
- Letter from M Brensell (Director Physiotherapy Services, Dunedin Hospital) to L M Askew (Deputy Advisory Physiotherapist, Department of Health) concerning the development of a shelved Nursing Degree – 12 July 1979
- Document on “Back Rehabilitation Programme” – 1 May 1979 (4 pages)
- Document on “Physiotherapy Post-Graduate Spinal Injuries Course May 7-18 1979” (4 pages)
- Document on “Outline of Re-Entry Course” to revise all areas of physiotherapy – N.D (4 pages)
- Timetable for a course on “Amputee and Prosthetic Management Programme” – 20-23 February 1979 (2 pages)
- Document “Anatomy Quiz” – (4 pages)
- Letter from L Askew (Advisory Physiotherapist) to G Armstrong (National Secretary, NZ Society of Physiotherapists) concerning

financial assistance available for nurses undertaking University nursing courses – 2 April 1980

- Letter from S Chambers (Secretary, The Cerebral Palsy Therapists Trust) to Department of Health concerning the list of physiotherapists who completed the 1978 Neurodevelopmental Treatment of Cerebral Palsy (w/ attached list of names) – 9 February 1979
- Letter from D Hay (Medical Director, National Heart Foundation of NZ) to Heads of Physiotherapy Departments and Schools of Physiotherapy concerning the “Refresher Course in Physiotherapy: Physiotherapy and Heart Disease” – 19 January 1979
- List of “Physiotherapy Courses and Conferences 1979/80” (6 pages)
- Course outline by Australian Biofeedback Research Society for “Biofeedback Training Course” (N.D) (4 pages)

Physiotherapy – Training – Post-Graduate Local, 1980-1981: ABQU, W4415, 632, Box 385, 167/9/11, R18771083

- Large File
- Numerous letters relating to “Post Basic Management Courses” – October 1981
- Letters from D Rendell (Secretary, Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training), A Cade (Secretary, Co-ordinating Committee on Physiotherapy Post Basic Educations and Staff Training) to Safety Division ACC Wellington and G Comeskey (National Secretary, NZ Society of Physiotherapists) regarding the lack of physiotherapy involvement in back care safety programmes organised by officers of ACC – 28 October 1981
- Letters from D Rendell (Secretary, Co-ordinating Committee on Physiotherapy Post Basic Educations and Staff Training) to The Secretary (Federation of NZ Parents) relating to ante-post natal courses being organised for physiotherapists – 27 October 1981
- Letter from P Findlayson (Assistant Charge Physiotherapist, Auckland Hospital) to L Askew (Advisory Physiotherapist, Department of Health) regarding funding for some physiotherapists to attend University fulltime for a year on full salary – 30 September 1980
- Course outline for “Instructional Course on Amputations and Limb Fitting” – 26/27 August 1982
- Questionnaires for “Post Basic Education Questionnaire Survey, 1981” (10 pages)
- Report on “Physiotherapy Post-Basic Course Report Neuromuscular Rehabilitation” – 3 August – 30 October 1981 (2 pages)
- Provisional Programme on “Antenatal and Postnatal Physiotherapy” – Waikato Hospital September 6-17 1982 (5 pages)
- Letter from B Lovatt (Assistant Charge Physiotherapist, Rotorua Hospital) to L Askew concerning “Physiotherapy in Psychiatry” course – 3 March 1982
- Coordinating Committee on Physiotherapy Post Basic Education and Staff Training – Minutes – 24 July 1981 (7 pages)



- Coordinating Committee on Physiotherapy Post Basic Education and Staff Training – Agenda – 24 July 1981 (2 pages)
- Document on “Service Training for Physiotherapists on Biofeedback” – 2 November-2 December 1981
- Numerous completed “Post Basic Courses-Course Evaluation” forms
- Course outline for “Training for Basic Competence in Spinal Mobilisation and Manipulation” – March-June 1981 (1 page)
- Numerous completed forms on “Courses You Would Like to Have Organised” (N.D)
- Report on “Physiotherapy Re-Entry Course 1980” – (N.D) (6 pages)
- Timetables for Physiotherapy Re-Entry Course
- Numerous course data for “Post-Graduate course in Treatment of the Soft Tissues” – 6-10 April 1981
- Coordinating Committee on Physiotherapy Post-Basic Education and Staff Training – Minutes – 24 July 1981 (7 pages)
- Numerous pieces of course information relating to “Physiotherapy in Psychiatry” course – September 1981
- List of Proposed Courses 1982:
  - Transcutaneous Electronic Nerve Stimulation
  - Living with Intermediate and Chronic Pain
- Numerous Course evaluation forms for “Normal Muscle Dysfunction” 8-12 May 1981
- “Provisional Programme: Ante natal/Post Natal Post-Graduate Courses” – September 1979 (4 pages)
- Programme for “Post Graduate Course on Arthritis 1979” (2 pages)
- Programme for “Back Rehabilitation Programme” – 28 April 1979 (3 pages)
- Memo from C A Gordon (Admin Officer, Wellington Hospital Board) to Chief Physiotherapist, Wellington hospital relating to the “Cerebral Palsy Therapists Trust-Course” – 10 April 1981
- Letters between H Hutchings (Director-General for Health of Education, Department of Education) and Director-General of Health, Department of Health concerning the proposed “Advanced Diploma in Physiotherapy” – 20 January 1981
- Committee on Physiotherapy Post-Basic Education and Staff Training Meeting – Minutes – 25 July 1980 (10 pages)

Physiotherapy – Training – Post-Graduate Local, 1982-1983: ABQU, W4415, 632, Box 385, 167/9/11, R18771084

- Large File
- Numerous letters, course evaluations by course coordinators, calendars, timetables and programmes relating to “Post Basic Education and Staff Training” throughout file
- Memorandum from Waikato Hospital regarding attendance of the Ante and Post Natal Physiotherapy course held October 8-19 1984
- Future Programme for “Obstetric Post Graduate Course” – (N.D) (3 pages)

- Letter from F M Elkin (Head of Physiotherapy Department, School of Health Sciences) to V Rollo (Department of Health) regarding proposed courses for 1984
  - Electrotherapy Refresher Course
  - Electrotherapy Upgrading Course
- Outline for Proposed Spinal Injuries Course – March 1984 (2 pages)
- Numerous completed questionnaires by Hospital Boards on “What Courses You Would Like to Have Organised” throughout file – (N.D)
- Course outline for “Basic Acupuncture for Musculo-Skeletal Pain Relief” – 31 May 1983 (1 page)
- Course outline for “Physiotherapy for Children” by Puketiro Centre, Porirua – May 1983 (2 pages)
- Coordinating Committee on Physiotherapy Post Basic Education – Minutes – 20 July 1983 (10 pages)
- Numerous pamphlets for Otago Polytechnic advertising their courses for physiotherapists 1983 – (N.D) (4 pages)
- Correspondence regarding the Quality Assurance Workshop prepared by Directors of Physiotherapy Services, Charge Physiotherapists – 29 July 1983 (3 pages)
- Letter from K Roberts (Charge Physiotherapist, Wairau Hospital) to V Rollo (Charge Physiotherapist, Department of Health) concerning their areas in Back Care Education and the processes involved with ACC claimants with such a problem – 19 November 1982
- ACC legislation pertaining to the corporation to promote general safety – 1982 (2 pages)
- Coordinating Committee on Physiotherapy Post Basic Education and Staff Training Meeting – Agenda – 20 July 1983 (6 pages)
- Letter from D Birrell (Section Physiotherapist) to L M Askew (Advisory Physiotherapist, Department of Health) concerning financial assistance to attend the Post Graduate Cardio-Thoracic Physiotherapy course – 6 April 1983
- Course Programme for “Cardiothoracic Physiotherapy Post Graduate Course” with accompanying from various attending physiotherapists seeking paid leave – 1 August-21 October 1983 (6 pages)
- Letters between J K Harrop (Safety Controller, ACC) and V Rollo (Director-General of Health) regarding the lack of physiotherapy involvement in back care safety problems – 14 September 1982
- Numerous correspondence by V Rollo (Advisory Physiotherapist), M Moon (Relaxation and Biofeedback Centre) relating to the possibility of biofeedback courses – August 1982
- Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training Meeting – Minutes – 23 July 1982 (6 pages)
- Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training Meeting – Agenda – 23 July 1982 (7 pages)

Physiotherapy – Training – Post-Graduate Local, 1969-1980: ABQU, W4415, 632, Box 385, 167/9/11, R18771085

- Large File

- Numerous letters relating to “Post Basic Education and Staff Training”, Proposed Post Basic Courses, and completed course evaluations by Course Coordinators for Post Basic Courses throughout file
- Memorandum by J Borrows (Scientific Secretary, Medical Research Council of NZ) on “Health Services Research” and the development of committees to develop these research interests – 11 January 1980 (3 pages)
- Coordinating Committee on Physiotherapy Post-Education and Staff Training – Agenda – 25 July 1980 (3 pages)
- Letter from B D McLeod (Head of Department, Otago Polytechnic) to W A Walker (Secretary, Coordinating Committee on Physiotherapy Post-Basic Training) concerning information on unit evaluation and the amount of modules/time required to meet requirements – 12 December 1979
- Numerous “Physiotherapy Post-Basic Courses” completed course evaluations throughout file
- Numerous Outlines for Proposed Courses:
  - Management of Spinal Injury Patients
  - Re-Entry/Refresher
  - Manual Therapy
  - Neuroskeletal Rehabilitation
- Programme for “Back Rehabilitation” – 1 May 1979 (3 pages)
- List of Graduate Courses on Arthritis – 2-6 April 1979 (4 pages)
- Proposed Courses for 1982
- Numerous Rolls for “Course on Rehabilitation of the Injured and the Recovery Phase of Illness” throughout folder – 7-10 August 1979
- Coordinating Committee on Physiotherapy Post-Basic Education and Staff Training Meeting – Agenda – 25 July 1980 (3 pages)
- Numerous letters pertaining to Unit Evaluation for B.Ed. Courses – December 1979
- “Back Rehabilitation Programme” – 1 May 1979 (6 pages)
- Numerous letters to All Medical Officer of Health at Lake Alice Hospital relating to “University Education for Nurses: Financial Assistance 1980” – 5 October 1979
- List of “Physiotherapy Courses and Conferences: 1980-1981” – (N.D) (1 page)
- Numerous Checklists for “Course Conveners” throughout file – N.D (7 pages)
- Coordinating Committee on Physiotherapy Post-Basic Education and Staff Training Meeting – Agenda – 31 August 1979 (3 pages)
- Proposed Graduate Programme in Manipulative Therapy – November 1978 (7 pages)
- Programme for “Physiotherapy Post-Graduate Spinal Injuries Course – May 7-18 1979 (4 pages)
- Report on “Respiratory Course 1976” (w/ attached timetable for course) – 31 October 1978 (5 pages)
- Porirua Hospital “Training and Development Programmes-Evaluation and Report” completed application forms for course attendance – (N.D) (1 page)

- “Outline of Re-Entry Course” – (N.D) (9 pages)
- NZ Manipulative Therapists Association Programme 1979 – (N.D) (1 page)
- Proposed Graduate Programme in Manipulative Therapy from the NZ Manipulative Therapists Association – November 1978 (7 pages)
- “Physiotherapy Post Graduate Spinal Injuries Course” Programme – May 7-18 1979
- Respiratory Course Report 1978 by Wellington Hospital (w/ attached timetable for course) – 31 October 1978
- Postgraduate Course on Arthritis Programme – 2 April 1979 (6 pages)
- NZ Manipulative Therapists Association Programme 1979 (1 page)
- Proposed Graduate Programme in Manipulative Therapy by NZ Manipulative Therapists Association – November 1978 (5 pages)
- Numerous letters relating to Raneer Rattananan a Thai National who was finishing her studies in physiotherapy in NZ – 2 April 1980
- Letters between P Finlayson (Hon. Secretary, NZ Society of Physiotherapists) and L M Askew (Advisory Physiotherapist) concerning Management Courses – March 1980
- Details of Subjects: Theoretical Classes Cover for Neuromuscular Approaches to Physiotherapy– (N.D) (5 pages)
- Course outline for “Post Graduate Course for Physiotherapists Intensive Respiratory Care” (N.D) (19 pages)

Physiotherapy Training – Subsidiary Schools – Tutor Course, 1971: ABQU, W4415, 632, Box 385, 167/9/15, R18771086

- Small file
- Letter to Secretaries of all Hospital Boards advising of the next Tutors’ Course and that the annual tutors’ course will now be entirely organised by the Otago Hospital Board – 11 November 1971
- Correspondence between B. D. McLeod (Director, Otago Hospital board, NZ School of Physiotherapy) and A. G. Park (Registrar, Physiotherapy Board) regarding grading scales used for the tutors course and the proposal for the course to be entirely administered by the Otago Hospital Board – October 1971
- Physiotherapy Board Meeting – extract from agenda – 12 March 1971 – relates to physiotherapy tutors course
- Correspondence relating to physiotherapy tutors course including advising of dates of tutors course and confirming attendance

Physiotherapy Training – Teachers Courses – New Zealand School, 1959-1970: ABQU, W4415, 632, Box 385, 167/9/17, R18771087

- Small file
- New Zealand Physiotherapy Board “Regulations for Qualification as a Teacher of Physiotherapy Requirements for Entry to Student-Teacher Training” – 1966 (amended 1970) (4 pages) (Several copies throughout file, including draft copies)

- Letter to L. Dyer (Advisory Physiotherapists, Department of Health and Social Security, London) from the NZ Physiotherapy Board, requesting information regarding the two types of physiotherapy teacher training – May 1978
- Numerous letters from the Physiotherapy Board to NZ Universities requesting that the physiotherapy qualification be considered for recognition as an approved diploma for enrolment for the Diploma in Education – May 1978
- Letter to the Director-General, Department of Education to regarding allowance time for research and reading for teachers at Technical Institutes – 17 January 1974
- Physiotherapy Board Meeting – extracts from minutes – 11 November 1971 – relates to regulations for qualifications as a Teacher of Physiotherapy and teacher training
- New Zealand Physiotherapy Board “Regulations for Qualification as a Teach of Physiotherapy Requirements for Entry to Student-Teacher Training” – 1970 (4 pages)
- Physiotherapy Board Meeting – extract from agenda – 12 March 1971 – relates to Board’s regulations for qualifications as a teacher of physiotherapy
- Letter relating to refunding of university and examination fees for Student Teachers at the NZ School of Physiotherapy – 4 November 1970
- Physiotherapy Board Meeting – extract from agenda and minutes – 13 March 1970 – relates to investigation into the possibility of instituting a shortened teacher training course
- Letter regarding B.H. Ellis, an Australian qualified physiotherapist wanting to undertake the teacher training course in NZ – 12 December 1969
- Letter from B.D. McLeod (Principle, NZ School of Physiotherapy, Otago Hospital Board) to the Secretary of the Physiotherapy Board regarding the curriculum for student teachers – 3 September 1969
- Curriculum information obtained from the Professors of Education, Physiology and Anatomy (University of Otago) – 1968 and 1969
- Physiotherapy Board Meeting – extract from agenda and minutes – 19 March 1968 – relates to course for qualification as a teacher of physiotherapy
- Correspondence relating to two student teachers K.T. Denham and R.J.M Pow and the issuing of ultrasonic licences – February/March 1968
- Handwritten notes regarding training of physiotherapy teachers (N.D)
- Physiotherapy Board Meeting – extract from agenda and minutes – 17 March 1967 – relates to qualification, reciprocity with chartered society of physiotherapy
- Numerous generic letters advising of students commencing as a student teacher – February 1967
- NZ School of Physiotherapy, Dunedin Hospital “Conditions of Appointment – Student Teachers”

- Correspondence with the Chartered Society of Physiotherapy, London regarding reciprocal recognition of teachers' qualifications – includes list of NZ Physiotherapy School examination papers – 19 December 1966
- Letter from the Secretary of the Physiotherapy Board to B.D. McLeod (Principal, NZ School of Physiotherapy, Dunedin Hospital) regarding the examination for teacher of physiotherapy certificate – 22 September 1966 – documentation attached
  - New Zealand Physiotherapy Board "Regulations for Qualification as a Teacher of Physiotherapy, Requirements for Entry to Student-Teacher Training" (1966) (3 pages)
  - New Zealand Physiotherapy Board "Examination for Teacher of Physiotherapy Certificate, Condition of Examination and Instructions to Examiners" (1966) (3 pages)
  - New Zealand Physiotherapy Board "Instruction for the Supervisor of the Examination for Teacher of Physiotherapy Certificate" (1966) (2 pages)
- Circular letter to Board Members by Janet Bugden (Secretary, Physiotherapy Board): "Revision of Material for the Examination for Teacher of Physiotherapy Certificate" – 10 August 1966 (3 pages)
- Numerous letters relating to the revised regulations for training and examination for student teachers – October 1965
- Physiotherapy Board Meeting – extract from agenda and minutes – 3 September 1965 – relates to revising regulations of the teacher of physiotherapy certificate
- Cover letter with attached copies of the Syllabus for the Teachers' Course at the New Zealand School of Physiotherapy, Dunedin – 2 March 1965
- Correspondence regarding a query from an Indian trained physiotherapist requesting information on training of physiotherapy teachers in NZ – January/February 1965
- Physiotherapy Board Meeting – extract from agenda and minutes – 13 March 1964, 11 September 1964, 25 November 1960, 27 May 1960, 20 November 1959, 10 April 1959, 7 April 1959, 21 November 1958 – relates to the certificate for teacher of physiotherapy qualification and training of teachers at the NZ School of Physiotherapy
- Newspaper clipping from the Dominion, "The Otago Hospital Board: NZ School of Physiotherapy Student Teacher Training", 29 October 1960
- Correspondence regarding bonds for physiotherapy student teachers – August-October 1960
- Letter advising the Director-General, Department of Health of the establishment of a Physiotherapy Teachers' Training Course at the NZ School of Physiotherapy, Dunedin – 20 May 1959
- Letters regarding annual leave of student teachers – 13 May 1959

Training – Teachers Courses Overseas, 1959-1983: ABQU, W4415, 632, Box 385, 167/9/18, R18771088

- Small file

- Auckland Technical Institute, Physiotherapy Department – numerous 1983 exam papers
- Letter and attached documentation from the Chartered Society of Physiotherapy, London outlining information on the training of teachers of physiotherapy in the UK – 22 September 1978
  - Programme of Study and Assessment Leading to the Award of DIP.TP.
  - Application for Entry to the Diploma Course for Teachers
  - Diploma Course for Teachers of Physiotherapy 1978 (booklet, 11 pages) (2 copies in file)
- Diploma Course for Teachers of Physiotherapy 1968 (13 pages) (2 copies in file)
- Letters sent on behalf of Graham Alison, a NZ physiotherapist wishing to undertake the Diploma Course for Teachers of Physiotherapy in the UK – August/September 1970
- Correspondence relating to teacher training in Australia – September 1967-August 1969
- Physiotherapy Board Meeting – extract from agenda and minutes – 21 March 1969, 19 March 1968 – relates to teacher training overseas of local personnel
- Handwritten notes relating to physiotherapy teachers (N.D.)
- Physiotherapy Board Meeting – extract from agenda and minutes – 6 September 1968, 24 November 1967 – relates to overseas teacher training and recognition of Australian teacher training courses
- Correspondence between the Physiotherapy Board and the Director-General of Health and documentation regarding teacher training in Britain and the proposal to increase the value of bursaries for teacher training in the UK – August 1963-August 1968
- Correspondence relating to the physiotherapy teachers' certificate UK – July 1966
- Diploma Course for Teachers of Physiotherapy 1965 (8 pages)
- Letters relating to bursaries for teacher training in the UK – March-June 1964

Physiotherapy – Training – Overseas Assisted Students, 1971-1980: ABQU, W4415, 632, Box 385, 167/9/22, R18771089

- Large file
- Correspondence between the Physiotherapy Board, overseas students planning to studying in NZ and their respective Embassies
- Correspondence relating to overseas students who are currently or have recently completed studying/training in NZ – such as, advising of their results of the State Examination in Physiotherapy, result notification certificates, confirmation of registration, discussions on salaries or bursaries, hospital placements
- Other letters regarding overseas students, including: queries on registration by or on behalf of overseas prospective students, queries regarding studying/training in NZ, queries on attending courses, queries regarding working in NZ, students who have failed the State

Examination in Physiotherapy, planning arrangements for students coming to NZ, Colombo Plan students, physiotherapy nominations to study/train in NZ.

- Documentation relating to the training and registration of overseas students, such as: Physiotherapy Board Registration application, Provisional Registration Certificates, exam result notification, Physiotherapy Board confidential report, and State Examination in Physiotherapy application form (documentation includes names and other details of individual students)
- Miscellaneous handwritten notes relating to cases of individual students
- Physiotherapy Board Meeting – extract from minutes – 12 December 1978, 27 July 1978 – list of candidates from the School of Physiotherapy Auckland who have passed the examination and are applying for registration
- Physiotherapy Board Meeting – extract from minutes – 12 December 1978
- Letters from the Auckland Technical Institute and the Otago Polytechnic to the Physiotherapy Board relating to the impact of language problems of overseas students on their studies/training – December 1975-February 1976
- Physiotherapy Board Meeting – extract from agenda and minutes – 1 July 1975 – relates to the use of English proficiency tests for professionals not trained in English speaking countries
- Physiotherapy Board Meeting – extract from agenda and minutes – 24 October 1974 – relates to overseas students
- Physiotherapy Board Meeting – extract from agenda – 15 November 1973 – relates to overseas assisted students Malaysia
- Numerous letters listing names of overseas student's names and their exam results
- Several completed Colombo Plan applications – includes application form, photo of individual, education evidence

Training – Overseas Assisted Students, 1980-1984: ABQU, W4415, 632, Box 385, 167/9/22, R18771092

- Small File
- Letter from H Stoneham (for Registrar) to F M Elkin (Head of Department, Auckland Technical Institute) regarding exemptions from training – 20 August 1984
- Letter from H T Nemaia (Director of Health, Government of Niue) to L M Askew (Physiotherapist, Department of Health) concerning support for a student from Niue to study a year in NZ – 14 November 1983
- Letter from L M Askew (Advisory Physiotherapist, Department of Health) to Dr Barker concerning NZ schools training Saudi Arabian students – 9 July 1983
- Document on “NZ Physiotherapy Training” (w/ attached Supplementary Instructions to Physiotherapy Schools) – 17 March 1980 (6 pages)



Physiotherapy – Services – Hospital Charge – Physiotherapists Conferences, 1958-1981: ABQU W4415 632 Box 387, 167/14/6, R18771093

- Medium File
- Letter from S J Randle (Secretary/Registrar, Charge Physiotherapy Association) to L M Askew (Advisory Physiotherapist, Department of Health) regarding seminar on the various aspects of training – 10 February 1981
- Miscellaneous letters relating to training allowances for physiotherapists – August 1979
- Letters between R D Clifton (for Director, Division of Health) and H Parmelee (Hon. Secretary, Charge Physiotherapy Association) concerning the decline of the annual meetings for charge physiotherapists – September 1976
- Letters between M M Angus (Hon. Secretary, NZ Physiotherapists Association) and M Brown (Advisory Physiotherapist, Department of Health) relating to the Charge Physiotherapists Meeting in February 1976 – October 1975
- Letter from H J Whittington (for Director, Division of Hospitals) to M M Angus (Charge Physiotherapists Association) regarding the decline of her application for leave to attend the Annual Conference – 11 November 1974
- Report on “Constitution Proposals for Charge Physiotherapists Association” – (N.D) (1 page)
- Letter from M E Brown (for Director, Division of Hospitals) to J A Herring (Secretary, Charge Physiotherapists Association) concerning patient numbers at Opotiki Hospital – 14 June 1972
- Letters between G Park (Advisory Physiotherapist) and J A Herring (Secretary, Charge Physiotherapists Association) regarding the bursar sole charge position at Opotiki Hospital and dwindling patient numbers – May-September 1972
- Charge Physiotherapist Meeting – Agenda – 7 March 1972 (1 page)
- Letter from K M Hedges (Acting Secretary Charge Physiotherapists Association) to The Director-General (Department of Health) regarding the pooling of knowledge and experience because of concerns at the shortage of Physiotherapy staff and delays in the further establishment of training schools in NZ – 8 August 1970
- Letters pertaining to the development of physiotherapy courses at Massey University (Palmerston North) – June 1970
- Charge Physiotherapists Meeting – Agenda – 17 February 1970 (1 page)
- Circular Letter to Secretaries of Hospital Boards from E A Kennedy (for Director, Division of Hospitals) regarding the Biennial Conference of Physiotherapists – 21 November 1969
- Letters between E A Kennedy (for Director, Division of Hospitals) and C H Long (Secretary, Hospital Boards Association) regarding inadequate staff training facilities in hospitals –September 1969
- Numerous letters from E A Kennedy, E R Dosden (for Director, Division of Hospitals) to The Dominion Secretary (NZ Society of

Physiotherapists) regarding the regular meeting of charge physiotherapists to discuss common problems and participate in basic education in the principles of administration – 1 September 1969

- Letter by M E Brown (Deputy Advisory Physiotherapist on “Residential Course in Administration for Charge Physiotherapists” – 18 April 1969
- Report by J C McGrath on “Administration Course for Charge Physiotherapists” – (N.D) (2 pages)
- A5 booklet by Department of Health on “Administration Course for Charge Physiotherapists” – 16-19 November 1965 (7 pages)
- Miscellaneous programme lists, letters and list of attendees for the “Administration Course for Charge Physiotherapists” – November 1965
- Memorandum from D A Hunn (Deputy Director-General, Department of Health) to the Director (National Health Institute) regarding expenditures on courses and conferences the department holds each year – 11 June 1963
- Letters between D A Hunn (Deputy Director-General, Department of Health) and G A Q Leanne (Dr) regarding the appointment of an additional physiotherapist to assist the workload of Miss McGrath and Miss Park – 23 April 1963
- Conference of Charge Physiotherapists – Minutes – 20 February 1963 (5 pages)
- Report on “Rules Defining the Limitations of the Duties of Physiotherapy Aids in Hospital and Institutional Physiotherapy Departments” – (N.D) (1 page)
- Charge Physiotherapists Meeting – Minutes – 15 March 1960 (10 pages)
- Charge Physiotherapists Meeting – Minutes – 18 March 1958 (3 pages)

Physiotherapy Overseas – Japan, 1965-1976: ABQU, W4415, 632, Box 388, 167/19/6, R18771103

- Small File
- Letters/qualifications and documents relating to H Maruyama, S Ogiwara,
- Letters from The Secretary of External Affairs and G Park (for Director-General of Health) relating to two Japanese physiotherapists (T Yamakazi & W Kusunoki) inability to train as teachers in NZ – 6 March 1969
- Attached prospectus for Tokyo School of Rehabilitation – 1963
- Letter from J C McGrath (Registrar) to K Tanaka (Secretary, Incorporate Association of all Japan) regarding the standards of physiotherapy in NZ – 19 July 1967
- Letter from J C McGrath (Advisory Physiotherapist) to T Haga (Assistant Director, Tokyo National Chest Hospital) regarding the trips of Mr Endo and Mr Taketomi to experience how physiotherapy is carried out/organised in NZ– 12 June 1967

Physiotherapy Overseas – India, 1967-1976: ABQU, W4415, 632, Box 388, 167/19/7, R18771104

- Medium File
- Excerpts from document on “Temporary Registration of Indian Physiotherapists” seeking the boards direction as to the conditions of registration for Indian nationals in NZ – (N.D) (1 page)
- Letters from M M Parsons (Secretary) to S R Bhatt (New Renu Co-op Housing Society, India) regarding a concession in the usual training required for registration in NZ – December 1971 - January 1972
- Numerous letters/qualifications and documents relating to S Hussain, Prabhudas, S N Hajah, M K Jain, S S Daniel, G M Sheth, S N Banerjee and their application to register as physiotherapists in NZ –1968-1971
- Letter from A Croy (for Director-General of Health) to F E Ziesler (Public Relations Officer, Otahuhu, Auckland) concerning a reduction in the annual intake of NZ students – 5 January 1971
- Report on the qualifications of S N Hajah and scepticism toward their credibility by NZ standards – (N.D) (2 pages)
- Letters between L E Chabala (International Desk, America Physical Therapy Association) and G Park (Registrar, Physiotherapy Board) concerning the qualifications Indian students obtain in their homeland and their comparative credibility to American/NZ academic standards – 31 October 1967

Physiotherapy Overseas – Thailand, 1967-1975: ABQU, W4415, 632, Box 388, 167/19/8, R18771105

- Small File
- Letters between J C McGrath (Advisory Physiotherapist) and M R Voravarn (Police Hospital, Thailand) concerning of an ideal layout for their proposed Physiotherapy Department – 12 May 1967

Physiotherapy Overseas – Norway, 1960-1984: ABQU, W4415, 632, Box 388, 167/19/9, R18771106

- Small File
- Extracts from Physiotherapy Board Meetings 29 Oct 1970, 19 Sept 1969 regarding Norwegian students seeking registration in NZ and analyses of Norwegian physiotherapy qualifications (i.e. equivalence to NZ standards)– 29 October 1970
- Letter from E K Anderson (Principal Teacher, Statens Fysioterapiskole) to J Bugden (Physiotherapy Board) regarding the syllabus of training and examinations at Statens Fysioterapiskole (w/ attached syllabus: 8 pages) – 29 April 1969
- Several applications for Norwegian residents to Physiotherapy Board applying for registration in NZ – 1966-1968

Physiotherapy – Overseas – Pakistan 1960-1984: ABQU W4415 632 Box 388, 167/19/10, R18771107

- Extract Physiotherapy Board meeting- concession in training, Mr Hussain, West Pakistan, 1971
- Extract Physiotherapy Board meeting –Pakistani physiotherapists, University of Karachi,: enquiries regarding registration, 1969
- Outline of Physiotherapy School course work at University of Karachi – provided by Mrs Millar, Canadian Physiotherapy Assoc., 1969
- Correspondence regarding investigation/recognition of the Physiotherapy training at Jinnah Postgraduate medical Centre, Karachi, 1969
- Letter from Jinnah Postgraduate Medical Centre – providing information requested –examinations, total number of practical & theoretical hours, names and qualifications of teachers, 1969
- Prospectus –copies of timetable
- Letter from Physiotherapy Board to Jinnah Postgraduate Medical Centre asking for more specific information about the training – documents showing adequate assessment of standards, 1969
- Syllabus – copy supplied to Miss McLeod
- Correspondence regarding Mr Alam, physiotherapist trained in Pakistan, 1969

Physiotherapy Overseas – Ceylon, 1960-1984: ABQU, W4415, 632, Box 388, 167/19/4, R18771108

- Small File
- Letter from L M Askew (Deputy Registrar, Physiotherapy Board) relating to the responsibility of the training of physiotherapists was assumed to the Otago Polytechnic – 20 August 1976
- Various letters relating to applications, academic requirements and course timetables, of students from Ceylon, Sri Lanka applying to register as physiotherapists in NZ – October 1973
- Letter from G Park (Registrar) to P Mendis regarding the transition of physiotherapy education in NZ – 21 December 1972
- Letters between W Ketel (Acting Secretary) and S H Dissanayake relating to the lack of information supporting her application and consequently, the inability of the Physiotherapy Board to take the application any further – 29 September 1972
- Copies of examinations for the School of Physiotherapy, General Hospital, Colombo – April 1965

Physiotherapy Overseas – Vietnam, 1971-1975: ABQU, W4415, 632, Box 388, 167/19/16, R18771109

- Small File
- Letter from G Gingras (Executive Director, Rehabilitation Institute of Montreal) to G Park (Registrar, Physiotherapy Board) relating to the credit value of physiotherapy courses done by H T L Nuong in Montreal – 21 September 1971
- Outline for “Special Courses for Vietnamese Students Under C.I.D.A Bursaries” – (N.D) (4 pages)

Physiotherapy – Employment Survey 1968, 1974, 1976-77, 1967-1981:  
ABQU, W4415, 632, Box 388, 167/20, R18771110

- Medium file
- Lists of statistics relating to workforce distribute by area in 1980 and Hospital Boards employing physiotherapists as at October 1981
- Paper “Physiotherapy Manpower” by E. R. Dowden (for Director-General) outlining the current situation in relation to physiotherapists, headings are background, present situation, and proposal to restrict intake to schools (5 pages) (N.D. estimated this was written in 1981)
- Physiotherapy Board Meeting – extract from minutes – 23 July 1980
- Report “Physiotherapists” detailed report with statistics relating to training of physiotherapist and manpower data (N.D. – filed date is 8 September 1981) (14 pages)
- Physiotherapy Board Meeting – extract from agenda and minutes – 24 July 1980
- Correspondence between Lesley Agnew (Registrar, Physiotherapy Board) and the Director of the Department of Health recommending that due to further developments in physiotherapy another manpower survey of physiotherapy should be conducted – May/June 1980
- Correspondence between the Minister of Health (George F. Gair) and the Minister of Justice (J. K. McKlay) relating to the proposal to delete the term “masseur” from section 26(1)(a) of the Physiotherapy Act 1949 \*\*\* photos taken
- Numerous letters relating to the need to reduce the number of physiotherapy students – 1979-1981
  - Letter from Lesley M Askew (Registrar, Physiotherapy Board) to the Department of Health advising of a need to reduce the intake of physiotherapy students as present numbers indicate there would be a surplus of physiotherapists if level of intake and low levels of attrition continued – 17 September 1979 \*\*\* photo taken
- Physiotherapy Board Meeting – extract from minutes – 8 June 1979
- Adjustment of Physiotherapy School Intake to Projected Supply and Demand Scene (8 pages)
- Physiotherapy Board Meeting – extract from minutes – 27 March 1979
- Numerous letters relating to the Physiotherapy Workforce – 1979
- Correspondence relating to NZ Society of Physiotherapist’s request for a review evaluation study of physiotherapy graduates from Technical Institutes, to be done by the Ministry of Education – 30 January 1979
- Physiotherapy Board Meeting – extract from minutes – 12 December 1978
- Handwritten draft by A. H Morris of the ‘Physiotherapy Workforce Projections: A Discussion Paper’(7 pages)
- Physiotherapy Board Meeting – extract from minutes – 9 March 1978
- Physiotherapy Board Meeting – extract from minutes – 28 July 1977
- Manpower Card Data Collection for Physiotherapists: An Interim Report on 1976 and 1977 Information (5 pages)

- Letters from Alan Morris (Senior Research Officer, Manpower Planning) to physiotherapists who were concerned about the lack of anonymity of the "Manpower data" collection cards, April and August 1976
- Numerous letters arising out of the release of the results of the Manpower Survey of Physiotherapists
- Physiotherapy Board Meeting – extract from minutes – 21 October 1975
- Report on the Manpower Survey of Physiotherapy 1974 (17 pages)
- Correspondence between the NZ Society of Physiotherapists and the Management Services and Research Unit requesting that the Unit undertake a survey of physiotherapy services in NZ – October 1975
- Correspondence relating to the impending results from the Manpower Survey of Physiotherapists
- Correspondence between the Editor of the New Zealand Journal of Physiotherapy and Dr. G.C. Salmon (Director, Management Services and Research Unit) relating to a request for Dr Salmon to write an article for the journal to fit the theme of 'Care of the Patient in Relation to his Environment – December 1974-June 1975
- Template letter to send to participants who have not returned their completed surveys – December 1974
- Numerous letters relating to the Survey of Physiotherapists, October 1974
- Letter by Michael K. Lamont to the Organiser of the Manpower Survey of Physiotherapists commenting on the survey on the request of NZ Society of Physiotherapy – 4 October 1974
- Copy of cover letter and the Manpower Survey of Physiotherapists which was sent to participants – October 1974
- Numerous handwritten notes relating to the physiotherapy employment survey
- Cover letter to surveys by N. Callow (for Director Management Services and Research Unit) sent to numerous organisations, August 1974
- Hand written list of statistics relating to the Rate of Return for Nursing Survey, 1974
- Hand written list of post graduate courses for physiotherapy in NZ
- Letter from the Department of Health to be circulated to Hospitals relating to physiotherapy staffing advising of the anticipated increase in physiotherapy students – 8 May 1974
- Physiotherapy Annual Statistics for 1973 (stats on bursaries; training; school staff; examinations; registration, licences, annual practising certificates; hospital services) \*\*\*photo taken
- Physiotherapy Board meeting – extracts from agenda and minutes- 18 March 1976
- Ministry of Health internal memorandum relating to the expected increase in students due to the opening of the second school of physiotherapy in Auckland and the physiotherapy employment survey findings supported an increase in students, recommends repeating survey in three years time – 8 April 1974

- Copies of questionnaires from the New South Wales, College of Paramedical Studies
- Letter from E.G Heggie (Deputy Director-General of Health, Admin) to Miss Parks (Resigtrar, Physiotherapy Board) agreeing to adopt a target to reach a figure of 116 physiotherapy students per annum – 25 March 1971
- Minutes of Director-General's Meeting held on Monday 8 March 1971 \*\*\* photo taken
- Letter by E.G. Heggie Deput Director-General of Health (Admin) outlining findings from the Director-General's Meeting held on 25/09/1970 – 23 February 1971
- Physiotherapy Board Meeting – extract from minutes – 25 September 1970
- Physiotherapy Board Meeting – extract from agenda – 25 September 1970
- Letter from E.G. Heggie Deputy Director-General (Admin) to Dr Blake-Palmer – “Professional and Auxiliary Manpower Requirements – Physiotherapists” – 14 August 1970
- Report by R.J. Latimer Operational Research Officer to the Director-General of Health, 17 July 1970 – “Health Services Research Unit: Physiotherapists” report summarises the survey of physiotherapists as at 1 August 1968 \*\*\* photo taken
- Handwritten notes/lists – preliminary numbers from the employment survey (N.D.)
- Statistics on the ‘Ratio of Physiotherapists to Population’ by hospital board area, 1969
- Handwritten list – breakdown of students graduating by gender 1960-1969
- One page document ‘Physiotherapists’ Employment Survey 1968’ – 11 September 1969
- Handwritten lists (working copies): Number of students who passed examinations each year 1921-1968, and number of overseas qualified physiotherapists registered in NZ each year 1921-1968
- List of names of those ‘intending or hoping to practice part-time’ – 1 November 1968 (names and addresses)
- Handwritten miscellaneous notes – numbers of overseas returns of surveys, those interested in refresher courses
- Numerous drafts of the Employment Survey of Physiotherapists
- Letter from Glen Park, Advisory Physiotherapist, Department of Health to Dr Blake-Palmer relating to the delay in completing the physiotherapists employment survey and what information is hoped to be extracted from them – 13 February 1968
- Letter from NZ School of Physiotherapy, Dunedin to Miss G. Park, Advisory Physiotherapist, Department of Health containing a list of number of students in classes, 6 February 1968
- Copy of Medical Council of New Zealand, Employment Survey of Medical Practitioners Currently Registered and Entitled to Practise in New Zealand (N.D. and copy for as at 1 March 1968)

- Copy of New Zealand Physiotherapy Board, Survey of Physiotherapists in New Zealand – one page document with questions relating to personal background
- Assessment of Numbers of Physiotherapists Needed in New Zealand up to 1986 – lists factors that have been considered when sourcing participants – 3 February 1967

Physiotherapy Board – Income/Expenditure Policy 1976-1984: ABQU W4415 632 Box 383, 167/2/7, R18 771127

- Large file
- Monthly expenditure reports 1971-1984
- Letters concerning use of patients as models for state examinations and the reimbursement allowance 1976 -1984
- Annual statement of income and expenditure , Physiotherapy Board 1971
- Physiotherapy Board meeting extracts
- State examination costs 1971/2
- Honoraria and daily fees for members of boards and committees, 1971
- Memorandum outlining changes in the format of State Examination in Physiotherapy, 1970.
- Comparison of expenditure relating to changes in state examination procedures
- Payment to members of statutory boards – correspondence, schedules, 1968-1970

Physiotherapy – State Examinations Teachers – Procedures, 1963-1971: ABQU, W4415, 632, Box 386, 167/10/6, R18771129

- Small file
- Folder consists of numerous copies and drafts of:
  - The Regulations for Qualification as a Teach of Physiotherapy
  - Conditions of examination and Instructions to Examiners
  - Instructions for Supervision of the Examination for Teach of Physiotherapy Certificate
  - [where possible, specific dates have been included in the below list]
- Template copies of the New Zealand Physiotherapy Board Examination for Teacher of Physiotherapy Certificate, Results Part I, II and III (N.D.)
- Letter from Janet Bugden (Secretary, Physiotherapy Board) to the Deputy Director-General of Health (Admin) regarding the refund of student teachers university fees incurred when training for the Examination for Teacher of Physiotherapy Certificate, 4 November 1970
- Physiotherapy Board Meeting – extracts from agenda and minutes – 25 September 1970



- Physiotherapy Board Meeting – extracts from agenda and minutes – 13 March 1970
- Memorandum to all Board members relating to two candidates who failed the examination for teacher of physiotherapy certificate, 12 November 1969
- Correspondence between the B.D. McLeod (NZ School of Physiotherapy Dunedin) and the Glen Park and later Janet Bugden (Physiotherapy Board) regarding the results of Part II of the Examination for Teach of Physiotherapy Certificate, 24 October 1969-22 July 1970
- Physiotherapy Board Meeting – extracts from agenda and minutes – 21 March 1969
- Physiotherapy Board Meeting – extracts from agenda– 22 September 1965
- Physiotherapy Board Meeting – extracts from agenda and minutes – 3 September 1965
- Correspondence relating to suggested alterations of the course and examinations of the qualification as teacher in physiotherapy, primarily between the Physiotherapy Board and the School of Physiotherapy Dunedin (also the Department of Anatomy and Department of Physiology, University of Otago), date range: August 1965 – September 1966
- New Zealand Physiotherapy Board, Regulations for Qualification as a Teacher of Physiotherapy: requirements for entry to teacher training – 30 July 1965, January 1966, September 1966 (folder contains several draft copies of this document throughout, often no date included)
- Correspondence between the Physiotherapy Board and B.D. McLeod (Principal of NZ School of Physiotherapy) relating to “Examination for Teacher of Physiotherapy Certificate, T.E. Part II. Section VI. T.E.. (Teacher of Electrotherapy)” – April/May 1965
- Draft copies of the proposed updated Regulations for Qualification as a Teacher of Physiotherapy – April 1965
- Physiotherapy Board Meeting – extracts from minutes and agenda – 3 March 1964
- State Examination for Teachers of Physiotherapy of massage and Movement – Conditions of Examination and Instructions to Examiners (N.D. 1964?) (file includes a draft copies of this document)
- Physiotherapy Board Meeting – extracts from minutes – 5 April 1963
- Correspondence relating to the format for examinations – 7/3/1963
- Regulations for Qualification as a Teacher of Physiotherapy: Requirements for entry to student-teacher training – 19 April 1960
- Syllabus of Training for Student-Teachers (several copies of this in file)

Physiotherapy – State Examinations, 1971: ABQU, W4415, 632, Box 386, 167/10/1971, R18771130

- Small file

- Physiotherapy Board Meeting – extracts from minutes and agenda – 16 July 1971 – lists names of students examiners recommend should pass
- Copies of the examination papers of the New Zealand Physiotherapy Board, State Examinations in Physiotherapy, May 1971 \*\*\*photos taken
  - Part I, Section I – Anatomy and Physiology
  - Part I, Section II – Principles of Physiotherapy, subsection B – Theory and Technique of Movement (Remedial Exercises)
  - Part I, Section II – Principles of Physiotherapy subsection C – Basic Physics of Electrotherapy and Actinotherapy
  - Part II, Section III – Medicine, Surgery and Obstetrics, subsection A – Medical and Surgical Conditions
  - Part II, Section III – Medicine, Surgery and Obstetrics, subsection B – Treatments of Medical, Surgical and Obstetrical Conditions by Massage and Movement
  - Part II, Section IV – Electrotherapy and Actinotherapy
- New Zealand Physiotherapy Board Announces the Following Passes in the May 1971 State Examination in Physiotherapy (names and city)
- Numerous forms with the May 1971 examination results (grades, percentages, no names)
- Numerous expense claim forms from examiners/invigilators
- Miscellaneous notes and memos – advising of timetable changes, notes to the invigilators
- Letter from B D McLeod (Otago School of Physiotherapy) to Glen Parks (Registrar, Physiotherapy Board) relating to the Certificate of Training and Miss Kinniburgh, 27 April 1971
- State Examinations in Physiotherapy, May 1971, Part I, Nominal Roll of Candidates
- State Examinations in Physiotherapy, May 1971, Part II, Nominal Roll of Candidates
- Letters from Glen Park (Registrar) to Wellington, Auckland, and Christchurch Hospitals advising that envelopes with individual student's timetables are enclosed – April 1971
- Numerous letters regarding the preparation of State Examination Papers – including, advising that examination papers are enclosed, Registrar's concern of non-receipt of examination papers, Registrar informing of receipt of examination papers – April 1971
- Letters from Glen Park (Registrar) requesting "Applications to Sit" be completed by students sitting the State Examination in Physiotherapy May 1971
- Numerous copies of timetables for exams
  - Letter from BD McLeod (Principal, Otago School of Physiotherapy) to Glen Parks (Registrar, Physiotherapy Board) proposed timetable for the Special State Examination, May 1971 – 5 March 1971
  - State Physiotherapy Board of New Zealand, State Examination in Physiotherapy, May 1971, Part I, Timetable

- State Physiotherapy Board of New Zealand, State Examination in Physiotherapy, May 1971, Part II, Timetable
- Letter from B D McLeod (Otago School of Physiotherapy) containing more detailed timetables, including:
  - Part I, Section II, subsection B and C, Principles of Physiotherapy, Wednesday 26 May
  - Part II, Section III, Subsection B, Treatment of Medical, Surgical, and Obstetrical Conditions by Massage and Movement, Thursday 27 May
  - Part II, Section IV, Electrotherapy and Actinotherapy, Friday 28 May
- Numerous letters from Glen Park (Registrar) and examiners
  - to individuals asking if they would be examiners for the State Examination in Physiotherapy and – March 1971
  - letters outlining fees payable to the examiner – March 1971
  - Thank you letters – June 1971
- Numerous letters and lists of prospective candidates for the State Examinations in Physiotherapy – contains list of students and sections/parts of the exam they will be completing

Physiotherapy – New Zealand Society of Physiotherapists, 1980-1984:  
ABQU, W4415, 632, Box 386, 167/13, R18771131

- Large file
- NZSP 1984 Conference Dunedin, January 23-25 – abstracts – small booklet
- News paper article, Otago Daily Times, Monday 23 January 1984: “International scholars gather for physiotherapy conference” by M. K. Lamont, President, NZSP
- Newspaper clipping, Evening Post, Wednesday 25 January 1984: “Physio role extended”
- Newspaper clipping, Otago Daily Times, 24 January 1984: Address to Physiotherapists “‘Whole person approach’ to health care emphasised”
- Newspaper article, Otago Daily Times, 23 January 1984: “Fitness craze creates work for physiotherapists”
- Newspaper clipping, Otago Daily Times, 25 January 1984: “Physical activity urged for elderly”
- Newspaper article, Otago Daily Times, 25 January 1984: “Physiotherapists’ role extending, says visitor”
- Newspaper article, Otago Daily Times, 26 January 1984: “Full, satisfying jobs essential for health” and “Treating ‘whole person’ breaks pain pattern: Chronic pain treatment” and “physiotherapists president re-elected”
- NZSP 1984 Conference Dunedin, January 23-25 – Full programme – small booklet
- Correspondence relating to physiotherapy bursars taking course/conference leave during the term of their bond March 1984, August 1983, July 1983

- Correspondence relating to meeting between NZSP and Minister of Health
  - Ministry of health – briefing notes for meeting with NZSP 10.00am Tuesday 6 March 1984 – by R A Baker (Director-General of Health) – briefing notes for the Minister of Health, 5 March 1984 (file also contains draft copy)
  - Letter from J M Tedder (National Secretary) outlining discussion matters for the meeting, 29 February 1984
- Correspondence between M K Lamont, National President, NZSP and Ron Baker, Director-General of Health relating to the Physiotherapy Act (investigation into possibility of having a common Act to cover a number of registration boards administered within the and serviced by the Department of Health) – January/February 1984
- Letter from A G Malcolm (Minister of Health) to the Director-General of Health sent 30 November 1983, regarding NZSP's meeting with ACC with attached briefing notes used by the President of NZSP. Includes:
  - Correspondence relating to ACC negotiations - between A G Malcolm (Minister of Health), Director-General of Health, NZSP – 25 November 1983
  - Small booklet: Medical Information Bulletin, No. 34 (November 1983) To: Medical Practitioners, Physiotherapists and Chiropractors
  - Document: Topics of Debate for Meeting with ACC, 25 November 1983, by M K Lamont (11 pages)
  - Medical Newsletter, 1 May 1979, No 9, To: Medical Practitioners and Physiotherapists, "Physiotherapy Fees and Services"
  - Letter from R C Doherty, Medical Director, ACC – "Physiotherapy and the A.C.C." relating to payment of fees where patient is treated privately by a physiotherapists for personal injury and accident, 10 July 1979
  - Summary notes of: Meeting of Physiotherapy Consultations Held Wednesday 21 July 1982
  - Letter from R J Tizzard (MP for Otahuhu) to National President, NZSP, 4 November 1982
  - Table listing percentage of compensation paid, percentage of increase from previous year by medical profession for years 1979-1983
- Newspaper article, Evening Post, 16 December 1983: "Court finds ACC limits on physiotherapy wrong"
- Covering letter and "Commentary on 'Health Services Reorganisation' – Discussion Document" by NZSP (7 pages), 12 May 1983
- Correspondence relating to clinical education between technical institutes and hospitals, June 1983
- Letter from M K Lamont, President NZSP to R Barker, Director-General of Health – welcoming and congratulating R Barker on his new appointment as Director-General of Health and outlining areas NZSP and the Department are negotiating, 29 March 1983
- Correspondence between M K Lamont (NZ Private Physiotherapists Association Inc) and A G Malcolm, Minister of Health relating to the

outdated provisions for discipline in the Physiotherapy Act 1949 – March/April 1983

- Internal letter outlining issues with MK Lamont's letter and advising the Minister on how to respond to comments made by Mr Lamont's letter, 22 March 1983
- Covering letter by M K Lamont (President, NZSP) to Lesley M Askew dated 10 January 1983, and copy of submissions dated May 1976 on "Social Security (Physiotherapy Benefits) Regulations 1951" (5 pages)
- Letter from Lesley M Askew to M K Lamont (President, NZSP) regarding Sheila Glendining's letter, 17 February 1983
- Letter from Sheila Glendining (Chairman Physiotherapy Coordinating Committee, Green Lane Hospital) to Lesley M Askew relating to physiotherapy and geriatrics, 10 February 1983
- Letters and speech notes relating to the Auckland Physiotherapists Private Practitioners Association Incorporated Annual Dinner held in 1983
  - Letters between the Auckland Physiotherapists Private Practitioners Association and A G Malcolm (Minister of Health) inviting the Minister of Health to speak at their Annual Dinner – December 1982/January 1983
  - Covering letter to speech notes for the Minister of Health by Lesley M Askew, 24 February 1983 (2 copies)
  - Speech notes for the Minister of Health (3 copies)
- miscellaneous letters between NZSP and Lesley M Askew (Senior Advisory Physiotherapist) regarding Miss Askew speaking at NZSP's Wellington Branch Annual General Meeting and the creation of a steering committee on "Research" – October/November 1982
- Newspaper article, Auckland Star, 6 November 1982 – "Flabby Kiwis have found physiotherapists and made them... Multi-million repairmen"
- Newspaper clipping, Auckland Star, 16 November 1982 – "Physiosalary" – Auckland hospital responds to claims made in 6 November 1982 article that private practice physiotherapists earn less than their hospital counterparts
- Letters between Helene S Farmelee (Secretary, Wellington Branch, NZSP) and Lesley M Askew (Senior Advisory Physiotherapist) relating to the monitoring of standards of physiotherapy practice, August/September 1982
- Letters by B G Wood (National President, NZSP) to Auckland University and the Education Department regarding the development of a Post Graduate Course in Physiotherapy – August 1979
- Letters between the Director-General of health and M K Lamont (National President, NZSP) relating to the practice of acupuncture in NZ including – September/October 1982
- Letters between M K Lamont (President, NZSP) and G C Salmond (Health Manpower Planning Committee, Department of Health) relating to the recent Health services Manpower Planning workshop – September 1982
- Letters and documents relating to NZSP's concern at an advertising for transcutaneous electrical nerve stimulators

- Letters between M K Lamont (President, NZSP) and Lesley M Askew (for Director-General of Health), August 1982
- Handwritten notes regarding the transcutaneous electrical nerve stimulators
- Copy of "The Main Business & Executive Report" with extract on TENS highlighted (16 July 1982)
- Copy of "The Main Business & Executive Report" Personal Affairs, Special Feature section – one and a half page feature on TENS called "Electricity in Pain Relief"
- Letters between Lesley M Askew (Senior Advisory Physiotherapist) and Margot A Skinner (Chairman, Conference Organising Committee, NZSP) relating to NZSP National Conference to be held in 1984. July/August 1982
- Poster (A4) for a call of suggestions, papers, workshops and ideas for the "Forward Together" 1984 Conference 23-25 January Dunedin,
- Letters and documents relating to Post Basic Education
  - Letters between NZSP and L M Askew (Senior Advisory Physiotherapist), May 1982
  - Letter to L M Askey from G P Comesky (General Secretary, NZSP), June 1982
  - A Commentary on the 1981 Post-basic Education Survey (4 pages) (2 copies in file)
  - New Zealand Society of Physiotherapists (Inc.) Post-basic Education Questionnaire 1981 (3 pages) (2 copies in file)
  - Letters between D G Holzberger (Chief Physiotherapist, Launceston General Hospital, Launceston, Tasmania) and P C Nairn request regarding Award/Conditions of Service for physiotherapists in NZ to help with Holzberger submissions regarding conditions of service including study leave, 1 June 1982
  - Letters between NZSP and Department of Health regarding the purpose of the small white card received annually, May 1982
  - Memorandum to Minister of Health regarding M K Lamont's meeting with the Minister of Education, 20 May 1982
  - Letter from M K Lamont (NZSP) to Mr N Wellington (Minister of Education) relating to their meeting on 7 May 1982 regarding physiotherapy education, 28 April 1982
  - Letter from A D Medder (for Director-General of Health) to NZSP regarding student training, 3 May 1982
  - Letter from University Grants Committee to Lesley Askew relating to an application for baccalaureate degree equivalency recognition for the three-year full-time technical institutes programmes in physiotherapy, 22 October 1981
- Letter by George F Gair (Minister of Health) to P C Morpeth (National Secretary, NZSP) relating to university credits for physiotherapy education, 10 March 1981
- Submission to HNSAC (National Health Services Advisory Committee) 1981
- Memorandum for Minister of Health "Review Evaluation of Physiotherapy Education", 24 March 1982

- Advert for a chiropractic clinic – Scott Chiropractic Clinic, Hawera
- Covering letter by L M Askew (Senior Advisory Physiotherapist) with attached final draft of a proposed role description for itinerant physiotherapists in schools, 23 February 1982
- Numerous letters, draft letters, memorandums and meeting notes throughout file between Mr Lamont (President, NZSP), and A G Malcolm (Minister of Health) and R A Barker (Deputy Director-General of Health) relating to issues such as: physiotherapy education, industrial action taken by hospital physiotherapists, transfer of Auckland School of Physiotherapy to North Shore, non-industrial problems such as clinical experience for physiotherapy students – December 1981-October 1982
- Letter from NZSP to the Department of Health sent 18 November 1981, advising that no representative will be attending the 9<sup>th</sup> World Confederation for Physical Therapy in Stockholm, 1982
- Letters between G P Comeskey (General Secretary, NZSP) and the Director-General of Health, Department of Health regarding the proposal for compulsory membership of NZSP in the Physiotherapy Act, 20 November 1981 and 22 January 1982
- Handwritten notes regarding issues of compulsory membership of NZSP, 1 December 1981
- Letters and documents relating to Physiotherapy Code of Safe Practice. Including:
  - Several letters between NZSP, ACC and L Askew (Senior Advisory Physiotherapist – November 1981
  - “Code of Safe Practices in the Physiotherapy Department, General Rules for Safety in the Physiotherapy Department” (12 pages), March 1981
- Letters relating to the possibility of an exchange system with the South African Society of Physiotherapy, August-November 1981
- Letter from NZSP advising that the NZSP 26<sup>th</sup> Biennial Conference has been cancelled, 22 October 1981
- Letter to Professor R Johnson (Dean, Wellington Clinical School, Wellington Hospital) from G Wood (National President, NZSP) regarding NZSP’s desire to develop a degree course at Victoria University Wellington in conjunction with other paramedical groups, 10 September 1981
- Documents and letters relating to the Combined Occupational Therapy/Physiotherapy Seminar “Future Directions”, includes
  - Seminar programme timetable
  - Letter to R Barker, 25 August 1981 regarding the Occupational therapy Physiotherapy Seminar
  - Handwritten notes for the Physiotherapy/Occupational Therapy Seminar, 10 October 1981, written by L Askew on 20 August 1981
- Letter from P C Nairn (Central Region Secretary, NZSP) to L Askew regarding physiotherapists in industry, 10 August 1981

- Letter to Mr G P Comeskey (National Secretary, NZSP) from the Senior Advisory Physiotherapists relating to the Advanced Diploma in Physiotherapy, 19 October 1981
- Letters between George F Gair (Minister of Health) and Mrs P G Wood (President, NZSP) relating to NZSP's "Policy Statement on Education" – September 1980
- Itinerant Physiotherapists in Schools – Notes from a meeting held in the Department of Health, 3 August 1981
- Physiotherapy in New Zealand (2 page document, no author or date)
- Report on a Survey of Public Attitudes to Manipulative Health Treatment in New Zealand, Conducted for The New Zealand Private Physiotherapists' Association, April 1980 (6 pages)
- Journal article, NZ Journal of Physiotherapy (April 1980) "The New Zealand Chiropractic report – an evaluation" by William T. Jarvis
- Draft: "Proposed Department of Health Policy on Physiotherapy Education" (20 August 1981) (3 pages)
- NZSP "Policy Statement on Education" " by Gay Wood (National President, NZSP) (1 page document) (N.D.)
- NZSP "Post-Graduate Education for Physiotherapists" by Gay Wood (National President, NZSP) (2 page document, multiple copies in file) (N.D.)
- Miscellaneous letters between NZSP and Lesley Askew (Advisory Physiotherapy, Department of Health) topics include: education for hospital personnel on correct lifting procedures, physiotherapy department at Tauranga Hospital, requirements for English physiotherapists to practice in NZ, possibility of setting up a multi-disciplinary advisory committee on Rehabilitation, position of occupational (industrial) physiotherapists, survey on back strain – District nurses, – March-August 1981
- Summary notes of meeting between the Minister of Health and the New Zealand Society of Physiotherapists, 19 December 1980
- Handwritten notes relating to Physiotherapy Education, 15 December 1980
- Letters between NZSP and Minister of Health arranging meeting, March/April 1980, and December 1980

Physiotherapy – New Zealand Society of Physiotherapists, 1978-1981:  
ABQU, W4415, 632, Box 387, 167/13, R18771132

- Large file – consists of numerous correspondence primarily between NZSP and the Physiotherapy Board, Department of Health (but may also include the Department of Education and the Minister of Health), relating to:
  - Process in which students are selected for the physiotherapy schools
  - Undergraduate and postgraduate education e.g. appropriate institutions for training either at a technical institute or university, course content, Master's courses
  - "post-basic" courses



- University credits
  - Training of third year physiotherapy students
  - Evaluation of education programme for physiotherapy
- Correspondence between L M Askew (Senior Physiotherapists, Physiotherapy Board) and NZSP relating to physiotherapy at Tauranga Hospital, April 1981
- Letter to NZSP outlining the roles of the Physiotherapy Board and the Department of health in the education and training of New Zealand physiotherapists (file also has draft of this letter), 19 May 1981
- Physiotherapy Board Meeting – extracts from minutes – 9 March 1981
- Letter to NZSP sent 28 January 1981 asking for comments on the attached discussion paper: “Training in Rehabilitation Counselling” prepared by I. McKee (Senior Special Duties Employment Officer, Department of Labour)
- Covering letter from L W Askew to NZSP sent 21 January 1981 with attached article: “Nurses Put Their Back Out”, New Zealand Hospital, November/December 1980, page 9.
- Covering letter from L M Askew to NZSP sent 20 January 1981 with attached article: “Comprehensive Nursing Courses”, Health Link, Journal of Wellington Hospital Board, no 11, November 1980
- NZSP Post Basic Education Questionnaire 1981 – 9 January 1981
- Letter to NZSP relating to an advertisement for a back course – November 1980
- Circular Memorandum 1979/67 “Overseas Post-basic study for senior nurses employed by hospital boards”, 26 April 1979
- Correspondence between L Askew (Physiotherapy Board) and NZSP relating to study awards – Dec 1980/Jan 1981
- Physiotherapy Board Meeting – extract from minutes – 25 November 1980
- Summary of meeting between the Minister of Health and NZSP – discussed setting up of Education Working Party, Diploma status, cross creditation – 19 December 1980
- Letter from NZSP relating to their concern of the formation of the Musculo-Skeletal Association and the speciality within the medical profession of Musculo-Skeletal medicine, 11 December 1980
- Copy of “New Zealand Society of Physiotherapists Inc, Critique and Recommendations on Chiropractic in New Zealand” which was submitted to the Minister of Health, 1980 (29 pages)
- Letters between NZSP and various people (Minister of Health, Department of Health) relating to the closure of the Auckland Teachers’ College and the establishment of a College of Health Sciences – Sept/Oct 1980
- Letter from NZSP to the Department of Education regarding a possible change of policy arising out of the government approval of a university course for Speech Therapists – 24 September 1980
- Policy Statement by NZSP sent to the Department of Health regarding education for physiotherapists in NZ – September 1980 – with numerous letters following this.

- NZSP “Post-Graduate Education for Physiotherapists” written by Gay Wood, National President (N.D) \*\*\* photo taken
- Article: “Chartered Society’s Policy on Degree Courses”, Physiotherapy, November 1979, vol. 65, no. 11.
- Letters between NZSP and the Department of Health concerning availability of Department of Health funds for physiotherapy research – January-June 1980
- Letter to NZSP from the Department of Health recommending that a similar policy for financial assistance for Nurses could be applied to physiotherapists, 2 April 1980 – has attached a copy of the Circular Memorandum 1979/223 by the Department of health “University Education for Nurses : Financial Assistance – 1980”, 5 October 1979
- “Nursing Bulletin” (N.D.) – extract mainly comprises of lists of awards
- Letter from NZSP to the Physiotherapy Board regarding the deletion of “masseur” from section 26(1) (a) of the Physiotherapy Act – March 1980
- Correspondence between Mrs P.G. Wood (National President, NZSP) and Mr R. Dowden (Chairman, Physiotherapy Board) relating to NZSP’s concern about combining registration of physiotherapists with membership of NZSP – December 1979-January 1980
- Physiotherapy Board Meeting – extracts from minutes – 12 December 1979
- Physiotherapy Board Meeting – extracts from minutes – 8 June 1979
- Meeting between NZSP and the Director-General of Health – letter and summary of meeting relating to payment of hospital staff for student supervision – 11 July 1979
- Letter from director-General of Health to the Director-General of Education “Physiotherapy instruction in the third year of course” – 11 July 1979
- Letter by R.A. Mail (Secretary) to the Editor of the New Zealand Journal of Physiotherapy allowing the use of the Physiotherapy Workforce Projection report to be published in the journal – April 1979
- Letters by R.A. Mail (Secretary) to NZSP relating to physiotherapy workforce projections, and students who failed and are re-sitting State Examinations – April 1979
- Physiotherapy Board Meeting – full minutes from 12 December 1978 - letters attached between Chairman of the Physiotherapy Board and Dorothy J Gordon (member of NZSP’s council) showing surprise at receiving full minutes which she thought were confidential, March/April 1979
- Physiotherapy Board Meeting – extracts from minutes – 27 March 1979
- Letters between NZSP and the Physiotherapy Board regarding a Resolution passed by the NZSP to delay implementation of the Pre-Registration year pending further investigations, recommendation rejected by Physiotherapy Board – April/March 1979
- Numerous letters relating to physiotherapy education, in particular basic and post-basic physiotherapy education
- Correspondence between P.C Morpeth (National Secretary, NZSP) and R.A. Mail (Secretary, Physiotherapy Board) regarding a review

evaluation study of physiotherapy graduates from Technical Institutes, October/September 1978, Jan 1979

- Physiotherapy Board – Extract from minutes – 12 December 1978
- Letter from H.L. Patterson (Chairman, Steering Committee NZSP Educationist Group) to the Secretary of the Physiotherapy Board outlining the aims and objectives of a Questionnaire Survey to be conducted at the beginning of 1979 – 17 October 1978
- Correspondence between Mrs P. Gay Wood (National President, NZSP) and George F. Gair (Minister of Health) regarding arrangements for the training of physiotherapy students during 1979, October-December 1978
- Correspondence between Mrs Woods, NZSP, the Minister of Health, and the Minister of Education regarding Mrs Woods' letter relating to payments for supervision of physiotherapy students – October/November 1978
- Letter from W.A. Walker (Secretary) to Mr P.C. Morpeth (NZSP) regarding the issuing of a fellowship to a physiotherapist, Edith June Gardiner, who does not exist on the Physiotherapy Board's registrar – 28 August 1978
- Letter from W.A. Walker (for Director, Division of Clinical Services) to Mr P.C. Morpeth (NZSP) relating to sighting physiotherapist's current annual practising certificates before physiotherapy benefits can be made – 24 August 1978
- Numerous letters from the Physiotherapy Board to NZSP with list of physiotherapists who were registered at the last Board meeting, letters dated: 17 August 1978, 2 February 1979, 12 March 1980, 2 May 1980, 13 August 1980
- Correspondence between P.C. Morpeth (National Secretary for NZSP) and the Secretary of the Physiotherapy Board relating to proposed amendments to the NZSP rules and adoption of a complaints procedure – original letter from NZSP includes brochure "What to do to make a complaint" and proposed amendments – June-September 1978

Physiotherapy Board – Unregistered Personnel – Physical Education 1950-1984: ABQU W4415 632 Box 383, 167/5/1, R18771135

- Incorrect sports equipment advertisement – person with physical education qualification described as a "qualified physiotherapist", 1983
- Application to do physiotherapy training from Mr Harding, qualified Diploma of Physical Education, 1976
- Correspondence regarding a "concession in training request" for Mrs Mary Taylor – employed as teacher of physical education at NZ School of Physiotherapy (1957-1960); qualified Chelsea College Diploma & University of London Diploma P E, 1973-4
- Correspondence regarding enquiry to Physiotherapy Board from Mrs Hill – Certificate P E from Bedford College -to practice as a "remedial rehabilitation specialist" 1971-72

- Extract Physiotherapy Board Meeting agenda - application/approval for Mrs Margaret Mellalien to work as a Physiotherapy Auxiliary, 1969
- Correspondence re recognition of Mrs Mellalien's qualification – Diploma P E, I.M.Marsh College of Physical Education, 1969
- Extract Physiotherapy Board Meeting agenda – application/approval for Mrs Martin work as Physiotherapy auxiliary, 1967
- Extensive correspondence regarding Mrs Martin's qualification, employment history and job application; qualified College & University Diploma P E, Dartford College of Physical Education; includes final paper examination questions from Dartford College Dec 1949; 1967
- Physical Education Society of NZ Information Pamphlet, 1964
- Physical Education Society of NZ, Associate examinations 1963, 1962, 1959, 1957
- The remedial treatment of postural defects in children: general set-up of Oxfordshire County remedial scheme, 1956
- Press clippings, first graduate class Otago University School of Physical Education, 1951; title of article from Weekly News, 1952.. "These students will impart grace and stamina".
- Correspondence between Director of Physical Medicine and School of Physical Education regarding problem of posture of school children, 1951
- Correspondence regarding the scope of work being undertaken by physical education school students –meeting arranged, 1950

Physiotherapy Reciprocity – Physiotherapists Association – England, 1958-1980: ABQU W4415 632 Box 387, 167/15/2, R18771141

- Small file
- Folder mainly consists of correspondence regarding the absence of "reciprocal reciprocity" between the Physiotherapy Association in the UK and the Physiotherapy Board in NZ – issue has arisen due to members of the former emigrating to NZ and not being able to register as physiotherapists. Correspondence is primarily between the NZ Physiotherapy Board and the UK Physiotherapists Association – but also the High Commissioner for NZ (situated in London), the UK Chartered Society of Physiotherapists, UK Ministry of Health, and School of Physiotherapy in Dunedin. Date range May 1958-August 1959
- Letters cover topics such as:
  - Reason for the NZ Physiotherapy Board's refusal to provide reasons for refusing an applicant's claim for registration in NZ – August 1959
  - UK Physiotherapy Association seeking reasons as to the NZ Physiotherapy Board's refusal to come to an agreement on reciprocal reciprocity and that this decision may lead to NZ physiotherapy qualifications not being recognised in the UK – February 1959
  - Letters relating to the curriculum and Syllabus in the UK

- Letter from the UK Ministry of Health to the Physiotherapy Board outlining the courses approved under the National Health Service (Medical Auxiliaries) Regulations 1954 and the courses of training in other countries as approved by the Chartered Society of Physiotherapy, 23 October 1958
- Letters from N. Raymond (NZ Physiotherapy Board) to the Ministry of Health in the UK - requesting information about courses, training and examinations of bodies of physiotherapists recognised by the Minister of Health in the UK, August/October 1958
- Requests for list of those August 1958
- Letters from the Physiotherapy Association expressing their concern over the “humiliation experienced by our members who have emigrated...”, the possibility that NZ physiotherapists will not be able to register in the UK if this is not reciprocal, and the possibility of the seeking damages – 2 August 1958
- Letter from the UK Physiotherapists Association to the High Commissioner for NZ in London expressing their concern of UK emigrants being denied registration and whose treatment in NZ is one of “gross humiliation and abuse” – 14 June 1958 \*\*\*photo taken
- Letter from the UK Physiotherapists Association to the NZ Physiotherapy Board responding to letter of 22 May 1958 expressing their concern of the Board’s “unfair prejudice” \*\*\*photo taken
- Letter from N Raymond (NZ Physiotherapy Board) to the UK Physiotherapists Association outlining the absence of a reciprocal reciprocity and therefore requesting that they inform their members “that they are not entitled to registration as physiotherapists in New Zealand” – 22 May 1958 \*\*\*photo taken
- Letters between Lesley M Askew (Registrar, Physiotherapy Board) and the Secretary of the American Physical Therapy Association relating to physiotherapy practice without practitioner referral – April 1977-January 1980
- Copy of “Mechanism for Initiating Physical Therapy Services” sent by the American Physical Therapy Association, sent on 13 April 1977
- Copy of “Mechanism for Initiating Physical Therapy Services” sent by the American Physical Therapy Association, sent on 28 January 1980 with new policy statement Article clipping (newspaper unknown) regarding the three year course in physiotherapy at the Paddington Technical College, London (N.D.)
- A4 Booklet: The Physiotherapists Association “Syllabus and Curriculum”(10 pages) sent by the Physiotherapy Association London
- Circular letter to the Members of the Physiotherapy Board – 21 May 1959 – concerning the issue of the Physiotherapy Board’s resolution to not provide reasons for why it does not wish to complete a reciprocal registration agreement with the UK Physiotherapy Association
- Physiotherapy Board Meeting – extracts from minutes and agenda – 27 May 1960

- Physiotherapy Board Meeting – extracts from minutes and agenda – 20 November 1959
- Physiotherapy Board Meeting – minutes – 10 April 1959
- Physiotherapy Board Meeting – agenda – 4 April 1959
- Handwritten notes throughout file relating to reciprocity and the Physiotherapy Association
- Physiotherapy Board Meeting – minutes – 21 November 1958
- Physiotherapy Board Meeting – Agenda – 21 November 1958 (6 pages) – “Reciprocity with the Physiotherapists Association London and the Faculty of Physiotherapists, Glasgow” – contains the relevant and crucial extracts of letters that have been sent and received concerning the issue of reciprocity in chronological order (the original letters are also in the file). \*\*\*photo taken

Physiotherapy Reciprocity – Faculty of Physiotherapists, Scotland, 1958-1974: ABQU, W4415, 632, Box 387, 167/15/3, R18771145

- Letter from Janet Bugden (Secretary, Physiotherapy Board, Department of Health) to J S Tapsfield (Council for Professions Supplementary to Medicine, London) – reconfirming Robert Smith’s denial of registration in NZ, but outlining a concession may be granted if Mr Smith sits Part II of the State Examination in Physiotherapy after three months training at the NZ School of Physiotherapy – 30 April, 1968
- Physiotherapy Board Meeting – extract from agenda and minutes – 9 March 1968 – extract relates to Robert Smith
- Letters between Glen Park (Registrar, Physiotherapy Board) and B D McLeod (Principal, NZ School of Physiotherapy, Dunedin) relating to Robert Smith’s reapplication for registration in NZ and outlining the faculty’s present syllabus and examinations – 1 February and 11 March 1968
- Letter from Janet Bugden (Secretary, Physiotherapy Board, Department of Health) to J S Tapsfield (Council for Professions Supplementary to Medicine, London) responding to letter regarding Robert Smith and reconsideration of his application for registration and outlining that the physiotherapy standards are not considered equivalent to those in NZ as required under the provisions of the Physiotherapy Act 1949 – 31 January 1968
- Physiotherapy Board Meeting – extract from agenda and minutes – 24 November 1967 – extract outlines the Board’s decision not to grant registration to Robert Smith
- Letter from the Scottish Physiotherapy Hospital to Robert Smith – contains details of Mr Smith’s training and experience for his application for a post in NZ (N.D.)
- Letter from Janet Bugden (Secretary) to Robert Smith advising that under the Physiotherapy Act 1949 his training is not recognised but that he could submit an application for registration for consideration of the Board – 23 June 1967

- Numerous letters between Janet Bugden (secretary) and individuals inquiring about working as a physiotherapist in NZ – inquiries from Australia, Scotland and Christchurch Hospital inquiring on behalf of an individual in Britain – July-August 1962
- Correspondence between the Physiotherapy Board and the NZ School of Physiotherapy Dunedin relating to training of the Faculty of Physiotherapy Glasgow – June 1959
- Correspondence between the NZ Physiotherapy Board and the Faculty of Physiotherapists Glasgow relating to registration of physiotherapists in NZ and training and syllabus at the Faculty of Physiotherapists Glasgow, May 1958-April 1959
- Physiotherapy Board Meeting – extract from agenda and minutes – 10 April 1959 – extracts relate to reciprocity with the Faculty of Physiotherapists Glasgow
- Envelope containing documents relating to training at the Faculty of Physiotherapists (Glasgow)
  - A5 booklet – The Faculty of Physiotherapists, Particulars of Training, Examinations and Detailed Syllabus, September 1956 (2 copies in file)
  - A5 one page booklet – The Scottish Physiotherapy Hospital – talk given to Glasgow Hospitals Auxiliary Association by Mr. T. McClurg Anderson, December 1957
  - Copies of examination papers, 1958: General Intelligence Paper (15 pages) and copy with answers (15 pages); Professional Examination in Physiology (1 page); Professional Anatomy Examination; Pathology Examination (1 page); Electrotherapy Examination (2 pages); document containing list of students sitting final examinations and examination procedures, 1959 (5 pages)
  - Faculty of Physiotherapists detailed syllabus (1 page, 3 copies in file) (N.D.)
- Physiotherapy Board Meeting – extract from minutes – 21 November 1958 – relates to reciprocity with the Physiotherapists Association London and the Faculty of Physiotherapists Glasgow
- Physiotherapy Board Meeting – Agenda – 21 November 1958 – lists correspondence relating to reciprocity with the Physiotherapists Association London and the Faculty of Physiotherapists Glasgow in chronological order (6 pages)

Physiotherapy Board Recognition – Australian Registration Board, 1920-1969: ABQU, W4415, 632, Box 387, 167/15/13, R18771146

- Extra large/oversized file, many letters are damaged or creased – most are damaged on the outside of the paper not affecting the readability, some have sections which have been ripped off affecting readability)
- File consists mainly of letters between the NZ Physiotherapy Board (or equivalent named) and various Physiotherapy/Masseurs Registration Boards in Australia relating to reciprocal reciprocity – topics include

- Negotiating reciprocal reciprocity agreements – ongoing negotiations, approval of reciprocity agreements, and termination of reciprocity agreements
- Recent decisions of NZ Physiotherapy Board meetings relating to reciprocal reciprocity
- Correspondence relating to training and syllabus documentation, and exam papers from individual Australian state's Physiotherapy Boards
- Provisions of the relevant legislation – either discussion how provisions affect reciprocity, informing of new regulations/provisions, requesting for comments for proposed amendments to existing legislation
- Requests for copies of relevant physiotherapy legislation
- Also general inquiries regarding requirements of physiotherapists in Australia who wish to become physiotherapists in NZ
- Inquiries regarding NZ physiotherapists wanting to practice in Australia and Australian physiotherapists wanting to practice in NZ
- Letters between the NZ Physiotherapy Board and the Physiotherapists Registration Board of Victoria regarding two NZ physiotherapists (K.M. Buchannan and J.B. Compton) who registered outside of Victoria who practice for a short time and left without complying with the requirements of the Board – December 1969
- Physiotherapy Board Meeting – extracts from agenda and minutes – 19 September 1969 – relates to Western Australia: Changes in Physiotherapy Course
- Letters between the Society for the Care of Crippled Children, Tasmania and the NZ Physiotherapy Board relating to advertising of physiotherapy vacancies – August 1969
- Letters between the Physiotherapists Board of South Australia and the NZ Physiotherapy Board relating to the whether a B.Sc in physiotherapy of the University of Karachi be recognised as qualification for registration in South Australia – May-July 1969
- Physiotherapy Board Meeting – extracts from agenda and minutes – 21 March 1969 – relates to Recognition of Overseas Teacher Training Courses, Australia
- Physiotherapy Board Meeting – extracts from agenda and minutes – 6 September 1968 – relates to Recognition of Overseas Teacher Training Courses, Australia
- Letters and documentation to and from various Physiotherapists Boards and Universities in Australia – relating to the proposal to establish training courses for teachers of physiotherapy in NZ with reciprocal agreements with Australia – May 1968-February 1969 – some specific documents include:
  - The Australian Physiotherapy Association (S.A. Branch) Inc. Teacher Training Course Syllabus – N.D. (but covering letter dated June 1968, 13 pages)
  - Diploma For teaching of Physiotherapy Syllabus – handwritten date, Dec 1967



- Correspondence and documents relating to application for registration in NZ of Mr Abul Hossain, Associated Professor Physical Therapy and Occupational Therapy, Dacca Medical College, East Pakistan – was also a Colombo Plan student in Australia – November 1966- January 1967
- Physiotherapy Board Meeting – extracts from agenda and minutes – 24 November 1967 – relates to Recognition of Overseas Teacher Training Courses, Australia
- Letter from J.M. Ganne, Lecturer in Physiotherapy, University of Adelaide, to R.A. McKenzie on behalf of NZSP – relating to the teaching of Manipulation at under graduate level, has syllabus and course information attached – 24 October 1966
- List of Practising Physiotherapists Queensland as at: 1 May 1966, 1 May 1968 (list contains name, address, date of registration, and qualification)
- Physiotherapy Board Meeting – extracts from minutes – 25 March 1965 – relating to the Physiotherapists board of Queensland
- A4 envelope labelled and containing: “ The Physiotherapy Regulations 1965 made pursuant to the Physiotherapy Acts 1964 to 1965”
- Physiotherapy Board Meeting – extracts from agenda and minutes – 3 September 1965 – relating to division of the Nurses and Masseurs Registration Board of Queensland and affect on reciprocal registration
- Letter from the Physiotherapists Board of Queensland advising that the Nurses and Masseurs Registration Board has been divided into two Board, the Nurses Registration Board of Queensland and the Physiotherapists Board of Queensland – 31 August 1965
- A4 envelope labelled “The Physiotherapists Act 1964 to 1965 (Physiotherapists Board of Queensland)”, contains
  - The Physiotherapists Act of 1964
  - The Physiotherapists Act Amendment Act of 1965
- Physiotherapy Board Meeting – extracts from agenda and minutes – 13 March 1964 – relating to Recognition of training in Ultrasound therapy, South Australia
- Letters Between the Masseurs Registration Board, Victoria and the Physiotherapy Board, NZ regarding the practices and registration of chiropractors in NZ – September-October 1961
- Letters between the Masseurs Registration Board, Brisbane and the Physiotherapy Board, NZ – relating to Training and Experience in Ultrasonic Therapy – April 1961-March 1964
- Correspondence between the Masseurs Registration Board, Victoria and the NZ Physiotherapy Board regarding the completion of an agreement for reciprocal registration between members – June 1959
- Several drafts of the Reciprocal Agreement Between the Physiotherapy Board of New Zealand and the Masseurs Registration Board of Victoria – 1958 and 1959 (some are damaged and unreadable)
- Physiotherapy Board Meeting – extracts from agenda – 21 November 1958 – relating to reciprocity with Australian States
- A4 envelop labelled “S. Australia”, contains:

- South Australia, Regulations under the Physiotherapists Act, 1945
  - Industrial Code Amendment Act, 1958
  - Physiotherapists Act 1945
  - Physiotherapists Act Amendment Act, 1949
  - Physiotherapists Act Amendment Act, 1955
  - The University of Adelaide, Physiotherapy Course – A5 booklet and student schedule for the 3 year physiotherapy course
- Physiotherapy Board Meeting – extracts from agenda and minutes – 23 May 1958 – relates to reciprocity with Australian States
- Letter from the Masseurs Registration Board of Victoria relating to NZ Physiotherapy Board's interest to renew reciprocal relations, 3 March 1958 – also attached: Victorian Board's reciprocal agreement and their student timetable
- Physiotherapy Board – extracts from agenda and minutes – 22 November 1957 – relates to reciprocity with Australian States
- A4 envelop labelled "Queensland", contains:
  - Exam papers (A5 size) from the University of Queensland for various physiotherapy courses/diplomas, date range 1956-1957
  - Booklet: the Nurses and Masseurs Registration Acts, 1928 to 1948, and Regulations, Compiled to 31<sup>st</sup> December 1949
  - Documentation on the Degree of Bachelor of Applied Science in Physiotherapy (7 pages) (N.D.)
  - The Diploma in Physiotherapy in the Faculty of Science (7 pages) (N.D.)
- A4 envelop labelled "Masseurs Registration Board, Victoria" (internal stamp: 25 July 1957), contains:
  - Pamphlet containing information to the course of Training in Massage by the Masseurs Registration Board, Victoria (6 pages) (N.D.)
  - Masseurs Registration Board of Victoria – Students time table
  - Annual Examination Paper, Ante- and Post-Natal Practice, 2<sup>nd</sup> Year Physiotherapy Students, 16<sup>th</sup> August 1957
  - Masseurs Act 1928
  - Extracts of the Masseurs Act 1935 and 1944
- A4 envelop labelled "Physiotherapists Registration Board, Western Australia" (internal stamp: 25 July 1957), contains:
  - Physiotherapy School Syllabus: First Year (10 pages) (N.D. but exam dates on last page state 1956)
  - Physiotherapists Act 1950, Regulations (extract from Government Gazette (No.86) of 7<sup>th</sup> September 1951)
  - Physiotherapists Act 1950, Schedule, Physiotherapists Registration Board of Western Australia. Rules. (extract from Government Gazette (No. 66) of 27<sup>th</sup> June 1952)
  - Physiotherapists Act, 1950-1954 (Extract from Government Gazette (no.26) of the 1<sup>st</sup> of April 1955)
  - Physiotherapists Act, 1950-1954 (Extract from Government Gazette (no.69) of the 19<sup>th</sup> August 1955)
  - Western Australia – Physiotherapists Act – No. 75 of 1950, No. 12 of 1952, and No. 33 of 1954

- Physiotherapy exam papers, date range: 1954-1956 (also one from 1953)
- Physiotherapy Board Meetings – extracts from agenda and minutes – 24 April 1957 – relates to reciprocity with Western Australia
- Physiotherapy Board Meetings – extracts from agenda and minutes – 22 November 1956 – relates to reciprocity with Western Australia
- Official List of Registered Physiotherapists in South Australia (issued by the Physiotherapists Board of South Australia), lists can be found throughout the file for: January 1954, June 1955, January 1956, January 1957, January 1958, January 1959, January 1960, January 1961, January 1962, January 1963, January 1965, January 1967, January 1968, January 1969, January 1970 (list contains names and addresses)
- Exam papers – Physiotherapists Registration Board of W.A. – Pathology – second year students – 26 November 1953 and 3 December 1954
- Physiotherapy Board Meeting – extracts from agenda – 25 or 28 September 1952 – relates to reciprocity with the Masseurs Registration Board Victoria
- Tasmanian Physiotherapists Registration Bill , 1951 (2 copies)
- Physiotherapy Board Meeting – extracts from Agenda – 27 September 1951 – extract relates to Reciprocity with the Queensland Branch of the Australian Physiotherapy Association
- Physiotherapy Board Meeting – extracts from agenda – 5 April, 1951 – extracts relate to Australian Physiotherapy Association, Queensland Branch and Masseurs Registration Board Victoria
- Letters between the Physiotherapy Board NZ and the Masseurs Registration Board Victoria relating to NZ Board's termination of the reciprocal agreement between the two Boards – 5 January 1951-22 June 1951
- South Australia, Regulations under the Physiotherapists Act, 1945
- The Nurses and Masseurs Registration Board Brisbane – list of Hospitals recognised as training Schools by the Nurses and Masseurs Registration Board as at 22 March 1927
- Queensland Government Gazette, published Monday 15<sup>th</sup> July 1929, Vol. CXXXIII, No. 13 – contains approved Regulations made by the Nurses and Masseurs Registration Board
- A5 size booklet – Australasian Massage Association, Rules and Regulations for the state of New South Wales
- Letters from various public health departments in Australia acknowledging receipt of New Zealand's recently passed Masseurs Registration Act sent from the Department of Public Health NZ, and many letters point out that no such legislation exists in Australia – November 1920

Physiotherapy Board Recognition – Australian Registration Board, 1969-1977: ABQU, W4415, 632, Box 387, 167/15/13, R18771147

- Large file

- List of Registered Physiotherapists, Queensland as at: 1 May 1969, 1 May 1970, 1 May 1971, 1 May 1972, 1 May 1973, 4 October 1974, 1 May 1975, 1 May 1976, 1 May 1977 (list contains name, address, date of registration, and qualification)
- Official List of Registered Physiotherapists in South Australia (issued by the Physiotherapists Board of South Australia), lists can be found throughout the file for: January 1971, January 1972, January 1973, January 1974, January 1975, January 1976, January 1977 (list contains names and addresses)
- Official list of Physiotherapists for the State of New South Wales as at: 13 February 1973, 13 February 1974 (list contains name, address, date of registration, and qualification)
- Various letters from Australian Physiotherapists Boards regarding eligibility of individual NZ physiotherapists applying for registration in Australia
- Various letters between NZ Physiotherapy Board and Australian Physiotherapists Boards relating to inquiries about advertising for NZ physiotherapists and physiotherapy teachers in NZ
- Various letters advising of address and contact number changes of different Boards
- Letter from the Cumberland College of Health Sciences, NSW to the NZ Physiotherapists Registration Board advising that they will be phasing out the Diploma in Physiotherapy and the introduction of the Bachelor of Applied science (Physiotherapy) in 1978 – 6 October 1977
- Copy of the Physiotherapists Act Amendment Act 1976, Queensland
- Copy of The Physiotherapists Act of 1964, Queensland
- Copy of the Physiotherapists Registration Act, 1945, New South Wales
- Physiotherapy Board Meeting – extracts from minutes – 17 July 1972 – relates to Australian Examining Council for Overseas Physiotherapists
- Letters from the NZ Physiotherapy Board to the various Australian Physiotherapists/Masseurs Registration Boards advising of the proposal that a pre-registration year should be introduced for all NZ graduate physiotherapists – 14 July 1977
  - Response letters from Australian physiotherapy boards either agreeing with the proposal, advising that the matter will be discussed at their next Board meeting, or advising of their current procedures and requirements for registration – July/August 1977
- Letters between the Health Commission of New South Wales and the NZ Physiotherapy Board – Health Commission of NSW requesting advice on allocation of physiotherapy graduates/interns – January 1977  
\*\*\*photo taken
- Correspondence between the NZ Physiotherapy Board and individual Australian Physiotherapists/Masseurs Registration Boards relating to the screen examination and system of associated procedures for assessing the standards of practice of overseas trained physiotherapists being adopted in Australia
  - Correspondence regarding NZ Physiotherapy Board's request that the graduates of the Auckland School of Physiotherapy be

- added to the list of qualifications accepted the by the State Registration Board in Australia – July/August 1977
  - Letter from the NZ Physiotherapy Board to the Australian Physiotherapy Association requesting more information and copies of examination papers under new system for overseas trained physiotherapists – 14 March 1977
- Queensland, The Register of Physiotherapists 1976 (published by the B
- Physiotherapy Board Meeting – extracts from agenda and minutes – 11 July 1972 – relates to Reciprocal Agreement with Tasmania
- Letters between the Tasmanian Branch of the Australian Physiotherapy Association and the NZ Physiotherapy Board requesting copy of the NZ Physiotherapy Act for the purposes of their survey of Physiotherapy Registration Acts in Australia and NZ – October/November 1976
- Letters between the NZ Physiotherapy Board and the various Australian Physiotherapists Boards (Victoria, Western Australia, NSW, Brisbane, South Australia) requesting advice on registration examinations and training school assessment in their respective states in light of the NZ Board's recent resolution to make the NZ State Examination independent – October/November 1976
- Bulletin by the Physiotherapy Board advising that responsibility for physiotherapy training at the NZ School of Physiotherapy, Otago Hosptial Board has been assumed by the Otago Polytechnic Council under the Department of Education – 20 August 1976 (several copies throughout folder)
- Letters between W. A. Walker (for Director, Division of Hospitals, Department of Health) and Australian Physiotherapists boards (Western Australia, Victoria, and NSW) relating to applications for registration by NZ physiotherapists overseas who have less than two years experience and who still bursars under contract of the Department of Health – December 1975 – February 1976
  - Letters between the Masseurs Registration Board inquiring about an application for registration received from two NZ physiotherapists (Grant Watson and Susan Watson) who have had less than two years experience – January-March 1977
- Letters between the NZ Physiotherapy Board and various Australian Physiotherapists Boards enclosing samples of the Certificate of Registration which NZ physiotherapists overseas will need to seek employment overseas. – May 1975
- Letters from Australian Physiotherapists Boards regarding new amendmments of the Physiotherapy Act and Physiotherapy Regulations – October 1974
- Correspondence between the NZ Physiotherapy Board and various Australian Physiotherapists Boards, relating to the syllabus at the Auckland Physiotherapy School – Dec 1973 – some of the more specific inquiries include:
  - List of names and qualifications of teachers
  - Number of hours spent on tutorial, lectures and practical work in each subject

- Physiotherapy Board Meeting – extracts from agenda – 19 July 1973 – relates to reciprocal agreements
- A4 envelope with original copy of the Reciprocal Agreement Between the Physiotherapy Board of New Zealand and the Masseurs Registration Board of Victoria, 16/6/1959 (terminated 15 July 1973)
- Physiotherapy Board Meeting – extracts from agenda and minutes – 20 March 1973 – relates to termination of reciprocal agreements
- A4 envelope with original copy of the Reciprocal Agreement Between the Physiotherapy Board of New Zealand and the Physiotherapists Registration Board of Western Australia, 25/3/1959 (terminated 18 July 1973)
- A4 envelope with original copy of the Reciprocal Agreement Between the Physiotherapy Board of New Zealand and the Nurses and Masseurs Registration Board of Queensland, 20/1/1959 (agreement replaced by statutory provision in the Physiotherapists Act of Queensland 1965) \*\*\*photo taken
- Booklet – Physiotherapy School of Victoria Handbook 1972 (15 pages)
- Physiotherapy Board Meeting – extracts from agenda and minutes – 10 November 1972 – relates to takeover of physiotherapy training by the South Australian Institute of Technology and reciprocal agreements
- Letters between the NZ Physiotherapy Board and the Physiotherapists Boards of Melbourne, Western Australia and Queensland relating to the review of reciprocal agreements due to pending changes in physiotherapy training in NZ (including the introduction of the second school of physiotherapy in NZ), and request for information regarding courses – October 1972-Dec – more specific details of letter topics include:
  - Proposed new regulations to replace previous and now terminated reciprocal agreements – July 1974
  - Individual Australian Physiotherapists Boards advising of changes, if any, to their physiotherapy courses since reciprocal agreements were entered into.
  - Queries from Australian Physiotherapists Boards regarding pending changes to physiotherapy training/courses in NZ, in particular requests for the syllabus of training at the new second school of physiotherapy in Auckland – June-October 1973
  - Letters from the NZ Physiotherapy Board advising of the Board's decision that Australian trained applicants for registration in NZ would not be required to be registered in their home state – April 1973
  - Letters from both the Masseurs Registration Board of Victoria and Western Australia agreeing with proposal to terminate reciprocal agreement on the understanding that qualifications previously accepted will continue to be accepted for purposes of registration – February 1973
  - NZ Physiotherapy Board to Masseurs Registration Board of Victoria expressing wish to dispense of formal reciprocal agreements and replace them with informal arrangements which would allow for more flexibility, 15 January 1973

- Documentation relating to the changes to the course of physiotherapy training in South Australia
- Letters between the NZ Physiotherapy Board and the Physiotherapists Board of South Australia relating to the responsibility of training of physiotherapists moving from the University of Adelaide to the Australian Institute of Technology and the introduction of the Diploma (Physiotherapy) – September 1972-July 1973
- Article from the Australian Journal of Physiotherapy – Hammond, M. J. (1971). Changing patterns in physiotherapy education in South Australia. *Australian Journal of Physiotherapy*, XVII, 1.
- Physiotherapy Board Meeting – extracts from agenda and minutes – 11 July 1972 – relates to notice of termination of reciprocal agreements with NSW, Victoria and Western Australia and request for information on changes which have place since reciprocal arrangements were made
- Physiotherapy Board Meeting – extracts from minutes – 13 March 1970 – relates to Western Australia: Changes in Physiotherapy Course
- Letters between the Janet Bugden (Secretary, NZ Physiotherapy Board) and the Registrar of the Physiotherapy Registration Board of Western Australia relating to the qualification of “Associateship in Physiotherapy” – January 1970-March 1970

Physiotherapy Board – Postal Decision 1970-1973: ABQU W4415 632 Box 383, 167/2/4, R18771209.

- Correspondence between ATI and Physiotherapy Board regarding the introduction of applied research in physiotherapy
- Paper entitled “The Place of Research in the Training of Physiotherapists”, prepared by Dr J Simcock
- Correspondence relating to the employment of Mr Keith Furniss as a teacher at the NZ School of Physiotherapy, Dunedin, 1970.
- NZ Physiotherapy Board; Examination for Teacher of Physiotherapy Certificate – Conditions of examination and instructions to examiners
- Physiotherapy Board members debate a change in examination procedures (as it related to a Mr Pow and Mr Denham) for the Teacher of Physiotherapy Certificate; prompted by teacher shortages, 1969.

Physiotherapy – State Examinations – Conduct of, 1978-1979: ABQU, W4415, 632, Box 386, 167/10/2, R18771416

- Medium File
- Various documents, memorandums and letters relating to “Conduct of the State Practical Examinations” (candidates, regulations, requirements to sit, fees involved, invigilators) – 1979
- Letter between B D McLeod (Head of Department, Otago Polytechnic), E C Aitchison (Principal, Otago Polytechnic) to J Hiddleston (Director-General of Health) relating to disadvantaged students having no

Graduation or Award ceremony at Otago Polytechnic, and the change of date of the examinations – April/May 1979

- Otago Physiotherapy Advisory Committee – Minutes – 24 April 1979 (1 page)
- Letters between J K Heymel (3<sup>rd</sup> Year Physiotherapy Students) and G Gair (Minister of Health, Parliament Buildings) concerning the altered State Examinations for that year – April 1979
- “Amalgamated Result Sheet: Written Examination” templates
- Generic letters from R A Mail (Secretary) relating to Final Master Marks Sheet for State Examination 1979 – 21 May 1979
- Physiotherapy Board Meeting – Minutes – 27 March 1979 (2 pages)
- Extract from Physiotherapy Board Meeting – Minutes – 27 March 1979 (2 pages)
- State Examination Practical Timetable – (1 page)
- Extract from Physiotherapy Board Meeting – Minutes – 12 December 1978
- Letter from R A Mail (Secretary, Department of Health) to The Secretary (Physiotherapy Board) relating to the “State Examination in Physiotherapy Registration of Successful Candidates” – 21 November 1978

Physiotherapy – State Examinations – Conduct of, 1979-1980: ABQU, W4415, 632, Box 386, 167/10/2, R18771561

- Medium File
- Letters from C Poppe (Secretary) concerning refunds for claims for Examination Committee of 1979 – May 1980
- Letters from R Robertson (State Examination Representative) relating to fees paid to patients that served in State Examinations 1979
- Physiotherapy Board Meeting – Minutes – 12 December 1979 (2 pages)
- State Examination Committee Meeting – Extracts – November 1979 (6 pages)
- “State Examinations in Physiotherapy Amalgamated Results Sheet: Written Examinations” forms
- List of patient names in Dunedin Hospital – (N.D)
- Letters between L M Askew (Registrar) to B D McLeod (Head of Department, Physiotherapy School) relating to student absenteeism – 29 January 1980
- Letters from L M Askew (Registrar), B D McLeod (Head of Department, Otago Polytechnic) to S Glendining (Chairman, Examination Committee) relating to changes in the timing of the May State Examinations – 24 January 1980
- Letters from R A Mail (Secretary) concerning the final master marks for 1979 State Exams – 20 December 1979
- Various letters and notes pertaining to expenses for 1979 examinations, absenteeism for the 1979 examinations, Nominal Rolls of Candidates, Examination Timetables – October/November 1979
- Numerous outlines regarding the Practical Timetables for 1979 State Examinations



- Numerous Letters from Charge Physiotherapists (Waikato Hospital, Otago Polytechnic) to L M Askew (Registrar, Physiotherapy Board) regarding dismay at the strain students had been under for the written State Papers – 16 October 1979
- Letters between J E Powell (Acting Principal, Auckland Technical Institute) and D Dowden (Chairman, Physiotherapy Board) regarding rule-making practices that have no legal force – 10 May 1989
- Excerpts from Physiotherapy Board Meeting – Minutes – 8 June 1979 (3 pages)
- Newspaper Article from *The Evening Post* 6 June 1979 “*Students Face Jobless Waiting*” – (2 pages)

Physiotherapy – State Examinations – Conduct of, 1980: ABQU, W4415, 632, Box 386, 167/10/2, R18771562

- Medium File
- Letter from B Ingram (Examination Representative, Otago Hospital Board) to L M Askew (Registrar, Physiotherapy Board) concerning those who failed the November 1980 State Exams being able to re-sit them – 19 November 1980
- Numerous documents relating to reimbursements for participation in November 1980 State Exams (invigilators, practical patients)
- “State Examination in Physiotherapy Amalgamated Results Sheets”
- Numerous letters relating to mark sheets, absenteeism, sickness/exemptions from examinations, Nominal Rolls of Candidates, Administrative requirements, practical timetables, paper markers – August/September 1980
- Letter from F Elkin (Head of Physiotherapy Department, Auckland Technical Institute) to L M Askew (Physiotherapy Board) regarding lack of adequate tutorial accommodation in hospitals – 6 October 1980
- Letter from P G Wood (Course Supervisor) to L M Askew (Registrar, Physiotherapy Board) relating to increasing difficulties for tutors being able to find invigilators – 21 August 1980
- List of names by C Poppe (Secretary) of the candidates who passed NZ State Examination in Physiotherapy – 13 August 1980
- Extract from Physiotherapy Board Meeting – Minutes – 24 July 1980 (1 page)
- State Examination in Physiotherapy Amalgamated Results Sheet: Written Examination (Grades: No Names)

Physiotherapy – State Examinations Teachers, 1970-1973: ABQU, W4415, 632, Box 386, 167/10/5, R18771563

- Medium File
- Document by NZ Physiotherapy Board on “Conditions of Examination and Instructions to Examiners” – (N.D) (3 pages)
- Excerpt from Physiotherapy Board Meeting – Agenda – 20 March 1973 (1 page)

- Excerpt from Physiotherapy Board Meeting – Minutes – 10 November 1972 (3 pages)
- Numerous documents and notes relating to reimbursements for State Examiners, and charges for examination materials – October/November 1972
- Several completed “Examination for Teacher of Physiotherapy Certificate” form – October 1970-November 1972
- Letters from W Ketel (for Secretary) regarding withdrawn candidates from the Examination for Teacher in Physiotherapy – 2 November 1972
- Several timetables for “Examination for Teacher of Physiotherapy Certificate” – October/November 1972
- Letters between D C J Pearce (Chief Executive, Otago Hospital Board), B D McLeod (Principal, NZ School of Physiotherapy) and W Ketel (Acting Secretary) regarding Mr T M Avery’s discontinuation of Physiotherapy teacher Training due to poor marks (w/ attached Examination Certificates, and examiner reports) – September 1972
- Extract from Physiotherapy Board Meeting – Agenda – 11 July 1972
- Letters from M M Parsons (Secretary) to invigilators concerning instructions over examinations rules – May 1972
- Nominal Roll of candidates for “Examination for Teacher of Physiotherapy Certificate” – May 1972 (1 page)
- Letter from B D McLeod (Director, NZ School of Physiotherapy) to M M Parsons (Secretary, Physiotherapy Board) regarding the combining of teacher and student examinations – 23 February 1972
- Extract from Physiotherapy Board Meeting – Minutes – 21 March 1972
- Letters between M M Rae (Secretary, Physiotherapy Board) and B D McLeod (Director, NZ School of Physiotherapy) regarding nomination for an examiner for Teachers Examination Pt II – October 1971
- Numerous letters relating to two student teachers T M Avery and A G Mosley from B D McLeod (Secretary, NZ School of Physiotherapy) and M M Rae (Secretary)
- Extract from Physiotherapy Board Meeting – Agenda – 17 July 1971
- Extract from Physiotherapy Board Meeting – Minutes – 12 March 1971
- Letter from R Wordie (NZ School of Physiotherapy) to Physiotherapy Board regarding disappointing results in the Teacher Certificate Examination – 2 November 1970
- Extract from Physiotherapy Board Meeting – Agenda – 25 September 1970
- NZ Physiotherapy Board Examination for Teacher of Physiotherapy Certificate “Principles of and Treatment by Physiotherapy” – N.D (2 pages)

Physiotherapy Board – General, 1988-1990: ABQU, W4966, 632, Box 4, 167, R10790666

- Large File
- Letter from L M Askew (Registrar, Physiotherapy Board) to M K Lamont regarding circular letter sent to all members of the registration boards serviced by the Department of Health – 29 November 1989

- Numerous letters regarding trivial matters such as requests for copies of documents, mail being sent to incorrect addresses, non-receipt of practicing certificates, changes in maiden names, and fees for annual practicing certificates – 1990
- Generic letters from L M Askew (Registrar, Physiotherapy Board) regarding “Registration Requirements: Competencies and Learning Objectives” – 7 March 1989
- Correspondence between F M Elkin (Head of School, Auckland Technical Institute) to Katrina (The Secretary, Physiotherapy Board) relating to overseas applicants and registration procedures in NZ – 26 February 1990
- Document on “Registration Information for Overseas Qualified Physiotherapists Who Wish to Work in NZ” (N.D) (2 pages)
- Letter from V J Rollo (Advisory Physiotherapist, Population Health Policy) to L M Askew (Registrar, Physiotherapy Board) regarding the roles and functions of a physiotherapist – 8 August 1989
- Letter from L M Askew (Registrar, Physiotherapy Board) to The National Secretariat (NZ Federation of Sports Medicine) regarding physiotherapists travelling with sports teams and their responsibilities in terms of registration – 8 May 1989
- Letter from D Benemei (President of the Tuscanian Section, Italian Physiotherapy Association) to L M Askew (Registrar, Physiotherapy Board) concerning NZ standards in physiotherapy (in practice and in academia) – 11 February 1989
- Numerous letters from D Curry (Deputy Assistant Secretary, Workforce Development) to Registrar, Physiotherapy Board) regarding the needs of the health service workforce – 23 February 1989
- Letter from M Chapman (for General Manager, Population Health Policy) to L M Askew (Registrar, Physiotherapy Board) regarding the future servicing of the board (w/ attached “Roles and Responsibilities of the NZ Society of Physiotherapists, The Physiotherapy Board, and Government”, including expenditure summary of Physiotherapy Board 1988/89: 45 pages) – January 1989

Physiotherapy – General, 1964-1981: ABQU, W4966, 632, Box 4, 167, R18790667

- Small file
- Letters between the Department of Statistics and the Physiotherapy Board relating to the extract concerning physiotherapists which will be in the NZ Official Yearbook 1981 – November 1980
- Physiotherapy Board Meeting – extract from minutes – 28 July 1977 – relates to the review of disciplinary procedures
- Letters between the Physiotherapy Board and K.H. Digby – thanking him for his services – April 1977
- Physiotherapy Board Meeting – extract from minutes – 17 March 1977 – relates to retirement of Mr K.H. Digby (office solicitor)

- Letter from the Physiotherapy Board to A. Everard advising that the Board does not provide finance for assisting physiotherapists to attend overseas study courses – December 1976
- Correspondence between Brian Mulligan, the Physiotherapy Board, and the Department of Justice regarding the definition of “lay representative” in the legislation concerning disciplinary bodies – November/December 1976
- Letter from Datin D Lo (Physiotherapist, Hospital Queen Elizabeth, Kota Kinabalu, Sabah, East Malaysia) to the Principle of the NZ School of Physiotherapy, Dunedin requesting information on the course leading to the Diploma of Physiotherapy as part of their revision of the salary structure of civil servants, including physiotherapists – 10 November 1976
- Letter from Dorothy J Gordon (Principle Physiotherapist, Wellington Hospital) to the Physiotherapy Board seeking to know what action will be taken in the matter of the “masseuses” proposing to set up a union for an award – 19 July 1976
- Academic transcripts as requested by overseas NZ physiotherapists (includes names, grades, year of examination)
- Report on the Pain Clinic Auckland Hospital (N.D.) (1 page)
- Requests from NZ physiotherapists both in NZ and overseas for work records and copies of annual practising certificates
- Physiotherapy Board Meeting – extract from agenda and minutes – 21 October 1975 – relates to paramedical representation on White Paper Committees
- Correspondence between the Director-General of Health and the Physiotherapy Board – Physiotherapy Board expressing concern that there are no paramedical representative on any Consultative Committee for the White Paper – August/September 1975
- Numerous general letters to the Physiotherapy Board requesting lists of physiotherapists at various Hospitals or entire lists of registered physiotherapists, with the Physiotherapy Board replying that it does not keep lists of names or details of registered physiotherapists – 1975-1981
- Letter from the Physiotherapy Board to all Hospital Boards informing them that they must notify the Physiotherapy Board whenever a physiotherapist becomes a patient in a Psychiatric Hospital – 27 November 1974
  - Response letter from Sunnyside Hospital – 19 December 1974
  - Second letter sent out by the Physiotherapy Board with corrections, 11 April 1975
- Letter from the Physiotherapy Board to all Hospital Boards requesting the Hospital Boards curtail overseas advertising for physiotherapists due to the large number of qualified personnel applying for registration in NZ – 27 November 1974
- Letter from the Physiotherapy Board to Charge Physiotherapists and the Journal regarding physiotherapy registration and practise in NZ (N.D., 1974?)

- Correspondence relating to approval from the Board for G.M. Billingham to be appointed Teacher of Physiotherapy, NZ School of Physiotherapy, Otago Hospital Board – April 1974-November 1974
- Letter from Christchurch Hospital to the Physiotherapy Board requesting a list of current practising physiotherapists – 11 September 1973
- Letter from L.J. McDicken (physiotherapist, Australia) requesting information about obtaining a copy of the NZ Journal of Physiotherapy – May 1973
- Letter from J.N. Jolicoeur (physiotherapist, France) requesting information about subscribing to the NZ Journal of Physiotherapy – April 1973
- Correspondence between the Department of Education and the Physiotherapy Board regarding the ACEP Working Parties reports on Technical and Industrial Academic Awards, and University-Technical Institute Relationships – September 1972
- Physiotherapy Board Meeting – extract from agenda – 18 August 1972, 10 November 1972 – relates to the Advisory Council on Educational Planning, Report of Working Party
- Letters between the NZ Society of Physiotherapists and the Physiotherapy Board regarding the maintenance standards of physiotherapy practice with regular in-service training – August 1972
- Physiotherapy Board Meeting – extract from agenda and minutes – 21 March 1972 – relating to the Report of Seminar on Education of Health Related Professionals
- Letters between the Physiotherapy Board and the Chartered Society of Physiotherapy, London regarding the addresses of physiotherapists qualified through the Chartered Society of Physiotherapy who left NZ without leaving a forwarding address, needed for the purposes of the physiotherapy employment survey (lists contain names and addresses) – July 1968-November 1968
- Physiotherapy Board Meeting – extract from agenda and minutes – 19 March 1968 – relates to physiotherapists employment survey
- Letters requesting the Physiotherapy Board to confirm qualifications and/or registration of physiotherapists within NZ and also for NZ physiotherapists seeking work in other countries (includes Norway and Australia)
- Letters relating to general inquiries about overseas physiotherapists wishing to register in NZ, such as UK, Israel, Australia, USA, Netherlands, returning NZ physiotherapists
- Correspondence between the Netherlands Central Institute for Brain Research and the Physiotherapy Board relating to their offer to send a special textbook on peripheral nervous system for students in physical therapy to relevant institutions in NZ – August 1965-March 1966
- Letter from Josepha Danziger to the NZ Society of Physiotherapists requesting a copy of statutes concerned with State Registration of Physiotherapists –January-May 1966

- Correspondence between the Physiotherapy Board and the Presidente of the Associacao Brasileira De Fisioterapeutas – responding to queries about physiotherapy in NZ – September 1964-July 1965

Physiotherapy – Act/General, 1929-1981: ABQU W4966 632 Box 5, 167-1, R18790668

- Small File
- Excerpt from Physiotherapy Board Meeting – Minutes – 23 July 1981 (1 page)
- Letters between L M Askew (Registrar, Physiotherapy Board), J A Elveridge, M C Draper (Director of Physiotherapy Services, Christchurch Hospital) and G P Comeskey (National Secretary, NZ Society of Physiotherapists) regarding “Massage Classes in a Community Setting” and individuals claiming they are physiotherapists without recognition/qualification from the Physiotherapy Board – 8 July 1981
- Extract from Physiotherapy Board Meeting – Minutes – 9 March 1981 regarding “Massage Classes” (1 page)
- Extract from Physiotherapy Board Meeting – Minutes – 24 July 1980 (2 pages)
- Letter from B Sheppard relating to State Examination in Physiotherapy – 12 September 1980 (2 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) to National Secretary, NZ Society of Physiotherapists relating to the deletion of terms “Masseur” from Section 26 (1) (a) of the Physiotherapy Act – 5 August 1980
- Extract from Physiotherapy Board Meeting – Minutes – 25 March 1980 (1 page)
- Letter from R A Mail (Secretary) to The Secretary (ACC) relating to the Disciplinary power of the Physiotherapy Board – 29 August 1978
- Letters between M E Brown (Registrar) and The Secretary (Advisory Committee on Training and Registration of Medical Radiographers, Department of Health) regarding legislation around the use of Medical Radiology – 23 February 1977
- Letter from M K Lamont (Secretary, NZ Physiotherapists National Private Practitioners Association) and Dr Dowden (The Chairman, Physiotherapy Board) regarding the “Definition of Physiotherapy in the Physiotherapy Act 1949 and Amendments” – 6 August 1976
- Extracts from Physiotherapy Board Meeting – Agenda: regarding a review of Physiotherapy Act, ethical misconduct – 1975/ 1976 (2 page)
- Letters from M Brown (Registrar), H Zuckerman (Secretary, National Union of Physiotherapists), B D McLeod (Principal, NZ School of Physiotherapy) regarding amendments to the Physiotherapy Act – February 1974
- Document regarding the “Register of Physiotherapists” and how entries should be made – 28 April 1971 (2 pages)

- Extract from Physiotherapy Board Meeting – Minutes: Registration of Successful Candidates in Part II of the State Examination – 17 March 1967 (5 pages)
- Extract from Physiotherapy Board Meeting – Agenda: From of Application for Registration – 9 September 1966 (6 pages)
- Extract from Physiotherapy Board Meeting – Minutes: Proposal for University Education of Physiotherapists – 11 September 1964 (11 pages)
- Letters from J W Buchanan (Secretary, Dominion Athletic & Health Institute) regarding legal concerns over the use of “masseur” and “electronic” in the NZ School of Wrestling advertising campaign – September 1931
- Numerous letters from J W Buchanan relating to advertising that is in breach of the Masseurs Registration Act 1920 – August 1929

Physiotherapy – Act/Regulations, 1967-1980: ABQU, W4966, 632, Box 5, 167-1-2, R10790669

- Small file
- Numerous correspondence between F M Elkin (Head of Physiotherapy Department, Auckland Technical Institute) and the Physiotherapy Board
  - relating to legal advice sought regarding overseas training for students as part of their clinical experience – 22 October 1980
  - relating to the regulations on interruptions in training – April 1979
- Correspondence between F. Helen Clegg and the Physiotherapy Board regarding her request for information about establishing a private practice – June 1980
- Letter to the Director General of Health (Department of Health) from R. A Mail (Secretary, Physiotherapy Board) relating to physiotherapy regulations – at the special general meeting of the Board resolved to ask the Department of Health to seek an urgent amendment to Physiotherapy Regulations regarding final examinations – 12 June 1979
- Letters between the Physiotherapy Board and the Otago Polytechnic and Auckland Technical Institute – relates to regulations concerning State Examinations and certificates of training – September-November 1978
- Handwritten notes relating to Physiotherapy Regulations – 13 October 1978, 26 September 1978
- Physiotherapy Board Meeting – extract from agenda and minutes – 21 October 1975 – relates to Physiotherapy Regulations, includes Physiotherapy Regulations 1953, Amendment No.5
- Physiotherapy Board Meeting – extract from agenda and minutes – 12 March 1971, 16 July 1971 – relates to Physiotherapy Regulations amendments
- Handwritten notes “discussion with Mr Digby on proposed implementation of revised examination scheme” – 18 December 1970

- Handwritten notes “training and examination of physiotherapy structure” – 15 December 1970
- Handwritten notes ‘proposed certificate of training’ – 8 December 1970
- Blank copy of the NZ Physiotherapy Board Certificate of Training (N.D., possibly 1970)
- Physiotherapy Board Meeting – extract from agenda– 25 September 1970 – relates to suggested Physiotherapy Regulations amendments
- Handwritten notes “amendment to physiotherapy regulations” – 2 September 1970
- “Suggested Amendments to Physiotherapy Regulations, 1953” (4 pages)
- “Scheme of Examinations” – NB document approved “in principle” by the Physiotherapy Board 19/09/1969 and proposed for introduction in 1971 (6 pages)
- Correspondence between B.D. McLeod (Principal, NZ School of Physiotherapy, Dunedin) and the Physiotherapy Board relating to suggested amendments to the Physiotherapy Regulations 1953 – May June 1970
- Physiotherapy Board Meeting – extract from minutes – 13 March 1970 – relates to sighting of original certificates of qualification of overseas applications for registration, and physiotherapy regulations 1953 amendment
- Correspondence between B.D. McLeod (Principal, NZ School of Physiotherapy, Dunedin) and the Physiotherapy Board relating to photocopies of Certificates of Registration from overseas applicants be recognised – January/February 1970
- Handwritten notes relating to sighting of original certificates of qualifications and interruptions in training (N.D.)

Physiotherapy Board – agenda, 1986-1987: ABQU W4966 632 Box 5, 167-2-2, R10790670

- Medium File
- Physiotherapy Board Meeting – Minutes – 28 April 1987 (6 pages)
- Special Physiotherapy Board Meeting – Agenda – 28 April 1987 (3 pages)
- Physiotherapy Board Meeting – Minutes – 18 March 1987 (9 pages)
- Letter from Physiotherapy Board to All Physiotherapists regarding professional misconduct and the growing number of complaining patients – February 1987
- Hearing of the Physiotherapy Board Vs. Raymond Young for sexual violation against a client – 9/10 December 1986 (10 pages)
- Curriculum Vitae of D Mark Steptoe, Robyn J Molony and Gael M Surrey (18 pages)
- Education Committee Meeting – Minutes – 26 November 1986 (8 pages)
- Report by the Chairman (Examination Committee) to Physiotherapy Board on the State Examination in Physiotherapy – November 1986 (11 pages)



- Report by B Miller (Examination Representative, Auckland Technical Institute) regarding numerous problems with their Practical Examinations held over 10-14 November 1987
- Numerous letters between L M Askew (Registrar, Physiotherapy Board) and D G F Preddey (Director-General of Education, Department of Education) regarding Physiotherapy Education and concerns over clinical experience – June 1986
- Physiotherapy Board Meeting – Minutes – 27 February 1987 (22 pages)
- Physiotherapy Board Meeting – Minutes – 27 November 1986 (18 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 27 November 1986 (2 pages)
- Letter from S J Randle (Chairman, State Examination Committee) to L M Askew (Registrar, Physiotherapy Board) regarding the written quality of State Examinations – 25 November 1986
- Physiotherapy Board Meeting – Agenda – 27 November 1986 (13 pages)
- Report by Physiotherapy Board on “Physiotherapy Competency Statements” – September 1986 (98 pages)
- Document by L M Askew on “Professional Conduct” and recent serious complaints against physiotherapists – November 1986 (3 pages)
- Letters between L M Askew (Registrar, Physiotherapy Board) and P G Stokes (Registrar, Physiotherapy Board) concerning his defence against allegations made by Mr G S Browne (w/ attached complaint letters by Mr Browne: 6 pages) – September 1986
- Letter from W E Wallis (Visiting Neurologist) to L M Askew (Registrar, Physiotherapy Board) regarding Professional Negligence and Misadventure (Cervical Manipulation) – 17 October 1986
- Education Committee Meeting – Minutes – 25 July 1986 (6 pages)
- Copy of the Examination Paper for “State Examination in Physiotherapy Paper’s A & B” – 3 November 1986 ( 6 pages)
- Report by Department of Health on “Estimated and Projected Costing of the Physiotherapy Board” – September 1986 (38 pages)
- Physiotherapy Board Meeting – Minutes – 16 April 1986 (21 pages)

Physiotherapy – Board agenda, 1977-1980: ABQU, W4966, 632, Box 5, 167-2-2, R10790671

- Medium File
- Physiotherapy Board Meeting – Minutes – 25 March 1980 (7 pages)
- Physiotherapy Board Meeting – Agenda – 25 March 1980 (5 pages)
- Letter from S J Culpan to The Physiotherapy Council regarding the professional conduct of Graeme Hayhow – 12 March 1980
- Report by B D McLeod (Head of Department, Otago Polytechnic) to Physiotherapy Board regarding staff changes that year (w: attached annual report 1979: 4 pages) – 6 March 1980 (3 pages)
- Physiotherapy Board Meeting – Agenda – 12 December 1979 (7 pages)

- Physiotherapy Board Meeting – Agenda – 30 August 1979 (6 pages)
- Physiotherapy Board Meeting – Agenda – 8 June 1979 (8 pages)
- Physiotherapy Board Meeting – Agenda – 27 March 1979 (7 pages)
- Extract from Physiotherapy Board Meeting – Minutes: Composition of the Physiotherapy Board – 12 December 1978 (1 page)
- Extract from Physiotherapy Board Meeting – Minutes: Confirmation of Previous Minutes – 12 December 1978 (1 page)
- Physiotherapy Board Meeting – Agenda – 12 December 1978 (15 pages)
- Physiotherapy Board Meeting – Minutes – 27 July 1978 (7 pages)
- Report by Physiotherapy Board on “Commission of Inquiry into Chiropractic” – July 1978 (6 pages)
- Physiotherapy Board Meeting – Minutes – 27 July 1978 (1 page)
- Physiotherapy Board Meeting – Agenda – 27 July 1978 (9 pages)
- Letters from the National Secretary (NZ Society of Physiotherapists) to The Secretary (Physiotherapy Board) regarding the Pre-Registration Year – 15 March 1978
- Letter from B D McLeod, R Robertson & H L Patterson (Otago Polytechnic) to The Secretary (Physiotherapy Board) regarding the problem of clinical access for students/tutors – 18 April 1978
- Letter from H E Hutchings (for Director-General, Department of Education) to R A Mail (Secretary, Physiotherapy Board) regarding concerns over the distance from hospitals where clinical experience is gained – 28 June 1979
- Physiotherapy Board “receipts and payments” – 1977-1979 (1 page)
- Report by S Glendining (Chairman, Examination Committee, Greenlane Hospital) regarding The State Examination in Physiotherapy – May 1978 (2 pages)
- Physiotherapy Board Meeting – Minutes – 15/16 June 1978 (5 pages)
- Completed Application forms “NZ Physiotherapy Board: Interruptions in Training Form” filled out by Glen Dods, Susan L Grant – (N.D) (2 pages)
- Document on procedures for registration as a physiotherapist in Australia (N.D) (11 pages)
- Physiotherapy Board Meeting – Minutes – 8 March 1978 (10 pages)
- Physiotherapy Board Meeting – Minutes – 17 October 1977 (7 pages)
- Physiotherapy Board Meeting – Agenda – 17 October 1977 (6 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 17 October 1977 (1 page)
- Physiotherapy Board Meeting – Minutes – 28 July 1977 (9 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 28 July 1977 (2 pages)
- Physiotherapy Board Meeting – Agenda – 28 July 1977 (12 pages)
- Letter from G L Garrett (Associate Director, Department of Professional Relations, America) to S V Paris (Director, Institute of Post-Graduate Physical Therapy, Atlanta) regarding their international exchange programme for students of physiotherapy – 3 February 1977

- Letters from R Aitken (Senior Education Officer, Department of Education), B Miller (Examination Representative, Auckland Technical Institute), and R Robertson (examination Representative, Otago Polytechnic) to The Secretary (Physiotherapy Board) regarding the standard of written answers in the Physiotherapy State Examinations (w/ attached newspaper article *Evening Post* "Technical Students Poor English is a Problem" 21 May 1977: 1 page) – May 1977
- Report on "State Examinations in Physiotherapy May 1977" (N.D) (1 page)
- Documents and letters from B D McLeod (Head of Department, Otago Polytechnic) to R Fowler (Secretary, Physiotherapy Board) regarding student Lindsay B Jago's writing abilities – April 1977 (5 pages)
- Letter from C Dear (Secretary, Australian Examining Council) to R J Fowler (Secretary, NZ Physiotherapy Board) regarding procedures for overseas physiotherapists wishing to practice in Australia – 10 June 1977 (w/ attached report on the Establishment of this protocol: 5 pages)
- Physiotherapy Board Meeting – Minutes – 17 March 1977 (10 pages)
- Physiotherapy Board Meeting – Minutes – 17 March 1977 (2 pages)
- Physiotherapy Board Meeting – Agenda – 17 March 1977 (11 pages)

Physiotherapy Board Agenda also Minutes, 1980-1982: ABQU, W4966, 632, Box 5, 167-2-2, R10790672

- Medium File
- Physiotherapy Board Meeting – Agenda – 25 November 1982 (6 Pages)
- Correspondence between E R Dowden (Chairman, Physiotherapy Board) and H J H Hiddlestone (Director-General of Health, Department of Health) regarding the revised fees paid to examiners – August 1982
- Legal opinion relating to "B L Twigden – Registered Physiotherapist Malpractice or Misconduct" – 30 September 1982
- Letter from C S Kay (for Chief Executive, Waikato Hospital) to L M Askew (The Registrar, Physiotherapy) in response to the phasing out of bath attendants and replacing them with registered physiotherapists at Queen Elizabeth Hospital (attached letters from Waikato Hospital's Board's Superintendent in Chief, Charge Physiotherapists and their Medical Superintendant) – 19 October 1982
- Handwritten table "Comparison of Costings for Examination Committee" – (N.D.)
- "Physiotherapy Board State Examination in Physiotherapy Amalgamated Results Sheet: Written Examination" – November 1982 and May 1982 (grades, no names)
- Letter from H E Hutchings (Director-General of Education, Department of Education) to L M Askew (Registrar, Physiotherapy Board) seeking a review of the evaluation process for physiotherapy state examinations – 16 August 1982
- "A Paper in Support of 'Evaluation Process – Physiotherapy' from School of Physiotherapy, Auckland Technical Institute, October 1982"

(attached table showing relationship between professional competency and behaviours examined in the then existing state exam system) (3 pages)

- “A Paper in Support of ‘Evaluation Process – Physiotherapy’ from School of Physiotherapy, Otago Polytechnic, October 1982” (4 pages)
- Examination papers for the New Zealand Physiotherapy Board State Examination in Physiotherapy, November 1982 – includes Paper A and Paper B (both 2 pages)
- Letter from H E Hutchings from L M Askew regarding concern over clinical hours physiotherapy students were subjected to at the Auckland Technical Institute – 23 August 1982
- Report written by L M Askew on “Attendance at the Physiotherapy Advisory Committee Meeting of the Otago Polytechnic”
  - Including: Closure of Clinical Experience Centres, Review of Numbers 1983, Placement of Bursars, Course Application 1983, Course Approval, Curriculum Revision, HOD Annual Report, Overseas Students and Student Interviews (2 pages) – 22 September 1982
- Memorandum from B D McLeod (Head of Physiotherapy Department, Otago Polytechnic) regarding student’s excess of twenty-five days absenteeism– 27 October 1982
- Letter from G F Barber ( Secretary, Chartered Society of Physiotherapy, London) to V J Rollo (Deputy Registrar, NZ Physiotherapy Board) concerning the registration of a student as a physiotherapist according to the Chartered Society of Physiotherapy’s criteria – 21 September 1982
- List of people to be removed from the Physiotherapy Register – (N.D.)
- List of registered physiotherapists who have not notified the Physiotherapy Board of changes to their addresses (3 pages) – (N.D.)
- Letter from R Northmore (Director-General for Education, Department of Education) to L M Askew (Registrar, Physiotherapy Board) stating that the Diploma of Physiotherapy could not, by itself, be a sufficient qualification for secondary teaching in group III – 4 October 1982
- Letter from G P Comeskey (General Secretary, The NZ Society of Physiotherapists) to L M Askew (Registrar, Physiotherapy Board) providing an update of the proposed intermediate year for physiotherapists – 26 October 1982
- Handwritten Minute Sheet “Physiotherapy Board Receipts and Payments for the Year Ended 31 March 1982” – 13 August 1982
- Physiotherapy Board Meeting – Minutes – 22 July 1982 (24 pages)
- Physiotherapy Board Meeting – Minutes – 18 March 1982 (15 pages, 2 copies)
- Physiotherapy Board Meeting – Agenda – 18 March 1982 (8 pages)
- Letters to Board Members advising them of date of the 18 March 1982 Board meeting – 29 January 1982
- Physiotherapy Board Meeting – Minutes – 23 November 1981 (20 pages)
- Physiotherapy Board Meeting – Agenda – 23 November 1981 (7 pages, 2 copies)

- Letter from A Cade (Director-General of Health, Department of Health) to L M Askew (Registrar, Physiotherapy Board) regarding concerns over inadequate staff at Taranaki Base Hospital – 30 October 1981
- Physiotherapy Board Meeting – Minutes – 1 October 1981 (8 pages)
- Extracts from the Medical Practitioners Act 1968 (11 pages)
- Paper on the Education/State Examination Committee outlining their present and future functions – (N.D.) (2 pages)
- “NZ Physiotherapy Board State Examination in Physiotherapy: Conditions of Examination and Instructions to the Examination Committee” (N.D.) (6 pages)
- Paper on the Education Committee-A Brief History up until 15 November 1973 (N.D.) (2 pages)
- Report on the Disciplinary Hearing of Mrs Mary Jane Renaut – 23 July 1981 (2 pages)
- Letter from B Shepherd (Office Solicitor) to unknown clarifying the legal definitions of a breach of ethics with respect to advertising by registered physiotherapists – 13 August 1981
- Letter from G F Lamb (Orthopaedic Surgeon, Private Practice) to The Secretary (Physiotherapy Board) concerning a complaint against physiotherapist Douglas Edwards – 9 September 1981 (2 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) to The NZ Institute of Natural Body Masseurs Inc regarding a piece of their advertising that was in breach of the Physiotherapy Act 1949 – 29 October 1981
- Letter from B Shepherd (for Office Solicitor) to unknown concerning Rob Blok’s title as “phys. Thrpst” on the electoral role, and how this title would not promote Mr Blok’s trade – (N.D.)
- Paper on the “Approval of Additional Qualifications for Entry in the Register” – (N.D.)
- List of the “Additional Qualifications Currently Recognised by the Board and the Criteria Related to them” (date range in list: 7 October 1954 - 23 July 1981) (5 pages)
- Letter from A E Smith (Head of Faculty, The British School of Osteopathy, London) to A Askew (Registrar, Physiotherapy Board NZ) in response to concern over the amount of hours worked by clinical students – 11 September 1981
- Letter from A T Johns (Chairman, University Grants Committee, NZ) to L M Askew (Physiotherapy Board) concerning equivalence over technical institute programmes and university qualifications – 22 October 1981
- Letter from A R P Eustace (Deputy Registrar, Massey University) and L M Askew (Registrar, Physiotherapy Board) concerning status of three year University diplomas – 23 October 1981
- Letter from D M M Towns (Assistant Registrar, University of Canterbury) to L M Askew (Registrar, Physiotherapy Board) concerning Physiotherapy Board qualifications and their compatibility with Canterbury University’s degree courses – 27 October 1981
- Letter from A T Gray (Academic Registrar, University of Otago) to L M Askew (Registrar, Physiotherapy Board) outlining credits towards

degrees which the University gives to its students who have qualified for their diplomas – 27 October 1981

- Letter from R D Stark (Deputy Registrar, University of Auckland) to L M Askew (Registrar, Physiotherapy Board) concerning the diploma of Physical Education and Diploma of Home Science not being offered at their University – 28 October 1981
- Letter from H E Hutchings (for Director-General of Education, Department of Education) to L M Askew (Registrar, Physiotherapy Board) concerning Physiotherapy diploma degree equivalence – 30 October 1981
- Letter from F M Elkin (Head of Physiotherapy Department, Auckland Technical Institute) to D W Rendall (Secretary, Physiotherapy Board) concerning B Ingram's membership – 16 October 1981
- Report by L M Askew and M C Draper on the "Board Visit to the Christchurch Clinical Experience Centre of the Otago Polytechnic on Monday 28 September 1981" (N.D.) (4 pages)
- Physiotherapy Board Receipts and Payments 1980/81 (handwritten) – 12 August 1981
- Correspondence between V M White and L M Askew (Registrar, Physiotherapy Board) concerning the recent passing of A L White and his title as second oldest registered physiotherapist – 26 March 1981
- Letter from N Christie (Executive Director, Canadian Physiotherapy Association, Toronto) to The Secretary (NZ Society of Physiotherapists) regarding revisions to the policies governing membership for physiotherapists educated outside Canada – 1 October 1981 (2 pages)
- Report on the "APTA Program for Equivalency Assessment of Educational Credentials of Foreign Trained Physical Therapists" (N.D.) (2 pages)
- Letter to all board members concerning the change of date of the now 26 November 1981 board meeting – 15 October 1981
- Physiotherapy Board Meeting – Minutes – 23 July 1981 (14 pages)
- Physiotherapy Board Meeting – Agenda – 23 July 1981 (6 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 23 July 1981 (1 page)
- Letter from H S Parmelee (Deputy Registrar, Physiotherapy Board) to D J Gordon (Director of Physiotherapy Services, Wellington Hospital) regarding M Dare being appointed as instructor/examiner in the use of ultrasonic therapy – 2 September 1981
- Extract from Minutes of Physiotherapy Board Meeting concerning the Diploma in Physiotherapy – 25 November 1980
- Letters between P E Holden (Secretary, Physiotherapy Board) and (The Director-General of Education The Department of Education) and also G B Armstrong (The National Secretary, NZ Society of Physiotherapists) concerning the Diploma of Physiotherapy as a degree equivalent – October - December 1980
- Expenses relating to the board meeting (handwritten) – 2 April 1981
- Correspondence between P Holden (Secretary, Physiotherapy Board) and M K Lamont concerning 23 July 1981 board meeting – March 1981

- Physiotherapy Board Meeting – Minutes – 9 March 1981 (10 pages)
- Extract from Minutes of Physiotherapy Board Meeting relating to MSRU Review – 9 March 1981
- Letter from T R Grant (for Director Division of Hospitals, Department of Health) to E R Dowden (Chairman, Physiotherapy Board) in relation to the review of the administration section, division of hospitals – 19 February 1981
- Document on the “Management Services and Research Unit – Review of Hospitals Administration Section Division of Hospitals” (N.D.)
- Extract from Minutes of Physiotherapy Board Meeting concerning the NZ manipulative therapists association – 9 March 1981
- Letter from P E Holden (Secretary, Physiotherapy Board) to I E Searle (Secretary, NZ Manipulative Therapists Association) regarding submission of minutes for annual general meeting held on 7 November 1980 – 16 December 1980
- Annual General Meeting of the NZ Manipulative Therapists Association – Minutes – 7 November 1980 (5 pages)
- Reimbursements in relation to March 1981 Physiotherapy Board Meeting (handwritten) – March 1981
- Physiotherapy Board Meeting – Agenda – 9 March 1981 (5 pages, 2 copies)
- Memorandum to all Board Members from P E Holden (Secretary, Physiotherapy Board) informing them of the 9 March 1981 board meeting – 27 January 1981
- Extract from Minutes of Physiotherapy Board Meeting concerning confirmation of previous Minutes – 25 November 1980
- Physiotherapy Board Meeting – Minutes – 25 November 1980 (11 pages)
- Sheets regarding payments to board members following 25 November 1980 Board meeting (handwritten) – 26 November 1980 (3 pages)
- Letter from P E Holden to all Board Members reminding them to bring draft proposals to 25 November 1980 board meeting – 7 November 1980
- Physiotherapy Board Meeting – Agenda – 25 November 1980 (7 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 25 November 1980 (4 pages)
- Memorandum from P E Holden (Secretary, Physiotherapy Board) to all Board Members informing them of 25 November 1980 Board Meeting – 16 October 1980
- Correspondence between G F Gair (Minister of Health, Office of the Minister of Health) and L M Askew (Registrar, Physiotherapy Board) concerning his receipt and the Physiotherapy Board’s comments on the “Chiropractic in New Zealand 1979” report (attached document 11 pages) – 22 September 1980
- Physiotherapy Board Meeting – Minutes – 24 July 1980 (12 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 24 July 1980 (3 pages)

- Letter from B D McLeod (Head of Department, Otago Polytechnic) to The Secretary (Physiotherapy Board) concerning the expulsion of paramedical students (attached document outlining Board of Studies' findings in relation to student expulsion 1 page) – 9 July 1980
- Letter from D J Gordon (Chief Physiotherapist, Wellington Hospital) to The Registrar (Physiotherapy Board) concerning the Instructor-Examiner Ultrasonic Licence – 17 July 1980
- Letter from S G Haden to The Chairman (Physiotherapy Board) regarding leave application to attend NZ Women's Hockey Team tour in Great Britain (attached document outlining achievements 1 page) – 11 July 1980
- Letter from L F Sweeney (Secretary, NZ Women's Hockey Association) to The Physiotherapy Board stating their position on S Haden's application to travel with the NZ's Women's Hockey Team – 17 July 1980
- Letter from C Poppe (Secretary, Physiotherapy Board) to all Board Members informing them to bring their final draft comments on the "Chiropractic in NZ 1979" report to 24 July 1980 Board Meeting – (N.D.)
- Physiotherapy Board Meeting – Agenda – 24 July 1980 (8 pages)
- Letters of absence relating to 24 July 1980 Board Meeting (handwritten) – July 1980
- Memorandum from C Poppe (Secretary, Physiotherapy Board) to all Board Members informing them of upcoming board meeting – 10 June 1980

Physiotherapy Board/agenda and minutes, 1984: ABQU, W4966, 632, Box 5, 167-2-2, R10790673

- Large file
- Pass List of the State Examination in Physiotherapy – November 1984 (list includes: students who passed, failed, and those recommended for further training)
- Additional Agenda
- Covering letter to the "Report on Survey of Psychiatric Physiotherapy" to L M Askew (Registrar, Physiotherapy Board) from Dorothy J Gordon (Director of Physiotherapy Services, Wellington Hospital)
- "Report on Survey of Psychiatric Physiotherapy" – report was compiled by four new graduates, the objective of report was to identify the problems faced by new graduates in a psychiatric hospital (12 October 1984) (11 pages)
- Physiotherapy Board Meeting – Agenda – 22 November 1984 (8 Pages)
- Letter from B P Butler (for Director, Division of Hospitals, Department of Health) to the Registrar (Physiotherapy Board) relating to the practice of acupuncture as an approved method of performing physiotherapy – 25 October 1984



- Letter from John Hinchcliff to the Registrar of the Physiotherapy Board relating to transport assistance for patient models used in Practical State Examinations – 31 August 1984
- Physiotherapy Board's project budget for the 1985/86 period (4 pages)
- Letter from Michael Bassett (Minister of Health) to the Chairman of the Physiotherapy Board relating to the Health Professions Registration Bill – 20 September 1984
- Letter from B D McLeod (Head of Department, Otago Polytechnic) to the Registrar of the Physiotherapy Board regarding a complaint against Mr P. J. W. Goessi – 12 September 1984
- Physiotherapy Board Meeting – Minutes – 17 July 1984 (13 pages)
- Two page document relating to the State Examination in Physiotherapy – proposed appeal procedure for failed students and proposed office procedure (N.D.)
- Exam papers for the New Zealand Physiotherapy Board, State Examination in Physiotherapy, November 1984 – exam papers: Paper A and Paper B
- The Registrar's report to the Physiotherapy Board of meetings of the Otago Polytechnic: Physiotherapy Advisory Committee for 11 April 1984 and 5 September 1984
- Physiotherapy Board, annual statistics for 31 December 1983: Auckland Technical Institute and Otago Polytechnic \*\*\* photo taken
- Letter from Myra Shaw (Era Agency, Medical Services Ltd, London) to the Physiotherapy Board regarding new requirements for overseas physiotherapists wanting to work in the UK – 1 October 1984
- Press statement – Council for Professions Supplementary to Medicine, Physiotherapy Board – “State Registration of overseas Trained Physiotherapists” – 2 October 1984 (4 pages)
- Physiotherapy Board Meeting – Agenda – 18 March 1982 (8 pages)
- Letter from H E Hutchings (for Director-General of Education, Department of Education) to L M Askew (Registrar, Physiotherapy Board) relating to physiotherapy postbasic education – 20 January 1982
- Letter from I E Searle (NZ Manipulative Therapists Association) to L M Askew (Registrar, Physiotherapy Board) relating to the attendance by the Board to the final examinations of the NZ Manipulative Therapists Association qualification – 9 February 1982
- Letter between the Division of Hospitals (Department of Health) and the Registrar (Physiotherapy Board) concerning fees paid to examiners – January-March 1982
- Letter from a patient (G A Brooks) of Mr G F Lamb (Orthopaedic Surgeon) in relation to a complaint originally lodged by Mr G F Lamb against Mr Douglas Walter Edwards physiotherapist – 26 January 1982
- Letters between the Physiotherapy Department (Waikato Hospital) and L Askew (Advisory Physiotherapist, Department of Health) relating to a complaint against Brendon Twigden (a registered physiotherapist working on bursary service at Waikato Hospital) – December 1981 (4 pages)

- Letters from the Link Hotel and Motor Lodge to L M Askew (Registrar, Physiotherapy Board) concerning Miss Volz, a masseuse employed at the hotel who is not a registered physiotherapist – 18 November 1981
- Letters between the Naturopathic College of New Zealand and L M Askew (Registrar, Physiotherapy Board) regarding the use of words 'physiotherapy', 'manipulative therapy' and 'hydrotherapy' in their brochures which is in breach of section 27 of the Physiotherapy Act 1949 – January 1982 (copy of updated brochure attached)
- Correspondence and legal opinion relating to the job content of Bath Attendants at Queen Elizabeth Hospital, Rotorua – January/February 1982
- Letters from a complainant regarding the use of massage at the Stanley Street Lawn Tennis Association Rooms by an unqualified person – 11 February 1982
- Physiotherapy State Examination – November 1981: Report from Examination Committee (10 pages)
- Covering letter from R Roberston, State Examination Representative to the Secretary of the Physiotherapy Board, 18 February 1982 with attached "Report to the Physiotherapy Board on the Department of Physiotherapy, Otago Polytechnic" (23 February 1982) (3 pages)
- Letter from B D McLeod (Head of Department, Otago Polytechnic) to the Secretary of the Physiotherapy Board regarding John Davie, a second year physiotherapy student wishing to be granted leave from Otago Polytechnic – 25 February 1982
- Auckland Technical Institute, School of Physiotherapy, Annual Report 1981 (4 pages)
- Correspondence between J E Powell (Associate Physiotherapist, Auckland Technical Institute), E C Aitchison (Principal, Otago Polytechnic), the Physiotherapy Board, the Department of Education, and the Department of Health regarding industrial action by Hospital Physiotherapists and its effect on third year students – January/February 1982
- Department of Health "Management Services Report" – review of the Physiotherapy Board – by Linda Carsons, December 1981 (24 pages)
- Wellington Health Services Advisory Committee: report on "The Education and Training of Health Professionals Under an Area Health Board", December 1981 (24 pages) (covering letter from A J Henderson, for Director Division of Hospitals, Department of Health to the Secretary of the Physiotherapy Board, 3 March 1982)
- Physiotherapy Board Meeting – extract from Agenda/Minutes – 19 July 1984
- Additional agenda (N.D.)
- Physiotherapy Board Meeting – Minutes – 19 July 1984 (25 pages)
- Physiotherapy Board Meeting – extract from agenda/minutes – 30 May 1984
- Letter from Alpers, Johnston & Co (on behalf Mrs Janet Andre Roderick-Hill) lodging a formal complaint alleging professional misconduct of Peter Goessi – 20 June 1984
- Physiotherapy Board Meeting – Agenda – 19 July 1984

- Letter from B P Butler (for Director-General of Health, Department of Health) to L M Askew (Registrar, Physiotherapy Board) regarding the request that the Governor General declare by Order-in-Council that acupuncture is an approved methods of the performance of physiotherapy – 4 July 1984
- Letter from Frederik H van der Vloodt to L Askew (Registrar, Physiotherapy Board) concerning reimbursement of patient models for the State Examination in Physiotherapy – 17 April 1984
- Letter from M K Lamont to the Registrar of the Physiotherapy Board regarding physiotherapy ethics – practise of doctors hiring physiotherapists – 30 May 1984
- Letter from NZ Society of Physiotherapists to the Registrar, Physiotherapy Board voicing concern that a copy of an Appeal was sent to the Accident Compensation Corporation and was not kept confidential – 28 may 1984
- Memorandum to the Registrar, Physiotherapy Board, from the Head of Department, Physiotherapy, Otago Polytechnic – regarding ultrasonic licences – 22 June 1984
- Letter from B D McLeod (Head of Department, Otago Polytechnic) to the Registrar (Physiotherapy Board) regarding the replacement of a State Examiner – 24 may 1984
- Physiotherapy Board Meeting – Minutes – 20/21 June 1984 (16 pages)
- Examination papers for the New Zealand Physiotherapy Board, State Examination in Physiotherapy, May 1984, Paper A and Paper B
- “Report to the Physiotherapy Board on the State Examination in Physiotherapy, May 1984” from the Chairman, State Examination Committee – 13 June 1984 (9 pages)
- Department of Physiotherapy – Otago Polytechnic: Report on State Examinations, May 1984 – by H L Patterson, Examination Representative – June 1984
- Documents for the application by Canterbury Hospital board seeking approval for the Advanced Diploma in Cardiothoracic Physiotherapy to be a recognisable qualification for entry into the Physiotherapy Register (12 pages)
- Physiotherapy Board Receipts/Payments for year ended 31 March 1984
- Physiotherapy Board Budget for the 1984/85 period
- Physiotherapy Board Special Meeting – Agenda – 30 May 1984 (4 pages)
- Letter from Dr A Knappstein (Tutor in Physiology, Physiotherapy Department, School of Health Sciences, Auckland Technical Institute) to the Secretary, Physiotherapy Board regarding an application for exemption from physiotherapy physiology years I and II for Tiana Louise Billingham – 19 march 1984
- Education Committee of the Physiotherapy Board Meeting – Minutes – 21 March 1984 (12 pages)
- Physiotherapy Board Meeting – Minutes – 12 March 1984 (27 pages)
- Physiotherapy Board Meeting – Agenda – 22 march 1984 (14 pages)

- Letter from A J Sinclair (Director, Division of Hospitals, Department of Health) to the Registrar (Physiotherapy Board) regarding the Health Professions Registration Bill – 8 February 1984
- Letter from R A Barker (Director-General of Health, Department of Health) to the Registrar (Physiotherapy Board) concerning matters raised by the Crown Solicitor on some aspects of the Physiotherapy Act 1949 – 12 December 1983
- Letter from A C McEwan (Director, Department of Health) to the Registrar (Physiotherapy Board) relating to the therapeutic function of the Nofafon intrasonic therapy appliance at Simms Jones Limited, 221 Lichfield Street, Christchurch – 1 February 1984
- Complaints Against Physiotherapists under the Physiotherapy Amendment Act 1953 – by the Office Solicitor, Department of Health, 2 February 1984
- Letter from Dorothy J Gordon (Director of Physiotherapy Services, Wellington Hospital) and L M Askew (Registrar, Physiotherapy Board) regarding Therapeutic Use of Massage by unskilled health workers – 31 January 1984
- Education Committee of the Physiotherapy Board Meeting – Minutes – 25 November 1983 (9 pages)
- Letter from M K Lamont (President, NZ Society of Physiotherapists) to the Registrar (Physiotherapy Board) concerning physiotherapy education and development of competency statements – 20 February 1984
- “Report to the Physiotherapy Board on the State Examination in Physiotherapy, November 1983” from the Chairman, Examination Committee, 9 December 1983 (10 pages)
- “Report to Physiotherapy Board on State Examination November 1983” by Renee Robertson, Examination Representative, 24 February 1984 (2 pages)
- Auckland Technical Institute, School of Physiotherapy, Annual Report 1983 (3 pages)
- Letter from F M Elkin (Head of Physiotherapy Department, Auckland Technical Institute) to the Physiotherapy Board – application from exemption from training for seven students – 28 February 1984 (accompanying academic records of students attached)
- “Report to the Physiotherapy Board on the Department of Physiotherapy Otago Polytechnic” by B D McLeod (Head of Department, Otago Polytechnic) – 16 February 1984 (3 pages)
- Extracts from the Rules of the NZ Society of Physiotherapists 1984 (5 pages)
- Letter from the NZ Society of Physiotherapists to the Physiotherapy Board regarding treatment of patients in psychiatric and psychopaedic hospitals – 7 October 1983
- Memorandum “Proposed Amendment to Regulation 6(d) of the Podiatrists Regulations 1982: The Performance of Podiatry by Physiotherapists” by John S Mills (for Director Division of Hospitals, Department of Health (N.D.)) (2 pages)
- Extract: Regulation 6 of the Podiatrists Regulations 1982

- Letter from M K Lamont (President, NZ Society of Physiotherapists) to the Registrar (Physiotherapy Board) relating to physiotherapy Ethics and the hiring of NZSP members by medical practitioners – 1 March 1984
- Letter from L M Askew to Director-General of Health, Department of Health relating to proposed amendment to the Podiatrists Regulations 1982 – 5 March 1984

Physiotherapy Board Agenda and Minutes, 0985-1986: ABQU, W4966, 632, Box 5, 167-2-2, R10790674

- Medium file
- Physiotherapy Board Meeting – Minutes – 24 July 1986 (20 pages)
- Physiotherapy Board Meeting – Agenda – 24 July 1986 (1 page)
- Physiotherapy Board Meeting – Minutes – 24 July 1985 (13 pages)
- Letter from J Tedder (National Secretary, NZ Society of Physiotherapists) to L M Askew (Registrar, Physiotherapy Board) regarding a complaint against Ray Young placed by Neill and Janie Young on behalf of their 9-year-old daughter (attached letter of complaint 1 page) – 2 July 1986
- Letter from D G Hurd (Rudd, Watts & Stone) to Registrar (Physiotherapy Board) regarding why the Suspension of Registration for D W Edwards was not enforced – 20 June 1986
- Handwritten letter from G S Browne to The Secretary (Physiotherapy Board) regarding a complaint against Peter Stokes for insufficient treatment – 18 June 1986 (4 pages)
- Letter from V M Morel (Deputy Managing Director, ACC) to L M Askew (Registrar, Physiotherapy Board) regarding request for payment by physiotherapist for invasive procedure that lies outside the definition of physiotherapy – 12 June 1986 (2 pages)
- Meeting of the Education Committee of the Physiotherapy Board – Minutes – 11 April 1986 (7 pages)
- Report on the “Criteria for Review of Registerable Qualifications” (4 pages)
- Report from S J Randle (Chairman, State Examination Committee) on the “Report to the Physiotherapy Board on the State Examination in Physiotherapy May 1986 – 12 June 1986 (6 pages)
- Report by B Miller (Examination Representative, Auckland Technical Institute) on the 28 May 1986 State Practical Examination – (N.D.)
- Report by R Robertson (State Examination Representative) on the “Report on State Examination in Physiotherapy – May 1986” – 23 June 1986
- Report by L M Askew on the “Otago Polytechnic Advisory Committee Meeting - 5 March 1986” (N.D.) (4 pages)
- Report by Dr E R Dowden (Chairman, Physiotherapy Board) and L M Askew (Registrar, Physiotherapy Board) on the “Report to the Physiotherapy Board Following Visit to Department of Physiotherapy, Otago Polytechnic, Dunedin” (N.D.) (11 pages)

- Report on the “Physiotherapy Workshop: 16-18 April 1986” to the Minister of Education which considered physiotherapy training to interested parties (N.D.) (20 pages)
- Press statement by Physiotherapy Board concerning “New Policy for State Registration of Overseas Trained Physiotherapists” (N.D.)
- Letter from M Brensell (Director of Physiotherapy Services, Otago Hospital Board) to R Dowden (Chairman, Physiotherapy Board) requesting items of concern to be placed in their agenda – 3 July 1986 (2 pages)
- Report by M K Lamont on “Physiotherapy Workforce Statistics” – (N.D.) (2 pages)
- Physiotherapy Board Meeting – Agenda – 10 April 1986 (17 pages)
- Report by L M Askew on “DACUM-Type Curriculum Exercise: Preliminary Report” – (N.D.) (2 pages)
- Physiotherapy Board Meeting – Minutes – 29 November 1986 (6 pages)
- Numerous reports on November 1985 State Examinations prepared by Auckland Technical Institute and Otago Polytechnic – February 1986
  - Report by N Zepke on “Some Comments on a Practical Examination” (N.D.) (4 pages)
  - Report by S J Randle (Chairman, State Examination Committee) on the “Report to the Physiotherapy Board on the State Examination in Physiotherapy November 1985” – 24 January 1986 (13 pages)
  - Report by R Robertson (Examination Representative) to The Physiotherapy Board on the “State Examination November 1985” – 21 November 1985 (2 pages)
  - Report by B Miller (Examination Representative, Auckland Technical Institute) on the “State Practical Examinations held at the Auckland Technical Institute Physiotherapy School November 9-12 1985” – 17 December 1985
  - Report by B D McLeod (Head of School, Otago Polytechnic) on the “Report to the Physiotherapy Board on the School of Physiotherapy Otago Polytechnic” – (N.D.) (4 pages)
- Letter from G F Preddey (for Director-General of Education, Department of Education) to The Chairman (Physiotherapy Board) discussing possible improvements to the current training for physiotherapists – 4 March 1986 (3 pages)
- Letter from J Jameson (for Directors of Physiotherapy Services and Administrative Charge Physiotherapists) to The Registrar (Physiotherapy Board) concerning an “Evaluation of Physiotherapists Trained in Technical Institutes” – 21 November 1985 (2 pages)
- Physiotherapy press statement in regards to “State Registration of Overseas Trained Physiotherapists” – 28 January 1986 (2 pages)
- Draft “Submission to the Committee Conducting a Review of the School of Medicine, University of Auckland” – (N.D.) (6 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board, NZ) to The Secretary (Chartered Society of Physiotherapy, UK) in relation to “Chartered Society of Physiotherapy and Society of Remedial

Gymnastics and Recreational Therapy Amalgamation” – 10 February 1986 (2 pages)

- Letter from L M Askew (Registrar, Department of Health) to Board Members (Education Committee Members) relating to reviews in the school of medicine at Auckland University and the Australian Examining Council for Overseas Physiotherapists – 7 February 1986
- Meeting of the Auckland Technical Institute Physiotherapy Advisory Committee, 14 March 1986 concerning increasing number of students attending courses before asking for more funding – (N.D.) (2 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) to all Education Committee Members concerning a review of University of Auckland’s school of medicine and examination costs – 7 February 1986
- Report on “Review of the School of Medicine: Terms of Reference” by the University of Auckland – (N.D.) (2 pages)
- Document on “Physiotherapy in Australia” prepared by the Committee on Overseas Professional Qualifications – (8 pages)
- Report on the “Screening Guidelines for Candidates” – December 1985 (N.D.) (15 pages)
- Report to the Physiotherapy Board by the Physiotherapy Department of the Auckland Technical Institute concerning physiotherapy practices (both technical and administrative) and their comments and recommendations – 3 October 1985 (7 pages)
- Report by R H Chapman on “Survey Output Calibrations of Ultrasound Therapy Equipment Used in Physiotherapy Practice” – (14 pages)
- Decision of the Board of Appeal in the matter of section 25 of the Physiotherapy Act 1949 and Regulations 14 of the Physiotherapy Regulations 1979, and the matter of an appeal by Ernest Faulkner Boyes from a decision made by the Physiotherapy Board alleging he committed indecencies against client L B Webb without justification or explanation – 9/10 June 1985 (9 pages)
- Document by B Shepherd in relation to a “Complaint of Misconduct by Physiotherapist Diprose - Young” and R Young’s inappropriate conduct when working with Tracie Diprose – March 1986 (attached letter of complaint by T Diprose, 3 pages)
- Physiotherapy Board Meeting – Minutes – 28 November 1985 (16 pages)
- Physiotherapy Board Meeting – Agenda – 28 November 1985 (12 pages)
- Letter from D G Bolitho (for Director-General of Education, Department of Education) to L M Askew (Registrar, Physiotherapy Board) concerning “Physiotherapy Staff Shortages: Effects on Student Training” – 9 October 1985 (2 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 26 July 1985 (9 pages)
- Letter from P K K Lee (Acting Secretary, Australian Examining Council for Overseas Physiotherapists Australia; AECOP) to L M Askew (Registrar, Physiotherapy Board NZ) in relation to requirements that

must be met by NZ candidates before sitting AECOP screening examinations – 16 October 1985 (2 pages)

- Letter from K G Zepke (Tutor Training Unit) to L M Askew (Registrar, Physiotherapy Board) handing in resignation as Educational Consultant to the Physiotherapy Board – 29 July 1985
- NZ Physiotherapy Board Examination Paper A – 4 November 1985 (2 pages)
- NZ Physiotherapy Board Examination Paper B – 5 November 1985 (2 pages)
- Letter from S Doogue to L M Askew (Registrar, Physiotherapy Board) concerning an appeal due to being declined to sit the State Examination in Physiotherapy November 1985 – 1 October 1985 (attached letter from F M Elkin-Head of Department in defence of S Doogue's appeal)
- Letter from D Broudue (Acting Course Supervisor, Otago Polytechnic) to L M Askew (Registrar, Physiotherapy Board) concerning student Robyn Fowler's ability to sit Physiotherapy State Examinations on 4 November 1985 despite suffering Acute Lymphatic Leukaemia – 21 October 1985
- Memorandum from B D McLeod (Head of Department, Otago Polytechnic) to Registrar (Physiotherapy Board) relating to State Examination in Physiotherapy-Sub-section B (II) – 20 November 1985
- Letters from B D McLeod (Head of School, Otago Polytechnic) to The Registrar (Physiotherapy Board) regarding Robyn Fowler being diagnosed with Lymphatic Leukaemia and her willingness to still attend the State Examination – September-November 1985
- Report by M C Draper "Visit to Auckland Technical Institute, Physiotherapy Department" to the Physiotherapy Board in relation to practices (technical and administrative) at the Auckland Technical Institute's Physiotherapy Department – 3 October 1985 (9 pages)
- Additional Agenda regarding Overseas Students Policies, State Examination Arrangements, Physiotherapy Board Annual Statistics, Otago Polytechnic Physiotherapy Advisory Committees, ATI – Course Committees, Temporary Registration, Overseas Registration and Deletions – (N.D.) (1 page)
- Letter from D G Bolitho (for Director-General of Education) to Registrar of the Physiotherapy Board regarding overseas student policy
- Letters from Otago Polytechnic to L M Askew (Registrar, Physiotherapy Board) outlining recommended changes to the state examinations – November 1985
- Physiotherapy Board, Annual Statistics for 31 December 1984, data on: students, staff, examinations, and registration
- Notes from the Otago Polytechnic Physiotherapy Advisory Committee – 13 August 1985
- Article from the Canterbury Chamber of Commerce: Economic Bulletin 702/10/85 "Standards of achievement in schools"



Physiotherapy – Board/agenda, 1989-1990: ABQU, W4966, 632, Box 5, Part 1, 167-2-2, R10790675

- Medium File
- Special Meeting of the Physiotherapy Board – Minutes – 19 December 1989 (2 pages)
- Meeting of the Physiotherapy Board – Minutes – 30 November 1989 (22 pages)
- Meeting of the Physiotherapy Board – Agenda – 30 November 1989 (14 pages)
- Letter from J G B Barnett (Office Solicitor) to The Registrar (Physiotherapy Board) regarding a potential breach by the Physiotherapy Board under the Official Information Act 1982 (w/ attached relevant section of legislation: 1 page) – 10 August 1989
- Meeting of the Education Committee – Minutes – 26 October 1989 (10 pages)
- Report by Physiotherapy Board on “Registration Procedures for Overseas Physiotherapists” – November 1989 (11 pages)
- Report by Physiotherapy Board on “Application for Approval of an Overseas Physiotherapy Programme” – November 1989 (6 pages)
- Document by an Independent Legal Counsel on “Summary of Previous Decisions on Physiotherapy Act and Regulations” – 1 December 1988 (2 pages)
- Document on “Criteria for Selection of a State Examiner” (N.D) (1 page)
- Application for employment within the Physiotherapy Board’s State Examination Committee by Jill Miller, Duncan A Reid, Shirley M Dudli, and Gaynor Brown (w/ attached achievements and qualifications: 9 pages) – September 1989
- Report by Physiotherapy Board on “Phasing out of State Examination in Physiotherapy: Previous Board Decisions” (N.D) (3 pages)
- Letter from K G Stone (Solicitor, Luke, Cunningham & Clere) to L M Askew (Registrar, Physiotherapy Board) regarding Peter J W Goessi being reinstated as a physiotherapist – 7 September 1989
- Letter from K G Stone (Solicitor, Luke, Cunningham & Clere) to L M Askew (Registrar, Physiotherapy Board) regarding possible offences by unregistered persons claiming themselves as physiotherapists – 18 September 1989
- Letters between V J Rollo (Advisory Physiotherapist, Department of Health), L M Askew (Registrar, Physiotherapy Board), J G B Barnett (Office Solicitor), S F Bassett (Course Supervisor, Auckland Technical Institute) and Director-General of Health (Department of Health) regarding unlicensed personnel operating Ultrasonic Therapy equipment – October 1988-April 1989
- Copy of Examination paper for “State Examination in Physiotherapy Paper A & B” – 6 November 1989 (3 pages)
- Amalgamated Results for State Examination in Physiotherapy – May 1989

- Letters from L Chapman (for Registrar) to B V Polwart regarding his borderline marks in May 1989 Examinations (w/ attached forms: 7 pages) – 13 June 1989
- Letters between L Wright (Manager, Workforce Development), R Chay (for Assistant Secretary, Workforce Development), M Chapman (for Assistant Secretary, Workforce Development), V Rollo (Deputy Registrar, Physiotherapy Board) and L Askew (Registrar, Physiotherapy Board) regarding future funding of health professional courses and income expenditure statements –October/November 1989
- Physiotherapy Board Meeting – Agenda – 30 November (15 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 30 November 1989 (1 page)
- Report by the Physiotherapy Board on “Clinical Evaluation of Overseas Physiotherapists for Registration: Draft” – November 1989 (6 pages)
- Letter from K G Stone (Solicitor, Luke, Cunningham and Clere) to V J Rollo (Deputy Registrar, Physiotherapy Board) regarding physiotherapist Helena Burnett practicing without an annual practising certificate (w/ attached letters to and from H Burnett by V J Rollo) – 20 November 1989
- Physiotherapy Board Meeting – Minutes – 10 August 1989 (25 pages)

Physiotherapy Board/agenda and minutes, 1987-1989: ABQU, W4966, 632, Box 5, 167-2-2, R10790676

- Large file – consisting of Physiotherapy Board meeting agenda, minutes and accompanying documents for meetings.
- Letters between the Physiotherapy Board and Hutt Hospital regarding the Respiratory Workshop held on 9 December 1988 “Death in the 80’s – Advance into the 90’s – Where to from here for Respiratory Physiotherapy” – January/February 1989
- Letter from the Head Office, Department of Health to the Secretary of the Physiotherapy Board advising of an increase in fees payable to Board members – 1 February 1989
- Letters between the Physiotherapy Board and the Chairman of the NZSP Conference Organising Committee regarding including copies of the preliminary conference programme when the annual practising certificates are mailed out – 22 December 1988-16 January 1989
- Letter from Peter S Talbot (Chief Medical Officer, Workforce Development, Department of Health) to Georgina Jones (Secretary, Medical Council of New Zealand) relating to sections of the “Information for Doctors Accompanying visiting Teams to the 1990 Commonwealth Games” – 6 January 1989
- Copy of the “Information for Doctors Accompanying visiting Teams to the 1990 Commonwealth Games”
- Letters between the New Zealand Society of Physiotherapists and the Physiotherapy Board relating to the Society’s paper “Guidelines Concerning Association with or Employment of Persons Practising as other than Physiotherapists” and the concern at the number of physiotherapists working in association with persons not adhering to a

code of ethics similar to those of physiotherapy – March-December 1988

- Letter from the Physiotherapy Board to M K Lamont in response to Mr Lamont's query on the legality of the Board issuing a Diploma to those who have passed the State Examination in Physiotherapy – 24 November 1988
- Letters between the Physiotherapy Board and the Editor of the New Zealand Journal of Physiotherapy relating to the Board's decision to award Diplomas in Physiotherapy to those passing the State Examination in Physiotherapy – Document "Diploma in Physiotherapy (N.Z.)" attached – September-November 1988
- Physiotherapy Board Meeting – Minutes – 1 December 1988 (21 pages)
- Physiotherapy Board Meeting – Minutes – 21 July 1988 (14 pages) (some sections have been cut out)
- Physiotherapy Board Meeting – Agenda – 21 July 1988 (11 pages)
- Physiotherapy Board Meeting – Supplementary Agenda – 21 July 1988 (2 pages)
- Physiotherapy Board Meeting – Agenda – 21 April 1988 (14 pages)
- Physiotherapy Board Meeting – Minutes – 21 April 1988 (22 pages)
- "Report to the Physiotherapy Board on the School of Physiotherapy Otago Polytechnic", by B D McLeod (Head of School, Otago Polytechnic) – Report outlining staff and course information (5 pages) – 29 March 1988
- Letter from Stella J. Randle (Princess Margaret Hospital, Christchurch) to the Physiotherapy Board relating to the agenda for the Board Meeting 21.4.88 – 15 March 1988
- Letter from F M Elkin (Head of Department, Faculty of Health Studies, Physiotherapy Department, Akoranga Campus) to the Physiotherapy Board relating to reimbursement of patient models – 14 March 1988
- Letter from B D McLeod (Head of School, Otago Polytechnic) to the Registrar of the Physiotherapy Board regarding State Practical Examination Costs – 26 February 1988
- Circular Memorandum to all Departments sent by the State Services Commission regarding "Fees and Allowances for Chairpersons and Members of Statutory Bodies" – 7 January 1988 (2 copies in file)
- Letter from L M Askew (Registrar, Physiotherapy Board) to M K Lamont relating to Mr Lamont's request to write the Chairman of ACC regarding comments made in the magazine North and South, and his concern that annual practising certificates had been left of the agenda – 18 December 1987
- Documents "Occupational Regulation" prepared by the Department of Health for a meeting of the Dieticians board held on 14 April 1988 and 28 April 1988
- Extract from Government Economic Statement of 17 December, 1987 – "Occupational Regulation: Statement by the Rt Hon G W R Palmer, Deputy Prime Minister, Chairman, Social Equity Committee" (2 pages)
- Physiotherapy Board Meeting – Agenda – 26 November 1987 (9 pages) (2 copies in file)

- Letter from M K Lamont to Registrar of the Physiotherapy Board relating future deployment of medical practitioners – 8 October 1987
- Letter from M K Lamont to the Physiotherapy Board seeking advice on whether the use of the word “physio” in an advertisement for “Thermoskin” is contrary to section 26(c) of the Physiotherapy Act – 21 August 1987
- Physiotherapy Board Meeting – Minutes – 23 July 1987 (19 pages) (2 copies in file)
- Physiotherapy Board Meeting – Supplementary Agenda – 23 July 1987 (issued 3 July 1987) (1 page)
- Letter to D. R. Dowden (Chairman, Physiotherapy Board) from B D McLeod (Head of School, Otago Polytechnic) expressing his disappointment of the current state of physiotherapy education – 23 June 1987
- Letter from K. J. Burlace to the Director General of Health, Department of Health – outlining his application to teach massage (qualification certificates attached) – 4 July 1987
- Physiotherapy Board Meeting – Agenda – 23 July 1987 (12 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) to M K Lamont outlining reasons for non-publication of the Edited Disciplinary proceedings in relation to Raymond Young – 10 March 1987
- Letter from a physiotherapy patient C. E. O’Neil to the National Secretary Physiotherapy Board, Department of Health lodging a formal complaint about Margaret Jack (physiotherapist) – 26 May 1987
- Letter to L M Askew (Registrar, Physiotherapy Board) from Vivienne J Rollo (for Director-General of Health, Department of Health) relating to complaints against sections 26 and 27 of the Physiotherapy Act 1949 – 8 April 1987
- Interpretation of sections 26 and 27 of the Physiotherapy Act 1949 – written by L M Askew (2 pages) – August 1984
- Letter to Ashley Salisbury (Natural Health Centre, Wellington) from L M Askew (for V. J. Rollo for Director-General of Health, Department of Health) regarding the use of words “remedial massage” and whether this is in breach of the Physiotherapy Act 1949 – 15 April 1987
- Letter from V J Rollo (for Acting Assistant Secretary, Workforce Development, Department of Health) to the Registrar of the Physiotherapy Board relating to the Department of Health Code of Practice for Safe Use on the Human Body of Ultrasonic Therapy Apparatus in New Zealand – 12 June 1987
- Minutes of the Education Committee of the Physiotherapy Board – 23 and 24 April 1987 (9 pages)
- Report on State Examination by Renee Robertson (Examination Representative) – June 1987
- Report by B D McLeod (Head of School, Otago Polytechnic) – “Report to the Physiotherapy Board on the School of Physiotherapy Otago Polytechnic” – report outlining staff and course information (5 pages) – 17 February 1987

- Auckland Technical Institute, School of Physiotherapy, 1986 Report to Physiotherapy Board (5 pages) - lists information relating to staff and examination statistics – received 9 April 1987
- The University of Auckland – Academic record for Sukha Bharat
- The University of Auckland – examination results for Penny Michelle Lawrence
- Letter from F. M. Elkin (Head of Department, Physiotherapy Department, School of Health Sciences) to the Physiotherapy Board recommending Wendy Madgwick be allowed to sit the Physiotherapy Board examination despite the fact that she has exceeded the number of absent days allowed – 17 June 1987
- Letter from Sally Shaw (Acting Assistant Secretary, Workforce Development, Department of Health) to L M Askew (Registrar, Physiotherapy Board) relating outcomes from the Report to the Minister of Education on the Workshop on Physiotherapy Education and physiotherapy competencies – 22 April 1987
- List of overseas qualifications approved by the Board for registration: “Physiotherapy Board; Overseas Qualifications Accepted for Registration/Ultrasonic Licence”(details provided for the following countries: Australia, Canada, Denmark, Hong-Kong, Ireland, Netherlands, Switzerland, South Africa, United Kingdom) – May 1987 (12 pages and 21 page appendix)
- “Criteria for Review of Registerable Qualifications” (N.D.) (4 pages)
- Physiotherapy Board Meeting – Minutes – 28 April 1987 (6 pages)
- “Disciplinary Committee – Physiotherapy Board” outlines the recommendations arising out of the Disciplinary Committee’s report to the Physiotherapy Board on unsatisfactory practices within the practice of physiotherapy, the Department of Health Physiotherapy Benefits Claim System, and the Disciplinary mechanism of the Physiotherapy Board (2 pages, N.D.)
- Letter from Catherine Gibson (Acting Assistant Tertiary for Director-General of Education) to the Registrar of the NZ Physiotherapy Board seeking the position of the Board on the proposal from the Otago Polytechnic for a four year “federal” degree in physiotherapy – 1 November 1988
- Letter from B. D. McLeod (Head of School, Physiotherapy Department, Otago Polytechnic) to L M Askew (Registrar, Physiotherapy Board) expressing concerns regarding the role and function of the proposal for physiotherapy assistants – 3 October 1988 (3 pages)
- Correspondence relating to a complaint against Barbara J Pinfold, physiotherapist for forging the signature of Dr D A Waite, Medical Practitioner, enabling her to make an unlawful claim for physiotherapy treatment either under the Social Security (Physiotherapy Benefits) Regulations 10984, or under the Accident Compensation Act 1982. Letters include:
  - Letter from D A Wait to the Physiotherapy Board advising them of the Mrs Pinfold’s conduct – 13 July 1988

- Letter from L M Askew (Registrar, Physiotherapy Board) to Barbara J Pinfold giving “Notice Under Section 24 of the Physiotherapy Act 1949” – 24 August 1988
- Letter from H. Quinn (Detective Senior Sergeant, Wellington Fraud Squad) to the L M Askew (Physiotherapy Board) providing advice on what action can be taken in regards to Mrs Pinfold’s actions – 19 August 1988
- Letter from Vivienne J Rollo (Advisory Physiotherapist for Assistant Secretary Workforce Development, Department of Health) to L M Askew (Registrar, Physiotherapy Board) relating to the “Role and Function: Physiotherapy Assistant” (1 November 1988) and attached report “Section III, The Physiotherapy Assistant Role and Functions”, compiled 1988 (12 pages)
- Letter from M K Lamont to the Registrar of the Physiotherapy Board outlining why a letter submitted by the Board will not be published in the New Zealand Journal of Physiotherapy and expressing his concern at the idea of awarding a Diploma of Physiotherapy (14 October 1988)
- Paper sent to the Physiotherapy Board by the Otago Polytechnic – “The Registration of Physiotherapists in New Zealand” (7 pages)
- Application for Recognition of Overseas Course (4 pages, N.D.)
- Canadian Physiotherapy Association Clinical Evaluation Form (5 pages, N.D.)
- Physiotherapy Board “Overseas Qualifications Accepted for Registration Since 1940, July 1988 (details for the following countries: Australia, Canada, Denmark, Hong Kong, Ireland, Netherlands, Switzerland, Taiwan, South Africa, United Kingdom, United States of America, (25 pages)
- Blank Copy (A3) – Diploma in Physiotherapy, Auckland Technical Institute
- Letters and documents relating to a Code of Ethics for Physiotherapy, including:
  - Ethical Obligations of Physiotherapists (N.D.)
  - Letter from M K Lamont to F Elkin (Head Physiotherapy School, Auckland Technical Institute) supporting the proposal to for the Board to adopt a Code of Ethics – 17 December 1987
  - Letter from Erwin Drok (President, NZSP) to F Elkin (Head Physiotherapy School, Auckland Technical Institute) disagreeing with the proposal of the Board implementing a Code of Ethics but if the Board insists then there should only be one code for all members – 7 December 1987
  - Letter from to F Elkin (Head Physiotherapy School, Auckland Technical Institute) to the Registrar of the Physiotherapy Board relating to Ethics Sub-Committee – 22 December 1987
- Education Committee – members and functions (also see minutes of Physiotherapy Board meeting of 23 November 1981 (N.D.)
- Memorandum from C Peter Brice (Education and Management Consultant) to Members, Physiotherapy Board and Education Committee relating to “Physiotherapy Education in NZ: Undergraduate

Level", 28 March 1988, and attached Curriculum Vitae for Cyril Peter Bryce (as at 1 December 1987) – 2 copies of each in file

- "Report on Registration Boards Computerised System" by Anne Culver (Executive Officer, Registration Boards) (7 pages with attached working copy of the Physiotherapists Register)

Physiotherapy – Board/agenda – also minutes, 1989: ABQU, W4966, 632, Box 6, 167-2-2, R10790677

- Large File
- Physiotherapy Board Meeting – Agenda – 10 August 1989 (13 pages)
- Letter from K G Stone (Solicitor, Luke, Cunningham & Clere) to L M Askew (Registrar, Physiotherapy Board) regarding the charge of professional misconduct against Raymond Young – 30 May 1989
- Letter from L M Askew (Registrar, Physiotherapy Board) to K G Stone (Solicitor, Luke, Cunningham & Clere) concerning charges brought against Peter J W Goessi – 20 June 1989
- Report by The Chairman (Physiotherapy Board Examination Committee) to The Physiotherapy Board regarding The State Examination in Physiotherapy – May 1989 (3 pages)
- Letter from P S Talbot (Chairman) to The Editor (NZ Journal of Physiotherapy) concerning jargon that undermines the scientific base of physiotherapy – 20 July 1989
- Expenditures for 1 April 1989- 30 June 1989
- Chairpersons and Representatives of Registration Boards and the Department of Health Meeting – Minutes – 13 July 1989 (17 pages)
- Physiotherapy Board State Examination Committee Meeting – Minutes – 27-30 June 1989 (11 pages)
- Recommendations made to the Physiotherapy Board by the State Examination Committee – 27-30 June 1989 (8 pages)
- Curriculum Vitae of Patricia G Wood (3 pages)
- Report by M Thogersen (Researcher of the Accreditation Process ) to NZ Physiotherapy Board on "Trialing and Review of the Validation and Accreditation Process" – August 1989 (59 pages)
- Letter from B Guthrie (Charge Physiotherapist, Kingseat Hospital) and T V Schie (Charge Physiotherapist, Carrington Hospital) to The Chairman (Physiotherapy Board) regarding non-practitioners claiming to be physiotherapists (w/ attached advertisements: 3 pages) – 27 July 1989
- Physiotherapy Board and NZ Society of Physiotherapists Meeting – Minutes – 27 April 1989 (3 pages)
- Document on "Interpretation of the Word 'Physiotherapy'" – (N.D) (1 page)
- Report on "Physiotherapy Assistant" – 1988 (58 pages)
- Revenue of Physiotherapy Board as at 31 March 1988 (38 pages)
- Physiotherapy Board Meeting – Minutes – 13 April 1989 (26 pages)
- Physiotherapy Board Meeting – Agenda – 13 April 1989 (17 pages)
- Letter from B Sheppard to L M Askew regarding an inappropriate complaint against De Bruijn – 7 February 1989

- Document by L M Askew (Registrar, Physiotherapy Board) regarding disciplinary mechanisms (N.D) (2 pages)
- Examination in Physiotherapy Result Sheet – Handwritten – with Grades and Candidate numbers – November 1988 (4 pages)
- Correspondence between M K Lamont (Private Physiotherapist), P Talbot (Chairman, Physiotherapy Board) and L M Askew (Registrar, Physiotherapy Board) regarding the Physiotherapy Board's involvement in the Commonwealth Games – February 1989
- Correspondence between J Curzon, L M Askew (Registrar, NZ Physiotherapy Board), I A McDonald (District Medical Officer, Grampian Health Board), J Kiddie (District Personnel Officer, Grampian Health Board) regarding J Curzon's employment placement and resignation – 30 March 1989
- Letter from six tutors at Auckland School of Physiotherapy to L M Askew (Senior Advisory Physiotherapist, Physiotherapy Board) regarding the dismissal of seven part-time clinical lecturers at Auckland School of Physiotherapy – 16 March 1989
- Document on "Ethical Obligations of Physiotherapists" – (N.D) (1 page)
- Review of regulation of chiropractors, Dieticians, Occupational Therapists, Osteopaths, Physiotherapists and Psychologists – (N.D) (18 pages)
- Legislative Sub-Committee of the Physiotherapy Board – Minutes – 14 March 1989 (34 pages)

Physiotherapy Board – Education Committee, 1989-1990: ABQU, W4966, 632, Box 6, 167-2-3-2, R10790678

- Medium File
- Education Committee of the Physiotherapy Board – Minutes – 9 August 1989 (11 pages)
- Application for registration in NZ by German National Katrin Sievers (w/attached documents, letters and qualifications relating to her application) – March 1989
- Education Committee of the Physiotherapy Board – Agenda – 15 June 1989 (5 pages)
- Document relating to "Review of Overseas Qualifications: Clinical Evaluation form" – (N.D) (8 pages)
- Education Committee of the Physiotherapy Board – Minutes – 23 February 1989 (9 pages)
- Education Committee of the Physiotherapy Board – Agenda – 23 February 1989 (8 pages)
- Curriculum Vitae and qualifications of Ann Marie York (11 pages)
- Numerous documents, course outlines, applicants, final examinations, and curriculums relating to Duke University – Fall 1976 (54 pages)
- Numerous documents, course outlines, applicants, final examinations, and curriculums relating to Department of Continuing Education, University of Canterbury (N.D) (38 pages)
- Report by Department of Health Sciences in the Faculty of Education, Health and Welfare on "Submission for Validation of the Course:



Physiotherapy in Intensive Respiratory Care” – February 1987 (18 pages)

- Letter from N R Hartley (Course Leader, Physiotherapy in Intensive Respiratory Care) to Registrar (Physiotherapy Board) relating to Anne Bavington’s completion of the Physiotherapy in Intensive Respiratory Care, and her eligibility for registration in NZ – 9 December 1988

Physiotherapy – State Exams/Conduct, 1980-1981: ABQU, W4966, 632, Box 7, 167-10-2, R10790686

- Large file
- Copies of the redrafted timetable for the practical examinations at the Auckland Technical Institute, November 1981 – with covering letter from the Physiotherapy Board
- Correspondence and documentation relating to the organisation of the State Examination in Physiotherapy, 1980-1981, between the Physiotherapy Board and the Members of the Physiotherapy Board’s Examination Committee – including information for students sitting the examination, registration fees for students sitting examination, dispatch of examination papers, nominal role of candidates, list of examination representatives and script markers for the Auckland and Dunedin Schools of Physiotherapy, list of equipment for practical examinations, ‘advice of delivery’ slips for examination answer booklets, request for return of unused examination booklets, expenses claim forms from examiners, general correspondence, and thank you letters to examiners and markers
- Correspondence relating to the organisation of the State Examination in Physiotherapy, 1980-1981, between the Physiotherapy Board, Otago Polytechnic, Auckland Technical Institute, various Hospitals – including discussions on finding, nominating and appointing invigilators, accommodation, format of and questions about the examination papers, and letters regarding students unable to sit exams
- List of candidates to sit the State Examination in Physiotherapy, November 1981 (numbered named list)
- Practical Timetable for the State Examination in Physiotherapy, Otago Polytechnic, 14 November 1981 (5 pages, 2 copies)
- Practical Timetable for the State Examination in Physiotherapy, Auckland Technical Institute, November 1980 (5 pages)
- Auckland Technical Institute, Physiotherapy Department – list of third year students 1981 (names and group)
- Otago Polytechnic, Department of Physiotherapy – Stage III Examination Results 1981 (names and either pass/fail)
- Report on the State Examination in Physiotherapy May/June 1981 from the Physiotherapy Board to the Auckland Technical Institute with summary of the examination results – 13 August 1981 (1 page)
- Report on the State Examination in Physiotherapy May/June 1981 from the Physiotherapy Board to the Otago Polytechnic with summary of the examination results – 13 August 1981 (7 pages)
- Nominal role of candidates to sit the State Examination in Physiotherapy for both the Auckland School and Dunedin School – for

examination periods June 1981, November 1980 (names and examination numbers)

- Nominal role of candidates to sit the State Examination in Physiotherapy – for examination periods November 1977, May 1976, November 1975, May 1972 (names and examination numbers)
- Physiotherapy Board, State Examination in Physiotherapy amalgamated results sheet for the written examination November 1980, May/June 1981 – handwritten – candidates number (no names) and results for Paper A and B, and averages
- Letter from Lesley M Askew (Registrar, Physiotherapy Board) to S.J. Randle (Charge Physiotherapist, Princess Margaret Hospital) outlining that state examination scripts are not sent to hospitals due to the strict confidentiality requirements – 10 June 1981
- Practical Timetable for the State Examination in Physiotherapy, Auckland Technical Institute, June 1981 (3 pages)
- Letter outlining the students who passed Stage III Special Examination, April 1981, Otago Polytechnic – 7 May 1981
- Blank copy of the Practical and Written Examination Admission Slips for the State Examination in Physiotherapy, May/June 1981
- “New Zealand Physiotherapy Board State Examination in Physiotherapy: Conditions of Examination and Instructions to the Examination Committee”, revised April 1981 (9 pages)
- “Statement of Professional Competency”, issued by the Physiotherapy Board, 23 December 1980 (2 pages)
- Correspondence and documentation relating to the regulations set down by the Physiotherapy Board for the passing of the State Final Examination
  - Petition to the Members of the Physiotherapy Board by physiotherapy students (includes covering letter and list of signatures) stating their objection to the method of the final examination for the Diploma of Physiotherapy – on the grounds that once a candidate has passed either the written or practical examination he/she has to sit both again in May, despite that one section has already been passed – 10 March 1981 (9 pages of signatures)
  - Letter from Leo Golding to the Physiotherapy Board outlining objections to regulations – March 1981
  - Letter from C.B. LaPine outlining objections to regulations – March 1981
  - Letter from D. Little outlining objections to regulations – February 1981
  - Letter from Lynda R. Chapman outlining objections to regulations – February 1981
  - Letter from Tony Ricketts (Managing Secretary, Technical Institute Students Association inc) writing on behalf of students urging the Board to consider changing the format of the State Examinations – March 1981
  - Letter from D Blackman outlining objections to regulations – February 1981

- Letter from the Physiotherapy Board to the NZ Society of Physiotherapists regarding student complaints and the establishment of a review committee – 7 January 1981
- Letters from physiotherapy students at: Wellington Clinical, Palmerston North Hospital, and Otago Polytechnic relating to alteration of State Examination regulations – and reply letters from the Physiotherapy Board – September 1980
- Physiotherapy Board Meeting – extract from minutes – 9 March 1981 – relates to interruptions in training, practical examinations, and complaints from students
- Letters from the Auckland Technical Institute and Otago Polytechnic to the Physiotherapy Board outlining the candidates for the June 1981 State Examination – February/March 1981
- Copies of the State Examination in Physiotherapy papers – Paper A and B – November 1980
- Physiotherapy Board Meeting – extract from minutes – 25 November 1980 – relates to invigilators and complaints from students
- Letter from the NZ Society of Physiotherapists to the Physiotherapy Board relating to Musculo-Skeletal Association and State Examinations – 20 November 1980
- Physiotherapy Board Meeting – extract from minutes – 25 November 1980 – relates to dates for 1981 State Examinations
- Handwritten notes outlining payments to examiners – December 1980
- Letter to the Press Association of New Zealand Ltd from the Physiotherapy Board with list to published of candidates who passed the 1980 State Final Examination in Physiotherapy (includes Auckland and Dunedin School) – 9 December 1980

Physiotherapy State Exams, 1981-1982: ABQU, W4966, 632, Box 7, 167-10-2, R10790687

- Large file
- Letters to the Physiotherapy Board from students Fionn Bayley and Peter van Gaalen requesting re-assessment of State Examination results – November/December 1982
- Letters from the Physiotherapy Board to the Otago Polytechnic and the Auckland Technical Institute listing unsuccessful candidates of the November 1982 State Examination in Physiotherapy – 29 November 1982
- Letters relating to registration and ultrasonic licences for the successful candidates in the November 1982 State Examination in Physiotherapy – October 1982
- “Physiotherapy State Examinations November 1982: Report from the Examination Committee” (6 pages)
- Correspondence and documentation relating to the organisation of the State Examination in Physiotherapy, 1982, between the Physiotherapy Board and the Members of the Physiotherapy Board’s Examination Committee – including IR13 tax forms, dispatch of and receipt of exam papers, invigilators expense claim forms, students who have withdrawn

or who have exemption to sit the exam, revisions to exam papers, arranging examiners, 'advice of delivery' slips for examination answer booklets, information for invigilators such as procedures and schedule, lists of examination representatives/script markers/practical examiners for Auckland Technical Institute and Otago Polytechnic, and students who have medical certificates

- Correspondence relating to the organisation of the State Examination in Physiotherapy, 1982, between the Physiotherapy Board, Otago Polytechnic, Auckland Technical Institute, and various Hospitals – including revisions to examination cards for the practical examination, advising of invigilators for upcoming examinations, accommodation, discussions about particular exam questions, and exam applications and registration costs for students
- Letters between the Physiotherapy Board and physiotherapy students – including, correspondence relating individual student concerns, information letters for candidates about to sit the State Examination, confirmation of payment letters,
- Provisional list of candidates to sit the State Examination 1982 – Otago Polytechnic (names)
- List of third year physiotherapy students 1982 – Auckland Technical Institute (names and groups)
- Practical Timetable for the State Examination in Physiotherapy, November 1982 – Auckland Technical Institute (11 pages)
- "State Examination in Physiotherapy, November 1982, Nominal Roll of Candidates with Schools", issued by the Physiotherapy Board
- "Physiotherapy Board, State Examination in Physiotherapy May 1982: Report from Examination Committee" (6 pages)
- Physiotherapy Board Meeting – extract from minutes – 22 July 1982 – relates to exams
- Letter to the Physiotherapy Board from Margaret A Brensell (Chairman, Examination Committee) regarding the examination committee report and formation of new Education Committee – 17 June 1982 – attached copy of the "Physiotherapy Board – State Examination in Physiotherapy – May 1982. Report from Examination Committee" (4 pages)
- "State Examination Report – May 1982", by R. Robertson, Physiotherapy Board State Examination Representative – 29 June 1982 (1 page)
- "Report on State Examination in Physiotherapy Held 25 May 1982 at Auckland Technical Institute", by Barbara Miller, Examination Representative – July 1982
- Physiotherapy Board State Examination in Physiotherapy, May 1982 – results sheet (2 pages, candidate number and grades, no names)
- "Report on State Examination – Auckland School, June 1981", by Barbara Miller, Examination Representative
- "Report on State Examination – June 1981", by Rene Robertson
- "Report on State Examination held at the Physiotherapy Department Auckland Technical Institute. November, 1981", by Barbara Miller, Examination Representative – 16 March 1982

- Handwritten notes listing payments to examiners for the May 1982 State Examinations (8 June 1982), and the November 1981 State Examination (21 December 1981)
- Handwritten list – June 1981 State Examination results, Auckland Technical Institute (candidate number and mark, no names)
- Candidate roll for the State Examination in Physiotherapy, November 1981 (candidate number and names)
- Physiotherapy Board, State Examination in Physiotherapy amalgamated results sheet for the written examination November 1981 – handwritten – candidates number (no names) and results for Paper A and B, and averages
- “Physiotherapy State Examination – November 1981 – Report from Examination Committee” (11 pages, 2 copies in file)
- Documents relating to the State Examinations patients’ – including names and addresses, and reporting times – several lists in file
- Physiotherapy Board Meeting – extracts from minutes – 18 March 1982 – relates to the November 1981 State Examination in Physiotherapy
- Report on the State Examination held November 1981, by R. Robertson – 18 February 1982
- “Physiotherapy State Examination – November 1981 – Report from Examination Committee”, by Margaret A. Brensell, Chairman, Physiotherapy Board State Examination Committee, 7 December 1981 (10 pages)
- Nominal Role – State Examination in Physiotherapy, May 1982 (names)
- Practical Examination Timetable for Otago Polytechnic and Auckland Technical Institute – State Examination in Physiotherapy, May 1982
- Handwritten template for the Examiners Report to the Chairman of State Examination Committee
- Letter from Lesley M Askew (Registrar, Physiotherapy Board) to the Principal of Otago Polytechnic outlining the recommendations arising out of the Board’s meeting on 23 July 1981 relating to partial passes – 30 July 1981

Occupational Therapy – Physiotherapy – General, 1989-1992: ABQU, W4556, 6804, Box 20, W30/PHY/1, R21934799

- Medium file
- Letter inviting Lesley Askew to attend a discussion regarding the Health Services Equal Employment Opportunities Unit – March 1990 (letters, presentation documents, pamphlets, newsletter)
- Grouped documents sent to Wayne Scanlon from Lesley Askew
  - Definition of Physiotherapy from s 2(1) of the Physiotherapy Act 1949 (1 page)
  - Copy of ACC (Referred Treatment Costs) Regulations 1989 (2 pages)
  - Copy of Application for Recognition (2 pages)

- Copy of Social Security (Physiotherapy Benefits) Regulations 1951 and subsequent amendments (14 pages) (the 1984 Regulations replaced the 1951 Regulations)
- Letter from F. G. Booth with complaint about a physiotherapy account received from Miss Lyn Catton, physiotherapist – Reply from Katherine O'Regan, Associate Minister of Health – November/December 1990
- Letter from M.D. Birrell (Physiotherapy Advisor, Northern District) relating to funding for a "Stroke Booklet" – July 1990
- Letter from D. Jorgensen with attached newspaper article, published in local Whakatane newspaper, "Occupational therapy: seek aims to raise public awareness" querying whether article is destructive towards physiotherapy – reply from Lesley M Askew (Professional Advisor) – April 1990
- Letter from June Wild querying whether the possibility of patients being able to see a physiotherapists without being referred by a doctor – Reply letter from Helen Clark, Minister of Health – March-April 1990
- Letter from Ron van Aulst complaining about the inadequate physiotherapy treatment received from a private physiotherapist and the need to cut costs in the private physiotherapy sector – Reply letter from Helen Clark, Minister of Health – December 1989-February 1990
- Letters between L. Lee an overseas NZ physiotherapist and Lesley M Askew (Senior Advisory Physiotherapist) inquiring about the physiotherapy needs in the Pacific region – August-October 1989
- Letter from Mary-Claire Lindsay expressing her frustration with the appearance of the excessive ACC funding payouts and heavy subsidising for certain categories of physiotherapy treatment, while treatment needed for her child is not available, two newspaper clippings to support argument attached to letter – Reply from Helen Clark, Minister of Health – July 1989
- Letters between W.L. Pearce (Administration Manager, Parklands Hospital, Christchurch) to Vivienne Rollo (Advisory Physiotherapist) querying the differences in physiotherapists being employed as employees rather than contractors – April-August 1989
- Fax sent to British Columbia Physiotherapists Association, Canada outlining physiotherapists numbers in NZ – 18 July 1989
- Letter sent by Gary Stewart, Pharmacist expressing concern and requesting an investigation to doctor referrals to physiotherapy after clients have expressed dissatisfaction with treatment received – Reply letter from Helen Clark, Minister of Health addressing his concerns – April/May 1989
- Letters and documentation relating to the 'Workshop to Consider the Content of Contracts for Effective Physiotherapy Services in Area Health Boards', Project no. 368
  - Paper presented by John Pannett for the Seminar on Contracting in the Hospital Services (8 pages)
  - Notes for speech to NZ Board of Health, Seminar on Contracting in the Hospital Services, Ken Douglas (6 pages)

- Article: Milne, R. G. (1987). "Competitive Tendering in the NHS: An Economic Analysis of the Early Implementation of HC(83)18", *Public Administration*, Vol. 65 (9 pages)
- Extract from "The Accreditation Guide: Standards for Australian Health Care Facilities", 7<sup>th</sup> edition for surveys in 1989 (pp.13-21)
- "Contracting of Support Services: Notes of Address to Board of health Seminar on Contracting in the Hospital Services, 5 November 1987", by J. R. Pannett, November 1987 (6 pages, 2 copies in file)
- Letters and miscellaneous notes regarding the organisation and funding of the workshop
- Numerous letters relating to the Health Workforce Development Fund (HWDF) financing the Contracts Workshop for Physiotherapy Services – letters and application
- Report to the Health Workforce Development Fund: Project 368 – "Workshop to Consider Content of Contracts for Effective Physiotherapy Services in Area Health Boards" – one page report written by Vivienne Rollo, 25 May 1989 (2 copies in file)
- "Guidelines for Content of Contracts for Effective Physiotherapy Services in Area Health Boards", Wellington, 2 May 1989 (14 pages, 2 copies in file)
- General letters from physiotherapists – advising of address change; request for information on vacancies; letters seeking information on possible Health Department bursaries (Health Supplement Physiotherapy Scheme ceased in 1984); requests for information regarding qualification requirements, registration, study and training overseas; general query regarding occupational therapy; query regarding ultrasonic licences and issuing wheelchairs; requests for list of part-time physiotherapists in general physiotherapy practice; requests for physiotherapy publications

Occupational Therapy – Physiotherapy – Statistics and Annual Reports, 1971-1988: ABQU W4556 6804 Box 21, W30/PHY/1/1, R21934800

- Small file
- Physiotherapy Board Annual Statistics – detailed document containing statistics for numbers of students training and school staff; number sitting examinations; registration, licences, annual practising certificate data; bursaries; hospital services; private hospitals; contracts for physiotherapy benefits; work permit approvals – sub categories e.g gender, student years, physiotherapy schools are not included in above list and some years do not have all the categories listed above. Years included in file:
  - 31 March 1988
  - 31 March 1987
  - 31 March 1986
  - 1 April 1983 to 31 March 1984
  - 31 December 1984
  - 31 December 1983
  - 31 December 1983

- 31 December 1981
- 31 December 1980
- 31 December 1979
- 1978
- 1977
- 1976
- 1975
- 1974
- 1973
- 1972
- 1971
- Letter from Lesley M Askew outlining that the annual report was not able to be completed for period 1 April-31 March 1982 due to industrial action by hospital physiotherapists and other industrial relations exercises, and surplus of physiotherapy graduates
- Annual Report : Physiotherapy Section : 1 April 1980 – by Lesley Askew, Senior Advisory Physiotherapist (8 pages)
- Circular Memorandum (General) No. 1982/186 “Diploma in Industrial Health” – to Medical Officers of Health and Medical Superintendent, Lake Alice Hospital, from C M Collins (Director, Division of Public Health)
- Annual Report of the Physiotherapy Section 1 April 1979 – 31 March 1980 – by Lesley M Askew, Advisory Physiotherapist (9 pages)
- Annual Report of the Physiotherapy Section 1 April 1978 – 31 March 1979 – by Moira E. Brown, Advisory Physiotherapist (7 pages)
- Annual Report of the Physiotherapy Section 1 April 1977 – 31 March 1978 – by Moira E. Brown, Advisory Physiotherapist (6 pages)
- Annual Report of the Physiotherapy Section 1 April 1976 – 31 March 1977 – by Moira E. Brown, Advisory Physiotherapist (5 pages)
- The Physiotherapy Regulations 1953, Amendment No. 6, 1977/19 (2 pages)
- Annual Report of the Physiotherapy Section 1 April 1975 – 31 March 1976 – by Moira E. Brown, Advisory Physiotherapist (4 pages)
- Annual Report of the Physiotherapy Section 1 April 1974 – 31 March 1975 – by Carol L. Cowan, Deputy Advisory Physiotherapist (3 pages)

Occupational Therapy – Physiotherapy – Statistics and Annual Reports – Administration, 1989-1992: ABQU, W4556, 6804, Box 21, W30/PHY/1/3, R21934801

- Small file
- Workforce Development Group documents relating to project specifications and the internal service agreement
- Work Programme Summary : Workforce Development Group – 10 August 1989
- “Output Project: Sub-outputs Resources, Salaries and FTE’s”, 16 March 1989, based on draft estimates January 1989 (21 pages)
- Workforce Development Group, 1989/90 BID (SEGS 1-7) Total A – descriptions of primary output (and links to corporate plan) (5 pages)



- “Proposed Increase in Registration Boards Examination – Related Fees, by Richard Chay, Workforce Management – 13 March 1989
- Table showing comparison of fees payable, current and proposed (N.D.)
- Several ‘Management Plan 1988/89’ – lists objectives/jobs to be completed, who is responsible for completing, start/finish dates
- Annual Report Physiotherapy – Group Goals as set out in Corporate Plan – 13 February 1989 (3 pages)
- Documents and letters relating to the General Managers Review – 1989
- Extract from “Change Management Taskforce Goal 5” – Table of Contents and pp.14-21
- Minutes of the Corporate Management Group Meeting of 28 November 1988 (2 pages)
- “Physiotherapy Section : Operational Plan”, 1987
- “Physiotherapy Section Specific Objectives/Targets 1987/88” (3 pages)
- “Submission for Annual Report from Physiotherapy Section”, prepared by Lesley M Askew (Senior Advisory Physiotherapist) – January 1987 (3 pages)
- “Desk file” document outlining physiotherapy activities (4 pages)
- Department of Health Circular Memorandum relating to vacation workers/summer work for students – 16 September 1988
- Letter from David Curry (Deputy Assistant Secretary, Workforce Development) relating to savings in the Workforce Development Group budget – 10 November 1988
- Workforce Development Group 1988/89 Budget, 2<sup>nd</sup> Internal Financial Allocation, 13 August 1988 (4 pages)
- Workforce Development Operational Plan 1987/88 (15 pages)
- Handwritten notes relating to estimates in personnel spending; Select Committee Examination Estimates 1999/91; developments and key issues from a physiotherapy perspective; General Manager review; physiotherapy three year forecast; savings in Workforce Development Group Budget

Occupational Therapy – Physiotherapy – Monitoring, Evaluation and Standards – Canadian Schedule for Unit Values for Physiotherapy, 1980-1988: ABQU, W4556, 6804, Box 21, W30/PHY/2/1, R21934802

- Large File
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health) and M Lawton (Jae Lawton Software LTD) regarding the development and implementation of a software program designed to collect and to tabulate physiotherapy statistics – 13 November 1987-11 February 1988 (w/ attached paper outlining the computerized program for physiotherapy statistics, and output data from the program: 46 pages)
- Letters and documentation for L M Askew (Senior Advisory Physiotherapist, Department of Health) from N Christie (Executive Director, Canadian Physiotherapy Association) relating to the

- “Workshop Leaders Manual” and accompanying statistical packages being developed in Canada – 11 March 1986
- Report on “Annual Report June 1988-June 1989” prepared by the Canadian Physiotherapy Association (4 pages)
  - Letter from D E MacWhannell (Deputy Superintendant Physiotherapist, Queen Elizabeth Hospital, Birmingham) to H Dyer (Staff Physiotherapist, Gisbourne Hospital) regarding documents Gisbourne required (w/ attached Korner 3 synopsis, a personal project, and a formulated work audit sheet: 24 pages) – 13 March 1986
  - Letters between L M Askew (Senior Advisory Physiotherapist) and F N Dawson (Executive Director, Canadian Physiotherapy Association) regarding matters of interest that arose out of the 1985 ‘Contact’ newsletter and the Physiotherapy Workload Management System (w/ attached “Guidelines for Caseloads”: 19 pages– 10 February 1986
  - Report on “Diploma in Health Administration DHA Planning and Policy Making: Research Project” prepared by L M Askew (Senior Advisory Physiotherapist, Department of Health) – 1981 (67 pages)
  - Documents, letters and reports relating to the Charge Physiotherapists Meeting – Canadian Schedule of Unit Values for Physiotherapy – 11 February 1983
  - Document on “Derived Indicators from Schedule Data for Physiotherapy” – (N.D.) (1 page)
  - Document on “Physiotherapy Caseload Standards and Staffing Levels Project” – (N.D.) (7 pages)
  - Letter from B D McLeod (Head of Department, Otago Polytechnic) to L M Askew (Senior Advisory Physiotherapist, Department of Health) regarding the statistical evaluation of caseload standards and staffing levels – 2 July 1981

Occupational Therapy – Physiotherapy – Monitoring, Evaluation and Standards – Standards for a Hospital Physiotherapy Service, 1988-1990: ABQU, W4556, 6804, Box 21, W30/PHY/2/2, R21934803

- Medium File
- Draft report by Department of Health on “Standards for Area Health Board Physiotherapy Services” – March 1990 (15 pages, 3 copies)
- Final Draft report by Department of Health on “Standards for Area Health Board Physiotherapy Services” – March 1990 (15 pages, 2 copies)
- Draft report by Department of Health on “Accreditation Process: Policy and Procedures” – March 1990 (23 pages, 2 copies)
- Numerous letters between R Scheltema (Acting Physiotherapy Service Manger, Middlemore Hospital), P Finlayson (Chief Physiotherapist, Area Support Office), B Guthrie (Staff Development Physiotherapist, Middlemore Hospital), M K Lamont, and L M Askew (Senior Advisory Physiotherapist, Workforce Development) relating to the draft proposals by Department of Health – June 1989
- Report by Department of Health on “Standards for a Hospital Physiotherapy Service” – June 1989 (21 pages)

- Report by The Australian Council on Healthcare Standards on “The Accreditation Guide: Standards for Australian Health Care Facilities” – 1989 (19 pages)
- Report on “Competence for Clinical Physiotherapists” prepared by Canadian Physiotherapy Association – 1985 (5 pages, 3 copies)
- Report on “Standards for Physiotherapy Services” prepared by Canadian Physiotherapy Association – 1986 (9 pages)
- Report on “Standards for Health Social Work Services” prepared by Workforce Development Group, Department of Health – December 1988 (16 pages)
- Letter from L M Askew (Senior Advisory Physiotherapist, Workforce Development) to Senior Physiotherapy Managers Association Members relating to the Accreditation of Hospital Physiotherapy Services: A Brief Summary of the Accreditation Process (w/ attached copy of a potential accreditation procedure to be discussed by the board: 42 pages) – 19 July 1988
- Document by Department of Health on “Standards of Practice for Occupational Therapy” – February 1988 (7 pages)

Occupational Therapy – Physiotherapy – Monitoring, Evaluation and Standards – Staffing Ratio Guidelines, 1987-1991: ABQU, W4556, 6804, Box 21, W30/PHY/2/4, R21934805

- Small File
- Report on “Guidelines for Physiotherapy Staffing Ratios” prepared by Advisory Physiotherapists, Workforce Development, Department of Health – November 1989 (19 pages)
- Numerous letters from L M Askew (Advisory Physiotherapist, Workforce Development), R Hancock (Planning Officer I H Services, Canterbury Health board) regarding “Guidelines for Physiotherapy Staffing Ratios” report, a formula for adequate care of intellectually handicapped patients – November 1989
- Document on the “Patient Recording System” and “Manpower Figures” prepared by Otago Hospital Board: Physiotherapy Services (20 pages)
- Numerous letters from NZ Health Boards to L M Askew (Professional Advisor, Manager Workforce Development) and V J Rollo (for Acting Assistant Secretary, Workforce Development) – regarding issues and responses to the “Guidelines for Physiotherapy Staffing Ratios” document (w/ attached proposed staffing requirements and patient loads for each Hospital) – July-September 1987

Physiotherapy – Services – General, 1989: ABQU, W4556, 6804, Box 21, W30/PHY/4/1, R21934806

- Small file
- Documents relating to the Workshop to Consider the Content of Contracts for Effective Physiotherapy Services in Area Health Boards’, held 2 May 1989
  - Programme
  - List of participants attending workshop

- Report of the Sub-committee of the Advisory Committee on the Medical Workforce on the Subject of Contracts for Medical Officers Engaged By Area Health or Hospital Boards”, August 1988 (28 pages)
- Letter outlining the aim and objectives of workshop (2 copies)
- “Contracting of Support Services: Notes of Address to Board of Health Seminar on Contracts in the Hospital Services, 5 November 1987” by J. R. Pannett (2 copies)
- “some random thoughts on contracts for physio services”(N.D.)
- Letters relating to attendance of participants, tickets and accommodation
- The Accreditation Guide: Standards for Australian Health Care Facilities”, 7<sup>th</sup> edition for surveys in 1989, The Australian Council on Healthcare Standards (21 pages)

Physiotherapy – Services – Industry, Occupational Health, 1989-1990: ABQU W4556 6804 Box 21, W30/PHY/4/3, R21934807

- Small file
- “An Analysis of Occupational Health Services in Nordic Countries Summary”, 1990 (pp.111-121)
- Memorandum from Frank Darby, Occupational Health Task Force, Department of Health – outlining results of a meeting to explore issues about Occupational Overuse Syndrome (OOS) – 22 March 1990 (3 pages)
- “Outline Protocol : Occupational Overuse Syndrome”, developed by the Council of Trade Unions (2 pages) (N.D.)
- Numerous memorandums from Darby, Occupational Health Task Force, Department of Health – relating to the organising of meetings and outlining issues to be considered at the next meeting – February-April 1990
- Journal article: Wigley, R. D. (1990). “Repetitive strain syndrome – fact not fiction”, *New Zealand Medical Journal*, 103, 75-76
- Photocopy of “The pocket ergonomist keyboard / clerical version: A quick guide to the cases and reduction of muscle fatigue at work”, by David A. Brown and Dr. Robin Mitchell
- Letters between Sususan J Isernhagen PT (Director, FCA Network, Polinsky Medical Rehabilitation Centre, Minnesota, USA) and Lesley M Askew (for Acting Secretary, Workforce Development) – attached full packet of information on the Functional Capacities Assessment (FCA) program offered at the Polinsky Medical Rehabilitation Centre – June 1987
  - Article: Isernhagen, S. (1985). “The physical therapist and injured worker: The right match”, *Whirlpool* (3 pages)
  - Report on The Functional Capacities Assessment Data/Research – compiled by Susal J. Isernhagen, PT – 26 February 1987 (5 pages)
  - “Functional capacities assessment data bank: Averages of Performance” (2 pages)
  - Tables showing “Averages of Performance” (4 pages)

- “Functional capacities assessment: Demographic data, November 1985” (2 pages)
- FCA blue folder containing pamphlets, booklets, and other information for people interested in the FCA network.
- Paper “Occupational Physiotherapy” presented at a Seminar on Occupational Physiotherapy, Christchurch, 9 July 1983 (12 pages)

Physiotherapy – Services – Obstetrics, Parenthood Classes, etc, 1989-1990: ABQU, W4556, 6804, Box 21, W30/PHY/4/4, R21934808

- Letter and documentation to Mrs D E McKenzie from A L M Hoogland (Director, Intermedium Associates Ltd) relating to Femina Cones (attached advertisement and two articles relating to Femina Cones) – November 1989
- Letters between Margaret Brensell (Chief Physiotherapist, Otago Area Health Board) and Vivienne J Rollo (Advisory Physiotherapist for General manager Population Health Policy) with attached documentation on stress incontinence – August/September 1989
  - Journal article: Wilson, D. P. & Borland, M. (1988). “A preliminary study of vaginal cones for the treatment of genuine stress incontinence”, *University of Otago Medical School*, 66, 37-38, Dunedin, New Zealand
  - Research article, no name but details as follows: Section III – Proposed Investigation, Form MRC/1-88 (pp.4-16) – research looks at whether intensive pelvic floor exercises reduce the frequency of urinary incontinence which persists for more than three months after parturition
  - Auckland Technical Institute, School of Physiotherapy, “Women’s Health Physiotherapy Postgraduate Course”
  - Letter from Judith Johnson (Director HSRDU) to Vivienne Rollo (Advisory Physiotherapist) with background paper on urinary stress incontinence, “Pelvic floor dysfunction and urinary stress incontinence women’s health/aging population” (3 pages)

Physiotherapy Services – Mental Health, 1987: ABQU, W4556, 6804, Box 21, W30/PHY/4/5, R21934809

- Small file
- Letters between Rosemary Mannering (Charge Physiotherapist) and Lesley M Askew (Senior Advisory Physiotherapist for Acting Assistant Secretary Workforce Development) regarding the Workshop on Physiotherapy in a Modern Mental Health Service – March-May 1987
- Memorandum to physiotherapist workshop participants – by Lesley Askew informing participants of Margaret Moon’s invitation for physiotherapists in mental health clinical work to present vignettes of patient treatments for inclusion as an appendix in her book – 7 March 1987
- Journal article: Phil Mead “The advisory role of the physiotherapist in mental illness”, *Physiotherapy*, June 1985, vol 71, no 6

- “Physiotherapy for a Modern Mental Health Service: Record of a Workshop Held at Sunnyside Hospital on 4/5 March 1987” (23 pages including appendices)
- “The Role of Physiotherapy in Psychiatry”, by J W B Walshe, 1987

Physiotherapy – Services – Senior Adult Services Fitness, etc, 1989: ABQU, W4556, 6804, Box 21, W30/PHY/4/6, R21934810

- Small File
- Letters between V J Rollo (Advisory Physiotherapist, Population Health Policy) and F C Williamson regarding development of an aerobic exercise video for the 50+ age group (w/ attached brochure for “Physiotherapy for Long Stay Geriatric Care” – 6 October 1989)
- Form for “Patient Record” checklist (N.D., 3 pages)
- Brochure and letter directed to L M Askew (Physiotherapy Division, Department of Health) on “Physiotherapy Course 9/10 June 1989 in Christchurch” regarding Continuing care for the geriatric prepared by C O’Hagan (Physiotherapist) – 5 May 1989

Physiotherapy – Services – Equipment – General, 1984-1992: ABQU, W4556, 6804, Box 21, W30/PHY/4/7/1, R21934811

- Medium File
- Letter from D Turnbull (Secretary, Education Coordinator, Physiotherapy Acupuncture and Pain Modulation Association) to Department of Health regarding inconsistencies in the code of safe practice and what is taught in their education programmes – 11 July 1992
- Numerous generic letters from J Cousine (for Assistant Secretary, Workforce Development) regarding costs for copies of the “Physiotherapy Guide of Safe Practice” – 2 October 1989
- Numerous requests from physiotherapists to J Cousine (for Assistant Secretary, Workforce Development) for a copy of the “Code of Safe Practice” – 16 August 1989
- Numerous order forms for obtaining a copy of the “Code of Safe Practice” – December 1990
- Distribution List (with names of recipients) – Physiotherapy Safe Code of Practice – 12 May 1989
- Letter from L M Askew (Professional Advisor, Workforce Development) to V J Rollo (Deputy Registrar, Physiotherapy Board) regarding ownership of the “Code of Safe Practice” document – 22 August 1990
- Letter from L M Askew (Professional Advisor, Workforce Development) to T Nisbet concerning physiotherapists measuring joint range of movement – 19 July 1990
- Extract from notes of a meeting between the Minister of Health and NZSP concerning the “Code of Safe Practice” – 20 July 1989
- Report on “Introduction to Cybex Isokinetic Systems” – (N.D.) (11 pages)

Physiotherapy – Services – Equipment – Electrical, 1988 – 1992: ABQU, W4556, 6804, Box 21, W30/PHY/4/7/2, R21934812

- Large file
- Letters between Martin Gledhill (National Radiation Laboratory) and Lesley Askew (Department of Health) relating to Cellucure equipment including, general inquiries, discussion on ultrasound frequencies, ultrasonic licences- July 1991- June 1992
- Letter between Craig Alexander (Rudd Watts & Stone) and Lesley Askew (Department of Health) relating to the Cellucure treatment and new agreement – June 1992
- Cellucure The Treatment pamphlet: “Announcing the end of Cellulite” (N.D.)
- Cellucure The Treatment “Agents Instructions Manual” (4 pages) (N.D.)
- Letters from Lesley Askew (Professional Advisor, Health Workforce for Manager, Personal & Public Health Policy) outlining “standards for electromedical equipment – 29 August 1991 – with attached memorandum from Steven Anderson (General Manager, Contract Management Group) “Update on the requirements for electromedical equipment” – 23 August 1991
- Folder mostly consists of correspondence and documents relating to standards for physiotherapy electromedical equipment, the survey of ultraviolet equipment in NZ 1989, and the proposed adoption of Australian standards for physiotherapy equipment – January 1988- August 1990
- Draft document: by Standards Australia, Committee HT/15—Safety of Medical Equipment, “Australian Standard: Medical Electrical Equipment—General Requirements” (37 pages)
- “Proposed adoption of Australian Standards”, *Standards*, vol 35, no 12, December 1989
- “A New Zealand Standard for Physiotherapy Electromedical Equipment” (N.D.) (5 pages) (2 copies in file)
- Appendix A, Sections 2 and 3 of AS 2635, “Installation, Maintenance and Operation of Solaria for Cosmetic Purposes”, reproduced by permission of the Standards Association of Australia
- Extract from journal (unknown, possibly NRL journal): “Solar Erythema UV Monitoring” (N.D. possibly 1988/89)
- Report: “Investigation into Standards of Wellington Area Commercial Suntanning Facilities” (21 pages) (N.D.)
- Template letter and Questionnaire by R B Coppel (for Director) – April 1989 – “Survey of ultraviolet therapy equipment in New Zealand 1989” – to be sent to Hospital physiotherapy practice, private practice physiotherapists, and dermatologists (numerous copies)
- Document by the Standards Association of Australia, “Australian Standard 2500-1982: Guide to the Safe Use of Electricity in Patient Care” pp. 28-33, 42-44
- Half page description of “Interferential Current Therapy Devices”, by A. J. Liston, PhD, Assistant Deputy Minister, Health Protection Branch (source unknown)

- Appendix IV, Safety Information Bulletin, No 32 from HEI No 170 1987 (England) – “Short wave diathermy, cables and applicators: Risk of fire and/or disruptive damage” (2 pages, 2 copies in file)
- One page document “Safety procedures for occupationally exposed personnel” (N.D.)
- Article: Chapman, R. (April 1986). “Survey of output calibrations of ultrasound therapy equipment used in physiotherapy practice”, *NZ Journal of Physiotherapy*, pp.13-14.
- Document on ultrasound treatment (2 pages, no author or date)
- Article: Hekkenberg, R. T. & van Beekum, W. T. (1986). “Evaluation of ultrasound therapy devices” [TNO Test: Radiation safety and dose accuracy often leave something to be desired], *Physiotherapy*, vol. 72, no. 8, pp.390-395 (p 392 missing)
- Article: Fyfe, M. C. & Bullock, M. I. (1986). “Acoustic output from therapeutic ultrasound units”, *The Australian Journal of Physiotherapy*, vol. 32, no. 1, pp.13-16.
- Article from Contact, June 1988 (newsletter circulated with Canadian Journal of Physiotherapy), “Federal task force on sale of medical devices”.
- Extract from the *Australian Therapeutic Device Bulletin*, “The Australian Therapeutic Device Problem Reporting Scheme – The first 12 months” – July 1988 (2 copies in file)
- Report: Forman, S. A., Holmes, C. K. McManamon, T. V., & Wedding, W. R. (1982). “The psychological symptoms and intermittent hypertension following acute microwave exposure”, *Journal of Occupational Medicine*, vol. 24, no. 1, pp. 932-934.
- Article: Petersen, R. C. (1983). “Bioeffects of microwaves: A review of current knowledge”, *Journal of Occupational Medicine*, vol. 25, no. 2, pp. 103-111.
- Report: World Health Organisation, 1982, Environmental Health Criteria 22, “Ultrasound”, pp. 13, 57, 142-143.
- Letter from Ian Ross (Head Biomedical Engineering Department, Wellington Hospital) to Ros Ham (Charge Physiotherapist) relating possible hazard from electromagnetic fields produced by physiotherapy equipment, suggests using the “safety zone” technique – 13 September 1985
- Chapters from book (book name and date unknown): Grant, L. J. “Microwaves: Basic physical concepts and biological hazards” (pp. 4-10); and Grant, L. J. “Uses of Microwaves in hospitals and universities” (pp. 11-21)
- Article: Cheng, M. & Aston, E. (1976). “Safe use of electromedical equipment, Part I: Mechanisms of electric shock”, *Physiotherapy Canada*, vol. 28, no. 1, pp. 24-28.
- Article: Cheng, M. & Aston, E. (1976). “Safe use of electromedical equipment, Part II: Minimizing electric shock hazards”, *Physiotherapy Canada*, vol. 28, no.2, pp. 89-93.
- Article: De Domenico, G. (1983). “[missing word] of care in the use of electromedical equipment”, *The Australian Journal of Physiotherapy*, vol. 29, no. 5 (3 pages)



- Article: De Domenico, G., Stafford, R., & Kanachowski, R. (N.D.) "Effective Acoustic Coupling with Ultrasound", pp. 328-332
- "Standards of Design and Construction", Gazette du Canada Partie II. Vol. 115. No. 8, pp. 1123-1126
- The Occupational Health Technical Advisory Committee (OHTA) Meeting – Minutes – 23 November 1988 (3 pages)
- Paper prepared by Lesley Askew (Senior Advisory Physiotherapist, Workforce Development) regarding "Initiating and monitoring safety measures regarding the use of physiotherapeutic equipment (Workforce Development – Services 5)" – 18 November 1988 (3 pages)
- Australian Standard, "Approval and test specification—Electromedical equipment—General requirements", as 3200—1986 (36 pages)
- Australian Standard 3200—1986, "Approval and test specification—Short-wave therapy equipment", (16 pages)
- Australian Standard 3210—1986, "Approval and test specification—Microwave therapy equipment", (15 pages)
- Australian Standard 3211—1986, "Approval and test specification—Ultrasonic therapy equipment", (18 pages) Papers for the proposal for a "New Zealand Standard for Physiotherapy Electromedical Equipment", 1988 (5 pages)
- Article: Benson, H. A. E. & McElnay, J. C. (1988). "Transmission of ultrasound energy through topical pharmaceutical products", Physiotherapy, vol. 74, no. 11, pp. 587-589.
- Memorandum from A. J. Liston (Assistant Deputy Minister, Canada) with description of Interferential Current Therapy Devices (ICT) – 24 February 1988
- Miscellaneous notes: "add to section 3"
- Letters and documents relating to, and arising out of, a coroner's case about a Hamilton man (Gavin Joseph Prendergast) who may have died due to physiotherapy treatment interfering with his pacemaker
  - Correspondence between Lesley M Askew (Senior Advisory Physiotherapist, for Acting Assistant Secretary, Workforce Development) and the Department of Justice, the Coroner's Court, and Waikato Hospital – relating to an enquiry from an Australian Government Department about a coroner's case heard with respect to implications regarding safety when certain physiotherapy treatments are given to patients with pacemakers – 13 January 1988
  - Newspaper article from the Waikato times, "Pacemakers warning: Cures may kill..." (N.D.)
  - Circular memorandum to Chief Executives of Hospital Boards from K W Ridings (for Director, Division of Hospitals), concerning "Transcutaneous Electric Nerve Stimulators" – 17 September 1984
  - NZ Police forms and report (names and details of parties involved)
  - Proposal by J V Richards, Electrical Engineer, Central Engineering Dept, Waikato Hospital Board: "Effects of 27 MHz

- Therapeutic Diathermy on an Implanted Pacemaker” – 24 April 1986 (3 pages)
  - Report by C M Wade, Cardiologist on Mr Gavin Joseph Pendergrast (5 pages)
  - Autopsy Report by E. J. Chapman, Pathologist of Gavin Joseph Pendergrast (2 pages)
  - Deposition of witnesses and finding of coroner – August 1986
  - Newspaper article: “VDUs now come under new code” (source and date unknown)
- Report: National Radiation Laboratory, “Health Effects of Extremely Low Frequency Electric and Magnetic Fields” September 1985 (2 pages)
- Letter from the Department of Health to the Director-General of Health regarding laser therapy equipment – 19 August 1983
- One page document: National Radiation Laboratory Information Sheet “Health Effects of Infrared Radiation” – December 1984 (2 pages)
- “Laser Radiation” by R B Coppell (National Radiation Laboratory, pp.21-28)
- Ultra-sound Physiotherapy – Equipment, document with comments from the Occupational Health Branch concerning calibration testing equipment for ultra sound physiotherapy equipment – 6 June 1986
- Booklets from the National health and Medical Research Council:
  - Code of Practice for the Safe Use of Shortwave (Radiofrequency) Diathermy Units (1985)
  - Code of Practice for the Safe Use of Microwave Diathermy Units (1985)
- “Therapeutic Microwave and Shortwave Diathermy: A Review of Thermal Effectiveness, Safe Use, and State of the Art: 1984” – December 1984 – by the U.S Department of Health and Human Services (pp. 1-9)
- Journal article: Delpizzo, V. & Joyner, K. H. (1987). “The safe use of microwave shortwave diathermy units”, *The Australian Journal of Physiotherapy*, vol. 33, no. 3, pp. 152-162.
- Journal article: Brown-Woodman, P. D. C., Hadley, J. A., Richardson, L., Bright, D., & Porter, D. (1989). “Evaluation of reproductive function of female rats exposed to radiofrequency fields (27.12 MHz) near a shortwave diathermy device”, *Health Physics*, vol. 56, no. 4, pp. 521-525.
- Department of Health New Zealand Report, by R H Chapman, “A survey of output calibrations of ultrasound therapy equipment used in physiotherapy practice”- 1985/7 (13 pages)
- Canadian Physiotherapy Association Magazine “Contact” – article on Inferential Current Therapy Devices - 1988
- Handwritten notes relating to: physiotherapy electromedical standards/legislative control; electromedical equip OHTAC; OHTAC minutes

Physiotherapy – Services – Equipment – Pools – Hydrotherapy, 1981-1987:  
ABQU, W4556, 6804, Box 21, W30/PHY/4/7/3, R21934813

- Small file
- Letter from the G. Martindale (for Acting Manager, Health Protection Programme, Department of Health) to all medical officers of health concerning “the operation and maintenance of swimming pools” – 3 December 1986
- Department of Health circular memorandum from J. C. J. Stoke (Director, Division of Public Health) concerning “aids and swimming pools” – 5 August 1986
- Article: O’Mahony, M.C., Delpak, K., Mann, P. G., Penny, P. T., & McDougall, M. (1987). “A survey of hospital hydrotherapy pools in the health districts of England”, *Physiotherapy*, vol. 73, no. 2 (pp. 103-106)
- “Therapeutic Pools – or Swimming Pools ?”, no author, October 1987 (1 page)
- “Exercise in water” (2<sup>nd</sup> ed.), edited by M.H. Duffield (pp. 71-72) (N.D.)
- Extracts from *The New Zealand Journal of Sports Medicine*, September 1987 issue
  - Editorial, “Swimming pools and irritation”
  - Abstracts, Shaw, J. W., “A retrospective comparison of the effectiveness of bromination and chlorination in controlling pseudomonas aeruginosa in spas (whirlpools) in Alberta” (p. 77)
  - Shaw, J. W. “The potential for unexpected disinfectant failures with bromine-based disinfectants in spas (whirlpools)”, (pp. 59-62)
  - Shaw, J. W. “Indoor air quality of swimming pool enclosures”, (pp.55-58)
- Article: Fracis, I. (1986). “Spa therapy—a lost art?”, *Physiotherapy Practice*, 2, 171-173.
- Article: Zuckerman, A. J. (1986). “AIDS and swimming pools”, *British Medical Journal*, vol. 293 (1 page)
- Standards Association of New Zealand document on purchasing guides on maintenance for various different swimming pools – lists the types of pools, prices and availability of guidelines, and outlets where Standards can be obtained from (N.D.) (4 pages)
- “Code of practice for the operation of swimming pools”, 1986, chapter cover pages from various sections
- “is your pool water bugged?” extract by Standards New Zealand
- Article: Jagger, M. & Zmood, D. (1984). “Hydrotherapy by physiotherapists in a community health centre”, *Australian Family Physician*, vo. 13, no. 12 (pp. 878, 880-881)
- Article: Boyle, A-M. (1981). “The bad ragaz ring method”, *Physiotherapy*, vol. 67, no. 9. (pp. 265-268)
- “Halliwick Method”, by Maragret J. Reid (N.D.) (1 page)
- Report prepared by Margaret J Reid Campion, G. Jegasothy, K. Blades, B. Lake, C. Dyson, “Hydrotherapy: Standards for hydrotherapy practices and facilities for Australian Physiotherapy Association W.A. branch” (37 pages, including appendices)

Physiotherapy – Services – Schools, 1981-1983: ABQU, W4556, 6804, Box 22, W30/PHY/4/8, R21934814

- Small file
- Article: Mandal, A. C. (July/August 1983). "The correct height of school furniture", *Physiotherapy Canada*, Vol. 35, No. 4 (pp.212-218)
- Report by Bruynel, L. & Stotter, G. M. "Anthropometric data of students in relation to their school furniture" (N.D. but tables cover years from 1969-1984) (21 pages)
- Department of Education, "Secondary School, Furniture" – received 1986 (50 pages) – document contains diagrams of various school furniture and measurements.

Physiotherapy – Services – Schools, 1979-1987: ABQU, W4556, 6804, Box 22, W30/PHY/4/8, R21934815

- Large File
- Letter from J Nicol to B Potaka regarding "Health Services in Schools", in particular the provision of physiotherapists in schools – 10 March 1987
- Letter from R A Barker (Deputy Director-General of Health, Department of Health) to The Chief Executive of Hospital Boards regarding "Physiotherapy Community Services" and using community physiotherapy services more widely that is presently done – 26 April 1982
- Document on "Itinerant Physiotherapist in Schools" – (N.D.) (2 pages)
- Document on "Physiotherapy Community Services" – (N.D.) (1 page)
- Report on "Policy Paper: School Health Services Provided by the Department of Health" – (N.D.) (4 pages)
- Letter from B G Scott (Women, Children and Family Health Programme) to A E Warner (Acting Manager, Women, Children and Family Health Programme) regarding developments in education which would affect for workforce demands – (N.D.)
- Physiotherapy and Occupational Therapy in Schools Meeting – Minutes – 19 May 1986 (1 page)
- Report on the "Bureau of Medical Services and Drug Control: Occupational Therapy for School Children with Special Needs" (N.D.) (6 pages)
- Letter from A J Sinclair (Director, Division of Hospitals) to Deputy Director-General regarding the Health Services in Schools – 5 July 1984
- Article on "Survey of Need for Physiotherapists and Occupational Therapists in Schools" – February 1986 (4 pages)
- Report on "Physiotherapists and Occupational Therapists in Schools" (N.D.) (5 pages)
- Report on the "Visit to Matariki Physically Handicapped Unit and Forbury School-Dunedin: 6 March 1986 (3 pages)
- Letter from C Inglis to J Snell (Advisory Occupational Therapist, Department of Health) regarding the role and function of the

Occupational Therapists at the Matariki Handicapped Unit – 7  
November 1985

- Numerous letters, documents and reports relating to handicapped (child and adult) patients, the role of Occupational Therapists, concerns over the reduction of age (13 to 10 years) for children covered by the visiting therapy service in schools, government policy for disabled individuals, policy proposals – 1983-1986
- Report on the “Exceptional Children, Auckland, NZ” prepared W Bowden (Mt Roskill Grammar School) – 18 January 1984 (12 pages)
- Newspaper article from the *Evening Post*, “School Help Lacking for Handicapped”, 28 August 1983
- Report on the “Mechanic of Integration” by P Vincent (Psychological Service) which looks at the availability of resources available to handicapped pupils – August 1984 (13 pages)
- Report on “Standards of Practice for Occupational Therapy in Schools” – April 1980 (6 pages)
- Report on “Occupational Therapy for School Children with Special Needs” prepared by an Independent Group of Occupational Therapists – June 1977 (9 pages)
- Report on the “School Health Services Provided by the Department of Health” – (N.D.) (6 pages)
- Representative of the Department of Health and the Department of Education – 14 June 1985 (3 pages)
- Proposed School Programme completed applications for disabled children – October 1983
- Letters between G Lawrie (Physiotherapist, Physically Handicapped Unit, Mt Roskill Primary) to L M Askew (Senior Advisory Physiotherapist, Department of Health) regarding differential salaries between hospital and school based physiotherapists – 26 July 1983
- Provision of Improved Therapy for Physically Handicapped Class Students – Minutes – 18 October 1978 (2 pages)

Physiotherapy – Services – Schools, 1989-1990: ABQU, W4556, 6804, Box 22, W30/PHY/4/8, R21934816

- Large File
- Numerous letters between L M McRae (for Director-General of Education, Department of Health), G Northcott (Charge Physiotherapist, Nelson Public Hospital), P Stark (Charge Physiotherapist, Braemar, Nelson), J Van Der Westhuyzen (Paediatrician, Nelson Hospital), L M Askew (for Manager, Workforce Development), H Clark (Minister of Health), J A Ross (Principal Educational Consultant, Department of Education), M J Vicary (Manager, Crippled Childrens Society), M Cullen (Associate Minister of Health), N Scott (Associate Minister of Education) – regarding criticisms of a lack of input from physiotherapy toward handicapped students and procedures for the establishment and administration of special education for physiotherapists to treat handicapped students – May 1989

- Document on “Questions from Educational Occupational/Physiotherapists in NZ Schools” (N.D.) (2 pages)
- Newspaper article from the *Evening Post*, “Schools Must Take Special Needs Pupils”, 18 November 1989
- Document on “Support Services for Mainstreamed Physically Disabled Students” – (N.D.) (2 pages)
- Numerous letters from parents with mainstreamed disabled children and the lack of physiotherapy services available to them at their schools – April-September 1989
- Numerous letters relating to the Picot Report and the implications for Occupational Therapists, funding, and non-special school disabled pupils under the proposal – June 1988
- Report by the Lopdell Centre Seminar on the “Education Provisions for Young Children who have a Physical Disability” – 30 May-2 June 1989 (17 pages)
- Two piles of tied letters, documents, reports and proposals regarding adjustable school furniture to accommodate the varying sizes of individual students – January 1986-November 1988
- Pile of tied letters, documents, reports and proposals regarding “Tomorrow’s Schools” and the “Picot Report” and how this will affect: the standard of services provided, interface between education and Health systems, line of accountability, staff recruitment, continuing education for therapists, salaries and conditions of employment, facilities and equipment, and career structure for therapists in education system – February 1987-December 1988
- Letter from L M Askew (Senior Advisory Physiotherapist, Workforce Development) to J Humphries (Director-General of Education, Department of Education) concerning generic guidelines for the development of individual job descriptions for meeting local school requirements (w/ attached Job Description for a physiotherapist in a school: 4 pages) – 30 June 1989
- Document prepared by the Carlson Cerebral Palsy School, Epsom regarding their expectations of a physiotherapist providing treatment to disabled pupils – (N.D.) (22 pages)

Physiotherapy – Services – Intellectually Handicap, 1986-1989: ABQU, W4556, 6804, Box 22, W30/PHY/4/9, R21934817

- Small file
- Progress report: “Education of children and young persons resident in psychopaedic hospitals” – by Lottie Thomson, Jull Humphries & Sue Gates (Head Office Team) (1989)
- Project paper: “Facing the challenge: An ordinary life for people with learning difficulties and challenging behaviour”, 1987, edited by Roger Blunden and David Allen, published by King’s Fund Publishing, London (70 pages)
- Article from Nursing Times, December 7, 1983: “Physiotherapy in mental handicap”, pp. 54-57
- Letter B D McLeod (Head of School, Otago Polytechnic) to Dr George Salmond (Director General of Health) concerning the review of

psychiatric hospitals and hospitals for the intellectually handicapped – 15 October 1986

- “Review of psychiatric hospitals and hospitals for the intellectually handicapped: Summary of Physiotherapy Services”, December 1986 (8 pages)

Physiotherapy – Services – Domiciliary, 1989-1990: ABQU, W4556, 6804, Box 22, W30/PHY/4/11, R21934818

- Small File
- Letter from G Lobb (Charge Physiotherapist, Auckland Area Healthboard) to Wilson Home and Ronald Caughey Assessment and Treatment Centre regarding “The Formation of a Policy for Providing Orientation and Training for Newly Appointed Visiting Developmental Therapists” – 30 April 1990
- Letters from E Drok (Chairman, PRC, NZ Society of Physiotherapists) to V J Rollo (Deputy Health Advisor, Health Department) regarding the use of the physiotherapy logo on the front cover of “The Roles and Functions of the Physiotherapist” – May 1989
- Numerous receipts for printing charges for “Physiotherapy: Roles and Functions” production (w/ attached template of the cover for the document)

Physiotherapy – Services – Roles – Physiotherapists, 1988-1992: ABQU, W4556, 6804, Box 22, W30/PHY/5/1, R21934819

- Large File
- Numerous order forms, requests and receipts for “Roles and Functions of the Physiotherapist” and “Physiotherapy Code of Safe Practice” documents
- Letters from E Drok (for PRC, NZ Society of Physiotherapists) and J Tedder (Executive Director, NZ Society of Physiotherapists) to V J Rollo (Director-General, Department of Health) regarding comments on “The Role of Physiotherapist” document – August 1989
- Document on the suggested format for the “Functions and Activities of the Physiotherapist” – (N.D.) (8 pages)
- Numerous tied documents, letters, proposals and suggestions relating to an attached draft report on the “Roles and Functions of the Physiotherapist” – 1988-1989
- Report on “Section III: The Physiotherapy Assistant Role and Functions” – 1988 (10 pages)

Physiotherapy – Services – Physiotherapy Assistants, 1988-1991: ABQU, W4556, 6804, Box 22, W30/PHY/5/2, R21934820

- Small File
- Article in *Canadian Physiotherapy Association ‘Contact’* magazine regarding “Examining the Role of Support Personnel in Physiotherapy” – December 1990-January 1991 (4 pages)
- Document on “Appendix 3: Paramedical Aides – Roles and Training” – July 1988 (17 pages)

- Article prepared by K J Grube and J Newman Henry on “Recognition of Job Experience for Educational Credit in Physical Therapy – A Challenging Process” (2 pages)
- Report by the Canadian Physiotherapy Association on “Auxiliary Personnel for Physiotherapy Departments” (N.D.) (6 pages)
- Report on “The Physiotherapy Assistant” – 1988 (11 pages)

Physiotherapy – External Relationships – General, 1980-1991: ABQU, W4556, 6804 Box 22, W30/PHY/7/1, R21934821

- Small File
- Letter from L M Askew (Professional Advisor, Health Workforce Unit) to S Anderson (General Manager, Contracts Manager) and S MacDonald (Manager) regarding physiotherapy recruitment issues at Kimberley Centre, Manawatu-Wanganui Area Health board – 29 July 1991
- Memorandums from L M Askew (Professional Advisor, Health Workforce Development) to Area Health boards, NZ Society of Physiotherapists and Schools of Physiotherapy concerning issues relating to physiotherapists/physiotherapy and the correct avenues by which the issues should be raised – 26 February 1991
- Letter from L M Askew (Professional Advisor, Health Workforce Unit) to S Shaw regarding Professional Networking within the Area Health Boards – August 1989
- Booklet on “Physiotherapy Claims” by T M Avery (ACC) – November 1980 (25 pages)

Physiotherapy – External Relationships – Hospital Charge Physiotherapists – Senior Physiotherapists’ Management Group, 1965-1990: ABQU, W4556, 6804, Box 22, W30/PHY/7/2, R21934822

- Medium File
- Senior Physiotherapists’ Management Meeting schedule for 1990 (3 pages)
- Report by P G Wood outlining the lack of re-entry courses and how physiotherapists re-entering after years of absence can do so without re-entry training 1 August 1990 (2 pages)
- Letter from V J Rollo (for General Manager, Public Health Policy) to N Beney (Secretary Senior Physiotherapy Managers Group, Northland Base Hospital) regarding the structuring and supervision of going from a student to a new graduate physiotherapist – 22 November 1989
- Letter from H Bichan (Wellington Area Hospital Board) to K Poutasi (General Manager, Wellington Area Health Board) regarding the workload of physiotherapists and the implementation of a survey tool which would benefit management – 8 August 1990
- Memorandum from L M Askew (Professional Advisor, Workforce Development) to The Senior Physiotherapy Managers Group regarding the “Standards for Area Health Board Physiotherapy Services” – 21 September 1990
- Memorandum from L M Askew (Professional Advisor, Workforce Development) to Senior Physiotherapy Managers Group regarding



“Physiotherapy: Code of Safe Practice” guidelines – 21 September 1990

- Senior Physiotherapists’ Management Group Meeting – Minutes – 22 September 1989 (2 pages)
- Folder containing information from Communication Consultants on management strategies (N.D.)
- Physiotherapy Senior Managers Seminar – Seminar Outline – 26-28 September 1990 (6 pages)
- Folder containing minutes, actions plans, and functions & objectives for the Senior Physiotherapy Managers Group – 20-22 September 1989
- Numerous reports from the Senior Physiotherapy Managers Group regarding R.U.S., Roles of Senior Physiotherapists in Area Health Boards, General Aspects of Healthcare Change, Management Information Systems, Accreditation, Marketing, Answers to Questions and Discussion documents – (1988) (17 pages)
- Numerous letters from B Gatrell (Service Manager, Medic), R B Coppell (National Radiation Laboratory) concerning mandatory standards of performance for Ultrasound Therapy Equipment used by physiotherapists – February 1990
- Numerous letters from V A Jackman regarding the November 2,3 and 4 Workshop for Physiotherapy Managers reminding them of what to bring and the topics that will be covered –September 1987
- Senior Physiotherapy Managers Workshop – Agenda – 4 November 1987 (3 pages)
- Document on “A Mission for Physiotherapy in Hospital Boards and Area Health Boards” – November 1987 (6 page)
- Attendant list for “Workshop for Charge Physiotherapists” – 18-20 February 1985 (3 pages)
- Document on “Canadian Schedule of Unit Values for Physiotherapy” (N.D.) (8 pages)
- Report on the “Charge Physiotherapists Seminar” – 8-10 December 1981 (3 pages)
- Brochure prepared by Templeton Hospital and Training School on “Administration Course for Charge Physiotherapists” – 16-19 November 1965

Physiotherapy – External Relationships – New Zealand Society of Physiotherapists, 1989-1992: ABQU, W4556, 6804, Box 22, W30/PHY/7/3, R21934823

- Small file
- Notes from a meeting between the Hon Katherine O’Regan, Associate Minister of Health and Representatives of the New Zealand Society of Physiotherapists – 17 September 1992
- Briefing notes for Hon Katherine O’Regan for meeting with representatives of the NZ Society of Physiotherapists on 17 September 1992 – topics covered include: the Physiotherapy Act 1949, Physiotherapy Board, and Finance Bill (No. 3) (2 pages, 2 copies in file)

- Newsletter extract from the NZ council on Health Care Standards, “NZ Quality Care”, No. 6, September 1992
- Letter from Margot Skinner (President, NZ Society of Physiotherapists) to Hon Katherine O’Regan (Associate Minister of Health) relating to the Minister’s forthcoming address to the NZ Society of Physiotherapists Inc. Biennial Conference – 2 September 1992
- Address from the President to the NZ Society of Physiotherapists Inc. Biennial Conference, Christchurch, 28 August 1992 (10 pages)
- Notes from a meeting between the Hon Katherine O’Regan, Associate Minister of Health and Representatives of the New Zealand Society of Physiotherapists – 7 October 1991
- Briefing notes for Hon Katherine O’Regan for meeting with representatives of the NZ Society of Physiotherapists on 7 October 1991 – topics covered include: administration of the Physiotherapy Board, Physiotherapy Regulations, Servicing of Board, umbrella health legislation, and Finance Bill (No. 3) (3 pages, 2 copies in file)
- Letter from Joy Tedder (Executive Director, NZ Society of Physiotherapists) to Katherine O’Regan (Associate Minister of Health) regarding the NZSP Executive’s concern about various aspects of the administration of the Physiotherapy Board – 19 September 1991 (2 copies in file)
- Miscellaneous notes relating to arranging meeting times between Hon Katherine O’Regan and the NZ Society of Physiotherapists
- Memorandum from E. Paul Gatland to Michael Chapman (Public Health Policy, Department of Health, Head Office) – addressing the Society’s complaint regarding administration of the Physiotherapy Board – 2 October 1991 (2 copies in file)
- Briefing notes for Hon Katherine O’Regan for meeting with representatives of the NZ Society of Physiotherapists on 4 March 1991 – topics covered include: Physiotherapy education, legislation, restructuring of the health scene, health promotion, quality assurance and accreditation proposals, government subsidies for physiotherapy treatment, physiotherapy services advisory committee, workforce planning, and visiting physiotherapist (5 pages)
- Memorandum from Jenni Nana (Senior Advisory/Executive Officer, Community and Primary Care) to Lesley Askew (Professional Advisor, Workforce Development) relating to departmental funding for the physiotherapist quality assurance programme (N.D.)
- Letter from Kerry Lee (Benefits and Subsidies) to Andrew Forsythe (Office of the Minister of Health) – “Physiotherapy Benefit outline brief – January 1991” – 31 January 1991 (2 pages)
- Welcome letter to Mr Upton (Minster of Health) from Joy Tedder (Executive Director, NZ Society of Physiotherapists) – 23 November 1990
- Paper: “Funded Primary Contact : (FCP)” – discusses the history of primary contact within physiotherapy (5 pages)
- The NZ Society of Physiotherapy – Briefing papers to the Minister of Health, Simon Upton – November 1990 (12 pages)

- Letter from P. A. Jackson (Physiotherapist) to the Physiotherapy Board, objecting to their exclusion of neurology from the list of work area of types – 4 April 1991
- Notes from a meeting between the representatives of the New Zealand Society of Physiotherapists and Helen Clark, Minister of Health and Labour – 28 March 1990 (3 pages)
- Newspaper clipping from the *Auckland Star*, “Clark gets drubbing from physios after tense talks”, 2 May 1990.
- Welcome and congratulatory letter from Joy Tedder (Executive Director, NZ Society of Physiotherapists) to Lesley Askew (Department of Health) – 15 February 1990
- Correspondence between from Joy Tedder (Executive Director, NZ Society of Physiotherapists) to Lesley Askew (Department of Health) regarding an advertisement of a Department of Health study – 21 October 1989
- Letters and documentation relating to a proposed course for physiotherapists in “Long-stay Geriatric Hospitals” being run by the NZ College of Physiotherapy – December 1988-January 1989

Physiotherapy – External Relationships – New Zealand Society of Physiotherapists, 1986-1990: ABQU, W4556, 6804, Box 22, W30/PHY/7/3, R21934824

- Large file
- Position Paper on Education in New Zealand, by the NZ Society of Physiotherapists, January 1986 (22 pages)
- Letter to M K Lamont from Lesley M Askew (Professional Advisor, for Manager, Workforce Development) relating to disciplinary action – 16 January 1990
- Letter to Helen Clark (Minister of Health) from M K Lamont relating to ACC matters 0 3 May 1990
- Newspaper clipping from the *Auckland Star*, “Clark gets drubbing from physios after tense talks”, 2 May 1990 (2 copies in file)
- Notes from meeting between representatives of NZ Society of Physiotherapists and Helen Clark (Minister of Health and Labour) – 28 March 1990 (3 pages, 2 copies in file)
- Briefing notes for Helen Clark for meeting with the NZ Society of Physiotherapists on 28 March 1990 – topics include: Physiotherapy Board, ACC, and Primary Healthcare Package (2 pages, 2 copies in file)
- Extract from paper or report (N.D.), “Restructuring of the Health Scene – Area Health Boards” (2 pages)
- Numerous letters between the NZ Society of Physiotherapists (Joy Tedder, Executive Director or the President of the Society) and the Minister of Labour and Health regarding ACC and the Physiotherapy Act 1949
- Briefing notes for Helen Clark for meeting with the NZ Society of Physiotherapists on 20 July 1989 – topics include: Physiotherapy and NZSP, physiotherapy education, physiotherapy legislation and

physiotherapy board independent administration, restructuring of the health scene, health promotion, quality assurance and accreditation proposals, integration of primary care to area health boards, ACC, workforce planning, private practitioners training scheme (11 pages, 2 copies in file)

- The Minister of Education, Report on Physiotherapy Workshop, 16-18 April 1986 (6 pages, 2 copies in file)
- Journal article: Lamont, M. K. (December 1988). "N.Z.S.P. v. A.C.C.", NZ Journal of Physiotherapy, pp. 28-31 (2 copies in file)
- Report by the National Health Statistics Centre, Department of Health, NZ: "Health Workforce Resources 1986 Data", pp. 129-139
- Handwritten notes relating to NZSP meeting with Minister, 10 July 1989 and 23 June 1989
- The NZ Society of Physiotherapists, Briefing Papers to Minister of Health – April 1989 (22 pages including appendices)
- Report from the NZ Society of Physiotherapists with summary of the physiotherapy meeting regarding Wellington Area Health Board – October 1989 (2 pages)
- Notes from meeting between representatives of NZ Society of Physiotherapists and Helen Clark (Minister of Health and Labour) – 20 July 1989 (5 pages)
- Position Paper on Physiotherapy Education, July 1989 by the NZ Society of Physiotherapists (5 pages)
- Follow up comments/recommendations for the Minister of Labour and Health following the meeting with NZSP on 20 July 1989, by Lesley M Askew (for Manger, Population Health Policy) (4 pages) – regarding physiotherapy benefits and GST, code of safe practice, and the physiotherapy advisory committee
- Letter to Joy Tedder (Executive Director, NZ Society of Physiotherapists) from the Helen Clark (Minister of Health) regarding physiotherapy benefits and GST, code of safe practice, and the physiotherapy advisory committee
- Extracts from the Goods and Services Tax Act 1985
- Letter from Stella J. Randle (Princess Margaret Hospital, Christchurch) on behalf of physiotherapists in Auckland, Waikato, Rotorua, Palmerston North, Taupo, Wellington, Christchurch and Dunedin regarding: conditions of employment of hospital physiotherapists, reduced resources and restructuring of the Health Service – 18 April 1989
- Letter from J M Tedder (Executive Director, NZ Society of Physiotherapists) to the Secretary, Doctors Advisory Health Service regarding physiotherapists suffering psychiatric problems – 16 September 1988
- Correspondence between Joy Tedder (Executive Director, NZ Society of Physiotherapists) and Lesley M Askew (Senior Advisory Physiotherapy, for Assistant Secretary, Workforce Development) regarding degree course for podiatry – October 1988-August 1989

- Correspondence and documentation relating to the conditions and standards of physiotherapists working geriatric private hospitals and rest homes – March-June 1988
- Paper: “Future Servicing of the Physiotherapy Board” – contains six alternative options for the future serving of the Physiotherapy Board – June 1988
- Letter from the Medical Council of NZ relating to providing services for the physiotherapy registration authority – 27 July 1988
- Paper: “Physiotherapy Board: Resources” (28 pages)
- Handwritten notes relating to Physiotherapy Board resources, 8 March 1988
- “Roles and Responsibilities of the New Zealand Society of Physiotherapists, The Physiotherapy Board, and Government”, agreed statement of the Department of Health and the NZ Society of Physiotherapists, February 1988 (2 pages, numerous drafts in file)
- Handwritten notes regarding, and documentation from, the Medical Council of NZ (including the Medical Council of New Zealand, Annual Report 1987)
- Handwritten notes regarding, and documentation from, the Nursing Council of NZ (including the Report of the Nursing Council of New Zealand for year ended 31 March 1987)
- Handwritten notes relating to meeting with NZSP, 2 February 1988 and 6 November 1987
- Blank copy of the Department of Health Annual Workforce Survey (N.D. 6 pages)
- Department of Health Paper: “Advantages and Disadvantages of the Physiotherapy Board Being Independent of the Department” – January 1988 (2 pages)
- Government Economic Statement – 17 December 1987 – “Occupational Regulation, statement by the Rt Hon G W R Palmer, Deputy Prime Minister, Chairman, Social Equity Committee” (2 pages)
- Correspondence between the Department of Health and the NZ Society of Physiotherapists, and documentation relating to the proposal that the Physiotherapy Board should become a Body Corporate and move its administrative base away from the Department of Health – 1987
- Letter from P. Larmer to the Department of Health regarding survey sent by Workforce Planning Statistics “Staff return of physiotherapists claiming physiotherapy benefits” – September 1987

Physiotherapy – External Relationships, 1989-1991: ABQU, W4556, 6804, Box 22, W30/PHY/7/3/1, R21934825

- Small File
- Meeting between Hon Katherine O'Regan (Associate Minister of Health) and Representatives of the NZ Society of Physiotherapists – Notes – 17 September 1992 (8 pages)

- Document on the “Address from the President to the NZ Society of Physiotherapists Inc. Biennial Conference Christchurch – 28 August 1992 (10 pages)
- Meeting with Representative of the NZ Society of Physiotherapists – Briefing Notes – 15 September 1992 (3 pages)
- Meeting with Associate Minister of Health (Hon. Katherine O'Regan) and Representatives of the NZ Society of Physiotherapists – Notes – 7 October 1991 (2 pages)
- Letter from J Tedder (Executive Director, NZ Society of Physiotherapists) to K O'Regan (Associate Minister of Health, Parliament Buildings) regarding the grave concerns about various aspects of the administration of the Physiotherapy Board – 19 September 1991
- Meeting with NZ Society of Physiotherapists – 7 October 1991 – 4 pages (2 copies)
- Memorandum from E P Gatland to M Chapman (Public Health Policy, Department of Health) regarding the meeting with K O'Regan and the complaints generated out of that meeting – 2 October 1991
- Copy of the Briefing notes for K O'Regan for the Meeting between the Associate Minister of Health and Representative from NZ Society of Physiotherapists – 22 February 1991 (6 pages)
- Letter from K Lee (Benefits and Subsidies) to A Forsythe (Office of the Minister of Health) regarding “Physiotherapy Benefit Outline Brief – January 1991” – 31 January 1991
- Copy of the Briefing papers for S Upton (Minister of Health) prepared by NZ Society of Physiotherapists – November 1990 (13 pages)
- Meeting between Representative of NZ Society for Physiotherapists and H Clark (Minister of Health and Labour) – Minutes – 28 March 1990 (3 pages)
- Newspaper article from the *Auckland Star*, “Clark Gets Drubbing from Physios After Tense Talks”, 2 May 1990
- Letter from J Tedder (Executive Director, NZ Society of Physiotherapists) to L M Askew (Department of Health) regarding the erosion of services offered by physiotherapists as a result of government cuts – 15 February 1991

Physiotherapy – External Relationships, 1980: ABQU, W4556, 6804, Box 23, W30/PHY/7/3/3, R21934826

- Small File
- Tied documents, report, and letters pertaining to the International Federation of Orthopaedic Manipulative Therapists 4<sup>th</sup> Conference, and the development of physiotherapy (particularly manipulative therapy in NZ) – 1980

Physiotherapy – External Relationships – Overseas – General (including VSA [Volunteer Service Abroad], 1990: ABQU, W4556, 6804, Box 23, W30/PHY/7/4, R21934827

- Small file
- Letters between T Richards (Programme Manager, Africa) and H Clark (Minister of Health) regarding a possible change that would enable health workers employed by the State to be seconded for a two year period to accept a VSA assignment overseas – May 1990

Physiotherapy – External Relationships – South Pacific, 1980-1983: ABQU, W4556, 6804, Box 23, W30/PHY/7/5, R21934828

- Small File
- Letters, documents, application forms and reports sent between C J McDonald (for Secretary of Foreign Affairs, Ministry of Foreign Affairs), R Nourse (for Secretary of Foreign Affairs, Ministry of Foreign Affairs), E C Aitchison (Principal, Otago Polytechnic), and C Bond regarding the appointment and subsequent cancellation of Carol Bond's upcoming position as a Physiotherapy Tutor in Suva, Fiji – 19 September 1983
- Numerous application forms for the position as Physiotherapy Tutor in Suva, Fiji – April 1983 (48 pages)
- Programme for the training of "Lusiana Marama – Fiji" during her visit in NZ between 1 July 1983-December 1983 – (N.D.) (2 pages)
- Document by L M Askew on "Short-Term Assignment Physiotherapist: Niue, 26 August-27 September 1981" which sets out to implement physiotherapy services at Lord Liverpool Hospital in Western Samoa under the NZ Bilateral Aid Programme (w/ attached blueprints and required equipment: 7 pages) – 22 October 1981
- Letters from B Garland (Secretary of Foreign Affairs, Ministry of Foreign Affairs) to L M Askew (Ministry of Health, Head Office) regarding the authorisation of the 'Short-Term Assignment in Niue' (w/ attached expenses information: 5 pages)– 21 August 1981
- Report on "Physiotherapy Services and Education Fiji-October 1990" prepared by B Ingram (Consultant in Physiotherapy, NZ Government) (6 pages)

Physiotherapy – Social Work – General, 1988-1990: ABQU, W4556, 6804, Box 23, W30/SOC/1, R21934829

- Medium File
- Document on "Visiting Fellowship in Social Work 1991 Conditions of Appointment" prepared by A W Hayward (Registrar, University of Canterbury) – (N.D.) (1 page)
- Report (Tape Bound Booklet) on "Competent Health Social Work" prepared by K R Daniels (Senior Lecturer in Social Work, University of Canterbury) – May 1989 (151 pages)
- Confidential Meeting of the Representatives of the Nursing Council of NZ, Department of Education and Health & NZ Nurses Association – Minutes – 23 August 1989 (2 pages)
- Confidential Meeting of the Legislation Committee of the Nursing Council of NZ – Minutes – 3 August 1989 (20 pages)

- Letter from I C Chote (Chief Executive/Registrar, Nursing Council of NZ) to H Clark (Minister of Health, Parliament Buildings) regarding "The Nursing Council of NZ Budget Submission for the 1 July 1989-30 June 1990 Financial Year" (w/ attached budget data for that period: 26 pages) – 16 August 1989
- Meeting of the Nursing Council of NZ – Agenda – 21/22 September 1989 (7 pages)
- Meeting of the Nursing Council of NZ – Supplementary Agenda – 21/22 September 1989 (2 pages)
- Meeting of the Nursing Council of NZ – Agenda – 9/10 November 1989 (3 pages)
- Meeting of the Administration Committee of The Nursing Council of NZ – Minutes – 20 October 1989 (8 pages)
- Letter from I C Chote (Chief Executive/Registrar, Nursing Council of NZ) to D Cruickshank (Audit Office) regarding the Audit Office Management Report for Year Ended 31 March 1989 – 26 October 1989
- Report on "Registration of Nurses from Pacific Islands Countries" prepared by A L McDonald (Nursing Council of NZ) – November 1989 (19 pages)
- Letter from M Dickie (Senior Advisory Social Worker) to S Shaw (General Manager, Population Health Policy) regarding the "Social Work Advisory Functions: Workforce Development" – 24 May 1989
- List of Social Workers/Social Work Advisors to Health Boards – May 1989
- Letter from M Dickie (Senior Advisory Social Worker) to all Chief Social Workers (Social Work Advisors to Boards) regarding who to contact for social work advisory issues – 24 May 1989
- Report on "Wairarapa Hospital Board: Resource Management System" prepared by T P Koenders (Deputy Chief Executive-Finance) – (N.D.) (5 pages)
- Letter from A Crawford to M Dickie (Senior Advisory Social Worker, Department of Health) regarding her salary scale and unfairness, resigning consequently – 7 February 1989
- Additional letters between Senior Social Workers and disadvantaged employees J Fisher and A Crawford concerning their salary scales – September 1986
- Panel Discussion Document on "Questions for Panel-Community Services" – (N.D.) 2 pages
- Newsletter on "Area Health Board Update" – February 1989 (4 pages)
- Report on "Workforce Development Orientation Programme: General Consultancy Group-Social Work" – August 1988

Physiotherapy – Social Work – Monitoring, Evaluation and Standards, 1986 – 1988: ABQU, W4556, 6804, Box 23, W30/SOC/2, R21934830

- Large file



- “Guidelines for Standards For Health Social Work Services”, issued by Workforce Development Group, Department of Health, Wellington – December 1988 (14 pages, 2 copies and 2 draft copies)
- Letters
- “Competent Health Social Work” (1989) by Ken R. Daniels, Senior Lecturer in Social Work, University of Canterbury, Christchurch – 176 pages – ISBN 0473007606
- Correspondence relating to the Health Social Work Competency Project – including discussions on issues that have arisen, comments and implications of Ken Daniels’ report, Maori health social work – October 1987-October 1989
- “Hospital Board Chief Social Workers Association : Health Social Work Competency Project” – description of the project – 28 October 1987 (4 pages)
- Letters and memorandums requesting copies of the Guidelines for Standards For Health Social Work Services
- Correspondence relating to the proposal for establishing a system of accreditation of social workers based on competent social work practice – December 1988-January 1989
- “New Zealand Association of Social Workers’ Qualification in Social Work Practice” by Lynne Briggs (President) (N.D., 2 pages)
- Letter from the NZ Association of Social Workers to the Health Workforce Development Fund applying for a grant to assist the introduction of a new qualification in social work which will be issued by the NZASW from 1 April 1989 – (8 December 1988, 5 pages)
- Newsletter: “Social Work Review Supplement” – (September 1988 , 8 pages)
- Booklet “The Qualification in Social Work Practice, Issued by NZAWS”, December 1988 (8 pages)
- correspondence relating to Guidelines for Standards for Health Social Work Services – November/December 1988
- “The Accreditation Guide: Standards for Australian Health Care Facilities”, 6<sup>th</sup> edition for Surveys in 1988, by The Australian Council on Hospital Standards, pp.181-188
- Discussion paper: “Quality Assurance” sent by the Waikato Hospital Board 16 May 1988 (12 pages)
- Chief Social Workers’ Conference, 3-5 May 1988 – minutes recorded on 4 May 1988 (afternoon session) relating to standards (1 page)
- Memorandum to Chief Social Workers from Mavis Dickie regarding “Standards for Health Social Work Services Response to Draft Discussion Paper : Future Action” – 29 April 1988
- Summary of Boards responses to draft standards (2 pages)
- Comments Re Standards (7 pages)
- Standards (various copies/versions)
- Correspondence and Department of Health circular memorandums relating to standards for Health Social Work Services – August 1987-February 1988

- Paper: “Standards for Health Social Work Services”, issued by Workforce Development, Department of Health, September 1987 (14 pages)
- “Aotearoa Health Social Work Services: A Discussion Paper on Standards” – a draft working paper compiled by a working group of Canterbury Hospital Board Social Workers (N.D., 11 pages)

Physiotherapy – Social Work – Council for Education and Training in the Social Services, 1988-1989: ABQU, W4556, 6804, Box 23, W30/SOC/7/1, R21934831

- Medium file (NB: Council for Education and Training in the Social Services = CETSS or NZCETSS; Committee for Independent Learning Aoteroa/NZ = CILANZ)
- Folder consists of letters, newsletters, meeting notes/minutes, reports, CETSS Working Party, expenditure reports, courses, and other documentation concerning CETSS and CILANZ

Physiotherapy – Social Work – Council for Education and Training in the Social Services, 1989-1990: ABQU, W4556, 6804, Box 23, W30/SOC/7/1, R21934832

- Medium file (NB: Council for Education and Training in the Social Services = CETSS or NZCETSS)
- Folder consists documents relating to CETSS, such as: letters, newsletters, meeting notes/minutes, information regarding accreditation of courses, reports/papers, notes from the Education and Training Working Party, policy and procedures for accreditation/validation/certification of courses, and course accreditation applications

Physiotherapy – Speech Language Therapy – General, 1988-1991: ABQU, W4556, 6804, Box 23, W30/SLT/1, R21934833

- Small file (NB: New Zealand Speech-Language Therapy Association = NZSTA)
- Numerous requests/order forms/receipts for publication orders
- Notes of meeting held in Wellington to discuss accreditation of speech language therapists by NZSTA (N.D.)
- Notes of meeting held in Wellington to discuss accreditation of speech language therapists by NZSTA – 25 July 1991
- Letter advising that the NZSTA has been accepted by the Department of Immigration as the official body to accredit overseas qualifications of speech-language therapists – 26 July 1991
- Numerous letters relating to organising meetings between NZSTA and the Department of Health
- Covering letter from the NZSTA dated 19 May 1991, with attached document they have endorsed, called “New Zealand Speech Language

Therapists Association Accreditation and Supervision Towards Clinical Competence” (5 pages)

- Thank you letter from Sandra Cozens (for the Wellington Branch of the NZSTA) to M. Heine and S Smith (Workforce Development, Department of Health) for their contributions to the publication “Promoting Communication. The Speech-Language Therapy Workforce in New Zealand” – 2 November 1990
- Letters between Rosemary Hargreaves (Speech-language therapist) and Lesley M Askew (Professional Advisor, for Manger, Workforce Development) regarding the monitoring of clinical competence of overseas therapists once practising in NZ and system NZSTA has in place – July/August 1990
- Letters between Dr C W F McKenna (Australia) and P Papadopoulos (for Assistant Secretary, Workforce Development) advising that foreign trained speech language therapists/pathologists do not need to be registered to work in NZ – November 1989-January 1990
- Numerous letters and documentation relating to overseas speech-language therapists seeking work/training in NZ (e.g. from Australia, United States, United Kingdom) as well as NZ trained speech-language therapists
- Newspaper clipping from the *Northern Advocate*, 20 August 1988, “Speech therapist resigns in protest”
- Letter from M. Cook to the Minister of Health expressing her concern at the lack of speech-language therapists in the Northland area – July 1989
- Letters between Barbara Murphy (Chief Speech-Language Therapist, Waikato Hospital) and Marilyn Heine (Advisor in Speech Language Therapy, for Assistant Secretary, Workforce Development) regarding the Area Health Board Services Planning Guidelines for Internal Medicine Services – June 1989
- Letter to Rosemary Gravell (Chief Speech-Language Therapist, Charing Cross Hospital, London) from Marilyn Heine (Advisor in Speech Language Therapy, for Assistant Secretary, Workforce Development) regarding query about the provision for speech and communication problems in psychiatry – December 1988-April 1989
- Numerous letters between various hospitals and the Advisor in Speech Language Therapy (Department of Health) relating generally to training, retraining modules, and employment of speech language therapists
- Letters between rosemary Hargreaves (Speech-Language Therapist, North New Brighton School, Christchurch) and Marilyn Heine (Advisor in Speech Language Therapy, for Assistant Secretary, Workforce Development) regarding funding of the NZSTA national biennial conference 1990 – April 1989
- Letters and documentation relating to the proposal to establish a Speech-Language degree course – November 1988-February 1989
- Letters relating to the role of speech-therapists for adult patients
  - Letter from Counterstroke NZ to the Chairman of the Thames Hospital Board – 30 January 1989

- Newspaper article from the *Thames Star*, 27 October 1988, “A part-time future for speech therapy”
- Proposed test of an open letter to the Thames Hospital Board (N.D.)
- Letter from the Department of Health to Counterstroke NZ – 19 January 1989
- Letter from J.A. Cockle (Faculty Administrator, University of Canterbury) to Dr George Salmond (Director-General of Health) relating to the proposal to introduce a Bachelor of Speech and Language Therapy in 1989 – 23 May 1988
- Letter from Sally A Schoon (President, NZSTA) to Marilyn Heine (Advisor in Speech Language Therapy, for Assistant Secretary, Workforce Development) thanking the Department of Health for a grant enabling a project on retraining for speech-language therapists who wish to re-enter the workforce – 28 February 1988

Workforce Management – Working Group on Occupational Regulation – Specific Occupational Reviews – Physiotherapists, 1989-1990: ABQU, W4556, 6804, Box 72, W65/PHY/5, R21935448

- Large File
- Letter from P Cole (for Convenor, Working Group on Occupational Regulation) to The Minister of Commerce regarding the “Review of Health Related Occupations-Summary” (w/ attached “Review of Health Related Occupations Report”: 43 pages, 2 copies) – 17 August-25 July 1990 1990
- Numerous Letters between M Chapman (for Manager, Workforce Development), G Salmond (Director-General of Health) and B Woodhams (Working Group on Occupational Regulation) regarding amendments to the Allied Health Professions Report – August 1990
- Document on “Working Group on Occupational Regulation: Report on Allied Health Professions” prepared by M Chapman and L M Askew – 16 August 1990 (1 page)
- Report on “Department of Health Comments on Draft Report on Allied Health Professions” – (N.D.) (15 pages)
- Letter from A C McEwan (Director, Department of Health) to M Chapman (Senior Advisory Officer, Department of Health) concerning comments on the “Review of Paramedical and Health Related Occupations” – 26 July 1990
- Letter from J Sandford (President, NZ Association of Therapeutic Massage Practitioners Inc) to G Salmond regarding their submission for the review of the Physiotherapy Act 1949 (w/ attached submission to health department on Physiotherapy Act 1949: 4 pages) – 4 August 1990
- Report on the “Review of the Acts Regulating the Paramedical Occupational Groups” – (N.D.) (13 pages)
- Document on “The Physiotherapy Act 1949” (N.D.) (26 pages)
- Letter from Y Shadbolt (Dean of Faculty, Faculty of Health Studies) to R Milner (Minister of Commerce) regarding a submission for the

- “Review of Regulation: Physiotherapists” (w/ attached submission paper: 2 pages) – 8 May 1989
- Document on “Review of Regulation of Chiropractors, Dieticians, Occupational Therapists, Osteopaths, Physiotherapists and Psychologists” – (N.D.) (9 pages)
- Report on “Health Workforce Resources 1986 Data” prepared by Department of Health (20 pages)
- Report on “Registration Procedures for Overseas Physiotherapists” prepared by Physiotherapy Board – January 1990 (19 pages)
- Letter from M Brensell (Chief Physiotherapist) to The Chairman (Working Group on Occupational Regulations, Otago Health Board) regarding comments on the registration of physiotherapists – 12 April 1989
- Official Working Group on Occupational Regulation Meeting – Agenda – 10 March 1989 (6 pages)
- Document on “Statutory Appointments: Physiotherapy Act 1949” – (N.D.) (6 pages)

Workforce Management – Legislation – Acts and Regulations – Occupational Groups – Physiotherapy Act 1949, 1986-1989: ABQU, W4556, 6804, Box 84, W67/PHY, R21935536

- Large File
- Letters between J Tedder (Executive Director, NZ Society of Physiotherapists) and H Clark (Minister of Health, Parliament Buildings) regarding “Physiotherapy Draft Legislation” – 1 September 1989
- Report on “Recommendations for Amendments to the Physiotherapy Act” – August 1989 (19 pages)
- Pamphlet advertising “European Massage Techniques Now Available in Auckland” – (N.D.) (3 pages)
- Document on “Proposed Amendments to Physiotherapy Act 1949 and Physiotherapy Regulations 1979” – (N.D.) (6 pages)
- Report on the “Use of Ultrasonic Therapy by Podiatrists” prepared by L M Askew (Registrar, Physiotherapy Board) – 7 May 1988 ( 5 pages)
- Letter from M Chapman (for Assistant Secretary, Workforce Development) to B McLeod (Otago Polytechnic, Dunedin) regarding the Physiotherapy Bill – 7 September 1989
- Legislative Subcommittee of the Physiotherapy Board Meeting – Minutes – 14 March 1990 (34 pages)
- Memorandum by H Clark (Minister of Health) to the Cabinet Policy Committee regarding “Chiropractic Amendment Bill, Physiotherapists Bill, and Occupational Therapists Bill – (N.D.) (3 pages)
- Report on “Proposal for Bill to be Included in the Legislative Programme” prepared for Department of Health concerning physiotherapists – (N.D.) (4 pages)
- Document for the “Departmental Draft Physiotherapists Analysis” – (N.D.) (55 pages, 5 copies)

- Letters from E Drok (President, NZ Society of Physiotherapists) to All Branch Secretaries regarding the urgency over the new draft act – 14 November 1986
- Letter from M K Lamont to The Chairman (Physiotherapy Board) regarding opinions of the board that do not reflect the views of its members – 17 October 1986
- Report on “Interpretation of Sections 26 and 27 of the Physiotherapy Act 1949 prepared by L M Askew (for Director-General of Health) – August 1984
- Newsletter for the NZ Private Physiotherapists Association – April 1984 (3 pages)
- Report on “Notes on Physiotherapy Council Costing” prepared by NZ Society of Physiotherapists – (N.D.) (6 pages)

Workforce Management – Legislation – Acts & Regulations – Occupational Groups – Physiotherapy Act 1949, 1986-1990: ABQU, W4556, 6804, Box 84, W67/PHY, R21935537

- Small File
- Report on the “History of the Legislation” (N.D.) (3 pages)
- Report on the “Departmental Draft – Physiotherapists – Analysis (N.D.) (55 pages)
- Report on the “Physiotherapy Legislation and Regulations” (N.D.) (15 pages)
- Draft constitution of the Massage Institute of NZ Inc – (N.D.) (7 pages)
- Associate Minister of Health Katherine O’Regan and Representative of the NZ Society of Physiotherapists Meeting – Notes – 7 October 1991 (2 pages)
- NZ Society of Physiotherapists Meeting – Notes – 7 October 1991 (4 pages)
- Letters from B Hetherington (President, NZ Society of Physiotherapists) to Prime Minister G Palmer (Parliament Buildings) concerning Finance Bill (No 3) Clauses 95-105 Physiotherapy – 3 September 1990
- Letters from J Faucett (Physiotherapy Body Corporate) to H Clark (Minister of Health) regarding concerns over Finance Bill No. 3 – 13 August 1990
- Submission by NZ Association of Therapeutic Massage Practitioners Inc to Health Department on Physiotherapy Act 1949 – 4 August 1990

Workforce Management – Legislation – Acts & Regulations – Occupational Groups – Physiotherapy Act 1949 – Regulations, 1988-1992: ABQU, W4556, 6804, Box 84, W67/PHY/1, R21935538

- Large File
- Reports on “Registration Board Fees” prepared by M Chapman for the Office of the Minister of Health – 20 March 1982 (28 pages)
- Numerous documents, letters, and reports from M Chapman, H Clark (Minister of Health) and K O’ Regan (Associate Minister of Health)

pertaining to the Physiotherapy Regulations 1979 Amendment No's 3,4, 5 & 6 – December 1988-November 1991

Auckland Hospital – Occupational Therapy and Physiotherapy  
Accommodation, 1952-1987: ABQU, W4511, 632, Box 3, 56-7-0-2, R1436570

- Small file
- Letters between Catherin Caughey and David Caygill (Minister of Health) with general inquiries regarding the new Auckland Children's Hospital – September/October 1987
- Letters, application for expenditure, and documentation relating to the alteration to Physiotherapy Gymnasium at Auckland Hospital – July-September 1978
- Correspondence, handwritten notes, applications for expenditure, Building Committee notes relating to the Physiotherapy and Occupational Therapy School buildings and temporary accommodation for Occupational and Physiotherapy – October 1964-May 1966
- "Auckland Princess Mary Ward Block: Physiotherapy Services Plan 3208, Received 20.5.65"
- Letters, applications and handwritten notes regarding the alteration to therapy block steel fire escape and earthquake resistance survey strengthening of therapy block – November 1964-June 1965
- Letters, applications for expenditure, and Building Committee notes relating to alterations to x-ray and physiotherapy departments and emergency fire egress, and the deep therapy and physiotherapy accommodation, therapy block, Auckland Hospital – February 1952-November 1964

Napier Hospital – Five Storey Ward Block and Clinical Services and Physiotherapy, 1971-1984: ABQU, W4511, 632, Box 19, 64-7-0-6, R1436708

- Large file
- Correspondence, documentation, application for consent of expenditure, regulations, confidential letters, reports, and handwritten notes relating to "Hawkes Bay Hospital Board Asbestos Removal" – July 1982- July 1984
- Correspondence, documentation, application for consent to expenditure, and handwritten notes and drawings relating to "Napier Hospital : Proposed Audiology Department" – February 1979-January 1982
- Correspondence and drawings relating to "Napier Hospital – M.&C. Block" – November 1978
- Correspondence, documentation, application for consent to expenditure, variation orders, drawings/blueprints, and handwritten notes relating to "Napier Hospital –Block T/S" – October 1971-February 1977
  - Housing for standby plants
  - Antistatic flooring
  - Roading and lighting

- Roading development
- Fire protection
- Connecting link
- Block T/S contract
- Doors for double-shell sterilisation
- Correspondence, and application for consent to expenditure relating to “Napier Hospital – Engineers Workshops” – May/June 1976
- Correspondence relating to “Office accommodation – rehabilitation officer” – February/March 1976
- Correspondence relating to “Appointment of Mechanical Services Consultants” – May-July 1974
- Correspondence and handwritten notes relating to electrical generators at Napier Hospital – December 1973-February 1974
- Correspondence relating to “Memorial Hospital : Black B and Napier Hospital Blocks M and C” – December 1971-May 1972

Hastings Memorial Hospital – Orthopaedic Clinic and Physiotherapy Block, 1951-1969: ABQU, W4511, 632, Box 24, 64-7-1-3, R1436715

- Small file
- “Hawkes Bay Hospital Board, Memorial Hospital, Hastings: Comments on Physical Medicine Department Plane – Physiotherapy”
- Correspondence relating to “Hastings Memorial Hospital : Physiotherapy Department, Waiting Room” – October/November 1969
- “Hawkes Bay Hospital Board: Specification for Waiting Rom at Physiotherapy Department, Memorial Hospital, Hastings”
- Correspondence, application for consent to expenditure, drawings, and handwritten notes relating to extensions and alterations to the Physiotherapy Department, Memorial Hospital, Hastings – May 1966-January 1967
- Correspondence, application for consent to expenditure, and drawings relating to “Erection of Orthopaedic Block Hastings Memorial Hospital” – July 1951-November 1952
- Newspaper clipping from the Daily Telegraph, “An urgent need: Orthopaedic centre : Junior Chamber of Commerce launches appeal : Crippled children”, 1951

Nelson Hospital – New Ward Block including Physiotherapy, 1951-1984: ABQU, W4511, 632, Box 24, 71-7-0-1, R1436752

- Medium file
- Numerous “Application for consent of expenditure” forms
- Correspondence and handwritten notes relating to “Nelson Hospital : George Manson Ward Block, Theatres and X-Ray/Physio Blocks : Operating Theatres Development” – February/March 1983
- Correspondence and handwritten notes relating to “Nelson Hospital : Air Conditioning Theatre Suite” and “Physiotherapy Department” – September 1963-April 1964



- Correspondence relating to the “Exchange Transfusion Room” – October 1963-February 1964
- Table: “Analysis of Recorder Charts of Temperature and Relative Humidity for Sections of the Main Theatre Suite Served by Mechanical Ventilation Plant” – date range October 1962-February 1963
- Table: “Theatre Temperature” taken on minimum and maximum thermometers fixed on walls – date range December 1962-February 1963
- Table: “Meteorological Records Taken at Nelson Aerodrome” for months January-March (no year)
- Large amount of Handwritten graphs
- Correspondence and handwritten notes relating to “Nelson Hospital : Mechanical Ventilation Operating Theatre Suite” – July 1963
- Correspondence and handwritten notes relating to “Nelson Hospital – New Ward Block”– regarding financing, expenditure, hot water, x-ray department, heating of dressing cubicles in x-ray department, roading – May 1960-February 1963
- Correspondence relating to “Nelson Hospital : New Theatre Suite Ventilation” – February/March 1962
- Table: “Temperatures New Theatre Block”- February 1962
- Correspondence relating to lifting gear for lifting patients in and out of the Physiotherapy pool – March/April 1961
- Numerous handwritten notes relating to the physiotherapy department building progress, Nelson Hospital development, new ward blocks, drafts of letters
- Correspondence relating to the “Retaining Wall – Kawai Street” – October-December 1958
- Newspaper clipping from the Nelson Evening Mail, “New Hospital Wing Named George Manson Block”, stamped 17 July 1958
- Notes from meeting of Nelson Hospital Board – 12 August 1958 (4 pages)
- Correspondence relating to “Variation of Plans : T.B. Wing, New Ward Block” – May-August 1958
- letter relating to “Additional Floor – New Ward Block” – August 1958
- Correspondence relating to “Bonus Payment to Contractors – New Ward Block” – May 1958
- Correspondence, handwritten notes and documentation relating to the new ward block including discussions on ward kitchens, additional floor, estimated costs, and other general planning discussions – April 1955-January 1958
- Letters regarding the removal of incinerator at Nelson hospital – October/November 1956
- Letter to the Minister of Health responding to request for information regarding Nelson Hospital – 1 November 1956
- Speech notes used by the Minister of Health regarding Nelson Hospital and the laying of foundation stone for the new ward block – 30 October 1956

Balclutha Hospital – New Physiotherapy Occupational Therapy Department, 1983-1984: ABQU, W4511, 63,2 Box 43, 79-7-0-7, R1436941

- Small file
- Numerous letters to Director-General of Health, Messrs. Oakley Pinfold Turvey & Co Architects relating to asbestos exposure during Balclutha hospital renovations – 16 November 1984
- Letters from A J Henderson (for Director, Division of Hospitals, Department of Health) to Chief Executive (Otago Hospital Board) regarding tender of \$168,945 for replacement of physiotherapy Dept. At Balclutha Hospital – July 1984
- Letter from A J Ellis (Chief Executive, South Otago Hospital Board) to D Shaw (Director General of Health, Department of Health) regarding funding for Balclutha Hospital Physiotherapy Department – 19 August 1983
- Report by Oakley, Pinfold, Turvey & Co Registered Architects on “Proposed Physiotherapy Department a Feasibility Study for The South Otago Hospital Board” – 6 May 1983 (35 pages)

Occupational Therapy – District Nurses Office and Physiotherapy School Additions, Otago, 1960-1968: ABQU, W4550, 632, Box 19, 74-7-20, R20459566

- Small file
- Letters between J A M Boyd (for Director, Division of Hospitals) to Secretary (Otago Hospital Board) regarding “Occupational Therapy and Physiotherapy Building Fees” – November 1968
- Documents by Mason & Wales Architects on specifications for the Occupational Therapy and Physiotherapy Building – 13 August 1963-25 May 1964
- Letters between J A M Boyd (for Director, Division of Hospitals) to Secretary (Otago Hospital Board) regarding approvals for work on Dunedin Hospital Physiotherapy Extensions – February 1966
- Numerous letters for quotes on the development of the Occupational Therapy and Physiotherapy Building – 1963/64

Physiotherapy Board – Registration – Overseas Registrations, 1983-1984: ABQU, W4550, 632, Box 36, 167-3-2-1, R20459677

- Large file
- Numerous letters from L M Askew (Registrar, Physiotherapy Board) relating to administrative duties such as changes to addresses, applications for registrations of candidates – 1984
- Qualifications, documents and application forms for Susan Louise Clifford, Ms L E Evans, R B Hoskin, Ms E M Mitchell, Mr D K Reordan, Miss R Simpson, Mr M Schuster, Ms E McMullin, Mrs Ek-Westenberg, Ms J M Barrett, Miss E M Zandvliet, Mrs Pouw-Knetsch, Ms J C Pooler, L D McPherson, Ms D L Reynolds, Mrs C Lewis, Ms S Elkin – 1984

Physiotherapy – Training – NZ Schools – Students, 1970-1980: ABQU, W4550, 632, Box 36, 167-9-1, R20459678

- Small file
- Physiotherapy Board Meeting – Minutes regarding interruptions during training – 12 December 1979
- Letters from L M Askew (Registrar, Physiotherapy Board) to B D McLeod (Head of Department, Otago Polytechnic) regarding student absenteeism – 26 September 1979
- Numerous letters between R A Mail (Secretary), G Mason (Otago Polytechnic) and Chairman (Otago Polytechnic Council) regarding student unrest toward facilities for clinical experience (w/ attached article) – 18 April 1979
- List of Otago Polytechnic Students Year 1 2 and 3 1977 (4 pages)
- Document on “Suggested Future Teaching Programme” for Otago Polytechnic by B D McLeod (Head of Department, Otago Polytechnic) – 1 June 1976
- Report by B D McLeod to Secretary (Physiotherapy Board) on “Report for 1975 – 23 February 1976 (8 pages)
- Newspaper Article from the *Otago Daily Times*, “All Physiotherapy Students Graduate”, 5 December 1975 (2 pages)
- List of Stage 1 Examination Results 1973, 1974 (4 pages)
- Applications for Training in 1974 and those accepted – NZ Schools of Physiotherapy – 5 November 1973 ( 6 pages)
- List Stage 1 Examination Results 1972 (4 pages)
- Document on “Summary of Workloads in Areas of Students Clinical Experience” – (2 pages) (N.D..)
- List of Stage 2 examination results by B D McLeod – August 1970 - 10 December 1971

Physiotherapy – State Examinations – General, 1971-1981: ABQU, W4550, 632, Box 36, 167-10, R20459679

- Large file
- Letters from L M Askew relating to the exam results of the State Examinations of Mr Fergus – August 1981
- Extract from 23 July 1981 Physiotherapy Board Meeting relating to the delay in training of failed candidates of the May/June State Examinations 1981
- Letter from B D McLeod (Head of Department, Otago Polytechnic) to Mrs Mail (Secretary, Physiotherapy Board) regarding delays in advising particular students that they had to undergo a five month training course – 29 June 1981
- Extract from Physiotherapy Board Meeting concerning student requirements for State Examinations – Minutes – 23 July 1981 (4 pages)
- Letters from L M Askew (Registrar, Physiotherapy Board) to Principals of Auckland Technical Institute and Otago Polytechnic regarding students requirements for State Examinations – July 1981

- Correspondence from T Lawrie (Director, Division of Hospitals) concerning decline for increased funding toward examiners and invigilators for State Examinations – July 1981
- Seminar for Tutors in Physiotherapy – Agenda – February 1981 (2 pages)
- Document prepared by L M Askew (Registrar) for the State Examination Review Committee regarding a summary of recommendations – March-May 1981 (3 pages)
- State Examination Review Committee of the Physiotherapy Board Meeting – Minutes – 4 May 1981 (5 pages)
- State Examination Review Committee of the Physiotherapy Board – minutes – 10 March 1981 (7 pages)
- Letter from L Golding (physiotherapy student) to The Secretary (Physiotherapy Board) regarding a complaint about the State Examination format – N.D.
- List of students who passed State Examinations October/November 1980 – September 1980
- Letter from L M Askew (Registrar) regarding outcome of the November 1980 State Examinations – 1 April 1981
- Extract from Physiotherapy Board Meeting – Minutes – 9 March 1981
- Letter from R Robertson (Examination Committee, Otago Polytechnic) to Secretary (Physiotherapy Board) regarding good performances on the State Examination November 1980 – 11 December 1980 (w/ attached grade details: 6 pages)
- Extract from Physiotherapy Board Meeting – Minutes – 9 March 1981
- Numerous letters from L M Askew (Registrar, Physiotherapy Board) regarding objective for the state examinations – 30 January 1981
- Extract from Physiotherapy Board Meeting – Minutes – 25 November 1980 regarding objectives of the State Examinations
- Generic letters from P E Holden (Secretary) to Physiotherapy Board members concerning appreciation for preparation of the draft proposals – 22 December 1980
- Numerous letters relating to Statement of Personal Competency post-training – 1980
- Letter from C Pope (Secretary) to M Brensell (Chairman, Physiotherapy Department, Dunedin Hospital) regarding recommendations for informing candidates of grades – 22 August 1980
- Numerous letters and documents relating to the application of Miss S G Haden to accompany the NZ Women's Hockey Team on their tour of Britain – July 1980
- Draft Document on Duties of Examination Representatives – 4 pages) (N.D..)
- State Examination in Physiotherapy – Extracts – November 1979 (6 pages)
- Generic letters by C Poppe (Secretary) to physiotherapists concerning the rewriting of Paper B – 1 April 1980
- Letter from R Robertson (Examination Representative, Otago Polytechnic) to Mrs Mail (Secretary, Physiotherapy Board) regarding a

report on the November 1979 State Examination performances – 7 December 1979

- Several Reports and letters from S Glendining (State Examination Representative) regarding performances on the State Examination in Physiotherapy – November 1978 (8 pages)
- Correspondence between physiotherapy students and G Gair (Minister of Health, Parliament) concerning the changed format of the State Examination 1979 – May 1979
- Letter from M Brown to B D McLeod & F Elkin regarding student's individual performances on practical component of State Examinations – 11 April 1979
- Letter from J Molloy (Chief Executive, Auckland Hospital Board) regarding the employment of models in practical component of State Examinations – 7 November 1977
- Numerous letters from R Aitken (Senior Education Officer, Department of Education), B Ingram (Chairman, Examination Committee) to The Secretary (Physiotherapy Board) regarding the poor standard of written answers by candidates – 20 May 1977 (w/ attached newspaper article from the *Evening Post*, "Technical Students' Poor English is a Problem", 21 May 1977)
- Numerous documents and letters relating to refunds and expenditures for the 1975 State Examinations – October 1975

Physiotherapy Board State Examinations, 1982-1984: ABQU, W4550, 632, Box 36, 167-10-2, R20459680

- Large file
- Physiotherapy Board Meeting – Extract regarding State Examinations May 1984 – 19 July 1984 (3 pages)
- Numerous letters and documents by Examination Representatives pertaining to candidate performance in examinations 1983-1984
- Report by the Chairman (Examination Committee) on "The State Examination in Physiotherapy 1983" – 9 December 1983 (15 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) to Director-General of Health (Department of Health) regarding the fees paid to examiners – 3 January 1984
- List of State Examination Patients (Otago Polytechnic) – 29 May 1984
- Document on "State Examination in Physiotherapy November 1983 Examiners Comments" – 12 pages (N.D.)
- Practical Timetable for State Examination in Physiotherapy May 1984 Otago Polytechnic – 24 May 1984
- State Examination in Physiotherapy May 1984 – Nominal Roll – (N.D.)
- Numerous letters relating to the appointment of invigilators for the May 1984 State Examinations
- Document on "Allocations Students Sitting State Examinations" – 30 April-1 May 1984
- Letters between F M Elkin (Head of Physiotherapy Department, Auckland Technical Institute) to The Secretary (Physiotherapy Board)

regarding clarification of students taking notes prior to examination beginning – February 1984

- Documents and letters relating to Wendy Smith's application for registration as a physiotherapist – April-May 1983 (9 pages)
- Letters between L M Askew (Registrar, Physiotherapy Board) to J Tedder (National Secretary, NZ Society of Physiotherapy) regarding appeals and the right to review the State Examinations – 31 January 1984
- Physiotherapy Board Meeting Extract – Minutes – November 1983 (6 pages)
- Numerous letters and documents relating to administrative and fee arrangements for State Examinations November 1983 – October 1983
- Nominal Rolls and Practical Timetables for State Examinations in Physiotherapy November 1983 (8 pages)
- Letters from L M Askew (Registrar, Physiotherapy Board) to Members of the Physiotherapy Board concerning Late Applications for the November 1983 State Examinations in Physiotherapy – September 1983
- NZ Amateur Athletic Association – List of Physiotherapist Team Members prepared by B M Meyers (Secretary) – (N.D.)
- Report on the State Examination in Physiotherapy May 1983 by Chairman (Examination Committee) – (N.D., 7 pages)
- Physiotherapy Board Meeting Extract – Minutes regarding results for May 1983 State Examinations – 21 July 1983
- NZ Physiotherapy Board State Examination Timetable – Auckland Technical Institute – (N.D., 4 pages)
- Report to the Physiotherapy Board of the State Examination in Physiotherapy November 1982 prepared by the Chairman (Examination Committee) (11 pages)

NZSP [New Zealand Society of Physiotherapy] Inc., 1981-1987: ABQU, W4550, 632, Box 36, 167-13, R20459681

- Medium file
- Letter from E R Dowden (Chairman) to J Tedder (National Secretary, NZ Society of Physiotherapists) regarding reducing workload of NZSP due to current pressures – 3 November 1986
- Letter from L M Askew (Registrar, Physiotherapy Board) to J Tedder (National Secretary, NZSP) regarding standards for the Australian Examining Council for Overseas Physiotherapists – 6 September 1986
- Letters relating to the appointment of examiners for the State Examinations and to sit on the Examination Committee – 18 September 1986
- Physiotherapy Board Meeting Extract – Minutes – 10 April 1986 (17 pages)
- Letter from J Tedder (National Secretary, NZSP) to Director-General of Health regarding shortages of physiotherapists in NZ – 21 April 1986

- Letter from K Small (for Registrar, Physiotherapy Board) to J Tedder (Secretary, NZSP) regarding applicants for the DACUM type Curriculum exercise – 17 February 1986
- Letter from K Small (for Registrar, Physiotherapy Board) to J Tedder (Secretary, NZSP) regarding list of names of registrations, deletions and reinstatements – 30 January 1986
- Letter from J M Tedder (National Secretary, NZSP) to The Registrar (Physiotherapy Board) regarding Physiotherapy in Psychiatry – 11 July 1985
- Physiotherapy Board Meeting Extract – Minutes – 28 March 1985 (2 pages)
- Letter from H Stoneham (for Registrar) to J Tedder (National Secretary, NZSP) concerning acupuncture, financial statements, examiners fees, complaints against unregistered persons, use of ultrasound (6 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) to J Tedder (National Secretary, NZSP) regarding an Evaluation of Physiotherapists Trained in Technical Institutes – 19 December 1984
- Letters between M K Lamont (President, NZSP) and The Secretary (Physiotherapy Board) regarding Physiotherapy Ethics – November 1981
- Letter from R Dickie (Division of Hospitals) and C M Collins (Director, Division of Public Health) regarding Phenylketonuria-Guthrie Test and screening for Hypothyroidism – 30 November 1978
- Letter from H Stoneham (for Registrar) to J M Tedder (National Secretary, NZSP) regarding Appeal Against Decision of the Physiotherapy Board on an ACC case – 21 September 1984
- List of names of persons granted registration by the Physiotherapy Board – 13 August 1984 (7 pages)
- Physiotherapy Board Meeting – Minutes – 19 July 1984 (3 pages)
- Letters between Registrar (Physiotherapy Board) and J M Tedder (National Secretary, NZSP) regarding a Muscular Skeletal Diploma – May 1984
- Physiotherapy Board Meeting Extract – Minutes – 22 March 1984 (9 pages)
- Document on “Rules of the NZSP” – January 1984 (25 pages)
- Correspondence between L M Askew (Registrar, Physiotherapy Board) to J M Tedder (General Secretary, NZSP) concerning Disciplinary Powers – 11 November 1983
- Physiotherapy Board Meeting Extract – Minutes – 21 July 1983
- Letter from L M Askew (Registrar, Physiotherapy Board) to M K Lamont (President, NZSP) concerning Physiotherapy Manpower – May 1983
- Correspondence between L M Askew (Registrar, Physiotherapy Board) to Director-General of Education (Department of Education) concerning industrial action by hospital physiotherapists – 10 May 1982
- Correspondence between A D Medder (for Director-General of Health, Department of Health) to L M Askew (Registrar, Physiotherapy Board) concerning Bath Attendants at Rotorua Hospital – February 1982

Physiotherapy World Confederation Physical Therapy, 1960-1984: ABQU, W4550, 632, Box 36, 167-16, R20459682

- Small file
- Physiotherapy Board Meeting Extract – Minutes on treatment of patients in psychiatric and psychopaedic hospitals – 22 March 1984
- Correspondence between J C Nethery (Assistant Director, Physical Therapy Department) and NZ Society of Physiotherapists (NZSP) concerning her study on differences and similarities between the US physical therapy educational program and clinical education – April 1981
- Numerous letters and documents pertaining to the appointment of Miss Glen Park as world president of physiotherapists – October 1968

Mental Health – Lake Alice Hospital – Inspections – Head Office  
Physiotherapy and Occupational Therapy and Dieticians, 1962-1986: ABQU, W4556, 632, Box 148, 30/49/4/4, R16648216 [RESTRICTED FILE]

- medium file
- Handwritten report by Lesley M Askew (Senior Advisory Physiotherapist) regarding staffing at Lake Alice Hospital
- Review of Nursing Establishment: Lake Alice Hospital, February 1986 (13 pages)
- Lake Alice: OT Staffing (4 pages)
- Department of Health inter-office memorandum from the Advisory Dietician to the Secretary of Lake Alice Hospital relating to the food service at Villas 1 – 10 – 12 February 1986
- Letter from J J B Moar (for Medical Superintendent, Department of Health, Lake Alice Hospital to the Director-General of Health, Department of Health relating to catering facilities – 10 September 1985
- Psychiatric Services Review, Lake Alice Hospital, 7 May 1985 (3 pages, 2 copies in file)
- Lake Alice Hospital, Plan for Replacement of Central Dining Room Facilities – prepared by Bernice Kelly, Advisory Dietician (6 pages)
- Letters from Rowan Paine (Staff Physiotherapist, Lake Alice Hospital) to the Senior Advisory Physiotherapist, Department of Health regarding salary levels – March-April 1985
- Letter from Vivienne J Rollo (for Director General of Health) to Dr Siriwardena (Acting Medical Superintendent, Lake Alice Hospital regarding charge physiotherapists management workshop – 26 February 1985
- Letter from Bernice Kelly (for Director, Division of Mental Health) to the Medical Superintendent, Lake Alice Hospital regarding the psychiatric services review dietetic services and the format for the visit – 28 January 1985
- Physiotherapy Report, Psychiatric Review, Lake Alice Hospital – 14 January 1985 (4 pages)



- Correspondence from P.M. Perry (Charge Physiotherapist, Department of Health, Lake Alice Hospital) regarding request to import a heavy duty exercise bicycle – August-November 1984
- Lake Alice Hospital, list of Food Service Supervisors and training – 30 September 1982
- Copies of Lake Alice Hospital patients 5 weekly menu – 27 September 1982
- Correspondence between Pat Perry (Charge Physiotherapist, for Medical Superintendent) and H Parmalee (Deputy Advisory Physiotherapist, Department of Health) – topics include: relating to Wanganui Chronicle reports concerning the take-over of Lake Alice Hospital, capes, recommended books – April 1980-April 1981
- Letter from H J H Hiddlestone (Director-General of Health) to the Chief Executive (Wanganui Hospital Board) relating to the proposed take-over of Lake Alice Hospital – 19 February 1981
- Handwritten notes relating to Lake Alice Hospital Food Services – 6 August 1981
- Handwritten notes relating to the monthly ration report – June/July 1981
- Blank copy of the “Special Stocktake” food form (N.D.)
- Weekly Ration Requisition Forms (filled in) (N.D.)
- Lake Alice Hospital patients 5 weekly menu – Winter/Spring (N.D.)
- Department of Health inter-office memorandum from Bernice Kelly (Advisory Dietician) to Mr Paulger (Food Services Supervisor) relating to Lake Alice Hospital Food Services – 27 July 1981
- Report of Advisory Dietician’s Visit to Lake Alice Hospital, 12 May 1981- by Bernice Kelly, Advisory Dietician (4 pages)
- Lake Alice Hospital, Christmas Day 1979, Menu
- Lake Alice Hospital, New Years Day 1980, Menu
- Lake Alice Food Services – Evaluation of visit Monday 21/5/1979 (3 pages)
- Lake Alice Food Service meeting – 21 April 1979 (2 pages)
- Lake Alice Hospital: 30 Bed Admission and Assessment Unit – 18 May 1979
- Physiotherapy Report – Visit to Lake Alice Hospital – 1 March 1978 (4 pages)
- Letters between S.W.P Mirams (Director, Division of Mental Health) to the Medical Superintendent, Lake Alice Hospital regarding a request from a play therapist for further education – December 1977
- Report by Joanne Swan: Lake Alice Food Service – 1970 (3 pages)
- Letter to Mr T. van Arendonk from S.W.P Mirams (Director, Division of Mental Health) regarding food service alterations – 5 July 1976
- Numerous handwritten notes regarding Lake Alice food service and visits
- Booklet: “Lake Alice Hospital Marton: 25<sup>th</sup> Anniversary Souvenir Booklet 1950-1975” (12 pages)
- Correspondence between Th. Van Arendonk (Secretary, Department of Health Lake Alice Hospital) to Director-General, Department of Health regarding the comments and recommendations arising out of the visit by the Advisory Dietician – April/May 1976

- “Report of Visit of Dietitian to Lake Alice Hospital Friday 12<sup>th</sup> March 1976” – by J. H. Swan (3 pages)
- Correspondence relating to organisation of the visiting Dietician – April 1974-February 1976
- Letter to the Medical Superintendent (Lake Alice Hospital) from S. W. P. Mirams (Director, Division of Mental Health) relating to Occupational Therapy and Physiotherapy Services – 12 January 1976
- “Physiotherapy Report – Visit to Lake Alice Hospital – 17 November 1975” – by Carol L. Cowan (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to lake Alice Hospital : 27 March 1974” – by Carol L. Cowan (Deputy Advisory Physiotherapist) (2 pages)
- Letter to T. van Arendonk (Secretary, Lake Alice Hospital) from B.T. McElligot (for Director, Division of Mental Health) relating to the recommendations arising out of the visit of J. Swan Dietician to Lake Alice Hospital – 13 December 1973
- “Lake Alice – Villa 8 Kitchen – Notes From Revised Plans” – 22 July 1971
- “Report of Visit to Lake Alice Hospital, 30 November 1973” – by J. H. Swan, Dietician (2 pages)
- Letter to R. N. Abercrombie (Food Services Supervision, Lake Alice Hospital) from J. H. Swan (Dietician) with comments on proposed menus – 26 January 1971
- Letter to the Commission of Works from P. Williamson (for Director, Division of Mental Health) regarding Lake Alice Hospital kitchens and dining rooms – 15 March 1971
- Draft “Comments on visit of Health Department Dietitian, Mr Cranson & Mr Williamson to Lake Alice Hospital – 10.2.71”(4 pages)
- Correspondence relating to the visit of Health Department Dietitian on the 26 and 27 November 1970
- “Report of Visit of Health Department Dietitian to Lake Alice Hospital on 26 and 27 November 1970” – by Joanne H. Swan, Dietitian (3 pages)
- “Report on Visit to Lake Alice Hospital, Date of Visit : 26 October 1967” – by J. I. Bunt, Advisory Occupational Therapist (2 pages)
- Correspondence relating to the visit of Health Department Dietitian – May- December 1962
- Report: “Visit of Deitian to Lake Alice Hospital 21-22 March 1962” – by Patricia Walton, Dietitian (6 pages)
- List of fruit drinks supplying vitamin C (N.D.)
- List: Hospital Catering, Quantities of Foods Recommended Daily (N.D.)

Hospital Boards (General) – Conferences – Physiotherapists, 1969-1976:  
ABQU, W4452, 632, Box 289, 53/20/11, R16649584

- Medium file
- Numerous letters from J G Laurenson (Chief Executive, North Canterbury Hospital Board) to Director-General of Health (Department of Health) concerning Post Graduate Courses in Mobilisation-Manipulation Techniques – February 1976

- Numerous letters by L Skeet (for Director, Division of Hospitals) and J G Laurenson (Chief Executive, North Canterbury Hospital) regarding recommendation of candidates to participate in a post-basic training course in physiotherapy – January 1975
- Numerous rejection and approval letters from M B Holt (for Director, Division of Hospitals) to attend post basic training courses – September 1972
- Numerous applications for attending the Biennial Conference 1972 – January 1972
- Document on “Assessment Unit for Cerebral Palsy Children Queen Elizabeth Hospital Rotorua” – 4 October – 26 November 1972 (8 pages)
- Letters from J W Small (Division of Hospitals\_ to The Secretary (South Canterbury Hospital Board) regarding Refresher Courses for Charge Physiotherapists – March 1971
- Numerous letters relating to “Course for Physiotherapists in Joints and Joint Movements by Dr James Cyriax” – July 1970

Hospital Boards (General) – Patients – Physiotherapy, 1941-1985: ABQU, W4452, 632, Box 348, 53/95, R16650022

- Medium file
- Minutes for question on “What was the total amount paid for public hospital physiotherapy departments for each financial year ended 31 March 1975, 76, 77, 78,79 & 1980?” directed toward B Arthur (Minister of Health)
- Letter from R Dickie (Director, Division of Hospitals, Department of Health) to Chief Executives of All Hospital Boards regarding Conditional Registration Year for Physiotherapists and Occupational Therapists – 29 May 1979
- Numerous letters from Department of Health to Hospital Boards addressing Physiotherapy Staffing – 1974
- Report by the Department of Health on Physiotherapy: North Island Visits – 25 February 1946 (8 pages)
- Numerous letters offering resignations and applications for positions – 1946
- Letter from Dunedin Hospital to Department of Health concerning inspection of their physiotherapy departments – 15 November 1945
- Report on “Inspection of Physiotherapy Departments Confidential Report” – 5 pages (N.D.)

Hospital Boards (General) – Immigration – Immigration Applications, 1986: ABQU, W4452, 632, Box 352, 53/105/1/3, R16650059

- Small file
- Letter from E.J. Harrison (Administration Officer, Ashburton Hospital Board) to the Director-General of Health advising that Mr P.J. Godfrey, Surgeon was granted conference leave to attend the Royal

Australasian College of Surgeons Annual Meeting and the Board  
refunded expenses for attendance – 11 December 1986

Hospital Boards (General) – Hospital Workforce Planning – Physiotherapists,  
1987: ABQU, W4452, 632, Box 378, 53/135/1/13, R16650294

- Small file
- Submission from the NZ Society of Physiotherapists, “Review of Health Statistics” (N.D., 9 pages)
- Letter from the Department of Health to physiotherapy departments, schools and other agencies concerning “Functions and activities of the physiotherapist” – 16 March 1988, 3 December 1987
- Draft report for comment: “Functions and Activities of the Physiotherapist”, by the Department of Health, November 1987 (14 pages)
- Handwritten notes relating to: pictures of various functions of physiotherapy; bursaries
- Letters from multiple physiotherapists with various queries regarding the Auckland Technical Institute Advanced Diploma in Physiotherapy, including requests for course information and application forms, questions concerning bursary assistance, possibility of part-time study, and tutor approval – April-December 1987
- Proposal from the Department of Health and HSPC to Data Processing “The National Payroll System as a Source of Workforce Information”, 2 September 1986 (15 pages)
- Proposed timetable for the “National Workshop for Initiating the Development of Functions and Activities of the Physiotherapist”
- Correspondence relating to Workforce Planning Statistics and data collection – March-September 1987
- Blank copy of the Department of Health Annual Workforce Survey with codes
- Letters regarding the computerisation of Registers and the Annual Practicing Certificates of the Registration Boards – September 1987
- Letters and documentation between B. Hetherington (President, NZ Private Physiotherapists Association) and Vivienne J Rollo (for Assistant Secretary, Workforce Development) relating to B. Hetherington’s course evaluation of the Basic Physiotherapy Care of the Elderly and other Geriatric courses – April-September 1987
  - General correspondence
  - Course programme, list of participants, balance sheet
  - Course evaluation sheets
  - Course pamphlet: Basic Physiotherapy Care of the Elderly
- Notes of meeting of the Education Department to discuss a proposed national validation body – 6 August 1987 (1 page)
- Correspondence relating to the proposed national vocational body – July 1987
- Background papers concerning the proposed national vocational body (20 pages)
  - Introduction

- Definition of “a vocational qualification”
- Background: Current Concerns in Vocational Education and Training
- Current functions of NZ and overseas validation bodies
- Possible models for NZ
- The four functions
- Models 1-4 with advantages and disadvantages
- Glossary
- Article from *Physiotherapy Canada*, “Physical Therapy—a field that’s ‘hot’”, March/April 1987, vol. 39, no. 2, p. 94
- Numerous letters and internal memorandums regarding funding for courses and study awards
- Chapter 5 amendment regarding “Expenses at Training Courses: Expenses Payable for Residential or Non-Residential Courses of Less than Three Weeks’ Duration” (stamped 19 February 1987, pp. 26-28)
- Calendar for Advanced Diploma Courses 1987
- Letters outlining details of the National Workshop for Initiating the Development of Functions and Activities of the Physiotherapist – March 1987

Hospital Boards (General) – Hospital Workforce Planning – Physiotherapists, 1986-1987: ABQU, W4452, 632, Box 378, 53/135/1/13, R16650295

- Large file
- “Physiotherapy Assistants Discussion Paper”, March 1987 (6 pages)
- Correspondence relating to the role of physiotherapy aides, received from:
  - Charge Physiotherapist, Wanganui Area Health Board – 12 January 1987 (3 pages)
  - Charge Physiotherapist, Kenepuru Hospital – 12 February 1987 (1 page)
  - Chief Physiotherapist, Palmerston North Hospital – 18 December 1986 (1 page)
- Extract from *Contact* (newsletter from Canadian Physiotherapy Association), “What is Professional Conduct?”, 1986
- Letters relating to various hospital boards regarding physiotherapy refresher course and, continuing and post graduate course funding – February 1987
- Letters and documentation relating to the Course in Neurodevelopmental Treatment and Management of Cerebral Palsy – July 1986-December 1986
  - Numerous letters regarding funding to help pay for attendance at the Cerebral Palsy Therapists Trust Course – November 1986
  - Course information: “1987 Nine Week Course in Neuro-Developmental Treatment and Management of Cerebral Palsy Based on the Bobath course in London” – 1 July 1986 (3 pages)
- Extract from the *NZ Journal of Physiotherapy*, Letters to the Editor letter titled “Physiotherapy Workforce Statistics” highlighted, pp.4-5, December 1986

- Letters and documentation relating to the Advance Diploma in Physiotherapy in Neurology – December 1986
  - Letters regarding request for funds from the Department of Health
  - Handwritten notes
  - Course information including course structure and recommendations
  - Extract from TRL Report
  - Pamphlet “Physiotherapy Graduate Diploma in Sports Physiotherapy” Western Australian Institute of Technology
  - Report on survey conducted by the Otago Polytechnic Physiotherapy Department, October 1986 regarding registered physiotherapist’s interest in advanced diplomas (6 pages)
  - Blank copy of survey (2 pages)
- Miscellaneous letters
  - Letter from Waikato Hospital Board inquiring about awards/bursaries for assistance for physiotherapists undertaking a one year Diploma or Masters course in physiotherapy in Australia – 25 November 1986
  - Letter from Auckland Private Physiotherapists Association regarding the proposal for a Geriatric Seminar in Dunedin – 20 November 1986
  - Request from the Department of Health for a summary of the workforce survey from the Australian Physiotherapy Association – 21 October 1986
  - Letter from the Department of Statistics advising of the price to obtain physiotherapy and occupational therapy migration statistics – 17 July 1986
- Letters and documentation relating to the Advanced Diploma Physiotherapy Neurology Course 1987 – November 1986, including:
  - Course outline (3 pages)
  - Internal Department of Health memorandum outlining the course
  - Letter to the Department of Education regarding funding for advanced education in physiotherapy
- Correspondence and documentation relating to the proposed modular re-entry course for registered physiotherapists – September-November 1986, including:
  - Letters regarding funding and proposal
  - Proposal and Application for Funds (1 page)
- Correspondence relating to the Continuing Education Course in Hydrotherapy, Hutt Hospital –October 1986, including:
  - Letters supporting the course from the Wellington Hospital Board
  - Proposal – 14 October 1986 (2 pages)
- Letters and survey regarding a proposal for a re-entry refresher course for minimally active or inactive physiotherapists in the Waikato area – October 1986
- Several applications for short re-training courses from various Hospital boards and physiotherapy schools – October-December 1986

- Notes from meeting to discuss implementation of post-graduate physiotherapy courses – 17 September 1986 (3 pages)
- Letters and documentation arising out of Michael Lamont's article "Physiotherapy Workforce Statistics", published in the NZ Journal of Physiotherapy, vol. 14, no. 1, 1986
  - Response letter from George Salmond (Director-General of Health) to the Editor of the NZ Journal of Physiotherapy – 10 July 1986
  - Copy of Michael Lamont's article "Physiotherapy Workforce Statistics" from the *NZ Journal of Physiotherapy*, pp.6-7, April 1986
- Correspondence between L M Askew (for Director-General of Health) and the S. Walsh (Staff Physiotherapist, Dunedin Hospital) and handwritten notes regarding post basic bursary available for physiotherapists with an interest in "sports" physiotherapy – July 1986
- Correspondence relating to bursaries and bonds for those undertaking Advanced Diplomas in Physiotherapy and Post Basic Education – December 1985-May 1986, also includes other documentation:
  - "Physiotherapy Study Leave to Undertake Advanced Diploma in Physiotherapy, 1986" – notes for applicants, January 1986
  - "Physiotherapy Study Leave – Application"
  - Department of Health circular letters
  - Letters regarding funding and course details
- Correspondence and documentation relating to physiotherapy hospital staff shortage
  - Numerous letters from various hospitals, the NZ Society of Physiotherapists, the Minister of Health relating to physiotherapy staff shortages – March 1985-March 1986
  - Correspondence regarding increasing the physiotherapy school intakes – May-December 1985
  - Paper: "Shortage of Registered Physiotherapists in Hospital Service" – 8 November 1985 (7 pages) – paper outlines the issue
  - Paper: "Shortage of Registered Physiotherapists in Hospital Board Service" (N.D., 10 pages) – paper outlines how issue can be addressed
  - Letters regarding the updated 'relaxed' criteria for overseas recruitment of physiotherapists and occupational therapists due to the shortage of staff – 5 November 1985
  - Letters regarding effects of staff shortages on student training – August 1985
  - Chart showing "Registered physiotherapists. Hospital funded vacancies", 15 July 1985 (by area health board)
  - Letters regarding overseas applications and centralised processing – June/July 1985
- "Physiotherapy Workforce 1985" (13 pages)
- Social Security (Physiotherapy Benefits) Regulations 1984
- Physiotherapy Services Advisory Committee Meeting – Agenda – 15 May 1985 (6 pages)

- Minutes of meeting of the Physiotherapy Advisory Committee to the ACC – 17 December 1984 (3 pages); 15 March 1985 (6 pages)
- File note: “Physiotherapy Manpower” from meeting held 7 May 1985 (2 pages)
- Handwritten tables and/or graphs relating to:
  - physiotherapy workforce – showing date range 1975-1984
  - vacancies for April 1985
  - physiotherapists employed April 1985
- Short summaries “Physiotherapy Staffing in New Zealand Hospitals” – 31 January 1985 (1 page), 26 April 1985 (1 page)
- Paper: “Private Physiotherapists and Physiotherapy Service to Private Hospitals” – April 1985 (3 pages)
- Extract: chapter 27 “Physiotherapists” pp.117-126 (unclear where extract has been taken from) chapter relates to workforce data and has statistics up to 1982 and with some statistics as far back as 1969
- Notes and agenda of meeting between the Departments of Health and Education to discuss issues related to health courses in technical institutes – 29 April 1985
- “New Zealand Private Physiotherapists Association”, April Newsletter (N.D., 3 pages) – relevant section is in regards to the proposal that the Physiotherapy Board becoming a body corporate
- Correspondence, documentation and handwritten notes relating to education of physiotherapists and other health professionals in technical institutes – August 1984-April 1985
  - General correspondence
  - “An evaluation of physiotherapists trained in technical institutes”, by Lesley M Askew (Senior Advisory Physiotherapist), 21 August 1984 (3 pages)
- Report by the NZ Society of Physiotherapists: “Requirements for Physiotherapy Education in New Zealand”, 23 November 1984 (14 pages)
- Journal article: Morris, A. (1986). Physiotherapy Workforce 1985. *NZ Journal of Physiotherapy*, pp. 4-7.
- Blank copy of survey (used in replacement of the usual ‘white card’ data collection) (N.D.)
- Completed copies of Questionnaire (used by the Department of Health to edit and update the Physiotherapy Workforce Profile) (12 completed questionnaires)
- Handwritten list of issues (2 pages) – from the PT Workshop April 1986
- Speech notes: “Talk to the Workshop on Physiotherapy Education ‘Whither Physiotherapy: Reflections of a Visitor’”, 16 April 1986 (6 pages)
- “Physiotherapy Education in Australia”, by L. Twomey, School of Physiotherapy, Western Australian Institute of Technology (N.D., 21 pages)
- Table showing ACC cost increases 1981-1985
- Correspondence and documentation relating to the proposal and the ballot for the Physiotherapy Board to become a body corporate – February/March 1986



- Report to the Minister of Education on the “Physiotherapy Workshop”, held 16-18 April 1986 (20 pages)

Hospital Boards – Ashburton – Physiotherapy, 1944-1998: ABQU W4452 632 Box 385, 53/16, R16650363

- Small file
- Reports on Ashburton Hospital’s Nursing Services, by P R Marley, Nurse Advisor
  - Visit to Ashburton Hospital Board, 11 September 1981, to discuss financial allocation (2 pages)
  - Visit to Maniototo Hospital Board, 27 August (no year), to discuss financial allocation (2 pages)
  - Visit to South Otago Hospital Board, 25-26 August (no year), to discuss financial allocation (2 pages)
- Report on Ashburton Hospital’s Nursing Services, by B.G. Shadbolt (for Director, Division of Nursing) from visit to Ashburton Hospital by Nurse Advisor – February 1979
- Letters between the Division of Nursing and Ashburton Hospital relating to organising visits to Ashburton Hospital – February-August 1978, and May 1984

Hospital Boards – Auckland – Reports concerning Physiotherapy, 1983-1989: ABQU, W4452, 632, Box 395, 56/16/2, R16650442

- Medium file
- Correspondence between John Fausett (Assistant Manager, Physiotherapy Department, Auckland Hospital) and Helen Clark (Minister of Health) regarding the report on the Auckland Hospital Physiotherapy Service – March-May 1989
- “Report on Auckland Hospital Physiotherapy Services”, March 1989 (82 pages)
- Files bundled together containing: Correspondence, planning documentation, meeting notes, floor plans, and handwritten notes regarding the Middlemore Hospital new Geriatric Unit – April 1985-October 1986
- Correspondence and handwritten notes regarding Auckland Hospital Board’s request for “Approval of upgrading of section Head visiting Neurodevelopmental Therapy to Charge Physiotherapist/Occupational Therapist : Visiting Neurodevelopmental Therapy Department : Extramural Hospital”- February/March 1988
  - Handwritten notes regarding the proposed position of Charge Neurodevelopmental Therapist Auckland Hospital Board
  - Original letter from Auckland Hospital Board
  - Job description for Charge Physiotherapist/Occupational Therapist—Visiting Neurodevelopmental Therapy—Extramural Hospital (5 pages)
- Letters concerning the use and operation of the ‘therapeutic’ pool at Kingseat Hospital and what physiotherapy services should be provided at Kingseat hospital – November 1986-June 1987

- letters between the Health Department and the Auckland Hospital board concerning physiotherapy staffing and possible establishment of a Director of Physiotherapy Services – February-October 1987
- miscellaneous correspondence relating to: physiotherapy staffing, queries regarding criteria for promotion of physiotherapists to staff or charge physiotherapists, discussions of meetings, physiotherapy review planning, interesting articles/papers recommended, request for staff/patient ratios, letters arising out of Physiotherapy Reports undertaken by LM Askew.
- Letters between a physiotherapy patient and the Minister of Health regarding the cessation of physiotherapy treatments at North Shore Hospital – April-August 1985
- Letters and handwritten notes regarding physiotherapy services at Green Lane and National Women's Hospitals (proposed amalgamation) – July 1984-March 1985
- Extracts from Auckland Hospital Board : Finance and General Purposes Committee - 30 July 1984,
- "Mangere Hospital : Physiotherapy Report : Psychiatric Review : Visited 14 August 1984", by L M Askew (Senior Advisory Physiotherapist) (6 pages)
- "Carrington/Oakley Hospitals: Physiotherapy Report : Psychiatric Review: Visited 25-28 June 1984", by L M Askew (8 pages)

Hospital Boards – Bay of Plenty – Reports of Inspections – Physiotherapy, 1952-1987: ABQU, W4452, 632, Box 399, 56/16/2, R16650483

- Small file
- Letters throughout file to the Bay of Plenty Hospital Board regarding findings in inspection reports and recommendations – April 1955-July 1984
- Letter from D. Jorgensen (Charge Physiotherapist) to the Department of Health regarding a staffing query –
- "Physiotherapy Report – Visit to Opotiki Hospital Bay of Plenty Hospital Board – 16 April 1984", by Vivienne Rollo (Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report – Visit to Whakatane Hospital Bay of Plenty Hospital Board – 16 April 1984", by Vivienne Rollo (Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report: Visit to Whakatane Hospital – Bay of Plenty Hospital Board 6 May 1980", by Helen Parmelee (Deputy Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report: Visit to Whakatane Hospital – Bay of Plenty Hospital Board 8 May 1980", by Helen Parmelee (Deputy Advisory Physiotherapist) (2 pages)
- Letter from H S Parmelee (Deputy Adivsory Physiotherapist) to Dr DP Short (Medical Superintendent, Whakatane Hospital) regarding the role of the manipulative therapists working in the hospital on a part-time basis – 20 May 1980

- Letters regarding staffing queries and issues, such topics include: advice on whether a particular staff member can be retained; LM Askew recommending an overseas trained physiotherapist; a bursar who did not take up employment at Whakatane Hospital, advising of staff leaving/resignations, inquiries regarding bursars, staff shortages, changes to annual leave, part-time staff, and other general inquiries – December 1952-29 September 1987
- “Visit to Whakatane Hospital on 30.10.75”, by Moira E. Brown (Advisory Physiotherapist) (3 pages)
- Letter from Opotiki Hospital Board to the Director-General of Health, Department of Health with treatment figures for the Physiotherapy Department (data for April and May 1972) – 9 June 1972
- Handwritten notes throughout file relating to hospital visits reports
- “Physiotherapy Report : Visit to Opotiki Hospital (Opotiki Hospital Board)”, visited on 28 March 1972, by Moira E Brown (3 pages)
- “Physiotherapy Report : Visit to Whakatane Hospital (Bay of Plenty Hospital Board)”, visited on 29 March 1972, by Moira E Brown (3 pages)
- “Physiotherapy Report – Whakatane Hospital Board : Visit to Whakatane Hospital on 27/2/68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report – Opotiki Hospital Board : Visit to Opotiki Hospital on 27/2/68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Opotiki Hospital 26 September 1966”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Opotiki Hospital : 26 September 1966”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Whakatane Hospital : 26 September 1966”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report: Visit to Opotiki Hospital 30.8.1965”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- Note in file “file purge July 1969 – from this marker correspondence dealing with undermentioned subjects has been removed and destroyed (staffing and treatment returns)”
- Equipment list – Opotiki Estimates 1963/64
- “Physiotherapy Report : Visit to Whakatane Hosiptal 30.8.65”, by Glen Park (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Opotiki Hosiptal 17/9/62”, by Glen Park (1 page)
- “Physiotherapy Report : Visit to Whakatane Hosiptal 16 August 1962”, by Glen Park (Assistant Inspector of Physiotherapist) (2 pages)
- Handwritten notes and correspondence relating to the Hydrotherapy tank at Whakatane Hospital – July 1961
- “Physiotherapy Report : Visit to Opotiki Hosiptal 31.5.61”, by Glen Park (Assistant Inspector of Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Whakatane Hosiptal 10.6.60”, by Glen Park (Assistant Inspector of Physiotherapist) (2 pages)

- Letters regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – January 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Letter from Opotiki Hospital Board to the Inspector of Physiotherapy, Department of Health advising of the establishment of a Physiotherapy Department in 1955 and the request to allocate a bursar to the hospital – 13 March 1956
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : Bay of Plenty Hospital Board : Whakatane Hospital 16.3.55”, by Joan C. McGrath (Inspector of Physiotherapy) (1 page)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Visit to Whakatane Hospital 4<sup>th</sup> November, 1952: Bay of Plenty Hospital Board”, by Joan C. McGrath (Inspector of Physiotherapy) (1 page, 2 copies)

Hospital Boards – Bay of Plenty – Reports of Inspections – Physiotherapy, 1943-1989: ABQU, W4452, 632, Box 401, 60/16/2, R16650503

- Small size
- Correspondence throughout file discussing findings and recommendations arising out of the physiotherapy inspection reports – February 1954-July 1986
- Annual Report, Physiotherapy Department Gisborne Hospital, April 1986-March 1987, by Heather Dyer (Charge Physiotherapist) (2 pages)
- Graph showing No. of patients per qualified staff hours
- “Report on the visit of the Advisory Physiotherapist to : Gisborne Hospital, Gisborne Hospital Board – 30 April and 1 May 1986”, by Vivienne J Rollo (2 pages)
- Letters between the Director-General of Health and two patients of Cook Hospital expressing concern at the lack of professional services available for those requiring extensive physiotherapy aid – October/November 1984
- Physiotherapy inspection report: “Physiotherapy visit to Cook Hospital, Gisborne : 1 and 3 August 1983”, by Vivienne J Rollo (4 pages)
- “Physiotherapy Report : Visit to Cook Hospital Gisborne 2 July 1980”, by Helene S Parmelee (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Cook Hospital 31 October and 2 November 1978”, by Lesley M. Askew (Deputy Advisory Physiotherapist) (3 pages)

- Letter outlining that Hospital Boards no longer need permission from the Health Department to increase their physiotherapy establishments – 7 November 1974
- “Physiotherapy Staff Estimates 1974/75” (1 page)
- “Physiotherapy Report – Visit to Cook Hospital – 9 and 10 July 1974”, by Carol L Cowan (3 pages)
- “Physiotherapy Report Visit to Cook (Gisborne) Hospital: Cook Hosp. Board”, 7 December 1970, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- Miscellaneous letters relating to: ultrasonic therapy units, staffing, staff meetings, trends in new treatments, uniforms, concerns from patients, computer systems – July 1968-June 1989
- “Summary of Report on Visit to Cook Hospital on 2.5.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- Physiotherapy inspection report: “Visit to Gisborne Hospital on 2.5.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Letter to regarding the work history of a physiotherapist – 15 June 1967
- Physiotherapy inspection report: “Visit to Cook Hosiptal, Gisborne, 20.7.65”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- “Notes from visit to Cook Hospital – 20.7.65” (1 page)
- File note: “File Purge July 1969 – from this marker correspondence dealing with undermentioned subjects has been removed: staffing, treatment returns, outdated equipment”
- “Physiotherapy Report : Visit to Cook Hospital : Gisborne – 20/6/62”, by Glen Park (1 page)
- “Notes from visit to Cook Hospital, Gisborne 20.6.62” (1 page)
- Handwritten notes throughout file relating to: proposed hydrotherapy building at Cook Hospital; Cook Hospital estimates 63/64
- “Physiotherapy Inspection Report: Cook Hospital Gisborne”, 20 July 1959, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- Letters between Glen Park (Assistant Inspector of Physiotherapy) and the Charge Physiotherapist, Cook Hospital, Gisborne regarding rumours that physiotherapy aids are carrying out duties not permitted for untrained staff –August 1959
- Letters regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – January-July 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report : Cook Hospital Gisborne – 11/11/53”, by Joan C McGrath, 11 November 1953 (2 pages)
- “Physiotherapy Inspection Report : Cook Hospital Gisborne – 12/9/51”, by Joan C McGrath, 12 September 1951 (2 pages)

- Physiotherapy inspection report: "Physio-Therapy Report : Cook Hospital Gisborne", by Joan C McGrath, 20 November 1946 or 1947? (2 pages)
- Physiotherapy inspection report: "Physio-Therapy Report : Cook Hospital Gisborne" 13 December 1946 (2 pages)
- Physiotherapy inspection report: "Cook Hospital – Gisborne. Fourth Inspection.", 25 April 1945 (3 pages)
- Physiotherapy inspection report: "Cook Hospital", 1 March 1943 (2 pages)

Hospital Boards – Bay of Plenty – Reports of Inspections – Physiotherapy, 1943-1983: ABQU, W4452, 632, Box 403, 61/16/2, R16650525

- Small file
- Correspondence throughout file discussing findings and recommendations arising out of the physiotherapy inspection reports – April 1951-July 1983
- Physiotherapy inspection report: "2 June 1983 : Dannevirke Hospital Board Physiotherapy Unit", by Vivienne J Rollo (2 pages)
- Physiotherapy inspection report: "1 June 1983: Waipawa Hospital Board Physiotherapy Visit", by Vivienne J Rollo (2 pages)
- Physiotherapy inspection report: "Visit to Dannevirke Hospital, 20 march 1980", Helene S Parmelee (2 pages)
- "Report on Visit to Dannevirke Hospital on 3 March 1978", by Moira E Brown (Advisory Physiotherapist) (3 pages)
- "Physiotherapy Report : Visit to Dannevirke Hospital : 19 November 1975", by Carol L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report: Visit to Dannevirke Hospital – 30<sup>th</sup> May 1974", by Carol L Cowan (Deputy Advisory Physiotherapist) (1 page)
- Handwritten notes throughout file relating to: Dannevirke Hospital, inspection recommendations
- "Physiotherapy Report: Visit to Dannevirke Hospital on 6.8.69" (2 pages)
- Physiotherapy inspection report: "Visit to Dannevirke Hospital on 24.1.68", by Moira E Brown (Advisory Physiotherapist) (1 page)
- "Dannevirke Hospital Board: Physiotherapy Report: Visit to Dannevirke Hospital 24.2.65", by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- Correspondence between Dannevirke Hospital and the Department of Health regarding the possibility of sending a locum while their physiotherapist is on leave – February 1965
- Miscellaneous letters relating to: possibility of a locum to cover a physiotherapist on leave, other staffing issues, ultrasonic therapy units – October 1959-February 1965
- File note: "File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns"

- “Physiotherapy Report: Dannevirke Hospital Board: visit to Dannevirke Hospital 6/6/62”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Inspection Report: Dannevirke Hospital: visited 27.7.59”, by Glen Park, (Assistant Inspector of Physiotherapy) (2 pages)
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – January 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection report: Dannevirke Hospital: 25.5.55”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection 8/3/1951: Dannevirke Hospital”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- “Physio-therapy Report: Dannevirke Hospital”, visited on 14/11/46 (2 pages)
- Physiotherapy inspection report: Dannevirke Hospital, visited on 18/4/45 (2 pages)
- [Damaged] physiotherapy inspection report: Dannevirke Hospital – date appears to be 24/2/43 (1 page, large amount of page missing)
- Physiotherapy inspection report: Dannevirke Hospital, visited 5/11/40 (2 pages)
- Physiotherapy inspection report: Dannevirke Hospital, visited 4.2.39 (4 pages)
- Physiotherapy inspection report: Dannevirke Hospital, visited 18/4/45 (2 pages)
- Physiotherapy inspection report: Dannevirke Hospital, visited 24/2/43 (1 page)

Hospital Boards – West Coast – Reports of Board, Inspection – Physiotherapy, 1939-1984: ABQU, W4452, 632, Box 405, 62/16/2, R16650549

- medium file
- handwritten file note at beginning of file regarding “review of current files”
- Handwritten notes throughout file relating to: Buller Hospital proposed hydrotherapy pool (5/4/83); physiotherapy services West Coast Hospital Board (14/4/83); physiotherapy staffing (26/2/79); physio services Westland/Seaview (24/6/74); Buller Hospital;

- Correspondence throughout file discussing findings and recommendations arising out of the physiotherapy inspection reports – December 1945-May 1983
- “Seaview Hospital : Physiotherapy Report Psychiatric Review: 12-15 November 1984 (1 page)
- Job description for Sole Charge Physiotherapy, Westland and Seaview Hospital (2 page)
- Conditions of Appointment for the Position of Charge Physiotherapist – West Coast Hospital Board, Westland – Seaview Hospitals (2 pages)
- File note: “correspondence concerning staffing removed and destroyed 19 Sept 1984”; “Matters concerning staffing removed and destroyed 19 Sept 1984”
- “Physiotherapy Report: visit to Grey Hospital: 1 March 1983”, by L M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: visit to Westland Hospital: 1 March 1983”, by L M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: visit to Buller Hospital: 28 February 1983”, by L M Askew (Senior Advisory Physiotherapist) (2 pages)
- Letters throughout file between the Advisory Physiotherapist/Physiotherapy Board and various West Coast Hospital Boards relating to: recommendations of information material for hospital staff; staffing issues and queries; availability of Physiotherapy Act 1949 for staff; appointment of a Charge Physiotherapists; staff establishments; physiotherapy services; physiotherapy equipment; medical rehabilitation in hospitals (December 1945-March 1983)
- “Physiotherapy Report: Visit to Grey Hospital – 30 August 1978”, by L M Askew (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report: Visit to Westland Hospital – 31 August 1978”, by L M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Westland Hospital – 29 August 1978”, by L M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Westland Hospital and Seaview, Hokitika, 23 April 1974”, by Carol L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Hokitika Hospital, 5 October 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Visit to Reefton Hospital on 8 October 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report: Visit to Grey Hospital – 22<sup>nd</sup>-23<sup>rd</sup> April, 1974”, by Carol L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- “West Coast Hospital Board : Visit to Grey Hospital on 7-8 December 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Greymouth Hospital on 7, 8, 9, October 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Westport Hospital on 6 October 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- File note: “File purge July 1969 from this marker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns”



- File note: "File purge July 1969 from this marker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, outdated equipment, treatment returns"
- "Summary of Physiotherapy Report on visit to Grey Hospital 28.3.68", by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- "Physiotherapy Report : Grey Hospital Board : Visit to Greymouth Hospital on 28.3.68", by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- "Summary of Physiotherapy Report on visit to Westport Hospital 27.3.68", by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- "Physiotherapy Report : Buller Hospital Board : Visit to Westport Hospital on 27.3.68", by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- "Physiotherapist's Report" – by S.G. Hulbert, Physiotherapist (N.D. unclear which hospital physiotherapist works but possibly Buller Hospital Board)
- "Physiotherapy Report : Visit to Buller Hospital, Westport 21 and 22 September [1966]", by Glen Park (Deputy Advisory Physiotherapist) (3 pages)
- "Physiotherapy Report : Visit to Buller Hospital – 11.8.65.", by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- "Notes from Visit to Buller 11.8.65" (1 page)
- "Physiotherapy Report : Visit to Greymouth Hospital – 3.8.65.", by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- "Physiotherapy Report : Visit to Buller Hospital, Westport – 31 January 1963", by Glen Park (Assistant Inspector of Physiotherapist) (3 pages including equipment list)
- "Physiotherapy Report : Visit to Grey Hospital, Greymouth – 29 and 30 January 1963", by Glen Park (Assistant Inspector of Physiotherapist) (3 pages including equipment list)
- "Physiotherapy Report : Visit to Buller Hospital, Westport. 4 April 1960", by Glen Park (Assistant Inspector of Physiotherapist) (1 page)
- "Notes from visit to Buller Hospital : 4 April 1960" (1 page)
- "Physiotherapy Inspection Report : Grey Hospital Board : Greymouth Hospital: visited 15.9.59", by Glen Park (Assistant Inspector of Physiotherapist) (2 pages)
- "Physiotherapy Inspection Report : Buller Hospital : Westport: visited 16.9.59", by Glen Park (Assistant Inspector of Physiotherapist) (2 pages)
- Letters between the Inspector of Physiotherapy to Grey Hospital regarding the proposed alterations to the physiotherapy department – January 1958-February 1959
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – January 1959
- "Physiotherapy Inspection Report : Buller Hospital Board : Westport Hospital 30/4 and 1/5/58", by Joan C McGrath (Inspector of Physiotherapist) (2 pages)

- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958 (2 copies)
- “Physiotherapy Inspection Report : Grey Hospital Board : Greymouth Hospital : 10/4/57”, by Joan C McGrath (Inspector of Physiotherapist) (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : Grey Hospital, Greymouth : 4 May, 1954”, by Joan C McGrath (Inspector of Physiotherapist) (2 pages)
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954 (2 copies)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954 (2 copies)
- “Physiotherapy Inspection Report : Buller Hospital, Westport : 3 May, 1954”, by Joan C McGrath (Inspector of Physiotherapist) (2 pages)
- “Physiotherapy Inspection Report : Buller Hospital, Westport: 23/7/51”, by Joan C McGrath (Inspector of Physiotherapist) (2 pages, 2 copies)
- “Physiotherapy Inspection Report : Grey Hospital, Greymouth, 24/7/51”, by Joan C McGrath (Inspector of Physiotherapist) (2 pages, 2 copies)
- “Physiotherapy Report Greymouth Hospital” (2 pages, N.D. but version is copy only as at 3 August 1951, but report could be from 1946 or 1947)
- “Physiotherapy Report Buller Hospital Westport” (2 pages, 4 November, most likely 1947 but possibly 1946)
- Physiotherapy inspection report: Buller Hospital – Westport, 11/10/45 (1 page)
- Physiotherapy inspection report: Grey Hospital – Greymouth, Fourth Inspection, 15 October 1945 (1 page)
- Physiotherapy inspection report: Greymouth Hospital, Third Inspection, 2 April 1943 (1 page)
- Physiotherapy inspection report: Westport Hospital: Third Inspection, 1 April 1943 (1 page)
- Physiotherapy inspection report: Westport Hospital, 7 April 1941 (1 page)
- “Report on Inspection Physio-Therapy Department, Westport Hospital : February 2<sup>nd</sup>, 1939” (3 pages)

Hospital Boards – Hawkes Bay – Hawke’s Bay Hospital Board – Reports of Inspections – Physiotherapy, 1943-1968: ABQU, W4452, 632, Box 408, 64/16/2, R16650575

- medium file
- Correspondence throughout file discussing findings and recommendations arising out of the physiotherapy inspection reports – September 1945-September 1983
- “Physiotherapy Report: Visit to Wairoa Hospital on 3.5.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)

- “Physiotherapy Report: Visit to Wairoa Hospital 21 July 1965”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report: Visit to Wairoa Hospital 21.6.62”, by Glen Park (Assistant Inspector of Physiotherapist) (1 page)
- “Physiotherapy Inspection Report: Wairoa Hospital: Visited 29 July 1959”, by Glen Park (Assistant Inspector of Physiotherapist) (2 pages)
- Letters between the Advisory Physiotherapist and various Hawke’s Bay Hospital Board hospitals throughout file relating to: physiotherapy aide duties (September 1985); queries regarding currently appointed bursars; notification of bursars recently appointed; physiotherapists enrolled in Extramural papers (January 1985); ongoing education (February 1983); staffing related issues and queries; physiotherapy staff shortages; numerous queries relating to finding Charge Physiotherapists; equipment; hydrotherapy pool at Napier Hospital (1977); increases and decreases in staff establishments; proposed extensions to hospitals; numerous letters regarding leave for physiotherapists to attend various courses; ultrasonic licences; Board recommendations; transport expenses of physiotherapist from Australia (1960); study leave for overseas study – September 1945-September 1985
- Physiotherapy Inspection Report: Napier Hospital, visited 3 August 1982, by Vivienne Rollo (Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit Hawkes Bay Hospital Board: 3-5 August 1982”, by Vivienne Rollo (Advisory Physiotherapist) (2 pages)
- Physiotherapy Inspection Report: Memorial Hospital, Hastings, visited 3 August 1982, by Vivienne Rollo (Advisory Physiotherapist) (2 pages)
- Physiotherapy Inspection Report: Wairoa Hospital, visited 4 August 1982, by Vivienne Rollo (Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Memorial Hospital, Hastings – 19 September 1978”, by Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report: Visit to Wairoa Hospital – 18 September 1978”, by Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Napier Hospital – 20 September 1978”, by Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)
- handwritten file note regarding “review of current files”
- “Report on Physiotherapy Service : Wairoa Hospital, Hawkes Bay Hospital Board, Visit of 17 May, 1972”, by Glen Park (Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Hastings Hospital (Hawkes Bay Hosp. Board)”, visited 22 and 23, April 1975, by Moira E Brown (4 pages)
- “Report on Physiotherapy Service : Hastings Hospital, Hawkes Bay Hospital Board, Visit of 15 and 16 May 1972”, by Glen Park (Advisory Physiotherapist) (5 pages including 1 page on “notes on staff”)
- “Physiotherapy Report: Visit to Napier Hospital (Hawkes Bay Hosp. Board)”, visited 23 to 24 April 1975, by Moira E Brown (Advisory Physiotherapist) (3 pages)

- Letters between the Advisory Physiotherapist and the Charge Physiotherapist, Napier Hospital relating to the plan for a second School at the Auckland Technical Institute - August 1972
- "Summary of Reports on Physiotherapy Services, Hawkes Bay Hospital Board", June 1972, by Glen Park (Advisory Physiotherapist) (1 page)
- "Report on Physiotherapy Service : Napier Hospital, Hawkes Bay Hospital Board, Visit of 18 and 19 May 1972", by Glen Park (Advisory Physiotherapist) (3 pages, including 1 page "notes on staff")
- "Summary of Visits to Napier and Hastings Hospitals", by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report : Hawkes Bay Hospital Board : Visit to Napier Hospital on 8.8.69", by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report : Hawkes Bay Hospital Board : Visit to Hastings Hospital on 7.8.69", by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Handwritten notes throughout file relating to: Hastings Hospital Physiotherapy (May 1966); course on spinal manipulation; estimates 1964/65 Napier and Hastings Hospital; Hawkes Bay Board estimates; Physiotherapy Report Hastings Hospital; Physiotherapy Dept-Napier; Physiotherapy dept-Memorial Hospital Hastings; study leave for overseas study
- "Physiotherapy Report : Hawkes Bay Hospital Board : Napier Hospital: 14.7.65", by Joan C McGrath (Advisory Physiotherapist) (3 pages)
- "Physiotherapy Report : Hawkes Bay Hospital Board : Hastings Hospital: 15.7.65", by Joan C McGrath (Advisory Physiotherapist) (1 page)
- Blank copy of Physiotherapy Returns form
- Information regarding the Course on Spinal Manipulation – distributed by the NZ Society of Physiotherapists, October 1964 (2 pages)
- File note: "File purge July 1969 from this marker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns"
- File note: "File purge July 1969 from this marker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, uniforms"
- "Proposed Physiotherapy Department/Subsidiary School : Napier", by Joan C McGrath (N.D., 1 page)
- Floor plan for "Napier Physiotherapy" 19 March 1963
- "Physiotherapy Report: Hawkes Bay Hospital Board : Visit to Napier Hospital 18/10/61", by Glen Park (Assistant Inspector of Physiotherapy) (1 page)
- "Physiotherapy Report: Hawkes Bay Hospital Board : Visit to Napier Hospital 29.6.60", by Glen Park (Assistant Inspector of Physiotherapy) (1 page)
- Correspondence relating to establishing further subsidiary schools

- “Physiotherapy Report: Hawkes Bay Hospital Board : Visit to Hastings Memorial Hospital 30/6/60”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Report: Hawkes Bay Hospital Board : Napier Hospital 31/10/58”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – January 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958 (2 copies)
- “Hawkes Bay Hospital Board – Hastings Hospital Prelim. Capital Proposals 1957/58” (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- Floor plan (no title or date)
- “Physiotherapy Inspection Report: Hawkes Bay Hospital Board Napier Hospital : 29.9.54”, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- “Physiotherapy Inspection Report: Hawkes Bay Hospital Board Hastings Memorial Hospital : 28.9.54”, by Joan C McGrath (Inspector of Physiotherapy) (4 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954 (2 copies)
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954 (2 copies)
- Newspaper article from the *Dominion*, “Hastings Project Wins Honour”, 10 October 1953
- “Physiotherapy Report: Hastings Memorial Hospital Hawkes Bay Hospital Board”, visited 27.9.50, by Joan C McGrath (Inspector of Physiotherapy) (3 pages, 2 copies)
- “Physiotherapy Report: Napier Hospital”, visited 26.9.50, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- Physiotherapy inspection report: Napier Hospital, visited 17 November 1947, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Physiotherapy inspection report: Napier Hospital, visited 10 December 1946 (2 pages)
- Physiotherapy inspection report: Memorial Hospital Hastings, visited 9 December 1946 (2 pages)
- Physiotherapy inspection report: Memorial Hospital Hastings, visited 18 November 1947 (2 pages)
- “Napier Hospital. Fourth Inspection.” 20/4/45 (2 pages)
- “Soldiers Memorial Hospital : Fourth Inspection” 19/4/45 (3 pages)
- “Soldiers Memorial Hospital Hastings : Third Inspection” 26/2/43 (2 pages)
- “Napier Hospital. Third Inspection.” 26/2/43 (2 pages)

Hospital Boards – Marlborough – Reports of Inspections – Physiotherapy, 1945-1988: ABQU W4452 632 Box 412, 69/16/2, R16650618

- Small file
- Letters regarding: resignations; attendance of Vivienne J Rollo at interviews as part of appointment panel; courses in ultrasonics; staffing; bursar allocation; treadmills – March 1961-September 1988
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – April 1949-December 1983
- Correspondence regarding “Visiting neurodevelopmental therapy service, Marlborough Hospital Board – Blenheim”- April-December 1988
- Letters and documentation relating Early Intervention
  - General correspondence
  - Letters from “Mothers’ support group”
  - Booklet: Marlborough Early Intervention for Children with Special Needs
  - Report on Early Intervention (March 1988, 2 pages)
  - Early Intervention Discussion Points (1 page)
- “Report to Marlborough Hospital Board: Review by Advisory Physiotherapist of visiting Neurodevelopmental Therapy Service, 3 and 4 May 1988”, by Vivienne J Rollo, Advisory Physiotherapist, Workforce Development, Department of Health (27 May 1988) (10 pages)
- Physiotherapy inspection report: “Physiotherapy Visit to Wairau Hospital : Marlborough Hospital Board”, visited 15 October 1983, by Vivienne J Rollo (2 pages)
- “Physiotherapy Report : Visit to Wairau Hospital, Blenheim : Marlborough Hospital Board 13<sup>th</sup> February 1981”, by Helene S Parmelee (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Wairau Hospital : Marlborough Hospital Board – 8 September 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Wairau Hospital : Marlborough Hospital Board – 27 August 1974”, by Carol L Cowan (3 pages)
- Handwritten notes throughout file relating to: physiotherapy staffing; inspection reports; notes regarding concerned parent
- “Physiotherapy Report on Visit to Wairau Hospital (Marlborough Hospital Board)”, visited on 28.2.72, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report on Visit to Wairau Hospital on 3.7.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages, including a 1 page summary of report)
- Physiotherapy inspection report: “Visit to Wairau Hospital on 28.2.67”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Wairau Hospital, Blenheim 13/2/64”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, outdated equipment”

- “Physiotherapy Report: Visit to Wairau Hospital, Blenheim 21/12/61”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Notes from visit to Wairau Hospital 14/2/61” (1 page)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- “Physiotherapy Inspection Report: Wairau Hospital board, Blenheim: Wairau Hospital : 25.9.56”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report: Marlborough Hospital Board, Blenheim Hospital 3/6/52”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Physiotherapy inspection report: Blenheim Hospital, 14.11.48, by Joan C McGrath (Physiotherapy Inspector) (2 pages, 2 copies)
- “Wairau Hospital – Blenheim: First Inspection”, 6/10/45 (2 pages)
- Letters regarding “Plans for Physiotherapy Department” -
- Page outlining suggested equipment (N.D., could be connected to another report in file but not date or page number)

Hospital Boards – Nelson – Reports of Inspections – Physiotherapy, 1945-1989: ABQU, W4452, 632, Box 415, 77/16/2, R16650644

- Large file
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – June 1954-July 1981
- “Physiotherapy Staffing Guidelines” (5 pages)
- “Definitions” – relates to patient terminology (2 pages)
- Correspondence between Nelson Area Health Board and the Director General of Health relating to “Nelson Hospital : Geriatric Assessment and rehabilitation Unit” – May/June 1988 (including floor plans)
- File contains a large amount of handwritten notes distributed throughout file, topics include: Nelson AHB Geriatric A&R unit (21/4/88; 5/8/88; 13/7/87); Nelson Area Health Board clinical services plan psychiatry (9/7/86; 15/8/86) ; general comments from Nelson Plan meeting 4 September (N.D.); Nelson Hospital Board strategic planning (21/8/85); staffing; Nelson Hospital Board service development plan (16/8/85; 22/8/85); comments on Nelson Hospital Board evaluation and planning of services April 1985 (9/8/85; 18/8/85; 28/8/85); Nelson Hospital Board Physiotherapy (18/6/81); establishment of Physiotherapy Service Golden Bay (7/7/78; 6/9/78); physiotherapy Services Motueka; Nelson Physiotherapy; Nelson Physiotherapy Dept (3/3/61; 6/3/61)

- Several large floor plans
- Envelop with colour photos of Braemar Hospital four villas and physiotherapy department, pool, gymnasium
- "Physiotherapy Services" pp.21-23 (N.D.)
- Correspondence between the Director-General of Health, Department of Health and the Chief Executive, Nelson Area Health Board relating to clinical service plan for psychiatric services - August 1986
- "Nelson Area Health Board: Feasibility Study: Assessment and Rehabilitation Unit", May 1986, compiled by C W McKenzie in consultation with The Design Group and Executive Group (33 pages including appendix)
- Correspondence between Charge Physiotherapist (Nelson Hospital) and Senior Advisory Physiotherapist (Department of Health) relating to the feasibility study on the development of long stay geriatric and psycho-geriatric beds – February/March 1986
- "Geriatric Review : Physiotherapy report : Braemar Hospital : 22 and 25 March 1985" (5 pages)
- "Physiotherapy Report : Ngawhatu Hospital Visited: 18-21 March 1985" (3 pages)
- Correspondence between Charge Physiotherapist (Nelson Hospital) and Senior Advisory Physiotherapist (Department of Health) relating to the increase in staff establishment – July 1982
- "Physiotherapy Report : Visit to Nelson Hospital Board: 2 and 3 June 1981", Nelson and Braemar Hospitals, by Lesley M Askew (Senior Advisory Physiotherapist) (4 pages, multiple copies)
- "Physiotherapy Report : Visit to Takaka Maternity Hospital and Physiotherapy Unit, 3 June 1981", by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report : Visit to Motueka Hospital – 3 June 1981", by Lesley M Askew (Senior Advisory Physiotherapist) (1 page)
- "Physiotherapy Report : Visit to Ngawhatu Hospital– 2 June 1981", by Lesley M Askew (Senior Advisory Physiotherapist) (1 page)
- Correspondence between Charge Physiotherapist (Nelson Hospital) and Senior Advisory Physiotherapist (Department of Health) with general discussions relating to: supplies of wax, possibility of part-time, other staffing issues, statistics for physiotherapy, ultrasonic machines, physiotherapy treatment pool for Braemar hospital, fitting for surgical corsets – October 1962-June 1981
- Letters between the Nelson Hospital Board and the Division of Hospitals, Department of Health on a variety of topics including: establishment of physiotherapy service at Golden Bay, appointment of Charge Physiotherapist, equipment, reimbursement of transport costs, staff shortages, conference leave for Charge Physiotherapist, equipment – June 1962-September 1978
- "Physiotherapy in Golden Bay" – report to assess the need for a part-time physiotherapist in the Golden Bay area – by B K Clement (Management Services Officer – May 1978 (2 pages)
- "Inventory of Health Services in the Country Areas of Nelson Hospital Board" – staffing statistics for date range 1977-1978 (5 pages)



- Letters from various people/groups expressing their support to have a physiotherapist in the Golden Bay area – 1978
- Extract from the Report of the Country Institutions Committee – relates to physiotherapy service, Golden Bay (N.D.)
- “Physiotherapy Report : Visit to Nelson Hospital Board 6 and 7 September 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (4 pages)
- “Physiotherapy Report : Visit to Nelson Hospital Board 28 and 29 August 1974”, by Carol L Cowan (2 pages)
- “Visit to Braemar Hospital, Nelson on 5 October, 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Ngawhatu Hospital” visit by Moira E. Brown (Deputy Advisory Physiotherapist) to assess whether there is a need for a physiotherapist at Ngawhatu Hospital (N.D., most likely 1972)
- “Physiotherapy Report: visit to Nelson Hospital Board”, by Moira E Brown (6 pages)
- “Summary of Physiotherapy Report on Visit to Nelson Hospital on 4.7.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report: Visit to Nelson Hospital on 4.7.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Nelson Hospital on 27 February 1967”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- Newspaper clipping from *Nelson Evening Mail*, “To Prepare Brochure on Hospital Careers”, 30 October 1964
- “Physiotherapy Report: Visit to Nelson Hospital 11/2/64”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- “Notes from Visit to Nelson 11/2/64” (1 page)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, staff establishments”
- Letters between the Nelson Hospital Board and the Division of Hospitals, Department of Health relating to the weekly visits of a Nelson Hospital physiotherapist to Motueka Hospital – March/April 1962
- “Physiotherapy Report: Visit to Nelson Hospital 15.2.61”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Notes from Visit to Nelson Hospital 15.2.61” (1 page)
- “Physiotherapy Inspection Report : Nelson Hospital : 29 April 1958”, Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Newspaper article from the *Nelson Evening Mail*, “Do not let the name alarm you, Patients enjoy physiotherapy treatment”, 2 July 1955
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : Nelson Hospital: 6<sup>th</sup> May, 1954”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)

- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Proposed Physiotherapy Department, Nelson Hospital”, 17 July 1953 (1 page)
- “Physiotherapy Report. Nelson Hospital”, visited 18 October 1950, by Joan C McGrath (3 pages)
- “Nelson Hospital”, 10 October 1945

Hospital Boards – North Canterbury – Christchurch Hospital – Reports of Inspections – Physiotherapy, 1939-1988: ABQU, W4452, 632, Box 422, 72/16/2, R16650699

- Medium file
- Large amount of documentation tied together, includes:
  - “Burwood Hospital: Department of Geriatric Medicine: Long Stay Unit”, December 1983 (13 pages)
  - “The Princess Margaret Hospital: Department of Geriatric Medicine: Long Stay Unit”, December 1983 (13 pages)
  - Correspondence between the Canterbury Hospital Board and the Department of Health relating to the Burwood Hospital proposed Work Adjustment Centre – January-May 1986
  - Handwritten paper: “Proposal for the establishment of a Work Adjustment Centre by the Rehabilitation League at the Burwood Hospital (N.D., 4 pages)
  - “Rehabilitation League NZ (Inc): Draft Proposal for the Establishment of a Work Adjustment Centre Burwood Christchurch”, by J J Weir – 18 October 1985 (4 pages)
  - Handwritten notes relating to: Burwood Hospital Dept of Geriatric Medicine (23/7/85); Burwood Geriatric (19/7/85); Burwood Hospital Dept of Physical Medicine (5/5/78; 21/7/82)
  - Extracts concerning: “3. North Canterbury Hospital Board : Burwood Hospital Physical Medicine Unit” (source: H.W.C No. 455, 14/12/79 and No. 441, 1/9/78)
- Handwritten notes throughout file, relating to: Special education and mainstreaming (11/1/88); (North) Canterbury Hospital Board (1/10/84); Christchurch Hospital – Alterations Physiotherapy Dept (20/11/84); Burwood Hosp. Rehabilitation (20/7/84, 24/7/84); NCHB; Physiotherapy report – Canterbury Hospital Board (16/7/84); Chief Physiotherapist for North Canterbury Hospital Board (17/2/75, 29/5/75, 8/7/75, 10/7/75); visit to Christchurch Hospital; visit to Palmerston North Hospital; Capital Programme Princess Margaret and Christchurch Hospitals (11/10/65); North Canterbury Rebuilding Physiotherapy Department; visit to Christchurch Hospital 23/2/62 and 1/3/62; overseas physiotherapy experience (17/6/62); Christchurch Hospital Physiotherapy Dept – proposed alteration (1960)
- Psychiatric Review : Physiotherapy Report : Sunnyside Hospital : visited 22-28 February 1985” (5 pages)

- Psychiatric Review : Physiotherapy Report : Templeton Hospital : 18-21 February 1985" (6 pages)
- Psychiatric Review : Physiotherapy Report : Queen Mary Hospital : 27 February 1985" (2 pages)
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – September 1952-August 1984
  - Letter sent to Chief Executive of the Canterbury Hospital Board from the Department of Health outlining comments/recommendations after visiting the Board's institutions during February 1984, appears this was the first inspection for many hospitals – 30 August 1984 (13 pages)
- Correspondence relating to Rehabilitation at Burwood Hospital – July/August 1984
- Physiotherapy Inspection Report: "Visit to Princess Margaret Hospital, Christchurch : Physiotherapy Report", visited 27 February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (3 pages)
- Physiotherapy Inspection Report: "Visit to Templeton Hospital : Physiotherapy Report", visited 27 February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- Physiotherapy Inspection Report: "Visit to Queen Mary Hospital, Hamner : Physiotherapy Report", visited 27 February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- Physiotherapy Inspection Report: "Burwood Hospital : Physiotherapy Report", visited February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (5 pages)
- "Christchurch Hospital : Physiotherapy Report", visited February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (1 page)
- "Community Health : Physiotherapy Report", visited February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (1 page)
- Physiotherapy Inspection Report: "Visit to Coronation Hospital, Christchurch : Physiotherapy Report", visited 27 February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- Physiotherapy Inspection Report: "Visit to Kaikoura Hospital, Christchurch : Physiotherapy Report", visited 23 February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (1 page)
- Physiotherapy Inspection Report: "Jubilee Hospital : Physiotherapy Report", visited February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- Physiotherapy Inspection Report: "Visit to Christchurch Women's Hospital: Physiotherapy Report", visited February 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (1 page)
- File note: File Purge – Personal letters regarding staffing and bursar placements only removed from file 1/10/82
- "Physiotherapy Report – Visit to Burwood Hospital (North Canterbury Hospital Board) on 22 March 1979", by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)

- “Physiotherapy Report : Visit to Princess Margaret Hospital (North Canterbury Hospital Board) on 20 March 1979”, by Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report – Visit to Templeton Hospital (North Canterbury Hospital Board) on 21 March 1979”, by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report – Visit to Sunnyside Hospital (North Canterbury Hospital Board) on 21 March 1979”, by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report – Visit to Christchurch Women’s Hospital (North Canterbury Hospital Board) on 22 March 1979”, by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)
- “Visit to North Canterbury Board Hospital Board on 19/22 August 1975” (Christchurch Hospital), by Moira E Brown (2 pages)
- “Visit to Psychiatric Services of the North Canterbury Hospital Board on 19-22 August 1975”, (Templeton and Sunnyside Hospitals), by Moira E Brown (1 page)
- “Visit to North Canterbury Board on 19-22 August 1975” (Princess Margaret Hospital), by Moira E Brown (1 page)
- “Physiotherapy Report : Jubilee Home (North Canterbury Hospital Board) 23 March 1979”, by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Domiciliary and Geriatric Services (North Canterbury Hospital Board) on 23 March 1979”, by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)
- Blank form “Domiciliary Physiotherapy”
- “Physiotherapy Report : Visit to Christchurch Hospital (North Canterbury Hospital Board) 19, 22 and 23 March 1979”, by Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)
- Blank form “Physiotherapy MR 73”
- Various Physiotherapy Department patient statistics for North Canterbury district hospitals – November 1977
- “Visit to North Canterbury Hospital Board on 19/22 August, 1975” (Burwood Hospital), by Moira E Brown (1 page)
- Correspondence between the Chief Executive (North Canterbury Hospital Board) and the Division of Hospitals (Department of Health) relating to: appointment of a Chief Physiotherapist (January-August 1975); approval sought for appointment of senior physiotherapists (September 1974); seeking physiotherapist for the Spinal Injuries Ward (May/June 1972); bursar allocation at Tuarangi Home (August/September 1975); approval of course attendance (January 1965); appointment of physiotherapist at Tuarangi Home (October/September 1964)
- Letters between the Asst. Medical Superintendent-in-Chief, Burwood Hospital and the Division of Hospitals (Department of Health) concerning organising an inspection visit and discussion on the need for a Charge Physiotherapist – July 1975
- “North Canterbury Hospital Board Christchurch: Conditions of Appointment and Schedule of Duties and Relating to the Position of

Chief Physiotherapist”, by J.C. Laurenson, Chief Executive - January 1975 (3 pages)

- “Visit to National Womens Hospital, Christchurch on 19/22 August 1975”, by Moira E Brown (1 page)
- “Visit to Jubilee Hospital on 19/22 August, 1975”, by Moira E Brown (1 page)
- “Notes on visit to Coronation Hospital on 19/22 August, 1975”, by Moira E Brown (1 page)
- Letter to the Deputy Medical Superintendent-in-Chief, North Canterbury Hospital Board from the Department of Health regarding an issue over transfer and allocation of a bursar – letter marked “letter not sent” – 27 June 1974
- “North Canterbury Hospital Board : Visit to Christchurch Hospital: 6-8 November, 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Visit to: “North Canterbury Hospital Board: Jubilee Hospital” (N.D.), by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “North Canterbury Hospital Board: Visit to Christchurch Women’s Hospital: 6-8 November, 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “North Canterbury Hospital Board: Visit to Christchurch Women’s Hospital: 6-8 November, 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “North Canterbury Hospital Board : Princess Margaret Hospital 6-8 November, 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- Visit to: “North Canterbury Hospital Board: Burwood Hospital: 6-8 November 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “North Canterbury Hospital Board: Visit to Sunnyside Hospital: 6-8 November, 1972”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- letter to the Department of Health listing physiotherapy staffing details for North Canterbury Hospital Board – 7 April 1972 (2 pages)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, capital estimates”
- Letter from J. G. Laurenson (Secretary, North Canterbury Hospital Board) to the Department of Health regarding Christchurch Hospital Rebuilding, Physiotherapy Department – April 1966
- North Canterbury Hospital board: Capital Programme 1964-65, Christchurch Hospital Physiotherapy Department and Princess Margaret Hospital (handwritten)
- Newspaper clipping from the *Christchurch Press*, “Physiotherapy Service “Stretched Past Limit”, 27 February 1964
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, outdated instructions”

- Letter from J. G. Laurenson (Secretary, North Canterbury Hospital Board) to the Department of Health regarding overseas physiotherapy experience – April 1962
- “Physiotherapy Report: North Canterbury Hospital Board, Christchurch Hospital 9.2.62 and record of 16.5.61”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Letter between Glen Park (Assistant Inspector of Physiotherapy) and Charge Physiotherapist (Princess Margaret Hospital) regarding staffing shortages - September 1959
- Physiotherapy inspection report: “Cashmere Hospital – Physiotherapy Dept.”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- “Physiotherapy Inspection Report : North Canterbury Hospital Board : Christchurch Hospital 8<sup>th</sup> and 11<sup>th</sup> April 1957”, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report. Christchurch Hospital : 25/6/54”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection : North Canterbury Hospital Board. Christchurch Hospital 6/6/52”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Report, Main Hospital Christchurch”, 7 March 1950, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- North Canterbury Hospital Board, Christchurch C.1. staffing and patient data for 12 months Feb. 1949-feb. 1950 (1 page)
- Letter between the North Canterbury Hospital Board and the Department of Health regarding treatment of Cerebral Palsy patients - February 1950
- Physiotherapy inspection report: “Christchurch Hospital”, 19 October 1945 (1 page)
- Physiotherapy inspection report: “Christchurch Hospital : Third Inspection on: 17/2/43”(2 pages)
- Physiotherapy inspection report: “Christchurch Hospital. Physiotherapy Department”, 27 June 1941, by M L Roberts (3 pages)
- Physiotherapy inspection report: “Christchurch Hospital”, 9 February 1939, by M L Roberts (5 pages)

Hospital Boards – South Canterbury – South Canterbury Hospital Board – Reports of Inspections – Physiotherapy, 1945-1987: ABQU, W4452, 632, Box 434, 77/16/2, R16650811

- Small file

- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – April 1952-November 1987
- Letters between the Advisory Physiotherapist, Department of Health and the Charge Physiotherapist, Timaru Hospital relating to ultrasonic licences – February/March 1986
- “Physiotherapy Report : Visit to South Canterbury Hospital Board Waimate Hospital : 23 May 1984”, by Vivienne Rollo (1 page)
- “Physiotherapy Report : Visit to South Canterbury Hospital Board, Timaru Hospital 23 May 1984”, by Vivienne Rollo (4 pages)
- Letter information of new Charge Physiotherapist at Timaru Hospital – July 1985
- Letters relating to: staff shortages (January 1985); treatment numbers and physiotherapy staff (June/July 1979); charge physiotherapist vacancy at Waimate Hospital (June 1976)
- Handwritten files throughout file relating to: Physiotherapy service files;
- Letters between Vivienne Rollo and the Chief Executive of South Canterbury Hospital Board regarding a possible programme for physiotherapy inservice training – September/October 1984
- “Physiotherapy Report : Visit to South Canterbury Hospital Board 9/10 September 1980”, at Timaru Hospital, by Helene Parmelee (Deputy Advisory Physiotherapist) (3 pages)
- File note “review of current files”
- “Physiotherapy Report : Visit to South Canterbury Hospital Board 9/10 September 1980”, at Timaru Hospital, by Lesley M Askew (Deputy Advisory Physiotherapist) (4 pages)
- “Physiotherapy Report : Visit to Waimate Hospital, South Canterbury Hosp” visited on 3 May 1972 by Carol L Cowan (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Timaru Hospital, South Canterbury Hospital Board” visited on 3-4 May 1970 (3 pages)
- “Physiotherapy Report : Visit to Timaru Hospital on 30 September 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report – South Canterbury Hospital Board Visit to Waimate Hospital on 15/12/68”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Record of visit to Waimate Hospital : Physiotherapy Department”, visited on 21.2.264, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns”
- “Physiotherapy Report : South Canterbury Hospital Board Visit to Waimate Hospital Board 28/2/62”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Report – visit to Waimate Hospital Board 21.9.60”, by Glen Park (Assistant Inspector of Physiotherapy) (1 page)
- Newspaper article “Full-time employment of physiotherapist at Hospital mooted”, 13 April 1959 (no newspaper name)

- Newspaper article "Physiotherapist, full-time, for Waimate Hospital", 20 April 1960 (no newspaper title)
- "Physiotherapy Inspection Report. South Canterbury Hospital Board. Waimate Hospital: 4 May 1955", by Joan C McGrath (Inspector of physiotherapy) (1 page)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- "Physiotherapy Inspection Waimate Hospital 6/12/51", by Joan C McGrath (Inspector of physiotherapy) (1 page)
- Waimate Hospital. First Inspection", 25 October 1945 (1 page)

Hospital Boards – Southland Hospital – Kew Reports of Inspections, Physiotherapy, 1943-1985: ABQU, W4452, 632, Box 438, 78/16/2, R16650846

- Medium file
- Letters between the Southland Hospital Board and the Division of Hospitals, Department of Health regarding:
  - low levels of qualified physiotherapists employed by the Southland Hospital Board – May 1985
  - query regarding how the outcome of the ballot concerning the possibility of the Physiotherapy Board becoming a Body Corporate – April 1986
  - physiotherapy staffing issues – shortages, prospects of obtaining physiotherapy graduates – July 1975
  - List of registerable overseas physiotherapists – January 1975
  - List of physiotherapy establishment – October 1974
  - Inquiry regarding charges for physical assessment of patients – March 1972
  - Salary scale for Charge Physiotherapist advertised in the Hospital Board's Association of NZ Staff Vacancies Circular – July 1971
  - No bursars available to allocate to Southland Hospital – March 1971
  - Current physiotherapy staff establishment numbers – January and November/December 1970
  - Bursars supplying measurements for uniforms - November 1969
- Hand drawn graph: Southland Hospital Board Actual Qualified Physiotherapists (date range January 1981-April 1985)
- Letter from Charge Physiotherapist at Seddon Memorial Hospital to Vivienne Rollo (Advisory Physiotherapist) regarding a concern about needing to sight a current paid annual practicing certificate – June/July 1985
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – October 1951-June 1985



- "Physiotherapy Visit to Southland Hospital Board 4-8 March 1985", by Vivienne Rollo (4 pages)
- "Physiotherapy Report: Visit to Southland Hospital, Southland Hospital Board 6-8 March 1985", Vivienne J Rollo (5 pages)
- "Physiotherapy Report: Visit to Lorne Hospital, Southland Hospital Board 7 March 1985", by Vivienne Rollo (2 pages)
- "Physiotherapy Report: Visit to Lake County Hospital, Southland Hospital Board 4 March 1985", by Vivienne Rollo (2 pages)
- "Physiotherapy Report: Visit to Gore Hospital, Southland Hospital Board 5 March 1985", by Vivienne Rollo (2 pages)
- "Physiotherapy Report: Visit to Riverton Hospital, Southland Hospital Board 7 March 1985", by Vivienne Rollo (2 pages)
- Southland Hospital Board – list of ultrasonic units (type, make, model, number and date purchased) (1 page)
- Handwritten notes throughout file relating to: Physiotherapy Advisory Visit to Southland Hospital Board (12/8/81); physiotherapy Staff, Southland Hospital Board (3/7/1975); Charge Physiotherapist Key Hospital and Southland Hospital Board (6/5/75); Southland Hospital Charge Physiotherapist Salary (24, 26/1/73); staffing (20/11/72); recommendations to the Southland Hospital Board (26/6/72); Southland Hospital Board (24/3/70)
- "Physiotherapy Advisory Visit to Southland Hospital Board 6 – 10 July (Inclusive) 1981" (report contains inspections of all Southland Hospital Board hospitals), by Helene S Parmelee (Advisory Physiotherapist) (7 pages)
- Letters between Charge Physiotherapists of various Southland Hospital Board hospitals and the Advisory Physiotherapist/Registrar, Physiotherapy Board concerning:
  - Advising of Southland Hospital's intention to offer a physiotherapist from Hong Kong a position within the Southland Hospital Board – June 1979
  - Query from Southland Hospital regarding classification of Senior Physiotherapist – September 1978
  - Shortage of physiotherapists at Kew Hospital - October 1977
  - Bursar staffing for Gore - September 1976
  - Positions for Sole Charge physiotherapist in the upper North Island – August 1976
  - Physiotherapy staffing – June 1975
  - Physiotherapy tutor at Waikato Hospital – November 1973
  - Physiotherapy bursars – January 1973
  - Large amount of correspondence (between Southland Hospital and Southland Hospital Board – with all letters being sent to the Department of Health by Southland Hospital for further assistance on the issue) relating to Mr. Abeyasiriwardane (Charge Physiotherapist, Kew Hospital) regarding the salary being paid and the salary amount stated in the original job advertisement– September 1972-January 1973
  - Query regarding Thune Hoists – June 1972
  - Staffing issues – September 1971-May 1972

- Staffing establishments - October 1969
- Queries regarding bursars: pay, annual leave and cessation of duties, transfers – July-September 1969
- Ultrasonic licences – August 1968, February 1969
- Advertising jobs in Australia – July 1967-January 1968
- Staff shortages and lack of bursars to allocate to Seddon Memorial Hospital – April 1964-February 1965
- “Visit to Southland Hospital Board” (report contains inspections of various Southland Hospital Board hospitals), by Moira E. Brown (Advisory Physiotherapist) (4 pages)
- “Visit to Seddon Hospital, Gore on Thursday, 16 May, 1974”, by Moira E. Brown (Advisory Physiotherapist) (2 pages)
- “Visit to Lorne Hospital on Thursday 16 May, 1974”, by Moira E. Brown (Advisory Physiotherapist) (1 page)
- “Visit to Southland Hospital Board : Kew Hospital, Invercargill, on Tuesday and Wednesday 14-15 May 1974”, by Moira E. Brown (Advisory Physiotherapist) (3 pages)
- Hospital Board’s Association of New Zealand, Staff Vacancies Circular, NO. 1972/30, 1 November 1972
- “Physiotherapy Report: Visit to Southland Hospital (Southland Hospital Board)”, on the 24-26 June 1972 (report contains inspections of various hospitals) (9 pages)
- “Physiotherapy Report: Visit to Seddon Memorial Hospital, Gore (Southland Hospital Board)”, on 23 May 1972, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- Job advertisement: Charge Physiotherapist, Southland Hospital Kew (Southland Hospital Board, Invercargill) (22 October 1970) (1 page)
- “Summary of Physiotherapy Report on Visit to Southland Hospital Board Institution at Invercargill on 10 and 11 December 1968”, by Moira E. Brown (Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Seddon Hospital, Gore, on 12 December 1968”, by Moira E. Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report: Visit to Southland Hospital Board Institutions at Invercargill on 10 and 11 December, 1968” (includes inspections for multiple hospitals), by Moira E. Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Gore Hospital 15.11.66”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns”
- “Record of Physiotherapy Visit : 22 November 1962 Southland Hospital Board : Gore Hospital”, Joan C McGrath (1 page)
- “Physiotherapy Report : Visit to Gore Hospital 2.6.61, by Glen Park (2 pages)
- “Notes from visit to Gore Hospital 2.6.61” (1 page)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958

- “Physiotherapy Inspection Report : Southland Hospital Board : Seddon Memorial Hospital, Gore : 21.5.56”, by Joan C. McGrath (Inspector of Physiotherapy) (1 page)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection. Southland Hospital Board : Gore Public Hospital – 23/4/52”, by Joan C. McGrath (Inspector of Physiotherapy) (1 page)
- “Physiotherapy Inspection Report. Public Hospital, Gore, 4/7/51”, by Joan C McGrath (1 page)
- “Physio-Therapy Report : Hospital : Seddon Memorial – Gore”, visited 16/10/47, by Joan C McGrath (Inspecting Masseuse) (2 pages)
- “Seddon Memorial Hospital – Gore. Third Inspection. November 7<sup>th</sup>, 1945” (1 page)
- “Seddon Memorial Hospital. Gore. Second Inspection. November 26<sup>th</sup>, 1943” (1 page)

Hospital Boards – South Otago – Reports of Inspections – Physiotherapy, 1944-1987: ABQU, W4452, 632, Box 442, 79/16/2, R16650879

- Small file
- “A Submission to the Board by the Physiotherapy Staff”, S Milosavljevic, S McKinnel, & E Batchelor – concerning staffing and treatment data, areas of concern and recommendations (N.D., most recent data included in report is 1983) (3 pages)
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – April 1944-November 1987
- Letters between the Charge Physiotherapist, Balclutha Hospital and the Charge Physiotherapist, Department of Health regarding:
  - query about salary scale for Charge Physiotherapist - February 1985
  - appointment of new Charge Physiotherapist - October 1981
  - requests for more equipment - November 1960
- “Physiotherapy Visit to Balclutha Hospital, South Otago Hospital Board”, visited 15 September 1983, by Vivienne J Rollo (2 pages)
- “Visit to Balclutha Hospital : Physiotherapy Report”, visited 28 February 1980, by Helene S Parmelee (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Balclutha Hospital”, visited 22 May 1972, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Balclutha Hospital on 9.12.68”, by Moira E. Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Balclutha Hospital : 14 November 1966”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)

- “Record of Visit to Balclutha Hospital : Physiotherapy Department”, visited 18/5/64, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns”
- “Physiotherapy Report : Visit to Balclutha Hospital 3.5.61”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Notes from visit to Balclutha Hospital 3.5.61” (1 page)
- Floor plan, hand drawn “Suggestion for a Suitable Physio Therapy Dept. Balclutha Hospital” (1 page)
- Handwritten notes: Balclutha – Equipment
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- “Physiotherapy Inspection Report : South Otago Hospital Board : Balclutha Hospital 18.5.56”, by Joan C. McGrath (Inspector of Physiotherapy) (2 pages)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : South Otago Hospital Board : Balclutha Hospital: 26/3/54”, by Joan C. McGrath (Inspector of Physiotherapy) (2 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report : Balclutha Hospital 23/4/52”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- “Physiotherapy Report : Hospital : Balclutha”, visited 15/10/47 (2 pages)
- “Southland Hospital – Balclutha. Third Inspection. November 8<sup>th</sup>, 1945” (1 page)
- Physiotherapy Inspection Report: “Balclutha Hospital. 25<sup>th</sup> November 1943 (1 page)

Hospital Boards – Maniototo – Maniototo Hospital Board – Visit to Ranfurly Hospital – Physiotherapy report, 1983-1987: ABQU W4452 632 Box 409, 68/16/2, R16650899

- Small file
- Blank copy of Physiotherapy Occupational Therapy for patient assessment information (manila folder size)
- Letter from Vivienne J Roll (Advisory Physiotherapist) to the Chief Executive, Maniototo Hospital Board, Ranfurly regarding her visit to Mainototo Hospital – 20 November 1987
- “Physiotherapy Report : Visit to Ranfurly Hospital, Maniototo Hospital Board”, visited 14 September 1983, by Vivienne J Rollo (2 pages)

Hospital Boards – Taranaki – Reports of Inspections – Physiotherapy, 1943 – 1989: ABQU W4452 632 Box 445, 81/16/2, R16650910

- Medium file
- Letters between Gael Surrey (Co-ordinating Physiotherapist, Taranaki Area Health Board) and the Advisory Physiotherapist, Department of Health relating to:
  - Employment of a part-time physiotherapist within the environment of a special needs class room – July/August 1989
  - Physiotherapy staffing guidelines – July 1988
  - Research project: The Effects of Exercise on the Elderly in Residential Care – January-September 1987
  - Staff returns forms – January 1987
- Handwritten notes throughout file relating to: Research – the Effects of Exercise on the Elderly in Residential care; Taranaki Hospital Board (23/6/81); Taranaki Hospital Board – Physiotherapy Services; Review of current file (18/11/75); Hawera Hospital Physiotherapy Staffing (21/11/72); Hawera Hospital re Charge Position (14/11/72); New Plymouth Hospital record of visit on 30 May 1966
- Research Proposal: “Exercise for the Elderly in Residential Care” (w/ cover letter from Gael Surrey) (33 pages including appendix which includes journal articles and copies of forms)
- Letters between the Chief Executive of the Taranaki Hospital Board and the Director-General of Health regarding
  - Issuing of directives – May 1985
  - Change of title from Charge Physiotherapist Taranaki Base Hospital to Co-ordinating Physiotherapist Taranaki Hospital Board – June 1985
  - Lack of response to the advertisement for a full-time charge physiotherapist – June 1981
  - Throughout file letters regarding staffing shortages and problems appointing a charge physiotherapist
- Letters between P. Hickman and Vivienne Rollo (for Director-General of Health) regarding the terminology visiting therapist – November/December 1984
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – June 1951-December 1984
- “Physiotherapy Visit to Taranaki Hospital Board : Taranaki Base Hospital 15 and 17<sup>th</sup> September 1984”, by Vivienne J Rollo (2 pages)
- “Physiotherapy Visit to Taranaki Hospital Board : Stratford Hospital – 18 October 1984”, by Vivienne J Rollo (1 page)
- “Physiotherapy Visit to Taranaki Hospital Board : Hawera Hospital – 18 October 1984”, by Vivienne J Rollo (1 page)
- “Taranaki Base Hospital : Discussion 9.00 am Wednesday” (2 pages)
- Letters between the Charge Physiotherapist, Taranaki Hospital Board and the Advisory Physiotherapist, Department of Health regarding
  - Review of plans for the physiotherapy and occupational therapy departments – June 1983

- Use of an ultrasonic machine by an industrial nurse who does not hold a licence - February 1983
- Proposed employment of Physiotherapists and Occupational Therapists at the planned Child Development Clinic - January 1983
- Comments following visits by Lesley M Askew – particularly in regard to the need for a charge physiotherapist due to Taranaki Base Hospital consisting of young and inexperienced physiotherapy staff – April 1981
- Chartered Society of Physiotherapy journals – June-August 1969
- Letter from Taranaki Hospital Board advising that Julie C. Smith has been appointed Charge Physiotherapist - December 1981-January 1982
- Letters between L M Askew (Registrar, Physiotherapy Board) and the Director-General of Health regarding availability of physiotherapy for geriatric patients and the ongoing issue of finding senior supervisory physiotherapy staff - October 1981
- Letters between the Director, Division for Hospitals and George Gair, Minister of Health regarding funding of the Taranaki Hospital Board the deferment of appointing a Charge Physiotherapist – May 1981
- Letter from A.P.D. Friedlander (MP for New Plymouth) to George Gair (Minister of Health) requesting advice regarding the announcement by Taranaki Hospital Board that physiotherapy services will be reduced – 30 April 1981
- Newspaper article, “Physio services suffer through under-staffing”, 22.4.81
- Newspaper article from the *Taranaki Herald*, “Physio services squeezed: Outpatients could be hit by cut in funds”, 22.4.81
- “Taranaki Hospital Board : Memo to all Staff : Our Budget 1981/82 – what we are doing”, April 1981 (2 pages)
- “Hawera Hospital: Physiotherapy Report of visit on 31.3.81”, by Helene S Parmelee (Advisory Physiotherapist) (2 pages)
- “Stratford Hospital: Physiotherapy Report of visit on 31.3.81”, by Helene S Parmelee (Advisory Physiotherapist) (1 page)
- “Physiotherapy Report on visit to Taranaki Base Hospital 1.4.81”, by Helene S Parmelee (Advisory Physiotherapist) (2 pages)
- Letter from Taranaki Hospital Board advising the Director-General of Health of bursars who have recently commenced work with the Board – 22 March 1976
- “Physiotherapy Report – Visit to Taranaki Base Hospital 11-12 September 1975”, by Carol L. Cowan (Deputy Advisory Physiotherapist) (3 pages)
- Newspaper clipping from the Evening Post, “Warning on new cancer machine”, 25/8/75
- “Physiotherapy Report : Visit to Hawera Hospital : 12 September 1975”, by Carol L Cowan (Deputy Advisory Physiotherapist) (2 pages)

- “Physiotherapy Report: Visit to Hawera Hospital (Taranaki Hospital Board)”, visited 9.7.72, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Letter from New Plymouth Hospital to the Department of Health advising of the resignation of their Charge Physiotherapist – 7 September 1972
- “Physiotherapy Report : Visit to Hawera Hospital (Taranaki Hospital Board)”, visited 18.6.71, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report – Visit to Stratford Hospital – 10 September 1975”, by Carol L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- Letters, handwritten notes, and extracts from Physiotherapy Board meeting agenda and minutes – regarding revision of Mrs E. Hill duties as she is not a registered physiotherapist and her subsequent appointed designation as a Physiotherapy Auxiliary at Stratford Hospital – July-November 1972
- “Physiotherapy Report – Visit to Stratford Hospital (Taranaki Hospital Board)”, visited 6.7.72, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report – Visit to Stratford Hospital (Taranaki Hospital Board)”, visited 17.6.71, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report – Visit to New Plymouth Hospital (Taranaki Hospital Board)”, visited 4-5 July 1972, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report – Visit to New Plymouth Hospital (Taranaki Hospital Board)”, visited 15-16 June 1971, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Summary of Visit to New Plymouth Hospital on 23.9.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to New Plymouth Hospital on 23.9.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Newspaper article (full page) from the *Taranaki Herald*, “Physiotherapy an indispensable part of rehabilitation”, 3 December 1966
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, capital estimates”
- “Physiotherapy Report : visit to New Plymouth Hospital 23 September 1963”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- “Westown Hospital Development : Services Block” – comments and recommendations regarding the physiotherapy plan 2894, phase II, drawing 24 November 1960 (3 pages)
- Letters between the Secretary, Taranaki Hospital Board and the Division of Hospitals regarding physiotherapy electrical equipment maintenance - August 1960
- Letters between the Secretary, Taranaki Hospital Board and the inspector of Physiotherapy, Department of Health and handwritten notes regarding appointment of a Charge Physiotherapist – July/August 1960

- Letters regarding establishing further physiotherapy subsidiary schools – June 1960
- “Physiotherapy Report – Visit to New Plymouth Hospital 27.4.60”, by Glen Park (Assistant Inspector of Physiotherapy) (3 pages)
- “Notes from Visit to New Plymouth Hospital 27.4.60” (2 pages)
- “Physiotherapy Inspection : Taranaki Hospital Board : New Plymouth Hospital : 6.11.57”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : Taranaki Hospital Board : New Plymouth Hospital : 24.4.55”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report. New Plymouth Hospital 2/5/51”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Physiotherapy inspection report: New Plymouth Hospital, 8-9 September 1948 (2 pages)
- Physiotherapy inspection report: “Physio-therapy Report : New Plymouth Hospital”, visited 28 January 1946, by Z M Haworth (2 pages)
- Physiotherapy inspection report: “New Plymouth Hospital. Fourth Inspection”, visited 18 May 1945 (1 page)
- Physiotherapy inspection report: “New Plymouth Hospital. Third Inspection”, visited 22 March 1943 (1 page)

Hospital Boards – Tauranga – Tauranga Hospital Board – Reports of Inspections – Physiotherapy, 1952-1984: ABQU, W4452, 632, Box 450, 83/16/2, R16650954

- Small file
- “Physiotherapy Report : Tauranga Hospital Board 16 and 17 April 1984”, by Vivienne J Rollo (2 pages)
- Letter to the Charge Physiotherapist, Tauranga Hospital from J Rollo (Advisory Physiotherapist) regarding discussing possible input of physiotherapy in the Health Education field with the Health Education Officer – 2 February 1983
- Report on the use of the pool and the gymnasium by the Occupational Department, Tauranga Hospital – 12 February 1981 (w/ covering letter, 2 pages)
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – November 1952-July 1980
- “Physiotherapy Report – Visit to Tauranga Hospital: 7 May 1980”, by Helene S Parmelee (Deputy Advisory Physiotherapist) (2 pages)



- “Physiotherapy Report : Visit to Tauranga Hospital Board: 14 May 1975”, by Carol L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Tauranga Hospital (Tauranga Hosp. Board)”, visited 27-28 July 1972, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Treatment Notes, Tauranga Hospital (1 page)
- “Physiotherapy Report : Visit to Tauranga Hospital (Tauranga Hosp. Board)”, visited 9 December 1970, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- Letter from Glen Park (for Director-General of Health) to the Secretary of Tauranga Hospital Board regarding employment of Miss J.M Hall and position of physiotherapy auxiliaries – 19 November 1969
- “Summary of Physiotherapy Report on Visit to Tauranga Hospital on 6.6.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Tauranga Hospital on 6.6.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Letter to the Secretary of Tauranga Hospital Board from the Department of Health requesting information regarding the recent sale of a Ultrasonic unit – 4 April 1967
- “Physiotherapy Report : Visit to Tauranga Hospital on 27.8.65”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages, including equipment list)
- Letters between the Department of Health and Tauranga Hospital Board regarding approval for the Charge Physiotherapist to attend the course in Proprioceptive Neuromuscular Facilitation - December 1964
- Handwritten notes throughout file regarding: estimates Tauranga Physiotherapy 1963/63; Tauranga Hospital – Physiotherapy Dept basic requirements; hand drawn floor map given to Tauranga’s architect
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staff vacancies and appointments, outdated equipment”
- Letters between the Advisory Physiotherapist, Department of Health and the Medical Superintendent, Tauranga Hospital regarding increasing staffing establishments – June/July 1963
- “Physiotherapy Report : Visit to Tauranga Hospital on 10.8.62”, by Glen Park (Assistant Inspector of Physiotherapy) (1 page)
- “Physiotherapy Report : Visit to Tauranga Hospital on 13.6.60”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- “Notes from visit to Tauranga Hospital 13.6.60” (1 page)
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – January 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- “Physiotherapy Inspection Report : Tauranga Hospital Board : 8.3.56”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955

- “Physiotherapy Inspection Report : Tauranga Hospital Board : 16.3.55”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report : Tauranga Hospital 5/11/52”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)

Hospital Boards – Palmerston North – Palmerston North Hospital Board – Reports of Inspection – Physiotherapy, 1943-1988: ABQU W4452 632 Box 431, 75/16/2, R16650960

- Medium file
- “Kimberley Hospital: Physiotherapy Report Psychiatric Review: 10-13 December 1984” – (n.d.) (5 pages)
- “Report on Activation in the Multihandicapped Area at Kimberley Hospital” – 21 May 1984, by J D Bengé (Acting Charge Physiotherapist) – (3 pages)
- “Palmerston North Hospital Physiotherapy Visit” – 31 May 1983, by V J Rollo (7 pages)
- “Physiotherapy Report: Visit to Kimberley Hospital and Training School” – 15 May 1979, by L M Askew (Deputy Advisory Physiotherapist) (6 pages)
- “Physiotherapy Report-Visit to Horowhenua Hospital” – Visited 21 November 1975, by C L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- Numerous letters relating to the Physiotherapy Services at Palmerston North Hospital – March 1974
- “Report on Physiotherapy Services: Palmerston North Hospital” – Visited 2 March 1972, by G Park (Advisory Physiotherapist) (2 pages)
- Letter from G Park to K Archer (Medical Superintendent) regarding staffing deficiencies at Palmerston North Hospital – 10 October 1967
- Agenda for : Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Department of Health circular letter to Hospital boards readings sections 34 and 36 of the Physiotherapy Act 1949 – 30 June 1955
- Letter regarding a refresher course on manipulations being conducted on behalf of the Department of Health to all the larger Physiotherapy Departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report” – 18 March 1953 (2 pages)

Hospital Boards – Thames – Thames Hospital Board – Reports of Inspection – Physiotherapy, 1943-1988: ABQU, W4452, 632, Box 452, 88/16/2, R16650975

- Medium file
- Letters between the Advisory Physiotherapist, Department of Health and the Charge Physiotherapist, Thames Hospital, regarding:
  - the Data Recording project (w/ attached document prepared by J. Bronlund (Charge Physiotherapist) for the Computer Committee) – 23 March 1988
  - Guidelines for the Thames Hospital Forum – June/July 1986
- Document regarding the Thames Hospital Forum – by I.B. McPherson (Deputy Medical Superintendent) (4 pages) – 13 May 1986
- Letters between Judith Bronlund (Charge Physiotherapist, Thames Hospital) and the Director General of Health (Department of Health) regarding:
  - Staffing issues/shortage – 18 March 1986
- Letters between the Secretary, Thames Hospital Board with the Director, Division of Hospitals, Department of Health regarding:
  - Staffing concerns due to physiotherapist resigning – June 1972
  - Resignation and new appointment of Charge Physiotherapist – January-March 1971
  - Appointment of existing physiotherapist to Charge Physiotherapist – October/November 1969
  - Resignation of existing Charge Physiotherapist – April/May 1969
  - Hiring of physiotherapist for part-time work at the Waihi Hospital and Paeroa Maternity Hospital - September 1968
  - Resignation of a staff physiotherapist – August 1968
  - Appointment of Charge Physiotherapist - September 1966
  - Resignation of existing and replacement appointment of, a Charge Physiotherapist – July 1966
  - Resignation of existing Charge Physiotherapist – March 1966
  - Approval to appoint a part-time physiotherapist at Waihi Hospital – May/June 1965
  - Retirement of S. Snodgrass, Physiotherapist – August-October 1963
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – October 1951-August 1982
- Handwritten notes throughout file relating to: Thames Charge Position 30.5.69; Part time physiotherapist, Waihi Hospital 10.6.65
- “Physiotherapy Report : Visit to Thames Hospital Board on 13 February 1981”, by Lesley M Askew (Advisory Physiotherapist) (4 pages)
- Physiotherapy Inspection Report: “Visit to Thames Hospital Board on 27, 28 June 1978” (3 pages)
- Physiotherapy Inspection Report: “ Ngatea Health Centre: Visited Thursday 28 June 1978” (2 pages)
- Physiotherapy Inspection Report: “Paeroa Hospital: Visited 28 June 1978” (1 page)
- Physiotherapy Inspection Report: “Waihi Hospital: Visited on Thursday 28 June 1978”, by Moira E Brown (Advisory Physiotherapist) (1 page)

- “Physiotherapy Report : Visit to Thames Hospital (Thames Hosp. Board)”, visited 25 July 1972, by Moira E Brown (Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report: Visit to Thames Hospital (Thames Hosp. Board)”, visited 10 December 1970, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Summary of Physiotherapy Report on Visit to Thames Hospital on 5.6.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Thames Hospital on 5.6.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Letters between the Secretary, Thames Hospital Board and D. N. McKay, Minister of Health regarding Thames Hospital Board’s concern at the shortage of physiotherapy staff – September/August 1966
- “Physiotherapy Report : Visit to Thames Hospital”, 21 December 1965, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: statistics, staffing”
- Letter to the Surgeon Superintendent, Thames Hospital from Glen Park (Assistant Inspector of Physiotherapy, Department of Health) regarding a suggested schedule of accommodation for a physiotherapy department in a 300-bed general hospital – 5 December 1962
- “Notes from Visit to Thames Hospital – 16 August 1962” (1 page)
- “Physiotherapy Report: Visit to Thames Hospital 13 August 1962”, by Glen Park (1 page)
- “Physiotherapy Report : Visit to Thames Hospital 26.7.60” (1 page)
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – 5 January 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- “Physiotherapy Inspection Report : Thames Hospital Board : 9.3.56”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- Letter from Joan C. McGrath to the Thames Hospital Board regarding the proposed extension to Physiotherapy Department – 27 May 1954
- “Physiotherapy Inspection. Thames Hospital – 9/11/53”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Inspection Report. Thames Hospital 31/5/1951”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Report on Visit to Hospitals in Auckland Province and Northland”, 12-21 March 1951, by Sgd. G.A.G. Lennane (Director, Division of Physical Medicine) (2 pages)
- “Physiotherapy Report – Thames Hospital”, 10 November 1948, by J. McGrath (Physiotherapy Inspector) (2 pages)
- “Physio-Therapy Report : Thames Hospital”, 18 November 1946, by Z.M. Haworth (Inspecting Masseuse) (2 pages)

- Physiotherapy inspection report: "Thames. Fourth Inspection", 14 May 1945 (1 page)
- Physiotherapy inspection report for Thames Hospital, 5 March 1943 (1 page)

Hospital Boards – Waiapu – Waiapu Hospital Board – Reports of Inspection – Physiotherapy, 1978-1989: ABQU, W4452, 632, Box 455, 88/16/2, R16651009

- Small file
- Letters between the Charge Physiotherapist, Gisbourne Hospital and the Advisory Physiotherapist, Department of Health regarding
  - Past physiotherapy staff at Te Puia Hospital and request for information regarding difficulties with recruitment of physiotherapists in NZ – 30 March 1989
  - Letter from V. Rollo regarding direction and bonding of the Te Puia staff and the issue of physiotherapy staff shortages – 11 April 1989
  - Letter from E J Wright advising of her resignation – January 1985
  - Planning for new physiotherapy department – February/March 1981
- Letter from C. Bull and G. Smith regarding concerns their employment at Te Puia Hospital – 4 October 1987
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – January 1979-June 1986
- "Report on the visit of Advisory Physiotherapist to : Te Puia Hospital, Waiapu Hospital Board – 29 April, 1986", by Vivienne J Rollo (2 pages)
- "2 August 1983 : Physiotherapy Report : Visit to Waiapu Hospital Board", by Vivienne J Rollo (2 pages)
- "Physiotherapy Report: Visit to Waiapu Hospital Board 3 July 1980", by Helene Parmelee (Deputy Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report Visit to Waiapu Hospital Board – 1 November 1978", by Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)

Hospital Boards – Waikato – Hospital – Reports of Inspection – Physiotherapy, 1983-1987: ABQU, W4452, 632, Box 460, 87/16/2, R16651045

- Large file
- Article from *The PSA Journal*, "The Queen, the mud, and the hot pools", 13 June 1990
- Claim to the Health Service Committee "Hydrotherapists – HS56: Claim for Improved Salaries and Conditions" (N.D., possibly 1986 or 1987) (29 pages including appendices)
- Newspaper article, "What claims have been lodged?" [by the PSA in the 1986/87 wage round] (N.D., source unknown)

- Circular 1986/120 from the Health Service Personnel Commission (HSPC) to Chief Executives of Hospital Boards and Area Health Boards: "Hydrotherapy Attendants Occupational Class" – 7 November 1986 (w/ attached Schedules)
- Queen Elizabeth Hospital "Fees for Chargeable Services : Outpatients : Effective from 1 August 1981"
- Handwritten notes throughout file relating to: bath attendants 14.1.82; draft notes of legal opinion concerning bath attendants 5.1.82; Bath attendants, Q.E Hospital Physio Dept. By L Askew 5.1.81; setting up a Task Force (4 pages); bath attendants 17.1.86
- Letters between P. de Carteret, Charge Physiotherapist, Queen Elizabeth Hospital and Lesley Askew, Advisory Physiotherapist, Department of Health regarding:
  - Training of Hydrotherapy Attendants/Bath Attendants – 5 January 1982
- Letter to the Medical Superintendent, Queen Elizabeth Hospital from the Secretary of the Physiotherapy Board, regarding:
  - Training of Bath Attendants at Queen Elizabeth Hospital Board in terms of clause 27 of the Physiotherapy Act 1949 – 26 March 1964
  - Medical Superintendant wishing to have the position clarified on training of bath attendants in massage procedures due to the various anomalies in the Physiotherapy Act 1949 – 9 January 1964
- Legal opinion: "Bath Attendants : Queen Elizabeth Hospital : Physiotherapy Department", 9 February 1982, by the Office Solicitor (2 pages)
- Extract from Physiotherapy Board Meeting – 13 March 1964 – training of bath attendants at Queen Elizabeth Hospital highlighted
- "Report on Discussion Between Dr. Rose, Mr White and Miss Simmons 17.3.64 regarding staffing etc. of the new physio/hydrotherapy unit" (1 page)
- Waikato Hospital Board memorandum to Housemanager of Queen Elizabeth Hospital outlining different salary rates for Bath Attendants – 28 January 1969
- Letter from Waikato Hospital Board to the Director General of Health requesting a review of employment conditions of bath attendants – 10 September 1981
- Correspondence, documentation, conference notes, and speech notes relating to the National Conference on Care and Welfare of People with Severe Disabilities, Pukeora Home, Waipukurau, 19-22 October 1987
  - Presentation by Russel Kerse "Social, Educational and Vocational Deficits Facing People with Severe Disabilities" (13 pages)
  - "Submission to Royal Commission on Social Policy, Consisting of Key Points Made by Speakers and Participants at National Conference on Care and Welfare of People with Severe Disabilities, Pukeora Home, Waipukurau, 19-22 October 1987",

- by Neville F Bird (for Pukeora Conference Committee) (11 pages) – 10 December 1987
- Presentation by S Primrose, Occupational Therapist, Waikato Hospital Board (12 pages)
- Presentation by Vy Hepburn, Kapiti Welcome Trust (3 pages)
- Opening Address Presentation by The Hon. Sir Ivor Richardson, Chairman, Royal Commission on Social Policy (7 pages)
- Presentation by Sara Georgeson, Coordinator incest and sexual abuse worker Network Palmerston North (8 pages)
- Paper/Presentation on “Oranui Flats – A Transitional Facility”
  - Part One: by M.St.George NZROT (4 pages)
  - Part Two: by Helen Willis, Staff Occupational Therapist, NZROT – regarding the Oranui Flatting Programme (5 pages)
- Presentation “Language Acquisition by the Non-Verbal” (5 pages)
- Presentation by Dr. T. Cunliffe, Director, NZ Disabilities Resource Centre, “Special Equipment and the Consumer’s Needs” (16 pages)
- Presentation by Lindsay Riddick, Charge Occupational Therapist, Pukeora(3 pages)
- Presentation by Neville Bird, Social Worker, Pukeora Home (9 pages)
- Presentation by Doctor P. Wrightson “Assessing Neurological Improvement” (8 pages)
- Letters between the Administration Manager, Tokanui Hospital and Vivienne J Rollo, Advisory Physiotherapist, Department of Health regarding the proposed the proposed hydrotherapy pool – March/April 1988
- Letter from the Charge Physiotherapist, Taupo General Hospital to the Physiotherapy Advisor, Department of Health stressing concern over the need to increase physiotherapy staffing establishments – September 1987
- Letters between the Charge Physiotherapist, Extra Mural Hospital and the Senior Advisory Physiotherapist, Department of Health – seeking guidance on professional ethical matters regarding treating patients – October/November 1986
- Letters from Charge Physiotherapist, Waikato Hospital to the Advisory Physiotherapist, Department of Health regarding
  - Interloan request for a journal article – 30 October 1986
  - Supervision of Physiotherapy Services to Tokanui from Waikato Hospital – 24 October 1986
  - Request to increase staff allocation – June/July 1986
  - Physiotherapy staff coverage at Tokanui - September 1986
  - Seconding staff to Tokanui Psychopaedic Wards – 12 October 1983
- Letters between the Chief Executive, Waikato Hospital Board and the Lesley M Askew (Senior Advisory Physiotherapist, Department of Health) regarding

- Review of the physiotherapy and occupational therapy staffing establishment at Tokanui Hospital – June/July 1986
    - Attached document of summary of the McNelly Report (4 pages)
- “Report of Visit to Tokanui Hospital”, 18-20 August 1986, by Judy Snell and Vivienne Rollo (4 pages)
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – 22 August 1986
- Letters between Lesley Askew (Registrar, Physiotherapy Board) and the Director General of Health, Division of Hospitals, Department of Health regarding Queen Elizabeth Hospital, Rotorua, Bath Attendants – January/May 1986
- Letter from D M McLellan to G Garlick, Chief Executive, Waikato Hospital Board regarding “Waikato Hospital Board, Queen Elizabeth Hospital, Rotorua Service Development Plan”, 3 April 1986 (4 pages)
- Report (stamped Confidential): “Queen Elizabeth Hospital: The Past, Present and Future: A Review of the Rehabilitation Services of the Rotorua Hospitals”, by Dr. J.G. Jones, Director of Rheumatology and Rehabilitation Services, Queen Elizabeth Hospital, Rotorua – March 1985 (67 pages)
- Report: “Queen Elizabeth Hospital: Service Development Plan”, by Dr K.F. Greene, Medical Superintendent, Queen Elizabeth Hospital, Rotorua – June 1985 (65 pages)
- Letters between Charge Physiotherapist, Tokanui Hospital and Vivienne J Rollo regarding Tokanui’s established group to study the possibilities of a hydrotherapy complex – February/March 1986

Hospital Boards – Waikato – Hospital – Reports of Inspection, 1943-1985:  
ABQU, W4452, 632, Box 460, 87/16/2, R16651046

- Large file
- Letters between the Charge Physiotherapist (Queen Elizabeth Hospital) and the Advisory Physiotherapist (Department of Health) relating to:
  - J. A. Van der Biezen a Dutch physiotherapist who left after two days at the Hospital – 11 November 1985
  - Transfer of bursars – April 1971
- Letters between J G Jones (Director of Rheumatology and Rehabilitation Services, Queen Elizabeth Hospital) and L Askew (Advisory Physiotherapist, Department of Health) relating to the dire shortage of physiotherapists nationwide – July 1985
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – February 1948-July 1984
- “Tokaui Hospital : Physiotherapy Report : Psychiatric Review : 5-7 June 1984 inclusive”, by Lesley M Askew (4 pages)
- “Waikato Hospital : Physiotherapy Report”, visited 13 March 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (3 pages)



- “Te Kuiti Hospital : Physiotherapy Report”, visited 14 March 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Taupo Hospital : Physiotherapy Report”, visited 14 March 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Tokoroa Hospital : Physiotherapy Report”, visited 26 June 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Extramural Hospital: Physiotherapy Report”, visited 12 March 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Matariki Hospital, Te Awamutu : Physiotherapy Report”, visited 13 March 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Raglan Geriatric Hospital : Physiotherapy Report”, visited 12 March 1984, by Lesley M Askew (Senior Advisory Physiotherapist) (1 page)
- “Physiotherapy Services Tokanui Hospital November 1983”, issues arising out of a meeting held at Tokanui Hospital to discuss its physiotherapy services (2 pages)
- “Physiotherapy Report : Visit to Tokanui Hospital : Waikato Hospital Board : 8 & 9 November 1983”, by Vivienne J Rollo (3 pages)
- Majority of correspondence in file is between the Department of Health and the numerous hospitals under the Waikato Hospital Board and more specifically relate to the ongoing physiotherapy staff shortage – topics include issues relating to notifying of physiotherapist’s resignations, finding replacement physiotherapists, advertising overseas, and the inability to fill vacant physiotherapy positions
- Letters between the Charge Physiotherapist, Waikato Hospital and the Advisory Physiotherapist (Department of Health) regarding
  - Advice on an “ideal” job description for a Chief Physio – 2 November 1982
  - Problems with finding a Manipulative Therapist and issues of pay grade of an overseas physiotherapist - October 1975
  - Query to check suitability of a Dutch physiotherapist wanting to work part time for the Waikato Hospital Board – February/March 1975
  - Eligibility for registration of physiotherapists trained in India and Pakistan - September 1971
  - Advising of resignation of two physiotherapists, requesting a bursar, and expressing frustration over the continuing chronic shortage staff shortage – May 1967
  - Annual treatment returns : outlying services – April/May 1967
  - Staff shortage resulting from the recently departed Colombo Plan students and the resignation of another physiotherapist – 23 April 1964
  - Advice on whether physiotherapists can do E.M.G’s and query regarding S.D.C machines – July-September 1962
- Letters between Waikato Hospital Board and the Director-General, Department of Health regarding:
  - variation of physiotherapy establishment at Te Kuiti and Extramural Hospitals and obtain an Occupational Therapist – March-May 1981

- Waikato Hospital Board outlines case to advertise for a physiotherapist overseas due to the inability to attract any interest in the Charge Physiotherapy position at Taupo Hospital and dates of when advertisements appeared in newspapers – April-June 1977
- Seeking approval to appoint a Senior Physiotherapist - February 1975
- Rotation of physiotherapy bursars – December 1969-November 1973
- Request for information on the new Bursars – April 1972
- Physiotherapy staffing establishment – March 1972
- Working hours of physiotherapists and physiotherapy aids at Taupo hospital – December 1971-February 1972
- Physiotherapy bursar's exchange via Cerebral Palsy Unit – June 1970
- Appointment of a part-time physiotherapist at Tokoroa Hospital – May 1970
- Advising that there is no possibility of a bursar being available for allocation – May 1970
- Intake of physiotherapists and occupational therapists – May 1970
- Difficulties in finding adequate staff of physiotherapists and occupational therapists – December 1969-February 1970
- Allocation of Colombo Plan students – November 1963
- establishing a Hamilton Physiotherapy Subsidiary School – September 1957-June 1960
- Letters between W. M. Bomer (Charge Physiotherapist, Tokanui Hospital) and the Physiotherapy Board regarding the physiotherapy staffing situation at Tokanui Hospital – May 1981
- Handwritten notes throughout file relating to: review of files; Taupo Hospital physiotherapy staff establishments 10/12/71; Rotating bursars (physiotherapy) 11.9.70; Rotation of physiotherapy bursars (draft letter); Physiotherapists and Occupational Therapists – staffing at Waikato Hospital; Waikato Hosp Bd, Training – Physios and OTs 10/2/70; allocation of bursars 1969; rotation of Physiotherapy Bursars between the Board's Institutions (Waikato & Q. Elizabeth & C.P.U Rotorua); physiotherapy Te Kuiti Hospital 20/9/65; Waikato Physiotherapy plan seen on 18 & 19-12-63; Rotorua Public Hospital – list of equipment submitted for approval; Rotorua Public Hospital: Maternity wards and physiotherapy 9/3/60; Physiotherapy Department – Rotorua Public Hospital amended plans 2
- "Physiotherapy Report : Visit to Tokoroa Hospital – 26 June 1980", by Lesley M Askew (Advisory Physiotherapist) (1 page)
- "Physiotherapy Report : Visit to Waikato Hospital – 27 June 1980", by Lesley M Askew (Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report : Visit to Tokanui Hospital – 23 June 1980", by Lesley M Askew (Advisory Physiotherapist) (2 pages)
- "Physiotherapy Report : Visit to Te Kuiti Hospital – 23 June 1980", by Lesley M Askew (Advisory Physiotherapist) (2 pages)

- “Physiotherapy Report : Visit to Taupo General Hospital – 24 June 1980”, by Lesley M Askew (Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Rotorua Hospital – 25/26 June 1980”, by Lesley M Askew (Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Queen Elizabeth Hospital – 25/26 June 1980”, by Lesley M Askew (Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Waikato Hospital – 4 November 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Tokoroa Hospital – 3 November 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Rotorua Hospital – 2 November 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Queen Elizabeth Hospital – 2 November 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Taupo General Hospital – 1 November 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Te Kuiti Hospital – 31 October 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Tokonui Hospital – 31 October 1977”, by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)
- Letter from the Department of Labour to the Director-General of Health, Department of Health – advising that physiotherapists are now on the Occupational Priority lists for immigration to New Zealand – 15 June 1977
- Letters between the Charge Physiotherapist, Te Kuiti Hospital and the Advisory Physiotherapist, Department of Health regarding
  - The ongoing issues with recruiting registered physiotherapists – June 1976
- Letters between the Surgeon Superintendent, Tokoroa Hospital and the Advisory Physiotherapist, Department of Health regarding no interest in advertised Charge Physiotherapist position and inquiry about advertising on the world market - January 1976
- “Visit to Tokoroa Hospital on 28/10/75”, by Moira E Brown (Advisory Physiotherapist) (2 pages)
- “Report on Visit to Rotorua Hospital on Tuesday 9 April 1974”, by Moira E Brown (Advisory Physiotherapist) (1 page)
- Letters from J.W. Mandeno, Surgeon Superintendent, Te Kuiti Hospital to the Director General of Health, Department of Health
  - expressing concern at the serious shortage of physiotherapists in New Zealand – 24 July 1974 (draft reply attached)
  - query regarding the eligibility for registration of graduates of the Scottish School of Physiotherapy – 17 July 1974
  - approval to increase Staff Establishment – 6 October 1969
  - seeking overseas physiotherapists – April-May 1968
  - establishment of a new Physiotherapy Department at Te Kuiti and the unsuccessful attempts to find physiotherapy staff – August 1965

- approval by the Physiotherapy Board for Te Kuiti Hospital to establish and advertise the position of part-time physiotherapist – October/November 1964
- Department of Health circular letter No. Hosp. 1974/78 regarding physiotherapy staffing and the anticipation of at least 90 NZ trained physiotherapists – 8 May 1974
- “Report on Visit to Taupo Hospital on Monday 8 April 1974”, by Moira E Brown (Advisory Physiotherapist) (2 pages)
- “Visit to Queen Elizabeth Hospital, Rotorua, on Wednesday and Thursday 10-11 April 1974”, by Moira E Brown (Advisory Physiotherapist) (1 page)
- Letters relating to modifications of the ‘Thune’ patient bath lift at Queen Elizabeth Hospital – February/March 1973
- “Summary of Visit to Waikato Hospital on 3 and 4 September 1970” (1 page)
- “Summary of Recommendations to be made to the Waikato Hospital Board” (1 page)
- “Rotation of Physiotherapy Bursars Directed to Waikato and Queen Elizabeth Hospitals”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy : Visit to Waikato Hospital on 3 – 4 September 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Extract from the letters section of the *CSP Journal*, May 1970, highlighted letter “The Royal Salop Infirmary ‘Clicking Splint’” (p. 215)
- Document: “The Shrewsbury Splint”, from the Spina Bifida Cystica Unit (Royal salop infirmary) and Robert Jones and Agnes Hunt (Orthopaedic Hospital, Oswestry) (N.D., 6 pages)
- “Physiotherapy Report : Visit to Waikato Subsidiary School on 3 and 4 September 1970”, by Moira E Brown (1 page)
- “Summary of Report Following Visit to Cerebral Palsy Unit at Queen Elizabeth Hospital, Rotorua on 2 September 1970”, by Moira E Brown (1 page)
- “Physiotherapy : Visit to the Cerebral Palsy Unit, Queen Elizabeth Hospital, Rotorua on 2 September 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Summary of Report Following Visit to Physiotherapy Services at Queen Elizabeth Hospital, Rotorua on 7 & 9 September 1970” (1 page)
- “Physiotherapy Visit to Queen Elizabeth Hospital, Rotorua on 7 and 9 September 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Conference Re Rotation of Physiotherapy Bursars”, Waikato Hospital, 4 September 1970, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Summary of Report Following Visit to Physiotherapy Department at Rotorua Hospital on 1 September 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy : Visit to Rotorua Public Hospital on 1 September 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)

- Internal Waikato Hospital Board memorandum to the Secretary from the Superintendent-in-Chief regarding “your 1/1/93 rotation of physiotherapy bursars within the Board’s institution – 11 June 1970
- “Summary of Discussions of Rotation of Physiotherapy Bursars Between the Institution of the Waikato Hospital Board”, timeline data range 15 October 1969-April 1970 (1 page)
- Letter regarding the “Clinical Services Block, Waikato Hospital Contract 6303”, 21 January 1970
- “Physiotherapy Report: Visit to Waikato Hospital on Tuesday and Wednesday 14/15 October 1969”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Report of the Post Graduate Course in Intensive Respiratory Care for Physiotherapists : Wellington Public Hospital May-August, 1969” (8 pages including data sheet, data codes, and observation sheet)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing
- Letter to the Charge Physiotherapist, Rotorua Public Hospital from Glen Park (For Director Division of Hospitals) regarding the duties for physiotherapy aids – 29 November 1968
- “Physiotherapy Report: Visit to Te Kuiti Hospital on 17.10.69”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Tokoroa Hospital on 16.10.69”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report – Waikato Hospital Board : Visit to Rotorua Hospital on 28.2.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Letters between the Registrar, Physiotherapy Board and the Superintendent-in-Chief, Waikato Hospital regarding the shortage of physiotherapists at Waikato Hospital – May/June 1967
- Physiotherapy Board Meeting – extract from minutes and agenda – 17 March 1967 – relates to establishment of new Physiotherapy Subsidiary Schools
- Letter from Waikato Hospital Board to the Director-General of Health expressing concern at the shortage of physiotherapy staff both at Waikato Hospital and Rotorua Hospital – 27 July 1966
- “Physiotherapy Report : Visit to Rotorua Public Hospital : 31.8.1965”, by Glen Park (Deputy Advisory Physiotherapy) (3 pages, including equipment list)
- “Physiotherapy Report : Visit to Waikato Hospital 24.8.65”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- Extract from Report of Visit to Waikato Hospital 24.8.65
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, outdated equipment”
- “Physiotherapy Report: Visit to Waikato Hospital 14 August 1962”, by Glen Park (Assistant Inspector of Physiotherapy) (3 pages)
- “Waikato Hospital Board : Waikato Hospital Physiotherapy, Schedule of Requirements”, by Joan C McGrath, 9 January 1962 (2 pages)

- “Waikato Hospital Programme : Schedule of Requirements of Regulations for Clinical Services Block”, by Joan C McGrath, 7 July 1961 (2 pages)
- “Physiotherapy Report : Visit to Rotorua Public Hospital 30/5/61”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Notes from Visit to Waikato Hospital 25/7/60”, Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Report: Visit to Waikato Hospital 25/7/60” (1 page, possibly pages missing)
- “Waikato Hospital : Sketch Plan, Physiotherapy Dept. (2841)” (N.D., 3 pages)
- “Physiotherapy Report: Visit to Rotorua Hospital 15.6.60”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – 5 January 1959
- Board Meeting – extracts from minutes and agenda – 22 November 1957 – relates to establishment of a subsidiary school at Hamilton
- “Physiotherapy Inspection : Waikato Hospital Board : Public Hospital Rotorua, 29/5/57”, Joan C McGrath (Inspector of Physiotherapy) (1 page)
- “Waikato Hospital Board : Rotorua Hospital Board: Proposed Physiotherapy Department”, by Joan C McGrath, 21 September 1956 (1 page)
- “Physiotherapy Inspection Report : Waikato Hospital Board : Hamilton Hospital – 4.2.57”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : Waikato Hospital Board : Hamilton Hospital: 5.10.54”, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report. Waikato Hospital Board. Rotorua Public Hospital – 19/3/53”, by Joan C. McGrath (Inspector of Physiotherapy) (1 page)
- “Physiotherapy Inspection. Waikato Hospital 6<sup>th</sup> Nov., 1952”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Inspection Report. Hamilton Hospital. 30/5/1951”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Report of Inspection 2 : Physiotherapy Report. Rotorua Public Hospital. Waikato Hospital Board”, 20 July 1950, by Joan C McGrath (Physiotherapy Inspector) (3 pages)

- “Report of Inspection 1 : Physiotherapy Report – Hamilton Hospital”, 30 November 1948, by Joan C McGrath (Physiotherapy Inspector) (2 pages)
- “Physio-Therapy Report – Hospital – George V Hospital, Rotorua”, 1947 [possibly 1 November], by Joan C McGrath (Inspecting Masseuse) (2 pages)
- “Report of Inspection 1 : Physio-Therapy Report – Hospital – George V Hospital, Rotorua”, 15 December 1946, by Z M Haworth (2 pages)
- Report of Inspection 1 : Physio-Therapy Report Waikato Hospital Hamilton”, 26 November 1946, by Z M Haworth (2 pages)
- Report of inspection: “Waikato Hospital”, 3 May 1945 (2 pages)
- Report of inspection: “King George V Hospital (Rotorua.) Fourth Inspection”, 1 May 1945 (2 pages)
- Report of inspection: “King George V Hospital – Rotorua. Third Inspection”, 18 March 1943 (1 page)
- Report of inspection: “Waikato Hospital: Third Inspection.”, 9 March 1943 (2 pages) [left sides of pages are damaged]

Hospital Boards – Otago – Otago Hospital Board – Reports of Inspections – Physiotherapy, 1948-1984: ABQU, W4452, 632, Box 428, 74/16/2, R16651051

- Medium file
- Report on “Cherry Farm Hospital: Physiotherapy Report Psychiatric Review” – 26-29 November 1984 (5 pages)
- Letters between M Brensell (Director of Physiotherapy Services, Dunedin Hospital) and L M Askew (Senior Advisory Physiotherapist, Department of Health) regarding pool usage by hospital patients – September 1984
- Letters between M Brensell (Director of Physiotherapy Services, Dunedin Hospital) and L M Askew (Senior Advisory Physiotherapist, Department of Health) regarding the promotion of Maria Roestenburg – 6 March 1984
- Letter from Dunedin first year bursar students to L M Askew (Advisory Physiotherapist, Department of Health) concerning their dissatisfaction with clinical experience obtained in first year – 22 July 1981 (3 pages)
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports
- “Physiotherapy Report and Summary of Recommendations: Otago Hospital Board” – Visited 13-16 April 1981, by L M Askew (Senior Advisory Physiotherapist) (3 pages)
- “Physiotherapy Department Annual Report – 1 April 1980-31 March 1981, by M A Brensell (Director of Physiotherapy Services) (3 pages)
- “Physiotherapy Report: Visit to Wakari Hospital – 16 April 1981, by L M Askew (Senior Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Dunedin Hospital (Otago Hospital Board)” – Visited 13-15 April 1981, by L M Askew (Senior Advisory Physiotherapist) (4 pages)

- “Physiotherapy Report: Cherry Farm Hospital Orokonui Hospital Palmerston Health Centre” – Visited 14 April 1981, by L M Askew (Senior Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report: Visit to Mosgiel Health Centre” – Visited 15 April 1981, by L M Askew (Senior Advisory Physiotherapist) (2 pages)
- Letters between M Brown (Advisory Physiotherapist, Department of Health) and M A Brensell (Director Physiotherapy Services, Dunedin Hospital) regarding the ordering of ultrasonic equipment – July 1979
- “Report on Visit to Otago Hospital Board on 15-18 April 1978” – 1 September 1978, by M E Brown (Advisory Physiotherapist) (7 pages)
- Letters between D C J Pierce (Chief Executive, Otago Hospital Board) to The Director-General (Department of Health) concerning the “Advisory Physiotherapists Report” – July-August 1977
- “Physiotherapy Report: Visit to Otago Hospital Board September 27-October 1 1976”, by L M Askew (Deputy Advisory Physiotherapist) (6 pages)
- “Physiotherapy Report: Wakari Hospital” – Visited 28 September 1976, by L M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report-Parkside Hospital” – Visited 27 September 1976, by L M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report-Visit to Cherry Farm Hospital and Orokonui Hospital” – Visited 30 September 1976, by L M Askew (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report-Visit to Parkside Hospital” – Visited 21 March 1974, by C L Cowan (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report-Visit to the NZ School of Physiotherapy” – Visited 18-21 March 1974, by C L Cowan (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report: Visit to Wakari Hospital” – Visited 21 March 1974, by C L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- Letters between M J Gilmour (Roxburgh Hospital Committee, Otago) and D Thomson (for Minister of Health) concerning the lack of physiotherapy services available at Roxburgh Hospital – July 1972
- “Physiotherapy Report: Visit to NZ School of Physiotherapy) – Visited 13 December 1968, by M E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report: Otago Hospital Board NZ School & Dunedin Department of Physiotherapy” – Visited 22 November-2 December 1963, by J C McGrath (Advisory Physiotherapist) (2 pages)
- Numerous letters pertaining to the “Social Security (Hospital Benefits for Out-patients) Regulations 1947” – April 1961
- “Physiotherapy Report: Otago Hospital Board” – 11 August 1960, by J C McGrath (Inspector of Physiotherapy) (3 pages)
- “NZ School of Physiotherapy Otago Hospital Board Report” – 20 September 1948 ( 3 pages)
- “Report of the Physiotherapy Department and School of Physiotherapy for the Year Ending 31 March 1958” – (n.d.) (3 pages)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958



- “Physiotherapy Inspection Report Otago Hospital Board Wakari Hospital” – 6 March 1958, by J C McGrath (Inspector of Physiotherapy) (2 pages)
- “Report of the Physiotherapy Department and School of Physiotherapy for the Year Ending 31 March 1957”, by E M Gotts (Principal) (n.d.)
- “Physiotherapy Inspection Report Otago Hospital Board NZ School of Physiotherapy” – 24 May 1956, by J C McGrath (Inspector of Physiotherapy) (1 page)
- “Report of the Physiotherapy Department and School of Physiotherapy for the Year Ending 31 March 1956”, E M Gotts (Principal) (4 pages)
- “Physiotherapy Inspection Report Otago Hospital Board: Parkside Hospital” – 11 July 1955, by J C McGrath (Inspector of Physiotherapy) (1 page)
- “Physiotherapy Report-Visit to Wakari Hospital Otago Hospital Board” – 12 July 1955 (1 page)
- Generic letter to secretaries of all Hospital Boards from R J Taylor (Secretary, Department of Health) regarding breaches to the Physiotherapy Act 1949 – (2 pages)

Hospital Boards – Waipawa – Reports of Inspection – Physiotherapy, 1939-1986: ABQU, W4452, 632, Box 462, 88/16/2, R16650960

- Small file
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – April 1941-July 1986
- “Report of Visit of the Advisory Physiotherapist to Pukeora Home for the Disabled Waipawa (now Central Hawkes Bay) Hospital Board Waiapukurau 3 June 1986”, by Vivienne J Rollo (1 page)
- Physiotherapy inspection report: “1 June 1983: Waipawa Hosiptal Board Physiotherapy Visit” (2 pages)
- “Physiotherapy Report: Visit to Waiapukurau Hospital 21 March 1980”, by Helene S Parmelee (2 pages)
- Correspondence between Lesley Askew (Advisory Physiotherapist, Department of Health) and Joy Reid (Physiotherapist) regarding Mrs Reid’s recognition of service and pay increments – November 1979-March 1980
- Letters between Moira E Brown (for Director, Division of Hospitals) and F. Bird regarding a request for conditions of employment – January/February 1977
- Letters between Moira E Brown (Advisory Physiotherapist) and J Anderton (Charge Physiotherapist, Waipawa Hospital Board) with a query regarding electrical equipment – April 1976
- “Physiotherapy Report : Visit to Waiapukurau Hospital (Waipawa Hosp. Board)”, visited 21 April 1975, by Moira E Brown (Advisory Physiotherapist) (3 pages)
- Letters between Moira E Brown (for Director, Division of Hospitals) and F. Bird regarding a query about a hoist for the pool at Pukeroad – July/August 1972

- Letters between Moira E Brown (for Director, Division of Hospitals) and the Secretary of the Wairarapa Hospital Board regarding the possibility of a reliving physiotherapist – July 1968
- “Physiotherapy Report: Waipawa Hospital Board, Visits to Waiapukurau Hospital and Pukeora on 23/1/68”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Correspondence between Waipawa Hospital Board and the Director, Division of Hospitals, Department of Health relating to:
  - Physiotherapy staffing at Waipawa Hospital – January/February 1967
  - Part-time physiotherapist mileage allowance – February/March 1966
- “Physiotherapy Report: Visit to Waiapukurau Hospital”, (N.D., possibly 1965), by Glen Park (Deputy Advisory Physiotherapist) (2 pages, including attached equipment list)
- Handwritten notes throughout file relating to: Waiapukurau Hospital capital estimates 18/11/63
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns”
- Correspondence between Davies, Phillips & Chaplin Chartered Architects and the Department of Health regarding specifications for converting the existing Children’s Ward into physiotherapy – May/June 1963
- “Physiotherapy Inspection Report: Waiapukurau Hospital: Visited 7.6.62”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- Sketch of Children’s Ward
- “Physiotherapy Inspection Report: Waiapukurau Hospital: Visited 28.7.59”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – January 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Letters from Joan C McGrath (Inspector of Physiotherapy) to Waiapukurau Hospital recommending attendance of their physiotherapist to a post-graduate course – September 1955 and July 1956
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : Waipawa Hospital Board : Waiapukurau Hospital : 26.5.55”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954

- “Physiotherapy Inspection 7/3/1951, Waipawa Hospital Board, Waiapukurau Hospital”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physio-Therapy Report : Hospital : Waiapukurau”, visited 14 November 1947 (2 pages)
- “Physio-Therapy Report : Waiapukurau Hospital”, visited 9 December 1946, by Z. M. Haworth (Inspecting Masseuse) (2 pages)
- Physiotherapy inspection report: “Public Hospital Waiapukurau : Third Inspection”, visited 25 February 1943 (2 pages)
- “Hospital Visited: Public Hospital Waiapukurau: Second Inspection, 6/11/40” (2 pages)
- “Hospital Visited – Public Hospital, Waiapukurau, 3.2.1939” (3 pages)

Hospital Boards – Wairarapa – Reports of Inspection – Physiotherapists, 1943-1987: ABQU, W4452, 632, Box 464, 89/16/2, R16651089

- Medium file
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – November 1952- July 1989
- Letters between J M Beetham (Visiting Paediatric Physiotherapist, Community Health Services) and D Moore (The Muscular Dystrophy Association of NZ) regarding the management and treatment of sufferers of muscular dystrophy – November 1987
- “Report of Physiotherapy Services Wairarapa Hospital Board” – Visited 17-19 November 1986, by L M Askew (Senior Advisory Physiotherapist, Department of Health (16 pages)
- Physiotherapy Inspection Report: “Physiotherapy Visit to Wairarapa Hospital Board, Pahiatua Hospital” – Visited 2 July 1984, by V J Rollo (2 pages)
- Physiotherapy Inspection Report: “Physiotherapy Visit to Wairarapa Hospital Board, Greytown Hospital” – Visited 2 July 1984, by V J Rollo (2 pages)
- Physiotherapy Inspection Report: “Physiotherapy Visit to Wairarapa Hospital Board, Masterton Hospital” – Visited 3 July 1984, by V J Rollo (2 pages)
- Physiotherapy Inspection Report: “Physiotherapy Visit to Greytown Hospital” – Visited 19 March 1980, by H S Parmelee (Deputy Advisory Physiotherapist)
- Physiotherapy Inspection Report: “Physiotherapy Visit to Pahiatua Hospital” – Visited 20 March 1980 (1 page)
- Physiotherapy Inspection Report: “Physiotherapy Visit to Masterton Hospital” – Visited on 19 March 1980, by H S Parmelee (3 pages)
- Letters between H S Parmelee (Deputy Advisory Physiotherapist) and C Carmen (Charge Physiotherapist, Masterton Hospital) regarding staffing levels at Masterton hospital – December 1980
- Physiotherapy Inspection Report: “Physiotherapy Visit to Pahiatua Hospital” – visited 20 March 1980, by H S Parmelee (Deputy Advisory Physiotherapist) (3 pages)

- “Physiotherapy Report: Visit to Masterton Hospital” – Visited 29 May 1974, by C L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Wairarapa Hospital Board” – Visited 25 January 1968, by M E Brown (Deputy Advisory Physiotherapist) (3 pages)
- Letters between G Park (Assistant Inspector of Physiotherapy) and N Hutchinson (Charge Physiotherapist) concerning resources for Masterton Hospital’s physiotherapy department – July 1962
- “Physiotherapy Report: Wairarapa Hospital Board” – Visited 2 June 1962, by G Park (Assistant Inspector of Physiotherapy) (3 pages)
- “Physiotherapy Report: Visit to Masterton Hospital” – Visited 24 August 1960, by G Park (Assistant Inspector of Physiotherapy) (2 pages)
- Physiotherapy Inspection Report: “Masterton Hospital Physiotherapy Department” – 14 April 1958 ( 4 pages)

Hospital Boards – Wanganui – Reports of Inspections – Physiotherapists, 1942-1986: ABQU, W4452, 632, Box 469, 92/16/2, R16651138

- Medium file
- “Proposed Draft Brief: Lake Alice Hospital” – March 1986, by Advisory Physiotherapists and Evaluations Unit ( 14 pages)
- “Physiotherapy Report: Wanganui Hospital Board Associated Hospitals: 13, 14 February 1984” – Visited 13-14 February 1984, by V J Rollo (7 pages)
- “Physiotherapy Report: Visit to Wanganui Hospital Board” – Visited 30 March 1981, by H S Parmelee (Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Wanganui Hospital” – Visited 18 November 1975, by C L Cowan (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report: Visit to Wanganui Hospital” – Visited 28 March 1974, by C L Cowan (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report: Visit to Wanganui Hospital” – Visited 2 May 1969, by M E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report: Visit to Wanganui and Jubilee Hospital” – 15 March 1961, by G Park (3 pages)
- “Physiotherapy Inspection Report Wanganui Hospital” – 5 November 1957, by G C McGrath (Inspector of Physiotherapy) (2 pages)
- Agenda for : Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- Department of Health circular letter to Hospital boards readings sections 34 and 36 of the Physiotherapy Act 1949 – 30 June 1955
- Letter regarding a refresher course on manipulations being conducted on behalf of the Department of Health to all the larger Physiotherapy Departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report Wanganui Hospital” – Visited 1 May 1951, by J C McGrath (Inspector of Physiotherapy) (2 pages)

Hospital Boards – Vincent – Vincent Hospital Board – Reports of Inspection – Physiotherapy, 1960-1987: ABQU, W4452, 632, Box 453, 85/16/2, R16651175

- Small file
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – June 1961-November 1987
- “Physiotherapy Report – Visit to Clyde Hospital, Vincent Hospital Board 14 August 1980”, by Lesley M Askew (Advisory Physiotherapist) (2 pages)
- Letters between Vincent Hospital Board and the Director-General of Health/Division of Hospitals or the Advisory Physiotherapist regarding:
  - The need to increase physiotherapy staff at Dunstan Hospital and Cromwell Hospital – February/March 1979
  - Whirlpool suitable for Dunstan Hospital - September 1977
  - Approval for Vincent Hospital Board to increase its physiotherapy staff establishment – April 1976
  - Appointment of a sole Charge Physiotherapist – June/July 1970
  - Staff shortage and request for a bursar – June/July 1965
  - Appointment of sole-charge Physiotherapist and list of suitable equipment – 4 July 1960
  - Letters requesting and approving the establishment of a Physiotherapy Department by Vincent Hospital Board – February-May 1960
- Letters between the Charge Physiotherapist, Dunstan Hospital and the Advisory Physiotherapist, Department of Health regarding
  - Queries about physiotherapy services at weekends, UVL treatment, and written requests for treatments – October/November 1978
- “Physiotherapy Report : Visit to Cromwell & Clyde Hospitals (Vincent Hospital Board)”, visited 29 May 1972, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- Handwritten notes throughout file relating to: the resignation of a physiotherapist at Vincent Hospital Board and whether accommodation can be provided for a replacement; Vincent Hosp. Board Physiotherapist 2/8/65; note for review 23.5.65
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns”
- “Record of Physiotherapy Visits : Vincent Hospital Board : Dunstan (Clyde) and Cromwell Hospitals : 25.2.63”, by Joan C McGrath (2 pages)
- Physiotherapy Report: “Vincent Hospital Board. Visit to Cromwell and Dunstan Hospitals 28 April 1961”, by Glen Park (Assistant Inspector of Physiotherapy) (2 pages)
- “Notes from Visit to Cromwell and Dunstan Hospitals 28 April 1961” (1 page)

Hospital Boards – Wellington – Reports of Inspection – Physiotherapy, 1943-1986: ABQU, W4452, 632, Box 475, 93/16/2, R16651186

- Large file
- Handwritten notes throughout file relating to: Wellington Hospital Board – strategic plan for the Wellington region May 1986; Wellington Hospital Board – Physiotherapy Services 11/5/81; position of Charge Physiotherapist, St. Helen's Maternity Hospital, Wellington 12/10/77; Wellington Hosp. Capital Estimates 1 aug 66 to 31 July 67; part-time physiotherapist 1965; Cerebral Palsy work – Hutt Hospital 10/8/60; visit to Hutt Hospital 30/4/62; Wellington Hospital Board – Capital estimates 1963/64 Silverstream Hospital Physiotherapy 9/9/63; Hutt Hospital space requirements physiotherapy statistics 3/8/64; Wellington Hospital Board Physiotherapy Estimates 1963/64-9/9/63; Wellington Hospital Board, future planning, physiotherapy dept 15/8/62; Wellington Hospital Board, estimates physiotherapy Capital programme 1962/63; Wellington Hospital – visiting physiotherapy service
- Report: 'The Utilization of Community Care Services in the Hutt Valley' – study was undertaken by a group of 5<sup>th</sup> year medical students as part of a one month course in community health at Wellington Clinical School of Medicine (University of Otago) in April 1984 (34 pages)
- "Physiotherapy Services – Porirua Basin/West Coast Area Rationalisation of Future Planning", 7 April 1983, by Dorothy J Gordon (Director of Physiotherapy Services (6 pages)
- Wellington Hospital Board memorandum regarding "Porirua Hospital Physiotherapy Department – Alterations", 1982
- Report: "Wellington Hospital Board : Clinical Services Review : Physiotherapy Services", 26 March 1985 (36 pages including appendices)
- Report: "Wellington Hospital Board : Wheelchair Services : Guidelines for Prescribing Therapists", May 1983(4 pages)
- Copy of blank forms: Wheelchair Assessment and Requisition Form
- Letter from Margaret W Guthrie (Acting Manager – Elderly Disabled & Handicapped Programme) regarding the Churchill Courts Redevelopment Project – 9 February 1988
- "Porirua Hospital : Physiotherapy Report : Psychiatric Review : Visited 7-9 August 1984", by Lesley M Askew (Senior Advisory Physiotherapist) (9 pages, including appendix and equipment list)
- "Puketiro Centre : Physiotherapy Report : Psychiatric Review : Visited 7-9 August 1984" (4 pages)
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – September 1952-May 1981
- "Physiotherapy Report : Visit to Wellington Hospital Board 23-27 March 1981", by Lesley M Askew (Senior Advisory Physiotherapist)
  - Community Health Services, Paraparaumu Hospital, Porirua, Waitangirua Health Centre, Hutt Valley, Wellington (2 pages)
  - Kenepuru Hospital – by Lesley M Askew (Senior Advisory Physiotherapist) (2 pages)
  - Silverstream Hospital (2 pages)

- Porirua Hospital, Puketiro Centre, Paraparaumu Hospital (2 pages)
  - Hutt Hospital (2 pages)
  - Wellington Hospital and Wellington Women's Hospital (4 pages)
- "Visit of Advisory Physiotherapy to Wellington Hospital Board 23-27 March 1981" – schedule (2 pages)
- Correspondence between Wellington Hospital Board and the Director, Division of Hospitals, Department of Health – relating to establishing the position of Charge Physiotherapist, St. Helen's Maternity Hospital – September/October 1977
- "Visit to Silverstream Hospital on 16.9.75", by Moira E Brown (Advisory Physiotherapist) (1 page)
- "Visit to Hutt Hospital on 15.9.75", by Moira E Brown (Advisory Physiotherapist) (2 pages)
- "Report on Visit to Wellington Hospital on 1-2.9.75", by Moira E Brown (Advisory Physiotherapist) (2 pages)
- Correspondence between the Chief Executive and/or Secretary of Wellington Hospital Board and the Director, Division of Hospitals, Department of Health – regarding
  - increasing the physiotherapy establishment at Porirua Hospital – October 1973
  - increasing the physiotherapy establishment at Porirua Hospital – October/November 1975
  - physiotherapy staffing – April 1972
  - employment of, and varying salary rates payable to, a part-time physiotherapist at Kenepuru Maternity Hospital – September 1965-January 1966
  - paid leave for a physiotherapist to attend the Proprioceptive Neuromuscular Facilitation Course – November/December 1964
  - allocation of Colombo Plan students to Wellington Hospital – 18 November 1963
  - to the Superintendent in Chief, Wellington Hospital regarding physiotherapy facilities at Wellington Hospital – 21 August 1962
  - leave for physiotherapy students – May/June 1956
  - appointment of visiting physiotherapist – August 1955
  - concerning issues arising at recent Physiotherapy Board meeting regarding tutor physiotherapists, specialised physiotherapy and final year students – 19 November 1953
  - physiotherapy staff shortages – August/September 1953
- "Waitangarua Health Centre (Porirua East)", 17 November 1975, by Moira E Brown (Advisory Physiotherapist) (1 page)
- "Paraparaumu Geriatric Unit", 17 November 1975, by Moira E Brown (Advisory Physiotherapist) (1 page)
- "Physiotherapy Report : Visit to Porirua Hospital 7<sup>th</sup> March 1974", by C L Cowan (3 pages)
- "Physiotherapy Report : Wellington Hospital Board : Wellington Hospital : A Series of Visits from May 1965", by Joan C McGrath (3 pages)

- File note: "File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, capital estimates items, outdated equipment"
- "Physiotherapy Report : Wellington Hospital Board : Wellington Hospital : 31 January and 22 February 1962", by Joan C McGrath (Inspector of Physiotherapy) (3 pages, first page damaged)
- "Physiotherapy Report : Visit to Silverstream Hospital 8.3.61 : Wellington Hospital Board", by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- "Physiotherapy Report : Wellington Hospital board", visited 19 and 27 July 1960, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- Newspaper article "Tenders Expected in February : Six Additional Hospital Wards", (possibly 8 August 1960, no news paper name)
- "Visit to Wellington Hospital Physiotherapy Department 30 April 1959", by Glen Park (Assistant Inspector of Physiotherapy) (1 page)
- "Physiotherapy Inspection Report : Wellington Hospital Board : Lower Hutt Hospital: 11.10.55", by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- "Physiotherapy Inspection Report . Silverstream Hospital, Wellington : 12 July, 1954", by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- Floor map of Physiotherapy Department at Silverstream Hospital, 22 July 1954
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- "Physiotherapy Inspection. Wellington Hospital Board : Silverstream Hospital – 23/5/52", by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- "Physiotherapy Inspection Report. Wellington Hospital : 1<sup>st</sup> September 1954" (3 pages)
- "Wellington Hospital Board. Report of Dr. W S. Robertson Re Physiotherapy Staff" (2 pages) – attached response comments from Joan C McGrath (1 page)
- Physiotherapy Inspection Report : Wellington Hospital – 10<sup>th</sup> and 17<sup>th</sup> February, 1953", by Joan C McGrath (Inspector of Physiotherapy) (4 pages)
- Physiotherapy Inspection Report : Wellington Hospital Board. Hutt Hospital – 21/5/52", by Joan C McGrath (Inspector of Physiotherapy) (2 pages)



- “Physiotherapy Report. Silverstream Hospital. Wellington Hospital Board”, visited 7 June 1950, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- “Physiotherapy Report. Hutt Hospital”, visited 2 June 1950, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- “Silverstream Hospital. – Wellington. First Inspection.”, visited on 4 October 1945 (2 pages)
- Physiotherapy inspection report: “Hutt Clinic : Third Inspection”, visited on 23 May 1945 (2 pages)
- Physiotherapy inspection report: “Hutt Clinic : Second Inspection”, visited on 29 March 1943 (2 pages)
- Inspection 1: “Physio-therapy Report : Silverstream Hospital Wellington”, visited 4 December 1946, by Z.M. Haworth (2 pages)
- Inspection 1: “Physio-therapy Report : Hutt Hospital Wellington”, visited 4 December 1946, by Z.M. Haworth (2 pages)
- Inspection 1: “Physiotherapy Report. Wellington Hospital”, visited 29 May 1950, by Joan C McGrath (Physiotherapy Inspector) (3 pages)
- Inspection 1: “Physio-Therapy Report : Ultra Violet Ray Dept. Hospital Wellington.”, visited 3 December 1946, by Z.M. Haworth (1 page)
- Inspection 1: “Physio-Therapy Report : Public Hospital Wellington”, visited 3 December 1946, by Z.M. Haworth (Inspecting Masseuse) (2 pages)
- Physiotherapy inspection report: “Wellington Hospital. Fourth Inspection”, 23 May 1945 (1 page)
- Physiotherapy inspection report: “Wellington Hospital. Third Inspection”, 3 April 1943 (2 pages)
- Physiotherapy inspection report: “Wellington Actiontherapy Department. Third Inspection” (N.D., 1 page)

Hospital Boards – Taumarunui – Taumarunui Hospital Board – Reports of Inspection – Physiotherapy, 1953-1988: ABQU, W4452, 632, Box 447, 82/16/2, R16651235

- Small file
- Letters between the Charge Physiotherapist, Tokanui Hospital and the Advisory Physiotherapist, Department of Health relating to:
  - Proposal for new Physiotherapy Department and Hydrotherapy Complex, and Staffing issues – 6 January 1988
  - Requesting advice regarding the proposal for a multi-use pool at Taumarunui High School – 23 August 1985
  - Advising of resignation of Charge Physiotherapist – 11 August 1983
  - Physiotherapy equipment – October/November 1979
  - Advising of intention to advertise for a second physiotherapist and also seeking overseas applicants – 19 May 1978
  - Advising of resignation of part-time physiotherapist – June/June 1975
  - Letter advising against allocating a newly qualified physiotherapist to Taumarunui Hospital – 19 June 1956

- Department of Health inter-office memorandum regarding labelling of deadly and dangerous poisons – 23 January 1988
- Letter from Vivienne J Rollo (Advisory Physiotherapist) to the Guidance Counsellor, Taumarunui High School regarding the proposal to build a swimming pool which would serve multiple uses – 4 October 1985
- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – November 1957-July 1985
- “Physiotherapy Visit to Taumarunui Hospital Board and Taumarunui Hospital : 16 April 1985”, by Vivienne J Rollo (3 pages)
- “Physiotherapy Report : Visit to Taumarunui Hospital – 24 June 1980”, by Lesley M Askew (Advisory Physiotherapist) (2 pages)
- Handwritten notes throughout file regarding: Taumarunui Hospital physiotherapy staff 14.1.75; Physiotherapy Staff 6.5.69; floorplan for a physiotherapy department, Taumarunui Hospital (N.D.)
- “Physiotherapy Report : Visit to Taumarunui Hospital (Taumarunui Hospital Board), 19 April 1972, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Taumarunui Hospital (Taumarunui Hosp. Board)”, 11 December 1968, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Taumarunui Hospital on 7.6.68”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- “Physiotherapy Report : Visit to Taumarunui Hospital – 10 February 1966”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages, including equipment list)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns”
- “Physiotherapy Report : Visit to Taumarunui Hospital – 9 February 1961”, by Glen Park (Asst. Inspector of Physiotherapy) (1 page)
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – 5 January 1959
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- “Physiotherapy Inspection Taumarunui Hospital 20/8/57”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Taumarunui Hospital, list of equipment supplied by Mr Bate, physiotherapist, 15.7.55 (1 page)
- Comments on approved plan for a Physiotherapy Department at Taumarunui Hospital, by J.C. McGrath, 29 July 1953

Hospital Boards – Waitaki – Reports of Inspection – Oamaru Physiotherapy, 1944-1986: ABQU, W4452, 632, Box 466, 91/16/2, R16651238

- Medium file

- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – April 1944-November 1986
- Letters between the Waitaki Hospital Board and the Director-General of Health or Advisory Physiotherapist relating to:
  - Requesting the Advisory Physiotherapist to visit the hospital and review the services provided by the Physiotherapy Department – September/October 1986
  - advising of resignation of Charge Physiotherapist and appointment of replacement – May/June 1986
  - Seeking advice regarding applicants for Charge Physiotherapist (includes a large amount of documentation relating to the two candidates) – May-July 1985
  - Request for a bursar to be allocated to Oamaru Hospital – 28 April 1976
  - Physiotherapy pool hoist – 29 April 1975
  - Physiotherapy staff shortage and request for allocation of bursars – July-September 1972
  - Specifications of physiotherapy bath at Taranaki Hospital – 13 July 1972
  - Appointment of staff physiotherapist – November 1969
  - Appointment of Charge Physiotherapist – August 1969
  - Advising of resignation of Charge Physiotherapist – July 1966
  - Approval of part-time physiotherapist at Otemata Maternity Hospital – July/August 1964
  - Alterations to Clinical Services Block and Childrens Ward, Physiotherapy Department – October 1963
  - Whirlpool baths at Oamaru Hospital – July 1961
  - Childrens Ward and Clinical Services Block, Oamaru Hospital planning – 9 July 1959-January 1960
  - Query regarding electrotherapy equipment – October 1955
- “Physiotherapy Report : Visit to Oamaru Hospital, Waitaki Hospital Board”, visited 13 September 1983, by Vivienne Rollo (3 pages)
- “Physiotherapy Report : Visit to Oamaru Hospital, Waitaki Hospital Board 13 August 1980”, by Lesley M Askew (Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Oamaru Hospital, Waitaki Hospital Board 9 April, 1975”, by Carol L. Cowan (Deputy Advisory Physiotherapist) (2 pages)
- Handwritten notes throughout file regarding: Waitaki Hospital Board, Physiotherapy Charge Position 12.2.73; Charge physiotherapist 24.4.70; Charge physiotherapist at Oamaru Hospital 1969; equipment, new physiotherapy dept 2/10/63; Oamaru Hospital, staffing problems 12/7/62; Oamaru physiotherapy plan 26/5/59
- “Physiotherapy Report : Visit to Oamaru Hospital (Waitaki Hospital Board)”, visited 2 May 1972, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Oamaru Hospital on 1 October 1970”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)

- Letter from Acting Charge Physiotherapist, Oamaru Hospital and the Moira E Brown (for Director, Division of Hospitals) regarding uniforms and guidelines for Chargely physiotherapists – May 1969
- “Physiotherapy Report : Waitaki Hospital Board Visit to Oamaru Hospital on 14 February 1968”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- File note: “File purge July 1969: from this maker correspondence dealing with undermentioned subjects has been removed and destroyed: staffing, treatment returns, Aids”
- “Physiotherapy Inspection Report – Oamaru Hospital Visited 9 June 1959”, by A.G. Park (Assistant Inspector of Physiotherapy) (2 pages)
- Agenda for: Meeting of Charge Physiotherapists 1958 – Conference held 18 March 1958
- “Physiotherapy Inspection Report : Waitaki Hospital Board : Oamaru Hospital Visited : 25.5.56”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955
- “Physiotherapy Inspection Report : Waitaki Hospital Board : Oamaru Hospital, 3 May 1955”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- “Physiotherapy Inspection Report : Waitaki Hospital Board : Oamaru Hospital : 18<sup>th</sup> April 1952”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Inspection Report : Oamaru Public Hospital : 28/7/51”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Report of Inspection 2 : Physiotherapy Report : Oamaru Hospital, Waitaki Hospital Board”, 16 August 1950, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- “Physiotherapy Report : Oamaru Hospital”, 22 October 1947, by Joan C McGrath (Inspecting Masseuse) (2 pages)
- Inspection report: “Oamaru Public Hospital”, October 1945 (1 page)
- Inspection report: “Oamaru Public Hospital”, 10 March 1944, by M. L. Roberts (2 pages)

Physiotherapy Boards – Northland – Northland Hospital Board – Physiotherapy Department (Whangarei) and Inspection Reports of Inspecting Physiotherapists, 1947-1987: ABQU, W4452, 632, Box 586, 106-31, R16652321

- Large file
- Health Workforce Development Fund : An Application for Funds – “Physiotherapy in the Community : Needs vs Provisions” (N.D., 3 pages)

- Correspondence throughout file discussing issues and recommendations arising out of the physiotherapy inspection reports – April 1949-June 1981
- Letters between the Advisory Physiotherapist, Department of Health and the Supervising Charge Physiotherapist, Northland Base Hospital regarding:
  - General correspondence
  - Assistance with a Dargaville bursar and regarding the position of Supervising Charge to Director – 23 December 1986
  - Proposal to establish a day ward within the long stay geriatric unit – 27 May 1986
- Letter from the Supervising Charge Physiotherapist, Northland Base Hospital to the health Service Personnel Commission regarding an issue around salary for the Supervising Charge physiotherapist – 5 December 1985
- Letters between the Advisory Physiotherapist, Department of Health and the Superintendent-in-Chief, Northland Hospital Board regarding electro-acuscope therapy – June 1985 (w/ attached information and articles relating to electrol-acuscope machines and treatment)
- “Physiotherapy Report : Visit to Northland Hospital Board 26-27 May 1985” , by Vivienne Rollo (4 pages)
- “Physiotherapy Report : Visit to Kaikohe Hospital, Northland Hospital Board 22 May 1985” , by Vivienne Rollo (2 pages)
- “Physiotherapy Report : Visit to Kaitaia Hospital, Northland Hospital Board 24 May 1985” , by Vivienne Rollo (2 pages)
- “Physiotherapy Report : Visit to Northland Base Hospital, Whangarei, Northland Hospital Board 27 May 1985” , by Vivienne Rollo (3 pages)
- “Physiotherapy Report : Visit to Dargaville Hospital, Northland Hospital Board 21 May 1985” , by Vivienne Rollo (2 pages)
- “Physiotherapy Report : Visit to Bay of Island Hospital, Kawakawa – Northland Hospital Board 23 May 1985” , by Vivienne Rollo (2 pages)
- Letters between the Advisory Physiotherapist, Department of Health and Dargaville Hospital regarding
  - Assistance to find a replacement staff physiotherapist – 24 February 1984
  - Request to appoint a locum – April/May 1983
  - Motorised traction couch – August 1967
- Physiotherapy inspection report: “Kawakawa – Bay of Islands Hospital”, visited 5 May 1981, by H S Parmelee (Advisory Physiotherapist) (2 pages)
- Physiotherapy inspection report: “Kaitaia Hospital”, visited 6 May 1981, by H S Parmelee (Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Kawa Kawa Hospital (Northland Hosp. Board)”, 21 March 1978, Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report: Advisory Visit to Northland Hospital Board”, 5 and 7 May 198, by H S Parmelee (Advisory Physiotherapist) (2 pages)
- Physiotherapy inspection report: “Dargaville Hospital”, visited 7 May 1981, by H S Parmelee (Advisory Physiotherapist) (1 page)

- Letters between Assistant Chief Executive or the Superintendent-in-Chief and Northland Base Hospital and Director, Division of Hospitals regarding:
  - the creation of the position of Assistant Charge Physiotherapist at Northland Base Hospital – September 1978-February 1979
  - travelling expenses for the Acting Charge Physiotherapist at Dargaville Hospital – 29 April 1976
  - staffing shortages – August 1972
  - remote chance of directing a physiotherapist to Kawakawa Hospital due to continued staff shortages - December 1970
- “Physiotherapy Report : Visit to Whangarei Hospital (Northland Hospital Board)”, 20 and 23 March 1978, by Lesley M Askew (Deputy Advisory Physiotherapist) (4 pages)
- “Physiotherapy Report : Visit to Dargaville Hospital (Northland Hospital Board)”, 22 March 1978, by Lesley M Askew (Deputy Advisory Physiotherapist) (3 pages)
- Handwritten notes throughout file regarding: travelling expenses for Acting Charge Physiotherapist Dargaville Hospital (4.5.76); Rawene Hospital (5.5.71); Physiotherapy Service (13.6.68); physiotherapy Kaitia (8.3.60); on 1956/59 estimates – Northland Hospital Board (6.8.56)
- “Physiotherapy Report : Visit to Dargaville Hospital 28 November 1974”, by Carol L Cowan (2 pages)
- “Physiotherapy Report: Visit to Whangarei Hospital 27, 28, 29 November 1974”, by Carol L Cowan (2 pages)
- “Physiotherapy Report: Visit to Kaitia Hospital (Northland Hospital Board) 21 March 1978”, Lesley M Askew (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Kawa Kawa Hospital – 26 November 1974”, by Carol L Cowan (2 pages)
- “Physiotherapy Report: Visit to Kaitai Hospital 26 November 1974”, by Carol L Cowan (1 page)
- Letters between the Charge Physiotherapist, Kawakawa Hospital and the Advisory Physiotherapist, Department of Health regarding the possibility of hiring Mrs Hoessly as a physiotherapy consultant – April/May 1972
- “Physiotherapy Report : Visit to Kawakawa Hospital (Northland Hosp. Board)”, 24 September 1971, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Dargaville Hosp. Board)”, 27 August 1971, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Kaitia Hospital (Northland Hosp. Board)”, 25 September 1971, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report : Visit to Whangarei Hospital (Northland Hosp. Board)”, 23 August 1971, by Moira E Brown (Deputy Advisory Physiotherapist) (3 pages)

- Letters between Moira E B and M E Townshend regarding her queries about employing a physiotherapist at Rawene Hospital – January/May 1971
- Newspaper clipping from the *Northern Advocate*, “No staff for physiotherapy department”, 2 February 1971
- “Physiotherapy Report : Visit to Kawakawa Hospital on 22.4.69”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- File note: “File purge July 1969: from this point, 1964 correspondence has been removed and destroyed: physiotherapy aid, locum staffing”
- “Physiotherapy Report : Visit to Kaitaia Hospital on 23.4.69”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- Letter advising of the staff establishment increase to five at the Physiotherapy Department, Whangarei Hospital – 25 August 1969
- “Physiotherapy Report : Visit to Whangarei Hospital on 21.4.69”, by Moira E Brown (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Dargaville Hospital on 24.4.69”, by Moira E Brown (Deputy Advisory Physiotherapist) (1 page)
- Letters between the Secretary, Mangonui Hospital Committee and Moira E Brown regarding whether there is an alternative frame to the Guthrie Smith Apparatus – February/March 1969
- Letters between the Charge Physiotherapist or the Superintendent in Chief, Whangarei Base Hospital and the Department of Health regarding
  - leave entitlement - November 1968
  - resignation of a physiotherapist and staff shortages – January 1967
  - resignation of a physiotherapist and advertisement for a replacement – June 1965
  - resignation of a part-time physiotherapist – February/March 1965
  - appointment of Charge Physiotherapist – 23 July 1963(w/ attached personal particulars of appointee)
  - Physiotherapy pool hoist – June 1963
  - Microwave diathermy - December 1962
  - Physiotherapy hours – staff shortages and current staff working overtime – 19 March 1957
- Correspondence between the Charge Physiotherapist, Kaitaia Hospital to the Advisory Physiotherapist, Department of Health
  - regarding the current situation relating to the Physiotherapy Department at Kaitaia Hospital – July 1968
  - physiotherapy pamphlets and Cerebral Palsy films – 2 May 1966
- Newspaper clipping from the Northland Ace, “Physiotherapy Block to Shift First”, 13 February 1968
- File note: “File purge July 1969: from this point, 1964, correspondence has been removed and destroyed: staffing”
- “Physiotherapy Report : Visit to Whangarei Hospital 21.4.66”, by Glen Park (Deputy Advisory Physiotherapist) (3 pages, including equipment list)

- “Physiotherapy Report Visit to Kaitaia Hospital 19.4.66”, by Glen Park (Deputy Advisory Physiotherapist) (2 pages)
- “Physiotherapy Report : Visit to Dargaville Hospital 20/4/66”, by Glen Park (Deputy Advisory Physiotherapist) (1 page)
- Letters between the Medical Superintendent, Kaitaia Hospital and the Department of Health regarding
  - a bursar wishing to apply for position of Charge Physiotherapist after less than six months post-qualification experience – April/May 1965
  - plan to commence a physiotherapy service at Kaitaia Hospital in the near future – April/May 1957
- File note: “File purge July 1969: from this point, 1964, correspondence has been removed and destroyed: vacancies, appointments”
- File note: File purge July 1969: from this point, 1964, correspondence has been removed and destroyed: annual and monthly treatment returns, staff vacancies and appointments, staff working conditions es. 40 hours week and overtime
- “Physiotherapy Report Northland Hospital Board Whangarei Hospital : 1 and 2-10-63”, by Joan C McGrath (Advisory Physiotherapist) (3 pages)
- “Physiotherapy Report Northland Hospital Board Visit to Dargaville Hospital, 2.9.63”, by Joan C McGrath(Advisory Physiotherapist) (1 page)
- “Northland Hospital Board – Dargaville Hospital : Physiotherapy Inspection Report 2 June 1959”, by Glen Park (2 pages)
- “Physiotherapy Inspection Report : Northland Hospital Board : Whangarei Hospital 3.6.59”, by Glen Park (Asst. Inspector of Physiotherapy) (2 pages)
- Letters between the Secretary of the Northland Hospital Board and the Inspector of Physiotherapy, Department of Health
  - advising that the Department does not pay additional salary to physiotherapists carrying out certain electromyography tests – January 1959
  - accommodation for physiotherapists – June-September 1957
  - appointment of part-time physiotherapist at Kawakawa Hospital – 12 April 1954
- Letter regarding licences for ultrasonic licences for physiotherapists who have passed the State Examination in Physiotherapy – 5 January 1959
- “Physiotherapy Inspection Report : Northland Hospital Board : Dargaville Hospital 30.5.58”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Inspection Report : Northland Hospital Board : Whangarei Hospital : 29.5.58”, by Joan C McGrath (Inspector of Physiotherapy) (1 page)
- Department of Health circular letter to Hospital boards regarding sections 23 and 26 of the Physiotherapy Act 1949 – 30 June 1955



- “Physiotherapy Inspection Report : Northland Hospital Board : Whangarei Hospital – 14.3.55”, by Joan C McGrath (Inspector of Physiotherapy) (3 pages)
- “Report on Visit to Northland Hospitals, September, 1954”, by G.A.Q. Lennane (Director, Division of Physical Medicine) (4 pages)
- Letter regarding a refresher course on manipulation being conducted on behalf of the Department of Health to all the larger physiotherapy departments in NZ – 16 February 1954
- Letter regarding attendance at the Physiotherapy Graduate Course and Dominion Conference – 11 February 1954
- “Physiotherapy Inspection Report. Northland Hospital Board. Whangarei Public Hospital: 25 March 1953”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- “Physiotherapy Inspection. Public Hospital – Whangarei. 16<sup>th</sup> October, 1951”, by Joan C McGrath (Inspector of Physiotherapy) (2 pages)
- Physiotherapy inspection report: “Report on Visit to Hospitals in Auckland Province and Northland”, visited 12-21 March 1951, by G.A.Q. Lennane (Director, Division of Physical Medicine) (2 pages)
- “Physiotherapy Report – Whangarei Hospital”, 22 October 1948, by Joan C McGrath (Physiotherapy Inspector) (2 pages, 2 copies in file one damaged)
- “Whangarei Hospital Second Inspection”, (2 pages) (N.D. possibly 1943, damage to left side of pages but content still readable)
- “Physio-Therapy Report : Whangarei Hospital”, 19 November 1946, by Z.M. Haworth (2 pages)

Physiotherapy Board – General, 1981-1990: ABQU, W4452, 632, Box 1001, 167, R16655858

- Large file
- Circular letter for all members of the registration boards serviced by the Department of Health, with attached papers – 6 September 1989
  - Questionnaire for Completion by Chairpersons and draft contract
  - Devolution Options Regarding Registration Board Activities
    - Part I – Information about the process of devolution and the establishment of an independent Health Professionals Registration Board Association (13 pages including appendices)
    - Part II – Registration Boards Unit Serving Options (10 pages including appendices)
- Circular letter to representatives of the Registration Boards to the meeting to be held on 13 July 1989 – relates to the devolution of registration board activities – 20 June 1989
- “Discussion Paper for Consideration by Representatives of the Boards Serviced by the Registration Boards Unit of the Department of Health”, relates to the future change of the Department of Health into a Ministry (6 pages)

- Large amount of correspondence relating to physiotherapists updating their personal details in the New Zealand Register of Physiotherapists – e.g address changes, name changes (includes copies of marriage certificates, divorce certificates, certificates of name change) – and requests for copies of Annual Practising Certificate – March 1982-May 1988
- Physiotherapy Board Meeting – extracts from minutes – 21 April 1988 – relates to ethical obligations for physiotherapists
- Physiotherapy Board Meeting – extracts from minutes – 12 and 13 April 1988 – relates to functions and activities of the physiotherapist
- Letters between the Lesley Askew (Registrar, Physiotherapy Board) and the McKenzie Institute regarding their announcement of the McKenzie Institute Scholarship in the CSP journal which omitted to mention the registration requirements of the Physiotherapy Board – February 1988 (copy of announcement and Physiotherapy Board registration information attached)
- Various letters from New Zealand physiotherapists seeking information about working/training/registering overseas, and letters from overseas physiotherapists inquiring about working/training/registering in New Zealand – February 1983-April 1988
- Letters from New Zealand physiotherapists seeking information about working and registering as a physiotherapist in England – February/April 1988
- Draft paper for comment “Functions and Activities of the Physiotherapist”, November 1987 (16 pages), covering letter from Vivienne J Rollo (Advisory Physiotherapist) 3 December 1987
- Letters from the Physiotherapy Board to P J Larmer, and M Huisman outlining that it is not the Boards responsibility to produce guidelines and policies for physiotherapists who perform acupuncture – 11 September 1987
- Physiotherapy Board Meeting – extracts from minutes – 9 September 1987
- Physiotherapy Board Meeting – extracts from minutes – 23 July 1987 – relates to letter from Mr Lamont, and letter from P J Larmer and M Huisman regarding to acupuncture
- Handwritten notes throughout file regarding: Committee claims (13/4/87); claims for meals etc (6/4/82)
- Letters from Billie McLeod (Head of School, Otago Polytechnic) to the Chairman, Physiotherapy Board regarding:
  - claims for meals – 3 March 1987
  - travel claims – February/March 1987
- Letter from staff employed in the Registration Boards section of the Department of Health to Mr M Chapman, Senior Executive Officer, Workforce Management, Head Office regarding their protest at being given work believed to be the responsibility of the Finance section – 31 March 1987
- Letter to the Director-General of Health, Department of Health from E R Dowden regarding the work pressures placed on the Registrar of the Physiotherapy Board and her support staff – 18 March 1987

- Letter from the Physiotherapy Board to all physiotherapists regarding “Professional Conduct” – issued February 1987
- Letter from the Physiotherapy Board to the Director-General of Health regarding the length of time taken to reimburse board and committee members of their expenses – 17 February 1987
- Letter from Mandala Holistic Health wishing to advise physiotherapists of their upcoming conference – January/February 1987
- Template letter regarding “GST Component of the Physiotherapist Annual Practising Certificates” – 21 January 1987
- Letter from Joy Tedder, National Secretary, NZ Society of Physiotherapists to the Chairman of the Physiotherapy Board expressing disappointment that the Board will no longer be able to keep the Society informed of relevant matters discussed at meetings – 30 October 1986
- Letters from Lesley M Askew (Registrar, Physiotherapy Board) to the Editor of the NZ Journal of Physiotherapy – with letter to the editor attached for publication in response to M K Lamont’s article “Physiotherapy Workforce Statistics” – 18 September 1986
- “Report on the Visit of a New Zealand Medical Delegation to the Peoples’ Republic of China, 20 August – 9 September 1974”, by H.J.H. Hiddlestone, Director-General of Health (25 pages including appendix)
- Letter from Margaret Brensell (Director of Physiotherapy Services, Otago Hospital Board) to the Chairman of the Physiotherapy Board with list of items to be placed on the agenda – copies of relevant articles attached – 3 July 1986
  - Page 53 of the NZ Journal of Sports Medicine (N.D., would be from 1986)
  - Newspaper article “‘Faulty equipment’ used by physios”
  - Article from the NZ Journal of Physiotherapy (vol.14, no. 1, 1986, pp.6-7), “Physiotherapy Workforce Statistics”, by M K Lamont
- Correspondence between Leah Taylor and L M Askew (Registrar, Physiotherapy Board) inquiring about gaining access to files as part of her research into the found of and the early years of the Dunedin School of Massage - January 1986-August 1986
- Letter from R. F. Metcalfe (Deputy Academic Registrar, University of Auckland) to the Secretary, Physiotherapy Board regarding the review of its School of Medicine and inviting the Physiotherapy Board to make a submission – 20 January 1986
  - Attached: “The University of Auckland : Review of the School of Medicine : Terms of Reference” (3 pages)
- Letter from Chairman, State Examination Committee to the Registrar, Physiotherapy Board regarding approval of the use of AECOP and COPQ screening examinations as a pre-requisite for NZ registration – 18 February 1986
- Draft document: “Review of the School of Medicine, University of Auckland”, by M K Lamont (N.D., 5 pages)
- “Submission to the Committee Conducting a Review of the School of Medicine, University of Auckland” (3 pages)

- Letter from Lesley M Askew (Registrar, Physiotherapy Board) to the Director-General of Health, Department of Health regarding physiotherapy shortages – 23 December 1985
- Letters between the Embassy of the Federal Republic of Germany and L M Askew (Registrar, Physiotherapy Board) regarding the functions of the Physiotherapy Board – June 1985
- Letters between K Valentine and Lesley M Askew (Registrar, Physiotherapy Board) regarding a request for information on the history of massage – May 1985
- Physiotherapy Board Meeting – extracts from agenda/minutes – 22 November 1984 – relates to NZ Society of Physiotherapy Conference 1986 and National Conference on Medical Education
- Letters from Mary Dobbie and L M Askew (Registrar, Physiotherapy Board) regarding her request for information of the history of antenatal education in NZ - September 1984
- Handwritten notes regarding: physiotherapy services – special schools and preschool centres (27/4/82)
- Physiotherapy Board Meeting – extract from agenda/minutes – 19 July 1984 – relates to obituaries and honours
- Letter from the Physiotherapy Board to the Director-General of Health, Department of Health requesting that their appreciation be passed onto Barbara Gordon from the National Health Institute as a stenographer/typist to the Disciplinary Committee of the Physiotherapy Board – 16 August 1984
- Newspaper clippings (one article, one obituary) regarding John McGuone, the oldest physiotherapist on the register – 11 June 1984
- Letter from E R Dowden (Chairman, Physiotherapy Board) to Joan Derbidge congratulating her on her award of Membership of the British Empire by Her Majesty Queen Elizabeth II – 6 July 1984
- Newspaper article from the *Dominion*, “Physiotherapist Honoured”, regarding Peter Stokes award of the Queen’s Service Medal for Community Service – 25 May 1984
- Physiotherapy Board Meeting – extract from minutes – 22 March 1984 – relates to Social Advisory Council
- Letters between Department of Statistics and the Physiotherapy Board regarding the confirmation of the paragraph on “Physiotherapists” for entry in the New Zealand Official yearbook 1983 – October 1982-January 1983

Physiotherapy Board – Act – General, 1978-1984: ABQU, W4452, 632, Box 1001, 167-1, R16655859

- Large file
- Letter from B C Ingram (Thames District Physiotherapy & Sports Medicine Clinic) expressing his view against the idea of the Physiotherapy Board being put under the umbrella of some other para-medical professions – 30 April 1984
- Handwritten letter (no date or author) “Professions Regulation Bill – Some brief comments”

- Numerous letters between the Physiotherapy Board, M K Lamont and the NZ Society of Physiotherapists concerning changes to disciplinary powers of the Physiotherapy Board – May 1983-April 1984
- Physiotherapy Board Meeting – extract from minutes – 21 July 1983 – relates to changes to the Disciplinary Powers of the Board
- Letter from Lesley M Askew (Registrar) to the Director-General of Health (Department of Health) – regarding the question of acupuncture and whether or not it falls within the definition of physiotherapy – 19 April 1984
- Covering letter (dated 16 March 1984) for, and attached draft of, the proposed “Health Professions Registration Bill” (53 pages, including appendix)
- Letters between the Director General of Health (Department of Health) and M K Lamont (President, NZ Society of Physiotherapists) regarding the Physiotherapy Act and the proposal to cover a number of professions with one Act – February/March 1984
- Physiotherapy Board Meeting – extract from minutes – 24 November 1983 – relates to syllabus for the Diploma in Podiatry and the Official Information Act 1982
- Letters between the Secretary of the Podiatrists Board and the Registrar of the Physiotherapy Board regarding the use of working “Physical Therapy” in the syllabus for the Diploma in Podiatry – February-November 1983
- Internal memorandum from Lesley M Askew regarding a query about charging services as a masseur and whether this breaches the definition of physiotherapy in the Physiotherapy Act 1949 – November 1983
- Letters between R J Hall (Chief Executive, Medical Teletronics Limited) and Lesley M Askew (Registrar) regarding his request under the Official Information Act 1982, to obtain a list of all registered physiotherapists and advising that the Board is not bound by the Act – August/September 1983
- Memorandum to all Chief Executive Officers and all Secretaries to Boards and Advisory Committees regarding “Official Information Act: Information Relation to boards and Advisory Committees” – 3 August 1983
- Memorandum outlining the “Function of Legal Section” – 15 March 1982
- Physiotherapy Board Meeting – extracts from minutes – 21 July 1983 – relates to proposed legislative amendments to the Physiotherapy Act 1949 and Official Information Act 1982
- Memorandum to the Secretary, Information Authority for Official Information, State Services Commission regarding “Section 2(2) of the Official Information Act 1982 : Professional Registration Boards” – 5 July 1983
- Letter to L M Askew (Registrar, Physiotherapy Board) from the Department of Justice regarding the application of the Official Information Act 1982 to the Physiotherapy Board – 8 June 1983

- Handwritten notes regarding: uses of this term 'physical therapy in course syllabus for podiatrists (24.5.1983); Physiotherapy Act 1949 (16.2.83); bath attendants Queen Elizabeth Hospital, Rotorua exemption under s.23 of the Physiotherapy Act 1949 (3.3.83); Bath attendants Queen Elizabeth Hospital, Rotorua (3.3.83); Review of the list of Statutory Boards, Committee and Advisory Bodies of the Department of Health (1.10.82); Review of the list of statutory Boards, Committees and Advisory Bodies of the Department of Health (30.7.82); bath attendants – Rotorua (11.5.82); Physiotherapy Act 1949 acupuncture; Physiotherapy Act 1949 probation registration (30.4.82); Australian physiotherapy students (21, 27 and 29.4.82); purging of physiotherapy Register; Definition of 'Physiotherapy' s2(1) of the Physiotherapy Act 1949 (17.2.81); Interpretation "physiotherapy" (14.1.81)
- Physiotherapy Board Meeting – extracts from minutes – 24 March 1983 – relates to curriculum for the Podiatry Course at the Central Institute of Technology and complaints against unregistered persons
- Large amount of regarding Bath Attendants at Queen Elizabeth Hospital, Rotorua and whether they fall under the Physiotherapy act 1949, and the proposal that Bath Attendants performing Aix Massage be granted exemption under section 23 of the Physiotherapy Act 1949:
  - Majority of correspondence is between the Waikato Hospital Board and L M Askew (Registrar, Physiotherapy Board) - February 1982-March 1983
  - Letter from the Auckland Technical Institute to the Physiotherapy Board – June 1982
  - Letter from the NZ Society of Physiotherapists to the Physiotherapy Board – May 1982
  - Letter from the Director-General of Health to L M Askew - February 1982
  - Legal opinion from the Department of Health Office Solicitor
  - Letter from Charge Physiotherapist to L M Askew regarding training of Bath Attendants – January 1982
  - Documents: Training Syllabus for Hrdrotherapy Attendants (4 pages); Treatment with Aix Baths (1 page); Duties in the Aix Area (2 pages); Pyretic Baths and Rachel Baths (1 page); Treatment in Rachel Baths (1 page); To Give Treatment in the Rachel bath Using the Hoist (2 pages); Treatment in a Pyretic Bath (1 page); To Give Treatment in the Priest Bath (1 page); Duties in the Priest Area (1 page); Treatment in the Mud Baths (2 pages); Treatment in the Mud Bath Using the Hoist (1 page); Treatment with a Mud Pack (2 pages); Duties in the Mud Treatment Area (2 pages)
  - letters between L M Askew and the Director-General of Health regarding the Board's plan to investigate the role and function of bath attendants at Queen Elizabeth Hospital – February-April 1982
- Physiotherapy Board Meeting – Extract from Minutes – 18 March 1982, 22 July 1982, 25 November 1982 – relates to complaints against

unregistered persons: bath attendants Queen Elizabeth Hospital, Rotorua

- Correspondence relating to a physiotherapist wanting to be put back on the Physiotherapy Registrar after being struck off due to no postal address – March-August 1982
- Letters between Lesley M Askew (Registrar, Physiotherapy Board) and Dorothy White – with the Board apologising for a letter she received from the Physiotherapy Board regarding the unpaid Annual Practising Certificate for her now deceased husband – May/June 1982
- Physiotherapy Board's Legislative Subcommittee Meeting – Notes – 1 October 1981 (8 pages)
- NZ Society of Physiotherapists' submission to the Legislative Subcommittee of the Physiotherapy Board on suggested amendments to the Physiotherapy Act 1949 (2 pages)
- Correspondence between various physiotherapists and the Physiotherapy Board regarding authorisation from the Physiotherapy Board to teach a massage course outside of an approved training school
  - P J Davies – June-September 1981
  - K J Jakowetz – June-September 1981
  - M H Moon – June-September 1981
- Physiotherapy Board's Legislative Subcommittee Meeting – Notes – 9 April 1981 (6 pages)
- Physiotherapy Board Legislative Subcommittee Meeting – Agenda – 2 March 1981 (16 pages including appendices) appendix documents include the following topics for consideration:
  - Submissions received by NZSP for amended changes to the Physiotherapy Act 1949 (multiple copies in file)
  - Constitution of the Physiotherapy Board
  - Issue of social security contracts being taken out by recently qualified physiotherapists and overseas physiotherapists
  - Recommendations from the Department of Education regarding the Physiotherapy Act 1949 and Physiotherapy Regulations 1979
  - Additional recommendations from the Department of Education
  - Additional recommendations from the NZ Society of Physiotherapists
- Legislative Subcommittee meeting – notes – 21 March 1980 (1 page)
- Extract from the minutes of the Physiotherapy Board Meeting, 18 March 1982
  - Purging of the Register: list of names to be deleted off the Register due to failure to reply to a registered letter or had indicated their wish to have their names deleted from the Register
  - List of names of physiotherapists who were sent registered letters but were returned
  - List of names of physiotherapists who have requested their names be removed from the Register

- Correspondence between Lesley M Askew (Senior Advisory Physiotherapist) and the Director of Physiotherapy Services, Christchurch Hospital regarding the proposal by the Lincoln Institute of Australia to send physiotherapy students to North Canterbury Hospital Board for clinical experience – May 1982
- “Definition of ‘Physiotherapy’ : Section 2(1) of the Physiotherapy Act 1949” (1 page)
- Physiotherapy Board Meeting – extract from minutes – 23 July 1981 – relating to advertisements for massage classes and approvals as teachers of massage
- Bound document: “Department of Health: Physiotherapy Section: Physiotherapists Registration System Procedures Manual”, issued September 1978 (approx 77 pages)

Physiotherapy Board – Board – Arrangements for Board Meetings, 1972-1985: ABQU, W4452, 632, Box 1001, 167-2-1, R16655860

- Large file
- Correspondence relating to arranging Physiotherapy Board meetings, Education Committee meetings, and State Examinations Committee meetings – e.g. requests for attendance, apologies for nonattendance, items to be placed on the agenda, confirmation of meeting dates, items to bring to meeting, requests for submissions, expense claims (including forms), travel warrants, tax deductions – January 1972-June 1985
- Several extracts from minutes of Physiotherapy Board meetings with date of next meeting
- “Report to the Physiotherapy Board on the State Examination in Physiotherapy November 1984”, from the Chairman, State Examination Committee, 22 November 1984 (13 pages)
- “Report on State Practical Examinations Held at Auckland Technical Institute in November 1984”, by Barbara Miller, Examination Representative, 20 November 1984 (1 page)
- Letter from Lesley M Askew (Registrar, Physiotherapy Board) to the Covenor-Steering Committee, National Conference on Medical Education, Otago Medical School with combined submissions on the role of medical practitioners in meeting New Zealand’s health requirements – 6 December 1984
- Letters from the Physiotherapy Board to the Director, Division of Hospitals regarding the decision of the Treasury to decline an increase in examiners’ fees – 20 August 1984
- Physiotherapy Board Meeting – extract from minutes – 25 November 1982 – relates to examiners’ fees
- Large amount of correspondence between the Physiotherapy Board and the Director-General of Health regarding the level of fees set for physiotherapy examiners – January-November 1982
- Physiotherapy Board Meeting – extracts from minutes – 22 July 1982 – relates to examiners’ fees and Examination Committee, and



Department of Health management services and research unit on the Physiotherapy Board

- Physiotherapy Board Meeting – extracts from minutes – 24 November 1983 – relates to leave of absence and apologies
- Blank copy of Otago Polytechnic, Department of Physiotherapy, Year III Area Assessment (2 pages)
- Document: Increase fees to examiners, invigilators etc of examinations conducted by Physiotherapy, Dietitians, Medical Technologists and Chiropodists Boards, to be effective for the 1981 examinations (2 pages)
- “Review of Fees Relating to Examinations Conducted by Statutory Registration Boards” (N.D., 13 pages)
- Letters between the Director, Division of Hospitals and the Registrar, Physiotherapy Board regarding the Management Services and Research Unit (MSRU) Report on the Physiotherapy Board – May/June 1982
- Physiotherapy Board Meeting – extracts from minutes – 18 March 1982 – relates to the Department of Health, Management Services Review Unit Report on the Physiotherapy Board
- Report: “Department of Health : Management Services Report : Review of Administration Section : Division of Hospitals : Part 1 : Boards : Physiotherapy Board”, by Linda Carsons, December 1981 (24 pages)
- Physiotherapy Board Meeting – extracts from minutes – 18 March 1982 – relates to State Examiners’ fees
- Handwritten notes throughout file relating to: Examiners’ fees; meeting arrangements; letter to Physiotherapy Board from M K Lamont (15.9.77); Physiotherapy Board Meeting 28.7.77; Physiotherapy Board members expenses – meeting 17.3.77
- Letters between the Chairman of the Physiotherapy Board and M K Lamont regarding a Auckland student and the Physiotherapy Board Minutes which are a record of resolutions rather than a brief summary of discussions – August-October 1977
- Physiotherapy Board Meeting – extracts from minutes – 28 July 1977 – relates to pre-registration year
- Physiotherapy Board Meeting – extracts from minutes – 17 March 1977 – relates to Examination Chairman’s Report
- Letters between the Secretary of the Physiotherapy Board and B.D. McLeod, Principal, NZ School of Physiotherapy, Dunedin regarding the proposal to conduct a survey on the subsidiary schools allocation – September 1974
- Memorandum to members of the Physiotherapy Board’s Education Committee requesting member’s views regarding the recently approved establishment of a second school of physiotherapy in Auckland – 31 July 1972

Physiotherapy Board – Board – Agenda and Minutes, 1984-1985: ABQU, W4452, 632, Box 1001, 167-2-2, R16655861

- Medium file

- Physiotherapy Board Meeting – Minutes for meetings held:
  - 25 July 1985 (19 pages)
  - 28 March 1985 (20 pages, 2 copies)
  - 22 November 1984 (20 pages)
- Physiotherapy Board Meeting – Agenda for meetings held:
  - 25 July 1985 (15 pages excluding appendices) large amount of attached documents and letters, topics include:
    - Proposed Flow-Chart for DACUM-type exercise
    - Invitations for submissions for the public discussion of the review of curriculum and assessment in schools
    - University entrance criteria for physiotherapy education
    - Physiotherapy Board Education Committee Meeting – minutes – 29 March 1985
    - “Discussion Document: Accreditation of Physiotherapy Education Programmes”, by F. Elkin, A. Jackman & M. Thogersen, March 1985
    - Examination fee for physiotherapists
    - Correspondence relating to the report “An Evaluation of Physiotherapists Trained in Technical Institutes”
    - Nominations for the examination committee
    - NZ Physiotherapy Board State Examination in Physiotherapy, May 1985, Practice of Physiotherapy, Papers A and B
    - “Report to the Physiotherapy Board on the State Examination in Physiotherapy May 1985” From the Chairman, State Examination Committee
    - Other correspondence relating to State Examinations
    - Acupuncture
    - “Report to the Physiotherapy Board on the Department of Physiotherapy Otago Polytechnic”
    - Otago Polytechnic Physiotherapy Advisory Committee – summary of meeting 13 March 1985
    - Report of the A.T.I Advisory Committee Meeting – 26 April 1985
    - Physiotherapy Board Receipts and Payments for the year ended 31 March 1985
    - Shortage of physiotherapy staff throughout Canterbury Hospital Board
    - National Conference on the Role of the Doctor in New Zealand: Implications for Medical Education
    - Other correspondence from individuals which have been put on the meeting agenda
  - 28 March 1985 (13 pages excluding appendices) large amount of attached documents and letters, topics include:
    - State Examination expenses
    - Hearing and complaint against Peter J.W Goessi – physiotherapist
    - Physiotherapy Board Education Committee Meeting – minutes – 23 November 1984

- M. Moon's forthcoming book "Physiotherapy and Psychological Medicine: An Interaction" (w/ attached proposed book index)
- "Criteria for Review of Registerable Qualifications"
- "Report on State Examination – November 1984"
- Arrangements for State Examination in Physiotherapy, general
- "New Zealand Physiotherapy Board : State Examination in Physiotherapy : Conditions of Examination and Instructions to the Examination Committee", revised February 1985
- "Auckland Technical Institute : School of Physiotherapy : Annual Report 1984"
- Physiotherapy ethics
- New requirements for overseas physiotherapists wanting to register in Australia (correspondence and documentation)
- Physiotherapy Board meeting – extract from agenda/minutes – 22 November 1984 relates to

Physiotherapy Board – Education Committee – Agenda and Minutes, 2<sup>nd</sup> March 1988 – 1 December 1988, 1988: ABQU, W4452, 632, Box 1001, 167-2-3-2, R16655862

- Large file
- Physiotherapy Board Meeting – Minutes – 1 December 1988 – Minutes and large amount of documentation tied together
- Report: "Education: A Professional Issue", Report on the review of occupational therapy education, 20 May 1988 (13 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 5 September 1988 (10 pages)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 5 September 1988 (15 pages, 2 copies)
- Education Committee of the Physiotherapy Board Meeting – Minutes – 12 and 13 April 1988 (12 pages, 2 copies one is tied with a large amount of documentation/letters)
- Education Committee of the Physiotherapy Board Meeting – Agenda – 12 and 13 April 1988 (11 pages, 2 copies)
- Correspondence relating to items to be added to the agenda for meetings – January-October 1988
- Letter to the Education Committee from Senior Staff, A.T.I Physiotherapy Department regarding meeting on the 23<sup>rd</sup> of February 1988 between Mrs Stella Randle and Mr Peter Brice and the H.O.D and Senior Staff – 2 March 1988

Physiotherapy Board – Education Committee – Agenda and Minutes, 1986-1987: ABQU, W4452, 632, Box 1001, 167-2-3-2, R16655863

- Large file

- Miscellaneous correspondence to members of the Education Committee relating to
  - Clinical practice hours, competencies and conditional registration period etc– 18 December 1987
  - State Examinations in Physiotherapy arrangements – 21 September 1987
  - requesting members to submit their opinion or recommendation to the Board regarding course information from Inselpital Bern – June 1987 (w/ attached physiotherapy course information from Inseplital Bern)
- Education Committee of the Physiotherapy Board Meeting – Agenda for meetings held:
  - 9 September 1987 (4 pages) w/ document: “Physiotherapy Board Procedure: Assessment of Overseas Applicants for Registration” (8 pages, N.B document is inserted behind page 1 of Agenda)
  - 23 April 1987 (3 pages excluding appendices) – attached information includes
    - Document: Standards for Accreditation
    - Document: Standards & Criteria for Accreditation, Part 1 and 2
    - Correspondence and documentation for discussion of “Knowledge Base of Mental Health in Physiotherapy”
    - Large amount of documentation relating to assessment of the qualification and courses of J. Sutherland, and information on the merger of the Society of Remedial Gymnasts and the Chartered Society of Physiotherapy
    - Correspondence and documentation relating to W. Parmar’s course of training
    - Documentation relating to the physiotherapy course provided by Inselpital, Berne
    - Documentation and correspondence relating to the physiotherapy course provided by Ergoterapeut-og Fysioterapeutskolen, Odense M, Denmark
    - Documents and correspondence regarding entry to the New Zealand Manipulative Therapists Association course
  - 26 November 1986 (3 pages excluding appendices) – topics of attached documentation include:
    - Record of the Physiotherapy Consultative Meeting to discuss the physiotherapy profile held 7 August 1986
    - Correspondence relating to the AECOP screening examination
    - Documentation to assess the qualification and courses of J. Grant
    - Documentation to assess the qualification and courses of A. Lam and also to consider registration for Hong Kong graduates
    - Large amount of documentation relating to an application for recognition of additional qualifications from L. B. Jago

who has completed the Cumberland College of Health  
Diploma in Manipulative Therapy

- Education Committee of the Physiotherapy Board Meeting – Minutes for meeting held:
  - 9 September 1987 (8 pages)
  - 23 and 24 April 1987 (9 pages)
  - 26 November 1986 (8 pages, excluding additional Agenda items)

Physiotherapy Board – Education Committee – Agenda and Minutes, 1983-1986: ABQU, W4452, 632, Box 1001, 167-2-3-2, R16655864

- Large file
- Education Committee of the Physiotherapy Board Meeting – Minutes for meeting held:
  - 25 July 1986 (5 pages)
  - 11 April 1986 (7 pages)
  - 29 November 1985 (6 pages)
  - 29 March 1985 (15 pages)
  - 23 March 1983(3 pages)
- Education Committee of the Physiotherapy Board Meeting – Agenda for meeting held:
  - 25 July 1986 (3 pages not including appendices) – topics of attached documentation include:
    - Documentation to assess the qualifications and courses of B. Sanders
    - Report to the Minister of Education on the Workshop of Physiotherapy Education held 16-18 April 1986
    - list qualifications recognised by the Board for entry into the register “recognition of additional qualifications” – 20 March 1986
    - Documentation relating to an application for recognition of additional qualifications from J. E. Corderoy for the Diploma in Design of Equipment for Disability
  - 11 April 1986 (3 pages excluding appendices) topics of attached documentation include:
    - DACUM-Type Curriculum Exercise: Preliminary Report
    - Documentation to consider the curriculum vitae and qualifications of H. J. Fuslechner (Austria)
    - Documentation to assess the school and course of W. Parmer (Zambia)
    - Documentation to assess qualifications and courses of J Harzenmoser (Switzerland)
    - list qualifications recognised by the Board for entry into the register “recognition of additional qualifications” – 20 March 1986
  - 29 November 1985 (2 pages excluding appendices) topics of attached documentation include:

- Letter from Australian Examining Council for Overseas Physiotherapists Inc (AECOP) regarding screening examinations
- Discussion Document: Education Committee of New Zealand Physiotherapy Board – Accreditation Handbook, November 1985 (79 pages) relates to training schools along with criteria on their use, internal review and on site visits
- 29 March 1985 (2 pages excluding appendices) topics of attached documentation include:
  - Correspondence and graphs showing analysis of examination results of the State Examination in Physiotherapy 1982-1984
  - Discussion document: “Accreditation of Physiotherapy Education Programmes”, by F. Elkin, A. Jackman & M. Thogersen (Physiotherapy Department, Auckland Technical Institute) – March 1985
  - Correspondence from J. Wilson regarding her request to have University Education for Physiotherapists discussed
  - Correspondence and course documentation relating to physiotherapy in psychiatry
- 23 March 1983 (1 page)
- Correspondence to members of the Education Committee regarding agenda items, e.g. requesting submissions, advising of additional agenda items – 27 March 1986
- “Education Committee of Physiotherapy Board: Sub-Committee Report November 1983”, by F. Elkin, A Jackman & M Thogersen (18 pages)
- Department of Education Report: “An Evaluation of Physiotherapists Trained in Technical Institutes”, discussion of 23 November 1984
- Minutes of meeting between the Departments of Health and Education to discuss issues related to health courses in Technical Institutes , held 29 April 1985 (2 pages)

Physiotherapy Board – Ultrasonic – Control of Machine, 1983-1986: ABQU, W4452, 632, Box 1002, 167-6, R16655867

- Large file
- Numerous letters from Lesley M Askew (Registrar, Physiotherapy Board) to various organisations/companies regarding their recent purchase of an ultrasonic therapy machine and the provisions of the Physiotherapy Amendment Act 1953 where all users must hold a ultrasonic therapy licence – June 1986
- Majority of file consists of correspondence between various companies (e.g. Medical Systems Scientific and Medical Products, AWA New Zealand Ltd, Watson Victor Ltd) and the Physiotherapy Board seeking the Board’s approval for the sale or importation of ultrasonic machines – August 1983-June 1986 (letters include name/address details of purchases and names of ultrasonic equipment being sold/imported)

- Letter template from the Lesley M Askew (Registrar, Physiotherapy Board) regarding a survey to find out whether physiotherapists holding current practising certificates who do not hold ultrasonic licences are interesting in undertaking short course to enable them to do so – 29 May 1986
- Letter from A G McEwan (Department of Health) to the Director-General of Health, Department of Health regarding the ultrasound physiotherapy equipment and the report on the survey on output calibrations of ultrasonic therapy equipment used in physiotherapy practice – 25 March 1986
- Report: “A Survey of Output Calibrations of Ultrasonic Therapy Equipment Used in Physiotherapy Practice”, by R H Chapman (ISSN 0111-753x) (13 pages)
- Letters from various people to and the Physiotherapy Board regarding an advertisement of Novafon Intrasonic Apparatus in the NZ Woman’s Weekly (Dated 13 August 1984) (all letters have a copy of the advertisement attached) – June 1983-May 1985
- Letters between the Physiotherapy Board and the Manager, Surgical Division, Medic DDS Ltd, regarding the sale of ultrasonic machines without obtaining prior approval from the Physiotherapy Board – April/May 1985
- Letter from Lesley M Askew (Registrar, Physiotherapy Board) to the Comptroller of Customs, Customs Department regarding the importation and sales of ultrasonic therapy apparatus for use on the human body without approval from the Physiotherapy Board – 16 December 1983 (w/ attached list of firms who regularly seek approval from the Board)
- Physiotherapy Board Meeting – extracts from agenda/minutes – 22 November 1984 – relates to advertisement for the Novafon Intrasonic Appliance and advertisement for “courier” Better Back and Health Appliance Centre
- Information documents regarding “Ultrasonic Therapy Dual Frequency” and “Sports Medicine Ultrasonic Therapy Unit” (both 2 pages)
- Letters from various people/organisations to the Physiotherapy Board regarding the advertisement concerning the Better Back and Health Appliance Centre (copy of advertisement attached)
  - M K Lamont – September 1984
  - NZ Society of Physiotherapists – August 1984
  - Letter to Better Back and Health Appliance Centre, Khyber Pass Road, Newmarket, Auckland from the Physiotherapy Board
- Physiotherapy Board Meeting – extract from agenda/minutes – 19 July 1984 – relates to the sale of ultrasonic machines for the use on animals
- Letters from the A C McEwan (Director, National Radiation Laboratory) to the Physiotherapy Board regarding
  - his examination of a Novafon intrasonic therapy appliance – 1 February 1984
  - meaning of term intrasonic – 21 November 1983
- Physiotherapy Board Meeting – extract from minutes – 22 March 1984 – relates to the complaint against Mr J P de Bruijn

- Letter from Max Holden (Manager Hairdressing Division, Simms Jones Ltd) to the Physiotherapy Board regarding the advertising of Novafon machines – 14 November 1983
- Physiotherapy Board Meeting – supplementary agenda – 24 November 1983 – relates to the Novafone Intrasonic Appliance
- Documentation relating to the Novafone Intrasonic Appliance – Guarantee card, pamphlet and advertisement that was placed in *The Evening Post* on 22 October 1983
- List from Teletronics Ltd with list of persons who have been sold Ultrasonic Therapy units (date range 1978-1983)
- Novafone Intrasonic Appliance advertisement printed in the *Auckland Star*, 22 October 1983
- Physiotherapy Board Meeting – extract from agenda/minutes – 19 July 1984 – relates to the sale of ultrasonic machines for the use on animals and Novafone Intrasonic Appliance
- Novafone testimonials from satisfied customers (1 page)
- Information document/pamphlet on “Dawrose Ultrasonic & Muscle Stimulation”
- Correspondence relating to a complaint against J P. De Bruijn regarding the use of a ultrasonic therapy apparatus by an unlicensed person – August 1983
- Physiotherapy Board Meeting – extract from minutes – 24 March 1983 – relates to use of ultrasonic therapy machines by Service Medical Units

Physiotherapy Board – Training – Enquiries, 1967-1976: ABQU, W4452, 632, Box 1002, 167-9, R16655868

- Large file
- Folder consists of letters (and occasionally documentation relating to the particular individual) to the Physiotherapy Board (generally the Registrar or Secretary) with enquiries:
  - From interested persons (particularly secondary school students) regarding their interest in becoming a physiotherapist e.g. admittance to the Physiotherapy Schools, requirements and prerequisites, applying, financial assistance, Department of Health bursaries,
  - From or on behalf of overseas persons interested in training/work as a physiotherapist in NZ – countries include Hong Kong, United States of America, Canada, England
- Letters between Division of Hospitals, Department of Health and C. A. Burt, Senior Vocational Guidance Officer, Vocational Guidance Centre regarding information on Physiotherapy for a booklet on health related disciplines and training in New Zealand (fact sheet attached) – February/March 1976
- Letters between the Society for Research on Women in N.Z. Careers, Marriages and Family Project and the Physiotherapy Board regarding completing a questionnaire/survey for qualified married physiotherapists – March/April 1975



- Handwritten notes and draft letters throughout folder relating to training inquiries from individuals

Physiotherapy Board – Training and Education – Enquiries, 1976-1982:  
ABQU, W4452, 632, Box 1002, 167-6, R16655869

- Large file
- Physiotherapy Board Meeting – extracts from minutes and/or agenda – throughout file:
  - 9 March 1981 – relates to credits and exemptions received during study for the Diploma in Education
  - 25 November 1980 – Co-ordinating Committee on Post Basic Physiotherapy Education
  - 25 November 1980 – Diploma in Neuromuscular Rehabilitation
  - 25 November 1980 – Questionnaire to accompany annual practising certificates
  - 8 June 1979 – Physiotherapy Board's role in post basic education
  - 27 March 1979 – recognition of post-basic education course "Treatment of Adult Hemiplegia"
  - 12 December 1978 – Co-ordinating Committee on post basic education
  - 17 March 1977 – physiotherapy post basic education requirements
  - 17 March 1977 – post graduate course of the North Canterbury Hospital Board
  - 4 November 1976 – Post graduate course of the North Canterbury Hospital Board
  - 2 August 1976 – Additional qualifications for entry in the register
  - 18 March 1976 – year of Advanced Studies to be Made Available at the Training Schools
  - 18 March 1976 – continuing education programmes to maintain professional standards
  - 18 March 1976 – additional qualifications for entry in the register
  - 25 September 1970 – Proposed Post-Graduate Course in Joint Manipulation
  - 25 September 1970 – Post-graduate course for physiotherapists in intensive respiratory care Wellington hospital board
  - 25 September 1970 – applications for entry of additional qualifications in the register under section 14 of the Physiotherapy Act 1949
  - 13 March 1970 – post-graduate course for physiotherapists in intensive respiratory care
  - 13 March 1970 – applications for entry of additional qualifications in the register
  - 21 July 1983 – acceptance of NZ qualifications overseas
  - 21 July 1983 – eligibility for entry to the physiotherapy course of Mr G D Scarf
- Letter to D. Gordon (Charge Physiotherapist, Wellington Hospital) from A. Duncan (Section Physiotherapist, Puketiro Centre) relating to

credits and exemptions received during study for the Diploma in Education – 6 January 1981

- Correspondence between the North Canterbury Hospital Board and the Physiotherapy Board relating to the recognition of the Diploma in Neuromuscular Rehabilitation as a post-basic qualification – September-December 1980-
- Course information/documentation relating to Neuroskeletal Rehabilitation
- Correspondence between the NZ Society of Physiotherapists and the Physiotherapy Board regarding the questionnaire to ascertain attitudes of physiotherapists towards post basic education – September-December 1980
- Copy of NZSP Questionnaire (2 pages)
- Letter to P C Morpeth (National Secretary, NZ Society of Physiotherapists) from R A Mail (Secretary, Physiotherapy Board) regarding the role of the Physiotherapy Board in post-basic education – April-June 1979
- Correspondence regarding Mr C. Thou Out, a Dutch physiotherapist visiting New Zealand during July/August 1979 – June 1979
- Correspondence between Chief Physiotherapist (Christchurch Hospital) and the Physiotherapy Board regarding recognition of the course Treatment of Adult Hemiplegia – March 1979 (w/ attached course information/documentation – “Postgraduate course: Treatment of Adult Hemiplegia”)
- Letters from the Physiotherapy Board to the NZ Society of Physiotherapists, Auckland Technical Institute, and Otago Polytechnic—relating to replies gained from various universities regarding the possible recognition of State Examinations in Physiotherapy and diplomas issued by the two Schools of Physiotherapy for the purpose of encouraging physiotherapists interested in teaching to undertake postgraduate courses – October 1978-March 1979 (w/ attached document “Recognition of the New Zealand of Physiotherapy” containing summary of letters received from various universities)
- Correspondence between Massey University, Palmerston North and the Physiotherapy Board regarding the recognition of the physiotherapy qualification being accepted as an approved diploma for entry to the diploma courses in Education and Guidance and Counselling – July/August 1978 (w/ attached course information booklet “the Diploma in Training and Development”)
- Letters from University of Waikato, Victoria University of Wellington, University of Otago, University of Canterbury regarding whether the university would recognise the physiotherapy qualification for entry to diploma courses in education, guidance and/or counselling – July-September 1978
- Handwritten notes throughout file relating to: various universities’ course entry requirements for various teaching diplomas and respective course regulation extracts from university course catalogues; post graduate courses (1/12/76); NZMTA Examinations

(19.12.74); procedures for entry of additional qualifications in the Register (10.8.72)

- Letter from the Physiotherapist-in-Chief, Christchurch Hospital to the Physiotherapy Board regarding post basic course requirements – 5 July 1978
- Letter from Moira E. Brown (Registrar, Physiotherapy Board) to the Advisory Physiotherapist, Department of Health and Social Security, London requesting information about teacher training in the United Kingdom – 30 May 1978
- Letters from Moira E. Brown (Registrar, Physiotherapy Board) to various NZ universities applying to have the physiotherapy qualification considered for recognition as an approved diploma for enrolment within their School of Education (or equivalent) – May 1978
- other general correspondence relating to post-basic education
- Letter from the Department of Education to the Physiotherapy Board regarding clinical supervised research by tutors in physiotherapy – 24 November 1976
- Letter from the Physiotherapy Board to the Chairman, Auckland Technical Institute, Council relating to the Board's approval in principle of the position paper "Research in Physiotherapy" – 23 September 1976
- Numerous letters regarding entry of additional qualifications into the Register including 1969-1976:
  - letters advising of names of those who have completed post-graduate courses (mainly the post-graduate course in Intensive Respiratory Care)
  - Letters from the Physiotherapy Board to various physiotherapists advising them of that the course they have completed has been accepted as an entry of additional qualifications into the register
- Letter from B. D. McLeod (NZ School of Physiotherapy, Otago Hospital Board) to the Registrar, Physiotherapy Board regarding post-graduate education and possibilities of post basic courses being held at the NZ School of Physiotherapy – 8 November 1984
- Letters between Dr S.R. West (University of Otago) and the Registrar, Physiotherapy Board requesting information from the Board for a report for the Medical Association of NZ concerning the availability of manipulative treatment – July 1973
- Correspondence between the Physiotherapy Board, the NZ Manipulative Therapists Association and Robin McKenzie – relating to the NZ Manipulative Therapists Association's intention to establish a post-graduate course leading to a qualification in joint manipulation – August 1970
- Copy of certificate being issued by Wellington Hospital Board following successful completion of Post Graduate Course for Physiotherapists in Intensive Respiratory Care
- Letters from numerous college students interested in a career in physiotherapy and standard letter sent on behalf of the Director-General of Health, Department of Health – April-August 1984

- Large amount of letters between the Physiotherapy Board answering general inquiries about becoming a physiotherapist: such as entry criteria for the NZ physiotherapy programmes, inquiries from overseas physiotherapy students and prospective students regarding training in NZ, recognition of overseas qualifications –August 1976-January 1984
- Document: “Physiotherapy in Australia”, by the Committee on Overseas Professional Qualifications (11 pages)
- Letters and documentation regarding the eligibility Mr G D Scarf of a high school student from Kuala Lumpur for entry to the physiotherapy course at the Auckland Technical Institute – May-July 1983

Physiotherapy Board – State Examinations – Conduct of, 1984-1985: ABQU, W4452, 632, Box 1003, 167-10-2, R16655875

- Large file
- List of patients used in the State Practical Examinations, November 1985 – 13 December 1985 (2 pages)
- Letters and correspondence relating to administrative duties such as the appointment of invigilators, postage fees, delivery of exams, aegrotat applications, practical examiners, nominal rolls – May-December 1985
- Applications for candidates to sit November 1985 State Examinations in Physiotherapy
- Letter from B D McLeod to L M Askew (The Registrar, Physiotherapy Board) concerning unfair exam schedule for Otago students in that their papers and practical components were over a week apart – 25 September 1985
- Extract from Physiotherapy Board Meeting – Minutes – 28 March 1985
- Extract from Physiotherapy Education Meeting – Minutes – 23 November 1984

Physiotherapy Board – Recognition – Netherlands, 1969-1976: ABQU, W4452, 632, Box 1003, 167-15-15, R16655876

- Small file
- Blank template letter from the Physiotherapy Board advising that from February 1976 responsibility of training physiotherapists at the NZ School of Physiotherapy, Otago Hospital Board was assumed by the Otago Polytechnic Council under the Department of Education – 20 August 1976
- Correspondence between the Physiotherapy Board and the Nederlands Genootschap voor Fysiotherapie regarding:
  - Request from the Nederlands Genootschap voor Fysiotherapie for copies of certificate/diploma used in NZ for physiotherapy graduates – May-August 1976
  - Request for information concerning training and examination of physiotherapists in the Netherlands due to enquiries received from several Dutch qualified physiotherapists interested in working in NZ - November 1969-January 1970

- Letter from the Nederlands Genootschap voor Fysiotherapie with attached documentation regarding the Physiotherapy Degree – March 1970
- Large amount of correspondence and documentation relating to Mr R. V. Kessel's (Holland) application for registration in NZ – January 1969-April 1971
- Extracts from Physiotherapy Amendment Act, 1953 – Users of Ultrasonic Therapy Apparatus to be Licensed
- Letter from the Physiotherapy Board to the Emigration Officer, Royal Netherlands Embassy (Wellington, NZ) regarding recognition of qualifications of Dutch Trained Physiotherapists, lists the Dutch qualifications recognised for registration – 14 October 1970
- Handwritten notes throughout file regarding: Netherlands Course of Training (24.7.70); Dutch training; Netherlands Training
- Letters between B. D. McLeod (Principal, NZ School of Physiotherapy, Otago Hospital Board) and the Physiotherapy Board regarding:
  - General correspondence regarding Dutch syllabus and translation of documents from the Netherlands syllabus – April/May 1970
  - assessment of Netherlands' physiotherapy course and it's equivalency to the NZ physiotherapy course – 8 July 1970
- Correspondence between the Physiotherapy Board and Department of Labour regarding registration of physiotherapists who are holders of the Dutch State Certificate – February/March 1970
- Physiotherapy Board Meeting – extracts from minutes – 13 March 1970 – relates to Mr Barend Nieuwstarten Dutch physiotherapist
- Correspondence relating to applications from Mr Barend Nieuwstraten and Miss Alida Johanna Eppenga, Dutch physiotherapists for registration in New Zealand – April-June 1970

Physiotherapy Board – Recognition – Taiwan, 1972-1973: ABQU W4452 632 Box 1003, 167-15-18, R16655877

- Small file
- Extract from Physiotherapy Board Meeting – Agenda & Minutes – 19 July 1973
- Letters between M E Brown (Deputy Registrar), G Park (Registrar), A Muir and I N Lien (Acting Director, National Taiwan University) concerning the registration of two of China's graduates – January-April 1973
- Extract from Physiotherapy Board Meeting – Agenda & Minutes – 10 November 1972
- Academic Transcript of Miss Woo Aie Lian – 6 September 1972
- Extract from the Handbook of The National University of Taiwan
- Letter from G Park (Registrar) to Miss Woo concerning her application for registration in New Zealand – 19 October 1972

Physiotherapy Board – Training and Education – Otago School – General, 1962-1984: ABQU, W4452, 632, Box 1002, 167-9-16, R16656021

- Large file
- Letter from the Physiotherapy Board to B D McLeod regarding the State Examination Committee's recommendation to the Board that the Schools evaluate different methods of assessing clinical competence – 28 August 1984
- Physiotherapy Board Meeting – extract from minutes – 22 March 1984
- Manila folder containing examination papers – labelled "Otago Polytechnic, Department of Physiotherapy, Stage I, II, and III Examinations 1983"
- Physiotherapy Board Meeting – extract from minutes – 24 November 1983 – relates to Otago Polytechnic intake reductions
- Letter to the Secretary, Physiotherapy Board from B D McLeod, Head of Department, Department of Physiotherapy, Otago Polytechnic – regarding intake reductions by the Department of Education – September 1983
- Address by Mr D. C. J. Pearce, Chief Executive, Otago Hospital Board "1983 Address, School of Physiotherapy, Otago Polytechnic" (6 pages)
- Physiotherapy Board Meeting – extract from minutes – 24 March 1983 – relating to diploma regulations, with attached "Restrictions on Re-enrolment"
- Letter to the Secretary, Physiotherapy Board from B D McLeod, Head of Department, Department of Physiotherapy, Otago Polytechnic – regarding Otago Polytechnic Diploma Regulations – November 1982
- Miscellaneous correspondence between the Physiotherapy Board and Otago Polytechnic throughout file relating to
  - L M Askew (Physiotherapy Board) complimenting Otago Polytechnic staff on their documentation of the physiotherapy tutors seminar – 13 May 1983
  - Tutorial accommodation in hospitals – September 1980
  - Visits by Physiotherapy Board representative to Otago Polytechnic – May-August 1980
  - Access to "U" section films from the Department of Film Library - September 1979
  - Arranging interviews of candidates - September 1978
  - Student unrest in Dunedin and dissatisfaction with the facilities for clinical experience provided by the Otago Hospital Board – April 1978
  - Principal's annual reports
- Correspondence between the Physiotherapy Board, B D McLeod, Otago Polytechnic, and V. P Ashton regarding her request for re-entry to the third year of the physiotherapy course – November 1982-January 1983
- Physiotherapy board Meeting – extract from minutes – 25 November 1982 – regarding re-entry of student to physiotherapy course, and s student's absenteeism

- Correspondence between the Physiotherapy Board and B D McLeod, Otago Polytechnic regarding J. Baron (student) in excess of the twenty-five day absenteeism – October 1982
- “Report on Attendance at the Physiotherapy Advisory Committee Meeting of the Otago Polytechnic Held 2 August 1982”, by Lesley M Askew (Registrar, Physiotherapy Board)
- Letter to the Registrar, Physiotherapy Board from R Northmore (for Director-General of Education, Department of Education) advising that it would not be appropriate to recommend recognition of the Diploma of Physiotherapy as a qualification for secondary teaching in group III – 4 October 1982
  - Attached to letter is the Physiotherapy Board Meeting – extract from minutes – 25 November 1982 summarising the decision on the above matter
- “Report on Attendance at the Physiotherapy Advisory Committee Meeting of the Otago Polytechnic Held on 2 August 1982”, by Lesley M Askew (Registrar, Physiotherapy Board) (2 pages)
- Correspondence between the Chief Executive, North Canterbury Hospital Board, L M Askew (for Director-General of Health), and the Director-General of Education regarding agreements between hospital boards and technical institutes – December 1982-January 1983
- Draft copies of agreement between the North Canterbury Hospital Board and the Otago Polytechnic (5 pages, 2 copies)
- Letter from E C Aitchison (Principal, Otago Polytechnic) to the Registrar and members of the Physiotherapy Board regarding the harmful effects that industrial action by hospital physiotherapists could have on the training of students – 8 February 1982
- School of Physiotherapy, Otago Polytechnic timetable 1982
- School of Physiotherapy, Otago Polytechnic examination timetable – 1981
- Physiotherapy Board Meeting – extracts from minutes and agenda – 23 November 1981 – relates to tutors offices and accommodation
- Letters between E C Aitchison (Principal, Otago Polytechnic) and L M Askew (Registrar, Physiotherapy Board) regarding layout of tutors’ offices –September 1981 (w/ attached floor plan)
- Physiotherapy Board Meeting – extract from minutes – 23 July 1981 – relates to visit by board representatives to physiotherapy department at Otago Polytechnic and the layout of tutors’ offices
- Report: “Visit to Training School, Otago Polytechnic by Physiotherapy Board Representative : Tuesday, 14 April 1981: Report to the July Meeting of the Physiotherapy Board by Miss Margaret Draper” (3 pages, 2 copies)
- Correspondence relating to Margret Draper’s report of the Physiotherapy Department, Otago Polytechnic – April-August 1981
- Letter from L M Askew (Registrar, Physiotherapy Board) to Secretary, University Grants Committee regarding degree equivalency, physiotherapy – 13 October 1981
- Physiotherapy Board Meeting – extract from minutes – 9 March 1981 – relates to Otago Polytechnic visit by board representatives

- Letters between L M Askew (Registrar, Physiotherapy Board) and B D Bolitho (Associate Principal, Otago Polytechnic) regarding the Board's alteration to examination regulations which may have the effect of financially disadvantaging students – November/December 1980
- Stage I and II Examination Results 1980 – Otago Polytechnic, Department of Physiotherapy (includes last names and pass/fail grade)
- Physiotherapy Board meeting – extracts from agenda and minutes – 24 July 1980 – relates to physiotherapy training in Dunedin
- Correspondence between the Physiotherapy Board and the Department of Health regarding physiotherapy training in Dunedin – May-August 1980
- Report “Physiotherapy Training in Dunedin” – findings of the Review committee and other visits, by officers of both the Departments of Health and Education investigating problems related to the availability of clinical experience for physiotherapy students in training (N.D. 5 pages) – with appendix:
  - “Proposal for a Review Committee on Physiotherapy Training from the Physiotherapy Department at the Otago Polytechnic” (2 pages)
  - “Recommendations” (2 pages)
- “Report following further visit to Dunedin regarding physiotherapy Education on 28, 29, 30 May 1980, by H.E. Hutchings (Department of Education) and Miss L.M. Askew (Department of Health)” (2 pages)
- Memorandums between the Ministers of Education and Health regarding student intake, namely reducing the intake by 10 percent – November 1979-January 1980
- Physiotherapy Board Meeting – extracts from minutes – 8 June 1979 – relates to physiotherapy workforce projections
- Handwritten notes regarding Health Department Film Library Services (13.9.79)
- Newspaper article from the *Evening Standard Dunedin*, “Physiotherapy rub-out feared, 29 October 1977
- Meeting “Physiotherapy Clinical Experience Centres Discussion Paper for Meeting on 27 October 1977 (approx 26 pages)
- Department of Physiotherapy, Calendar for 1979 (1 page)
- Otago Polytechnic, Department of Physiotherapy, list of Year I Students 1979 (2 pages)
- 1979 Allocations to Clinical Experience Centres as at 30 November 1978
- Otago Polytechnic, School of Physiotherapy, list of Year I, II and III Students, and Allocation for subsidiary schools for 1977 (4 pages)
- Physiotherapy Board Meeting – extract from minutes – 9 March 1978 – relates to physiotherapy education
- Reports to the Physiotherapy Board from B D McLeod (Director, New School of Physiotherapy, Otago Hospital Board)
  - Annual Report for 1974 – 14 February 1975 (8 pages)
  - Report on Continuous Assessment – 27 August 1974 (3 pages)
  - Annual Report for 1972 (13 pages)
  - Annual Report for 1973 – 16 January 1974 (9 pages)



- Annual Report for 1971 – 16 February 1972 (10 pages)
  - Principal's Report on the Total Training of Students 1970 (4 pages)
  - Principal's Report on the Total Training of Students 1969 (4 pages)
  - Annual Report for 1969 – 11 March 1970 (7 pages)
  - Report for 1968 – 31 January 1969 (7 pages)
  - Principal's Report to the Physiotherapy Board: 1967 (6 pages)
  - Report of the New Zealand School of Physiotherapy and the Physiotherapy Department for 1965 (5 pages)
  - Report of the New Zealand School of Physiotherapy and the Physiotherapy Department for 1964 (4 pages)
  - Report of the New Zealand School of Physiotherapy and the Physiotherapy Department for the Year Ending 31<sup>st</sup> March, 1963 (3 pages)
  - Report of the Physiotherapy Department and School of Physiotherapy for the Year Ending 31 March 1962 (4 pages)
  - Report of the New Zealand School of Physiotherapy and the Physiotherapy Department for the Year Ending 31<sup>st</sup> March, 1962 (4 pages)
  - Physiotherapy Board Meeting – extracts from agenda and minutes – 24 October 1974 – relates to training school examinations
  - Report to School from Examiners State final December, 1973
  - Newspaper article, *Daily Paper Dunedin*, School of Physiotherapy prize presentation, 6 December 1972
  - Physiotherapy Board Meeting – extract form minutes – 21 march 1972 – relates to amendment to Principal's report and meeting of Education Committee
  - Physiotherapy Board Meeting – extracts from agenda and minutes – 21 March 1969, 13 March 1970, 25 September 1970, 12 March 1971 and 16 July 1971 – relates to report of Principal on total training of students 1970
  - Physiotherapy Board Meeting – extracts from agenda and minutes – 31 March 1962, 23 August 1963 25 March 1966, 9 September 1966, 19 March 1968 – regarding reports from Training Schools to Board
  - Short description of the history of the Otago School of Physiotherapy
- \*\*\* Photo taken

Physiotherapy Board – Training and Education – Auckland School – General, 1972-1973: ABQU, W4452, 632, Box 1002, 167-9-24, R16656022

- Large file
- Correspondence between the Secretary of the Physiotherapy Board and the Auckland Technical Institute regarding
  - Request from Physiotherapy Board for the Schools annual reports and other documentation (letters throughout file)
  - Applied research in physiotherapy – December 1973 (w/ attached paper "The Place of Research in the Training of Physiotherapists", 2 pages)
  - Course Committee nominee – November/December 1985

- List of successful Stage I and II students in the 1980 examinations – 29 January 1981
- Physiotherapy workforce projections – 2 July 1979
- Plans to redevelop post-basic education of physiotherapists – 16 November 1976
- Proposal to include research as part of a physiotherapy tutor's work – 23 April 1976 (w/ attached position paper on Research in Physiotherapy, 2 pages)
- Physiotherapy student – credit for previous training in Stage I Unit in Physics or Form 7 Bursary A level equivalent may be exempt from Physics – 18 April 1973
- Large quantity of copies of examination papers (external and internal) for the Diploma in Physiotherapy at Auckland Technical Institute, Physiotherapy Department – for years 1973, 1974, 1978, 1983, 1984, 1985
- Physiotherapy Board Meeting – extracts from agenda and minutes throughout file
  - 22 March 1984
  - 25 November 1982 – relating to students fulfilling the 1200 hours clinical experience requirement
  - 24 July 1980 – relates to overseas experience unit
  - 8 June 1979 – relates to physiotherapy workforce projections
  - 27 July 1978
  - 9 March 1978 – regarding Principals annual reports
  - 18 March 1976 – regarding the Auckland School building
  - 21 October 1975 – regarding the Auckland School building, examination dates, Auckland Schools' first graduation
  - 1 July 1975 – regarding Auckland School building
  - 19 July 1973 – request for annual documentation
  - 20/30 March 1973 – relating to progress on establishment of the school and administrative details regarding the Physiotherapy School (Grafton)
  - 10 November 1972 – relating to the establishment of the second school of physiotherapy in Auckland
- Letters between the Auckland Technical Institute (generally the Principal or Head of School) and the Registrar of the Physiotherapy Board regarding
  - Visits by Physiotherapy Board representatives to training schools – May 1980-May 1985
  - Competencies – August-October 1984
  - Increased costs involved in conducting the State Examinations on the North Shore Campus – August 1983
  - Sections in the 1981 Prospectus of the Auckland Technical Institute which may be publishing information that is confidential to the Board – 5 February 1981
  - Lack of adequate tutorial accommodation in hospitals for physiotherapy and other health science students – 11 September 1980
  - When bursar students will commence work at their assigned hospitals – 17 July 1975

- Ultra sonic “B” licences – 2 May 1975
  - Physiotherapy in Malaya – March 1974
  - Draft curriculum – November 1973
  - Overseas candidates and staff applications – September/October 1973
- Letters between the Physiotherapy Board from H E Hutchings for Director-General of Education regarding
  - extent of clinical experience required of a student undertaking a Diploma in Physiotherapy – 23 August 1982
  - funding for the evaluation study for physiotherapy graduates – 24 August 1979
  - resiting of the Auckland School – 28 June 1978
  - accommodation at the Auckland School of Physiotherapy – November/December 1975
  - applied research – research allowance for physiotherapy tutors – December 1973-April 1974
- Letter to the University Grants Committee from the Registrar, Physiotherapy Board regarding the application for baccalaureate degree equivalency recognition for third year full-time technical institute programmes in physiotherapy – 13 October 1981
- Copies of Auckland Technical Institute, Physiotherapy Department – Interview/questionnaire for candidates for physiotherapy course
- Letter from M K Lamont to the Physiotherapy Board with item to be placed on agenda regarding housing of the school of physiotherapy at the Auckland School – 17 September 1975
- Miscellaneous correspondence regarding organising state examinations, and state examination reports and results
- Auckland Technical Institute, Physiotherapy Examination Results
  - Year II Special Examination Results 1975
  - Grafton Branch – Physiology and Anatomy, Year II 1974
  - Grafton Branch – Year I, 1973
  - Grafton Branch – Year
- Letter from the Physiotherapy Board to the Director-General of Health regarding the lack of progress in the buildings of a School of Health Sciences in the Grafton area – 30 July 1975
- Auckland Technical Institute, Grafton Branch
  - Physiotherapy Course – Elective Studies, Year II 1974
  - Physiotherapy Section Report 1973
  - Physiotherapy Tutors 1973
  - Staff Appointment 1974 – Physiotherapy
  - Physiotherapy withdrawals from first year of training 1973
  - Physiotherapy Applicants 1974 – Geographical areas
  - course timetables
  - Physiotherapy Course Curriculum (N.D., 21 pages)
  - Physiotherapy Course Information/outline 1973
- Letter to the Deputy Director-General of Health from the Physiotherapy Board regarding the status of Schools of Physiotherapy and the proposal to give them the status of Departments – 13 December 1973

- Pamphlet: "Physiotherapy" Grafton Branch, Auckland Technical Institute
- Paper prepared by Dr J Simcock "The Place of Research in the Training of Physiotherapists" – 1974 (2 pages)
- Newspaper article from the *Evening Post* Women's news section, "Physiotherapy is More than Fixing up Bodies", 16 June 1973 (2 copies in file)
- Letter from the New Zealand Society of Physiotherapists to the Secretary, Physiotherapy Board regarding the recent approval of the establishment of a second School of Physiotherapy at Auckland and it's concerns for remaining unresolved questions – 18 October 1972

Physiotherapy Board – Training and Education – Complaints, 1973: ABQU, W4452, 632, Box 1002, 167-9-25, R16656023

- Small file
- Letters and documents all relate to complaints about: firstly, complaints laid by two physiotherapy students of the Otago Hospital Board who failed their stage II, State Examinations in Physiotherapy. Secondly, the conduct of Stage I Examinations in 1972 where the School granted 18 partial passes to students who failed their Stage I examinations and were therefore permitted to proceed to second year training without being re-examined – which gave rise to issues about how the School was conducting itself both in terms of examinations and the interpersonal relationships between students and staff
- Letters between the to the Chief Executive, Otago Hospital Board and the Secretary, Physiotherapy Board regarding the complaints on behalf of two students and the conduct of Stage I examinations – 28 March 1973
- Letter to the Director-General of Health from the Chairman, Otago Hospital Board outlining the main points discussed requiring urgent attention as arising out of the discord between students and the examination process and staff – 3 April 1973 (w/ attached report by the Otago Hospital Board's Physiotherapy Committee regarding the complaints, 11 pages)
- Letter from the President of the Students Association and Members of the Executive Committee to the Chief Executive of the Otago Hospital Board – letter outlines the concerns of physiotherapy students about the fairness of the processes and outcomes of examinations and the communication between students and staff – 7 March 1973
- Physiotherapy Board Meeting – extracts from minutes – 20 March 1973 – relates to:
  - Results of the School's 1972 State Examinations
  - to the complaints by the two students;
  - the "partial passes" that were granted to 18 students who failed Stage I examination
- New Zealand School of Physiotherapy Examination Results data – for years 1963, 1968-1972

- New Zealand School of Physiotherapy, Otago Hospital Board, Calendar 1973 (3 pages)
- Detailed handwritten lists of students detailing their: name; sex; present occupation; duration of P.P education; year of gaining (S.C, U.E., H.R. L.E.); subjects studied for School Certificate, University Entrance; Duration of study of non-examination subjects; other examinations passed; height; medical report; referees reports; interview report (4 pages)

Administration – Administration – Legislation – Physiotherapy Amendment Bill, 1986-1989: ABQU, W4452, 632, Box 1026, 169-11-8, R16656077

- Small file
- Correspondence relating to the revision of legislation related to radiation protection (Radiation Protection Act 1965) – August-October 1989 between the
  - Office Solicitor, Department of Health and: the Department of Medical Physics and Bioengineering, Auckland hospital
  - Director-General of Health, Department of Health and Gloucester Radiology
  - Handwritten notes/memos
  - Extracts from Radiation Protection Amendment 1986, No. 107
- Letters from the NZ Society of Physiotherapists to the Director-General of Health, Department of Health regarding the decision of the Minister of Health for the continuance of the Physiotherapy Board to be serviced by the Department of Health for at least three years - January 1987
- Letters between the NZ Society of Physiotherapists and Michael Basset (Minister of Health) regarding
  - the Physiotherapy Board being serviced by the Department of Health and the decline to partially fund an independent survey into the costs of running the Physiotherapy Board – November 1986-January 1987
  - proposal by the Society that the Physiotherapy Board have “body corporate” status – October 1986
  - Body Corporate Proposal/Draft Physiotherapy Legislation – October 1986
- Memorandum for the Minister of Health regarding the Physiotherapists Bill from M M J Chapman (for Acting Assistant Secretary, Workforce Development) – 23 December 1986
- Departmental Draft of the Physiotherapy Bill (4 pages, 2 copies in file)
- Letter from the NZ Society of Physiotherapists to:
  - the Legal Advisor, Department of Health relating to their request to examine the “Physiotherapy Practitioners Act’ draft legislation before it passes into Parliamentary Committee stage – 21 November 1986
  - L M Askew (Registrar, Physiotherapy Board) regarding disciplinary section in the proposed Physiotherapy legislation – 25 June 1986

- The Director-General of Health regarding the review of the Physiotherapy Act – April-June 1986
- Submission from the New Zealand Society of Physiotherapists “Additional Comments from the Society on the Disciplinary Section of the Proposed Draft Legislation” – 3 November 1986 (2 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) and the Director-General of Health regarding workforce planning – 17 September 1986
- “Legislative Programme : Minister of Health : Week Ended 6/6/1986” for the Physiotherapy Bill
- Handwritten notes throughout file relating to: the Physiotherapy Act 1949 Revision (3.6.86); Physiotherapy Act sections requiring legislative change (29.1.86)
- “Departmental Draft : Physiotherapists” labelled RESTRICTED (55 pages)
- Document outlining the role of the “Preliminary Assessment Committee” (2 pages)
- Document outlining the role of a Disciplinary Committee “Part III : Discipline Within the Physiotherapy Profession Constitution of the Complaints and Disciplinary Committee” (13 pages – appears to be an extract from a larger document, namely the one listed in below entry)
- Draft document – appears to be the Rules and Regulations of the NZ Society of Physiotherapists (N.D., 37 pages)

Administration – Administration – Legislation – Social Security (Physiotherapy Benefits) Regulation 1984, 1991: ABQU, W4452, 632, Box 1026, 169-11-8-1, R16656078

- Small file
- Several letters from concerned persons regarding the cessation of the General Medical Services Benefit (G.M.S) benefit previously paid to physiotherapists and the lack of physiotherapy benefits for elderly patients – replies from Simon Upton (Minister of Health) and/or Katherine O'Regan (Associate Minister of Health) – February 1991-June 1991 – letters from:
  - D Hunt (Chairperson, Habilitation of Elderly in the Private Sector)
  - M. Miles (physiotherapist)
  - Letter from M K Lamont (Secretary, Private Physiotherapists' Association) regarding the urgency of providing physiotherapy aged care services due to the revocation of the Social Security Benefit – separate replies from the Katherine O'Regan and Simon Upton – also handwritten notes regarding replying to M K Lamont's letter
  - Two separate letters from J. Tedder (NZ Society of Physiotherapists)
  - Murray McCully on behalf of his constituent (MP, East Coast Bays)
  - Chris Fletcher on behalf of his constituent (MP, Eden)

- M. McCoach (physiotherapist)
- “Revocation of Social Security (Physiotherapy Benefits) Regulations” – order has the effect of abolishing, from 1 January 1991, the payment of fees by way of a physiotherapy benefit under the Social Security Act 1964 – stamped 3 January 1991
- Editorial from the *NZSP Journal*, April 1991, “Let the Axe Fall”, by Bryan Paynter
- Newspaper clipping from the *Dominion Post*, “\$9m saving estimated from exercise for old”, 25 February (most likely 1991)

Administration – Administration – Legislation – Social Security (Physiotherapy Benefits) Regulation 1984, 1983-1991: ABQU, W4452, 632, Box 1026, 169-11-8-1, R16656172

- Large file
- Letters from concerned persons (physiotherapists and private medical services) regarding the proposed and then confirmed revocation of the Social Security (Physiotherapy Benefit) Regulations 1984, (physiotherapy benefit of \$1.65 per person per visit to take effect 1 January 1991) majority of letters have an emphasis on the affect on elderly care – with (mostly generic) replies from Katherine O'Regan (Associate Minister of Health), Maurice Williamson (Associate Minister of Health) or Simon Upton (Minister of Health) – December 1990-March 1991
- Submission from Physiotherapy Geriatric Services (Christchurch) “The Proposed Abolition of the Physiotherapy Benefit as it applies to the Elderly in Private Long Stay Institutions” – 22 December 1990 (3 pages, including attached cover letter)
- Information paper from the NZ Society of Physiotherapists, “Revocation of the Physiotherapy Benefit” (4 pages, w/ attached cover letter) – 17 January 1991
- Memorandum to Andrew Forsythe (Office of the Minister of Health) from Kerry Lee (Benefits and Subsidies) with the Physiotherapy Benefit outline brief – outlines background behind revocation of the physiotherapy benefit, and the options and implications – 31 January 1991
- The Social Security (Physiotherapy Benefits) Regulation 1984 (5 pages)
- Correspondence relating to alterations, comments and suggestions of the Social Security (Physiotherapy Benefits) Regulations 1984
  - Letters between M K Lamont (President, NZ Society of Physiotherapists) and the Department of Health – October 1984
  - Letter from Olive Smuts-Kennedy (Office Solicitor) to the Parliamentary Counsel Office – 27 September 1984
  - Suggestions from M K Lamont to J. Phillips (Division of Clinical Services, Department of Health) regarding the re-modelling of the Social Security Regulations – 28 April 1983

- The Social Security (Physiotherapy Benefits) Regulations 1984 (marked RESTRICTED), drafted by Mr Hurrell (5 pages) – several copies in file some with handwritten notes
- Handwritten notes throughout file regarding: the Social Security (Physiotherapy Benefits) Regulations 1984 (2.8.84); physiotherapy benefits regulations (25.5.83)
- Draft regulations sent to the Chief Parliamentary Counsel: “Departmental Draft – Confidential – The Social Security (Physiotherapy Benefits) Regulations 1984” (11 pages including ‘Explanatory Note for Parliamentary Counsel’)
- Draft regulations sent to the Chief Parliamentary Counsel: “Departmental Draft – Confidential – The Social Security (Physiotherapy Benefits) Regulations 1983” (11 pages including ‘Explanatory Note for Parliamentary Counsel’) (several copies in file some with handwritten notes and alterations; note that these documents are dated 1983 rather than 1984)
- The Social Security (Physiotherapy Benefits) Regulations 1951 (1956/135) (6 pages with handwritten notes)
- Submission from the NZ Society of Physiotherapists by M K Lamont (President, NZSP) – “Social Security (Physiotherapy Benefits) Regulations 1951”, May 1976 (5 pages, w/ attached cover letter from M K Lamont dated 10 January 1983)

Administration – Opinions – Physiotherapy Act, 1986-1990: ABQU, W4452, 632, Box 1050, 169-13-31, R16656293

- Small file
- Letter to Vivienne Rollo (Registrar, Physiotherapy Board) from Dave Clark (for J R Smart, Manager Legal Services) regarding offences by unregistered persons, section 26 and 27 of the Physiotherapy Act 1949 – 3 July 1990
- Correspondence between L M Askew and the Legal Section, Department of Health regarding complaint against Dr D. M. Kilbey under the Physiotherapy Act 1949 – June-August 1989
- Letters to the Crown Counsel, Crown Law Office, and the Director-General of Health, from J.G.B. Barnett (Office Solicitor, Department of Health) inquiring whether the Physiotherapy Board is bound by the Official Information Act 1982 by virtue of section 2(2) of the Physiotherapy Act 1949 – May 1989
- Letter from K.G. Stone (Cunningham & Clere) to the L.M. Askew (Registrar, Physiotherapy Board) regarding the Young complaint – 30 May 1989
- Letter from K.G. Stone (Cunningham & Clere) to the Registrar of the Physiotherapy Board regarding the appointment as legal counsel for the Board – 26 April 1989
- Memorandum to L Askew from the Office Solicitor, Department of Health regarding the use of ultra-sonic therapy apparatus by unlicensed persons – 27 February 1989



- Extract from unknown source, appears to be from a disciplinary hearing – extract looks at the issues around what constitutes misconduct (2 pages)
- Handwritten letter from Lesley Askew to the legal team regarding the use of ultrasonic therapy apparatus by unlicensed person (20.10.88)
- Letter from S. F. Bassett (Auckland Technical Institute) to L Askew requesting she investigate the possible unlicensed use of an ultrasonic machine – 10 October 1988
- Memorandum from Olive Smuts-Kennedy with opinion regarding unlicensed operation of ultrasonic therapy equipment by Dr Dunbar-Smith – 5 July 1987
- Memorandum from Olive Smuts-Kennedy with opinion regarding a section 24 Physiotherapy Act 1949 complaint laid by Mr Hill – 2 July 1987
- Memorandums to Lesley Askew from Bob Sheppard with opinions regarding:
  - De Bruijn complaint – 7 February 1989
  - the “Complaint of misconduct by physiotherapist Diprose – Young” – 27 March 1986
- Memorandum to Lesley Askew from R M Budhia with opinion regarding Physiotherapy Act 1949, section 24 complaint – whether the joint aspiration procedure comes within the definition of physiotherapy in s. 2 of the Act – 24 July 1986
- Handwritten opinion relating to ‘alleged gross negligence or malpractice for spinal manipulation (27 November 1986) (3 pages)

Administration – Litigation Procedures – Physiotherapy Board – Discipline Hearing – B.J. Pinfold, 1988: ABQU, W4452, 632, Box 1069, 169-61-3-9, R16656516

- Small file
- File contains documentation relating to the discipline hearing of B.J. Pinfold – where a complaint was laid by Dr D. A. Waite alleges Mrs Pinfold wrote his usual signature on a treatment authorisation form, a form which is used by physiotherapists to claim under the Social Security (Physiotherapy Benefits) Regulations 1984
- Letter from L M Askew (Registrar, Physiotherapy Board) to the Crown Solicitor advising of Board’s confirmation of the determination and that the parties involved have been informed of the outcome – 12 December 1988
- Physiotherapy Board vs Mrs Barbara Pinfold, 25 October 1988 – a hearing before a committee of the Physiotherapy Board to hear a complaint under section 24 of the Physiotherapy Act 1949 (3 pages) (stamped CONFIDENTIAL)
- Invoices relating to the services rendered for the hearing
- Correspondence between the Department of Health, the Crown Solicitor and the parties involved regarding arrangements for hearing – September/October 1988

- Report re Physiotherapy Benefit: "Report to Warren Thompson – Manager Medicines & Benefits Interviews / Mrs Pinfold / Fraudulent Claims" – 6 October 1988 (4 pages)
- Correspondence between L M Askew (Registrar, Physiotherapy Board) and B J Pinfold regarding notice under section 24 of the Physiotherapy Act 1949 and Mrs Pinfold's intention to be heard by a Committee of the Physiotherapy Board – August-September 1988
- Letters between H. Quinn (Detective Senior Sergeant, Wellington Fraud Squad) and the Registrar (Physiotherapy Board) discussing the possible courses of action open in regards to the complaint against Mrs Pinfold – July/August 1988
- Correspondence between L M Askew (Registrar, Physiotherapy Board) and Dr D A Waite regarding his complaint against B J Pinfold – July-August 1988
- Letter from L M Askew (Registrar, Physiotherapy Board) to the Department of Health Office Solicitor regarding arranging legal counsel for the board – 6 October 1988
- Handwritten notes regarding complaint against registered physiotherapist (27.7.88)

Parliamentary – Accident Compensation Corporation (Commission) – Department Liaison on Physiotherapy Advisory Committee, 1984-1986: ABQU, W4452, 632, Box 1129, 171-2-9-8-1, R16657079

- Medium file
- Letter from L M Askew to the Managing Director, Accident Compensation Corporation discussing disappointing quality of ACC's data on numbers of physiotherapists making claims from the corporation and total treatments given – 4 March 1986
- Letters between L M Askew (Senior Advisory Physiotherapist, Department of Health) and H C Burry (Medical Controller, Accident Compensation Corporation) regarding
  - items to be placed on the agenda for the next meeting – July/August 1985
  - organising meetings – September 1984-April 1985
  - Welcoming Miss Askew to the Committee with attached minute setting out the Committee's vital statistics – 13 August 1984
- Envelope containing documentation
  - International Safety Rating System, Basic Programme Audit, Accident Compensation Corporation – 1985 (9 pages, 2 copies)
  - Guide for Physical Conditions Inspections, Record Information, Accident Compensation Corporation – 1985 (14 pages)
  - Occupational Health and Safety Training, 1985 Prospectus, ACC (7 pages)
  - International Safety Rating Program Elements (34 pages – appear to be various extracts)
  - Pamphlet: International Safety Rating System, Five Star Programme: A practical approach to evaluating and establishing an effective occupational safety and health programme (N.D.)

- Minutes and agenda of meetings of the Physiotherapy Advisory Committee to the ACC – 15 March 1985
  - 15 March 1985 – minutes (6 pages), agenda (1 page)
  - 17 December 1984 – minutes (3 pages)
- Letter to the Medical Controller from M S Gilkison (Chief Executive Officer) regarding the extent of ACC's responsibility of costs in regards to hand therapy (N.D., 2 pages)
- Handwritten notes throughout file relating to Physiotherapy Advisory Committee Meeting (15/3/85; 17/12/84; 21/8/84; 23/5/84)
- Summary of results of the Back Care Questionnaire – questionnaires completed by the members of the NZ Private Practitioners Association – 1984 (2 pages)
- Letter to M K Lamont (President, NZ Society of Physiotherapy) from J L Fahy (Managing Director, ACC) regarding the ACC Fellowship on Physiotherapy – 14 January 1985
- Correspondence between the Director-General of Health and J L Fahy (Managing Director, ACC) regarding
  - the establishment of the Corporation's Physiotherapy Advisory Committee – May/June 1984
  - nomination of a member to represent the Department of Health on the committee – March/April 1984
- Letters between the M K Lamont (President, NZ Society of Physiotherapists) and Director-General of Health regarding Mr Lamont's concern about several aspects of the proposed ACC Advisory Committee – April/May 1984

Social Security – Physiotherapy Benefits – Social Security – Physiotherapy Benefits – Policy, 1978-1984: ABQU, W4452, 632, Box 1379, 224, R16659806

- Large file
- Correspondence in file leads up to the joint consultation between the Department of Health and NZ Society of Physiotherapists (NZSP) relating to the consolidation and amendments to the Social Security (Physiotherapy Benefits) Regulations 1984 – January 1981-December 1984
  - Letters between the Division of Clinical Services (Department of Health), NZSP as well as the Minister of Health and the NZ Private Physiotherapists Association
  - Topics include general discussions, specific amendments, draft regulations/amendments, NZSP proposal regarding physiotherapy benefits, disciplinary procedures, physiotherapy services under the regulations
  - Submission from NZSP through the Private Practitioner's Association to the Clinical Services Division, Department of Health: Social Security Regulations (Physiotherapy Benefits) – 28 April 1983 (3 pages)
- Draft versions: The Social Security (Physiotherapy Benefits) Regulations 1984 (11 pages) (several draft versions in file)

- Handwritten notes throughout file relating to physiotherapy benefits regulations (1/8/84, 29/3/84, 1/7/83, 16/6/83, 2/11/82, 12/1/82, 8/1/82); arthritis and rheumatism foundation (4/7/83); physiotherapy benefits Rotorua; (26/8/83); payment of physiotherapy benefits to physiotherapists who use acupuncture as part of their treatment (8/6/82); social security contracts by registered physios (7/7/81), physiotherapy benefits old people's homes and private hospitals (19/8/81); physiotherapy benefits – making claims (27/5/81); physiotherapy benefits (18/5/81); Limitation on number of physiotherapy treatments (18/5/81); Physiotherapy benefits (22/9/80, 29/8/80, 16/9/80); social security physiotherapy benefits regulations (7/2/80, 16/7/79, 4/7/79), physiotherapy benefits Act and Regulations (7/6/79), physiotherapy section (25/5/79)
- Blank copy “Schedule of Physiotherapy Services to Patients”
- Correspondence from ACC to the Director-General of Health with their comments regarding the draft regulations – March 1984
- Circular memorandum to all general medical practitioners and physiotherapists regarding additions (arthritis and rheumatism) to the list of approved illnesses or disorders to regulation 6A of the Social Security (Physiotherapy Benefits) Regulations 1951 – 17 October 1983
  - Letter from R. H. Weeks (Orthopaedic Surgeon) to the Medical Officer of Health requesting a definition of arthritis and rheumatism – 1 November 1983
  - Memo to the Director- General from the Director of Division of Clinical Services regarding a request from the Arthritis and Rheumatism Foundation for an extension of the period for which physiotherapy treatment may attract benefits without a further medical referral – 6 October 1983 (letter from the Arthritis and Rheumatism Foundation attached – 24 August 1983)
  - Letters between the Arthritis and Rheumatism Foundation and the Department of Health – June-August 1983
- ACC medical newsletter
  - May 1, 1979, no. 9 (2 pages)
- Letter from R.C. Doherty (Medical Director, ACC) regarding changes to ACC's contribution to the cost of physiotherapy – 10 July 1979
- Meeting of Physiotherapy Consultants – 21 July 1982 (2 pages)
- Letter from R. J. Tizard (MP for Otahuhu) to the M K Lamont (President, NZ Society of Physiotherapists) regarding the statement made by Mr Tizard in the House about abuse of the ACC claiming system – 4 November 1982
- Table showing amount of compensation paid 1979-1983 – table shows amount of compensation paid, percentage of total compensation paid, percentage increase/decrease from previous year – listed by medical type) (1 page, 2 copies)
- Topics of Debate for Meeting with ACC on 25 November 1983 – urgent meeting to discuss the allegations of an irregular relationship between a general practitioner and a physiotherapy practice and the alleged retrospective certification by a medical practitioner at the instigation of the physiotherapist – by M K Lamont (11 pages)

- Letters between Director, Division of Clinical Services, Department of Health and M K Lamont (President, NZSP)
  - confirming that acupuncture is now claimable under the Social Security Regulations – April/May 1983
  - Previous correspondence discussed fact that acupuncture was not considered to fall under “physiotherapy” – December 1981-March 1982
  - Discussing behaviour of physiotherapists in making claims – June/July 1981
- Department of Health circular memorandum concerning physiotherapy claims for multiple pathology – 10 February 1983
- Correspondence relating to Vivienne Rollo’s (Advisory Physiotherapist, Department of Health) visit to two physiotherapists in Christchurch to assess their appropriateness of claims – December 1982/January 1983
- Social Security (Physiotherapy Benefits) Regulations 1951 – from M K Lamont, May 1976 (5 pages, appear to be part of an appendix)
- Extract from the Conference of Benefits Clerks
- Numerous letters from individuals and practices with queries regarding physiotherapy benefits
- Numerous letters concerning complaints about physiotherapists in relation to physiotherapy benefits
- Medical bulletin No.4, June 1981, to medical and physiotherapy practitioners from J. L. Fahy (Managing Director, ACC) regarding medical referral to physiotherapy
- Correspondence between the Division of Clinical Services, Department of Health and Lesley M Askew (Registrar, Physiotherapy Board) regarding proposed amendments to the Physiotherapy Act 1949 – July 1981
  - Discussions include: requirement of a minimum period of clinical experience before taking out a social security contract
- File note of discussion between Dr Stephenson, Mr Lamont and D Whitlow regarding physiotherapy benefits – 10 July 1981 (1 page)
- Correspondence relating to physiotherapy benefits claims made for residents of private hospitals and rest homes – March-August 1981
- Large amount of handwritten tables showing treatments by physiotherapists in private hospitals and rest homes (1980)
- Department of Health circular memorandums to all medical officers of health regarding
  - possibility of using a combined claim form for payments made to physiotherapists – 14 July 1981
  - informal agreement reach with the NZ Medical Association concerning medical discipline – 31 October 1979 (w/ attached “Guidelines in Respect of Cases Likely to Result in Disciplinary Procedures”, 5 pages)
  - ACC restrictions on the number of allowable physiotherapy treatments on any one referral by the completion of their form M3 – 7 March 1980
- Letter outlining the history of the maternity, physiotherapy, radiology and laboratory benefits – 13 July 1981

- Memos to the Minister of Health from Director, Division of Clinical Services) regarding
  - limitations on number of physiotherapy treatments (N.D.)
  - meeting regarding support for an increase in the level of benefit – 6 October 1980
  - the recent introduction of 10 treatment limitation on any single referral form by ACC – 10 April 1979 (w/ attached ACC newsletter, 1 May 1978, no. 9, and M3 form)
  - ACC abandonment of “bulk billing” in favour of a 10 treatment limit on one referral note – 15 March 1979
- Letter to Secretary of the Physiotherapy Board from Director, Division of Clinical Services regarding the Department of Health’s concern at the number of very recently qualified physiotherapists and overseas trained physiotherapists taking out Social Security Contracts (N.D.)
- Correspondence relating to guidelines for discipline of members of the NZ Society of Physiotherapists – December 1980
- Numerous handwritten tables concerning: Physiotherapy Benefits Survey of Claims Over Two-Week Period (August/September 1980) Percentages of Pensioner Claims
- Several lists showing physiotherapy benefits returns for August 1980 (Wellington and Hutt District, Auckland, Christchurch, Dunedin)
- Minutes of joint meeting between the NZ Society of Physiotherapists and the Department of Health and the ACC – 27 February 1980 (7 pages)
- Letter from NZ Society of Physiotherapists regarding their opposition to the proposal by the ACC to pay the Health Benefit portion of physiotherapy fees at the same time as the compensation portion – 20 December 1979
- Letter regarding physiotherapists who have submitted claims for more than ten treatments in contrary to the ten treatment limit on the M3 form – November 1979
- Letter from NZ Society of Physiotherapists to Director-General of Health regarding their request of limiting payment of Health Department benefits to those physiotherapists who are financial members of the Society – 25 September 1979
- Letters between Director, Division of Clinical Services, Royal NZ College of General Practitioners, M K Lamont, and Lesley M Askew (Advisory Physiotherapist) regarding post basic education for physiotherapists – June/July 1979
- extract from statute concerning law practitioners (shows sections 20-23)
- Notes on Social Security Benefits (Physiotherapy) Contracts – 27 April 1978 (1 page)
- Correspondence between ACC and the Director of Clinical Services, Department of Health relating to proposed changes to the C18 physiotherapy claim form – April 1978
- Correspondence relating to changes to ACC’s M3 form which abandons “bulk billing” and reduces the number of allowable treatments on one referral to ten – March 1979 – also includes:

- Correspondence from Medical Director, ACC to the Director-General of Health regarding the increasing cost of para medical services and bulk billing by physiotherapists – 12 March 1979
- Report of meeting to discuss review of physiotherapy benefit – 24 November 1978 (2 pages)

Social Security – Physiotherapy Benefits – Social Security – Physiotherapy Benefits – Policy, 1984-1991: ABQU, W4452, 632, Box 1379, 224, R16659807

- Medium file
- Paper: “Physiotherapy Benefits”, outlines background and recommendations (3 pages, N.D.)
- Briefing papers to the Minister of Health, Simon Upton, From the NZ Society of Physiotherapists – November 1990 (12 pages)
- Paper: “Funded Primary Contact : (FPC)” – paper deal with the history of primary contact within physiotherapy, the present position and proposals for future implementation (5 pages, N.D.)
- Physiotherapy Benefit outline brief – January 1991 – to Office of the Minister of Health from K. Lee (Benefits and Subsidies) – 31 January 1991 (2 pages)
- Restricted draft: “Revocation of Social Security (Physiotherapy Benefits) Regulations (1990, 2 pages)
- Memorandum from W. Thompson (Benefits and Subsidies, Department of Health) to General Manager Services (Department of Health) regarding change of delegation – 29 November 1990
- Fax correspondence advising that physiotherapists have not been advised their benefit has ceased, 8 January 1991 – attached copies of numerous faxes sent to physiotherapists advising them the Social Security (Physiotherapy Benefits) Regulations 1984 are to be revoked to take effect from 1 January 1991 – 21 December 1990
- Department of Health memorandum to medical officers of health, regional benefit payment officers, and the NZ Physiotherapy Board regarding recognition of physiotherapists for payment of Social Security benefits – 5 December 1990 (w/ attached application form) (multiple copies)
- Papers, correspondence, legal opinion, and handwritten notes relating to whether physiotherapy lecturers employed full time in tertiary institutions are entitled to claim physiotherapy benefits – August 1987- November 1990
- Letters between Dr J A Cross and K. Willett (for Manager, Benefits and Subsidies, Department of Health) regarding payment for GMS claims and query about GST content of present and new GMS benefits – August 1990
- Letter between D M Reynard (Physiotherapy Services Advisory) and M. K. Lamont regarding the increased in numbers of people seeking physiotherapy recognition due to ACC regulations – 3 July 1990
- Newspaper article from the *Auckland Star*, “Clark gets drubbing from physios after tense talks”, 2 May 1990

- Memo “Change of delegation for physiotherapy, diagnostic imaging and laboratory regulations” (6 April 1990)
- Correspondence and documentation relating to delegation of Ministerial ‘recognition’ of health benefit claimants – October 1988-April 1990
- Department of Health memorandum from Lesley Askew (Professional Advisory, Workforce Development) to Warren Thompson (Manager, Benefits) listing examples of changes that may be required to the Social Security (Physiotherapy Benefits) Regulations 1984 due to changes occurring in the education section and ACC – 28 March 1990
- Paper prepared by M K Lamont “Revocation of the Physiotherapy Benefit” (4 pages) – w/ covering letter from Joy Tedder ( Executive Director, NZ Society of Physiotherapists) to Warren Thompson (Manager, Benefits, Department of Health), 3 January 1991
- Letter from Jim Nicolson (Department of Social Welfare) to Medical Officer, Department of Health regarding staff salary subsidies for physiotherapists operating in religious and welfare homes – 13 July 1988
- Letter from Lesley M Askew (Registrar, Physiotherapy Board) to the Director-General of Health advising of Mr R. Young registration suspension and consequently that he will not be able to claims on the physiotherapy benefit during that period should not be met – 13 November 1987
- Department of Health circular memorandums regarding social security legislation amendments, recommendations, comments etc.. – September/October 1986
- Several copies of the Social Security (Physiotherapy Benefits) Regulations 1984, Amendment No. 1 – Restricted draft versions by Mrs Melville (one copy is the Departmental Draft) – 1986
- Template letter sent to contracting physiotherapists from the Department of Health “Important Notice” – advising of the revocation of contracts under the Social Security (Physiotherapy Benefits) Regulations 1951 which has been superseded by the Social Security (Physiotherapy Benefits) Regulations 1984 – January 1985 (3 pages)
  - Circular letter to contracting physiotherapists detailing forthcoming changes w/ attached “Application for recognition as a physiotherapist for the purposes of the Social Security (Physiotherapy Benefits) Regulations 1984” – 14 December 1984

Social Security – Physiotherapy Benefits – Complaints and Discipline – General, 1988-1990: ABQU, W4452, 632, Box 1379, 224-1, R16659808

- Medium file
- Handwritten notes and correspondence relating to a physiotherapist (Ms H. Burnett) who while employed by J De Bruijn was not holding a Annual Practising Certificate and therefore was entitled to practise and Mr De Bruijn was not entitled to claim fees on her behalf – October 1989-January 1990



- Handwritten notes, correspondence, newspaper article, visit inspection reports, legal opinion, approval for inspection from the Director-General of Health – relating to Mr D. Allomes (private physiotherapist) who is under investigation for the use of ultrasonic therapy apparatus and claiming and referral patterns under Social Security (Physiotherapy Benefits) Regulations 1984 – October 1988-March 1990

Social Security – Physiotherapy Benefits – Mrs M. Muir, Hamilton, 1972: ABQU, W4452, 632, Box 1379, 224-10-56, R16659810

- Small file
- Correspondence and documentation (incl signed copy of Acceptance of Contract to Afford Physiotherapy Benefits (Form H Phy 2)) relating to Mrs M. Muir's claim for individual and groups services for geriatric patients, and her procedure of obtaining the doctor's signature on the forms after treatment – April-September 1972
- Circular letter to members of the Taranaki Division, Medical Association of NZ from A.W.S. Thompson (Director, Division of Clinical Services) setting out the conditions for making physiotherapy benefit claims and in particular correcting statements made in L.G. Geden's letter sent November 1968 by stating that it is not the intention that Doctors should be put in a position where they merely endorse treatment given by a physiotherapist at his own discretion and without prior authorisation – 11 December 1968
- Confidential letter to members of the Medical Profession in Taranaki regarding patients' claims on Social Security (Physiotherapy Benefits) – November 1968

Social Security – Physiotherapy Benefits – L.B.S Edward – Contracting Physiotherapist, 1954-1973: ABQU, W4452, 632, Box 1379, 224-10-12, R16659809

- Small file
- Acceptance of contract, correspondence, handwritten notes, regarding Miss L. Edwards request to make claim for Physiotherapy Benefits using a different procedure to that set out in the regulations – January 1954-May 1973

Social Security – Physiotherapy Benefits – Miscellaneous Personal Enquiries, 1967-1985: ABQU, W4452, 632, Box 1379, 224-4, R16659811

- Medium file– NB file may be labelled incorrectly as actual date range of contents corresponds with folder R16659812 and vice versa, recommended that this file is ordered with file R16659812
- Correspondence, handwritten notes, Department of Health Physiotherapy Benefits Claims forms, and extracts from the Social Security (Physiotherapy Benefits) Regulations 1984 relating to various enquiries about physiotherapy benefits – January 1986-November 1990
  - Topics include: general inquiries, how to claim, number of claims per patient, time taken to process GMS claims, changes to

policy, bulk claiming, distinction between claims under the responsibility of the Department of Health and those under ACC, claims for benefits when patient is not referred for physiotherapy treatment by a GP, actual expenditure on physiotherapy benefits, travel assistance for patients, physiotherapy benefits to be inclusive of GST

- Correspondence and proposal paper regarding the “Research Proposal for Funding Physiotherapy Services for the Aged” – May/June 1988

Social Security – Physiotherapy Benefits – Miscellaneous Personal Enquiries, 1986-1990: ABQU, W4452, 632, Box 1379, 224-4, R16659812

- Large file – NB file may be labelled incorrectly as actual date range of contents corresponds with folder R16659811 and vice versa, recommended that this file is ordered with file R16659811
- Correspondence, handwritten notes, Department of Health Physiotherapy Benefits Claims forms, relating to various enquiries about physiotherapy benefits – December 1967-November 1985
  - Topics include: general inquiries, how to claim, physiotherapists seeking an alternative to the existing procedures, number versus period of treatments, claims must be for services actually provided, frequency of physiotherapy for arthritis and rheumatism sufferers, lack of increase to physiotherapy benefits, requirements to claim physiotherapy benefits, physiotherapy benefit regulations not being adhered to, physiotherapy benefits for groups, physiotherapy benefit for a husband attending antenatal classes, physiotherapy benefits paid on per occasion basis not per pathology (different to ACC), physiotherapists in private practice and holding Social Security contracts who do not hold an Annual practising certificate; signatures on claim forms; provisional registration; types of treatment covered under the Regulations; discussions regarding patients/treatments that do not fit under the Regulations; excessive claiming by physiotherapists; complaints about the procedures and requirements under the Regulations; patient cannot obtain physiotherapy benefit where the physiotherapist has not signed a contract; Acupuncture not covered by definition of “physiotherapy” under Physiotherapy Act 1949 and therefore 1951 Regulations do not cover acupuncture; benefits for elderly/pensioners/geriatric hospitals; requirements for higher rate of physiotherapy benefit; no payment of travelling expenses incurred by a person in the course of obtaining physiotherapy benefits; difficulty in getting physiotherapy referrals from doctors
- Letters between the NZ Society of Physiotherapists) and the Director of Clinical Services
  - Society seeking an increase in the benefits payable under the Social Security Regulations – September-November 1985
  - Obligation of the hospital board to meet the cost of providing outpatient services to outlying areas and request for increased

- physiotherapy benefit for patients needing ongoing physiotherapy after discharge from hospital – June 1984
  - Removal of limits on patients' fees – February 1968
- Blank copy of The Social Security (Physiotherapy) Benefits Regulations 1951 Acceptance of Contract to Afford Physiotherapy Benefits (Form H Phy 2) (N.D., 1 page)

Social Security – Physiotherapy Benefits – Audit and Checking Procedures, 1989: ABQU, W4452, 632, Box 1379, 224-6, R16659813

- Large file
- “Investigation visit into claiming and referral patterns : Social Security Physiotherapy Benefits”, visited 16 May 1989, by Lesley M Askew (8 pages)
- Blank copies of Patient Record forms (2 pages, multiple copies)
- Annual Returns of Payments to Physiotherapists of Physiotherapy Benefits – for years ending 31 March 1987, 1988, 1989 (handwritten, 1 page)
- Correspondence and documentation relating to the use of ultrasonic therapy apparatus by unlicensed personnel in respect of Mr D Allomes – October 1988-April 1989
- Various “Authority to Enter Premises and Inspect Premises and Equipment” letters signed by the Director-General of Health
- Report: Physiotherapy “Returns From Private Practice 1987/89, 1 April 1987 – 31 March 1988” (2 pages)
- Report: “Physiotherapy Returns from Private Hospitals 1987/88” (2 pages)
- Department of Health, Regional Benefits Payments Office: Summary of Physiotherapy Benefits Payments by District for the Year Ended 31 March 1988
  - Christchurch (11 pages, 2 copies)
  - Hamilton (9 pages, 2 copies)
- File largely consists of correspondence, handwritten notes, investigation reports, summary of physiotherapy benefits paid, claims records, and other documentation/evidence relating to a number of physiotherapists who are under investigation for physiotherapy benefit abuse:
  - B. Pinfold 3 month suspension from physiotherapy practice due to forging doctors signature on treatment forms – July 1988-March 1989
  - Mrs M.A. McCoach's high claiming patterns – March 1988-March 1989
  - Mrs A Redican's claiming patterns – June 1987-May 1988
  - Mr R Young's suspension of 3 months due to benefit abuse – November 1987-July 1988
  - Miss J Hunt claiming patterns and recording practices – August 1987-June 1988
- Handwritten notes relating to : claiming for benefits (14/12/88)

- Letter from Lesley M Askew to the Director-General of Health outlining issues regarding the claiming of physiotherapy benefits under the Social Security (Physiotherapy Benefits) Regulations 1984 – 9 December 1988
- Acceptance of contract to afford physiotherapy benefits signed by Brian J. McKenzie – 9 December 1966
- Department of health memorandum from Lesley M Askew (Senior Advisory Physiotherapist, Department of Health) regarding “Staffing return of physiotherapy claiming physiotherapy benefits”, 7 April 1987 (w/ attached returns form)
- Correspondence and handwritten notes relating to a query that a physiotherapist employed by Auckland Technical Institute cannot claim for a patient benefit – July/August 1988
- Letter from P Wong (Community Medicine Specialist) to V A Avery (Treasurer/Assistant Manager, Northern Masonic Association Trust Board) regarding geriatric hospital special assistance scheme (GHSAS) fees for specific services s- 10 august 1988
- Correspondence requesting information as to whether particular physiotherapists who have not paid for their annual practising certificate are claiming the physiotherapy benefit – May-July 1989
- Letter from D. Whitlow (Department of Health) to the Manager (Community Services Unit, Department of Social Welfare) regarding the possibility of a staff salary subsidy scheme for religious and welfare old people’s homes to enable them to employ physiotherapy staff – 26 January 1988
- “Report to the Physiotherapy Advisory Committee, Advisory Visit to Timaru Physiotherapists” – report arising out of the high average patient fee being claimed by some Timaru physiotherapists – by Vivienne Rollo, 23 December 1987 (2 pages)
- Breakdown of claims for Timaru physiotherapists (P. Annear, B. De Vetter, E. Duncan and G. Jones), 1986-1988 (w/ cover letter from S. M. Hill, Executive Officer, Regional Benefits Payments Office)
- Summary of Advisory Physiotherapists visit to Timaru physiotherapists (N.D., 1 page)

Social Security – Physiotherapy Benefits – Audit and Checking Procedures, 1982-1988: ABQU, W4452, 632, Box 1379, 224-6, R16659814

- Large file
- Physiotherapy Services Advisory Committee – 29 July 1987 (5 pages)
- Physiotherapy Services Advisory Committee Terms of Reference (1 page)
- Auckland Health Development Unit: Physiotherapy Benefits : Report on Investigation into Claiming and Referral Patterns and Physiotherapy Services in General – 22 January 1988 (7 pages)
- Handwritten notes throughout file relating to: travel expenses for senior advisory physiotherapist (15/2/1988); physiotherapy claims form (25/2/1987); physiotherapy benefits annual practicing certificates

- (16/4/1987); physiotherapy benefits claimants APC holders (16/4/1987); Physiotherapists annual returns (17/9/82)
- “Report to the Physiotherapy Advisory Committee, Advisory Visit to Timaru Physiotherapists” – report arising out of the high average patient fee being claimed by some Timaru physiotherapists – by Vivienne Rollo, 23 December 1987 (2 pages)
  - Breakdown of claims for Timaru physiotherapists (P. Annear, B. De Vetter, E. Duncan and G. Jones), 1986-1988 (w/ cover letter from S. M. Hill, Executive Officer, Regional Benefits Payments Office)
  - Summary of Advisory Physiotherapists visit to Timaru physiotherapists (N.D., 1 page)
  - Vivienne Rollo’s itinerary for Timaru visits
  - Handwritten tables: Annual return of Physiotherapists for Year Ended 31 March 1987 (by district) (18 pages)
  - Department of Health, Regional Benefits Payments Office: Summary of Physiotherapy Benefits Payments by District for the Year Ended 31 March 1987
    - Christchurch (12 pages)
  - File largely consists of correspondence, handwritten notes, investigation reports, summary of physiotherapy benefits paid, claims records, and other documentation/evidence relating to a number of physiotherapists who are under investigation for physiotherapy benefit abuse:
    - Miss J Hunt claiming patterns and recording practices – July 1987-June 1988
    - Mrs C O’Hagan claiming patterns regarding a particular patient found to be justified – August 1983-May 1984
    - Mrs F. A. Jobe (Hillsborough and Parkhaven Private Hospitals) claiming for discharged patients – September 1982-January 1983
    - Mr A Bovaird claiming patterns appeared satisfactory – August-December 1982
    - Mr B Paynter claiming patterns appeared satisfactory – August-December 1982
    - Dr Otway or The Trust of the Cairnhill Sports Injury Clinic – November 1982-February 1983
  - Correspondence regarding physiotherapists’ annual practising certificates – e.g. requesting names of physiotherapists not currently holding an annual practicing certificate, requesting names of physiotherapists claiming physiotherapy benefits, confirming that certificates have been sighted, advising of physiotherapists who have made physiotherapy benefit claims but do not hold a current certificate – March 1987-January 1988
  - Correspondence relating to making alterations to the ACC claim form M3a which is backed by the Department of Health’s H593 form – February/May 1987 (w/ attached M3A and H593 forms)
  - Department of Health memorandum to all physiotherapists regarding staffing return of physiotherapists claiming physiotherapy benefits – 7 April 1987 (w/ attached returns form)

- Several tables throughout file relating to physiotherapy benefits and returns
  - Table: Physiotherapy Benefits, Return of Physiotherapists, Annual Return of Payments to Physiotherapists for the year ended 31<sup>st</sup> March 1986 (by district) (2 pages)
  - Table: Return of Physiotherapists Working in Private Practice, 1 April 1985 to 31 March 1986 (by district) (2 pages)
  - Handwritten tables: Annual Return of Physiotherapists for year ended 31 March 1986 (15 pages)
  - Annual Return of Payments to Physiotherapists, 31 March 1986 (by district and name) (17 pages)
  - Annual Return of Payments to Physiotherapists year ended 31 March 1986 – shows claiming patterns of physiotherapists meeting a set out criteria (9 pages, 2 copies)
  - Physiotherapists Claimants Dollar Breakdown Per District (as at 31 March 1985) (1 page)
- Documentation relating to the Application of GST to Health and Medical Benefits – 10 June 1986
- Copies of forms:
  - Return of Physiotherapists Working in Private Practice 1 April 1985 to 31 March 1986
  - Department of Health Physiotherapy Benefits Claim Form H593
  - Department of Health Claim for Physiotherapy Services Under Social Security (Physiotherapy Benefits) Regulations 1984
  - Accident Compensation Corporation Claim for Physiotherapy Services M3a
- Letter from K E Swan (for Director, Division of Clinical Services) to M Lamont (NZ Society of Physiotherapists) regarding benefit claims being held due to no address being supplied – 14 February 1985
- General inquiries from physiotherapists regarding physiotherapy benefits – recording practices, making claims
- Correspondence regarding an enquiry from Parklands Private Hospital question about the employment conditions under which a physiotherapist may work at a private hospital – September-November 1982
- Correspondence and photo relating to Mr Stone inspection for substandard physiotherapy premises – November 1982
- Report: “Report on Physiotherapists’ Activity in Private Hospitals and Old Peoples Homes: A study of activity of three selected Auckland Physiotherapists”, August 1981, Neil Solomon (Executive Officer, Community Health, Auckland District Health Office) (5 pages)

Social Security – Physiotherapy Benefits – Audit and Checking Procedures, 1987-1989: ABQU, W4452, 632, Box 1379, 224-6, R16659815

- Medium file
- Forms: Checklist for physiotherapy inspection and patient records inspection
- Authority to inspect records under Regulation 6(3) of the Social Security (Physiotherapy Benefits) Regulations 1984

- File relates to Mr G A Matthews (physiotherapist) and a follow up inspection of his physiotherapy premises and record practices – includes correspondence, authority to inspect records letter, Department of Health physiotherapy benefit payment records, physiotherapy benefit claims forms, inspection reports, summary of referrals record, handwritten notes, returns forms – June 1988-May 1990
- 2x clear pockets containing – have been stapled so difficult to assess what the contents are – appears to be completed Department of Health Physiotherapy Benefit Claims form H593, and handwritten tables – inspected on 16 May 1989

Social Security – Physiotherapy Benefits – Registered Masseurs – Olympic Pool Buildings, New Market, Auckland, 1952-1974: ABQU, W4452, 632, Box 1379, 224-9-65, R16659817

- Small file
- File relates to the investigation and prosecution of Mr R. B. Stone (physiotherapist) for abuse of physiotherapy benefit payments charged with making false statements to a social security officer to obtain payment for patients treated by him, and his subsequent sentence (payment of fines) and suspension by the Physiotherapy Board - April 1952-September 1974
  - Includes: correspondence, legal opinions/advice, hearing of the Disciplinary Committee of the Physiotherapy Board, schedule of physiotherapy services to patients, handwritten notes, several newspaper clippings, Supreme Court of NZ hearing, several Acceptance of Contract to Afford Physiotherapy Benefits

Social Security – Physiotherapy Benefits – A.S. Seweryn, Te Awamutu, 1948-1972: ABQU, W4452, 632, Box 1380, 224-10-57, R16659821

- Small file
- Letters and documentation relating to Mrs A. H. Seweryn's acceptance of her Contract to Afford Physiotherapy Services which was returned to the Department due to incorrect address – April-July 1972
- Correspondence and other documentation relating to Mrs A. H. Hambleton's irregular pattern of claiming physiotherapy benefits – April 1948-April 1963

Social Security – Physiotherapy Benefits – Registered Masseurs – A.A. Neame, Tauranga, 1949-1965: ABQU, W4452, 632, Box 1380, 224-11-2, R16659822

- Small file
- Letter from N B Broadbent (for Medical Officer of Health, Department of Health) to the Director-General of Health regarding letter from A. A. Neame advising purchasing of physiotherapy equipment (w/ attached letter from Neame) – 28 May 1986

- Letter from W J Cook (for Director, Division of Clinical Services, Department of Health) to A A Neame (Physiotherapist, Tauranga) regarding contract to afford physiotherapy benefits – 13 August 1964
- Letter from W O D Finch (for Medical Officer of Health, Department of Health) to the Director-General of Health regarding the practice of Joyce & Bryant Tauranga being taken over by A. A. Neame – 6 August 1964
- Completed form by A. A. Neame “Acceptance of Contract to Afford Physiotherapy Benefits” – 12 August 1964
- Correspondence between D N Mackay (Minister of Health) and G J Joyce (Physiotherapist, Tauranga) regarding issues surrounding claims received by Department of Health later than two months post-treatment – March/April 1962
- Letter from W O D Finch (for Medical Officer of Health, Department of Health) to Director-General of Health regarding late claims being made by G J Joyce – 10 April 1962
- Letter from W C Davidson (Medical Officer of Health) to Messrs G J Joyce & L J Bryant regarding payment of late claims – 11 December 1961
- Memorandum to Hon W A Bodkin (Minister of Social Security) to R J Marshall (Minister of Health) concerning amount for payments of physiotherapy benefits – 14 April 1953
- Letter from J R Marshall (Minister of Health) to Mr Walsh regarding F G Thomson’s request for financial assistance incurred for his attendance as a physiotherapist – 30 March 1953
- Completed form by G J Joyce “Acceptance of Contract to Afford Massage Benefits” – 3 October 1949
- Letter from S E Watts (Medical Officer of Health, Department of Health) to Director-General of Health regarding approval of G J Joyce’s contract to claim massage benefits under the Social Security Benefits Regulations, 1942 – 6 October 1949

Social Security – Physiotherapy Benefits – Registered Masseurs – Taranaki Health District – L.G. Geden, New Plymouth: 1952-1973: ABQU, W4452, 632, Box 1380, 224-13-7, R16659823

- Medium file
- Letter from V J McNulty (for Director, Division of Clinical Services) to Medical Officer of Health regarding issues arising from L Edwards (Physiotherapist) combining recommendations with claims – 18 May 1973
- Letter from A T Hewitt (for Medical Officer of Health, Department of Health) to A W S Thompson (Director, Division of Clinical Services, Department of Health) regarding L G Geden claiming in excess of doctor’s recommendations (w/ 3 attached letters from Geden in response to the allegations) – 29 May 1972
- Document prepared by A W S Thompson (Director, Division of Clinical Services) on “Mr L G Geden” Physiotherapist, New Plymouth” outlining



her phone call with him surrounding perceived nonsense with the District Office – 26 May 1972

- Numerous correspondence between L G Geden, Department of Health officials and the Minister of Health surrounding allegations of claiming for treatments without obtaining doctor referrals – 1969
- Several newspaper articles featuring in the Taranaki Herald between 1968-1969 concerning L G Geden's case

Social Security – Physiotherapy Benefits – Contracting Physiotherapist – G.F.V. Dow, New Plymouth, 1956-1957: ABQU, W4452, 632, Box 1380, 224-13-8, R16659824

- Small file
- Correspondence between A R F Rankin (for Director, Division of Clinical Services) and G F Dow (New Plymouth) regarding how long medical practitioners can impose treatment for physiotherapy patients under the Social Security Regulations 1951 – August/September 1957
- Memorandum from A R F Rankin (for Director, Division of Clinical Services, Department of Health) to Hon. Minister of Health regarding G F Dow (physiotherapist) claiming for treatments prior to their contract for physiotherapy benefits being validated – 13 September 1956
- Correspondence between J C McGrath (Inspector of Physiotherapy, Department of Health) and J M Sandel (Surgeon, New Plymouth Hospital) concerning statement in support of G F Dow – August 1956
- Completed form by G F Dow "Under the Social Security Regulations, 1951, Acceptance of Contract to Afford Physiotherapy Benefits" – 12 July 1956

Social Security – Physiotherapy Benefits – Application for a Contract – M.E. Peat, Nelson, 1960-1965: ABQU, W4452, 632, Box 1380, 224-16-16, R16659825

- Small file
- Correspondence relating to Mrs Peat's request for the Department of Health of make a higher payment under the Regulations for ante-natal services given to out-of-town mothers – April 1965
- Correspondence and handwritten notes relating to whether Mrs Peat's ante-natal group classes come within the scope of the definition of physiotherapy services under the Social Security Regulations – July 1960-March 1963
- Documentation and correspondence relating to M.E. Peat's acceptance of contract to afford massage benefits under the Social Security (Massage Benefits) Regulations 1942 – June/July 1960

Social Security – Physiotherapy Benefits – Registered masseurs – T.P. Laffey, Christchurch, 1949-1953: ABQU, W4452, 632, Box 1380, 224-17-33, R16659826

- Small file

- Correspondence and documentation relating to the claiming patterns of T.P Laffey, the inspection of his records, and subsequent finding of gross over-claiming – January-June 1953
  - Several pages with tables showing Mr Laffey's claims (names, no. of treatments, period of treatments etc...)
  - Several tables showing where Mr Laffey has over-claimed or under-claimed for individual patients
- Documentation and correspondence relating to T.P Laffey's acceptance of contract to afford massage benefits under the Social Security (Massage Benefits) Regulations 1942 – March-April 1949

Social Security – Physiotherapy Benefits – Application for a Contract – B.J. Thompson, 1960-1978: ABQU, W4452, 632, Box 1380, 224-17-49, R16659827

- Small file
- Correspondence, documentation, relating to B.J. Thompsons contract to afford physiotherapy benefits in accordance with the Social Security (Physiotherapy Benefits) Regulations
  - Letters received from the Secretary of the Canterbury Branch of the NZ Physiotherapists National Private Practitioners' Association in support of the case submitted by B.J. Thompson for an increase in the physiotherapy benefit for treatment of chronic respiratory conditions – August 1978
  - Correspondence relating to the amount B.J. Thompson has been charging patients for treatments in private practice – October 1967-May 1968
  - Correspondence and handwritten notes relating to B.J. Thompson's request that physiotherapy treatments under the Social Security (Physiotherapy Benefits) Regulations be extended to include thoracic conditions – November 1960-March 1961
  - Correspondence relating to Mrs Thompson charging patients a mileage fee above the fee prescribed under the regulations – July 1960
  - Correspondence relating to Mrs Thompson's request for a change in her terms of contract to allow treatments to take place away from her rooms/business – April 1959
  - Correspondence and documentation for acceptance of contract – February/March 1959

Social Security – Physiotherapy Benefits – Physiotherapy Advisory Committee, 1987-1989: ABQU, W4452, 632, Box 1380, 224-22, R16659828

- Small file
- Document on "Recognition of Physiotherapists" for claiming benefits – 9 November 1990
- In-House meeting concerning the Physiotherapy Services Advisory Committee – Minutes – 4 August 1989 (2 pages)

- Correspondence throughout file relating to agenda items and organising committee meetings, following up issues arising at previous meetings, expense claims, and appointment of committee members – 1989
- Documents pertaining to “Physiotherapy Services Advisory Board Terms of Reference” – 1988
- Circular memorandum prepared by V J Rollo (Advisory Physiotherapist, Department of Health) concerning the Recruitment of Experienced Overseas Physiotherapists – August 1989
- Physiotherapy Services Advisory Committee Meeting – Agenda – 2 March 1989 (2 pages)

Social Security – Physiotherapy Benefits – Physiotherapy Advisory Committee, 1987-1988: ABQU, W4452, 632, Box 1380, 224-22, R16659829

- Large file
- Correspondence throughout file relating to agenda items and organising committee meetings, and expense claims – May 1987-August 1988
- The Social Security (Physiotherapy Benefits) Regulations 1984 (5 pages)
- Handwritten notes – Physiotherapy Services Advisory Committee in house meeting held 5 December 1988 (2 pages)
- Handwritten notes and correspondence relating to the legal definitions under the Terms of Reference and proposed revised terms – June 1987-December 1988 – including:
  - Letter to M K Lamont from J W Crawford (Chairperson) bringing members up-to-date with the current status of the functions and procedures of the Physiotherapy Services Advisory Committee – 12 December 1988 (4 pages)
  - Physiotherapy Services Advisory Committee – Terms of Reference (1 page)
  - Memorandum to the Minister of Health – May 1988
- Correspondence and handwritten notes relating to the proposed amendments to the Social Security (Physiotherapy Benefits) Regulations 1984 – July 1988-November 1988
  - Memorandum from G. Barnett (Office Solicitor) regarding the proposed amendments to the Social Security (Physiotherapy Benefits) Regulations 1984 – 22 November 1988
  - Several handwritten drafts
  - Extracts from the Social Security (Physiotherapy Benefits) Regulations 1984
- Large amount of correspondence, lists, forms, and handwritten notes between committee members relating to recognition for the purposes of Social Security (Physiotherapy Benefits) Regulations 1984 –1987-1988, including:
  - physiotherapists who are seeking approval for recognition for the purposes of Social Security (Physiotherapy Benefits) Regulations 1984

- committee correspondence relating to developing guidelines
  - staffing returns
- Memorandum to the Minister of Health from J S Phillips (Director, Division of Clinical Services, Department of Health) seeking approval for the establishment of the Physiotherapy Services Advisory Committee – 1 February 1985 (2 pages) (w/ attached curriculum vitas of nominated committee members)
- Documentation and correspondence relating to the D Caygill's (Minister of Health) delegation of power under regulation 4 of the Social Security (Physiotherapy Benefits) Regulations 1984 to the Director General and the General Manager, Operations of the Department of Health – 1988
- "Opinions and views (both written and oral) of Geoff Barnett, Officer Solicitor, in respect of matters concerning the functions of the Physiotherapy Services Advisory Committee" – August 1988 (3 pages)
- Handwritten notes relating to the extension of membership of the Physiotherapy Services Advisory Committee – July 1988
- Correspondence, documentation and handwritten notes relating to the possible agreement between the Department of Health and the NZ Society of Physiotherapists – August 1988
- "Procedures Pertaining to Physiotherapy Benefits" as under the Social Security (Physiotherapy Benefits) Regulations 1984 – May 1988
- Papers prepared by Michael Lamont – June 1988:
  - "Physiotherapy Advisory Committee: Application for Recognition – Guidelines" (3 pages)
  - "Physiotherapy Advisory Committee: Private Practitioner Practice Visits" (2 pages)
  - "Physiotherapy Advisory Committee: Statistics" (3 pages)
- Physiotherapy Services Advisory Committee Meeting minutes and agenda (spread throughout file and often multiple copies)
  - 29 April 1988 – minutes (6 pages) and agenda (1 page)
  - 29 July 1987 – minutes (5 page)
- Reports, correspondence and documentation for the Committee relating to the Advisory Health Department personnel's visits to various private institutions to investigate possible abuses of physiotherapy – 1986-1988
- Miscellaneous correspondence relating to:
  - Correspondence from physiotherapists regarding their concern at the lack of any requirements regarding the standards of premises and equipment for physiotherapists in private practice – May 1987
  - Increase in physiotherapy benefits – March 1987
- ACC newsletter: Medical Information Bulletin (No. 57) April 1987 – Payments for Physiotherapy Services (4 pages)

Social Security – Physiotherapy Benefits – Physiotherapy Advisory Committee, 1984-1987: ABQU, W4452, 632, Box 1380, 224-22, R16659830

- Large file

- Correspondence throughout file relating to agenda items and organising committee meetings, expense claims, and appointment of committee members – December 1984-February 1987
- Physiotherapy Services Advisory Committee Meeting minutes and agenda (spread throughout file and often multiple copies)
  - 25 February 1987 – minutes (6 pages) and agenda (1 page)
  - 9 April 1986 – minutes (4 pages) and agenda (1 page)
  - 15 May 1985 (first meeting of the committee) – minutes (5 pages including attached Terms of Reference) and agenda (1 page)
  - 27 September 1985 – minutes (3 pages) and agenda (1 page)
- several copies throughout file of the application for recognition as a physiotherapist for the purposes of the Social Security (Physiotherapy Benefit) Regulations 1984
- Large amount of correspondence, lists, and handwritten notes between committee members relating to physiotherapists who are seeking approval for recognition for the purposes of Social Security (Physiotherapy Benefits) Regulations 1984 – and subsequently approval letters and lists of those given approval to claim physiotherapy benefits – March 1985-March 1987
- Paper: Minimum requirements for private physiotherapy practice – by M K Lamont, 24 February 1987 (3 pages)
- Letters concerning the increase in physiotherapy benefits – March 1987
- Correspondence between G R Boyd (for Director-General of Health) and M K Lamont regarding GST and its impact on physiotherapy benefits rates – July-September 1986
- Letters between H. Rogers and J Edwards (for Director, Division of Clinical Services) concerning the increase in physiotherapy fees for group practices – July 1986
- Miscellaneous correspondence relating to:
  - Request by the Department of Social Welfare for the release of physiotherapy benefit information of a particular physiotherapist – June 1986
  - Checking of physiotherapy rooms – February-June 1986
  - Physiotherapist intention to establish a practice in close proximity to existing physiotherapy practices – March 1985
  - Ultrasound physiotherapy equipment report – March 1986
  - NZ Society of Physiotherapists' proposal of a "visiting physiotherapist" – September 1985
- Physiotherapy Services Advisory Committee – Recognition Procedures for Physiotherapists – 1985 (1 page)
- Copy of blank returns form: "Registered Physiotherapists working in PRIVATE PRACTICE 31 March 1985 to 1 April 1986" (multiple copies)
- Report: "A Survey of Output Calibrations of Ultrasound Therapy Equipment Used in Physiotherapy Practice", by R.H. Chapman, 1985 (13 pages)

- Table: “Numbers of Claimants for Social Security (Physiotherapy) Patient Benefits at 31 March each year” – shows years 1980 to 1985 by district health board (1 page)
- Physiotherapy Services Advisory Committee: Terms of Reference (1 page)
- Suggested administrative procedure for initial recognition by medical officers of health, 1985 (1 page)
- The Social Security (Physiotherapy Benefits) Regulations 1984 (5 pages)
- Physiotherapy Advisory Committee Meeting – minutes –
  - 15 March 1985 (6 pages)
  - 17 December 1984 (3 pages)
- Physiotherapy Claimouts [sic] Dollar Breakdown per District (as at 31 March 1985) (1 page)
- Handwritten memorandums regarding the Minister of Health’s approval of the establishment of the Physiotherapy Services Advisory Committee – February 1985
- Memorandum to the Minister of Health from J S Phillips (Director, Division of Clinical Services, Department of Health) seeking approval for the establishment of the Physiotherapy Services Advisory Committee – 1 February 1985 (2 pages) (w/ attached curriculum vitas of nominated committee members)
- Department of Health circular letter to contracting physiotherapists advising of the new regulations (The Social Security (Physiotherapy Benefits) Regulations, 1984) – 14 December 1984
- Letter from the Secretary of the Cabinet advising that Cabinet has authorised The Social Security (Physiotherapy Benefits) Regulations 1984 on the 29<sup>th</sup> of October 1984 – October 1984 (w/ attached copy of regulations signed by the Minister of Health – 6 pages)
- Memorandum to the Minister of Health from J S Phillips (Director, Division of Clinical Services) regarding the draft cabinet paper of the Social Security (Physiotherapy Benefits) Regulations 1984 which consolidates the 1951 version which is now out of date – 18 October 1984
- Memorandum for Cabinet from the Michael Bassett (Minister of Health) regarding the proposal to consolidate The Social Security (Physiotherapy Benefits) Regulations 1951 – 23 October 1981 (1 page)

Management Services Research Unit – Management Services –  
 Physiotherapists, 1974-1987: ABQU, W4452, 632, Box 1533, 342-3-31,  
 R16661326

- Large file
- Article outlining annual workforce survey findings: “Physiotherapy Workforce 1985” (13 pages)
- Paper given in 1985 at Charge Physiotherapists Workshop under Hospital boards Association at Lower Hutt: “Canadian Schedule of Unit Values for Physiotherapy” – w/ attached examples of how to derive

indicators from schedule data for physiotherapy – by Alan Morris (Senior Research Officer (Manpower), Department of Health) (7 pages)

- Copy of workforce survey (1 page)
- Correspondence, handwritten notes and reports regarding workforce/manpower/white card survey planning and results – June 1980-July 1984
  - Between M K Lamont (President, NZ Society of Physiotherapists), Alan Morris (Senior Research Officer (Manpower), Department of Health), Lesley M Askew (Senior Advisory Physiotherapist), G C Salmond (Deputy Director-General of Health)
- Correspondence relating to queries and complaints from physiotherapists regarding manpower survey card (“white card”) – March 1983-July 1987, November 1975-April 1977
- Report: “Physiotherapy Workforce in 1983 and the Changes Taking Place”, by Alan Morris, Senior Research Officer (Manpower), Management Services and Research Unit, Department of Health (7 pages)
- Handwritten notes throughout file regarding: survey response data 1976-1983; physiotherapy survey (5.10.81); phsyio manpower planning (April 1982); projections of physiotherapy workforce (6.10.77)
- Several handwritten tables throughout file listings workforce numbers and projections
- Report: “Evaluation of Physiotherapy Training: Research Proposal” (15 pages) and questionnaires for graduates and supervisors (27 pages), 15 June 1981
- Correspondence regarding the Evaluation of Physiotherapy Training – June-October 1981
  - P. Fenwick (Senior Research Officer, Department of Education) and G C Salmond (Director, Management Services Research, Department of Health) regarding analysis of survey results – September/October 1981
  - H E Hutchings (for Director-General of Education) to Members of the Advisory Committee for the Evaluation of Physiotherapy Training – October 1981
  - H E Hutchings (for Director-General of Education) to George Salmond (Director, Management Services Research, Department of Health) regarding establishing an advisory committee – w/ attached documentation listing members of the Advisory Committee (1 page), list of physiotherapy competencies which could be included in evaluation questionnaires (3 pages)
- Report: “Physiotherapy Workforce Projections: A Discussion Paper” , 1976-2001, (8 pages, some handwritten, multiple copies)
- Report: “Basic Data for Projections of Physiotherapy Workforce”, 1976-2001 (13 pages, some handwritten, multiple copies)
- Newspaper clipping from the *Otago Daily Times*, “Cuts may end schools”, 12 August 1982

- Correspondence and documentation relating to the trial of the Canadian case-load recording system – January 1981-November 1982
  - Between Alan Morris (MSRU), Dr R Dowden (Hospitals Division), Lesley M Askew (Senior Advisory Physiotherapist), John Findlay (NHSC)
  - Extract from the “Canadian Schedule of Unit Values for Physiotherapy”, 1977 edition
  - Journal article: O'Neill, M. T. (1976). Physiotherapist caseload standards. Physiotherapy Canada, vol. 28.
- Extracts from “Physical Therapy Administration and Management” – section on “some other factors affecting fiscal management” pp.110-113
- Various copies of physiotherapy staffing and patient worksheets
- Working paper: “Entrants to the Technical Physiotherapy Courses: Their Characteristics, Success and Workforce Retention”, by Penny Fenwick, Research and Statistics Division, Department of Education, Wellington – June 1982 (26 pages)
- Correspondence regarding the student intake reduction to health related courses at Technical Institutes – April 1982 \*\*\*photo taken
  - Between V S Young (Acting Minister of Health) to the Minister of Education, Director-General of Health, Director-General of Education
  - Memorandum from R A Barker (Deputy Director-General of Health) regarding the reduction of student intakes – 23 April 1982
- Discussion paper: “Physiotherapy Schools Intake” (3 pages) \*\*\*photo taken
- “Physiotherapy and Occupational Therapy Bursars: Report of Discussions of Dr Barker, Dr Dowden, Mr Evans, 30 November 1981” (2 pages)
- Correspondence, documentation and handwritten notes relating to the Department of Health Charge Physiotherapists Seminar 8-10 December 1981
  - Seminar booklet
  - Correspondence between L M Askew and Alan Morris regarding Manpower Planning Topic Paper to be presented at seminar – November 1981
  - Notes on what manpower planning is about – by Alan Morris (MSRU, Health Department) – November 1981 (4 pages)
- Correspondence, reports, documentation and handwritten notes relating to the survey on physiotherapists attitudes towards post-basic education and staff training – November 1980-January 1981
  - New Zealand Society of Physiotherapists Post-Basic Education Questionnaire Survey 1981 – “A Commentary on the 1981 Post-basic Education Survey” (8 pages, including copy of questionnaire)
  - Blank handwritten tables
  - Blank copy of questionnaire
  - Handwritten notes regarding NZSP further training questionnaire – January 1981



- NZSP questionnaire results
- Report: Physiotherapy manpower – white cards returned for 1980 (3 pages), by Alan Morris (Senior Research Officer (Manpower Planning), Management Services & Research Unit)
- Report: Adjustment of Physiotherapy School Intake to Projected Supply and Demand Scene, 1980, by Alan Morris (2 pages)
- Department of Health circular letter to hospital boards from R Dickie (Director Division of Hospitals) regarding conditional registration year for physiotherapists and occupational therapists – 29 May 1979
- Schedule showing suggested distribution of conditionally registered physiotherapists and occupational therapists (3 pages)
- Report: Physiotherapy Manpower Projection of Supply, by J Briggs (Assistant Research Officer, Management Services and Research Unit, Department of Health) – 21 January 1976 (6 pages)
- Correspondence between the Nelson Hospital Board and the Director (Management Services and Research Unit, Department of Health) relating to improving system for physiotherapy records – October/November 1976 (w/ copy of black record card)
- Letters between J.H. West (Management Services and Research Unit, Department of Health) and G.A. West (Medical Officer, ACC) regarding figures for the number of services given by physiotherapists for April 1974-March 1976 – September 1976
- Report on the Manpower Survey of Physiotherapists 1974 – by J.A. Briggs (Assistant Research Officer, Management Services and Research Unit, Department of Health) (18 pages)

Physiotherapy – Act – Amendments, 1971: ABQU, W4452, 632, Box 1626, 348-2-1, R16662445

- Large file
- Correspondence and documentation relating to an Official Information Act request by the NZ Society of Physiotherapists regarding information held by the Physiotherapy Board about the Body Corporate Proposal after it was decided by the Minister of Health that the Physiotherapy Board will continue to be serviced by the Department of Health for at least three years – January-May 1987
  - Correspondence, documentation, reports, and handwritten notes from the period when Body Corporate proposal was being discussed – November 1985-December 1986 (assumed these are copies of documents sent as a result of the Official Information request)
- Correspondence relating to the draft Physiotherapy Bill – June 1986-February 1987
  - Departmental Draft of the Physiotherapy Bill (55 pages) – Covering letter from Lesley M Askew (for Director-General of Health) dated 8 October 1986
  - Letters from the NZ Society of Physiotherapists regarding the Physiotherapy Bill – including Body Corporate proposal and Disciplinary Committee members holding other office

- Large amount of correspondence, handwritten notes, meeting notes/minutes, drafts of amendments, and reports discussing various proposed amendments to the Physiotherapy Act 1949 – March 1979-September 1983. For example:
  - proposal for a minimum period of clinical experiences before taking out a Social Security Contract and entering solo private practice – January-July 1981
  - amendments to definitions and terms – September 1981-December 1982
  - fees payable for allowing partial passes for the State Examination in Physiotherapy – October 1981
  - possibility of covering a number of professions under one Act – January 1984
  - professional discipline – August 1983 (w/ attached Rules of the NZ Society of Physiotherapists, February 1983)
  - Consolidation of Physiotherapy and Occupational Therapy legislation – February-September 1983
  - Report to the Director-General “Proposed amendments to Physiotherapy Act 1949 and Physiotherapy Regulations 1979”, by Vivienne J Rollo (for Lesley M Askew) – 12 July 1982 (8 pages, multiple versions)
  - Inclusion of acupuncture for claiming physiotherapy benefits – November 1982
  - Conditional registration – March 1979
- Letters relating to the nomination of Vivienne Rollo (Advisory Physiotherapist) for the position of Deputy Registrar of the Physiotherapy Board – May 1982
- Paper for, and minutes of, the Bureau of Medical Services and Drug Control meeting – 8 June 1982
  - With notes relating to issues discussed in meeting – including definition of physiotherapy and constitution of the Physiotherapy Board
- Correspondence regarding drafts of amendments to the Physiotherapy Act 1949, as well as draft versions – October 1980-June 1982
- Correspondence, draft versions, explanatory notes, and handwritten notes regarding the Physiotherapy Amendment Bill – May 1971-August 1973
  - Introduction and clause notes for use during the second reading of the Physiotherapy Amendment Bill, 2 August 1973 (7 pages)
  - Introduction and clause notes for use during the first reading of the Physiotherapy Amendment Bill, 18 July 1973 (7 pages)
  - Numerous copies of the Physiotherapy Amendment Bill
  - Explanatory note for law draftsman regarding Departmental draft of Physiotherapy Amendment Bill (N.D., 3 pages)
  - Proposal for registration age to be 20 years of age – December 1971

- Large file
- The Physiotherapy Regulations 1979, Amendment No. 2 – regulations concern the changes to State Examination in Physiotherapy, namely the right of the Physiotherapy Board to prevent a person sitting the examination if application to sit is not received within the set timeframe; and increases in fees payable in respect of various matters – January 1984- June 1985
  - Several draft versions – August 1984
  - Order-in-Council documents
  - Department of Health memorandums
  - Notes from Director-General of Health meetings
  - Correspondence between the Minister of Health, the Chief Parliamentary Counsel, Director General of Health, Office Solicitor Department of Health
- Correspondence, documentation, and handwritten notes relating the request that the Department of Health request the Minister of Health to make a recommendation to the Governor General to declare, by Order-in-Council, acupuncture an approved method of performance of physiotherapy – April-October 1984
  - Correspondence between the Registrar of the Physiotherapy Board, the Director for Division of Hospitals, and the Director-General of Health
  - Bureau of Medical Services and Drug Control “Order in Council – Amendment to the Physiotherapy Regulations 1979 for (1) recognition of acupuncture as an approved method of performing physiotherapy. (2) correction of error in amendment No. 1”, by Lesley M Askew (3 pages)
  - Extract from minutes – meeting of the Bureau of Medical Services and Drug Control – 7 May 1984
  - Minutes – meeting of the Bureau of Medical Services and Drug Control – 7 February 1984 (2 pages)
- Memo from Don McKinnon (MP, Albany) to the Ministers of Labour and health regarding changes proposed for Doctors referrals to physiotherapists – 16 November 1983 – reply from Minister of Health 2 December 1983
- The Physiotherapy Regulations 1979, Amendment no. 1 – concerns an increase in fees for admission to the State Examination and fees for annual practising certificates – January-March 1982
  - Handwritten notes
  - Several draft versions – 1982
  - Order-in-Council documents
  - Notes from Director-General of Health meetings
- The Physiotherapy Regulations 1979 – June-September 1979
  - Final and various draft versions
  - Memorandum with proposal for Cabinet to approve the Physiotherapy Regulations 1979 – from the Minister of Health to the Secretary of Cabinet – 6 September 1979
  - Correspondence/memorandums between the Office Solicitor Department of Health, Parliamentary Counsel, Minister of Health, Director-General of Health, Physiotherapy Board

- The Physiotherapy Regulations 1953, Amendment No. 7 – concerns period of practical training to be undertaken by a candidate for registration – January/April 1978
  - Handwritten notes
  - Order-in-Council documents
  - Final and draft versions
  - Correspondence/memorandums between Secretary of Cabinet, Minister of Health, Director Hospitals Division Department of Health
- The Physiotherapy Regulations 1953, Amendment No. 6 – concerns minimum and maximum periods of training required to be undertaken by student physiotherapists; general power to seek reports from training schools and subsidiary training schools; alterations to scale of fees – February 1977
  - Draft versions
  - Order-in-Council document
  - Memorandums between the Deputy Director of Division of Hospitals and Minister of Health, members of Cabinet
- The Physiotherapy Regulations 1953, Amendment No. 5 – concerns amendments to the training and examination provisions; and prescribe the Auckland Technical Institute and the Otago Polytechnic as approved training schools – March-August 1975
  - Order-in-Council document
  - Draft and final versions
  - Memorandum between the Minister of Health, members of Cabinet, Director Division of Hospitals, Director-General of Health
  - Departmental draft of amendment of Physiotherapy Regulations 1953: Explanatory note for Parliamentary Counsel
  - Handwritten notes
- The Physiotherapy Regulations 1953, Amendment No. 4 – changes the form of the State Examination in Physiotherapy and the course of instruction for student physiotherapists – January-October 1971
  - Final and several draft versions
  - Correspondence between Director Division of Hospitals, Medical Officers of Health, Minister of Health, Secretary of Cabinet, Attorney-General
  - Order-in-Council documents
  - Handwritten notes
  - Detailed explanation of clauses in the draft of the Amendments to the Physiotherapy Regulations 1953

Physiotherapy – Act – Regulations, 1977: ABQU, W4452, 632, Box 1626, 348-2-2, R16662447

- Small file
- Extract from the NZ Journal of Physiotherapy, May 1977 outlining amendments to the Physiotherapy Regulations 1953 (2 pages)

- Item for inclusion in the NZ Journal of Physiotherapy regarding the Physiotherapy Regulations 1979, Amendment No. 2, outlines new regulations – July 1985 (2 pages)
- Letters between K. Roberts (Charge Physiotherapist, Wairau Hospital) and Lesley M Askew (Senior Advisory Physiotherapist) regarding the annual practising certificate fee increase – July 1985
- Original and signed copy of the Physiotherapy Regulations 1979, Amendment No. 2

Physiotherapy – Act – Discipline, 1982: ABQU, W4452, 632, Box 1626, 348-2-3, R16662448

- Medium file
- Correspondence, handwritten notes, and documentation relating to complaints made against physiotherapists – generally relating to the organisation of hearings or appeals:
  - Complaint against Margaret Moon regarding treatment received – January/February 1990
  - Complaint under section 24, Physiotherapy Act 1949 against Mrs Barbara J Pinfold regarding allegation she has been writing Dr D A Waite's signature on treatment authorisation forms – July-October 1988
  - Appeal by Raymond Young against decision of the Disciplinary Committee of the Physiotherapy Board who found him guilty of one charge under section 24 of the Physiotherapy Act 1949 resulting in three months suspension of his registration – September 1986-July 1987
  - Appeal by Ernest Faulkner Boyes against decision of the Disciplinary Committee of the Physiotherapy Board who found him guilty of misconduct under section 24 of the Physiotherapy Act 1949 – November 1984-June 1985
  - Mr J P Bonica found guilty of misconduct for permitting unregistered persons to operate ultrasonic apparatus for the treatment of the human body – Board awaiting the return of his annual practising certificate – March 1980-September 1979
  - Peter J.W. Goessi – disciplinary hearing for misconduct – October 1984
  - Appeal by Douglas Walter Edwards against decision of the Disciplinary Committee of the Physiotherapy Board for malpractice and misconduct – July 1982-June 1983
- Correspondence relating to the lack of independent legal advice available to the Committees of the Physiotherapy Board hearing complaints under section 24 of the Physiotherapy Act 1949 and the need for appointment of legal counsel to assist disciplinary councils – April-July 1987
- Letters between the General Secretary of the NZ Public Service Association, and Lesley M Askew (for Director-General of Health) regarding whether the NZ Society of Physiotherapists' ethical rules for physiotherapists are binding on all physiotherapists in NZ – June 1985

Physiotherapy – Act and Regulations – Legal Opinions, 1980: ABQU, W4452, 632, Box 1626, 348-2-4, R1662449

- Small file
- Letter from H. Robertson (Chief Ombudsmen) to Hon H. Clark regarding request under the Official Information Act by C E Allen (Physiotherapy Board) – 23 June 1989
- Physiotherapy Amendment Act 1953, ultrasonic therapy – concerns situation where registered physiotherapists/medical practitioners permit unlicensed person(s) to use ultrasonic therapy apparatus without being licensed
  - Handwritten legal opinion w/ attached section 66 of Crimes Act 1961 – May 1984
  - Legal opinion obtained by the NZ Society of Physiotherapists (handwritten note written by L M Askew dated April 1984)
- Summary of the general legal opinion obtained in May 1983, by the board concerning offences under section 26 of the Physiotherapy Act 1949 (w/ attached handwritten version) 1949 – relates to advertisements which contain a reference which can be directly related to the definition of ‘physiotherapy’
- Handwritten opinion and notes regarding legislation requirements for subsidiary schools –July 1981
- Numerous handwritten notes regarding the Physiotherapy Act 1949 and Physiotherapy Amendment Bill – discussing possible deletion of word “masseur” and conditional registration year for physiotherapists – December 1979-January 1980

Physiotherapy – Act – General, 1926: ABQU, W4452, 632, Box 1627, 348-2, R16662450

- Large file
- Correspondence, handwritten notes, regarding the proposal for the Physiotherapy Board to become a Body Corporate – February 1985-April 1986
  - Correspondence between the Department of Health, NZ Private Physiotherapists Association, National Secretary of the NZ Society of Physiotherapists, Minister of Health, Lesley M Askew (for Director-General of Health); Physiotherapy Department Wellington Hospital, Auckland Hospital
  - Discussions relating to the ballot of practising physiotherapists conducted October 1985 with 47% return and of those 80% voting in favour of forming a Body Corporate – Minister of Health not prepared to support the legislative changes needed to go through with the Body Corporate proposal based on ballot results recommending a second ballot be conducted
  - Sample copies of Body Corporate proposal ballot forms (October 1985 and March 1986 versions)
  - NZ Society of Physiotherapists: “The Physiotherapy Act – A Proposal for Change” – October 1985 (6 pages)
  - NZ Society of Physiotherapists

- Sample/drafts of ballot papers
- NZ Society of Physiotherapists: “The Physiotherapy Act – A Change of Ownership?”, by M K Lamont (President, NZ Society of Physiotherapists) – July 1985
- NZ Society of Physiotherapists – Executive Newsletter – August 1985 (2 pages)
- budget proposals
- “Physiotherapy : A Proposal to set up a Body Corporate to take over the Functions of the Physiotherapy Board”, by E R Dowden (Assistant Director, Division of Hospitals, Department of Health) (N.D.)
- Correspondence from the Public and Administrative Law Reform Committee (Ministry of Justice) regarding the review of tribunals – January-September 1985
- Miscellaneous correspondence relating to
  - Complaint from a physiotherapists that the Physiotherapy Board has not sent out the Annual Practising Certificates by 31 March – March/April 1986
  - German physiotherapists wishing to register in NZ – February/March 1986
  - Appointment of R A Barker to act as chairman of the physiotherapy board – 25 November 1985
  - Advising Maniototo Hospital Board that a physiotherapist employed by their hospital board does not hold a current annual practising certificate – 29 August 1984
  - Query from R Mazengarb (National Business Review) regarding massage treatment and qualification of bona fide masseurs – April 1978
  - Query regarding what duties a physiotherapy aide is able to carry out – 19 April 1977
  - Advertisement using the words “therapeutic massage” – October 1973
  - Queries regarding financial assistance for study – October 1947-March 1948
  - Prospect of having bursaries for students undertaking the massage course – March 1945-May 1947
- Correspondence between the Minister of Health and Minister of Labour relating to the reimbursement by ACC to physiotherapists – September/October 1981
- Correspondence relating to section 26 of the Physiotherapy Act 1949
  - Whether a brochure advertising a Pedi-Rolla Foot Massager breaches section 26 – July 1981
  - Query regarding the requirement under the Physiotherapy Act 1949 that anyone teaching massage must gain approval from the Physiotherapy Board – June/July 1981
- Correspondence, handwritten notes, and documentation relating the to the request for deletion of term “masseur” from section 26(1)(a) of the Physiotherapy Act 1949 – December 1977-March 1980
  - Correspondence between the Minister of Health, Minister of Justice, Division of Hospitals (Department of Health), NZ Society

- of Physiotherapists, Auckland Technical Institute, Otago Polytechnic
  - extracts of the Massage Parlours Act 1978
  - Notes regarding: Massage Parlours Act 1978; Physiotherapy Amendment S. 2(1) of the Act 1949; Masseurs; Massage Parlours Bill and Physiotherapy Act
  - Use of the term 'therapeutic massage' – 25 January 1978
- Correspondence and handwritten notes relating to increasing the rates of fees for physiotherapy examiners and physiotherapy examination candidates – September 1964-October 1970
  - Correspondence between the Minister of Health; Deputy Director-General (Department of Health); Physiotherapy Board; Director, Division of Public Health;
  - Includes proposed pay schedules
- Correspondence relating to payment of travelling allowances to State Examinations in Physiotherapy examiners – May 1953-June 1959
- Correspondence relating to examiners fees for the State Massage Examination – September 1942-July 1945
- Numerous letters with queries from people wanting more information on training as a physiotherapists, working overseas, overseas registered physiotherapists wishing to register in NZ – August 1943-September 1953
- Physiotherapy staff establishment (1 page) May 1951
- Correspondence relating to the shortage of physiotherapists in NZ - December-February 1951
  - Memorandum for the Director-General from Joan C McGrath (Inspector of Physiotherapy) regarding the shortage of physiotherapists in NZ due to a shortage of the training group age – discusses why a proposed second school of physiotherapy in the North Island is considered unnecessary – 14 February 1951
  - Other correspondence from: Minister of Health, NZ Crippled Children Society
  - Typed copy of newspaper article from the *Evening Post*, "Growing Importance of Physiotherapy" (N.D.)
  - Newspaper clipping from the *Dominion*, "Figures Reveal Heavy Loss of Physiotherapists", 15 December 1950
- Newspaper article from the legal inquiry column in the Auckland Star – 16 September 1948
- Correspondence relating to potential breaches of, as well as queries regarding, the Masseurs Registration Act 1920 –
  - Advertisements – September 1929-March 1948
  - Providing treatment by Ultra-violet light and infra-red lamp – September 1929-October 1945
- Correspondence relating to annual practising certificates, badges, registration fees – October 1930-April 1944
- Correspondence relating to use of high frequency machine and its interference with radios in the vicinity – August 1943



- Newspaper article from the Evening Post, "Final stages – Johnson Case – Evidence Completed – Plaintiff Recalled" 17 June 1932
- Note for file: "Use of Electrical Appliances by Unregistered Persons" – 6 November 1930

Physiotherapy – Act – Physiotherapy Board Membership, 1987: ABQU, W4452, 632, Box 1627, 348-2-5, R16662451

- Small file
- Attached to inside cover of file:
  - Blank copy: "Nominations to Statutory Boards/Committees/Advisory Bodies Administered by the Department of Health" (1 page)
  - Department of Health memorandum to all directors, chief executives and senior chief executive officers – regarding nominations and appointments to government committees – 20 September 1984
  - Cabinet Office Circular to all Ministers – regarding advance date of expiring appointments – 11 September 1984
- correspondence, CV documentation, nomination forms, handwritten notes, and extracts from the Gazette – regarding nominations and appointments of persons for Physiotherapy Board membership – January-November 1988
- letter from Crown K. G. Stone (Crown Solicitor) to Office Solicitor, Department of Health regarding disciplinary hearing for misconduct under section 24 of the Physiotherapy Act 1949 of B. J. Pinfold – 26 October 1988
- Functions of the Physiotherapy Board (N.D., 1 page)

Physiotherapy – Act – Physiotherapy Board Membership, 1979: ABQU, W4452, 632, Box 1627, 348-2-5, R16662452

- Large file
- Folder consists of correspondence, CV documentation, handwritten notes – regarding nominations and appointments of persons for Physiotherapy Board membership – April 1977-December 1987
  - Correspondence between Dr M E R Bassett (Minister of Health), the Director-General of Health, Chairman of Council of the NZ Medical Association, National Secretary or President of the NZ Society of Physiotherapists, Lesley M Askew (Department of Health)
- Several "Gazette Notice Member of Physiotherapy Board Appointed" signed by the Minister of Health for recently appointed or reappointed board members – February 1979-October 1986
- Functions of the Physiotherapy Board (N.D., 1 page)
- Nomination to Statutory Board Administered by the Department of Health (N.D., 1 page)

Physiotherapy – Act – Unregistered Persons – Enquiries from Complaints, 1963: ABQU, W4452, 632, Box 1627, 348-2-6, R16662453

- Large file
- Letter from Vivienne J Rollo (for Director-General of Health, Department of Health) to the Director-General of Education, Department of Education regarding the various newspaper advertisements for Community College courses which could lead the public to believe that registered physiotherapists are instructing the classes – 8 April 1986
- Correspondence, handwritten notes, and copies of newspaper advertisements relating to advertisements in which people/businesses who are not, or do not employ, registered physiotherapist(s) are purporting to provide physiotherapy services or courses (e.g. use of words “ante-natal classes”, “manipulative therapist” “therapeutic”, “physiotherapy”, “physio”, “massage”, “therapeutic massage”, “remedial exercise”, “Registered Therapeutic Masseurs”, “massage therapy”) as defined by the Physiotherapy Act 1949 – May 1968-December 1986
  - Several where complaints have not been upheld as they are determined to not be in breach of the Physiotherapy Act 1949
  - Several where complaints have been made but not enough details have been supplied by the complainant for the Department to investigate (e.g. address of business, source and date when advertisement was published)
  - Cases where the type of massage apparently being performed was more closely associated with that which is defined under the Massage Parlours Act 1978
- Other complaints include:
  - Use of Sonoid Massage Equipment – May 1985-January 1986
- Extracts of the Physiotherapy Act 1949
- Letters between Michael Bassett (Minister of Health) and C. Cleave regarding his concerns that masseurs are permitted to perform neck manipulations – April/May 1986 (w/ attached newspaper article detailing his experience)
- “Interpretation of sections 26 and 27 of the Physiotherapy Act 1949”, August 1984, by Lesley M Askew (2 pages)
- Letters with queries regarding: whether person’s qualification is recognised for registration purposes; setting up a massage practice; overseas persons wanting to work in NZ, wishing to transfer from one hospital to another – 1963-1972

Physiotherapy – Act – Unregistered Persons – Enquiries from Complaints, 1986: ABQU, W4452, 632, Box 1627, 348-2-6, R16662454

- Medium file
- Letters between M K Lamont and the Senior Advisory Physiotherapist, Department of Health regarding Mr Lamont’s enquiry about the legality of the NZ Association of Massage Practitioners – March/April 1989
- Correspondence, handwritten notes, and copies of advertisements relating to advertisements in which people/businesses who are not, or

do not employ, registered physiotherapist(s) are purporting to provide physiotherapy services or courses (e.g. use of words “therapeutic”, “physio”, “massage”, “therapeutic massage”, “remedial massage”, “massage therapy”, “Diploma in Massage”) as defined by the Physiotherapy Act 1949 – May 1986-October 1988

- In most cases the type of massage apparently being performed was more closely associated with that which is defined under the Massage Parlours Act 1978
- Several where complaints have been made but not enough details have been supplied by the complainant for the Department to investigate (e.g. address of business, source and date when advertisement was published)
- Several where complaints have not been upheld as they are determined to not be in breach of the Physiotherapy Act 1949
- Other enquiries include
  - The Board has no procedure for recognising persons as an assistant physiotherapist – June/July 1988
  - use of ultrasonic therapy by unlicensed practitioner – June-August 1988
  - Rejection of an application by an osteopath invoking section 27 of the Physiotherapy Act 1949 to give instruction in massage – July/August 1987
  - Advertisement of a device Niagara claiming to be a “drugless therapy” – April 1987
- “Interpretation of sections 26 and 27 of the Physiotherapy Act 1949”, August 1984, by Lelsey M Askew (2 pages)

Physiotherapy – Act – Pre Registration Year, 1978: ABQU, W4452, 632, Box 1627, 348-2-7, R16662455

- Small file
- Folder consists of correspondence, proposals, schedules, and handwritten notes discussing the proposal to introduce a pre-registration year of NZ hospital service for physiotherapists and occupational therapists – January 1978-January 1981
  - In part due to the amount of students training under the Department of Health Supplement attached to the Standard Tertiary Bursary buying out their contracts and the fact that students are able to go directly into private practice or work overseas immediately after graduation without having post basic experience
  - Circular letter to the all Chief Executives/Secretaries of all Hospital Boards and Medical Superintendents advising of the proposal – 29 May 1979
  - Correspondence between the Director-General of Health and various hospital boards commenting, making suggestions, and discussing the implications of the proposal
  - Discussions regarding reducing the period of bonding under the Health Department Bursary from two years to one year and its possible application towards facilitating the implementation of a

conditional year for physiotherapists – December 1980-January 1981

- Letter to the Director-General of Health from J.S. Knoblock (Chief Executive, Waipawa Hospital Board) regarding a physiotherapy staff bursar wanting to transfer to Wellington Hospital due to the lack of work available at her current position – 22 June 1979

Physiotherapy – Act – Ultrasonics including Control of Machines, 1983: ABQU W4452 632 Box 1627, 348-2-8, R16662456

- Large file
- Inter-office memorandums from R H Chapman (for Director, Department of Health) and R B Coppel (for Director, Department of Health) to V J Rollo (Advisory Physiotherapist, Workforce Development) concerning wording changes to “A New Zealand Standard for Physiotherapy Electromedical Equipment” draft document – October 1988
- Copy of the second draft of “Code of Practice for Safe use on the Human Body of Ultrasonic therapy Apparatus in New Zealand” – 16 pages (N.D)
- Inter-office memorandum from L M Askew (Senior Advisory Physiotherapist, Workforce Development) to P Talbot (Occupational Health, Workforce Development) concerning delays in submission of the NZ Standards for Physiotherapy Electromedical Equipment – 18 May 1988
- Correspondence between Physiotherapy Board members, D Caygill (Minister of Health) and the NZ Society of Podiatrists concerning prohibition against podiatrists using ultrasonic therapy apparatus for the treatment of their patients – March-April 1988
- Correspondence between V J Rollo (Health Department), E Drok (National President, NZ Society of Physiotherapists), numerous NZ Hospital Boards and J Reynolds (National Service Manager, Medic Corporation) concerning guidelines for the safe use of ultrasonic therapy units – July-September 1987
- Photocopy of “Executive Summary: Ultrasound” in *Environmental Health Criteria* 22 prepared by the World Health Organisation – 4 pages (N.D)
- Letter from A B Morrison (Assistant Deputy Minister, Health Protection Branch, Canada) to Manufacturers and Distributors of Radiation Emitting Devices concerning regulations on radiation emitting devices (w/ attached document “Radiation Emitting Devices Act: 8 pages) – 19 January 1984
- Journal article *Evaluation of Therapeutic Ultrasound Devices: Performance Stability Over 44 Weeks of Clinical Use* in Physiotherapy Canada, Vol. 39, No. 2, March/April 1977 (5 pages)
- Copy of second draft on “Code of Practice for Safe Use on the Human Body of Ultrasonic Therapy Apparatus in New Zealand” – 17 June 1987 (16 pages)

- Numerous generic copies of a letter prepared by V J Rollo (for Acting Assistant Secretary, Workforce Development) to Chief Executives of Hospital Boards throughout New Zealand concerning "Department of Health Code of Practice for Safe Use on the Human Body of Ultrasonic therapy Apparatus in New Zealand" – 12 June 1987
- Letter from J Tedder (National Secretary, NZ Society of Physiotherapists) to V J Rollo (Department of Health) concerning "Calibration of Ultrasonic Physiotherapy Equipment" (w/ attached document "Ultrasonic Therapy Prescription": 9 pages) – 12 February 1987
- Correspondence between L M Askew (Registrar, Physiotherapy Board) and Director-General of Health) concerning output of Ultrasonic Therapy Apparatus – February 1987
- Letter from V J Rollo (Deputy Registrar, Physiotherapy Board) to Director-General of Health concerning a newspaper article concerning "faulty ultrasonic devices" (w/ attached newspaper article "*Faulty Equipment Used by Physios*" in the Auckland Star 14 May 1986) – 11 September 1986
- Letter from R McKenzie (Consultant in Spinal Therapy) to J Tedder (National Secretary, NZ Society of Physiotherapists) concerning the lack of scientific evidence for the use of Ultrasonic equipment – 3 November 1986
- Letter from A C McEwan (Director, Department of Health) to V J Rollo (Department of Health) concerning inability to carry out tests of compliance in accordance with the Canadian Radiation Emitting Devices Regulations – Ultrasound Therapy Devices – 2 October 1986
- Letters between T Blackler (Electronics Engineer, Canterbury Hospital Board) and V J Rollo (for Director-General of Health, Department of Health) concerning comments "Survey of Output Calibrations of Ultrasound Therapy Equipment Used in Physiotherapy Practice" – 10 August 1986
- Sample of letter prepared by R B Coppel (for Director) sent to Hospital Boards concerning completion of the "Survey of Radiating Apparatus in Physiotherapy" – (N.D)
- Report prepared by M McQueen (Medical Physics, Dunedin Hospital) on "Measurement of Medtron Ultrasonic Therapy Units" – (2 pages) N.D.
- Report prepared by R H Chapman on "A Survey of Output Calibrations of Ultrasound Therapy Equipment Used in Physiotherapy Practice" – 8 pages (N.D.)

Physiotherapy – Training and Education – General, 1953: ABQU W4452 632 Box 1627, 348-3, R16662457

- Medium file
- Letter from L M Askew (Senior Advisory Physiotherapist) to G Gander (Secretary, Marlborough Multiple Sclerosis (MS) Society Inc.) concerning lack of available financial assistance for management of continuing physiotherapy for MS sufferers – 9 July 1985

- Meeting between the Department of Health and the Department of Education – Agenda – 29 April 1985 (1 page)
- Letter from R Johnson (Dean and Professor of Medicine, Wellington Clinical School of Medicine) to J Snell (Senior Advisor in Occupational Therapy, Department of Health) concerning Coordination of Education Programmes in Rehabilitation Particularly Post-Basic Training for Physiotherapy and Occupational Therapy – 28 March 1985
- Meeting between Department of Health and Department of Education – Minutes – 29 April 1985 (3 pages)
- Letter from L M Askew (Registrar, Physiotherapy Board) to Director-general of Health (Department of Health) concerning An Evaluation of Physiotherapists Trained in Technical Institutes – 15 April 1985
- Letters between the Minister of Education, the Minister of Health and M K Lamont (NZ Society of Physiotherapists) concerning the education of physiotherapists and transferring educational programmes from technical institutes to universities – 2 April 1985
- Spiral bound booklet prepared by the NZ Society of Physiotherapists on “Requirements for Physiotherapy Education in New Zealand” – N.D.
- Letter from P O’Conner to Mr Potaka and Mr Shanks concerning an evaluation of physiotherapy education in technical institutes (w/ attached document on “An Evaluation of Physiotherapists Trained in Technical Institutes”: 5 pages) –N.D.
- Letters between P Macpherson (for Director-General of Education, Department of Education) and the Director-General of Health (Department of Health) concerning no changes in the intake levels of students into physiotherapy courses for 1985 year – November 1984
- Newspaper articles “*Our Physios World-Class*” in Auckland Star, 5 November 1984; “*Physiotherapy World Class*” in Evening Post, 5 November 1984.
- Draft document prepared by the Minister of Education on “Education Programmes for Physiotherapists” – 6 pages (N.D)
- Letters from M K Lamont (President, NZ Society of Physiotherapists) to Mr Malcolm (Minister of Health, Parliament Buildings) concerning the Proposed University Physiotherapy Degree –June 1984
- Document on “Problems in Clinical Training Ares – Physiotherapy” – 2 pages (N.D)
- Extract from Area Health Board Report on Access by Teachers and Students – 3 pages (N.D)
- Extract referring to Access to Facilities and Institutions – 2 pages (N.D)
- Letter from D A Asher (for General Secretary, NZ Public Service Association) to The Director-General of Health (Department of Health) concerning access by teachers and students in technical institutes to hospital boards – 11 January 1984
- Document on “Agreement Between a Hospital board and a Technical Institute for Access by Teachers and Students to Board Facilities” – 9 pages (N.D)
- Letters between the Minister of Health and the Minister of Education concerning actions to be undertaken in preparing the research project

- “Evaluation of Physiotherapy Training” (w/ attached document “Evaluation of Physiotherapy Training”: 3 pages) – 4 May 1983
- Letter from R Middleton (for Director-General, Department of Education) to E C Aitchison (Principal, Otago Polytechnic) concerning restrictions preventing private overseas students entering physiotherapy courses in NZ
  - Letter from the University Grants Committee to L M Askew (Registrar, Physiotherapy Board) concerning the application for a baccalaureate degree equivalency recognition for the three year full time technical institute programmes in physiotherapy – 22 October 1981
  - Brown folder containing M K Lamont’s copy of the College of Health Sciences, Grafton Brief to Minister of Education
  - Letter from E A Kennedy (for Director-General of Health) to The Chief Executive (Otago Hospital Board) concerning the Otago Hospital Board being requested to takeover full administration of the subsidiary school systems – 26 April 1972
  - Document on “NZ School of Physiotherapy Established 1913” featuring course outlines for the Finalist Students Programme for 1972 – 10 pages (N.D)
  - Booklet on “NZ School of Physiotherapy – Syllabus” – (N.D)
  - Document on “Revised Conditions Governing Period Spent at Subsidiary Schools by Physiotherapy Students” – 5 pages (N.D)
  - Several copies of Syllabus’s for NZ School of Physiotherapy
  - Letters between J Colquhoun (Tutor Physiotherapist, Palmerston North) and J C McGrath (Inspector of Physiotherapy) concerning the work of students at the Palmerston North Subsidiary School – July 1955
  - Documents on Bursary allocations among NZ Hospitals – (N.D)
  - Draft document prepared by J C McGrath (Inspector of Physiotherapy) on “Inspection Visits to Physiotherapy Subsidiary Schools” – 7 pages (N.D)

Physiotherapy – Training and Education – Otago Polytechnic, 1973: ABQU, W4452, 632, Box 1627, 348-3-2, R16662458

- Small file
- Newspaper article from *Otago Daily Times*, “Otago School of Physiotherapy 75<sup>th</sup> Anniversary”, 22 August 1988
- Letter from Ian W Hall (Principal, Otago Polytechnic) and Lesley M Askew (Senior Advisory Physiotherapist) regarding the proposal to include paediatrics in the Advanced Diploma in Physiotherapy – 15 December 1987
- Letter from L M Askew to the Chief Executive, Hawkes Bay Hospital Board, regarding the agreement between hospital boards and educational institutions – January/February 1988
- Handwritten notes throughout file relating to: s 59(3) of the Hospitals Act 1957 (9/2/88); agreement between Hawkes Bay Hosp Board and Otago Polytechnic (14/1/88)
- Memorandum for the Minister of Health from Lesley M Askew (for Director-General of Health) regarding the proposed agreement

between Otago Polytechnic and Hawke's bay Hospital Board regarding clinical experience for physiotherapy students – 2 February 1988

- "Agreement Concerning Clinical Experience for Physiotherapy Students Between the Hawke's Bay Hospital Board and The Council of the Otago Polytechnic School of Physiotherapy (3 pages) (draft with handwritten comments)
- Proposal: "Advanced Diploma in Physiotherapy, Physiotherapy Department, Otago Polytechnic" (1987, 4 pages)
  - w/ attached: "Survey of Potential Applicants" conducted in October 1986 (2 pages)
- Letter to Trevor de Cleene (Parliamentary Under-Secretary, Office of the Minister of Finance) from B D McLeod (Head of School, School of Physiotherapy, Otago Polytechnic) addressing a complaint received by Mr De Cleene from his electorate about the fairness of candidate selection for the physiotherapy programme at Otago Polytechnic in particular the selection of male candidates – 11 February 1987
- Letter from Ian W Hall (Principal, Otago Polytechnic) thanking Lesley M Askew for her tenure on the Physiotherapy Students Selection Committee – 11 February 1986
- Letters between L M Askew (Senior Advisory Physiotherapist) and B D McLeod (Head of Physiotherapy Department, Otago Polytechnic) regarding:
  - L M Askew's proposal to prepare a paper seeking Department of health policy support for credit recognition of physiotherapy diploma training to go towards university degree qualifications – 21 December 1983
  - Physiotherapy students now in post-graduate education – 12 March 1983
  - Tentative dates for interviews for the 1985 student intake – 7 March 1985
- Letters from the University of Otago to students regarding transferring credits to the Diploma in Physiotherapy (July 1983) and Physiology Advanced 1 (November 1978)
- Letter from B D McLeod (Head of Physiotherapy Department, Otago Polytechnic) to L Johnson answering a query regarding physiotherapy as a possible career for partially sighted people – 12 March 1984
- Newspaper clipping from the *NZ Herald*, advertisements for jobs within the physiotherapy department at the Otago hospital board, 14 June 1975
- Otago Polytechnic 1976 calendar showing holidays
- Newspaper article from the *Otago Daily Times*, "Polytechnic student hours up 2 percent", 12 September 1984
- Letters between J.D. Brown (Chairman, Otago Hospital Board) and H.J.H Hiddlestone (Director-General of Health) regarding the importance of good communication amongst staff and the need to break down the "fear" barriers between the students and the teachers and Principal – April 1973
- Letter to Mr Tizard from (handwritten illegible – letter header states mark's Presbyterian Church) regarding the concerns about the quality



of teaching at the Dunedin school of physiotherapy and a student praising the physiotherapy course at the Auckland Technical Institute compared to the Dunedin course – 18 April 1973

Physiotherapy – Training and Education – General, 1985: ABQU, W4452, 632, Box 1628, 348-3, R16662459

- Large file
- Correspondence and data relating to students in receipt of bursary assistance and student support allowances – March/April 1989
- Letters between Erwin Drok (President, NZ Society of Physiotherapists) and Phil Goff (Associate Minister of Education) regarding the proposed degree in physiotherapy to be offered conjointly by Otago University and Otago Polytechnic – November/December 1988
- Miscellaneous correspondence regarding
  - Query about training for physiotherapy assistance in Papua New Guinea – October/November 1988
  - Physiotherapy qualification gained in Italy not recognised in New Zealand – March 1988
  - Query regarding training to become a physiotherapist – February 1986
  - Letters between W Hing (Physiotherapist) to the Minister of Health expressing his support of the funding for post-basic physiotherapy training – December 1985-January 1986
  - Letter requesting information regarding grants or scholarships available for full time study – July 1985
  - Letter requesting information about working as a physiotherapist in Britain and Australia – July 1985
  - Letters between L M Askew (Senior Advisory Physiotherapist) and Mrs E Sandilands, Marlborough Multiple Sclerosis Society) regarding the proposed M.S. Society bursary for physiotherapists – July 1985
  - Letter inquiring about financial assistance for physiotherapists in private practice who may wish to complete the one year course leading to the Advanced Diploma in Physiotherapy – October 1981
- Letters and documentation regarding Lesley M Askew's (Advisory Physiotherapist, Department of Health) attendance at an interdisciplinary panel discussion as part of the Advanced Diploma in Occupational Therapy – June/July 1988
- Correspondence and handwritten notes regarding developing a set of competencies for entry level physiotherapy practitioners – January/February 1987
- Correspondence between Lesley M Askew (Senior Advisory Physiotherapist) and Margaret Moon regarding arranging a meeting to discuss mental health and physiotherapy – December 1987-February 1988 -
- Letters between F M Elkin (Head of Department, Physiotherapy Department, Auckland Technical Institute) and Dr B. James (Director of Mental Health, Department of Health) regarding how schizophrenia and

depression is being incorporated into physiotherapy education – August/September 1987 (w/ attached examination papers and outline of lectures)

- Letter to L M Askew (Registrar, Physiotherapy Board) from Sally Shaw (Acting Assistant Secretary, Workforce Development, Department of Health) regarding the implementing the eight principles agreed upon at the Workshop on Physiotherapy Education (held 18 April 1986) – 22 April 1987 (multiple copies in file)
- Record of workshop: “Physiotherapy for a Modern Mental Health Service”, held 4/5 March 1987 (23 pages including appendices)
- Letter from Margaret Moon to Lesley M Askew regarding her concern at the contents of the document “Physiotherapy for a modern Mental Health Service” – 18 September 1987 (11 pages)
- Letter from Lesley M Askew (Registrar, Physiotherapy Board) to R J Tizard (Minister of Science and Technology) regarding the Report of the Ministerial Working Party, November 1986 “Key to Prosperity: Science and Technology” and endorsing section on Technical Institutes – 2 April 1987
- Paper: “New Zealand Society of Physiotherapists Inc: Position Paper on Physiotherapy Education in New Zealand”, January 1986 (22 pages including appendices) (two copies with cover letters from J M Tedder (National Secretary, NZ Society of Physiotherapists) to the Director General of Health and the Minister of Health – 18 June 1986)
- Letter from L M Askew to the Director-General of Education (4 June 1986), handwritten notes, and newspaper clippings relating to the Government’s aim to increase the quotas of overseas students at technical institutes by 76% in 1991
  - Newspaper clipping from the *Evening Post*, “Fee abolished – foreign student doors widening”, 2 May 1986
- Page with copies of various newspaper clippings regarding low standard of education for physiotherapists and means testing of patients (N.D., sources unknown)
- Correspondence and documentation relating to the Workshop on Physiotherapy Education – November 1985-June 1986
  - Terms of reference (1 page)
  - Letters relating to organising the workshop – February-April 1986
  - Paper submitted for consideration at workshop: “Physiotherapy Needs of the Health Service in Health Promotion, Disability Prevention, Treatment and Rehabilitation” (5 pages)
  - Newspaper article from the New Plymouth paper, “More education needed for physiotherapists” (N.D.)
  - Newspaper article “Physiotherapist Puts Thumb In the Spotlight” and “Confidence in Health Services ‘Damaged’” (N.D., source unknown)
  - Newspaper clipping from the *Auckland Star*, “Old people ‘pampering themselves to death’”, 21 January 1986
  - Handwritten notes
- Correspondence and background information on the state of physiotherapy in NZ for preparation of speech regarding G F Gair’s

(MP for North Shore) attendance and presentation at the graduation of physiotherapists from the School of Physiotherapy, Auckland Technical Institute – February/March 1986

- Letters relating to the physiotherapy hospital staff shortages and the effects on student training and the request for the Department of Education to provide more tutors – August-October 1985
- Letters and handwritten notes regarding the reduced student intake levels and the need to further reduce numbers due to the amount of graduate physiotherapists it is envisaged will not find placement – October 1981- August 1982
- Document: “Post-Graduate Education for Physiotherapists”, by Gay Wood (President, NZ Society of Physiotherapists) (N.D., 2 pages)
- Proposal and documentation of, and correspondence discussing, the one year Advanced Diploma in Physiotherapy (Post Basic Physiotherapy Education Programme) at Auckland Technical Institute to commence in 1982 - July-October 1981
- Letter to the Director, Division of Hospitals from Lesley m Askew (Senior Advisory Physiotherapist) regarding transportation of physiotherapy students at Auckland Technical Institute to clinical experience areas – 2 April 1982
- Information regarding: the Nurses Education Review and Advisory Committee – Technical Institute Advisory Committees on Comprehensive Nurse Courses (details terms of reference, committee membership etc...) (N.D., 3 pages)

Physiotherapy – Training and Education – Otago Polytechnic, 1939: ABQU W4452 632 Box 1628, 348-3-2, R16662460

- Large file
- Letter from R J Tizard (Minister of Health) to AA Ross concerning complaints about the running of the School of Physiotherapy in Dunedin – 16 April 1973
- Letter from J D Brown (Chairman, Otago Hospital Board) to HJH Hiddlestone (Director-General, Department of Health) concerning complaints made by the Student Association made toward the School of Physiotherapy in Dunedin – 2 April 1973
- Letters of complaint to R J Tizard concerning the exclusion of students from further study in physiotherapy because the the Otago Hospital Board may have been manipulating grades of students they did not desire – January-March 1973
- Letters from Otago Hospital Board to Director-General of Health (Department of Health) concerning letters of complaint directed at its physiotherapy school – March 1973
- Letter from L Vanderes (President Students Association, Members of the Executive Committee) to The Chief Executive (Otago Hospital Board) concerning concerns over the concentration of power in B D Mcleod's hands – 7 March 1973

- Document prepared by R A Barker (Deputy Director-General of Health) on "Student Intakes for Physiotherapy, Occupational Therapy and Pharmacy at Technical Institutes" – 23 April 1982
- Letter from B W Kings (for Director-General of Education, Department of Education) to G C Salmond concerning student intakes reduction to health related courses – 1 April 1982
- Letter from T R Grant (for Director, Division of Hospitals) concerning unauthorised payments being received by hospital physiotherapists for assistance given to students while they are based at their hospital – N.D
- Letters from C D Jackson (for Chief Executive, Otago Hospital Board) to Director-General (Department of Health) concerning withdrawn students – November 1973
- Letter from B D McLeod (Director, NZ School of Physiotherapy) to D C J Pearce (Chief Executive, Otago Hospital Board) concerning provisional passes of certain students - 26 December 1973
- Letter from B D McLeod (Director, School of Physiotherapy) to A G Park (Advisory Physiotherapist, Department of Health) presenting Stage II Examination Results – 2 November 1972
- Newspaper article "*Student Critical of Failure Ratio*" in Otago Daily times, 10 December 1971
- Newspaper article "*Physiotherapy Training in Trouble?*" in Evening Post, 11 December 1971
- Letter from D J Gordon (Charge Physiotherapist to the Wellington Hospital Board) to The Chief Executive (Otago Hospital Board) concerning injustices in the selection process of candidates into the NZ School of Physiotherapy – 9 November 1971
- Correspondence between S Burgess (for Director-General of Health) and R D Moffat (Assistant Secretary, Otago Hospital Board) concerning the distribution of Physiotherapy Bursaries – November 1971
- Numerous correspondence between S Burgess (for Director, Division of Hospitals), G F Gair (Parliament Buildings), B E Talboys (Parliament Buildings) and D C J Pearce (Chief Executive, Otago Hospital Board) concerning declined the admission of Allison Chambers & Julia Cayhill into the School of Physiotherapy – December 1971
- Letter from B D McLeod (Director, Otago Hospital Board) to G Park (Advisory Physiotherapist, Department of Health) concerning Stage I Examination Results data – 6 December 1971
- Letter from D C J Pearce (Chief Executive, Otago Hospital Board) to Director-General of Health (Department of Health) concerning selection for training at the NZ School of Physiotherapy – 13 May 1971
- Letter from B D McLeod (Principal, NZ School of Physiotherapy) to A G Park (Advisory Physiotherapist, Department of Health) concerning fail grades of First Year Bursars – 17 December 1970
- Document prepared by A G Park (Advisory Physiotherapist, Department of Health) to the Deputy Director-General of Health of names of individuals Awarded Physiotherapy Bursaries – 30 November 1970

- Document prepared by R D Moffat (Assistant Secretary, Otago Hospital Board) to The Director-General of Health (Department of Health) of names of individuals Awarded Physiotherapy Bursaries – 9 November 1970
- Numerous documents with lists of students recommended/selected for acceptance into the School of Physiotherapy – 1959-1965

Physiotherapy – Training and Education – Otago Polytechnic, Advisory Committee, 1981: ABQU, W4452, 632, Box 1628, 348-3-3, R16662461

- Medium file
- Minutes and agenda of the Physiotherapy Advisory Committee Meeting
  - 19 July 1989 (minutes 5 pages)
  - 4 July 1988 (minutes 4 pages, agenda 6 pages) – w/ attached document Advanced Diploma in Physiotherapy (Paediatrics) Otago Polytechnic
  - 11 August 1987 teleconference (minutes 5 pages, agenda 2 pages)
  - 4 March 1987 (minutes 3 pages, agenda 4 pages)
  - 11 April 1984 (minutes 4 pages, agenda 1 page)
  - 15 August 1983 (minutes 4 pages, agenda 33 pages includes letters and reports relating to clinical experience centres and bursary allocation)
  - 11 April 1983 (3 pages)
  - 2 August 1982 (minutes 4 pages, agenda 11 pages)
  - 29 March 1982 (minutes 4 pages, agenda 33 pages includes letters and documentation relating to state examinations, student intakes, and Otago Polytechnic curriculum)
  - 13 April 1981 (minutes 7 pages)
- Correspondence relating to physiotherapy advisory committee meetings throughout file – including organising meetings, requesting items to be added to agenda, discussing agenda items, resignation and appointment of representatives – March 1984-March 1989
- ANZAC Fellowship Report to Advisory Committee, by P G Wood (6 pages) (N.D. cover letter from Ian Hall to the members of the Physiotherapy Advisory Committee dated 29 July 1988)
- Physiotherapy Advisory Committee: Proposed Terms of Reference (1 page, N.D.)
- Handwritten notes throughout file relating to: Otago Polytechnic Physiotherapy Advisory Committee Meeting (11/8/87); telephone conversation Fiona West (6/8/87); conjoint degree programme (5/3/86)
- Paper: Clinical Experience Placements, 3<sup>rd</sup> Year 1988, by Gay Wood (3 pages)
- Letters between Lesley M Askew and B D McLeod (Head of Physiotherapy Department, Otago Polytechnic) regarding design of interview forms and application forms – June 1985 (w/ attached Otago Polytechnic application forms and interview forms)
- Letter from J R Davie to Lesley M Askew (Senior Advisory Physiotherapist) regarding the inadequate training provided for

physiotherapists (w/ reply from L M Askew) – November/December 1984

- Correspondence relating to the proposal to phase out medical, physiotherapy, and occupational therapy bursaries – July 1984
- Proposed Possible Studies for Degree Programme – 10 April 1984 (1 page)

Physiotherapy – Training and Education – Otago Polytechnic, Review Committee and Follow-up: 1979: ABQU, W4452, 632, Box 1628, 348-3-4, R16662462

- Small file
- Correspondence between L M Askew (for Director-General of Health, Department of Health) to K E Berendsen (Medical Superintendent-in-Chief, Otago Hospital Board) relating to problems arising from clinical experience for Otago Polytechnic Physiotherapy Students – 6 May 1983
- Report prepared by C H Bond (Course Supervisor, Otago Polytechnic) on 'Arrangements for Clinical Experience for Second Year Students of the Otago Polytechnic School of Physiotherapy' – 22 February 1983 (10 pages)
- Newspaper clipping "*Physiotherapy Cut Explained*" in Otago Daily Times – August 1979 (1 page)
- Report on 'Physiotherapy Training in Dunedin' – N.D. (5 pages)
- Document on 'Proposal for a Review Committee on Physiotherapy Training from the Physiotherapy Department at the Otago Polytechnic' – N.D. (4 pages)
- Letter from L M Askew (for Director-General of Health, Department of Health) to K E Berendsen (Medical Superintendent in Chief, Otago Hospital Board) concerning improvements and disappointments in the implementation of the Department's suggestions – 17 June 1980
- Document on 'the Otago Hospital Board Director of Physiotherapy Services Conditions of Appointment' – N.D. (16 pages)
- Report prepared by L M Askew (Advisory Physiotherapist, Department of Health) 'Report Following Further Visit to Dunedin Regarding Physiotherapy Education on 28, 29, 30 May 1980 by H E Hutchings & L M Askew'
- Report on 'Physiotherapy Training in Dunedin' – 19 May 1980 (5 pages)
- Document on 'Proposal for a Review Committee on Physiotherapy Training from the Physiotherapy Department at the Otago Polytechnic' – N.D. (4 pages)
- Letter from L M Askew (for Director-General of Health) to S Inglis (Assistant Charge Physiotherapist, Dunedin Hospital) concerning the strained relationship between the hospital board and the polytechnic – 6 May 1980
- Letter from D Reid (President, Physiotherapy Students Association) to the Chairman (Otago Polytechnic Council, Dunedin) regarding second year students access to clinical experience – 19 March 1980

- Letter from L M Askew (for Director-General of Health) to K E Berendsen (Medical Superintendent-in-Chief, Otago Hospital Board) concerning 'Physiotherapy Education' – 30 April 1980
- Letter from R A Barker (Deputy Director-General of Health) to Dr Hiddlestone, Dr Dowden & L M Askew concerning the persistence of the difficulties between the Otago Hospital Board and the Technical Institute – 25 March 1980
- Report on 'Benefits and Practicalities of Joint Appointments Concerning Polytechnic Physiotherapy Tutors and Hospital Physiotherapy Staff' – N.D. ( 2 pages)
- Document on 'The Otago Hospital Board Physiotherapy Services Sub-Committee Meeting Report Tuesday 6 March 1979' (2 pages)
- Letter from R O H Irvine (Vice Chancellor) to G Mason (Chairman, Otago Polytechnic Council, Dunedin) concerning principles relating to the education of students – 8 March 1979
- Meeting with Director-General of Health, Dr J Hiddlestone – Minutes – 12 March 1979
- Newspaper articles "*Student Problems in Physiotherapy*" in Otago Daily Times, 30 September 1979 (2 pages)
- Report on 'Follow-Up Visit' as recommended by the Review Committee on Physiotherapy Training From the Physiotherapy Department at the Otago Polytechnic' – 26-27 September 1979 (14 pages)
- 'Report on the Review Committee on Physiotherapy' prepared by J M Watt (Chairman), M Brown (Member) & H Hutchings (Member) – N.D. (8 pages)
- Document on 'Proposal for a Review Committee on Physiotherapy Training from the Physiotherapy Department at the Otago Polytechnic' – N.D. (5 pages)

Physiotherapy – Training and Education – Otago Polytechnic, Review Committee and Follow-up: 1978: ABQU, W4452, 632, Box 1628, 348-3-4, R16662463

- Large file
- Document on 'Conditions of Appointment, Otago Hospital Board: Charge Physiotherapist' – N.D. (4 pages)
- Draft document 'The Otago Hospital Board Charge Physiotherapist Dunedin Hospital Conditions of Appointment' – N.D. (3 pages)
- Document 'Otago Polytechnic Physiotherapy Tutor: Job Description' – N.D. (3 pages)
- Letter from E C Aitchison (Principal, Otago Polytechnic & K E Berendsen (Medical Superintendent-in-Chief, Otago Hospital Board) to all Physiotherapy Staff concerning a greater degree of coordination in the services available to patients and in the teaching of students – 15 August 1979
- Document on 'Charge Physiotherapist Job Description, Queen Mary Hospital' – N.D. (5 pages)

- Report by F G Weddon (Senior Tutor, Vera Hayward Clinic) concerning problems that would arise if the Department of Physiotherapy lost the right to have access to the Vera Hayward Clinic – N.D. (4 pages)
- Document on 'Meeting with Director of Physiotherapy Services: Clinical Assess for Tutors to Dunedin Wards During the Pilot Scheme' – 17 September 1979 (2 pages)
- Letter from H J H Hiddlestone (Director-General of Health) to W L Renwick (Director-General, Department of Education) concerning 'Physiotherapy Instruction in the Third Year of the Course' – 11 July 1979
- Letter from P G Wood (National President, NZ Society of Physiotherapists) to J Hiddlestone (Director-General of Health, Department of Health) concerning the role of the Health department in both under-graduate and post-graduate education with particular reference to clinical teaching – 4 July 1979
- Report by P C Haines (Deputy Principal) on 'An Interim Report on Preparation of Job Descriptions in the Physiotherapy Department' – 24 September 1979 (3 pages)
- Letter from R O H Irvine (Vice-Chancellor, University of Otago) concerning principles relating to the education of students who would eventually treat the sick and injured – 8 March 1979
- Document prepared by P C Haines (Deputy Principal) on 'Interim Report on Preparation of Job Descriptions in Physiotherapy Department' – 18 July 1979 (9 pages)
- Journal Article *Assessment of Professional Competence: the Clinical Teacher's Responsibility*, The Australian Journal of Physiotherapy, No.2, Volume XXIV, June 1978 – 4 pages
- Document on 'Otago Hospital Board – Otago Polytechnic Agreement' – N.D. (15 pages)
- Letters from J Watt (Physiotherapy Training Review Committee) and physiotherapy students concerning submissions to the Review Committee on Physiotherapy Training – November 1978
- Numerous submissions from students and student representatives for Physiotherapy Tutors regarding their work conditions/opportunities – N.D. (4 pages)
- Data on the medical conditions 58 second year students had to treat between 1977-1978 at two acute hospitals in Dunedin – N.D. (5 pages)
- Submission to the Physiotherapy Review Committee prepared by P C Haines (Deputy Principal, Otago Polytechnic) – 1 November 1978 (4 pages)
- Minutes of the 'Extra-Ordinary Meeting of Tutors Held in Staff Common Room' – 31 October 1978
- Letter from K E Berendsen (Medical Superintendent, Dunedin Hospital) to Mr Pearce (Chief Executive, Otago Hospital Board) concerning points of conflict between the Physiotherapy Department, Otago Hospital Board, and the Otago Polytechnic in the satisfactory performance of duties – 16 March 1976



- Report prepared by P C Haines (Deputy Principal) concerning 'Incorporation of Third Year Students as Full Time Students' – 14 June 1976
- Letter from D C J Pearce (Chief Executive, Otago Hospital Board) to P C Haines (Principal, Otago Polytechnic) concerning payments owed to various students, and subsidiary schools – 8 June 1976
- Letter from P C Haines (Deputy Principal) to K E Berendsen (Medical Superintendent, Dunedin Hospital) concerning 'Liaison Between Director of Physiotherapy Services and Polytechnic Tutors' – 6 April 1977
- Newspaper article "*Physiotherapy Rub-Out Feared*" in Evening Star, 28 October 1977 (1 page)
- Newspaper article "*Physiotherapy Students Unhappy with Changed Conditions*" in Evening Star, 25 October 1977 (1 page)
- Memorandum from Tutorial Staff (Department of Physiotherapy) to the Subcommittee of Otago Polytechnic concerned with Physiotherapy regarding communicative and administrative problems – 17 October 1978
- Numerous newspaper articles pertaining to the poor training conditions for students at Otago Polytechnic. – N.D. (7 pages)
- Report prepared by B H Hetherington on 'Submission to Physiotherapy Review Committee' – 30 October 1978 (6 pages)
- Correspondence between B H Hetherington (President, Otago-Southland Branch) and B Crossan (Auditor – News, South Pacific Television) concerning her confidentiality in a recent interview conducted by South Pacific Television (w/ copy of her statement to the press – 3 pages) – December 1977
- Letter from B H Hetherington (President) to O Davies (Secretary, Physiotherapy Joint Relations Committee, Otago Polytechnic) demanding a reply that addresses the Executive Committees questions – 12 July 1978
- Letter from D S Ranford & C S Schmid (Section Head Physiotherapists, Dunedin Public Hospital) to P Watt (Chairman, review Panel, Otago Hospital Board) concerning an inquiry into Definition of Roles; Qualifications of Tutors, and Students Clinical Areas – 3 November 1978
- Numerous Tuition Rosters for Year II students – 26 June – 7 July 1976 – 14 pages
- Letter from B S McMillan (Orthopaedic Surgeon, Dunedin Hospital) to H Hutchings (review Committee on Physiotherapy Training, Department of Education) pertaining to submissions to the committee – 2 November 1978
- Document on 'Responsibilities of the O H B Physiotherapist and Polytechnic Tutor' – N.D. ( 6 pages)
- Submission by D R Fraser (Otago Hospital Board) concerning the training of physiotherapists – 2 November 1978 (5 pages)
- Letter from K E Berenden (Medical Superintendent-in-Chief) to E C Aitchison (Principal, Otago Polytechnic) concerning 'Problems in the

Physiotherapy Area of the Otago Hospital Board and the Otago Polytechnic' – 22 September 1978

- Letter from B D McLeod (Head of Department, Physiotherapy to Principal concerning 'Information for Chairman of Council' – 28 September 1978
- Newspaper article "*Wellington's New Geriatric Group Planning Care Seminars*" – N.D. (1 page)
- Letter from B D McLeod (Otago Polytechnic) to G Mason (Chairman of Council, Otago Polytechnic) concerning a defence of the basic principles of administration and channels of communication in her board's present position as Head of Department of Physiotherapy – 13 October 1978
- Document on 'Key to Student Assessment' – N.D. (1 page)
- Confidential Submissions by E C Aitchison (Principal) to the Review Committee on Physiotherapy Training – N.D. (7 pages)
- Meeting of the Otago Polytechnic – Minutes – 29 June 1976 (4 pages)
- Meeting of the Ad Hoc Joint relations Committee – Minutes – 14 April 1976 (3 pages)
- Meeting of the Third Ad Hoc Joint Relations Committee – Minutes – 27 July 1976 (3 pages)
- Meeting of the Physiotherapy Joint Relations Committee – Minutes – 7 June 1977 (3 pages)
- Meeting of the Physiotherapy Joint Relations Committee – Minutes – 13 September 1977 (4 pages)
- Meeting of the Physiotherapy Joint Relations Committee – Minutes – 9 November 1977 (4 pages)
- Meeting of the Physiotherapy Joint Relations Committee – Minutes – 8 May 1978 (6 pages)
- Correspondence between K E Berendsen (Medical Superintendent-in-Chief) and E C Aitchison (Principal, Otago Polytechnic) concerning 'Problems in the Physiotherapy Area of the Otago Hospital Board and the Otago Polytechnic' – September 1978
- Report prepared by B D McLeod (Head of Department, Otago Hospital Board) on 'Report to Council on Denial of Access for Clinical Tutors and Students and Other Matters Affecting the Relationships Between the Otago Hospital Boards and the Otago Polytechnic' – 26 July 1978 (12 pages)
- Letter from P C Haines (Deputy Principal) to K E Berendsen (Medical Superintendent (Dunedin Hospital) concerning 'Liaison Between Director of Physiotherapy Services and Polytechnic Tutors' – 6 April 1977
- Correspondence between M Brensell (Director of Physiotherapy Services, Dunedin Hospital) and B D McLeod (Head of Department, Otago Polytechnic) regarding abolishing student work experience at Hilljack – July 1978
- Document on 'Training of Physiotherapy Students as it Affects the Hospital Service' – N.D. (9 pages)

- Submission to the Review Committee concerning the programme of clinical education for physiotherapy students at Wellington Clinical Experience Centre – N.D. (9 pages)
- Correspondence between E R Dowden (for Director-General of Health) and D Garrett (Director-General of Education) concerning 'review of Physiotherapy Teaching Otago Hospital Board and Polytechnic' – October 1978
- Document prepared by H E Hutchings on 'Background Notes on the Education Programme for Physiotherapy in Dunedin from the Otago Polytechnic' – N.D. (3 pages)
- Letter from A C Aitchison (Principal, Otago Polytechnic) to K E Berendsen (Medical Superintendent in Chief, Otago Hospital Board) concerning 'Problems in the Physiotherapy Area of the Otago Hospital Board and the Otago Polytechnic' – 27 September 1978
- Letter from M A Brensell (Director of Physiotherapy Services, Dunedin Hospital) to M Paterson (Dunedin) concerning information pertaining to B D McLeod's presentation to the Otago Polytechnic Council – 7 July 1978
- Meeting of Director-General and Physiotherapist – Minutes – 25 July 1978 (2 pages)

Physiotherapy – Training and Education – Auckland Technical Institute, 1972: ABQU, W4452, 632, Box 1628, 348-3-5, R16662464

- Medium file
- Correspondence between the Principal, Auckland Technical Institute and Janet M Marsland (Education Officer Continuing Education, Health Sciences) regarding remuneration for provision of clinical experience for physiotherapy students – November 1987-March 1988
- NZ Private Physiotherapists Association Proposal for the Clinical Attachment of Students and A.D.P. Students – by M K Lamont, 10 March 1987 (3 pages)
- Letter from Physiotherapy Department, Auckland Hospital regarding physiotherapy students' clinical education in hospitals – 9 March 1987 (3 pages)
- A.T.I Students in Auckland Hospital Board Hospital's (2 pages)
- Correspondence between Lesley M Askew or Moira E Brown (Advisory Physiotherapists, Department of Health) and F. M. Elkin (Head of Department, Physiotherapy Department, School of Health Science) regarding:
  - reimbursement of travel costs involved in clinical education – September/October 1987
  - preparation of a paper seeking improved opportunities for physiotherapists to gain credit for all or some of their physiotherapy diploma training towards university degree qualification – 21 December 1983
  - letter to students advising they have been accepted for the Physiotherapy Course commencing 1979 – October 1978

- Letters between R E Korn (Auckland Technical Institute) and Vivienne J Rollo (for Acting Assistant Secretary, Workforce Development, Department of Health) regarding how recruiting numbers for the physiotherapy course were determined and the OPL scheme – May/June 1987
- Miscellaneous letters relating to: request from overseas students for placement at Auckland Technical Institute (March-December 1986); requests and approval for physiotherapy bursars to attend courses (July-September 1985); concern over the time delay in releasing State Examination results (August 1985); accommodation needs of the Auckland Technical Institute (November 1975-November 1976); remuneration of hospital based physiotherapists (June 1975); inquiries from overseas students (September/October 1973); advising of students who have withdrawn from the physiotherapy course; Colombo Plan nominations from Singapore and Malaysia for 1975 (December 1972-January 1973); invitation for a representative to sit on the Advisory Committee for the Auckland School of Physiotherapy (December 1972); Letters between the Director-General of Health and F M Elkin (Head of Physiotherapy Department, Auckland Technical Institute) regarding
  - the possibility of bursaries for students undertaking the Advanced Diploma – February 1984
  - conducting a two week upgrading/Refresher course for qualified physiotherapists – August 1975
  - commencing dates for physiotherapy bursars – July 1975
- Correspondence between I. M. Moses (Auckland Technical Institute) and the Dean of University of Auckland regarding cross accreditation between tertiary education institutes – April 1977-November 1983
- Letters regarding the surplus of graduate physiotherapists and the need to further reduce student intake – August 1982
- Correspondence between Lesley M Askew (Senior Advisory Physiotherapist), Director Division of Hospitals, Director-General of Health, and the Director-General of Education – relating to the proposed transfer of nursing and physiotherapy training programmes at the Auckland Technical Institute to the Northshore Teachers Training College and the approval to establish a post basic course leading to an Advanced Diploma in Physiotherapy – April 1982
- Newspaper article clippings:
  - *Auckland Star*, “ATI head upset over job shortage”, 25 November 1981
  - *Herald*, “ATI people will not like shift”, 25 September 1980
  - *Herald*, “College decision final”, 25 September 1980
  - “Decision to close hits college ‘like a bomb’” (N.D.)
  - *Herald*, “Physiotherapy Staff”, 15 February 1973
- Notes of meeting to discuss use of the North Shore Teachers’ Training College as a Health Sciences Centre Administered by the ATI – 6 October 1980 (3 pages)
- Letter from H E Hutchings (for Director-General of Education) to the Principal (Auckland Technical Institute) regarding the possibility of

visiting the School of Physiotherapy to become more informed about the course – 11 June 1980

- Correspondence regarding the reduction in the student intake by 10% - November 1979-January 1980
  - Memos between the Minister of Health and the Minister of Education– November 1979-January 1980
  - Memorandum to Schools of Physiotherapy – Auckland Technical Institute and Otago Polytechnic from the Department of Health advising of student intake reduction – 14 November 1979
- Student data for 1978 (2 pages)
- Auckland Technical Institute, Physiotherapy Department documentation
  - Pamphlet: “Course in Mobilising and Manipulative Techniques of Joints”, Grafton Branch, Auckland Technical Institute, 1976
  - Analysis of Student Intake and Progress 1973-178 – by FM Elkin, 20 April 1978 (2 pages)
  - Interview Form: Candidates for Physiotherapy Course (3 pages)
  - Medical Examination Report (2 pages)
  - Hostel Accommodation for Students of Auckland Technical Institute for 1978
  - Template letter sent to prospective physiotherapy students by F M Elkin (Head of Physiotherapy Department) – September 1977
  - Questionnaire for candidate (2 pages)
  - Timetable (1 page)
  - “Physiotherapy Students – Mater Hospital” (1 page)
- Letters between F M Elkin (Head of Physiotherapy Department, Auckland Technical Institute) and Carol L. Cowan (Deputy Advisory Physiotherapist) advising that Social Security claims cannot be made if a student has treated the patient, even if they are being supervised by a registered physiotherapist – January-February 1975
- Correspondence and handwritten notes regarding shortage of accommodation for physiotherapy students attending the Auckland Technical Institute (April-May 1974)
- “Grafton Technical Institute: General Objectives and Accommodation Requirements”, December 1973 (33 pages)
- Correspondence relating to the physiotherapy tutor vacancy and applicants – October/November 1973
- Press statement from the Minister of Health, February 1973
- Letter and documentation sent to students who have been accepted into the Physiotherapy Course 1973 (w/ attached list of nominated students for School of Physiotherapy Auckland)
- List of hospitals by town/city (2 pages)
- Correspondence, handwritten notes, and drafts relating to the vacancies for physiotherapy staff for the forthcoming establishment of the second school of physiotherapy in Auckland (November/December 1972)

- Correspondence, documentation and handwritten notes relating to the establishment of the second school of Physiotherapy in Auckland, including
  - Advertising for physiotherapy staff – September-December 1972
  - lease for the school of physiotherapy in Auckland – October/November 1972
  - Ministry of Works Land Purchase Officer's report: "Second School of Physiotherapy : Lease of Trinity College Owner : The Methodist Theological College Council", 5 October 1972 (6 pages)
  - Minutes of meeting regarding establishment of a second school of physiotherapy in Auckland – 19 September 1972 (4 pages)
  - Setting up an official Advisory Committee for the Auckland School of Physiotherapy – November 1972
  - Agenda: "Ad Hoc Committee: Auckland Technical Institute: School of Physiotherapy" (2 pages)

Physiotherapy – Training and Education – Auckland Technical Institute, 1972: ABQU, W4452, 632, Box 1628, 348-3-6, R16662465

- Large file
- Physiotherapy Advisory Committee Meeting – Minutes and Agenda – contents all relating to the Auckland Technical Institute e.g. course curriculum, courses, policy, student intake, examinations, discussion of reports etc... (details of documentation are recorded in the order of appearance in the file)
  - 21 November 1986 – Minutes (5 pages), agenda (1 page), w/ attached documentation:
    - Examination Results 1986
    - Enrolment 1987
    - Staff list 1987
    - Comments regarding hospital physiotherapists role in students' clinical education – March 1987 (3 pages)
    - Comments regarding "A.T.I Students in Auckland Hospital Board Hospital's" (2 pages)
    - Preliminary discussion paper: "Student Clinical Experience in Private Practice", by M K Lamont, 10 March 1987 (3 pages)
  - 18 July 1986 – minutes (4 pages), agenda (1 page)
  - 14 March 1986 – minutes (4 pages), agenda (1 page) – w/ attached documentation
    - Council for Professions Supplementary to Medicine, Physiotherapy Board, Press Statement regarding State Registration of Overseas Trained Physiotherapists – February 1986 (1 page)
    - University of Auckland, Faculty of Science – credit towards the BSC for Technical Qualifications (1 page)
  - 4 October 1985 – minutes (3 pages), agenda (1 page) w/ attached documentation
    - Correspondence regarding advanced diploma in nursing and bridging courses – July 1985

- 26 April 1985 – agenda (1 page) w/ attached documentation
  - Correspondence regarding allocation of overseas students – March 1985
  - Approval of courses for tertiary assistance grants purposes - December 1984
  - Funding physiotherapy visiting tutors – August 1984
  - Comments regarding the report “An evaluation of physiotherapists trained in technical institutes” – December 1984-April 1985
- 15 August 1984 – agenda (1 page) w/ attached documentation
  - “Minimum Academic Requirements for Physiotherapy Educators” (1 page)
  - Interchange of students and staff between Auckland Technical Institute and Cumberland College of Health Sciences, New South Wales – July 1984
- 4 May 1984 – minutes (4 pages), agenda (1 page)
  - Letter from a Charge Physiotherapist voicing concerns at the work performance of graduates of the Auckland School of Physiotherapy – April 1984
  - Data relating to student intake 1984
- 2 December 1983 (4 pages), agenda (1 page) w/ attached documentation
  - Report on the Examinations conducted by the NZ Manipulative Therapists Association, 4 December 1982
  - Correspondence relating to the selection of students for the Basic Diploma Course in Physiotherapy – November 1983
  - Selection of physiotherapy students – November 1983
- 15 July 1983 – minutes (3 pages), agenda (1 page) w/ attached documentation
  - Problems occurring in the clinical experience area of students – July 1983
- 22 April 1983 – minutes (3 pages), agenda (1 page)
- 3 December 1982 – minutes (4 pages), agenda (1 page)
- 9 July 1982 – minutes (3 pages)
- Correspondence regarding Physiotherapy Advisory Committee meetings – discussion of agenda items, items to put on the agenda, organising meetings, enclosing copies of minutes – March 1983-April 1987
- Hand drawn graph showing “Standard of Intake for Diploma in Physiotherapy Course 1979-1983
- Auckland Technical Institute, School of Physiotherapy, Annual Report 1982 (3 pages)
- Handwritten notes regarding: Advanced Diploma Course
- First draft: “Occupational Physiotherapy” (4 pages)
- Auckland Technical Institute, School of Physiotherapy, Advanced Diploma in Physiotherapy – Final examination results, results of papers, and course work 1982 (includes names and grades) (3 page)

Physiotherapy – Training and Education – General, 1987: ABQU, W4452, 632, Box 1629, 348-3-10, R16662466

- Small file
- Documentation for physiotherapy post-graduate and continuing education courses: Advanced Respiratory/Intensive Care Course for Physiotherapists, Module B
  - Form for Physiotherapy Section, Department of Health (1 page)
  - Course information for Advanced Respiratory/Intensive Care Course 1987, Auckland Technical Institute, Physiotherapy Department (3 pages)
  - Timetable for course - October 1987 (3 pages)
  - Lecturers participating in Module B (2 pages)
  - Completed course evaluation (2 pages)

Physiotherapy – Training and Education – Post-Graduate, Co-ordinating Committee on Post-Basic Physiotherapy Education and Staff training Correspondence, 1983: ABQU, W4452, 632, Box 1629, 348-3-11, R16662467

- Large file
- Co-ordination Committee for Physiotherapy Post Basic Education and Staff Training (information regarding establishment and purpose of Committee) (2 pages, multiple copies)
- Blank copies of forms/templates of questionnaires
  - Health Education in the Workplace : Topics and Techniques – Evaluation Questionnaire (2 pages)
  - Physiotherapy Post Basic Course – Evaluation and Report (4 pages)
  - Individual Evaluation Physiotherapy Course (2 pages)
- Journal article from *The Journal of Continuing Education in Nursing*, "Program evaluation: As the program director sees it; As the evaluator sees it", by K. Lishner & B. Puetz, July/August 1986, vol. 17, no. 4, pp.125-130
- Numerous letters from P. Papadopoulos (for the Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training) to various course organisers informing them that the committee would be placed in recess and that their course was neither approved nor disapproved, but they were free to run the course if they wished – November 1987
- Department of Health Circular Memorandum addressed to Head Office, and Hospital and Area Health Boards regarding the decision of the Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training to go into recess as the provision of post-basic education for physiotherapists had improved and the polytechnics were now playing a leading role – 9 November 1987
- Various letters relating to organising of meetings of the Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training – October 1983-July 1987
- Numerous letters and documentation for courses seeking approval from the Co-ordinating Committee – March 1983-August 1986



- Nursing Education Review and Advisory Committee: "Report to the Minister of Health on Nursing Inservice Education", March 1995 (8 pages)
- Numerous completed questionnaires "Physiotherapy Post Basic Courses you are Willing to Organise"
- Physiotherapy Post Basic Course Calendar – for years 1986, 1985, 1984

Physiotherapy – Training and Education – Overseas Assisted Students, Undergraduate and Postgraduate, 1977: ABQU, W4452, 632, Box 1629, 348-3-8, R16662472

- Small file
- Correspondence between P Papadopoulos (for Assistant Secretary, Workforce Development) and K McFetridge (Charge Physiotherapist, Taumarunui Hospital) regarding a request for a copy of the yet-to-be-reviewed "Standards for Hospital Physiotherapy Departments" – March 1989
- Minute Sheet prepared by C B Sutherland (International Health) on "Training of Overseas Sponsored Students" – 5 September 1989
- Report on "Training in Health and Related Disciplines" – N.D. (2 pages)
- Document prepared by Regional Office for the Western Pacific addressing "Changing Trends in Training Proposed by the NZ Government" – 9 August 1977
- Letter from unknown to Miss Brown regarding evaluation of basic training in Singapore and Malaysia – N.D.
- Letter from G Kitching (for Director-General of Health, Department of Health) to Miss Brown (Physiotherapy, 10<sup>th</sup> Floor) concerning the "Meeting to Define this Departments Training Policy in Regard to Overseas Sponsored Students" (w/ attached document on 'Training in Health and related Disciplines': 3 pages) – 1 March 1977

Physiotherapy – Training and Education – Post-Graduate, Local, 1986: ABQU, W4452, 632, Box 1629, 348-3-9, R16662473

- Small file
- Correspondence between H Clark (Minister of Health, Parliament Buildings), D Burke (Professor of Neurophysiology, Prince Henry Hospital, Australia), S J Randle (Chairman, Neurology Special Interest Group) concerning the possible reduction in funding for Advanced Diploma in Neurological Physiotherapy run by the Auckland technical Institute – April 1989
- Letter from J Snell (for Assistant Secretary, Workforce Development) to J Marsland (Continuing Education, Health Sciences) concerning 'Funding for the Funding Costs of the Advanced Diplomas in Occupational Therapy and Physiotherapy' – 21 December 1988
- Correspondence between L Wright (Manager, Workforce Development) and J M Marsland (Education Officer Continuing Education, Health Sciences, for Director-General of Education)

concerning the provision of \$60,000 for funding tutorial positions for the two ADP's in the academic year 1988 (w/ attached report on 'ADP Options': 2 pages) – November 1988

- Memorandum from M K Lamont (NZ Society of Physiotherapist) to College Committees, Special Interest Groups, Academic Institutions and Hospital Boards requesting their calendars of post graduate physiotherapy activity for 1989 – 30 November 1988
- Correspondence between J van Arendonk (Secretary, Health Workforce Development Fund Management Committee, for Assistant Secretary, Workforce Development) and L M Askew (Advisory Physiotherapist, Department of Health) regarding successful application for funding from the Health Workforce Team for 'Physiotherapy Workshop, Functions and Activities in various Work Situations' – May-June 1987
- Letter from S Shaw (Acting Assistant Secretary, Workforce Development, Department of Health) to J Marsland (The Director-General of Education, Department of Education) concerning the establishment of a Visiting Neurodevelopmental Therapy Course not being supported by the Corporate Management Group – 30 March 1988
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Workforce Development, Department of Health) and D M Glen (Section Physiotherapist, Greenlane Hospital) regarding financial assistance to undertake a part-time three year course in manipulative therapy – March 1988
- Correspondence between V J Rollo (for Assistant Secretary, Department of Health) and Mr Campbell (Chief Executive, Auckland Hospital Board) regarding the availability of money for two physiotherapy courses – June 1987
- Generic letters from V J Rollo (for Assistant Secretary, Department of Health) to Hospital Board Chief Executives concerning the marked reduction in funding for short term courses – 1 July 1987
- Document prepared by G P Edcoe on 'Funding of Advanced Diploma in Physiotherapy' – N.D. (2 pages)
- Report prepared by V J Rollo on 'Health Workforce Development Plan: Physiotherapy Courses' – 12 December 1986 (7 pages)
- Letter from L M Askew (for Director-General of Health, Department of Health) to unknown, regarding 'Physiotherapy Re-Entry and Continuing Education Courses' – 11 September 1986 (2 pages)
- Letter from P O'Connor to L M Askew concerning Physiotherapy: Post Basic Training Funding – 8 August 1986
- Several reports, course evaluations and brochures advertising and evaluating 'Diploma in Neuromuscular Rehabilitation: Physiotherapy Principles and Management', 'Electrotherapy' amongst other short courses – N.D. (9 pages)
- Several generic letters from V J Rollo (for Acting Assistant Secretary, Department of Health) to Chief Executives of Hospital Boards concerning claims back for courses fees to particular candidates – 19 December 1986

- Numerous letters from L M Askew (for Director-General of Health, Department of Health) to NZ Society of Physiotherapists addressing deferred commencement of the Advanced Diploma in Physiotherapy at Auckland Technical Institute – September 1986

Physiotherapy – Hospital Board Services – Annual Staff Returns, Canadian Schedule of Units Values for Physiotherapy Staffing Statistics, 1982: ABQU, W4452, 632, Box 1629, 348-4, R16662474

- Medium file
- Letter from V J Rollo (for Acting Assistant Secretary, Workforce Development) to Chief Executives of all Hospital and Area Health Boards regarding Physiotherapy Staffing Guidelines (w/ attached report on 'Physiotherapy Staffing Guidelines Draft Ratios for Discussion July 1986': 18 pages) – 14 July 1987
- Correspondence between L M Askew (Department of Health) and N Christie (Executive Director, Canadian Physiotherapy Association) concerning the present status of Canadian Schedule of Unit Values for Physiotherapy (w/ attached report 'Canadian Physiotherapy Association Guidelines for Caseloads - 1984: 26 pages) – February-March 1985
- Memorandum from Department of Health to The Minister of Health regarding 'Shortage of registered Physiotherapists in Hospital Service' (w/ attachments) – 8 November 1982
- Combined letter of several charge physiotherapists at Hospital Boards to M Bassett (Minister of Health, Parliament Buildings) concerning the drain-off of public hospital physiotherapy staff to private practice (w/ attached report on 'Submissions to the Minister of Health: 6 pages) – 2 October 1985
- Magazine article *On Health, Wealth and Wisdom* in *Mercantile Gazette* – N.D. (4 pages)
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health) and several charge Physiotherapists concerning the deaf of the 'Standards for Hospital Physiotherapy Service' – October 1985
- Numerous letters to L M Askew (Senior Advisory Physiotherapist, Department of Health) from Charge Physiotherapists concerned about staff shortages and inability to fill longstanding vacancies – July-September 1984
- Circular letter from REJ Venus (Chief Executive, Southland Hospital Board) to L M Askew (Department of Health) regarding concerns over implementation of the Canadian statistical method of reporting treatment data in New Zealand – 5 May 1983
- Numerous other letters to LM Askew (senior Advisory Physiotherapist, Department of Health) from Charge Physiotherapists expressing concerns and curiosity over implementation of the Canadian Statistical Method of Reporting Treatment Outcomes – July-August 1983
- Several reports and documents pertaining to Canadian Statistical Method of Reporting Treatment Outcomes.

Physiotherapy – Hospital Board Services – General, 1984: ABQU, W4452, 632, Box 1629, 348-4-1, R16662475

- Small file
- Large report prepared by Hutt Hospital, Lower Hutt on 'Respiratory Physiotherapy Workshop "Where to From Here for Respiratory Physiotherapists' – 9 December 1988
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health), D J Gordon (Director of Physiotherapy Services, Wellington Hospital) and P Dunne (Parliamentary Under Secretary to the Minister of Health) regarding the issue of only one paediatric physiotherapist employed by the Physiotherapy Board in the Hutt Valley – April-May 1988
- Correspondence between D Caygill (Minister of Health, Parliament Buildings) and G A'Court (Charge Respiratory Technician, Canterbury Hospital Board) regarding clarification of respiratory therapy cost effectiveness (w/ attached corroborating journal article 'Study Sheds Light on Profitability of Hospital Services': 3 pages) – December 1987-March 1988
- Correspondence between T Hutchins (Liaison Officer, Cerebral Palsy Society) to M Bassett (Minister of Health, Parliament Buildings) regarding 'Physiotherapy for Permanent Neurological Disorders' and a lack of government funding in this area – May 1986
- Correspondence between P Rogers (Counterstroke Auckland Inc.), P J Gow (Consultant Rheumatologist, Auckland Hospital) and M Bassett (Minister of Health, Parliament Buildings) concerning the continuing reduction in numbers of physiotherapists in hospitals – April-March 1986
- Correspondence between M E R Bassett (Minister of Health, Parliament Buildings) and R Groves (Secretary, Welfare Services Distribution Centre) regarding insufficient funding for TENS machines – 25 September 1985
- Blank application form for 'Welfare Services Distribution Committee Application From a Disabled Person Notes for Applicants' – (6 pages)
- Letter from A J Sinclair (Division of Hospitals) to Chief Executives of Hospital Boards concerning 'Physiotherapy Graduate Staff: Effective from November 1985' – 20 February 1985
- Correspondence between H Stoneham (for Registrar, Physiotherapy Board), A J Sinclair (Director, Division of Hospitals) and Director-General of Health (Department of Health) regarding the moving closer together of the written parts and practical parts of the examinations and the implications for markers – 7 February 1985
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health) and P Horncy (NZ Public Service Administration) regarding grading applications for physiotherapists – February-March 1985
- Letter from P Horncy (for General Secretary, NZ Public Service Association) to Director-General (Department of Health) requesting the

numbers of physiotherapy staff in 8 categories in each hospital in New Zealand – 31 January 1985

- Letter from H Martindale (Section Physiotherapist, Hutt Hospital) to L M Askew (Senior Advisory Physiotherapist, Department of Health) regarding the use of Silicone Oil in treatment (w/ attached article on 'Silicone Oil in the Treatment of Hand Injuries': 1 page) – 10 July 1984

Physiotherapy – Hospital Board Services – Charge Physiotherapists: 1984: ABQU, W4452, 632, Box 1629, 348-4-2, R16662476

- Medium file
- Correspondence between V J Rollo (Advisory Physiotherapist, Department of Health) and E Pyle (Charge Physiotherapist, Wellington Hospital) regarding an idea for an annual meeting for working charge physiotherapists – November 1988-January 1989
- Large document on 'Resource Utilisation System R.U.S.' – N.D. (9 pages)
- Letter from S J Randle (Charge Physiotherapist) to R Ham (Charge Physiotherapist, Wellington Hospital) regarding 'Excellent Physiotherapy Service' document – 18 September 1987
- Letter from R Ham (Charge Physiotherapist, Wellington Hospital) to V J Rollo (Advisory Physiotherapist, Department of Health) concerning content and wording of the 'Excellent Physiotherapy Service' document (w/ attached draft 'The Marks of an Excellent Physiotherapy Service': 10 pages) – 25 August 1987
- Letter from V A Jackman (Chairman, Senior Physiotherapy Managers Group) to J R Pannett (Chief Executive, Southland Hospital Board) regarding the organising of their own annual workshops – 13 July 1987
- Letter from V J Rollo (Advisory Physiotherapist, Department of Health) to unknown regarding 'Physiotherapy Services: Proposed Network Plan' – N.D.
- Large report (green banded) relating to the 'Summary of Proceedings National Management Workshop for Directors of Physiotherapy' – 15-19 September 1986
- Numerous letters from J Grundy (Executive Officer, Management Training, Hospital Boards Association of NZ) to Hospital Boards, Department of Health, Directors of Physiotherapy Services and Charge Physiotherapists throughout New Zealand pertaining to administrative tasks associated with the 'National Management Training Unit Follow-Up Workshop for Directors of Physiotherapy Services, Christchurch, 15-19 September 1986' – July 1986
- Report on 'National Management Workshop for Directors of Physiotherapy Services Held at Lower Hutt, 7-10 October 1985' – (2 pages)
- Letter from J Koning (RTO, Hospital Boards Association of NZ) to D C J Pearce, M Brensell, and L M Askew regarding suggested regional workshop for charge physiotherapists – 4 April 1986

- Circular letter from V J Rollo (Advisory Physiotherapist, Department of Health) to Chief Executives Hospital and Area Health Boards concerning standards for a hospital physiotherapy service (w/ attached models of directions for physiotherapy: 7 pages) – 28 November 1985
- Letter from numerous Advisory Physiotherapists to M K Lamont (NZ Society of Physiotherapists) protesting his discussion paper which was widely received as inaccurate and biased in favour of immediate change – 10 October 1985
- Letter from J Tedder (National Secretary, NZ Society of Physiotherapists) to L M Askew (Registrar, NZ Physiotherapy Board) regarding 'Evaluation of Physiotherapists Trained in Technical Institutes' (w/ attached corresponding report: 3 pages) – N.D.
- Report prepared by Workshop for Directors of Physiotherapy Services on 'Managing for Performance' – 10 October 1985 (5 pages)
- Yellow booklet prepared by National Management Training Unit, Hospital Boards Association of NZ on 'National Management Workshop Directors of Physiotherapy Services, Lower Hutt, 7-10 October 1985
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health) and H Parmelee (Secretary, Charge Physiotherapists Association) regarding laser equipment standards for a hospital physiotherapy service and orientation for new charge physiotherapists – 26 April 1985
- Memorandum from V J Rollo (Advisory Physiotherapist, Department of Health) to Charge Physiotherapists who attended workshop 18-20 February 1985 regarding Canadian schedules of unit values for physiotherapists, service planning, evaluation and role of advisory physiotherapists (w/ attached document on 'memorandum to all charge physiotherapists' – 19 March 1985
- Report on 'Evaluation of Charge Physiotherapist Management Workshop Evaluation' – N.D. (11 pages)
- Document on 'Uniforms for Physiotherapists' – November 1984 (8 pages)

Physiotherapy – Hospital Board Services – Charge Physiotherapists, 1980:  
ABQU, W4452, 632, Box 1629, 348-4-2, R16662477

- Large file
- Large amount of completed evaluation forms for 'Charge Physiotherapist Management Workshop Evaluation' – 18-20 February 1985
- Document on 'Collation of Charge Physiotherapist Management Workshop Evaluation' – N.D. (3 pages)
- Letter from J Grundy (Executive Officer, Management Training, Hospital Boards' Association of NZ) to All Participants Workshop for Charge Physiotherapists concerning details of the upcoming workshop – 31 January 1985
- Correspondence between Advisory Physiotherapists at the Department of Health, The Hospital Boards' Association and The Charge

Physiotherapists Association of NZ concerning administrative details relating to the upcoming Charge Physiotherapists Seminar – January-February 1984

- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health) to M D Dare (Secretary Treasurer, Physiotherapy Department Porirua Hospital) regarding administrative training for newly appointed charge physiotherapists – 16 June 1983
- Letter from M A Brensell (Director of Physiotherapy Services, Otago Hospital Board) to L M Askew (Senior Advisory Physiotherapist, Department of Health) regarding receipt of a copy of the *Canadian Physiotherapy Association's* booklet on Quality Control – 10 November 1982
- Letter from J Grundy (Executive Manager, The Hospital Boards' Association of NZ) to V J Rollo (Co-ordinating Committee on Physiotherapy Post-basic Training) regarding constraints in being able to take responsibility for a 'training of hospital educators' seminar' – 20 October 1982
- Numerous Remittance Notices for the '1981 Charge Physiotherapists Seminar'
- Programme outline for 'Charge Physiotherapists Seminar: 8-10 December 1981' (2 pages)
- Large amount of completed evaluation forms for 'Physiotherapy Post-Basic Training Courses-Evaluation and Report' – N.D.
- Report on 'Charge Physiotherapists Seminar 8-10 December 1981 – (3 pages)
- Document prepared by Department of Languages and Communication Studies, Christchurch Polytechnic on 'Written Communication' – N.D. (5 pages)
- Blank 'Check Sheet for New Appointees or Employers on Transfer' – N.D. (2 pages)
- Document prepared by North Canterbury Hospital Board Physiotherapy Department on 'Job Description: Physiotherapy Aide' – N.D. (2 pages)
- Journal Article on "*Comprehensive Nursing Courses*" prepared by *Health Link, Journal of Wellington Hospital Board, no.11, November 1980* (3 pages)
- Document prepared by Templeton Hospital and Training School, Christchurch on 'Preliminary Programme Charge Physiotherapists Seminar' – 8 December 1981 (5 pages)
- Several blank and completed registration forms prepared by Department of Health for the 'Charge Physiotherapists Seminar, 8-10 December 1981' – (each form 1 page)
- Blank questionnaire form on 'Charge Physiotherapists Seminar, Templeton Hospital and Training School, December 8-10 1981' (5 pages)
- Letters between L M Askew (Senior Advisory Physiotherapist, Department of Health) and attending Charge Physiotherapists of the 'Charge Physiotherapists Seminar' arranging reimbursement, travel

and general administrative tasks pending the seminar – November 1981

- Letters between H S Parmelee (Advisory Physiotherapist, Department of Health) and numerous charge/advisory physiotherapists requesting their participation as speakers at the 'Charge Physiotherapists Seminar' – September-October 1981
- Circular letter from T Lawrie (Director, Division of Hospitals) to Chief Executives, Medical Superintendents and Charge Physiotherapists advertising the 'Charge Physiotherapists Seminar: 8-10 December 1981-Templeton Hospital and Training School, Christchurch' – 14 September 1981
- Correspondence between H S Parmelee (Advisory Physiotherapist, Department of Health) to L M Chapman (Assistant Secretary, Templeton Hospital Christchurch) regarding administrative and social activities of the Charge Physiotherapists Conference – 20 August 1981
- Report prepared by S J Randle (Secretary/Treasurer) on 'Report on the Charge Physiotherapists' Association Seminar-28 February, 1981' – 12 March 1981 (1 page)
- Document prepared by A Morris (MSRU, Health Department) on 'Course Preparation-Districts', 'Charge Physiotherapists Seminar' and 'Manpower Planning' – November 1981 (5 pages)
- Letter from H S Parmelee (Deputy Advisory Physiotherapist, Department of Health) to E Jones regarding the organising of a course for charge physiotherapists – N.D.

Physiotherapy – Hospital Board Services – Aides, 1987: ABQU, W4452, 632, Box 1630, 348-4-3, R16662478

- Small file
- Letter from L M Askew (Senior Advisory Physiotherapist, Department of Health) to E Smith (South Africa) concerning the role of a physiotherapy assistant in New Zealand – 6 March 1989
- Letter from V J Rollo (Advisory Physiotherapist, Department of Health) to E Drok (Physiotherapist, Takapuna) regarding the status of a Physiotherapy Assistant – 22 December 1988
- Correspondence between B D McLeod (Head of School, Otago Polytechnic), numerous charge physiotherapists throughout New Zealand and L M Askew (Registrar, Physiotherapy Board) praising the implementation of clear guidelines for Physiotherapy Assistants, and also expressing concerns over the integrity of physiotherapy by delegating more responsibility to Physiotherapy Assistants – March-October 1988
- Letter from V Pearce (Secretary, HPA, NZ Society of Physiotherapists) to J Tedder (Executive Director, NZSP) regarding amendments to the official document on the 'Role and Function of Physiotherapy Assistant' – 30 August 1988
- Document on 'One Day Workshop: The Physiotherapist Assistant: Roles and Functions' – 5 July 1988 (2 pages)



- Official Document prepared by the Physiotherapy Section, Workforce Development, Department of Health on 'The Physiotherapy Assistant: Roles and Functions' – 31 August 1988 (10 pages)
- Letter from M D Birrell (Chairperson, NZ Society of Physiotherapists) to National Secretary concerning PSA Requests for CPA Views on Assistants Grading, Responsibility and Ratios – 11 November 1986
- Document on 'The Objectives of The Physiotherapy Assistant Training Scheme' – N.D. (7 pages)
- Draft document prepared by Physiotherapy Section, Workforce Development, Department of Health on 'The Physiotherapy Assistant: Role and Functions' – 31 August 1988
- Numerous Job Description documents from hospital boards throughout New Zealand for Physiotherapy Assistant/Aide – N.D.
- Document on 'Guide for Compiling a Policy Manual for a Physiotherapy Department' – N.D. (4 pages)

Physiotherapy – Hospital Board Services – Aides, 1951: ABQU, W4452, 632, Box 1630, 348-4-3, R16662479

- Medium file
- Memorandum from, and responses to, V J Rollo (Advisory Physiotherapist, Department of Health) to/from all hospital boards concerning their input on the role and functions of the Physiotherapy Assistant (w/ attached document 'The Physiotherapy Assistant: Role and Functions' (10 pages)) – 1987-88
- Programme for 'One Day Workshop: The Physiotherapy Assistant: Roles and Functions' – 5 July 1988 (1 page)
- Discussion paper on 'Physiotherapy Assistants' – N.D. (6 pages)
- Extract from Canadian Physiotherapy Association Newsletter "*What is Professional Conduct?*" in *Contact*, 1986 (1 page)
- Numerous documents and letters prepared by hospital boards throughout New Zealand outlining the duties, job descriptions, and training schemes of their Physiotherapy Assistants/Aides – 1986-88
- Correspondence between L M Askew (Senior Advisory Physiotherapist) and P De Carteret (Charge Physiotherapist, Queen Elizabeth Hospital, Rotorua) concerning the regulations relating to the employment and use of Physiotherapy Aides – June 1984
- Extract from unknown source regarding definitions of 'institution', 'senior physiotherapist' and 'physiotherapist' – N.D. (1 page)
- Report prepared by The Australian Physiotherapy Association on 'Physiotherapy Aides: The Role and Function in Physiotherapy Services' – May 1986 (4 pages)
- Correspondence between P Girard (Director at Large, Canadian Physiotherapy Association) and The Executive Director (NZ Society of Physiotherapists) regarding standards and information on New Zealand physiotherapy services and facilities – 21 August 1978
- Extract from Physiotherapy Board Meeting – Agenda – 5 April 1963 (8 pages)

- Circular letter from unknown to All Hospital Medical Superintendents concerning problems with Physiotherapy in Hospitals – 10 June 1954
- Circular letter from J Cairney (Director-General) to Medical Superintendents of Hospital Board Institutions regarding mishaps occurring to patients undergoing treatment in physiotherapy departments – 1954

Physiotherapy – Hospital Board Services – Domiciliary, 1949: ABQU, W4452, 632, Box 1630, 348-4-4, R16662480

- Medium file
- Circular draft proposal prepared by L M Askew on 'Itinerant Physiotherapist in Schools' – 1982 (2 pages)
- Newspaper article "*Onslow Scheme for Adolescent Health*" in *Independent Herald* – 12 August 1982
- Letters between L M Askew (Senior Advisory Physiotherapist), M D Hartridge (Head Office, Ministry of Health Christchurch) and M A Brieseman (Deputy Medical Officer of Health) discussing issues relating to the 'Itinerant Physiotherapist in Schools' job description – July/August 1982
- Circular letter by R A Barker (Deputy Director-General of Health, Department of Health) to Chief Executives of Hospital Boards concerning extending domiciliary physiotherapy services than what is being done at present – 26 April 1982
- Circular letter by T Lawrie (Director, Division of Hospitals) and R Campbell Begg (Director, Division of Hospitals) to Chief Executives of Hospital Boards responding to R A Barker's (Deputy Director-General of Health, Department of Health) proposal for domiciliary physiotherapy services to be used on a wider basis than was done at present – (N.D.)
- Correspondence between M D Stanley (for Chief Executive, Auckland Hospital Board), E S Thodey (Director of Community Services, Timaru Hospital), H R C Benny (Medical Superintendent-in-Chief, Timaru Hospital), Director-General of Health (Department of Health), R J Hickey (Chief Executive, Waiapu Hospital Board), R E Brown (Chief Executive, Dannevirke Hospital Board), J R Wright (for Chief Executive, North Canterbury Hospital Board), D C J Pearce (Chief Executive, Otago Hospital Board), M A Brensell (Director, Physiotherapy Services, Otago Hospital Board), K A O'Leary (Chief Executive, Bay of Plenty Hospital Board), B C Thorburn (Chief Executive, Cook Hospital Board), V R Breen (Chief Executive, Northland Hospital Board) and B P Jackson (Chief Executive, West Coast Hospital Board) regarding support for extending physiotherapy community services in principle but having reservations at the same time due to financial/staffing constraints – 1980-1981
- Letter from J Stewart (Charge Physiotherapist, Extramural Hospital) to A D Warren (Medical Superintendent, Extramural Hospital) regarding preventative and educational based physiotherapy community services – 28 September 1981

- Correspondence between B A Holden (for Medical Officer of Health, Department of Health), The Secretary (Co-ordinating Committee on Community Health Services, Dunedin), P Hinds (Medical Officer of Health, Department of Health) and M A Brensell regarding implementation of physiotherapy services at the Industrial Health Clinic in Otaki Street, Dunedin – September 1980
- Report prepared by L M Askew (Senior Advisory Physiotherapist) on 'Request for Priority Listing in Community Care Funding-Extension on Community/Domiciliary Physiotherapy Services' – 22 October 1981 (1 page)
- Document prepared by M E Dougherty (Community Health Nursing) on 'Itinerant Physiotherapist in Schools' and 'Public Health Nursing Concerns in Relation to this Paper' – 5 November 1981
- Itinerant Physiotherapists in Schools Meeting – Minutes – 3 August 1981 (4 pages)
- Report prepared by G Wood (National President, NZ Society of Physiotherapists) concerning 'The Role of an Itinerant Physiotherapist in Primary Schools' – N.D. (3 pages)
- Report by L M Askew (Senior Advisory Physiotherapist) concerning 'Itinerant Physiotherapist in Schools' – N.D. (4 pages)
- Newspaper article "*Healthy Children*" in *The Press* – 25 July 1977

Physiotherapy – Hospital Board Services – Obstetrics, Parenthood classes, 1958: ABQU, W4452, 632, Box 1630, 348-4-5, R16662481

- Large file
- Correspondence between M A Lott, S M Dudli (Charge Physiotherapist, Wanganui Hospital) and V J Rollo (for Director-General of Health, Department of Health) regarding an infringement of section 27 of the Physiotherapy Act 1949, whereby M A Lott is falsely advertising herself to be a 'pregnancy physiotherapist' (w/ attached copy of advertisement in question: 39 pages) – 15 April 1986
- Correspondence between V J Rollo (for Director-General, Division of Hospitals) and P Doonan (Charge Physiotherapist), J Wood (Charge Physiotherapist) and M K Hyde concerning 'Physiotherapy: Ante/Post Natal Classes' – 1985-1986
- Correspondence between G Clements and V J Rollo (for Director-General of Health) concerning social security payments for physiotherapist group treatments and the reasons for these regulations – 31 October 1984
- Report on 'Can the Obstetric Physiotherapist's Role be Defined?' – N.D. (6 pages)
- Report on 'Physiotherapy Involvement in Education for Parenthood 1978' – (21 pages)
- Letter between B Faris (Medical Superintendent, Auckland Hospital Board) and S Park concerning 'Antenatal and Postnatal Education Conference or Teaching the Antenatal Teachers' – 20 August 1971
- Letter from G M Gorick (Charge Physiotherapist, Waikato Hospital) to S Park (Physiotherapy Section, Department of Health) concerning

advice for not to take fluoride tablets during pregnancy – 6 January 1970

- Document on 'Programme for Seminar on Physiotherapy in Obstetrics and Gynaecology' – 22 and 23 February 1970 – (4 pages)
- Letter from G Park (Advisory Physiotherapist) to J Mackwell (Physiotherapy Department, Waikato Hospital) concerning physiotherapists contracting to treat patients under social security regulations – 20 November 1967
- Newspaper article "*No Battle of Bulge for Molly*" in *Dominion Post* – 13 August 1965
- Letter from Consultant Physiotherapist to the Parent's Centres to Miss McGrath (Physiotherapy Board) concerning seminars for physiotherapists on the psychoprophylactic method of preparation for childbirth – 25 June 1965
- Physiotherapy Board Meeting – Excerpt – 15 June 1962
- Numerous letters and documents addressing 'Physiotherapy in Obstetrics' generally – 1962
- Several Physiotherapy Board Meeting – Excerpts – 25 November 1960
- Document prepared by H B Turbott (Director-General of Health) on 'Amendment to Physiotherapy Act 1949' – 24 March 1961
- Document on 'Recommendations for the Conduct of Ante-Natal Physiotherapy Classes – N.D. (1 page)
- Newspaper article "*How Physiotherapists Help the Mother*" "*Parents' Centres Want Child Health Council*" in *Evening Post* 2 June 1960
- Excerpt from Physiotherapy Board Meeting – Minutes – 27 May 1960
- Newspaper article "*Doubts About Exercises Before Birth*" in *NZ Herald* 22 March 1960

Physiotherapy – Hospital Board Services – Obstetrics, Parenthood classes, 1986: ABQU, W4452, 632, Box 1630, 348-4-5, R16662482

- Small file
- Document prepared by J McCann on 'Physiotherapy for Pregnancy and Labour' – N.D. (19 pages)
- Correspondence between V J Rollo (for Acting Assistant Secretary, Department of Health) and F M Elkin (Head of Department, School of Health Sciences) regarding obstetric content of their course and objectives for the group exercise (w/ attached report on 'Auckland Technical Institute Physiotherapy Department': 4 pages) – 2 June 1987
- Letter from B D McLeod (Head of Physiotherapy School, Otago Polytechnic) to V J Rollo (Acting Assistant Secretary, Department of Health) regarding information on Physiotherapists in Obstetrics (w/ attached document on 'Obstetrics/Gynaecology': 5 pages) – 5 May 1987
- Correspondence between V J Rollo (for Director-General of Health, Department of Health), L M Askew (Senior Advisory Physiotherapist, Department of Health) and C MacColl (NZ Sponsorship Secretary) regarding the 3 Monthly Developmental Checklist (w/ attached '3 Monthly Development Checklist: 1 page) – November 1986

Physiotherapy – Hospital Board Services – Equipment, 1955: ABQU, W4452, 632, Box 1630, 348-4-6, R16662483

- Large File
- Letter from R B Coppell (for Director, Department of Health) to V Rollo (Advisory Physiotherapist, Workforce Development) regarding comments on the NZ standard for physiotherapy electromedical equipment – 12 October 1988 (3 pages)
- Document on “Transcutaneous Electronic Nerve Stimulations (TENS)” distributed by V J Rollo (for Director-General of Health, Department of Health) – 29 September 1986 (12 pages)
- Letters from Department of Social Welfare to V J Rollo regarding the supply of TENS machines – August 1986
- Circular Memorandum from J W Grant (for Director-General) to Department of Social Welfare regarding “Disabled Persons Community Welfare Act: Wel 4/2/9 Provision of Walking Frames Section 15” (w/ attached pamphlet on “Welfare Services Distribution” – 9 November 1984
- Circular Memorandum from K W Ridings (for-Director, Division of Hospitals, Department of Health) to Chief Executives of Hospital Boards concerning TENS machine information – 17 September 1984
- *Contact* Newsletter, Canadian Physiotherapy Association, 1986 (2 pages)
- Document on “Transcutaneous Nerve Stimulation Units (TNS)” regarding considerations on forming a TNS loan pool prepared by V J Rollo – N.D. (9 pages)
- Document on “Approval and Test Specification – Microwave Therapy Equipment” Australian Standard, 3211-1986 prepared by The Standards Association of Australia Standards House (8 pages)
- Document on “Approval and Test Specification – Ultrasonic Therapy Equipment” Australian Standard, 3211-1986 prepared by The Standards Association of Australia Standards House (9 pages)
- Document on “Approval and Test Specification – Short-Wave Therapy Equipment” Australian Standard 3209-1986, prepared by The Standards Association of Australia Standards House (8 pages)
- Document on “Approval and Test Specification – Electromedical Equipment-General Requirements” Australian Standard 3200-1986, prepared by The Standards Association of Australia Standards House (25 pages)
- Numerous letters between L Askew (Senior Advisory Physiotherapist, for Assistant Secretary, Workforce Development), S Shaw (Assistant Secretary, Workforce Development), V J Rollo (for Director-General of Health), D S Lynn (Chief Executive, Auckland Hospital Board), R B Coppell (for Director, Department of Health), V Delpizzo) and S M Burrell concerning excessive exposure to intra red irradiation – June-August 1988

- Inter Office Memorandum from L M Askew (Workforce Development, Department of Health) concerning an NZ Standard for Physiotherapy Electromedical Equipment – 18 May 1988
- Article from *Contact* Newsletter regarding “Interferential Current Therapy Devices”, Canadian Physiotherapy Association, 1988
- Miscellaneous extracts from NZ Standards Association regarding Beauty Therapy Equipment – February 1987
- Letter from C A McEwan (National Radiation Laboratory, Department of Health) to V J Rollo (for Acting Assistant Secretary, Department of Health) regarding the NZ physiotherapists disinterest in Bill Roberts’ Medical Lasers – 8 June 1987
- A4 Pamphlet advertising the Space Laser, prepared by Medical Lasers Australia
- Document on Ultraviolet Radiation dangers – 19 November 1985 (7 pages)
- Letter from S F Sigley (Electrotherapy Tutor, School of Health Sciences) to M Timmer (The Netherlands) concerning wavelengths and frequencies of certain electrotherapy modalities – 12 November 1985
- Letter from M Timmer & F Snijder (The Netherlands) to NZ Physiotherapy Board concerning NZ standards in “Safety Limits of Applied Electro-Magnetic Radiation within Physical Medicine” – 22 September 1985
- Booklet on “Survey of Exposure of Physiotherapist Operators to Emissions from Microwave and Short Wave Diathermy Equipment”, prepared by R B Coppel (National Radiation Laboratory) – (N.D)
- Large Document on “A Survey of Output Calibrations of Ultrasound Therapy Equipment Used in Physiotherapy Practice” by R H Chapman (8 pages)
- Report on “Cybex Isokinetic Workshop” – 30 October 1984 (4 pages)
- Extract from the *Australian Journal of Physiotherapy*, 3 June 1983 (1 page)
- Numerous letters relating to Hydrotherapy/Spa Pools treatments and safety measures – 1983
- Extract from the *NZ Journal of Physiotherapy* relating to “Total Knee Replacement” – November 1971 (2 pages)
- Memorandum of meeting on “Sedcole “System of Lifts” – 4 October 1975 (3 pages)
- Extract from *NZ Journal of Physiotherapy*, A lift for crippled individuals to aid them into their vehicles – 1971 (5 pages)
- Numerous letters pertaining to interest in hospitals purchasing “Tru Eze Traction Units” – 1972
- Newspaper article from *The Evening Post*, 11 October 1969 relating to “New Wheelchair Design for Paraplegics Brings Orders”
- Brochure for the “Kifa Backrest” – 8 March 1960

Physiotherapy – Hospital Board Services – Psychiatry/Psychological Medicine, 1985: ABQU, W4452, 632, Box 1630, 348-4-7, R16662484

- Small file

- Letter from M Moon (Psychologist and Physiotherapist) to F Elkin concerning Physiotherapy and Psychological Medicine interventions – 27 April 1987
- Memorandum from L M Askew (Advisory Physiotherapist, Department of Health) to Physiotherapy Workshop Participants concerning the categories of any vignette – 17 March 1987
- Letter from V J Rollo (for Director-General of Health, Department of Health) to The Chief Executive (Canterbury Hospital Board) regarding 'National Workshop: Role of Physiotherapy in the Mental Health Service' – 18 December 1986
- Letter from M Moon (Psychologist and Physiotherapist) to L M Askew (Registrar, Physiotherapy Board, Department of Health) concerning the challenges for teachers to impart knowledge of mental health principles to all physiotherapists – 10 March 1987
- Excerpt from an article by J V Basmajian concerning 'The Mind-Body Problem' N.D. (5 pages)
- Generic letter prepared by L M Askew (Senior Advisory Physiotherapist, Department of Health) to all those who attended the Mental Health Service National Workshop, expressing gratitude for their attendance – 12 March 1987
- Document prepared by Bureau of Medical Services and Drug Control on 'Physiotherapy in the Mental Health Service' – August 1986 (5 pages)
- Generic letter prepared by V J Rollo (for acting Assistant Secretary, Workforce Development) to candidates to attend the Mental Health Service National Workshop – 4 February 1987
- Document on 'Proposed Programme Outline National Workshop: The Physiotherapist in the Mental Health Service' – 4/5 March 1987

Physiotherapy – Hospital Board Services – Standards for a Physiotherapy Services, 1985: ABQU, W4452,632, Box 1630, 348-4-8, R16662485

- Small file
- Handwritten letter from S. Saperthwaite (Chairperson, HPA) to Mrs Ham (The President, N2S P) regarding standards for a hospital physiotherapy services issued by the Department of Health October 1985 (w/ attached proposal) – 17 March 1986
- Circular letter from A J Sinclair (Director, Department of Health) to Chief Executives; Hospitals and Area Health Boards regarding standards for a hospital physiotherapy service – 28 November 1985
- Report on "Standards for a Hospital Physiotherapy Service" issued by Department of Health – October 1985
- Letter from L M Askew (Senior Advisory Physiotherapist) to The Chief Executive (Waikato Hospital Board) regarding issues related to the above report – 30 August 1985
- Report on the "Bi-Regional Workshop for Charge Physiotherapists – 15-16 July 1985" (5 pages)

- Director-General's Meeting on "standards for a hospital physiotherapy service" for L M Askew (Senior Advisory Physiotherapist) – 8 July 1985 (3 pages)
- Numerous positive responses to the "Standards for a Hospital Physiotherapy Service" report – April/May 1985
- Several Draft Copies of "Standards for a Hospital Physiotherapy Service" Report

Physiotherapy – Private Hospital Services – Annual Staff Returns, 1979: ABQU, W4452, 632, Box 1630, 348-5, R16662486

- Small file
- Document on "Physiotherapy Returns from Private Hospitals 1986/87 – 1987/88 – 1988/89
- Numerous data on Physiotherapists working in private hospitals
- Document on "Private Physiotherapists and Physiotherapy Service to Private Hospitals" – April 1985 (2 pages)
- Letter from V J Rollo (Advisory Physiotherapist) to J Burns (Secretary, Private Hospitals Association) regarding physiotherapy staffing in private hospitals – 30 September 1982
- List of private physiotherapists appointed at private hospitals (1 page)

Physiotherapy – Private Hospital Services – General, 1986: ABQU, W4452, 632, Box 1630, 348-5-1, R16662487

- Small file
- Department of Health circular memorandum "Excessive Exposure to Infra Red Irradiation" – 14 June 1988
- Department of Health inter-office memorandum from Dr J Crawford (Medicines and Benefits) to Dr M Guthrie (Handicapped & Disabled Prg) and Dr B Boyd (Primary Health Care Prg) regarding "procedures and practices pertaining to physiotherapy services in private hospitals" – 2 March 1988
- "Private Hospitals in New Zealand: A Background Paper" (3<sup>rd</sup> edition), April 1988, prepared by the New Zealand Private Hospitals Association (w/ attached cover letter from Tim Burns, Executive Officer, 9 May 1988) (18 pages)
- Letter to Lesley Askew from D. Whitlow (Health Development Manager) with attached letters for comment
  - Letters between Dr P Wong (Deputy Medical Officer of Health, Health Development Unit) and R Woodward (Director of Nursing – Age Care Division) regarding payment for physiotherapy services in Private Hospitals - October 1988
  - Letter from R Woodward (Director of Nursing – Age Care Division) to K Anderson (Supervising Public Health Nurse, Health Development Unit, Department of Health) regarding her concern at how physiotherapy benefits at Cornwall Park Hospital are carried out – September 1988



- Letters between R Woodward and M McCoach regarding physiotherapy services at Cornwall Park Hospital - September 1988
- Correspondence between W L Pearce (Administration Manager, Parklands Private Hospital, Christchurch) and Vivienne J Rollo (for Acting Assistant Secretary, Workforce Development, Department of Health) regarding physiotherapy service at Parklands Private Hospital – June 1987
- Correspondence between Jane M L Cowan and Vivienne J Rollo (Department of Health) regarding setting up a private Occupational Therapy service and whether a physiotherapy benefit is obtainable – March/April 1986

Physiotherapy – Private Hospital Services – Care of the Aged, 1986: ABQU, W4452, 632, Box 1630, 348-5-2, R16662488

- Small file
- Physiotherapy Benefits: Report on a Follow-up Visit to Mrs M A McCoach, Physiotherapists, Auckland – 12 October 1988 (2 pages)
- Letter from Vivienne J Rollo (for Director-General of Health) to Mr M Diaz requesting information regarding the Advanced Course in Care of the Elderly – May 1986
- Journal Article extract, “Care of the elderly – 1986: A new advanced course for members of the remedial professions”, *Physiotherapy*, March 1986, vol. 72, no. 3, p. 132
- Letters between Vivienne J Rollo (Advisory Physiotherapist) and E M Wells regarding the Wesley House Management Committee’s interest in a spa pool – November 1986-January 1987

Physiotherapy – Private Practice – General, 1954: ABQU, W4452, 632, Box 1630, 348-6, R16662489

- Large file
- Entire last half of file contains inspection of physiotherapy private practitioner’s premises reports, February 1954-May 1960 (reports are 1 page each, contains name of practitioner and other staff, address of practice, other details of premises, equipment, and remarks)
- Correspondence throughout folder between Lesley M Askew or Vivienne J Rollo (Physiotherapy Board) and various physiotherapists answering inquiries relating to private practice – March 1977-November 1988
  - Establishing a private practice
  - Request for list of registered physiotherapists in private practice – June 1985
  - Running courses
- Physiotherapy inspection report: “Visit to Private Practices”, 20 March 1979, Mr J.T. Aldridge, Wainoni Medical Centre, Christchurch and Mr I. Sim, 249 Papanui Road, Christchurch – by Lesley M Askew (Deputy Advisory Physiotherapist) (1 page)

- Physiotherapy inspection report: “Private Physiotherapists : Visited by Advisory Physiotherapist : Week 28 Sept, 2 October 1987”, Balclutha, Alexandra, Cromwell Hospital, Ranfurly, Waimate, Temuka, Geraldine, Timaru
- Blank patient cards
- “Report to the Physiotherapy Advisory Committee: Advisory Visit to Timaru Physiotherapists”, by Vivienne Rollo, 23 December 1987 (2 pages)
- Correspondence and documentation relating to Physiotherapy Benefits claimed by the Timaru and Temuka area – September 1987
- Extract from correspondence section of the *New Zealand Medical Journal*, “Subtle changes in physiotherapy referral” from Erwin Drok, 14 October 1987
- Letters between Vivienne J Rollo (for Assistant Secretary, Workforce Development) and B Hetherington (President, Private Physiotherapists Association) regarding evaluations of the Basic Physiotherapy Care of the Elderly course – August/September 1987
- Letters between M K Lamont (Secretary, Private Physiotherapists Association) and the Director-General of Health:
  - regarding funding for independent nurse practitioner services and the Otahuhu Union Health Centre – June/July 1987
  - Remarks regarding the Department of Health’s Annual Report for 1976/77 – September-October 1977
- Letter from Vivienne J Rollo (for Acting Assistant Secretary, Workforce Development) to the Private Physiotherapists Association informing that the Department of Health is to initiate the development of the roles of the physiotherapist and physiotherapy assistant services in various areas of work – 10 December 1986
- Letter from M. Butler (President, NZ Physiotherapists Private Practitioners Association) to the Director, Department of Health informing that its members voted unanimously to adopt a recommended minimum fee for physiotherapy services in the Auckland area – 12 July 1985
- Correspondence between Phil Goff (MP for Roskill) and Hon Dr Michael Bassett (Minister of Health) requesting information regarding the rumoured plans of the ACC to cut expenditure – July/August 1986
- Letters between Mr W W Prescott and Michael Bassett (Minister of Health) regarding being charged a surcharge for a treatment covered by a payment from ACC – June 1986
- Newspaper article from the *Dominion*, “Private care payouts rise \$12m”, 20 December 1985
- Letter from Fran Wilde (MP for Wellington Central) writing on behalf of a constituent regarding the role of physiotherapists and the ACC – September-November 1985
- Journal article: Cecily J Partridge. “Effectiveness of Physiotherapy: A Classification for Evaluation”, *Physiotherapy*, May 1980, vol. 66, no. 5, pp. 153-155

- Letters between L. C. Lintott (patient) and the Minister of Health, expressing her praise for the treatment she received from Margret Moon – September-November 1985
- Template letter from M K Lamont (National President, NZ Society of Physiotherapists) to be sent out to physiotherapists in private practice who have contracts with the Department of Health regarding the conditions of employment and the services provided for the long-stay geriatric patients and completion of a questionnaire (with attached questionnaire) (N.D.)
- Handwritten notes throughout file relating to: NZ Society of Physiotherapists, Private Practitioners (5.8.83); Physiotherapists as employers of medical practitioners (11.7.79); draft notes for letter to M K Lamont re Dept. Health annual report; Health centres (20.4.72)
- Letters between Lesley m Askew (Senior Advisory Physiotherapist, Department of Health) and M K Lamont (President, NZ Society of Physiotherapists) regarding proposed survey of physiotherapists in private practice with attached list of physiotherapists who made claims on the Physiotherapy Benefit for the year ended 31 March 1982 – January-February 1983
- “Physiotherapy Benefits Advisory Visit”, with M. Hart, Benefits Section, Christchurch District Health Office, 15 December 1982, by Vivienne J Rollo (Advisory Physiotherapist) (3 pages)
- Letters with recommendations arising out of visits to private practices – December 1982-January 1983
- Reports and correspondence relating to Physiotherapy Benefits investigation Mr B Paynter, Mr A Bovaird and Mrs F Jobe
  - “Physiotherapy benefits – Report on investigation into the pattern of claiming for patients in rest homes and private hospitals – Mrs F A Jobe”, December 1982, by Dawn Whitlow (Division Officers (Benefits) for Medical Officer of Health) (4 pages)
  - “Physiotherapy benefits : Report on investigation into the pattern of claiming for patients in rest homes and private hospitals : Mr A Bovaird”, 9 December 1982, by Dawn Whitlow (Division Officers (Benefits) for Medical Officer of Health) (2 pages)
  - “Physiotherapy benefits : Report on investigation into the pattern of claiming for patients in rest homes and private hospitals : Mr B Paynter”, 9 December 1982, by Dawn Whitlow (Division Officers (Benefits) for Medical Officer of Health) (3 pages)
  - “Discussion held at Turanga Rest Home on 1 December 1982”, December 1982 by Dawn Whitlow (Division Officers (Benefits) for Medical Officer of Health) (2 pages)
  - “Parkhaven Private Hospital – South Auckland, visited 1 December 1982”, by Lesley M Askew (1 page)
  - “Everill Orr Home and Private Hospital – Auckland, visited 1 December 1982”, by Lesley M Askew (1 page)
  - “Turanga Rest Home – Auckland, visited 1 December 1982”, by Lesley M Askew (1 page)

- “St Andrews Home and Private Hospital (PSSA) Auckland, visited 2 December 1982”, by Lesley M Askew (1 page)
- “Hillsborough Private Hospital – Onehunga, Auckland, visited 30 November 1982, by Lesley M Askew (2 pages)
- “Visit to Parkhaven Hospital, 1.12.82”, appears to be meeting notes (4 pages)
- Letters from J S Stephenson (Medical Officer of Health) to physiotherapists concerned advising them of whether their claims are justified or in excess and recommendations on how claims can be reduced – 9 December 1982
- Letter from L M Askew (for Director-General of Health) to the NZ Society of Physiotherapists with proposal to send private physiotherapists a form for completion each April to gather data on numbers of full time equivalent physiotherapists – 21 October 1982
- Letters between M K Lamont (President, NZ Society of Physiotherapists) and the Director-General of Health
  - Employment of physiotherapists in private practice by registered medical practitioners – June/July 1979
- Letters between M K Lamont (Secretary, Private Practitioners Association) and the Secretary, Physiotherapy Board
  - Mr Lamont expressing on behalf of private practitioners that they are made to feel inferior to their hospital employed counterparts – 29 April 1976
  - Board’s concern at the number of new graduates who were being encouraged to enter into private practice immediately following graduation – 25 March 1976
- Letter from Blair L.J. Treadwell (Rheumatologist) to the Secretary, Physiotherapy Board with complaint against a physiotherapist who had advised a patient to alter her dose of prednisone (w/ letter sent to physiotherapist attached) – 15 December 1975
- Physiotherapy Board Meeting – extract from minutes – 18 March 1976 - relates to employment of new graduates with private practitioners, and year of advanced studies to be made available at the training schools
- Correspondence and documentation relating to the establishment of Health Centres – April 1972
  - Report: “Background Paper Concerning Health Centres and the District Nursing Service”, by Waikato Hospital Committee, Waikato Hospital Board – 10 March 1972 (4 pages)
- Hospital and Private Physiotherapy Services – data for 1961 and 1965 (1 page)
- Note to medical practitioners from the Department of Health:
  - Therapeutic notes no. 54, “Physiotherapy and the General Practitioner”, 5 July 1965
  - Therapeutic notes no. 50, “Physiotherapy Please”, 10 March 1965
- List of physiotherapy practising private practitioners
  - July 1963 (4 pages)
  - August 1963 (3 pages)
  - August 1962 (1 page)

- July 1961 (3 pages)
- Numerous letters and memorandums from the Department of Health – advising that inspections of private physiotherapy practices be restricted to those already made on behalf of the Division of Clinical Services by clerical staff and by the Physiotherapy Section of the Department as necessary – March 1961

Physiotherapy – Recruitment – Students – Vocational Guidance, 1955:  
ABQU, W4452, 632, Box 1631, 348-10, R16662490

- Large file
- Letters from students interested in physiotherapy as a career – June 1984-July 1988
- Correspondence relating to presenting at careers evenings – June 1988-May 1963
- Correspondence and draft documents relating to updating the content of career information leaflets, vocational guidance sheet, career journal for schools, and 'Looking Ahead' publication – November 1955-October 1987
- Careers Information Section, Department of Labour (previous under responsibility of the Department of Education "Vocational Guidance Service") leaflets
  - Health Services – November 1987 (4 pages)
  - Physiotherapy – September 1987 (6 pages)
  - Physiotherapy – June 1982 (6 pages, multiple copies)
  - Speech-Language Therapy – August 1985 (4 pages)
  - Dental Work: Dental Technicians – February 1987 (4 pages)
  - Teaching: Secondary – July 1985 (4 pages)
  - Physiotherapy (draft) – April 1982 (5 pages, multiple copies)
  - Physiotherapy Aide (draft) 1982 (3 pages)
  - Physiotherapy – March 1979 (5 pages)
  - Physiotherapy – September 1979 (4 pages)
  - Physiotherapy – August 1978 (1 page)
  - Physiotherapy – September 1976 (4 pages, multiple copies)
  - Physiotherapy – September 1975 (4 pages, multiple copies)
  - Physiotherapy – June 1974 (3 pages, multiple copies)
  - Physiotherapy – September 1971 (4 pages, multiple copies)
  - Physiotherapy – May 1970 (5 pages)
  - Physiotherapy – June 1969 (5 pages, multiple copies)
  - Physiotherapy – October 1968 (5 pages)
  - Physiotherapy – September 1967 (4 pages)
  - Physiotherapy – February 1966 (4 pages, multiple copies)
  - Physiotherapy – March and July 1964 versions (3 pages)
  - Physiotherapy – March 1965 (3 pages)
  - Physiotherapy – March 1963 (3 pages, multiple copies)
  - Physiotherapy – October 1959, checked July 1960 (3 pages, multiple copies)
  - Physiotherapy – October 1959 (3 pages)
  - Bursaries Summary – November 1959 (3 pages)

- Physiotherapy – December 1957, checked July 1958 (2 pages, multiple copies)
- Physiotherapy – December 1957 (2 pages, multiple copies)
- Vocational Guidance Sheet: Careers Information sheet – March 1958 (1 page)
- Physiotherapy – October 1955 (2 pages, multiple copies)
- Correspondence between Vivienne J Rollo (Advisory Physiotherapist) and the Secretary of Labour, Department of Labour regarding
  - Updating content for the Careers Information Section leaflets on physiotherapy – March/April 1987
  - Distribution of leaflets with incorrect information or poorly written – April-August 1982
- Letters between L M Askew (Senior Advisory Physiotherapist) and M D Birrell (Public Relations Development Committee-NZSP) regarding funding for the production of physiotherapy leaflets - March/April 1985
- Letter from Margaret Bell (for Secretary of Labour) to Joy Tedder (NZ Society of Physiotherapists) regarding the revision of physiotherapy careers leaflet (w/ attached copy of the Canadian vocational Association's guidelines for occupational information, 2 pages) – 23 November 1983
- Draft: Physiotherapy Career Leaflet (N.D., 6 pages)
- Handwritten notes throughout file relating to: updating of Health Sciences pamphlet (6/4/84); poorly written April 1982 physiotherapy career info leaflet (6/4/82); vocational guidance short (6/8/76); careers information leaflet review (6/7/72); information for vocational guidance; revision of careers information leaflet 'physiotherapy' (29/3/68); vocational guidance physiotherapy bursaries (22/12/64); careers in hospital session to Hutt Valley High School (15/1/64); vocational guidance information (21/7/61); suggested alterations for next annual revision (16/3/59); increases in physiotherapy bursaries (11/9/56)
- State Services Commission careers leaflets
  - Health Sciences – 1982 (7 pages)
- Career Journal for Schools – Auckland Edition 1967 Edition

Physiotherapy – Other Services – General, 1984: ABQU, W4452, 632, Box 1631, 348-7, R16662491

- Small file
- Memorandum from V J Rollo (Advisory Physiotherapist, Department of Health) to All workshop participants; all hospital boards; NZ Society of Physiotherapists; Physiotherapy Schools concerning the 'Role and Functions: Physiotherapy Assistant' – 18 July 1988
- Report by Physiotherapy Section, Workforce Development, Department of Health on 'The Physiotherapy Assistant: Role and Functions' – 31 August 1988 (10 pages)
- Programme for 'One Day Workshop: The Physiotherapist Assistant – Roles and Functions' – 5 July 1988
- Handwritten letters pertaining to physiotherapy services for the elderly; physiotherapist in management; physiotherapy in orthopaedics;

physiotherapy in mental health; physiotherapy professional service delivery model; physiotherapy in consulting services; physiotherapy in community services; physiotherapy in medicine; physiotherapy in neonatal – N.D.

- Meeting of the Physiotherapy Consultative to Discuss Physiotherapy Profile – 7 August 1986 (13 pages)
- Programme for 'Body-Mind Integration Seminar' – N.D. (4 pages)
- Letter between G Kelly (MP, Parliament Buildings) and P Dunne (on behalf of Minister of Health) regarding the inequalities in treatment services available to people with congenital conditions and accident victims – 23 November 1987
- Numerous letters between V Rollo (Advisory Physiotherapist) to C O'Hagan regarding exercise for the over 60s (w/ attached relevant documents and reports on the topic of the elderly and physiotherapy) – June 1986
- Numerous documents addressing 'Physiotherapy and Physiotherapy Records for Secondary School Children: Your Request' prepared by L M Askew (for Director-General of Health) – 9 March 1984

Physiotherapy – Other Services – Military, 1940: ABQU, W4452, 632, Box 1631, 348-7-1, R16662492

- Small file
- Memorandum by L M Askew (Registrar, Department of Health) to Directors of Physiotherapy Services and Charge Physiotherapists concerning medical practitioners and orderlies using Ultrasonic therapy and the legal implications of operating without a licence – 9 February 1983
- Correspondence between L S Cameron (for Director-General of Health, Department of Health), J McGrath (for Director-General of Health, Department of Health) and G Badcock (Secretary of Defence, Departmental Building) concerning the wages of L Gilhooly as she makes the transition from a hospital to a military physiotherapist – March- April 1967
- Letter from J McGrath (for Director-General of Health, Department of Health) to G Badcock (Secretary of Defence, Departmental Building) concerning
- Letter from J Cairney (Director-General) to H Bramwell (Physiotherapy Department, Greymouth) concerning exemption from Compulsory Military Training – 19 March 1953
- Several letters between J C McGrath (for Director-General), District Superintendent (Department of Labour and Employment), concerning H Bramwell's and R McKenzie's application for exemption from military training – 1952-1953
- Letter from J E Engel (for Director-General of Health) to Minister of Health concerning the Compulsory Military Service of Physiotherapy Bursars – 18 July 1952
- Several completed 'Application for Service in Time of War, Within and Beyond New Zealand'

- Numerous letters relating to requests for masseuses to fulfil their obligatory military service – 1952-1953

Physiotherapy – Other Services – Industry, 1981: ABQU, W4452, 632, Box 1631, 348-7-2, R16662493

- Small file
- Handwritten notes relating to Occupational Health: Physiotherapists, 26 July 1988
- Circular memorandum from the Department of Health to Hospitals and area health boards relating to a paper on the future of occupational safety and health in New Zealand and the emergence of the Occupational Health Physiotherapy Association – 10 June 1988
- Letters between J Stokes (Department of Health), L M Askew (Senior Advisory Physiotherapist) and M Foster (Chartered Physiotherapist, Ergonomist) concerning M Foster's employment as an ergonomist in NZ – May-June 1987
- Letter from J Woods (OHPA Convenor, NZ Society of Physiotherapists) to L M Askew (Senior Advisory Physiotherapist, Department of Health) concerning Repetitive Strain Injuries (RSI) Seminars and their funding by ACC (w/ attached document outlining what Repetitive Strain Injury is) – June 1986
- Invitation to attend a lecture by Mrs Luopajarvi (Head of Department of Occupational Physiotherapy in Finland) on the topic of Occupational Health in Finland and Recommendations for NZ – 5 June 1985
- Newspaper article *Otago Daily Times* titled "*Bill for Physiotherapists to Promote Job Health*" 14 January 1985
- Letter from M C Huisman (Occupational-Health Physiotherapy, NZ Society of Physiotherapists) to J C J Stokes (Deputy Director, Department of Health) regarding the Health Department providing funding to establish an educational programme for Occupational-Health Physiotherapy courses – N.D.
- Report by B McPhee (Dip Phty) on 'Training and Possible Future Trends in Occupational Physiotherapy' – (N.D.) (11 pages)
- Letter from L M Askew (Senior Advisory Physiotherapist) to D Richards (Occupational Health Nurse) regarding the expansion of the present physiotherapy role to recognise greater preventative input that could be given in occupational physiotherapy – 8 July 1983
- Interoffice Memorandum by the Department of Health Lower Hutt to Head Office regarding Occupational Physiotherapy and uncertainty toward the funding of the physiotherapist pilot scheme – 28 April 1983
- Letter from T Sheridan (Charge Physiotherapist, Community Health Services) to L M Askew (Advisory Physiotherapist, Department of Health) concerning Petone as an excellent pilot area for an occupational physiotherapist – 15 March 1982
- Circular Memorandum by G R Moir (for Director, Division of Public Health, Department of Health) to Medical Officers of Health; Medical Superintendent (Lake Alice Hospital) regarding 'Occupational Health Centres: Review of Potential Sites' – 13 October 1982



- Letter from M D Burley (Hon. Secretary, The Australian and NZ Society of Occupational Medicine) to L M Askew (Department of Health) regarding Industrial-Occupational Physiotherapy in NZ criticisms – 23 March 1983
- Record of Meeting held in Dr John Stoke's Office which addressed Occupational Physiotherapy – 2 February 1983
- Letter from L M Askew (for Director-General of Health, Department of Health) to B D McLeod (Head of Physiotherapy Department, Otago Polytechnic) regarding courses on Occupational/Industrial Physiotherapy – 11 January 1983
- Circular Memorandum from C M Collins (Director, Division of Public Health, Department of Health) to Medical Officers of Health; Medical Superintendent (Lake Alice Hospital) relating to the new Diploma in Industrial Health qualification – 18 August 1982

Physiotherapy – Other Services – Special Schools (includes Schools for the Physically Handicapped etc.) Education, 1984: ABQU W4452 632 Box 1631, 348-7-3, R16662494

- Medium file
- Letters between LM Askew (Senior Advisory Physiotherapist, Workforce Development) and J English (Charge Physiotherapist, Hammersley Park School Christchurch) concerning physiotherapy services to schools, particularly Special Needs children – August 1988
- Letter from P J Hines (for Acting General Manager, Canterbury Hospital Board) to The Director-General of Health (Department of Health) regarding the mainstreaming of children with special education needs – 20 June 1988
- Letters between F Bayley (Physiotherapy Department, Braemar, Nelson) and L M Askew (Senior Advisory Physiotherapist for Assistant Secretary, Department of Health) regarding copies of the Paediatric Coursework Masters Degree Programmes and the certified self directed learning programmes for physiotherapists in the school system – February/March 1988
- Letter from A Upsdell to E Drok (President of NZ Society of Physiotherapists Inc.) regarding the status of physiotherapists on the interview panel – (N.D.)
- Circular Memorandum by N G Leckie (for Director-General of Education, Department of Education) to Officer of Inquiries and Officer for Special Education, Head Office concerning the establishment and administration of schools, units and classes for physically handicapped pupils – 10 March 1976
- Letter from R F E Harris (for Director-General of Education, Department of Education) to H Parmelee (Wairarapa Hospital Board, Masterton) regarding the design of secondary schools and chairs – 8 January 1988
- Document on "The Physiotherapy Service Based at Carlson School of Cerebral Palsy" prepared by L M Askew – August 1986 (5 pages; 2 copies)

- Correspondence between L S Blackford (Secretary, Wairau Valley School), J Palmer (Chairman, Wairau Valley Special School), J Keall (MP for Glenfield) and Dr Bassett (Minister of Health, Parliament Buildings) concerning requests for the provision of basic physiotherapy services being available for physically and intellectually handicapped children at Auckland North Shore hospital, and other special schools – September 1985-May 1986
- Numerous Inter Office Memorandums by Ministry of Health Napier, Ministry of Health Christchurch, Ministry of Health Timaru and Head Office Wellington concerning “Physiotherapy and Occupational Therapy for Children with Physical or Intellectual Handicap in Schools” – September 1985
- Report by S Spear (21 Turnbull St, Wellington) concerning “Survey of Children Needing Physiotherapy and Help from Occupational Therapists or Hospital Visiting Therapists” – August 1984
- List of students with physical and intellectual handicaps from schools throughout NZ and their therapists (N.D., 17 pages)
- Newsletter *Department of Education* concerning Physical Education – June-November 1985
- Letter from M Bassett (Minister of Health, Parliament Buildings) to P Neilson (MP, Parliament Buildings) concerning care services for intellectually handicapped children – 17 July 1985
- Letter from M-C Lindsay to P Neilson (MP, Parliament Buildings) concerning lack of physiotherapists available to intellectually disabled children – 14 June 1985
- Document on “NZ Labour Party: Policy for the Disabled 1984” (4 pages)
- Document prepared by the Department of Health concerning “The Transition of Handicapped Adolescents from School to Employment or Further Study” – October 1979 (7 pages)
- Report by C Hilton (Senior Speech Therapist), A Fearon (Charge Occupational therapist), R Borsteinas (Charge Physiotherapist), T Wackrow (Speech Therapist), and R Simpson (Staff physiotherapist) regarding “Submissions from Therapists for the Policy Conference for Physically Handicapped Children, September 1984” (2 pages)

Physiotherapy – Other Services – Intellectual Handicap, 1984: ABQU, W4452, 632, Box 1631, 348-7-4, R16662495

- Small file
- “Report on a workshop held in the Seminar Room, Mangere Hospital, Mangere, Auckland on 14 October 1988” 93 pages)
- Letters regarding the responsibility for physiotherapy services for children receiving special education at Coromandel Street Special School – October/November 1988
  - between D Willett (Branch Manager, IHC) and Margaret W Guthrie (Programme Manager for the Elderly, Disabled & Handicapped – on behalf of the Chief Executive, Department of Health) – October/November 1988

- letters to Mrs S E O'Brien from Gerald Aitken (Regional Superintendent of Education, Department of Education – August 1988) and Peter Dunne MP (July 1988)
  - handwritten notes by Lesley Askew
  - letter from S E O'Brien to David Caygill (Minister of Health) – June 1988
- Newspaper article “Education reform groups announced”, 5 October 1988 (source unknown)
- Newspaper article from the *NZ Herald*, “Election aims for balance”, 6 October 1988
- “Extracts from Workforce Development Group (and cleared by dept) to ‘PILOT Report’” – section on ‘Provision of Specialist Professional Services to Children with Special Needs’, pp.8-11
- Report: “Summary of Physiotherapy Services”, December 1986 (8 pages) (w/ cover letter from Lesley Askew, Senior Advisory Physiotherapist, Department of Health – to Chief Executives of Hospital/Area Health Boards – 13 February 1987)
- Department of Health: “Training needs for physiotherapists working with persons with intellectually handicap” (5 pages) – responses from May 1984 circular letter sent by Lesley M Askew (Senior Advisory Physiotherapist, Department of Health) to hospital boards
- Letters to Lesley M Askew (Senior Advisory Physiotherapist) from charge physiotherapists from various hospitals with thoughts regarding training requirements for physiotherapists and the care of the intellectually handicapped – May 1984 (some with attached reports)
- Letter from Lesley M Askew (Senior Advisory Physiotherapist) to all Charge Physiotherapists requesting their thoughts on physiotherapy requirements for undergraduate and for post basic training to prepare professionals for working with persons with intellectual handicap – 2 May 1984

Physiotherapy – Other Services – Elderly – Senior Fitness, Rehabilitation etc, 1984: ABQU, W4452, 632, Box 1631, 348-7-5, R16662496

- Small file
- Letters between Charge Occupational Therapist, Hutt Hospital and Mhairi MacKenzie (Nurse Advisor, Design and Evaluation Unit, for Manager Operations, Department of Health) regarding the way questions have been presented in the questionnaire in geriatric A & R unit building planning requirements – October 1987
- Report from the NZ Society of Physiotherapists: Findings of the survey of physiotherapists involved with fitness programmes for the elderly in the community – July 1987 (3 pages) (w/ cover letter from the National Secretary, NZ Society of Physiotherapists to David Caygill (Minister of Health) and his reply – July-September 1987)
- Letters between Stella J. Randle (Charge Physiotherapist, Princess Margaret Hospital) and Lesley M Askew (Senior Advisory Physiotherapist) regarding the descriptive roles for various professional

groups which are inappropriate especially for work in a geriatric unit – November 1984, w/ attached

- role descriptions for hospital board social workers, medical specialists, nurses, occupational therapists, physiotherapists in Health Services for the Aged
- job description for senior physiotherapist, geriatric day hospital, Princess Margaret Hospital
- handwritten notes regarding: Minister's reply to the NZ Society of Physiotherapists (16/9/87); physiotherapy files (29/10/84), fitness for senior citizens (26/6/84); comments on 'fitness programme for over 60s' papers (27/6/84)
- Bureau of Medical Services & drug Control topic on: "Fitness Programmes for the over 60 year old citizens (Senior Citizens)", by A J Sinclair (Director Division of Hospitals) (15 pages including appendices) (N.D. possibly 1984)

Physiotherapy – Bursaries – General, 1983: ABQU, W4452, 632, Box 1631, 348-8, R16662497

- Small file
- Query from a physiotherapy student regarding the Department of Health bursary and reply from Vivienne J Rollo (for Director-General of Health) advising that the bursary ceased in 1984 – October/November 1984
- Miscellaneous letters regarding particular individuals health bursaries e.g. if boarding allowance was paid, transfer of a bursar from Otago Hospital Board to Auckland Hospital Board – February/March 1986
- Letter from the Department of Health to the Chief Executives of all hospital boards advising of the changes to the placement of occupational therapy and physiotherapy bursars – as from January 1985 bursars will be directed by the Department of Health in the case of vacancies rather than the hospital boards, and as from 1985 there will be no new bursaries awarded to students – 1 February 1985
- Letters from A Cade (for Director-General of Health, Department of Health) to various departments and organisations including the Department of Labour, NZAOT, Auckland Technical Institute, NZSP, Central Institute of Technology, Central Institute of Technology, Otago Polytechnic – advising of the phasing out of the health bursary for occupational therapy and physiotherapy students as from 1985 – 30 November 1984
- Handwritten note regarding sending letters advising of bursary changes (20.11.84)
- Letter from CR Mounsey (Chief Executive Officer, Admin, Department of Health)
- Regarding the phasing out of the health bursary awarded to physiotherapy, occupational therapy and medical students in 1985 and to amend the scheme as applied to nursing students – 9 November 1984

- Letters between Vivienne J Rollo (for Director-General of Health) and M K Lamont (President, NZ Society of Physiotherapists) regarding conference leave for a physiotherapy bursar and police regarding bursars taking conference/course leave during the time of their bond – June/July 1984
- Letter from R.E.J Venus (Chief Executive, Southland Hospital Board) requesting information relevant to the concern over bursars who have broken their bond with the Southland Hospital board (i.e. bought out of their bond) and reply from Vivienne J Rollo (for Director-General of Health) with relevant information – December 1983-January 1984
- Internal memorandum from the Director-General of Health regarding preparing a paper for the Ministers of Health and Finance proposing the phasing out of health bursaries – 15 December 1983

Physiotherapy – Bursary – Awards – Dunedin, 1972: ABQU, W4452, 632, Box 1631, 348-8-2, R16662498

- Medium file
- Several letters pertaining to the payment of health bursaries to awarded physiotherapy students (w/ attached lists of awarded students in Stages I, II or III) – May 1976-1986
- Document prepared by A Cade (Hospitals Admin) to Deputy Director-General of Health) on 'Health Bursaries 1983: Physiotherapy' – N.D. (7 pages)
- Numerous letters between the Department of Education and various academic institutions pertaining to 'Maori and Polynesian Scholarship for Higher Education' – 1978
- Letters between E W Robinson (Assistant Registrar, Otago Polytechnic) and W A Walker (Otago Polytechnic) regarding unfairness to students' health supplement entitlements due to the change in administration from hospital board to polytechnic – 28 July 1976
- Letter from A J Hedges (for Director-General of Health) to B D McLeod (Director, NZ School of Physiotherapy) regarding the Department's policy in granting bursary extensions – 12 March 1975
- Letters between B D McLeod (Director, NZ School of Physiotherapy) and Department of Health concerning student performance and those deemed suitable and not suitable for careers in physiotherapy – 1975
- Numerous student grades of Stage I, II and III examinations prepared by B D McLeod (Director, NZ School of Physiotherapy) – 1974-1986
- Numerous letters from W Ketel (for Director-General of Health) to The Secretary (Otago Hospital Board) concerning receipt of completed bonds from first year students – March 1973

Physiotherapy – Recruitment – Overseas Advertising Campaign, 1987: ABQU, W4452, 632, Box 1632, 348-10-2, R16662503

- Large file

- File consists of correspondence, CV documentation, handwritten notes, and application forms relating to overseas persons wishing to apply for work as a physiotherapist in NZ – February 1987-September 1988
- Evaluation of Overseas Recruitment Campaign for Experienced Physiotherapists – review of the campaign funded from the 1987/88 Workforce Development Fund – 18 October 1988 (3 pages)
- Correspondence and job descriptions from various hospitals in NZ regarding recruitment of overseas physiotherapists, in particular informing the Department of Health of pending resignation of existing staff and expressing interest in overseas candidates – April-November 1988
- Letter from Jackie van Arendonk (Secretary, Health Workforce Development Fund Management Committee, Department of Health) to Lesley M Askew (Advisory Physiotherapist, Department of Health) regarding successful application for funding from the Health Workforce Development Fund for the overseas advertising for physiotherapists campaign – December 1987-March 1988
- Letter to the NZ High Commissioner in London from L M Askew (Senior Advisory Physiotherapist, Department of Health) requesting assistance in arranging the insertion of physiotherapy advertisements in the 'Physiotherapy' (journal of Chartered Society of Physiotherapy) and 'Therapy Weekly' in the United Kingdom – 7 December 1987 (w/ attached advertisements)
- Department of Health memorandum to hospital and area health boards regarding the recent launch of the overseas advertising campaign due to the continuing issue of staff shortages, and requesting that interested board's advise the department if they are interested in recruiting an overseas physiotherapist – 17 March 1988 (w/ attached document Recruitment of Overseas Physiotherapists Clerical Procedures – November 1987)
- Document: Information for Physiotherapists Wishing to Work in New Zealand (N.D., most likely 1987, 1 page)
- "Application to Workforce Development Fund 1988/1989 : Attraction of Experienced Overseas Physiotherapists to Positions Funded by New Zealand hospital Services", by Vivienne Rollo (Advisory Physiotherapist, Workforce Development) (6 pages, multiple copies)
- Newspaper: Therapy Weekly –January 1987
- Blank copy of forms
  - Health Information (To Accompany Application Form) (2 pages)
  - Application Form : registered Physiotherapist (2 pages)
- Information for Physiotherapists Wishing to Work in New Zealand (3 pages)
- Several photocopies of various advertisements seeking overseas physiotherapists
- Physiotherapy establishment data for Month July and June 1987 (listed by hospital or area health board)

Physiotherapy – Publicity – General, 1968: ABQU, W4452, 632, Box 1632, 348-11, R16662504

- Small file
- Letter from L M Askew (Senior Advisory Physiotherapist) to M D Birrell (Public Relations Development Committee, North Shore Hospital) concerning anomalies in the Health Sciences brochure published by the State Services Commission – 13 June 1985
- Brochure on “Health Sciences: Job Descriptions and Prospects in the field” – N.D. (4 pages)
- Several letters from (Gillian Alcott, for Secretary of Labour, Department of Labour) to Director-General of Health (Head Office) regarding low stock of, and requesting more information for, physiotherapy occupation and career publications – May-November 1979
- Numerous requests to Physiotherapy Board from various hospitals throughout NZ for physiotherapy vocational pamphlets – January-July 1975
- Lists for distribution and publication/printing of physiotherapy pamphlets – N.D.
- Letter from K J Harness (Governing Director, Vocational Research Ltd) to P A Verry (National Secretary, NZ Society of Physiotherapists) regarding the need for publication of a comprehensive career and reference manual to entice more school leavers into the field of physiotherapy (w/ attached example of their publications) – 5 February 1974
- Newspaper article “*Therapists Say School PT Instructors Falling Down on Job*” in *Evening Post*, 18 July 1972
- Discussions between Director-General of Health (Department of Health) and The National Secretary (NZ Society of Physiotherapists) regarding the implementation of an informative booklet on physiotherapy – October 1971
- Sample copy of leaflet ‘Physiotherapy’ (in brown envelope) – 13 August 1971
- Large report prepared by M H Moon (Physiotherapist, Sunnyside Hospital) on ‘Physiotherapy in a Psychiatric Setting’ – N.D. (11 pages)

Physiotherapy – Publicity – General, 1980: ABQU, W4452, 632, Box 1632, 348-11-1, R16662505

- Small file
- Letter from V O’Sullivan (Chairperson, NZ Board of Health) to T Bracken (Mangere Health Centre, Mangere) regarding the repealing of the Board of Health legislation – 28 April 1988
- Several reports titled ‘Head Office Physiotherapy News: April 1982, July 1982, November 1982, March 1983, August 1983, December 1983, September 1984, June 1985, December 1985, June 1986, June 1987, January 1988’ – (5 pages)
- Several article by the Standards Association of New Zealand on “Essential Wheels”, “Working Well in a Supporting Role” - December 1987 (23 pages)

- Document on 'Role of Advisory Physiotherapist Within the Department of Health' – April 1985 (4 pages)
- Document prepared by L M Askew & V J Rollo (Advisory Physiotherapists) on 'Suggestions Concerning Physiotherapists' – N.D. (2 pages)
- List of Rehabilitating Officers (Hospital Service) – N.D. (3 pages)
- Report prepared by L M Askew (Senior Advisory Physiotherapist) on 'Charge Physiotherapists Seminar' – 8-10 December 1981
- Large report prepared by the Charge Physiotherapists Association on 'Code of Safe Practices in the Physiotherapy Department' – March 1981 (7 pages)
- Document prepared by L M Askew (Senior Advisory Physiotherapist) on 'Selection Interviews-Otago Polytechnic' – N.D. (2 pages)

Physiotherapy – Publicity – General, 1986: ABQU, W4452, 632, Box 1632, 349-11-3, R16662506

- Large file
- Report by Child Health Committee – Board of Health on 'State of New Zealand's Children-1987' – 3 pages
- Letter from T D S Seddon (Chairman of Council, Royal NZ College of General Practitioners) to T Bracken (Chairman, Committee on Child Health, NZ Board of Health) regarding reservations toward separate health facilities for adolescents (w/ attached document outlining motivation for separate adolescent facilities – 3 pages) – 4 May 1987
- Correspondence between D Seddon (Otumoetai Health Centre), C P Anyon, J Boyack (Chief Executive Officer, Wanganui Area Health board), K W Ridings (Medical Superintendent-in-Chief, Whakatane Hospital) and T R Bracken (Chairman, Standing Committee on Child Health, Department of Health) regarding discussion paper 'Adolescent Health and Health Services' – January-April 1987
- List of staff members at Medical Women's Association – 22 May 1987
- Newspaper article "*Special Health Clinics for Teenagers Urged*" in *Evening Post* 30 March 1987.
- Newspaper article "*Teenage Health Needs 'Ignored'*" in *Dominion Post* 1 April 1987.
- Research article prepared by the New Zealand Board of Health, Child Health Committee on 'Adolescent Health and Health Services: A Discussion Paper' – November 1986
- Report on 'Board of Health: Expenditure to 31 March 1988' – 2 pages
- Numerous requests by psychologists and social workers in New Zealand for a copy of the 'Education for Parenthood' paper prepared by The Child Health Committee – May 1988
- Newspaper article "*Adolescents May Get Own Health Centres*" in *The Press* 15 April 1987
- Report prepared by Royal Commission on Social Policy addressing social changes that are impacting upon child health – 4 December 1987 (4 pages)
- Newspaper article "*Help Troubled Children, Urges Health Board*" – N.D.



- Newspaper article “*Pupil Sex Education Needed-Report*” – N.D.
- Document on ‘New Zealand Metropolitan and Provincial Newspapers’ – N.D. (2 pages)
- Report prepared by J Williams and T Bracken (NZ Board of Health) on ‘Enhanced Parenting Skills – The Answer to Children’s Problems’ – 13 March 1988 (2 pages)
- Newspaper article “*Call for Sex Education Law Repeal*” in *The Dominion Post* 4 December 1987
- Letter from C Ehrhardt (Board of Health) to The Secretary (Royal Commission on Social Policy) regarding disbelief at government policy to increase sex education directed at youth – 6 December 1987
- Journal article “*Curbing Births, Not Pregnancies*” in *Friends of Humanity Backgrounder*, May 1987, No. 58. (3 pages)
- ‘Submission from the Standing Committee of the Board of Health on Child Health’ – October 1987 (19 pages)
- Document on ‘Labour’s Achievements and Plans for Health’ – N.D. (6 pages)
- Document on ‘The Case for an Office of Children’ – July 1987 (1 page)
- Booklet prepared by Canadian Institute of Child Health 1977-1987 detailing the role of The Canadian Institute of Child Health (6 pages)
- Several draft documents prepared by T Bracken (NZ Board of Health), G Hickman, and Professor Mortimer addressing prospective adolescent parenting and child protection policies – September 1987 (16 pages total)
- Journal article *Parenthood Education-A Reform to Support the Family* in *Current Sweden*, June 1983, No. 304 (12 pages)
- Journal article *Lessons from the National Asthma Mortality Study: Circumstances Surrounding Death* in *New Zealand Medical Journal*, 28 January 1987 (4 pages)
- Article on *Asthma Deaths in New Zealand* in *New Ethicals*, March 1987 (11 pages)
- Journal article *Child Health and Social Equality* in *Paediatric Society of New Zealand Newsletter*, September 1986 (3 pages)
- Letter from P Dickens (for Director-General, Department of Social Welfare) to T Bracken (Chairperson, Child Health Committee) concerning permanency planning – 3 June 1987
- Circular memorandum prepared by J Yuill (Acting Director General, Department of Social Welfare) addressing ‘Permanency Planning for Children and Young People-Pt 1-The Philosophy’ (7 pages)
- Document on ‘The Nine-Month Post-Natal Examination’ – N.D. (4 pages)
- Numerous newspaper articles, journal articles, submissions and press releases addressing the social issues relating to children’s high mortality rates and mental health issues in New Zealand – 1987
- Excerpts from the Roper Report on ‘Social Policy: Social Planning’ – September 1986 (24 pages)

Physiotherapy – Publicity – General, 1987: ABQU, W4452, 632, Box 1632, 348-11-3, R16662507

- Medium file
- Numerous requests to NZ Board of Health from Editors, for copies of recent publications relating to parenting and education for parenthood – 1988
- Letter from E Fergusson (Standing Committee, NZ Playcentre Federation Inc.) to The Secretary relating to their recommendations on child health/parenting – 9 June 1988
- Letter from D Cargill (Minister of Health ) to T Bracken (Mangere Medical Centre) addressing the need for future development of child healthcare – N.D.
- Letter from R Robson (Secretary, NZ Board of Health) to T Bracken (Chairperson, Child Health Committee) concerning the imminent closure of the NZ Board of Health – 3 May 1988
- Report prepared by Child Health Committee-Board of Health on 'State of New Zealand's Children-1987' (3 pages)
- Large report prepared by Child Health Committee on 'Mental Health of Children, Adolescents and their Families' – N.d. (21 pages)
- Numerous letters, reports and submissions between NZ Board of Health (predominantly T R Bracken, Chairman), social policy, health and central government institutions addressing concerns relating to the mental health of children in New Zealand – 1987
- Magazine article "*What Teenage Girls Really Think*" in *The Australian Women's Weekly*, May 1987 (5 pages)
- Large handwritten report by E Gilchrist detailing the need for more educational and health resources dedicated to child and family mental health – 28 August 1987 (17 pages)

Physiotherapy – New Zealand Society of Physiotherapists – General, 1983: ABQU, W4452, 632, Box 1632, 348-12, R16662508

- Large file concerning the New Zealand Society of Physiotherapists (NZSP)
- Briefing notes for Katherine O'Regan for meeting with representatives of the NZ Society of Physiotherapists
  - For meeting on 17 September 1992 (3 pages)
- Letters between Joy Tedder (Executive Director, NZSP) and Lesley M Askew (Senior Advisory Physiotherapist)
  - Relating to NZSP's Guidelines Concerning Association with or Employment of Persons Practising as Other Than Physiotherapists – November 1988-April 1989
  - Concerning the ethics of an acupuncturist who is employed by a physiotherapist - October 1987 (w/ attached note from Vivienne Rollo, 31.08.87)
  - The Cerebral Palsy Therapists Trust their dissatisfaction with their communication with the Education Department regarding post graduate courses for all neuro-developmental therapists – July/August 1988 (w/ attached original letter from the Cerebral Palsy Therapists Trust, 16 May 1988)

- Costs of operating the Physiotherapy Board based on estimates for 1985-86 and costings based on 1986-87 information – 30 September 1987 (w/ attached “Report from Department of Health on activity of the Physiotherapy Board and its estimated and projected costs, September 1986, 38 pages).
- Neurology Special Interest Group newsletter
- Handwritten notes throughout file relating to: Guidelines for Ass. “other” therapies (8/12/88); NZSP Healthcare meeting with ministers (10/8/88); building notes for discussion with NZSP reps re letter dated 4 August 1986 and not replied to yet (4/9/86); several notes regarding ACC non-funding of physiotherapy referrals from public hospitals (1987); physiotherapy board activity (7/10/86); visit by NZSP representatives 9 September 1986 (4/9/86); NZSP meeting and correspondence (28/9/86); Physiotherapy Board and Physiotherapy Act 1949 (15/4/85); NZSP visit to Minister of Education October 1984 (1/10/84); NZSP record of meeting with Minister of Health (21/9/84); Musculo skeletal diploma; social security benefit
- Guidelines Concerning Association with or Employment of Persons Practising as other than Physiotherapists – March 1988 (1 page) (w/ attached photocopies of newspaper advertisements of businesses falling into such category)
- Letter from Joy Tedder (Executive Director, NZSP) to Vivienne Rollo (Health Department) regarding code of safe practices – December 1988/January 1989
- Letters between Joy Tedder (Executive Director, NZSP) and the Minister of Health relating to:
  - requesting to meet to discuss the role of physiotherapy – November 1988-January 1989
  - funding of physiotherapy education and training – November 1988/January 1989
  - Funded primary contact – June 1988
  - Acc’s financial responsibility for physiotherapy referrals from public hospitals – December 1987-February 1988 (w/ attached correspondence between NZSP and J T Chapman, Managing Director, ACC – December 1987) (multiple copies of letters in file)
  - Fitness for the elderly programme – September 1987 (w/ attached report to the Minister of Health on Community Fitness Programmes for the Elderly, July 1987, 3 pages)
  - Possible employment of an overseas trained acupuncturist – 3 September 1987
  - NZSP support for the proposal to phase out physiotherapy bursaries – August/September 1984
- Paper: Funded Primary Contact : (EPC) (5 pages) – 20 July 1988 (multiple copies in file)
- Judgment of Ellis J, High Court of NZ: between the NZ Society of Physiotherapists and the Accident Compensation Corporation – relates to an application to increase physiotherapist annotation line for a routine ordinary hour’s service to \$16,000 and the other

physiotherapists annotation lines and allowances proportionately – hearing date 25 May 1988 (8 pages)

- Government Affairs Report, “Direct Access, Referral-for-Profit Bills Remain Alive in Many State Legislatures”, by Pamela Phillips (N.D.)
- Extract from the “Submission to the Law Commission”, by the Accident Compensation Corporation, July 1987, pp. 20-21
- Extract from the “Review by Officials Committee of the Accident Compensation Scheme”, August 1986, volume one, p. 97
- Extract from the “Report of the Accident Compensation Corporation for the year ended 31 March 1988”, presented to the House of Representatives pursuant to Section 117 of the Accident Compensation Act 1982, p. 10
- Diploma in Musculo-Skeletal Medicine – course information (3 pages)
- Letters to Dr. Salmond (Director-General of Health) from J. Tedder (National Secretary, NZ Society of Physiotherapists) regarding:
  - the comments made by the NZ Private Physiotherapists Association and their general endorsement of the comments – 4 August 1986
  - Acc’s financial responsibility for physiotherapy referrals from public hospitals – December 1987-February 1988 (w/ attached correspondence between NZSP and J T Chapman, Managing Director, ACC – December 1987) (multiple copies of letters in file)
  - Summary of meeting between B Hetherington and E Drok (members of NZSP National Executive) and George Salmond (Director-General of Health) on 9 September 1986 (3 pages, multiple copies)
  - Organising of, and agenda for, meeting on 9 September – August 1986
  - Review of the Physiotherapy Act – 21 April 1986
  - Resignation of NZSP’s President, R. Ham – 23 June 1986
- Journal article from the *NZ Journal of Physiotherapy*, “Physiotherapy Workforce Statistics”, by M K Lamont, April 1986, pp.6-7 (multiple copies in file)
- Report of 1985 workforce survey, “Physiotherapy Workforce 1985” (13 pages)
- Journal article from the *NZ Journal of Physiotherapy*, “Physiotherapy manpower data”, information supplied by the Management Service and Research Unit of the Department of Health, April 1983, pp.9-11
- Journal article from the *NZ Journal of Physiotherapy*, “Physiotherapy Workforce in 1983 and the Changes Taking Place”, December 1984, pp.3-4
- Extract from “Physiotherapy: Health Workforce Planning Profile” – shows table of ‘types of employment 1984/5’, p.10
- Correspondence between David Caygill (Minister of Health) and Jeff Chapman (Managing Director, ACC) regarding the costs of private health care of accident victims – 23 November 1987
- Letter from Sally Shaw (Assistant Secretary, Workforce Development) to Erwin Drok (President, NZSP) regarding organising a meeting to

discuss the proposal that the Physiotherapy Board should become a Body Corporate and move its administrative base away from the Department of Health – 13 October 1987

- Report of meeting between Dr Salmond (Director-General of Health) and two representatives from the Executive Committee of the NZSP, 9 September 1986 (4 pages, multiple copies in file)
- NZ Private Physiotherapists Association, April newsletter (N.D.)
- Letters between J. Pryor (Acting President, NZSP) and the Department of Health regarding the proposal of the Physiotherapy Board becoming a body corporate – August 1986
- Report: “Visit to Department of health to Further Discussion on the Physiotherapy Board Becoming Body Corporate”, by Jennifer Pryor (Vice President, NZSP) (2 pages)
- Letters between Fred Gerbic MP (Chairman, Social Services Committee) and Michael Bassett (Minister of Health) regarding correspondence and documentation received from M K Lamont (NZ Private Practitioners Association) on the review of ACC funding – March-May 1986 (w/ attached original letter from M K Lamont, 18 March 1986, 6 pages)
- Additional draft speech notes for the Minister of Health, Conference of the NZ Society of Physiotherapists, 18 January 1986 (2 pages)
- Letters between M K Lamont (President, NZSP) and Lesley Askew (Advisory Physiotherapist, Department of Health) regarding:
  - the Department of Health’s handout on Repetitive Strain Injury – July/August 1985 (w/ article attached)
  - Manpower questionnaire – 16 February 1984
- NZSP suggested Physiotherapy Board budget proposals 1983-1985
- Letter from Director-General of Health to M K Lamont (President, NZSP) regarding:
  - expressing the Department’s disappointment at the Society’s reaction to the continued use of the white manpower card – 9 May 1983
  - musculo skeletal diploma – August/September 1984
- Manpower Questionnaire (N.D., 4 pages)
- Letters between Helene S Parmelee (NZRPT) and Michael Bassett (Minister of Health) regarding the proposed ballot on the status of the physiotherapy board – July/August 1986
- Letter from Margaret Brensell (Director of Physiotherapy Services, Otago Hospital Board) to the M Bassett (Minister of Health) regarding the lack of unity and direction within the profession and therefore considers they are not ready to become a body corporate – 3 July 1986
- Letters between M K Lamont (President, NZSP) and Michael Bassett (Minister of Health) regarding
  - the Health Professions Registration Bill, physiotherapy education, and NZSP nominee for the Physiotherapy Board – January-June 1985
  - accommodation grant for physiotherapy students attending Otago Polytechnic – October 1984-January 1985 (w/ attached letter from student)

- Briefing Notes for Meeting with M K Lamont (President, NZSP), 21 September 1984 (3 pages)
- Director-General of Health – briefing notes for the Minister of Health's meeting with NZSP to discuss the Physiotherapy Act, physiotherapy education, Social Security benefits, and ACC (w/ attached documentation and correspondence between M K Lamont (NZSP), Minister of Health and the Director-General of Health for meeting) – February 1984 (multiple copies of correspondence and documentation)
- Letter from A G Malcolm (Minister of Health) to the Director-General of Health summarising meeting with NZSP on 6 March 1984 (2 pages)

Physiotherapy – New Zealand Society of Physiotherapists – New Zealand Manipulative Therapists Association, 1980: ABQU, W4452, 632, Box 1632, 348-12-1, R16662509

- Medium file concerning the New Zealand Manipulative Therapists Association (NZMTA) (NB many letters and newsletters have been printed on front and back of paper)
- Letters between Ian Searle (International Federation of Orthopaedic Manipulative Therapists) and David Caygill (Minister of Health) regarding the acceptance of the NZ Standards of Manual Therapy Education, Training, Examination and Clinical use on a full membership basis – October-December 1988
- New Zealand Manipulative Therapists Association newsletter
  - November 1986
  - June 1985
  - September 1984
  - July 1984
  - April 1984
  - February 1984
  - November 1983
  - September 1983
  - April 1983
  - December 1982
  - May 1982
  - September 1981
  - May 1981
  - April 1979
  - March 1979
- Numerous flyers/pamphlets/notices of courses/conferences/seminars relating to manipulative therapy
  - Several courses/conferences/calls for papers run by the NZMTA (also course programmes etc)
  - Poster for Australian Physiotherapy Association National Conference, April 2-5 1986
  - Several flyers/newsletters throughout file from the NZ Register of Osteopaths advertising courses, 1984
  - Pamphlet for a seminar run by the NZ Private Physiotherapists Association, 1984

- Pamphlet for a course on Low Back Pain convened by the Manipulative Therapists Association of Australia, 1984
  - International Federation of Orthopaedic Manipulative Therapists (INFOMAT) 1984 – pre-Congress information (file also contains program and call for papers for IFOMT 1984)
  - Pamphlet for Robin McKenzie course Mechanical Therapy of the Spine (July 1983)
- Several NZMTA annual timetables and course programme schedules
- News Release for Member Organisations from the WCPT Congress '87 – Towards 2000, 17-22 May 1987, Sydney, Australia
- Letter proposing that the NZMTA establish and maintain a Register of Physiotherapy specialists in the field of manipulative therapy – 20 June 1985 (signed by B. Mulligan) (reverse side contains the WCPT guidelines of specialisation)
- NZ Society of Physiotherapists memo to Branch Secretaries and Special Interest Group Secretaries regarding the 1984 Asia and Pacific Convention on Rehabilitation Curriculum Student Health Professionals – 18 June 1985 (reverse side has relevant ACC letter, 18 May 1985)
- Letter to M K Lamont from W.H.R. McIntyre (Secretary, NZ Association of Musculo Skeletal Medicine) regarding their upcoming conference – 23 August 1984
- One page advertisement for variable kneeler chairs by Ace Enterprises “have you a back or joint problem?”
- NZ Society of Physiotherapists Scholarship trust Awards (list)
- NZMTA Meeting Minutes and Agenda
  - General meeting of the NZMTA – Minutes – 25 January 1984
  - Annual General Meeting of the NZMTA – Minutes – 10 November 1983 (Annual General Meeting of the NZMTA – Minutes and Agenda – 7 November 1982)
  - Annual General Meeting of the NZMTA – Minutes and Agenda – 7 November 1982
  - Annual General Meeting of the NZMTA – Agenda – 15 November 1981
  - Annual General Meeting of the NZMTA – Minutes – 7 November 1980
- Newsletter “Backchat”, by the Back Pain Research Foundation
  - October 1983 (4 pages)
  - April 1983 (4 pages)
- NZMTA President’s Report 1983 (2 pages)
- NZMTA Balance Sheet as at 31 October 1983
- NZMTA Trading Accounts for the year ended 31 October 1983
- NZMTA Income and Expenditure for the year ended 31 October 1983
- NZMTA Examination Report 1983
- Annual Report of the Education Committee NZMTA 1983, by Brian Mulligan (2 pages)
- NZMTA Assignments Committee Report 1983, by Pamela Legge (Chairman) (1 page)
- IFOMPT Report, November 1983, by Brian Mulligan (and reply from Ian Searle, NZMTA)

- Letter from Pamela Legge to the Director-General of Health and Minister of Health advising that she is the new president of the NZMTA – November/December 1983
- NZMTA Examination Paper 1983 (2 pages)
- Letters between I. E. Searle (NZMTA) and the Minister of Health regarding Mr Searle's request to purchase video equipment without paying sales tax – March/April 1983
- NZMTA President's Report 1982, by Brian Mulligan (2 pages)
- Assignment Committee Report 1982, by Pam Legge (Chairman Assignment Committee) (1 page)
- Report from Mark Laslett of Liaison Committee to Musculo Skeletal Medicine Group, 24 October 1982
- Letter from Erwin Drok to the Branch Secretaries of the NZSP Branches requesting a notice regarding establishing special interests groups for acupuncture and other pain modulation techniques – 15 October 1982
- NZMTA Balance Sheet as at 31 October 1982
- NZMTA Income and Expenditure for the year ended 31 October 1982
- NZMTA Trading Accounts for the year ended 31 October 1982
- President's Report 1981, by Ace Neame (1 page)
- Annual Report Education Committee NZMTA 1981, by Brian Mulligan (Chairman) (1 page)
- Assignments Committee Report 1981, by Pamela Legge (Chairman) (1 page)
- NZMTA Receipts and Payments Account for the year ended 31 October 1981
- Letters between I. E. Searle (NZMTA) and Lesley Askew (Senior Advisory Physiotherapist, Department of Health)
  - inviting Miss Askew to an NZMTA course – October/November 1981
  - inviting Miss Askew to a 3 day seminar – September/October 1980
  - list of Department of Health library books – 8 July 1980
- NZMTA Written Examination Paper 1981
- NZMTA Business Report 1980, by Pamela Legge (Chairman) (2 pages)
- Committee on Prevention Report 1980, by Brian Mulligan (2 pages)
- NZMTA Receipts and Payments Account for the year ended 31 October 1980

Physiotherapy – New Zealand Society of Physiotherapists – Charge Physiotherapists Association, 1976: ABQU, W4452, 632, Box 1632, 348-12-2, R16662510

- Small file
- Letters between K.C. Roberts (Secretary, Charge Physiotherapists' Association) and Lesley Askew (Supervisory Physiotherapist, Department of health)



- regarding possible topics for a seminar on management training for charge physiotherapists (w/ attached list of topics and letter from a charge physiotherapist who has been denied attendance to a management course by her hospital board) – 13 April 1984
  - guidelines for accreditation – April-September 1984
  - proposal by the Charge Physiotherapists Association that there be administrative training for newly appointed charge physiotherapists – March-June 1983
  - Report: “Code of Safe Practices in the Physiotherapy Department”, prepared by the Charge Physiotherapists’ Association – March 1981 (w/ cover letter from S. J. Randle, Secretary/Treasurer, Charge Physiotherapists Association – 21 May 1981) (11 pages)
  - Correspondence and handwritten notes regarding the lack of uniformity of the Department of Health’s recording of statistics – March/April 1976
- Physiotherapy – New Zealand Society of Physiotherapists – Private Practitioner Association, 1986: ABQU, W4452, 632, Box 1633, 348-12-3, R 16662513
- Small file concerning the New Zealand Private Physiotherapists Association (NZPPA)
  - Letter from R. K. Grant (NZPPA) to Stan Rodger (Minister in Charge of the Accident Compensation Committee) regarding the reports in the media of a review of ACC funding and the intention to make “some private consultancy treatment less-readily available” – 17 March 1986 (6 pages including appendices)
    - Short reply from Stan Rodger – 18 March 1986
  - Correspondence between Vivienne Rollo (Advisory Physiotherapist, for Acting Assistant Secretary, Workforce Development, Department of Health) and Michael Lamont (NZPPA) regarding:
    - Letter from an American physical therapist wishing to work in NZ – December 1987
    - NZPPA’s contact address – November 1987
    - Information regarding the private sector for inclusion in a package to be given to intending immigrants – November 1987
  - Letter to M K Lamont (NZPPA) from E R Dowden (for Director-General of Health) responding to the NZPPA’s comments/submission to the ACC Review Committee – 10 June 1986 (multiple copies)
  - “Additional Comments by the New Zealand Private Physiotherapists Association” (5 pages) (N.D.)
  - “Department of Health Comment to Review Committee” (4 pages) (N.D.)
  - Letter to Dr. Salmond (Director-General of Health) from J. Tedder (National Secretary, NZ Society of Physiotherapists) regarding the comments made by the NZPPA and their general endorsement of the comments – 4 August 1986
  - Correspondence between M K Lamont (Secretary, NZPPA) and Phil Goff (Minister of Housing) regarding Mr Goff’s Central Leader article on the Public Hospital system – May-July 1986
  - “Central Leader ‘Goff Line’ for 27 May 1986” (3 pages)

Physiotherapy – Overseas – General, 1983: ABQU, W4452, 632, Box 1633, 348-14, R16662514

- Small file
- Correspondence between V J Rollo (Advisory Physiotherapist, for Director-General of Health) to B D Busby (Physical Therapist, Denmark) regarding conducting research in New Zealand on its health system (w/ attached Research Project Details: 1 page) – June 1986
- Correspondence between G A Northcott (Charge Physiotherapist, Nelson Hospital Board) and S Nyyssonen (Finland) regarding funding to travel to New Zealand as a physiotherapist – February 1986
- Correspondence between V J Rollo (for Director-General of Health) to V Nilvarangkur (Physiotherapy Department, Thailand) regarding a request for a physiotherapy post-graduate programme in orthopaedics – March 1985
- Document prepared by L M Askew (Senior Advisory Physiotherapist on “Department of Health Graduate Training Physiotherapy”)
- Journal Article *New University Diploma Course in Physiotherapy, February 1977, Vol 63, No.2* (1 page)
- Numerous enquiries to L M Askew (for Director-General of Health) regarding application for registration as a physiotherapist in New Zealand and overseas countries in general – 1984
- Extract from *Physiotherapy, April 1983, Vol 69, No. 4* regarding “Staffing Report” (1 page)

Physiotherapy – Overseas – South Pacific, 1983: ABQU, W4452, 632, Box 1633, 348-14-1, R16662515

- Small file
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health), R I R Skelly (Director of Health, Health Department, Niue Island), H T Nemaia (Director of Health, Department of Health, Niue Island) and A Mitikulena (Acting Director of Health, Department of Health, Niue Island) regarding Moka Nemaia’s return to Niue ,the ceasing of her physiotherapy clinical experience at the end of November, and subsequent training in occupational therapy, orthotics – December 1983-October 1984
- Correspondence between B D McLeod (Head of Department, Otago Polytechnic) and L M Askew (Senior Advisory Physiotherapist, Department of Health) regarding the Otago Polytechnic’s final decision to decline special arrangements be made for Maria Tong’s study in the full time course for the diploma in physiotherapy – August 1983-February 1984

Physiotherapy – Employment Surveys 1968, 1975, 1976, 1977, Workforce Projections, 1982: ABQU, W4452, 632, Box 1633, 348-15, R16662516

- Medium file

- Letters between J. Buswell (Senior Tutor, Department of Physiotherapy, Auckland Technical Institute) and L M Askew (Senior Advisory Physiotherapist) regarding request for data for a keynote address at a business management seminar for physiotherapists – December 1988
- Physiotherapy Returns from Private Hospitals 1986/87 (1 page, 2 copies in file)
- Physiotherapy Returns from Private Hospitals : 31 March 1986 (2 pages)
- Physiotherapy Returns from Private Practice 1986/87 (1 April 1986 – 31 March 1987) (2 pages, 2 copies in file)
- Physiotherapy Returns from Private Practice : 31 March 1986 (2 pages)
- Return of Physiotherapists Working in Private Practice, 1 April 1985 to 31 March 1986 (table by district)
- Letter from Peter J. Larmer to L. Askew (Department of Health) refusing to fill in the return until a satisfactory explanation is given as to its necessity – 16 September 1987
- Extract from the *New Zealand Medical Journal*, letter from Michael K. Lamont (NZ Private Physiotherapists Association), “Shortage of physiotherapists”, 25 February 1987
- Miscellaneous letters between L M Askew (Senior Advisory Physiotherapist) and various physiotherapists/organisations regarding the workforce data survey
  - Letters between B. Richardson (Physiotherapist) and L M Askew (Senior Advisory Physiotherapist) regarding the workforce data survey – April/May 1987
  - Inclusion of acupuncture training within the 1985 physiotherapy manpower data survey – March-June 1985
  - Chief Executive (Marlborough Hospital Board) regarding Health workforce trends in physiotherapy – November/December 1983
  - F M Elkin (head of Physiotherapy Department, School of Health Sciences, Auckland Technical Institute) regarding suggestions to get information from the Manpower survey - December 1983
  - C. B. Payne (Podiatrist) regarding the number of full-time equivalent physiotherapists practising in NZ – July-September 1983
  - P. Russell (tutor, Physiotherapy Department, Waikato Hospital) regarding reporting of manpower data – April/May 1983
- Letter from L M Askew (Senior Advisory Physiotherapist) to J. Tedder (National Secretary, NZ Society of Physiotherapists) regarding the workforce data collection 1987 ‘white card’ – 5 January 1987
- Letters between L M Askew (Registrar, Physiotherapy Board) and the Director-General of Health regarding the Board’s request for legislative provision to make it mandatory for physiotherapists to provide workforce information – September/October 1986
- Handwritten notes throughout file relating to: draft letter with a proposal regarding APCs signed Peter O’Connor (19/9/86); Physiotherapy staffing in New Zealand hospitals (31/1/1985); health manpower

resources, physiotherapists (27/4/83); 1981 stats on physiotherapists; physiotherapy manpower in the hospital service 1976-1980 (19/1/82); physiotherapy manpower (15/1/82); Labour Department request for info (29/10/82)

- Handwritten inter-office memorandums relating to: letter from M K Lamont (19/4/83); physiotherapy manpower data collection (30/6/83); the 'white card' and copies of the 'white card' with handwritten notes on it; physiotherapy manpower cards (23/2/83); health manpower resources/physiotherapists (14/4/83);
- Report: "Physiotherapy Workforce 1985"(13 pages)
- Letter to the Secretary, NZ Society of Physiotherapists from Margaret Brensell (Director of Physiotherapy Services, for the Physiotherapy Management Committee, Otago Hospital Board) regarding the Board's concern over the Society's policy in relation to manpower planning, in particular the article by M K Lamont published in the NZ Journal of Physiotherapy (vol, 14, no. 1, 1986) which encouraged the profession not to complete the 'white card' – 24 June 1986
- Newspaper article from the *Dominion*, "Hospital staff lack 'worse'", 14 January 1986
- Copy of the 1985 survey (which is more detailed than the usual 'white card' data collection) (1 page)
- Letters between L M Askew (Senior Advisory Physiotherapist) and M K Lamont (President, NZ Society of Physiotherapists)
  - Draft copy of the questionnaire which will be used to provide background to the routine annual data collection – 16 February 1984
  - Discussing who is responsible for collecting manpower data, the Department of Health or the Physiotherapy Board – 13 May 1983
  - Reappraising the 'white card' – August/September 1982
  - Manpower discussion paper prepared for the Charge Physiotherapists Seminar – December 1981(w/ attached paper "Physiotherapists and Manpower Planning", 3 pages)
- Letters from L M Askew to the Heads of the Physiotherapy Departments at Auckland Technical Institute and Otago Polytechnic regarding the agree with the NZ Society of Physiotherapists to undertake a comprehensive manpower survey and request for any information that the departments wish to have included in the survey – 15 November 1983
- Physiotherapy Board Meeting – extract from minutes (throughout file)
  - 24 November 1983 – relates to Manpower data collection
  - 21 July 1983 – relates to Manpower data collection
  - 24 March 1983 – relates to Manpower planning
- Letters between M K Lamont (President, NZ Society of Physiotherapists) and Dr E. R. Dowden (Director General of Health) regarding Society's disapproval of the continued circulation of the 'white card' and the representation on them that the data is being collected for the Physiotherapy Board should be altered to state that it is being collected by the Department of Health – March-July 1983

- Data from the Physiotherapy Board as requested by the Department of Labour for the Qualification Attainment Project
  - Letters and documentation from the Department of Labour requesting information – December 1981-June 1983
  - Data from the Physiotherapy Board showing: graduates, 1 April 1981 – 31 March 1982 and 1 April 1982 – 31 March 1983
  - Data from the Physiotherapy Board showing: List of formal vocational qualifications you issued between 1 April 1981 and 31 March 1982 and 1 April 1982 and 31 March 1983
- Letter from L M Askew (Registrar) to the Director-General of Health regarding the heading on the “white cards” which states who is seeking the information – 13 May 1983
- Extract from: Health Manpower Resources: 1980 Data, Department of Health Blue Book Series – “Physiotherapists” pp.137-147 (N.D., file also contains draft copies)
- Discussion paper: Physiotherapy Schools Intake (N.D. but table includes date range 1980-1985) (3 pages)
- Letters between the Chief Executive (Hospital Boards’ Association of NZ) and the Director, Division of Hospitals, Department of Health regarding the intakes of student physiotherapists – August/September 1982
- Letters and documentation relating to the Department of Health national health manpower planning workshop, including:
  - Letters between L M Askew (Senior Advisory Physiotherapist) and H J Hiddlestone (Director-General of Health) – February-June 1982
  - “National Health Manpower Planning Workshop: Physiotherapy”, by Lesley M Askew (4 pages)
  - “Health Manpower Planning in New Zealand: Advance Information about a National Workshop on Health Manpower Planning to be held in Rotorua 13-17 September 1982” (4 pages, 2 copies in file)
  - Letter from P. Fletcher to L M Askew seeking information relevant to the background paper she is writing on women employed in the health services – 18 May 1982
  - Submission to the Health Manpower Workshop Planning Group, by Lesley M Askew (Registrar) – April 1982 (several copies)
  - Correspondence between L M Askew (Registrar) and Dr G C Salmond regarding submission to the Health Manpower Workshop – April 1982
- Several letters from physiotherapists, organisations, and MPs writing on behalf of their constituents, and replies from A G Malcolm (Minister of Health) regarding the current opportunities for newly qualified physiotherapists (in particular bonded physiotherapy students) and the general surplus of physiotherapy graduates – January/February 1982
- Letter from L M Askew (For Director-General of Health) to the Director-General of Education regarding the surplus of graduates – 26 January 1982

Physiotherapy – Advisory Section – Statistics and Annual Reports, 1953:  
ABQU, W4452, 632, Box 1633, 348-16, R16662517

- Large file
- Letters between Vivienne J Rollo (Advisory Physiotherapist) and M G McMyn (Chairperson, Physiotherapists' Regional Committee) regarding request for physiotherapy staffing data under the Official Information Act – November 1985
- Funded Physiotherapy Vacancies at 1 November 1985 (handwritten)
- Funded Hospital Physiotherapist Vacancies 15 July 1985 (handwritten)
- Large amount of handwritten tables with Physiotherapy Hospital Staff Returns data (showing monthly breakdown by hospital board, averages, Board establishments) and other staffing data (some have no dates)
  - 1 April 1986 to 31 March 1987
  - 1985
  - Summary 1984 (handwritten)
  - 1982
  - Both Established and Staff Averages for Preceding Year, 1984-1985 (handwritten)
  - Rough handwritten data for 1980-81, 1979-1980, and 1978-79
  - 1981
  - 1980
  - 1979
  - 1978
  - 1976
  - 1977
  - Physiotherapy Departments Establishments 1960 (1 page)
  - Social Security Claims , Private Practicing Physiotherapists 1958-1961 (handwritten)
  - Staffing for year ended 31 December 1960
  - Physiotherapy bursaries taken up since 1950
  - Information given for World Health Questionnaire (date range 1957-1960)
- Summary of Visiting Cerebral Palsy Therapists : Annual returns to Department of Health for Year Ending 31 march 1982
- Letters between the Secretary, Physiotherapy Board and N.G. Killick (Department of Statistics) regarding extract on physiotherapy in the NZ Official Yearbook– October 1981-January 1984
- Department of Health, Physiotherapy Section, Annual Statistics for 31 December 1983 (bursaries, hospital services, private hospitals) (2 pages)
- Physiotherapy Section, Objectives for 1983 (1 page)
- Letters between A J Henderson (for Director, Division of Hospitals) and the Chief Executive (Wellington Hospital Board) regarding the number and frequency of physiotherapy and occupational therapy returns – March/April 1982
- Annual Reports and Annual Statistics, Physiotherapy Section, for:

- Annual Report 1 April 1980-31 March 1981 (11 pages, including attached Physiotherapy Section Annual Statistics for 31 December 1980)
- Annual Report 1 April 1979-31 March 1980 (12 pages, including attached Physiotherapy Section Annual Statistics for 31 December 1979)
- Annual Report 1 April 1978-31 March 1979 (10 pages, including attached Physiotherapy Section Annual Statistics for 1978)
- Annual Report 1 April 1977-31 March 1978 (9 pages, including attached Physiotherapy Section Annual Statistics for 1977)
- Annual Report 1 April 1976-31 March 1977 (9 pages, including attached Physiotherapy Section Annual Statistics for 1976 and the Physiotherapy Regulations 1953 Amendment No. 6)
- Annual Report 1 April 1975-31 March 1976 (7 pages, including Physiotherapy Section Annual Statistics for 1975)
- Annual Report 1 April 1974-31 March 1975 (5 pages, including Physiotherapy Section Annual Statistics for 1974)
- Annual Report 1 April 1973-31 March 1974 (7 pages, including Physiotherapy Section Annual Statistics for 1973) (two copies, one handwritten draft)
- Annual Report 1 April 1972-31 December 1972 (4 pages)
- Physiotherapy Section Annual Statistics for 1972 (2 pages)
- Total number of staff for January 1972
- Annual Report 1 January 1971-31 December 1971 (5 pages, including Physiotherapy Section Annual Statistics for 1971) (2 copies)
- Annual Report 1 January 1969-31 December 1969 (6 pages, including Physiotherapy Section Annual Statistics for 1969)
- Annual Report 1 January 1968-31 December 1968 (6 pages, including Physiotherapy Section Annual Statistics for 1968)
- Annual Report 1 January 1967-31 December 1967 (4 pages, including Physiotherapy Section Annual Statistics for 1967)
- Annual Report 1 January 1967-31 December 1967 (4 pages, including Physiotherapy Section Annual Statistics for 1967)
- Annual Report 1966 (2 pages)
- Annual Report 1965-1966 (3 pages)
- Handwritten statistics 1963-1965
- Number of physiotherapists working in NZ Hospitals as at 19 June 1963
- Annual Report 1964/65 (2 pages)
- Annual Report 1963/64 (2 pages)
- Annual Report 1962/63 (1 page)
- Annual Report 1961/62 (4 pages, including cover page) (page 2 damaged)
- Annual Report 1960 (2 pages) (2 copies)
- Annual Report 1960/61 (5 pages, including cover page)
- Annual report 1958 (2 pages) (2 copies, one damaged)
- Staff returns – year ended 31 March 1957
- Annual Report 1956 (2 pages) (2 copies)
- Annual Report 1955 (2 pages)

- Summary of work of Physiotherapy Section year ended 31 March 1954 (1 page)
- Summary of work of Physiotherapy Section year ended 31 March 1953 (1 page)
- Physiotherapy Inspections of Hospitals, Period June 1951 to May 1953 (2 pages)
- Handwritten notes throughout file relating to: Physiotherapy section annual statistics (8/2/72); Physiotherapy section annual statistics required as at 31 December (N.D.); physiotherapy information requested in connection with the Royal Commission (8/11/72); statistics supplied to NZSP, hospital staffing throughout NZ (21/7/72); note to Dr Dowden (5/5/70); statistics for annual report (1966); number of students 1957 and 1958; notes and data regarding the overseas questionnaire (1961)
- Correspondence between H E Hutchings (For Director-General of Education) and the Director-General of Health regarding a request for information which would indicate the weighting of physiotherapy practice toward accidents – October 1978
- Telephone messages from School of Physiotherapy Dunedin with maximum number of first year students recruited each year – June 1975
- Letters from individuals requesting physiotherapy hospital service statistics (1954-1973)
- Total number of students in training 1957-60

Physiotherapy – Advisory Section Statistics and Annual Reports, 1987:  
ABQU, W4452, 632, Box 1633, 348-16, R16662518

- Small file
- Department of Health, Physiotherapy Section, Annual Statistics (lists detailed data under headings Bursaries, Hospital Services, Private Hospitals, Private Practice, Ministerial Recognitions for Physiotherapy Benefit, and Work Permit Approvals)
  - 1 April 1986 to 31 March 1987 (2 pages)
  - 1 April 1985 to 31 March 1986 (2 pages)
  - 1 April 1984 to 31 March 1985 (2 pages)
  - 1 April 1983 to 31 March 1984 (2 pages)
- Physiotherapy Benefits : Return of Physiotherapists – Annual Return of Payments to Physiotherapists for year ended 31<sup>st</sup> March 1986 (table listed by district, replies by % of practices; replies by % of amount) (2 pages)
- Letters to the Advisory Physiotherapist (Department of Health) from D. Gill (District Physiotherapist, Extramural Hospital) and J. Fausett (Assistant Charge Physiotherapist, Auckland Hospital) both members of the a working party investigating physiotherapy information and data collection systems who are planning to design a more appropriate system that can be used nationally – July-September 1987



Physiotherapy – Department of Health Physiotherapy – General, 1986:  
ABQU, W4452, 632, Box 1626, 348-1, R16662593

- Medium file
- Generic letters from P Papadopoulos (for Assistant Secretary, Department of Health) to numerous non-physiotherapists who requested copies of the 'Physiotherapy: Code of Safe Practice' that registered physiotherapists are given first priority of its distribution – 31 May 1989
- Letter from P Papadopoulos (for General Manager, Population Health Policy) to The Secretary (NZ Demographic Society) regarding obtaining a copy of 'The Business of Population' publication – 22 March 1989
- Letter from V J Rollo (Advisory Physiotherapist, Department of Health) to K Baker (Physiotherapist, University of New South Wales) regarding a congratulations on his doctoral research (w/ attached copy of his theses 'Scheuermann's Disease: A Review' and 'The Human Locus Coeruleus Complex: An Immunocytochemical and Three Dimensional Reconstruction Study': 26 pages)
- Correspondence between P Dunne (Parliamentary Under-Secretary to the Minister of Health) to J de Bruijn concerning the high incidence of back problems amongst secondary school children and members of the workforce – September-October 1988
- Letter from V J Rollo (Deputy Registrar, Department of Health) to J Leibrich (Health Services Research and Development Unit, Department of Health) regarding issues that the Physiotherapy Board should consider in the background paper on alternative/complementary medicine in New Zealand – 13 February 1987
- Correspondence between P Dunne (Parliamentary Under Secretary for the Minister of Health) to G Young regarding concerns about the lack of provision in the Wellington Hospital Board's budget to meet a cost of living increase in the current wage round – December 1988-January 1989
- Newspaper clipping "*Physio Tours*" in *Evening Post* 5 January 1989
- Correspondence between V J Rollo (Advisory Physiotherapist, Department of Health) and M P O'Connor (Opuia Medical Services) relating to a patient who is unable to attend their local hospital and whom requires chest physiotherapy – December 1988
- Correspondence between V J Rollo (Advisory Physiotherapist, Department of Health) and P Bergenhenegouwen (The Netherlands) regarding demographic, salary, and funding information of physiotherapists in New Zealand for his essay on 'The Possibilities for Dutch Physiotherapists to Work Abroad' – September-October 1988
- Correspondence between J Greg (Private Secretary, Office of the Prime Minister) and M Moon (Psychologist and Physiotherapist, Christchurch) regarding an inquiry into how people with chronic pain can have their problem assessed appropriately – July 1987
- Correspondence between J Leibrich (Scientist, Department of Health) to V J Rollo (Deputy Registrar, Physiotherapy Board) regarding her report 'Exploratory Research into Complimentary Therapies' – 6 August 1987 (w/ attached Executive Summary: 3 pages)

- Letter from L M Askew (Senior Advisory Physiotherapist, Department of Health) to C Svensson (President, Legitimedade Sjukgymnaster, Sweden) regarding chiropractic practice in New Zealand – August 1987
- Correspondence between V J Rollo (Advisory Physiotherapist, Department of Health) and J Schneider (University of Montana, USA) concerning registration of physiotherapists in New Zealand and its policies for Overseas Physiotherapists – April-June 1987
- Correspondence between P Papadopoulos (for Acting Secretary, Department of Health) to J P Tomberlin (Mayo Clinic, USA) regarding information on the Advanced Diploma in Physiotherapy – May-July 1987
- Correspondence between P Papadopoulos (for Acting Assistant Secretary, Department of Health) and S Ford (Exhibits Co-ordinator, Conference Consultants and Management) regarding the declining of their request for the Department of Health to sponsor their meetings and workshops originating from the NZ Society of Physiotherapists biennial conference – July 1987
- Correspondence between A Hercus (Minister of Social Welfare, Parliament Buildings), J A Elder and M Bassett (Minister of Health, Parliament Buildings) concerning J A Elder's request for assistance from the Department of Social Welfare for physiotherapy treatment – 3 April 1987
- Correspondence between V J Rollo (Advisory Physiotherapist, Department of Health) and A Fox (Physiotherapy Librarian, Otago Polytechnic) regarding a new method of providing a monthly periodical index printout – March 1987
- Correspondence between G Salmond (Director-General of Health) and R A McKenzie regarding their support for his concerns surrounding late referrals of back problems, role of physiotherapists in preventative programmes, and the role ACC plays in the funding of minor injuries – August 1986
- Letter from M E R Bassett (Minister of Health, Parliament Buildings) to P East regarding the shortage of physiotherapists in the public sector – 15 July 1986
- Letter from M Bassett (Minister of Health, Parliament Buildings) regarding the lack of unity and direction in the physiotherapy profession – 3 July 1986
- Correspondence between V J Rollo (for Director-General of Health, Department of Health) and S Linn (USA) regarding a distinction between massage therapy and physiotherapy – May 1986
- Correspondence between V J Rollo (for Director-General of Health, Department of Health) and N Westphal (Auf Dem Zehnthobel, West Germany) regarding physiotherapy registration in New Zealand – January-March 1986
- Letter from J B Moles (Director of Finance) to The Registrar (Physiotherapy Board) concerning a raise in examiner fees – 3 March 1986

Physiotherapy – Department of Health Physiotherapy – General, 1964:  
ABQU, W4452, 632, Box 1626, 348-1, R16662594

- Large file
- Newspaper article “*Physiotherapist’s Complaint*” in *Dominion Post*, 4 September 1985
- Newspaper article “*Help is so Near-and Yet So*” in *NZWW*, October 8, 1984
- Correspondence between V J Rollo (for Director-General of Health, Department of Health), L M Askew (Senior Advisory Physiotherapist, Department of Health) and C J Heath (The Department of the Dean, University of Otago) on the “National Conference on Medical Education” – November 1984
- Correspondence between L M Askew (Senior Advisory Physiotherapist, department of Health) and P A Monro regarding Department of Health policies on whose responsibility it is to pay for private physiotherapy treatment where hospital physiotherapy treatment is not available – June 1984
- Letter from A M Bell (NZ Society of Physiotherapists) to Charge Physiotherapist (Dunedin Hospital) concerning travel difficulties of patients getting to public hospitals for physiotherapy treatment – 5 May 1984
- Letters between L M Askew (Senior Advisory Physiotherapist, Department of Health), J S Mills (for Director, Division of Hospitals, Department of Health), M K Lamont (President, NZ Society of Physiotherapists) and the Director-General of Health regarding ‘Proposed Amendment to Regulation 6 (d) of the Podiatrists regulations 1982: the Performance of Podiatry by Physiotherapists’ (w/ attached corresponding document: 1 page) – 23 March 1983
- Correspondence between L Fisher and V J Rollo (for Director-General of Health, Department of Health) regarding progress of the Itinerant Physiotherapists in Schools concept – April 1984
- Journal article “*Director of Education for the CSP*” in *Physiotherapy*, July 1983, Vol 69, no. 7 (1 page)
- Correspondence between K W Eddy (for Government Statistician) to L M Askew (Senior Advisory Physiotherapist, Department of Health) concerning the occupational classification of physiotherapists – October 1983
- Document on ‘Distinguishing Between Physiotherapists and Occupational Therapists’ – N.D. (7 pages)
- Letter from A G Malcolm (Minister of Health) to J E Clarkson (Hon Secretary, Paediatric Society of NZ) concerning lack of progress on the investigation into the provision of further physiotherapy services in pre-school centres in NZ for intellectually handicapped children – September 1983
- Correspondence between A G Malcolm (Minister of Health and M L Thouard (Vice President, Ontario Massage therapists Association, Canada) regarding status of massage therapists in New Zealand – June/July 1983

- Newspaper article “*Gulf States Market for Health Expertise*” in *Evening Post* 19 May 1983
- Correspondence between L M Askew (Senior Advisory Physiotherapist, Department of Health) and D Schribner (Physical Therapist, Saipan, Mariana Islands) regarding information on charging methods for physical therapy services in NZ – January/February 1983
- Journal article extract “*Add a New Dimension to Your Career*” in *Physical Therapy*, 1982 (1 page)
- Letter from V J Rollo (Advisory Physiotherapist, Department of Health) to L P Ngoh (Charge Physiotherapist, Department of rehabilitation Medicine, republic of Singapore) relating to statistics on physiotherapists in New Zealand – October 1982
- Document on ‘Itinerant Physiotherapists in Schools’ – N.D. (4 pages)
- Report prepared by the Auckland Crippled Children Society on ‘Therapists Working in Physically Handicapped Schools Attached to Normal Schools in the Auckland Area’ – N.D. (3 pages)
- Letters between J B Munro (National Director, NZ Society for the Intellectually Handicapped), J Terris (MP for Western Hutt) and G F Gair (Minister of Health) regarding the lack of physiotherapy services to multi-handicapped children in both school and hospitals throughout NZ – December 1981
- Letter from Assistant Chief Executive (Finance), Northland Hospital Board) to The Director (Division of Hospitals, Department of Health) concerning ‘Public Hospital Physiotherapy Costs 1975-1981 – 16 July 1981 (5 pages)
- Numerous letters and brochures pertaining to Vibratory Units, specifically a unit manufactured by P Havas and Sons LTD, this product was deemed unnecessary for New Zealand – 1981
- Letters between G F Gair (Minister of Health) and E Drok concerning the pre-registration year, Accident Compensation Commission and hospital staff salaries, and post-basic education – November 1979
- Letter from M E Brown (Deputy Advisory Physiotherapist, Department of Health) to A Cordova (Italy) concerning salary and leave information for NZ physiotherapists – April 1973

Physiotherapy – Act – General, 1986: ABQU, W4452, 632, Box 1626, 348-2, R16662595

- Small file
- Correspondence between L M Askew (Registrar, Physiotherapy Board) and Helen Clark (Minister of Health) regarding the Board’s concern over legislative restrictions under which it must operate – February/March 1989
- Memorandum to the Minister of Health from M J Chapman (for Assistant Secretary, Workforce Development) with advice
  - regarding the NZ Society of Physiotherapist’s letter on the Physiotherapists Bill and their wish that the Physiotherapy Board be serviced independently of the department – 8 December 1987

- concerning the department's discussions with the NZ Society of Physiotherapists on the Physiotherapists Bill, in particular in relation to the body corporate issue and disciplinary procedures – 23 December 1986
- Letter from Vivienne J Rollo (for Director-General of Health) to L M Askew (Registrar, Physiotherapy Board) regarding complaints against sections 26 and 27 of the Physiotherapy Act 1949 – 8 April 1987
- Numerous letters relating to the NZ Society of Physiotherapists request that the Physiotherapy Board be serviced independently of the Department of Health:
  - Correspondence between E Drok (President, NZ Society of Physiotherapists) and David Caygill (Minister of Health)– August 1987-December 1987
  - Letter from Anne Fitzpatrick (Consultant, Business Development Centre) to M. Chapman (Department of Health) and L Askew (Registrar, Physiotherapy Board) advising that she has been commissioned by the NZ Society of Physiotherapists to prepare a budget for the independent functioning of the Physiotherapy Board – 19 and 24 December 1986
  - Letters between J Tedder (National Secretary, NZ Society of Physiotherapists) and R D Douglas (Minister of Finance) regarding the Government's policy in respect of charging boards for administration costs - November 1986
  - Letter from J Tedder (National Secretary, NZ Society of Physiotherapists) to L M Askew (Registrar, Physiotherapy Board) regarding Physiotherapy Board body corporate proposal and the undertaking of A. Fitzpatrick to prepare a budget for the independent functioning of the Physiotherapy Board – 17 December 1986
  - Handwritten notes and notes regarding meeting with NZSP representatives 15 May 1986 (4 pages, 14/5/86)
  - "Physiotherapy Board : Body Corporate Proposal", by E R Dowden (for Director, Division of Hospitals) (2 pages)
  - Letter to J Tedder (National Secretary, NZ Society of Physiotherapists) from Michael Bassett (Minister of Health) regarding running a ballot on whether the Board should become a body corporate (N.D.)
- Letters from N. Schmidt (physiotherapy student) and the Director-General of Health with a variety of questions relating to the Physiotherapy Act 1949, the Physiotherapy Board, and the proposal for the Board to become a body corporate – July 1986

Physiotherapy – Training and Education – Post-graduate, Co-ordinating Committee, Agenda and Minutes, 1984: ABQU, W4452, 632, Box 1629, 348-2-12, R16662596

- Medium file
- Generic letters from P Papadopoulos (Secretary, for Acting Assistant Secretary, Workforce Development) to numerous hospital boards providing them copies of the 'Minutes of Meeting of the Co-ordinating

Committee on Physiotherapy Post Basic Education and Staff Training’  
– 30 September 1987

- Several completed forms prepared by the Co-ordinating Committee requesting suggestions for possible education programmes – August 1987
- Outline prepared by Auckland Hospital Physiotherapy Department on ‘Orthopaedic, Multi-Trauma Patients...The Physiotherapy Approach’ – 19 October 1987 (1 page)
- Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training Meeting – Minutes – 22 July 1987 (8 pages)
- Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training Meeting – Agenda – 22 July 1987 (5 pages)
- Report prepared by M Draper (Director of Physiotherapy Services, CHB) on ‘Diploma in Neuromuscular Rehabilitation’ – N.D. (2 pages)
- Several blank course evaluation forms on ‘Health Education in the Workplace: Topics and Techniques Evaluation Questionnaire’, ‘Head Injury Course’ (Physiotherapy Department Auckland Hospital) and ‘Neonatal Physiotherapy Intensive Care General Course Evaluation’ (National Women’s Hospital) – N.D. (7 pages)
- Document prepared by The Chartered Society of Physiotherapists on ‘Post Registration Validated Courses’ – N.D. (2 pages)
- Coordinating Committee on Physiotherapy Post Basic Education and Staff Training – Minutes – 23 July 1986 (11 pages)
- Coordinating Committee on Physiotherapy Post Basic Education and Staff Training – Agenda – 23 July 1986 (6 pages)
- Letter from M K Lamont (Secretary, NZ Private Physiotherapists Association, Onehunga) to V Rollo (for Co-ordinating Committee: Physiotherapy Post Basic Education and Staff Training, Department of Health) concerning offered courses not being applicable to physiotherapists in the private sector – 6 September 1985
- Letter from J A Bateman (Principal, Central Institute of Technology, Trentham) to V J Rollo (Co-ordinating Committee on Physiotherapy) concerning their recommendations on the report of the visiting cerebral palsy therapists – 11 November 1986
- Programme Outline on ‘Thoracic Assessment’ and ‘Asthma Education’ prepared by the Auckland Technical Institute Physiotherapy Department – 27 August 1985
- Document prepared by M C Draper (Director of Physiotherapy Services, Canterbury Hospital Board) on ‘Preliminary Timetable for Rheumatology Refresher Course Early 1986’ – (3 pages)
- Document on ‘Analysis of Results of Evaluation’ – N.D. (3 pages)
- Memorandum from D Hannah (Palmerston North Hospital) to V Rollo (Health Department) concerning ‘Evaluation of Muscle Energy Course May 16 & 17 Palmerston North Hospital’ – 17 June 1986
- Brochure on ‘Diploma in Neuromuscular Rehabilitation’ prepared by the Physiotherapy Service, Canterbury Hospital Board – (2 pages)
- Letter from B D McLeod (Head of School, Otago Polytechnic) to L M Askew (Senior Advisory Physiotherapist, Post-Basic Co-ordinating

Committee) concerning the limitations and constraints of their current post basic co-ordinating committee – 4 June 1986

- Co-ordinating Committee on Physiotherapy Post-Basic Education and Staff Training Meeting – Agenda – 24 July 1985 (5 pages)
- Report prepared by Physiotherapy Acupuncture and Pain Modulation Association on 'Needle Sterilisation' – 1985 (2 pages)
- Report prepared by the Auckland technical Institute Physiotherapy Department on 'resume of Evaluation Forms on Electrotherapy Course II Held on 13 and 14 July 1984' – (2 pages)
- Document on 'Evaluation Physiotherapists' Obstetric Seminar' – November 1984 (3 pages)
- Document on 'Course: Physiotherapy in Psychiatry' – 17 April 1985 (3 pages)
- Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training Meeting – Minutes – 18 July 1984 (7 pages)
- Co-ordinating Committee on Physiotherapy Post Basic Education and Staff Training Meeting – Agenda – 18 July 1984 (5 pages)
- Letter from J M Tedder (National Secretary, NZ Society of Physiotherapists) to V J Rollo (Assistant Advisory Physiotherapist, Department of Health) regarding 'Refresher/Re-Entry Requirements' – 11 June 1984
- Brochure prepared by Columbusiaan, The Netherlands on 'Stitching Utrechtse Paramedische Academie Refresher Course Prospectus 1984' (10 pages)

Physiotherapy – Training and Education – Post-Graduate, Overseas, 1952:  
ABQU, W4452, 632, Box 1629, 348-3-13, R16662597

- Medium file
- Several letters to L M Askew (Senior Advisory Physiotherapist) from various registered physiotherapists in New Zealand enquiring about transferring for further study/work abroad – 1984
- Numerous documents pertaining to eligibility for different scholarships – 1984
- Letter from J C McGrath to The Director (Division of Hospitals) requesting that Miss Draper be deployed more frequently to the North Canterbury Hospital to train others in 'Post Graduate Work in Facilitation Techniques' – 31 January 1965 (2 pages)
- Report on 'Post Graduate Overseas training Undertaken by G M C Draper, Physiotherapist, Christchurch Hospital' – N.D. (18 pages)
- Letter from Dominion Secretary to Minister of Health (Health Department) concerning the setting up of Post Graduate Training and Study Overseas – 16 January 1956
- Letter from J G Laurenson (Secretary, North Canterbury Hospital Board) to The Director-General of Health (Department of Health) regarding experience in neuro-muscular techniques and recommendations for how the courses could be run – 19 September 1983

- Letter from L E Chabala (International Desk, American Physical Therapy Association, New York) to GMC Draper (Physiotherapy Department, Christchurch Hospital) regarding the implementation of the exchange visitor programme at Miriam Hospital in the US – 3 May 1963
- Numerous letters relating to 'Overseas Study Grant: Senior Physiotherapist, G M C Draper' – May 1963
- Memorandum from C A Taylor (Director, Division of Hospitals, Department of Health) to The Minister of Health regarding 'Overseas Post Graduate Study in Neuromuscular Facilitation Methods' – 23 April 1963
- Document on 'Overseas Post-Graduate Study Grant: Physiotherapy Summary of Events' – 30 October 1965 (5 pages)



## ***Nelson Area Health Board – Records***

Physiotherapy Occupational Therapy Dept. – Correspondence, 1990-1991:  
ADHS, W5623, 22265, Box 161, R20994109 [RESTRICTED FILE]

- Small file
- Letter from Andrew Dickerson (Regional Service Co-ordinator: Health Care and Rehabilitation) to Nelson/Marlborough Area Health Board relating to Anne Churcher's review and recommendations of the Physiotherapy and Occupational Therapy Departments at Wairau – 1 March 1991
- Memo notifying staff members of meeting regarding Seido Wheelchairs – 1 October 1991
- Internal Nelson-Marlborough Area Health Board letter to Dr Paul Taylor from Claire McKenzie (Regional Service-Coordinator: Child and Family Health regarding temporary replacement for Evey McAuliffe, the visiting Neurodevelopment Therapist on maternity leave – 12 July 1991
- Letter from Richard McKay (Paediatrician, , Nelson-Marlborough Area Health Board) to the Assistant General Manager Secondary Care, Nelson-Marlborough Area Health Board regarding the proposed shift in management of neurodevelopmental therapist staff – 25 July 1990
- Amendment to the Physiotherapy, Occupational Therapy and Speech-Language Components of the Health Immigration Policy Criteria (5.3-5.5) with covering letter from P Papadopoulos (for Acting Manager, Workforce Development) to Glenys Baldick (General Manager, Nelson-Marlborough Area Health Board) – 12 June 1991

***Office of the Clerk of the House of Representatives***

35<sup>th</sup> Parliament – Social Services Committee – Bills – Public Bills –  
Physiotherapy Amendment [Session 3] 1969: ABGX, W3706, 16127, Box 1

- Examples of newspaper advertisements for massage etc.
- Physiotherapy Amendment Bill 1969
- Submissions by the New Zealand Society of Physiotherapists to the Social Services Committee of the Physiotherapy Amendment Bill

## ***State Services Commission, Head Office***

Pay Rates – Outside the Public Service – Special Consultative Committee for Hospital Board Employees (Including Dietitians, Occupational Therapists, Physiotherapists, Lab Workers, Physicists), 1969-1970: SSC1W2505 52, 33/7/10, Part 3, R12090036

- Large file
- Correspondence and documents relating to the NZ Society of Physiotherapists' submission of an application for review of remuneration of physiotherapists –April 1970
  - General letters
  - The Hospital Employment (Physiotherapists) Regulations – October 1969 (17 pages)
  - Hospital Service Determination No. D.G.9 Physiotherapists (includes First and Second Schedules which list prescribed salary scales) (5 pages)
  - Application submitted by the NZ Society of Physiotherapists – in the matter of section 20 of the State Services Remuneration and Conditions of Employment – 16 March 1970 (4 pages)
- Department of Health memorandum regarding Hospital Service determination No. M.3 (Hospital board employees whose salaries, wages and conditions of employment are subject to awards and industrial agreements) - 1969
- Department of Health circular letter outlining the new salary scales from 15 June 1969 (half yearly review) – 19 March 1970
- Department of Health memorandum regarding the hospital services determination No. D.G.14 (half yearly review October 1969) (10 pages including new salary scales and regulations regarding overtime and annual leave etc).
- Letters and documentation relating to Hospital Employment (Nurses) Regulations and Salary Scales of Community Nurses – October 1969
- Department of Health memorandum to the Chairman of the Cabinet Committee on Government Administration regarding Hospital Employment Regulations – 19 August 1969
- Booklet: "Proposals by The New Zealand Institute of Medical Laboratory Technology (Inc.) For Revision of the Hospital Employment Regulations 1964/103 And Subsequent Amendments" (18 pages, 2 copies in file)
- The Hospital Employment (Laboratory Workers) Regulations 1964m Amendment No. 2
- Documentation from the Hospital Laboratory Officers' Salaries Grading Committee
- "New Zealand Society of Pathologists: Submission to Consultative Committee"
- "The Five Scale Structure with an Equitable System of Assimilation" (N.D.)
- "Preliminary Report by the New Zealand Institute of Medical Laboratory Technology on the Salaries and Conditions of Service Applicable to

Laboratory Workers Under the Hospital Employment Regulations 1964 and Subsequent Amendments” (N.D., 4 pages)

- Letters relating to Hospital Employment Regulations with salary scales - 1969
- Occupational Therapists – Scales of Salaries and Wages (N.D.)
- Submission of Occupational Therapists Association Inc. For an Amended Salary Scale – in the matter of the Hospital Employment (Occupational Therapists) Regulations 1963 (full submission is 42 pages)
- Large amount of correspondence and documentation relating to Hospital Employment, Laboratory Workers Regulations and salary scales - 1969

Pay Rates – Outside the Public Service – Special Consultative Committee for Hospital Board Employees (Including Dietitians, Occupational Therapists, Physiotherapists, Lab Workers, Physicists), 1970-1972: SSC1W2505 52, 33/7/10, Part 4, R12090037

- Large file
- Correspondence relating to salary scales of occupational therapists – February-October 1972
- Notes from meeting between the Hospital Services Committee and the NZ Society of Physiotherapists – 11 December 1972, 16 December 1971 (4 pages)
- Several lists of data/statistics
  - Physiotherapy Hospital Services statistics
  - Comparative salary rewards for experiences and responsibility
  - Staffing at Wellington Hospital as at 23/11/71
  - Payment and conditions of different training
- Paper “Physiotherapists” by H.F. Smith, Senior Advisory Officer – relates to physiotherapy salary claims (N.D., 5 pages)
- “The New Zealand Society of Physiotherapists (Inc.): First Schedule: Scales of Salaries and Wages of Physiotherapists, Students and Physiotherapy Aids” (N.D., 4 pages)
- “The New Zealand Society of Physiotherapists (Inc.): Second Schedule: Conditions of Employment” (N.D., 3 pages)
- Large amount of correspondence relating to the review of the rates of remuneration and conditions of employment for hospital service physiotherapists – 1971-1972
- “Submissions to the Hospital Service Committee from the New Zealand Registered Occupational Therapists Association (Inc.)” – August 1971 (7 pages)
- Department of Health “Hospital Service Determination No D.G. 17 – Physiotherapists” – 5 November 1970 (36 pages)
- Department of Health “Hospital Service Determination No. D.G.19 – Laboratory Workers” – 6 April 1971 (11 pages)
- Notes from the Meeting of the Hospital Services Committee – 13 November 1970

- Notes from the Eighth Meeting of the Hospital Services Committee – 2 December 1970 (3 pages)
- Notes on the Laboratory Technicians Claim regarding salary scales (N.D., 3 pages)
- “Summary of Present Position Re the Training of Medical Laboratory Technologists” by R. Dickie – 30 July 1970
- Letter from the Department of Education to Dr R. Dickie (Assistant Director, Division of Hospitals, Department of Health) regarding proposal for the tuition of country students – 15 July 1970
- Department of Health circular memorandum to Pathologists/Charge Technologists – 3 September 1970
- Letter from Auckland Hospital Board to the Director-General of Health regarding shift work allowances for laboratory assistants, bloods transfusion service – 6 November 1970
- Department of Education: Vocational Guidance Service, Vocational Information regarding “Science Careers – Medical Laboratory Technology (Hospital and Private Laboratories) – June 1970 (5 pages)
- Correspondence relating to the Hospital Service Committee review of rates of remuneration and conditions of employment of hospital engineers and laboratory technologists – October/November 1970
- Handwritten notes and tables relating to the claim for hospital laboratory workers; physiotherapy salaries and salary scales; the NZ Society of Physiotherapists claim
- “Application for Review of Conditions and Rates of Remuneration of Hospital Laboratory Workers” - includes:
  - Copy of the Institute’s application (7 pages, 2 copies)
  - “The Hospital Employment (Laboratory workers) Regulations”, October 1969 (30 pages)
- Department of Health “Hospital Service Determination No.D.G.4 Laboratory Workers”, 14 January 1970 (8 pages)
- Department of Health circular letter regarding new salary scales from 15 June 1969 (half yearly review) – 19 March 1970 (3 pages)
- Department of Health “Hospital Services: Determination No. D.G. 14 (Half Yearly Review October 1969)”, 19 March 1970 (11 pages)
- Department of Health “Hospital Service Determination No. M.3”, 1969 (4 pages)
- Department of Health “Hospital Service Determination No. M.4”, 1969 (1 page)
- Department of Health circular letter regarding new salary scales from 15 January 1970 (half yearly review) – 5 August 1970
- Department of Health “Hospital Service Determination No. D.G. 15 (Half Yearly Review, April 1970)”, 3 August 1970 (9 pages including appendices)
- Minutes of the Fifth Meeting of the Hospital Services Committee – 13 October 1970 (4 pages)
- Letters relating to the Hospital Service Committee Review of Rates and Remuneration Physiotherapy Tutors – October 1970
- Minutes of the Fourth Meeting of the Hospital Services Committee – 24 September 1970 (8 pages)

- Numerous notes printed and handwritten relating to salary scales as at March 1970
- Notes from the Third Meeting of the Hospital Services Committee – 26 August 1970 (4 pages)
- Numerous charts showing comparative salary scales for various comparable occupations, and across comparable jurisdictions
- “Orthopaedic Association in Support of The New Zealand Hospital Physiotherapists In Their Claim for a New Salary Scale” (N.D., 1 page)
- Copy of first schedule with handwritten amendments to salary scales (N.D.)
- Summary of the “Claim from N.Z. Society of Physiotherapists” by H.F. Smith (Senior Advisory Officer) – 20 August 1970
- Proposed salary scales – 15 January 1970 (4 pages)
- Notes from an “Interview with Misses Parks and Brown, Advisory Physiotherapists – 13 August 1970” (5 pages)
- Report to the Superintendent, Arbitration outlining the NZ Society of Physiotherapists Claim for Review of Rates of Remuneration (N.D., 4 pages)
- Application submitted by the NZ Society of Physiotherapists – in the matter of section 20 of the State Services Remuneration and Conditions of Employment – 16 March 1970 (4 pages, multiple copies in file)
- Sub-committee SSCC Meeting – extract from minutes – 19 August 1970 regarding application for review of conditions and rates of remuneration of hospital laboratory workers

Occupational Classification – Physiotherapy, 1986: AAFH, W3654, 785, Box 260, 34/363, Part 4, R22446567 [RESTRICTED FILE]

- Small file
- Qualification and Function of the 363.1 Physiotherapy Group (as March 1979)
- Benchmarks
- State Services Commission Determination (No 246) Physiotherapy Occupational Class – April 1986 (several copies in file)
- Schedule of Designations and Grades
- First Schedule Physiotherapy Occupational Class: Salaries (various copies throughout file with salaries for date range 1969-1977)
- Second Schedule Physiotherapy Occupational Class: Conditions of Employment (December 1978)
- Third Schedule Physiotherapy Occupational Class: Allowances (July 1981)
- Cessations and Turnover
- Summary of Determination No. 3371 – April 1986 (numerous copies in file)
- Chronology of Physiotherapy Occupational Class 363.1
- Letter from T J Neilson (for Chief Executive, Health Service Personnel Commission) to Chief Executives of Hospital Boards and Area Health Boards regarding clothing allowances – 13 June 1986

- Paper to the Director-General of Health regarding the Section 30 Review of the State Services Conditions of Employment Act 1977 for the Physiotherapy occupational class – 1 December 1983
- Correspondence between the State Services Commission and the NZ Public Service Association relating to Physiotherapists and Occupational Therapists Salary and Conditions Claim – February/March 1986
- Handwritten notes relating to salary and conditions claim – from negotiation meetings
- Extracts from Minutes of Meeting of SCCC held 22 August 1985 – item 269/11 HSPC, Claim for Physiotherapists and Physiotherapy Aids
- Correspondence between the Health Service Personnel Commission and the Public Service Association relating to physiotherapists and physiotherapy aids pay and conditions claim – August 1985

Occupational Classification – Physiotherapy 1972-1979: AAFH, W3654, 785, Box 260, 34/363, part 2

- Large file
- Physiotherapy Occupational Class, conditions of employment
- Physiotherapy Occupational Class pay scales
- Salary of advisory physiotherapists – health department
- Interviews with advisory physiotherapists
- Inspection of top head office positions
- Job description of deputy advisory physiotherapist and advisory physiotherapists
- Advisory physiotherapists comparison with assistant directors of nursing
- Salaries of the staff of the New Zealand School of Physiotherapy, Dunedin
- New Zealand Public Sector Association, letter regarding physiotherapist salaries at Lake Alice Hospital
- Scales of salaries and wages of physiotherapists students and physiotherapist aides
- Paper on physiotherapy occupational class
- Salary dispute: Mrs Perry, Lake Alice Hospital Chronology
- Long report on salaries of physiotherapists at the staff level
- State Services Commission: application for review of salaries for employees in the physiotherapist occupational class
- Long report on physiotherapy salary claim
- Department of Health: Advisory Physiotherapist job description
- Physiotherapists occupational class – hospital determination report

Occupational Classification – Physiotherapy 1979-1985: AAFH, W3654, 785, Box 260, 34/363, part 3

- Very large file
- Public Services Association Report on physiotherapy occupational class

- Reduction of student intake to both physiotherapy schools
- Application for improved salaries and conditions for hospital service physiotherapists
- Decision of the public sector tribunal regarding physiotherapy pay scales
- Salary pay scales 1978-1979
- Physiotherapists and physiotherapist aides
- Shoe and stocking allowance: occupational therapists and occupational therapists aides, physiotherapists and physiotherapist aides
- Section 30 Review: Physiotherapists 1983
- Organisational Structure of Porirua Hospital
- Duties of physiotherapist, Huraki Plains Health Centre, Ngatea
- Numerous job descriptions
- 1984: Classification and Grading Annual Review of Gradings

Hospital Boards – Physiotherapists – Grading, 1978-1980: AAFH, W4672, 632, Box 11, 54-11-41-1, R16507910

- Large file
- Department of Health circular letter regarding “medical officers: recognition of specialist qualifications” – 3 September 1980
- Handwritten notes relating to NZ Register of Specialists; hospital physiotherapists Determination D.G. 17
- Correspondence relating to whether bath attendance can be considered along with physiotherapists and physiotherapy aids – July – September 1980
- Letter from A D Medder (for Director-General of Health) to the Chief Executive, Waikato Hospital Board Bath Attendants being employed as physiotherapy aids under Hospital service determination No DG17 – 26 June 1981
- Letters, applications, recognition of previous service documents, other documentation and handwritten notes relating to numerous hospital employed physiotherapists applying to be granted senior physiotherapist status (AKA salary grading application) – July 1978-June 1981
- Diagram of Wellington Hospital physiotherapy department and diagram of proposed reorganisation
- Correspondence and job description relating to the establishment of a charge physiotherapist post at Kenepuru Hospital – 28 May 1980
- Department of Health circular letter outlining that Hospital Boards need to ensure that when hiring physiotherapists that the individual hold’s a current annual practising certificates – 25 March 1977
- Letter from Lesley M Askew (for Director General of Health) to D Fraser (Chairman, Otago Hospital Board) regarding the Review Committee Report
- Letters, job description, and handwritten notes relating to the request to establish the position of senior physiotherapist special duties at Wellington Hospital – August/September 1977



- Letters and handwritten notes relating to the establishment of a charge physiotherapist for the Community Health Services – October 1978
- Extract from the Physiotherapy Act 1949 – definition of “physiotherapy”

Hospital Boards – Salary Advisory Committee – Physiotherapists, 1975-1984:  
AAFH, W4672, 632, Box 11, 54-11-41, R16507908

- Medium file
- Letters between various hospital Boards and the Division of Hospitals, Department of Health relating to applications sent by the hospital board for promotion/increased salaries of physiotherapists
- Applications for salary grading
- Meeting minutes – meeting between the Department and the NZ Society of Physiotherapists to discuss the establishment of a grading committee – 9 June 1982 (5 pages)
- Letters relating to salary grading/scales for physiotherapist and physiotherapy teachers
- State Services Commission – Application for review remuneration – 21 April 1970
- Correspondence relating to the application for review of remuneration of physiotherapists
- Application lodged on behalf of the NZ Society of Physiotherapists to amend the Hospital Employment (Physiotherapy) Regulations 1969, First Schedule – 16 March 1970
- Letters concerning section 20 of the State Services Remuneration and Conditions of Employment
- Handwritten notes throughout file regarding: the submission by NZ Society of Physiotherapists, auxiliary physiotherapists; hospital employment regulations and amendments; student physiotherapists
- Miscellaneous letters relating to employment of physiotherapists – e.g. annual leave entitlements, practising certificates
- Department of Health circular letter regarding hospital employment regulations – 12 January 1967, 20 September 1968, 25 October 1968
- Meeting Minutes – Cabinet Committee on Government Administration – relates to Hospital Employment Regulations – 31 July 1968 (6 pages)
- “Physiotherapists” (N.D., 4 pages) – relates to hospital employment regulations
- “Annual Leave Provisions” (N.D., 1 page) list of annual leave for various positions
- Graph showing basic salary for physiotherapists, nurses and staff dieticians for date range 1956-1967
- Graph showing basic salary differences for nurses and staff dieticians for date range 1956-1968
- “Some comparisons of theoretical content of different training”
- Extract “Physiotherapists: Scales of salaries and wages” pp. 29-32 (N.D.)
- “Hospital Employment (Physiotherapists) Regulations 1964: Comments on the submissions (of 9/4/68) made by the N.Z. Society of Physiotherapists Inc” (7 pages) (N.D.)

- Letters regarding programme for third year students and student physiotherapists
- To the Deputy Director-General (Admin.) regarding negotiations on salaries and conditions of physiotherapists – 19 August 1966 (2 pages)
- Department of Health circular memorandum regarding hospital employment regulations – 23 December 1965
- “Salaries of Physiotherapists”, 1964
- Letter from the NZ Society of Physiotherapists (N.D., 4 pages)
- Hospital (Physiotherapists) Regulations 1963 (no. 2) (4 pages)

Hospital Boards – Salary Advisory Committee – Applications of Hospital Employment Reg. 1948 – Amendment No 1 Physiotherapists, 1981-1984: AAFH, W4672, 632, Box 11, 54-11-41-1, R16507909

- Medium file
- Completed “Application for Salary Grading” forms – usually applying for ‘senior’ status
- Correspondence between Hospital Boards, the Physiotherapy Board, Director of Division of Hospitals (Department of Health) and individual applicants regarding applications for promotion – including letters advising of whether applications have been approved and recommendations for those whose applications were turned down.
- Other supporting documentation such as: job descriptions, hospital’s physiotherapy departments organisational chart, CVs and other work history lists, academic transcripts
- Handwritten notes regarding individual applicants

Hospital Boards – Hospital Service Committee – Physiotherapists, 1970-1974: AAFH, W4672, 632, Box 34, 54-11-66, R16508063

- Large file – file consists of letters, applications and handwritten notes relating to claims/applications for salary increases for physiotherapy staff (both at the School of Physiotherapy, Dunedin and for physiotherapists employed by hospital boards).
- Numerous letters between the Chief Executive Officer, Wages Tribunal, State Services Co-ordinating Committee, Director-General of Health, and the Division of Hospitals.... relating to the recommendations for salary increases for staff of the NZ School of Physiotherapy, Dunedin – March 1974
- Multiple lists of salary scales for physiotherapy school and hospital staff throughout file (also draft and handwritten scales) – date ranges 1970-1974 (see also appendices of meetings for Schedules which also contain proposed salary scales)
- Notes of State Services Co-ordinating Committee (SSCC) Sub-Committee Meeting – 13 March 1974 – relating to salaries of staff at the NZ School of Physiotherapy, Dunedin
- Report to Mr T.H. Dunn (Senior Executive Officer, Admin.) by H.F. Smith (Senior Advisory Officer) – detailing information on physiotherapy salaries (10 pages including appendix) (N.D.)

- Letter from the Wages Tribunal regarding the application to seek the Tribunal's authority to increase the salary scale of physiotherapists and students by 6.2% - October 1973
- Numerous letters regarding the application for salary increase of hospital physiotherapists (including salary scale lists) – June-October 1973
  - Letter to the Chief Executive Officer, The Wages Tribunal from E.A. Kennedy, Deputy Director-General of Health – regarding application for salary increase for physiotherapy staff employed by hospital boards – 10 October 1973
  - Numerous letters from Society of Hospital Employee Organisations
  - Application to Wages Tribunal for Relief of Anomaly (in the matter of The Economic Stabilisation Regulations 1973) (Applicant: The Society of Hospital Employee Organisations) (2 pages, N.D.)
- Several letters and memorandums regarding amendments to determination No. D.G.2036 Physiotherapists (including amended Schedules)
- Handwritten notes throughout file regarding the application to Wages Tribunal by Hospital Physiotherapists, physiotherapy salaries, physiotherapy claims, salaries claims, staff shortages physiotherapy services, NZ Society of Physiotherapists claim, physiotherapy teachers
- Notes from meeting of the Hospital Services Committee and the NZ Society of Physiotherapists – 16 December 1971 (13 pages including appendices), 11 December 1972 (3 pages), 18 January 1973 (informal meeting, 2 pages), 21 February 1973 (4 pages), 27 February (N.D., 3 pages), 22 June 1973 (11 pages including appendix)
- Application for Review of Remuneration – Physiotherapists (N.D., 9 pages including appendix)
- NZ Society of Physiotherapists Submission “Physiotherapy and Occupational Therapy” (N.D. 6 pages)
- Booklet: New Zealand School of Physiotherapy, Dunedin: Syllabus (as approved September 1969) (18 pages)
- “Instructional Course for Physiotherapists and Syllabus of Subjects Examination Under the Physiotherapy Act, 1949: Syllabus of Training for Students Preparing for the State Examination in Physiotherapy” – August 1964 (7 pages)
- “New Syllabus for Physiotherapy Students” (as introduced in 1970) (3 pages)
- “Evaluation of Present Needs” – information and statistics relating to physiotherapy
- Several lists of injury incidence of physiotherapists, including:
  - Report on “Injury Incidence” of physiotherapists – 1973 (1 pages)
  - Table of Physiotherapy Injury Incidence 1968-1972 – for the Wellington Hospital Board
  - Table of injury incidence from Auckland Hospital Board –1969-1971

- Written summary of injury incidence from Waikato Hospital Board – 1967-1972
- List of accidents on duty from North Canterbury Hospital Board – 1969-1973
- Wellington Hospital, Hutt Hospital and Silverstream Hospital physiotherapy staff December 1968 – 1972 – list of staff names and injuries (if any)
- Application by the NZ Society of Physiotherapists for a review of section 20 of the State Services Remuneration and Conditions of Employment Act 1969 – 1973
- Submission from the NZ Society of Physiotherapists: “Submission in Support of Revised Determination Hospital Employment (Physiotherapy) Regulations (T1)” (3 pages)
- Letter for the Physiotherapy Board from H.F. Smith (for Director-General of Health) regarding maintenance of standards of physiotherapy practice – 4 December 1972
- Numerous letters and documentation relating to the application for review of remuneration and conditions of employment – July 1971-November 1972
- Letters relating to the Hospital Services Determination No. D.G. 17 physiotherapists – October 1970-April 1971
- Minutes of the fifth Hospital Service Committee Meeting, Health Department – 13 October 1970 (5 pages including annexes)
- Minutes of the fourth Hospital Service Committee Meeting, Health Department – 24 September 1970 (9 pages including annexes)
- Minutes of the third Hospital Service Committee Meeting, Health Department – 26 August 1970 (14 pages including annexes)
- “Claim from N.Z. Society of Physiotherapists” – Paper on the NZ Society of Physiotherapists’ claim dated 16 March 1970 for physiotherapy salary increases – by H.F. Smith, Senior Advisory Officer – 20 August 1970 (10 pages) – with attached documents:
  - Proposed salary scales
  - Notes from H.F. Smith’s interview with Misses Park and Brown, Advisory Physiotherapists – 13 August 1970 (5 pages)
  - Application lodged by the NZ Society of Physiotherapists – 16 March 1970 (4 pages)

Hospital Boards – Hospital Service Committee – Physiotherapists, 1974-1979: AAFH, W4672, 63, Box 34, 54-11-66, R16508064

- Large file
- Numerous letters relating to proposed physiotherapy salary scales, physiotherapy allowances, negotiations and amendments to Determinations and Schedules, and standard employment conditions – 1975-1977
- Letters relating to Physiotherapy Claim DG 17 – January 1979-
- “Physiotherapy Salary Claim” January 1979 (56 pages)
- Letters relating to the physiotherapists salaries and conditions claim – February-November 1978

- Large number of supporting submissions for the case for Hospital Physiotherapists salary claim
- “General Hospital Physiotherapists” claim for revision of salary scale and conditions of work made on behalf of the general hospital physiotherapists – 27 February 1978 (25 pages including appendices)
- New Zealand Association of Teachers in Technical Institutes (Inc.) circular letter to branches outlining new salary scales – 11 March 1977 (5 pages)
- Correspondence relating to the position of Chief Physiotherapist, North Canterbury Hospital Board – December 1977-February 1978
- “Departments of Physiotherapy: The North Canterbury Hospital Board: Annual Report 1976/1977” (7 pages)
- Letters relating to payment of salary to final year physiotherapy students – February 1978
- Correspondence relating individual applications for senior physiotherapists status – June 1977
- Notes of Meeting held between the Hospital Service Committee and the NZ Society of Physiotherapists – 2 June 1978 (7 pages), 20 September 1978 (2 pages)
- Letters regarding salary of relief physiotherapists – July 1976
- Letters and handwritten notes regarding physiotherapist’s salaries at Lake Alice Hospital – June-September 1976
- Letters relating to payment of shoe and stocking allowances for district physiotherapists and district occupational therapists – February/March 1976
- Hospital Service Amending Determination No. DG 2109”
- Several Department of Health Letters outlining amendments to Determinations
- Handwritten notes regarding physiotherapists First Schedule, DG 17, physiotherapy students
- Letters regarding Determination No. DG 2085 - 1975
- “Hospital Service Amending Determination No. DG 2085: Application of Amending Determination” (lists amendments to First and Second Schedules) – 7 July 1975
- “DG 17 Physiotherapists: First Schedule: Part B Interpretation” (2 pages, multiple copies and versions)
- “D.G.17 – Physiotherapists Second Schedule – Conditions of Employment” (4 pages, multiple copies and versions)
- Journal article: Milligan, S., Everson, S., and Davidson, J. (1974). The changing role of occupational therapy. New Zealand Medical Journal pp. 825-826
- “First Schedule: Scales of Salaries and Wages of Physiotherapists Students and Physiotherapy Aids” – June 1974 (5 pages), December 1974 (5 pages), October 1975 (5 pages), February 1976 (1 page)
- Letters relating to the salaries of staff of NZ School of Physiotherapy, Dunedin – May 1974
- Decision of the Wages Tribunal in respect of the Department of Health’s application on the 26 March 1974 seeking increases to physiotherapist’s salaries – 2 May 1974

Hospital Boards – Hospital Service Committee – Physiotherapists, 1980-1981:  
AAFH, W4672, 632, Box 35, 54-11-66, R16508065

- Large file
- Handwritten tables:
  - Reasons for Resignation (area and reason for resignation)
  - Staff Physiotherapist (area and reason for resignation)
  - Board Establishment (area and position)
  - Vacancies (area and position)
  - Resignations and retirements (area and position)
- Letters from various hospital boards outlining data/details of their staff turnover review of physiotherapists – May/June 1981 (includes: Waikato, Marlborough, Northland, Wellington, Auckland, Southland, Otago, Wairapa, North Canterbury, Waipawa, Nelson, Waitaki, Hawkes Bay, Palmerston North, Taumarunui, Tauranga, Waiapu, Cook Hospital, Taranaki, West Coast, South Otago, Vincent Hospital, Ashburton, Thames, Bay of Plenty, Wanganui, and Maniototo)
- Handwritten notes “Boards Comments – Re Staff Turnover Review Physiotherapists”
- Correspondence relating to negotiations of payments to physiotherapists – November 1980-March 1981
- Physiotherapy statistics tables as at 16 May 1980 – statistics for employment of hospital board employed physiotherapists, resignations, vacancies and establishment/ceiling (positions for which finance is currently available)
- Report from A D Medder (Senior Advisory Officer, Industrial Relations) to the Chairman and members of the State Services Co-ordinating Committee Subcommittee regarding physiotherapists’ Salaries and Conditions Claim – 6 November 1980 (2 pages)
- Correspondence relating to the application from the NZ Society of Physiotherapists for a review of the salary scale for Hospital board employed physiotherapists – October/November 1980
- Claim under section 23 of the State Service Conditions of Employment Act 1977 submitted by the NZ Society of Physiotherapists seeking a review of scale and conditions of work for Hospital Board employed physiotherapists – 3 October 1980 (6 pages including proposed salary scales)
- Circular letter, Department of Health – Hospital Service Determination No. D.G. 30, Fire Officers – 9 May 1980 (5 pages, includes Determinations and salary scales)
- Correspondence relating to the NZ Society of Physiotherapist’s decision to withdrawal from the Society of Health Employee Organisation (SHEO) – April 1980
- Circular letter, Department of Health regarding Hospital Determination No DG 17 – Physiotherapists by T.J. Neilson (for Director-General of Health, Admin) – 17 April 1980 (multiple copies), 9 February 1981, 16 February 1981

- Hospital Service Amending Determination No DG 2196 – 17 April 1980 (multiple copies)
- “First Schedule Part A: Scales of Salaries and Wages of Physiotherapists and Physiotherapy Aids” – April 1980 (3 pages, multiple copies in file)
- “DG 17 Physiotherapists: First Schedule: Part B Interpretation” – April 1980 (2 pages, multiple copies/versions in file)
- “D.G. 17 – Physiotherapists: Second Schedule – Conditions of Employment” – April 1980 (5 pages, multiple copies in file)
- Physiotherapy salary scales annexed to Determination DG 17 (2 pages, multiple copies in file)
- Letter to the Minister of Health from T.J. Neilson (for Director-General of Health) providing comments as requested on the salary levels for staff physiotherapists, typists and physiotherapy aids – 17 April 1980 (2 pages)
- Correspondence between individuals and George F. Gair (Minister of Health) regarding the decision by the Public Sector Tribunal on physiotherapy salaries – April 1980
- Supplementary decision of the Public Sector Tribunal delivered by Horn C.J. – 1 April 1980 (1 page)
- Draft Decision (N.D., 3 pages)
- Decision of the Public Sector Tribunal (S.S.T. 24/79) - 20 March 1980 – includes opinion of J.R.P. Horn, Chief Judge and dissenting opinion of the service member and assessor J.T. Ferguson and J. Turnbull (5 pages, multiple copies in file)
- Confidential report to the Chairman of the Hospital Service Committee, Department of Health: “An evaluation of the duties and responsibilities of nurses, physiotherapists and occupational therapists at the “Staff” and “Charge” levels: Report of the Hospital Service Committee Special Review Committee” – (15 pages)
- Draft copies of the first and second schedules to Determination No DG17 – April 1980 (13 pages)
- Newspaper clipping, from *Dominion Post* “Wage body’s move brings fears” – 27 March 1980
- “Physiotherapists” by D.N. Ryan, Deputy Director-General of Health (Admin) – discusses question of physiotherapy salaries and idea of a proposal of para-medical salary relativity in the hospital service – 8 April 1980 (3 pages, 2 copies in file)
- Handwritten notes regarding physiotherapy review
- Notes of meeting between a sub-committee of SSCC and the NZ Society of Physiotherapists to discuss associations claim for improved salaries and conditions – 20 June 1979 (7 pages); 10 November 1980 (4 pages)
- Decision of the Public Sector Tribunal (S.S.T. 24A/79) in the matter of the State Services Conditions of Employment Act 1; the Wage Adjustment Regulations 1974; and an application in respect of the Physiotherapists Occupational Class – 3 April 1980 (3 pages)
- Large amount of letters from individuals (mainly physiotherapists) expressing disappointment in the decision of the Tribunal regarding

salary increase for physiotherapists and demanding a review of paramedical salaries – March 1980

Hospital Boards – Hospital Service Committee – Physiotherapists, 1978-1979: AAFH, W4672, 632, Box 35, 54-11-66, R16508066

- Large file
- “General Hospital Physiotherapists Amended Claim No. 2”, April 1979 (11 pages)
- The Society of Health Employee Organisations application to the Public Sector Tribunal (SST 24/79) – 29 August 1979 (7 pages)
- Letter from T J Neilson (for Director-General of Health) to the Secretary of the Public Sector Tribunal outlining the Departments of Health’s position on the current salary of occupational therapists – 25 September 1979
- Decision of the Tribunal for Application No. S.S.T.11 (2 pages)
- Letter to the Secretary of the State Services Tribunal from T. H. Dunn, Senior Executive Officer (Admin.) regarding the ongoing applications and negotiations relating to physiotherapy salaries – 13 September 1974
- “Domiciliary Physiotherapists – Community Services” (N.D., 1 page)
- “Physiotherapy Service: Extramural Hospital” (N.D., 12 pages)
- Handwritten notes relating to physiotherapy salaries – 14 August 1978
- Documentation and correspondence relating to the “Secretarial and Clerical Officers’ Claim”
- Department of Health circular letter regarding conditional registration year for physiotherapists and occupational therapists – 29 May 1979
- Letters relating to requests for staffing statistics of hospital employed physiotherapists (and nurses) by the Department of Health and responses from various Hospital boards – May/June 1979
- “First Schedule Part A: Scales of Salaries and Wages of Physiotherapists Students and Physiotherapy Aids”, August 1978 (4 pages), August 1979 (4 pages)
- “D.G. 17 – Physiotherapists: Second Schedule – Conditions of Employment”, August 1978 (4 pages)
- Department of Health paper to the Members of the Hospital Service Committee “Salaries of Physiotherapists at the Staff Level” (7 March 1979, 16 pages staffing statistics for hospital service physiotherapists)
- Large amount of correspondence throughout file relating to Physiotherapist Claim DG17/physiotherapy salary scales – March 1978-September 1979
- Letters from H.J. Richards (Charge Physiotherapists, Wairau Hospital) to the Director-General of Health and the Human Rights Commissioner regarding the gender disparity in the wording of the Department of Health regulations DG 48 and 17 – January 1979
- “Manipulative Therapy Courses” internal document outlining the possible course of action regarding the need for manipulative therapy to expand to public hospitals (N.D., most likely 1978)



- Letters to the Director-General of Health, Department of Health from the NZ Manipulative Therapists Association and the NZ Society of Physiotherapists relating to availability of manipulative therapy in the Hospital service – March-April 1978
- Paper: “Physiotherapy Salary Claim” – paper sets out benchmarks, comparisons with other groups and arguments in support of the amended physiotherapy claim (N.D., 11 pages, multiple copies in file)
- Handwritten notes relating to physiotherapy claim
- Correspondence relating to ongoing negotiations regarding payments to physiotherapists – September 1978-January 1979
- Notes from meeting between the Hospital Service Committee and the NZ Society of Physiotherapists – 2 June 1978 (7 pages, multiple copies), 20 September 1978 (3 pages, multiple copies), 23 March 1979 (3 pages, multiple copies), 20 June 1979 (7 pages)
- Letter from charge physiotherapists, North Canterbury Hospital Board expressing concern at the workload placed on the Chief Physiotherapists – April/May 1978
- Graph showing physiotherapy designations and salary scale (DG 17)
- “First Schedule – Conditions of Employment” (N.D., 4 pages, multiple copies)
- “Application to Wages Tribunal for Review of Anomaly” submitted by the Society of Hospital Employee Organisations (N.D., 2 pages, multiple copies)
- “Physiotherapy Negotiations” – chronological order of negotiations relating to salary negotiations (date range 1971-1974) (2 pages)
- Job descriptions for various Hospital board employed physiotherapists positions
- New Zealand Association of Teachers in Technical Institutes, circular to branches regarding new salary scales – 11 March 1977 (2 pages)
- Department of Health circular letter regarding salaries and conditions review of physiotherapists – 8 May 1978
- New Zealand Manipulative Therapists Association Course (N.D., 41 pages)
- Submission on Practical Training To Standards Committee of International Federation of Orthopaedic Manipulative Therapists, by B. C. Edwards (N.D., 22 pages)

Hospital Boards – Hospital Service Committee – Physiotherapists, 1979-1980: AAFH, W4672, 632, Box 35, 54-11-66, R16508067

- Large file
- Handwritten notes relating to the Physiotherapy Tribunal Case
- Job description for Advisory Physiotherapist (5 pages)
- Job description – Physiotherapy (2 pages)
- Job description – Deputy Advisory Physiotherapist (1 page)
- List of names of people who have made submissions complaining of the decision of the Public Sector Tribunal – 31 March 1980
- Paper by H.J.H Hiddlestone (Director-General of Health) to the Minister of Health advising of the salary claim decided by the Public Sector

Tribunal and the push by physiotherapists for a comprehensive review – 31 March 1980

- Letter from NZ Society of Physiotherapists regarding meeting with the Minister of Health – 25 March 1980 (multiple copies)
- Telegrams from various individuals expressing their disappointment in the Public Sector Tribunal decision regarding physiotherapy salaries and requesting an immediate review of paramedical salaries – March 1980
- Response telegram from George F Gair (Minister of Health) to individuals who have made submissions regarding the decision of the Public Sector Tribunal (multiple copies).
- Table of physiotherapists listing name, location, quals, date registered, date appointed to charge position, and grade (multiple copies)
- Correspondence throughout file relating to the Hospital service physiotherapy salaries claim – July-December 1979
- “Assessment of Dental Nurses and Physiotherapists” (N.D., 4 pages)
- Legal opinion prepared by the Office Solicitor (State Service Commission) on what constitutes “benchmark positions” – 11 December 1979
- Table showing percentage vacancies by staff categories
- Confidential report: “An evaluation of the duties and responsibilities of nurses, physiotherapists and occupational therapists at the “staff” and “charge” levels: Report of the Hospital Service Committee” (N.D., 15 pages, multiple copies)
- Letter from by C.L. Tucker (Superintendent-in-Chief, Wellington Hospital Board) to the Director-General of Health relating to the job description for Director of Physiotherapy services, or Chief, or Principal Physiotherapist – 5 December 1979
- Decision of the Public Sector Tribunal delivered by Horn C.J. (3 pages) and the dissenting opinion of the Service Member (J.T. Ferguson) and Service Assessor (J. Turnbull) (2 pages) – 20 March 1980
- State Services Coordinating Committee response: “Application for improved salaries and conditions for hospital service physiotherapists” (31 pages including appendices) – 13 November 1979 – appendix includes
  - Hospital board chief executives salary scale and gradings
  - Decision of the Government Service Tribunal delivered by Horn J – 21 February 1979
  - Letter from the Physiotherapy Board regarding the reduction of student intake to both physiotherapy schools – 17 September 1979
  - Tables with statistics by region e.g. designations, vacancies, resignations, reasons for resignations
  - Document regarding uniforms for physiotherapists
- “Physiotherapy Occupational Class – Hospital Determination DG. 17” (24 pages including appendices, multiple copies)
- “Relativity Tables with Benchmarks” – 11 October 1977 (2 pages, multiple copies)

- “Hospital Service Determination No. D.G. 17 – Physiotherapists: Application of determination” – 5 November 1970 (9 pages including attached Schedules date August 1979) appendix includes:
  - First Schedule Part A: Scales of Salaries and Wages of Physiotherapy Students and Physiotherapy Aids
  - First Schedule Part B: Interpretation”
  - “Second Schedule – Conditions of Employment”
  - [multiple copies of these schedules throughout file]
- Health Department paper to HSC/SSCC regarding the Physiotherapists Salary Claim – by R.A. Downie (Senior Advisory Officer), S.J. Gray (Advisory Officer) and M. McCormac (Senior Advisory Officer) – June 1979 (19 pages, multiple copies)
- Paper to Members of the Hospital Service Committee regarding salaries of physiotherapists at the staff level – by R.A. Downie (Senior Advisory Officer, Industrial Relations Branch) – 7 March 1979 (17 pages including attached tables all relating to physiotherapy staffing statistics, multiple copies)
- “Amendment : Physiotherapy Aids – Progression Formula” (N.D., 1 page)
- Correspondence relating to staffing establishment figures – October 1979
- Salary Scale showing current and proposed scales – 15 May 1977
- Department of Health circular letter regarding payment of adult allowance – 10 October 1979
- Notes from Director-General’s Meeting regarding “Training of Physiotherapy Students” by T.J. Neilson (Chief Executive Officer, Industrial Relations) (N.D. possibly 1979, 2 pages)
- Handwritten notes regarding proposed evaluation programme; Institutions as at February 1979; Physiotherapy Staff Members as at February 1979

Hospital Boards – Hospital Service Committee – Physiotherapists, 1980-1983: AAFH, W4672, 632, Box 35, 54-11-66, R16508068

- Large file
- Handwritten notes throughout file relating to: Section 30 Review Physiotherapists DG17; physiotherapists; travel expenses; Physiotherapy clinical students at Wellington Hospital; physiotherapy salary claim (7 and 16 July 1981)
- Paper for the Director-General of Health by Lesley M Askew (Senior Advisory Physiotherapist) regarding “section 30 Review : Physiotherapists DG 17” – 1 December 1983 (7 pages)
- Handwritten table: “Physiotherapy Staff Numbers February 1979”
- Notes from meeting of the Subcommittee of the Health Service Committee – 25 August 1983 (2 pages)
- “Physiotherapist: s 30 Review” Background information document (N.D., 16 pages)
- Journal article: O’Neill, M. T. (1976). Physiotherapist caseload standards. *Physiotherapy Canada*, vol. 28, no. 2, pp. 1-4.

- Department of Health circular letter “Annual review of salaries of graded employees as at 1 April 1983” – 8 February 1983 (10 pages)
- Department of Education: “Research and Statistics Division Bulletin”, No. 12, 1983, ISSN 0110-8662 (26 pages)
- Correspondence between the Department of Health and the Tauranga Hospital Board regarding pay for physiotherapists who work overtime – August 1983
- Correspondence relating to queries on the interpretation of DG 17 clause referring to transport allowances – April-June 1983
- Notes of meeting of the Inspection Team established by a Subcommittee of HSC to examine, for the purposes of a section 30 Review, Physiotherapists positions relative to DG17 and the proposed grading committee – 15 March 1983 (3 pages)
- Correspondence relating the Public Service Association’s request that in terms of section 3 of the State Service Conditions of Employment Act 1977, it be granted recognitions as the service organisation representing physiotherapists in the hospital service – February 1983
- Department of Health circular letter regarding “shoe and stocking and clothing allowances” – 1 February 1983
- Correspondence between the Public Service Association, the State Services Commission, and the NZ Society of Physiotherapists regarding the shoe and stocking allowances for physiotherapists and physiotherapists aids – July 1981-October 1982
- Documentation and letters between the Auckland Hospital Board and the Department of Health regarding “Section Head visiting cerebral palsy therapist extramural hospital” – April-September 1982
- Large amount of correspondence relating to the Section 30 Review – June 1983-December 1983
- Notes from meeting between the Hospital Service Committee and the NZ Society of Physiotherapists – 9 June 1982 (4 pages, multiple copies)
- Proposal paper: “Establishment of a Salaries Grading Committee for Physiotherapists” – 9 June 1982 (4 pages)
- “Duties of Physiotherapists: Hauraki Plains Health Centre Ngatea”
- Miscellaneous CV documentation (no name)
- Various Auckland Hospital organisational charts (some handwritten) for physiotherapy department and management chart – as at 7 July 1982
- Numerous job descriptions throughout file for Charge Physiotherapists at various Hospitals: Christchurch Hospital; The Princess Margaret Hospital and Conditions of Appointment; Christchurch Women’s Hospital; Wellington Hospital (also section physiotherapist); Middlemore Hospital; Geriatric Unit at Middlemore Hospital; Conditions of Appointment at Auckland Hospital
- Patient data for Christchurch Hospital for January, February, April, May, June, July 1981
- Extracts from SSCC Meeting notes/agenda throughout file
- Correspondence relating to the Section 30 Review (DG17) – May 1982
- “Proposed Changes to Interpretation in D.G.17 (3 pages)

- Notes of meeting between the Review Committee established to investigate the matter of student training in hospitals and the NZ Society of Physiotherapists – 15 April 1982 (4 pages, multiple copies)
- Letters relating to reimbursement of travel allowances for attending meetings – December 1981-April 1982
- Letter from the Minister of Education to the Minister of Health expressing concern about correspondence being received by the Ministry of Education to imply that they are responsible for the industrial action being conducted by hospital-employed physiotherapists – 15 February 1982
- Correspondence relating to training allowances for hospital physiotherapists – May 1981-February 1982 (includes salary scales)
- Correspondence relating to supervision of clinical practice – January 1982
- Department of Health circular letter, “Hospital Service Determination No DG 17 : Physiotherapists” – 18 January 1982 (6 pages including schedules, multiple copies)
- Physiotherapy Board meeting notes from 13 March 1964 – relates to training of bath attendants at Queen Elizabeth Hospital
- Letter to A. Medder (Hospital Services Committee, Department of Health) from H.J. Gordon (for NZ Society of Physiotherapists) regarding training allowances and attached job description for physiotherapists who will receive the training allowance – 3 January 1982
- Queen Elizabeth Hospital – fees for chargeable services (outpatients) – effective from 1 August 1981
- Correspondence between V. Lang and George F. Gair (Minister of Health, writing on behalf of R.D. Muldoon, Prime Minister) answering her queries regarding a union for physiotherapists and the relativity of hospital employed physiotherapists in comparison with out hospital workers – November/December 1981
- Letters relating to physiotherapy salary claim/negotiations and conditions of employment – June-December 1981 (many letters contain schedules and salary scales)
- Notes of meeting between a subcommittee of the State Services Co-ordinating Committee and the NZ Society of Physiotherapists – 29 July 1981 (4 pages), 19 October 1981 (4 pages, multiple copies)
- Newspaper article from, *Auckland Star*, “NZ training limits physios says professor”, 14 October 1981
- Report: “Salary Claim: New Zealand Society of Physiotherapists”, by D. P. Short, Medical Superintendent-in-Chief Whakatane Hospital – October 1981 (5 pages)
- Physiotherapy worksheet with output data for Wellington Hospital – July 1981(handwritten)
- Report: “Sole/Charge Occupational Therapists and Physiotherapists : Recommendations for Payment of Correct Salary Rates”, M G Gould (AAO Industrial Relations A) – 8 May 1981 (11 pages, including appendix)

- Notes from meeting between the Departments of Health and Education – 7 August 1981 (1 page)
- Memorandum to the Minister of Finance regarding the Post Basic Physiotherapy Education Programme – 21 July 1981
- Cover letter from H. Gordon (for the NZSP Salaries Committee) to A. Medder (Hospital Services Committee, Department of Health) with attached “Addendum to NZSP Salaries Claim – 1981” (3 pages in total)
- Handwritten tables: “Reasons for Resignation”, “Vacancies”, and “Resignations and Retirements” (data listed by area in NZ) (N.D.)
- Claim submitted by the NZ Society of Physiotherapists: “Claim under Section 23 of the State Services Conditions of Employment Act 1977 seeking a review of scale and conditions of work for hospital board employed physiotherapists”, by Paul Potiki for the NZ Society of Physiotherapists – 3 June 1981 (4 pages, including appendix)
- Letter to the Director General of Health from Chief Executive of Waikato Hospital Board regarding remuneration of Bath Attendants at Queen Elizabeth Hospital – 2 June 1981
- Memorandum to the Minister of Health from H.J.H Hiddlestone (Director-General of Health) briefing the Minister on the present claim by physiotherapists – 31 March 1980

Hospital Boards – Training Allowance – Physiotherapists, 1978-1980: AAFH, W4672, 632, Box 35, 54-11-66-2, R16508069

- Large file
- Correspondence relating to physiotherapists with teaching responsibilities (issues arising out of the takeover of physiotherapy training by the Otago Polytechnic from the Otago Hospital Board)– October 1978-May 1980
- Handwritten notes throughout file relating to: Health/Education Working Party on Physiotherapy Training; notes for physio training meeting; physiotherapy training commitments (March 1980); physiotherapy compensatory payments for tutoring responsibilities (February 1980); clinical instruction payments for physiotherapists (November 1979); physiotherapy training (22 August 1979); physiotherapy student training (8 November 1979); Education Dept student training in hospitals (21 September 1979); supervision of physiotherapy students in the hospital service (10 November 1978); physiotherapy student programmes in hospitals; extra responsibilities of physiotherapy staff with physiotherapy students; practical tuition of polytechnic physiotherapy students (24 July 1978)
- Notes of meeting of Working Party to consider physiotherapy students undergoing training in public hospitals – 12 October 1979 (2 pages, multiple copies), 15 November 1979 (3 pages)
- Letter to members of the Working Party relating to physiotherapy training (outlining background and details of proposal) – 16 October 1979 (4 pages, multiple copies)
- Letter to the Chairman of the Hospital Service Committee regarding “An evaluation of the duties and responsibilities of senior nursing

positions and senior administrative positions: Report of the Hospital Service Committee Special Review Committee" 2 September 1977 (11 pages)

- Decision of the Public Sector Tribunal Delivered by Horn, C. J. (S.S.T. 24/79) – in the matter of the State Services Conditions of Employment Act 1977, the Wage Adjustment Regulations 1974, and an application in respect of Physiotherapists in the Hospital Service – between the Society of health Employee Organisations Incorporated in conjunction with the NZ Society of Physiotherapists – 20 March 1980 (3 pages)
  - The Dissenting Opinion of the J.T. Ferguson (Service Member) and J. Turnbull (Service Assessor) (2 pages)
- Correspondence relating to training allowances and physiotherapy training – more specifically letters are about the outcome of the Tribunal Decision, proposals, November 1978-July 1980
- "Health and Education Working Party on Physiotherapy Training" relates to criteria for eligibility for allowance, calculations and method of payment and approval and review procedures (N.D., 3 pages)
- "Suggested criteria for appointment as clinical instructor" (N.D., 1 page, extract from an appendix)
- Memorandum for the Minister of Health regarding "training of physiotherapy students: tutorial allowance" – 10 September 1979 (multiple copies)
- Bulk of file consists of correspondence relating to physiotherapy student training and general but also including:
  - Letter from the Director-General of Education to the Director-General of Health regarding physiotherapy instruction in the third year of the course – 1 August 1979
  - Letters regarding physiotherapy instruction in their third year of the course – October 1977-July 1979
  - Letters relating to negotiations of salary claims and conditions of work lodged by the NZ Society of Physiotherapists – May 1978-July 1979
  - Letters relating to clinical training in hospitals – October 1977-September 1979
  - Letters regarding education and polytechnic programmes in hospitals – July-November 1978
  - Letters relating to payment to hospital physiotherapists – August-November 1978
  - Letter from Charge Physiotherapist at Middlemore Hospital outlining list of "responsibilities hospital staff here feel are extra because of Auckland Technical Institute students" – January 1976
  - Letters with lists of responsibilities involved in training students – June 1978
- Director-General's Meting "Health/Education interdepartmental committee" – 13 August 1979
- "Clinical Experience for Physiotherapy Polytechnic Students for 1979" – outlines regulations for physiotherapy students working in hospitals (1 page, multiple copies)

- Confidential – Meeting minutes of the Director-General's meeting – 13 August 1979 (5 pages)
- Notes of meeting of the Hospital Service Committee – 2 July 1979 – relates to general nurses claim (2 pages)
- Memorandum for the Minister of Health: "Physiotherapy Training" detailing background and recommendations arising out of the claim for a review of salaries and conditions of employment – by H.J.H Hiddlestone, Director-General of Health – 13 December 1978 (5 pages, multiple copies)
- Numerous lists and statistics
  - Changes in clinical work – Otago Polytechnic – 1976
  - Problems arising from education system – 1976
  - Cost of supervising physiotherapists – Otago Hospital Board – January 1976
  - Cost subsidiary services – 1977
  - Clinical experience for physiotherapy polytechnic students for 1979
- Extract from Report on visit to Physiotherapy Subsidiary Schools – 23 March 1977 (1 page)
- Notes of meeting of Director-General and Physiotherapists – 25 July 1978 (2 pages)
- Memorandum to Tutors in Charge – Clinical Experience Centres (Hamilton, Wellington, Christchurch) – relates to payment of hospital staff providing clinical tuition – 2 February 1978 – with copies of filled out clinical tutors schedules
- "Additional Job Content and Responsibility for Physiotherapists in a Teaching Hospital" – 1976
- Notes of meeting of officers of Department of Education and Department of Health – 31 July 1978 (2 pages), 2 August 1978 (2 pages) – relates to situation arising from payment of hospital physiotherapists for supervision of students undertaking clinical experience in hospitals
- "Notes on development of physiotherapy situation" (written in chronological order) – date range 27 October 1977-August 1978 (4 pages)
- "Determination for Primary Teachers, No. E. 96", from Supplement to the *EDUCATION GAZETTE*, 16 April 1973 (14 pages)
- Miscellaneous documentation regarding associate teachers – March 1978
- Physiotherapy Training: Discussion with Mrs Gaye Wood – by H.J.H Hiddlestone (Director-General of Health – 25 July 1978 (2 pages)

Hospital Boards – Training Allowance – Physiotherapists, 1979-1982: AAFH, W4672, 632, Box 35, 54-11-66-2, R16508235

- Large file
- Health/Education Inter-department Committee – extract from meeting – 13 August 1979 – section which outlines what was agreed at the meeting



- Director-General's Meeting – Health/Education Interdepartmental Committee – background, comment and recommendations – by R Dickie, Director, Division of Hospitals (N.D.)
- Handwritten notes throughout file relating to: physiotherapy training; meeting with the NZ Society of Physiotherapy and training allowance claim (23 April 1982); training allowance for physiotherapists (8 April 1982); hospital paramedical staff involvement in polytechnic training (17 February 1982); NZ Society of Physiotherapy and industrial action (12 February 1982); Training allowance (25 July 1980, 28 May 1981, 2 and 5 November 1981, and 11 December 1981); notes from meeting with NZSP on 23 April 1981; physiotherapy training compensatory payments to (24 July 1980); Physiotherapy (23 June 1980)
- Memorandum for the Minister of Health from Lesley M Askew (for Director-General of Health) – briefing the Minister on his meeting with Mr Lamont, President, New Zealand Society of Physiotherapists regarding training allowances – 20 May 1982 (3 pages)
- Majority of the file consists of correspondence relating to student training in hospitals and the NZ Society of Physiotherapists' claim for training allowances – between the NZ Society of Physiotherapists, the Department of Health, the Department of Education, the Auckland Technical Institute, Otago Polytechnic, the Minister of Health – June 1980-May 1982. Topics include:
  - General correspondence relating to ongoing negotiations between the NZ Society of Physiotherapists and the Department of Health regarding the claim for training allowance for physiotherapists and student training (including some with formulas in which payment can be calculated)
  - Industrial action taken by hospital employed physiotherapists and the risk of further industrial action
  - Clinical training and student supervision of physiotherapy students
  - The effect of industrial action on physiotherapy students (numerous letters from both the Otago Polytechnic and Auckland Technical Institute voicing their concerns)
  - Findings of the Review Committee
- Memorandum to the Minister of Health from H J H Hiddlestone (Director-General of Health) – relating to the NZ Society of Physiotherapists response to the review committee investigation into training allowances and the risk of industrial action – 22 April 1982
- Notes of meeting between the Review Committee established to investigate the matter of student training in hospitals and the NZ Society of Physiotherapists – 15 April 1982 (4 pages)
- Memorandum to the Director-General of Health regarding “Physiotherapy Training Allowance” – outlines background information, changes to student training, problems arising from new training format, and methods of managing clinical practice and – 7 April 1982 (7 pages)
- Memorandum to the Minister of Health from H J H Hiddlestone (Director-General of Health) – the meeting with NZ Society of Physiotherapists and the investigation into training allowances– 2 April 1982

- “Clinical Experience for Physiotherapy Students”, by H E Hutchings – 31 March 1982 (3 pages)
- “Physiotherapy Training”, paper prepared for A Medder by Lelsey M Askew (Senior Advisory Physiotherapist) – outlines the clinical practice changes which have occurred at the Auckland and Otago schools of physiotherapy and the changes to clinical practice generally – 26 March 1982 (4 pages) \*\*\* photo taken
- North Canterbury Hospital Board – submission concerning the implications of North Canterbury Hospital Board staff teaching physiotherapy students from the Otago Polytechnic – by R.A. Fairgray, Medical Superintendent-in-Chief – 10 March 1982 (3 pages)
- Press release? – marked NOT RELEASED – “Physio’s Actions Regrettable” From the Minister of Health – 4 February 1982
- Letters and documentation relating to the job description for clinical tutor – January-February 1982
- “Physiotherapy Training Allowance” – document outlining a formula for training allowances (N.D., 2 pages)
- Notes of meeting between officials from the Departments of Education and Health with the NZ Society of Physiotherapists – 14 December 1981 – regarding the Society’s claim for a training allowance (2 pages)
- “Criteria for the Approval of Courses Leading to Membership of the Chartered Society of Physiotherapy”, by the Chartered Society of Physiotherapy, London (21 pages)
- “Physiotherapy Claim 1978/1979 : Training Allowance” by Wilma Crawford (Advisory Officer) outlining background information and recommendation (N.D., 2 pages, multiple copies)
- “To the Director-General of Health’ Meeting: Proposal to Pay Compensatory Allowances to Hospital Physiotherapists” – by E R Dowden (Chairman, Working Party, Physiotherapy Clinical Training in Hospitals) – 20 September 1980 (7 pages, multiple copies)
- Handwritten document: “An evaluation of the duties and responsibilities of laboratory technologists and physiotherapists at the first and senior levels of charge responsibility within their disciplines: Report of the Hospital Service Committee Special Review Team” (N.D., 5 pages)
- Document regarding “Associate Teachers Appointments” (N.D., 5 pages)
- Meeting notes regarding Physiotherapy Training Allowance – 17 September 1981
- Blank application forms: NZ Department of Education, Primary School Service, Application for Appointment as Associate Teacher
- Notes of meeting held between representatives of the NZ Society of Physiotherapists – 22 June 1981 – relating to clarification of the physiotherapy training allowance (2 pages, multiple copies, draft copy has handwritten notes added)
- Notes of meeting between the Hospital Service Committee and the NZ Society of Physiotherapists – 13 April 1981 – relates to negotiations for a training allowance (3 pages, multiple copies)
- Numerous extracts from Director-General’s Meeting – relating to training allowances

- “Physiotherapy Training : Compensatory Payments to Hospital Physiotherapists” – by the Working Party for Physiotherapy Compensatory Payments – outlines proposal, background information, criteria for eligibility for allowance, and calculation method – 22 July 1980 (2 pages, multiple copies and variations, one marked confidential)
- Notes of a Working Party Meeting on Physiotherapists Compensatory Payments – 1 July 1980 (2 pages, multiple copies)
- “Clinical Supervision of Physiotherapy Students – Should There be Some Financial Recognition for the Hospital Staff Contribution?” – By Lesley M Askew, Advisory Physiotherapist – 12 June 1980 (4 pages)
- Notes from meeting of Health/Education Working Party on Physiotherapy Training – 10 June 1980 (5 pages)

Hospital Boards – Training Allowance – Polytechnic – Physiotherapists, 1980-1982: AAFH, W4672, 632, Box 35, 54-11-66-2, R16508236

- Medium file
- Paper to the Director-General of Health, “Physiotherapy Training Allowance” – 7 April 1982 (7 pages, multiple copies)
- Handwritten notes throughout file relating to training allowances; Public Sector Tribunal Case 29.11.82; Functions of the Physiotherapy board under Section 8 of the Physiotherapy Act 1949; paramedical training in the education setting (11/06/1982)
- Journal article: “Industrial Relations News: New Agreement on Student Training Allowances”, in *Physiotherapy*, July 1983, vol 69, no 7
- Letter from the Chief Executive (Waikato Hospital Board) to the Principal of Otago Polytechnic advising that the Board has agreed to transfer the work of the NZ School of Physiotherapy and its subsidiary schools to the control of the Otago Polytechnic from the 1978 academic year onwards – 12 December 1977
- Waikato Hospital Board memorandum to the Chief Executive discussing the proposal to transfer of the teaching of physiotherapy from the Otago School of Physiotherapy to the Otago Polytechnic – 17 November 1977
- Paper by T J Neilson (Chief Executive Officer, Industrial Relations) outlining the background and recommendations relating to physiotherapy training and allowances (N.D., 2 pages, multiple copies)
- Correspondence relating to the establishment of a Physiotherapy Clinical Experience Centre in Palmerston North – 3 July 1978-4 November 1982
- Letter from T J Nelson to the Chairman of the Public Sector Tribunal relating to the “Application by NZ Society of Physiotherapists : Claim for Student Training Allowance” – 25 November 1982
- “Guidelines for Clinical Supervision” (N.D., 4 pages)
- correspondence with general comments about, and organising witnesses for, the Tribunal Hearing regarding physiotherapy training allowance for hospital-based physiotherapists
- Copies of confidential draft agreements

- Occupational Therapy Agreement – between the North Canterbury Hospital Board and the Central Institute of Technology (5 pages)
  - Physiotherapy Agreement – between the North Canterbury Hospital Board and the Central Institute of Technology (5 pages)
- Note for the Director-General's Meeting – minute extract outlining that it was agreed the Department should oppose the training allowance claim submitted by the NZ Society of Physiotherapists – 1982
- Submission to the Chairman of the Public Sector Tribunal from P Potiki (Advocate for NZSP Inc Salaries and Conditions of Employment Committee) – asking Tribunal for an allowances for additional duties associated with student training and supervision at a rate equal to 5% of salary – 6 September 1982 (approx 92 pages including appendix)
- Meeting notes to the Director-General of Health regarding the meeting between Mr A Malcolm of Health and Mr M K Lamont, President of the NZ Society of Physiotherapists, held 26 May 1982 – by Lesley M Askew (3 pages)
- Correspondence relating to the possible closure of the Invercargill Clinical Experience Centre – July 1980-January 1981
- Memorandum to Members of the Council's Physiotherapy Committee from Associate Principal (D G Bolitho) with comments on the draft agreement for technical institutes and hospital boards – 5 May 1980
- The second meeting for 1980 of the Council's Sub-committee on Physiotherapy – 27 May 1980 (1 page)
- Cover letter and draft agreement (6 pages) for training of physiotherapy students while posted to institutions under the control of the Southland Hospital Board – 16 April 1980
- Correspondence relating to drawing up of a formal agreement in respect of the placement of physiotherapy students – February/March 1980

Wage Rates (Outside Public Service) – Hospital Boards – Physiotherapist, 1978-1979: AAFH, W3815, 785, Box 270, 33/7/8/20, Part 1, R12157665

- Large file
- Handwritten notes throughout file relating to: proposed physiotherapy settlement, meeting notes, notes regarding the physiotherapists salary claim, staff statistics, main proposals of the physiotherapists salary claim; proposed evaluation programme; HSC meeting with Dr R Maxwell (26 August 1978)
- Correspondence relating to the physiotherapists' salary claim – February 1978-July 1979 – e.g.
  - Correspondence between the Department of Health and the State Services Co-ordinating Committee discussing recommendations and ongoing negotiations
- Document to the Chairman and Members of the Special SSCC Sub-Committee outlining the background to, and the details of, the salary claims lodged by the NZ Society of Physiotherapists (in association

with the Society of Health Employee Organisations – 7 June 1979 (19 pages)

- Department of Health memorandum to Members of the Hospital Service Committee regarding the salaries of physiotherapists at the staff level – 1 November 1978 (15 pages), 7 March 1979 (17 pages)
  - Attached tables with data listed by area in NZ: boards establishments, resignations and retirements, reasons for resignations, vacancies, staff physiotherapists, staff statistics for radiographers, physiotherapists and nurses
- Meeting of the SSCC Sub-committee – extract from minutes: 6 April 1978 relates claim for improved salaries and conditions of employment. 19 October 1978 relates to physiotherapists salaries and conditions claim; 22 February 1979 relates to physiotherapists salary scale; 17 May 1979 relates to physiotherapists salary claim
- “General Hospital Physiotherapists Amended Claim No. 2” – April 1979 (further amended claim lodged by the NZ Society of Physiotherapists) (11 pages)
- “Auckland Hospital Board Conditions of Appointment for the position of Chief Social Worker, Auckland Hospital Board” (14 December 1978, 4 pages)
- Job description: Charge Physiotherapist, Middlemore Hospital
- List of hospital placements at the Auckland Technical Institution, Physiotherapy Department (Years I, II, and III) – 9 April-4 May 1979
- “Palmerston North Hospital Board Matron-in-Chief Conditions of Appointment” 27 April 1970
- Job description: Chief Nursing Officer, Nelson Hospital Board (N.D.)
- “Nelson Hospital Board Position of Chief of Nursing Officer Conditions of Appointment”
- “Planning and Control Nelson Hospital Board: Nursing Section”
- List of Committees within the Board at The Princess Margaret Hospital – 12 May 1978 (lists names of committees, members, and responsibilities)
- Staffing and patient statistics for The Princess Margaret Hospital – April 1979
- Job description for Principal Nurse, The Princess Margaret Hospital – April 1979
- Chart showing the Nursing Organisation at The Princess Margaret Hospital – 9 January 1978
- “North Canterbury Hospital Board Christchurch: Conditions of Appointment for the Position of Principal Nurse, The Princess Margaret Hospital” – November 1977
- “Ashburton Hospital Board Conditions of Employment Secretary/Treasurer”
- “Ashburton Hospital Board Prospectus: Issue of Registered Stock: Ashburton Hospital Board Works Loan 1975”
- Ashburton Hospital “The Monthly Departmental Administration Reports” – for month ending March 1979
- Ashburton Hospital Board “Summary of Budgetary Statement 1 April 1978-31 March 1979

- The South Canterbury Hospital Board “General Information Supplied with the Conditions of Appointment for the Position of Secretary and Treasurer” – August 1973
- Dunedin Hospital – structure of physiotherapy department and other staff statistics and employment regulations
- Otago Polytechnic Student Area Assessment
- Notes of Meeting of the Hospital Service Committee – 23 March 1979 – relates to physiotherapy evaluation exercise (3 pages)
- Correspondence between the Salaries Committee (NZ Society of Physiotherapists), Department of Health, L M Askew, and M E Brown - relating to section 45 application for review of grading – November 1978-February 1979
- Newspaper clipping – “Physio” letter from Jean Sillars, Kaye Stewart, and Peter Stokes (N.D.)
- Handwritten tables with department and staff statistics: Institutions at February 1979, and physiotherapy staff numbers at February 1979
- Letters relating to the evaluation programme set for the purpose of reviewing the salary scales for hospital physiotherapists – March 1979
- “Physiotherapists Claim: Salaries at Staff Level”, by J M P MacCormac (Senior Advisory Officer/IRA), 20 March 1979 (4 pages)
- Director of Physiotherapy Services – Wellington Hospital Board: Proposed Management Structure (12 pages)
- “Physiotherapy Salary Claim” – January 1979 (44 pages, including appendices which include job descriptions, regulations, staff and patient statistics, and management/organisation structures for various hospital boards)
- “New Zealand Manipulative Therapists Association Course” (41 pages)
- “Submission on Practical Training to Standards Committee of International Federation of Orthopedic Manipulative Therapists”, by B. C. Edwards (21 pages)
- “Submission in support of general hospital physiotherapists’ salary claim” (20 pages)
- Notes of meeting between the Hospital Service Committee and the NZ Society of Physiotherapists – 2 June 1978 (7 pages), 20 September 1978 (2 pages)
- “General Hospital Physiotherapists” contains documentation for the salary and conditions claim – 27 February 1978 (31 pages, multiple copies of many of the documents in claim)
- NZ Post Office Regulations – Lifting Weights Men and Women (N.D., 2 pages)

Wage Rates (Outside Public Service) – Hospital Boards – Physiotherapist, 1978-1980: AAFH, W3815, 785, Box 270, 33/7/8/20, Part 2, R12157666

- Large file
- Handwritten notes – general notes regarding physiotherapy, physiotherapy training,
- Correspondence relating to the physiotherapy claim for a training allowance for hospital employed physiotherapists involved in clinical

experience training of students – topics include: subpoena letters, ongoing negotiations, issues arising out of Tribunal decision, industrial action – September 1979-March 1980

- Decision of the Public Sector Tribunal delivered by Horn, C.J. (S.S.T. 24/79) – in the matter of the State Services Conditions of Employment Act 1977, the Wage Adjustment Regulations 1974, and an application in respect of Physiotherapists in the Hospital Service – between the Society of Health Employee Organisations Inc in conjunction with the NZ Society of Physiotherapists – 20 March 1980 (3 pages)
  - Dissenting Opinion of the Service Member (J.T. Ferguson) and Service Assessor (J. Turnbull) (2 pages)
- Notes of meeting held between the Sub-committee of SSCC and the NZ Society of Physiotherapists – 20 June 1979 (7 pages)
- “Amendment : Physiotherapy Aids – Progression Formula” – amendment submitted by the NZ Society of Physiotherapists (date received by Public Sector Tribunal 8 November 1979)
- Draft document – “Application for Improved Salaries and Conditions for Hospital Service Physiotherapists”- 7 November 1979 (13 pages)
- Department of Health “Hospital Service Determination No. D.G. 17— Physiotherapists” – Application of Determination – 5 November 1970 (11 pages, includes First and Second Schedules)
- “Physiotherapy Occupational Class – Hospital Determination DG.17” (N.D., 26 pages)
- Documents relating to the Physiotherapists’ and Occupational Therapists Public Sector Tribunal Claim
  - Correspondence
  - The Public Sector Tribunal application – in the matter of the State Services Conditions of Employment Act 1977, and a claim relating to the Physiotherapists Occupational Class Hospital Determination DG. 17 – between the Society of Health Employee organisations acting for and behalf and together with the NZ Society of Physiotherapists (Applicant), and the Department of Health (Respondent) (7 pages)
- “Clinical experience for physiotherapy polytechnic students for 1979” (1 page)
- Report to the Chairman and Members of the Special SSCC Sub-Committee on the “Physiotherapists Salary Claim” (N.D., possibly 1979, 19 pages)
- Files relating to “Physiotherapists Staff Level”, including:
  - Department of Health memorandum to Members of the Hospital Service Committee regarding “Salaries of Physiotherapists at the Staff Level” – 1 November 1978 (17 pages, multiple copies in file)
  - “Submission in support of general hospital physiotherapists’ salary claim” (N.D., possible 1978, 12 pages)
  - Staffing statistics for hospital service physiotherapists
  - Salary scales
- Large amount of files relating to “Physiotherapists Occupational Class History”, Health Department File 54/11/66/1, files divided into:

- “physiotherapy training” – includes paper on “Physiotherapy Training” (13 December 1978) document on “physiotherapy salaries claim – salaries at staff level”
- “physiotherapists general” – includes salary scales, group relativities data, General Physiotherapists Amended Claim, documentation relating to the salaries claim and ongoing negotiations, conditions of employment, and physiotherapy training documents
- “Physiotherapists Senior and Supervisory Levels” – includes numerous job descriptions, organisational charts/proposed management structures (Wellington hospital), salary scales, correspondence, annual reports (North Canterbury Hospital Board)

Wage Rates (Outside Public Service) – Hospital Boards – Physiotherapist, 1980-1982: AAFH, W3815, 785, Box 270, 33/7/8/20, Part 3, R12157667

- Medium file
- Correspondence relating to negotiations for a training allowance for supervision of students and the salaries claim submitted by the NZ Society of Physiotherapists – April 1980-February 1982. Topics include
  - General correspondence relating to ongoing negotiations and issues which have arisen out of meetings
  - Physiotherapy training
  - Physiotherapy training allowance
  - Formula for calculating training allowance
  - salary scales
  - Industrial action by hospital staff and effect on student training/clinical practice
  - Physiotherapists Claim DG 17
  - Physiotherapists Salaries and Conditions of Employment Claim
  - Amending determinations
- Job description for Charge Physiotherapist and Section Physiotherapist, Wellington Hospital
- Job description for Clinical Instructor – prepared by H.J. Gordon (for NZ Society of Physiotherapists) – 5 January 1982
- Department of Health circular letter: “Hospital Service Determination No DG 17 : Physiotherapists” – 18 January 1982 (6 pages including schedule)
- Several handwritten tables listing: reasons for resignation, staff statistics, board establishment, vacancies, resignations and retirements (N.D.)
- “Physiotherapy Training Allowance” – document lists proposed formula to calculate training allowance
- Handwritten throughout file, relating to: salary scales, training allowance, chronological notes regarding the salaries claim; various other miscellaneous notes
- Whakatane Hospital Report, by D P Short (Clinical Advisor) : “Salary Claim: New Zealand Society of Physiotherapists” – 2 October 1981 (5 pages)



- Handwritten “Physiotherapy Worksheet” – lists patient statistics – 1981
- Various individual physiotherapist’s job summaries
- Job description for Charge Physiotherapist, Christchurch Hospital
- Chart diagram showing “Objectives of Physiotherapy” (N.D., 1 page)
- Patient statistics for Christchurch Hospital for months January, February, April, May, June, and July 1981
- Job description for Charge Physiotherapist, The Princess Margaret Hospital
- North Canterbury Hospital Board – Conditions of Appointment and Schedule of Duties for the Position of Charge Physiotherapist, The Princess Margaret Hospital
- Job description for Charge Physiotherapist, Christchurch Women’s Hospital
- “Addendum to NZSP Salaries Claim – 1981” proposed changes of interpretation in D.G. 17 (N.D., 2 pages)
- Claim submitted by the NZ Society of Physiotherapists under Section 23 of the State Services Conditions of Employment Act 1977 seeking a review of scale and conditions of work for hospital board employed physiotherapists (under DG17)
  - sent to the Chairman of the Hospital Services Committee – 3 June 1981 (7 pages)
  - sent to the Chairman of the Hospital services Committee – 3 October 1980 (6 pages)
- Extract from minutes of meeting of sub-committee SSCC
  - 25 June 1981 – relates to physiotherapists DG17 salaries claim
  - 5 February 1981 – relates to amending determination
  - 16 October 1980 – relates to salary claim
- Notes of meeting between the Hospital Service Committee and the NZ Society of Physiotherapists – 13 April 1981 – relates to negotiations on NZSP’s claim for training allowance for hospital board physiotherapists (3 pages)
- Memorandum by Wilma Crawford (Advisory Officer) outlining the background to the NZSP salaries claim and recommending that NZSP be referred back to the Tribunal (N.D., 2 pages)
- Paper “To the Director-General of Health’s Meeting: Proposal to Pay Compensation Allowances to Hospital Physiotherapists” – by E R Dowden (Chairman) on behalf of the Members of Working Party on Physiotherapy Clinical Training in Hospitals – 20 September 1980 (7 pages)
- Department of Health circular letter regarding “Hospital Service Determination No DG 17 0 Physiotherapists” – 9 February 1981 (3 pages)
- Notes of meeting between the State Services Co-ordination Committee’s Sub-Committee and the NZ Society of Physiotherapists – 10 November 1980 – relates to discussions for improved salaries and conditions of employment for physiotherapists employed in terms of DG17 (4 pages)
- Notes to the Chairman and Members of the State Services Co-ordinating Committee Subcommittee regarding the physiotherapists’

salaries and conditions claim – by Wilma Crawford (Senior Advisory Officer, Industrial Relations) – 6 November 1980

- Charts with staffing statistics as at 16 May 1980 (listed by Board)
  - Resignations
  - Positions for which finance is currently available
  - Part-time staff data
- First Schedule – Part A – Scales of Salaries and Wages of Physiotherapists and Physiotherapy Aids – April 1980 (3 pages)
- Department of Health circular letter relating to Hospital Service Determination No DG 17 physiotherapists – 17 April 1980 (4 pages)
- “Hospital Service Amending Determination No DG 2196” by HJH Hiddlestone (Director-General of Health) – 17 April 1980 (12 pages including updated schedules)
- Department of Health circular letter to Chief Executives and Medical Superintendants – regarding DG 3004 Works Supervisors in Psychiatric Hospitals – 23 April 1980 (4 pages)
- Memorandum for the Minister of Health outlining information for the meeting with the NZ Society of Physiotherapists which relates to their complaint of the Public Sector Tribunal decision – By HJH Hiddlestone (Director-General of Health) – 3 March 1980 (2 pages)
- Decision of the Public Sector Tribunal delivered by Horn, C.J. (S.S.T. 24/79) – in the matter of the State Services Conditions of Employment Act 1977, the Wage Adjustment Regulations 1974, and an application in respect of Physiotherapists in the Hospital Service – between the Society of Health Employee Organisations Inc in conjunction with the NZ Society of Physiotherapists – 20 March 1980 (3 pages)
  - Dissenting Opinion of the Service Member (J.T. Ferguson) and Service Assessor (J. Turnbull) (2 pages)
- Confidential report to the Chairman of the Hospital Service Committee (Department of Health) “An Evaluation of the Duties and Responsibilities of Nurses, Physiotherapists and Occupational Therapists at the ‘Staff’ and ‘Charge’ Levels: Report of the Hospital Service Committee Special Review Committee” (N.D., 15 pages)
- Staffing data – lists details of those holding Charge positions at various hospitals
- Supplementary Decision of the Public Sector Tribunal delivered by C.J. (S.S.T. 24/79) – 1 April 1980 (1 page)

Wage Rates (Outside Public Service) – Hospital Boards – Physiotherapist, 1982: AAFH, W3815, 785, Box 271, 33/7/8/20, Part 4, R12157668

- Large file
- Letter from L A Shanks (for Director-General of Health) to the Judge Horn regarding questions of fact in the draft decision – 15 December 1982
- Decision of the Public Sector Tribunal Delivered by Horn, C.J. – in the matter of the State Services Conditions of Employment Act 1977 and an application in respect of a student training allowance for

physiotherapists in the Hospital Service – between the NZ Society of Physiotherapy – 19 January 1983 (5 pages)

- Draft tribunal decision (cover note is dated 8/12 – most likely 1982) (6 pages)
- Letter to the NZ Society of Physiotherapists from A D Medder (for Director-General of Health) relating to other options open to the Society if it is considering introducing a ban on assistance with student training – 3 May 1982
- Correspondence relating to the effect of industrial action on student training in hospitals – February 1982
  - Between the NZ Society of Physiotherapists, Director General of Health
- Correspondence relating to the claim and ongoing negotiations for a physiotherapy training allowance, also related topics such as the roles of tutors in clinical experience of students and physiotherapy training in hospitals – March 1981-October 1982
  - Between the Salaries Committee of the NZ Society of Physiotherapists, Department of Education, Department of Health, Auckland Hospital Board, Auckland Technical Institute, Public Sector Tribunal, Director-General of Health, Minister of State Services
- Submission on a Point of Law – in the matter of the State Services Conditions of Employment Act 1977 and an application in respect to physiotherapists employed in the Hospital Service – between the NZ Society of Physiotherapy and the State Services Co-ordinating Committee (6 pages)
  - Relates to the Tribunal's order of 20 March 1979 SST 24/79 and the effect of the Wage Freeze Regulations 1982
- Handwritten notes throughout file, relating to: tribunal decision; physiotherapy claims; Lower Hutt Nursing Supervisor and Charge Nurse, training allowance for physiotherapists, meeting notes
- Document: "Associate Teachers Appointments" (N.D., marked DRAFT, 5 pages)
- Meeting regarding the Physiotherapy Training Allowance – 17 September 1981 – discussed document on Associate Teachers Appointments
- Agreements regarding the training of physiotherapy students at hospitals – between:
  - The Council of the Auckland Technical Institute and the Auckland Hospital Board – dated 8 March 1978 (3 pages)
  - The Otago Polytechnic Council and the Otago hospital Board – dated 1977 (12 pages)
- "Comments on the Findings of the Review Committee as Stated in their Report to the Director General of Health Entitled 'Physiotherapy Training Allowance' dated 7 April 1982" (7 pages)
- Report to the Director-General of Health "Physiotherapy Training Allowance" – 7 April 1982 (7 pages)
- Correspondence relating to the clinical training for physiotherapists and the third year physiotherapy programme – October/November 1977

- Report from the Auckland Technical Institute (Grafton Branch) "Physiotherapy Clinical Practice: Notes for the Guidance of Hospital Staff" (N.D., 2 pages)
- Confidential: "A Proposal: Compensatory Payments to Hospital Physiotherapists" (N.D., 2 pages)
- Teaching and student statistics from the Auckland Technical Institute (multiple copies)
  - Summary of Tutor Contact Hours – Week Ending 20.02.81-10.04.81 – supplied by the Physiotherapy Department, Auckland Technical Institute
  - Student attendance/absence data 1981
  - Tutor contact hours 1981
- Job description for Clinical Instructor
- Report from the State Services Co-ordinating Committee to the Chairman of the Public Sector Tribunal outlining the application by the NZ Society of Physiotherapists for a student training allowance – 15 November 1982 (28 pages including appendices) (2 sets in file, multiple copies of individual documents in file)
- Letter to the Chairman of the Public Sector Tribunal from the NZ Society of Physiotherapists relating to the majority decision SST24/79 regarding training allowances – 6 September 1982 (8 pages)
- Extract from minutes of meeting of the State services Commission – held 27 May 1982 – relates to the section 30 review
- Correspondence relating to the section 30 review (review of the physiotherapist occupational Class, determination DG17) – May 1982
- Memorandum for the Minister of Health from HJH Hiddlestone (Director-General of Health) - all relating to training allowance for hospital physiotherapists
  - "Physiotherapists – Payment for Student Training" – 22 April 1982 (multiple copies)
  - "Physiotherapists – Payment for Student Training" – 2 April 1982 (2 pages)
  - "Physiotherapists" – 18 February 1982
- Extracts from unknown document – extracts contain lists of salary scales for various physiotherapy positions – August 1979
  - Report to the Director-General of Health "Physiotherapy Training Allowance" – 7 April 1982 (7 pages, multiple copies)
- Booklet: Department of Physiotherapy, Otago Polytechnic 1982 Prospectus
- Student statistics from the Otago Polytechnic (26 pages)
  - Rosters of students supervised by tutors of Otago Polytechnic
  - Rosters of students supervised by hospital physiotherapists
  - Limbfitting department
  - Paediatrics
  - 1982 Calendar
  - 1982 classroom timetable
  - 1982 prospectus
  - Year III course of study 1982

- Submissions from North Canterbury Hospital Board regarding the implications of North Canterbury Hospital Board staff teaching physiotherapy students from the Otago Polytechnic – 10 March 1982 (3 pages)
- Auckland Technical Institute, Physiotherapy Department “Guidelines for Clinical Supervision” – 15 February 1982 (5 pages)
- Letter from B D McLeod (Head of Department, Otago Polytechnic) to Allan Medder outlining the curriculum vitae of tutors at clinical experience centres – 2 March 1982 (4 pages)
- “Expected role of physiotherapist in hospital” – Auckland Technical Institute, Physiotherapy Department (N.D.)
- Large amount of documentation which appears to be interview summaries relating to various physiotherapy positions ( e.g. charge physiotherapists, medical superintendents, staff physiotherapists, Technical Institute tutor) undertaken at various hospitals – notes summarise roles and responsibilities and opinions relating to student training – March 1982 (47 pages)

Physiotherapists – Occupational Class History, 1986-1987: AAFH, W4960, 7159, Box 82, HE/59/0, R865214

- Small file
- Clear slip containing salary scales for DG17 physiotherapists – categorised by position held and provides salaries for the following date ranges:
  - 1985
  - 1979-1981
  - 1971-1974
  - 1975-1979
  - 1969-1971
- “HS 17 Physiotherapists and HS 41 Occupational Therapists” (N.D., 2 pages)
- Handwritten graph showing “Vacancy Levels: Physiotherapists and Occupational Therapists” for 1985-1987
- Various physiotherapy staffing data – relating to FTE staff 1986-1987
- Letter from the Health Service Personnel Commission to the Chief Executive of the Auckland Hospital Board regarding the list of criteria for Senior Status for Occupational Therapists – 11 August 1987
- Correspondence between various hospitals and the Health Service Personnel Commission regarding salary grading of particular physiotherapy staff members – 1986-1987
- “DG No 17 – Physiotherapists” – large document contains:
  - Relevant files
  - Summary and Function of Physiotherapists in the Hospital Service
  - Benchmarks
  - Progression
  - Health Service Determination No. 17 - Physiotherapists
  - First Schedule

- Part A – Scales of Salaries and Wages of Physiotherapists and Physiotherapy Aids
  - Part B - Interpretation
- Second Schedule
  - Conditions of Employment
- Staff Recruitment, Retention and Turnover data (listed by Hospital Board) – including:
  - Physiotherapy Returns for months April to December 1986, all months for 1987
  - Physiotherapy Vacancies as at: 17 March 1986,
  - Registered Physiotherapists, Hospital Funded Vacancies – 1 April 1985, 15 July 1985, 1 November 1985
- “History of the Occupational Class” (N.D., 9 pages)

Physiotherapists – Policy and General, 1987-1988: AAFH, W4960, 7159, Box 82, HE/59/1, R865215

- Medium file – file contains: Staffing data on physiotherapy and occupational therapy aids requested by the Health Service Personnel Commission arising out of the relodged claim from the PSA for improved salary and conditions for physiotherapy and occupational therapy aids
- Staffing data for HS 17 Physiotherapy Aids and HS41 Occupational Therapy Aids – Broad headings on forms request details for FTE Funded Positions 1987/88, FTE Staff at 1/4/87, FTE Staff at 1/12/87, resignations since 1/1/87, appointments since 1/1/87 – from various hospital boards including:
  - Ashburton Hospital Board
  - Canterbury Hospital Board
  - Cook Hospital Board (Gisbourne) (two different sets of data, one sent on 18 December, the other on 23 December 1987)
  - Dannevirke Hospital Board
  - Hawkes Bay Hospital Board
  - Marlborough Hospital Board
  - Northland Area Health Board
  - Otago Hospital Board
  - Palmerston North Hospital Board
  - South Canterbury Hospital Board
  - Southland Hospital Board
  - South Otago Hospital Board
  - Taranaki Area Health Board
  - Taumarunui Hospital Board
  - Thames Hospital Board
  - Waitaki Hospital Board – Oamaru Hospital
  - Waikato Hospital Board
  - Wairarapa Hospital Board
  - Wangaii Area Health Board (has attached original letter from the Health Service Personnel Commission requesting staffing data)

- Wellington Hospital Board (three separate lots of forms completed)
  - Kenepuru Hospital, Porirua
  - West Coast Hospital Board
- Correspondence between the Health Service Personnel Commission and the NZ Public Service Association (PSA) relating to the occupational therapists and physiotherapists salary claim – March-November 1987
- Relodged claim submitted by the PSA for “Pay and Conditions Claim for Qualified Occupational Therapists and Physiotherapists” – 24 November 1987 (multiple copies)
- Correspondence between the PSA and various hospital boards regarding the occupational therapists and physiotherapists salary claim – October 1987
- Handwritten notes on staffing data
- Table “Physiotherapists and Occupational Therapists Full Time Equivalent Report as at 26.03.87”
- Table showing physiotherapy salaries as at 10.11.85 and proposed new salaries (N.D.)
- Rotorua Hospital job descriptions for Charge Nurse and Charge Occupational Therapist (January revised 1986)
  - Also attached completed individual job descriptions for the above roles
- Confidential report to the Chairman of the Hospital Service Committee, Department of Health: “An Evaluation of the Duties and Responsibilities of Nurses, Physiotherapists and Occupational Therapists at the ‘Staff’ and ‘Charge’ Levels” (N.D., 15 pages)
- Letter sent from the State Services Coordinating Committee to the Public Sector Tribunal outlining the “Application for Improved Salaries and Conditions for Hospital Service Physiotherapists” – 13 November 1979 (19 pages)
- Decision of the Public Sector Tribunal Delivered by Horn, C.J. in the matter of the state Services Conditions of Employment Act 1977; Wage Adjustments Regulations 1974; an application in respect of Physiotherapists in the Hospital Service – between the Society of Health Employee Organisations in conjunction with the NZ Society of Physiotherapists – 20 March 1980 (3 pages)
  - Attached the Dissenting Opinion of the J.T. Ferguson (Service Member) and J. Turnbull (Service Assessor) (2 pages)
- Decision of the Public Sector Tribunal Delivered by Horn, C.J. in the matter of the state Services Conditions of Employment Act 1977; Wage Adjustments Regulations 1974; of a claim in respect of the Nursing Occupational Class – between the NZ Nurses’ Association Inc. – 9 July 1981 (3 pages)
  - Attached the Dissenting Opinion of the J.T. Ferguson (Service Member) and M. Thurston (Service Assessor) (2 pages)
- First Schedule – Part A – Salary Scales – Nursing Occupational Class – February 1986
- Salary Scales relating to the NZNA (NZ Nursing Association) Claim

- First Schedule – Part A – Scales of Salaries and Wages of Occupational Therapists – March 1986
- First Schedule – Part B - Interpretation – March 1986
- First Schedule – Part A – Scales of Salaries and Wages of Physiotherapists and Physiotherapy Aids – March 1986

Physiotherapists – Policy and General, 1988: AAFH, W4960, 7159, Box 82, HE/59/1, R865216

- Small file
- Correspondence relating to a query from N Shaw (Neuro-development Therapist, Community Health Services, Palmerston North) regarding annual leave for Neuro-Development Therapists (aka Visiting Therapists)
  - Correspondence between N Shaw and L J Freeman (for Secretary, State Services Commission) – May-September 1988
  - Health Service Circular Memorandum to Acting/General Managers all Hospital and Area Health Boards from the State Services Commission requesting information regarding their policy for annual leave for neuro-developmental therapists – 26 August 1988
  - Reply letters from hospital/area health boards – August/September 1988
- Letter from the NZ Public Service Association to the Health Service Personnel Commission requesting recruitment and retention statistics gathered in the 86/87 and 87/88 wage rounds – 16 March 1988
- Correspondence between Diane Jorgensen (Whakatane Hospital) and the Health Service Personnel regarding whether there has been a further amendments made to HS17 for salary scales for physiotherapists – February/March 1988
- Bay of Plenty Hospital Board statistics for HS17 Physiotherapy Aids and HS41 Occupational Therapy Aids for 1987/88

Physiotherapists – Ministerials Only, 1988: AAFH, W4960, 7159, Box 82, HE/59/1, R865217

- Small file
- Letter from Liz Lee (Visiting Physiotherapist, Hutt Hospital) to Fran Wilde (MP for Wellington Central) regarding the salaries of occupational and physiotherapists working in community health wellington relative to nurses and that nurses salary claims should not be prioritised – 19 December 1985
- Correspondence between Fran Wilde and David Caygill (Minister of Health) advising how to respond to letter from L. Lee – February/March 1988

Physiotherapists – Negotiations, 1987: AAFH, W4960, 7159, Box 82, HE/59/3, R865218

- Small file



- Submission for Award for Registration – To the Chief Executive Officer of the Arbitration Commission – in the matter of the Labour Relations Act 1987, the Area Health Boards Act 1983 and the NZ Hospital and Area Health Boards' Physiotherapists dispute of interest – between the State Services Commission and the NZ Public Service Association – agreement to come into force on 1 July 1988 (75 pages)
- Correspondence between the NZ Public Service Association and the Health Service Personnel Commission relating to physiotherapy and occupational therapy aides pay and conditions claim – September-December 1986

Physiotherapists – Visiting Cerebral Palsy Therapists, 1986: AAFH, W4960, 7159, Box 82, HE/59/4, R865219

- Small file
- Correspondence and notes relating to the report of the visiting cerebral palsy therapist review committee meeting
- Memorandum for the Director-General's Meeting "Report of the Visiting Cerebral Palsy Therapists Review Committee" by Lesley M Askew (Senior Advisory Physiotherapist) – 4 December 1985
- "Visiting Cerebral Palsy Therapists Review" (N.D., 4 pages)
- "Visiting Neurodevelopmental Therapist : Role Outline" (N.D., 1 page)
- Letter from Liz Lee (Past Chairman Visiting Therapists Association) to the Director General of Health regarding the need for visiting therapists to be recognised as a specialist group – 9 October 1985

Public Service – Physiotherapists and Occupational Therapists, 1985-1986: AAFH, W4960, 7159, Box 85, HE/75/1/1, R865263

- Small file
- Correspondence between the Health Service Personnel Commission, the NZ Public Service Association and the State Services Commission regarding occupational therapists and aides pay and conditions claim – includes discussions on Tribunal decisions, ongoing negotiations, recommendations, salary scales, proposed salary scales, changes to salary scales – September 1985- April 1986
- Correspondence and various documentation relating to the Nursing Occupational Class
  - "Criteria for Promotion to 361.102, 361.103 and 361.104 on Merit" (N.D., 3 pages)
  - Salary scales (including proposed)
  - Details of Translation
  - "State Services Commission : Public Service Determination No. 3370 : Amendments to Public Service Determination No. 438 : Nursing Occupational Class" – Application for Determination – 14 April 1986 (3 pages including salary scales)
- "State Services Commission : Public Service Determination No. 3372 : Amendments to Public Service Determination No. 245 : Occupational

Therapy Occupational Class” – Application for Determination – 14 April 1986 (4 pages including appendix with salary scales and allowances)

- “State Services Commission : Public Service Determination No. 3371 : Amendments to Public Service Determination No. 246 : Physiotherapy Occupational Class” – Application for Determination – 7 April 1986 (4 pages including appendix with salary scales and allowances)
- Extracts from meeting minutes or agenda – 10 October 1985
- “Physiotherapy Occupational Class” – report on the physiotherapists’ salary claim, by Caroline Hubbard (Advisory Officer, IR ‘B’) – 5 November 1981 (3 pages)
- Handwritten notes relating to: numerous salary scales (one dated 10/11/85), notes on negotiations

***Wairarapa District Health Board – Records***

Specifications for Maternity Unit, Greytown Hospital – Stage 1 [X-ray and Physiotherapy Unit], 1980: ADHX, W5608, 21605, Box 27, 1/3/15, R14243753

- Small file
- “Specifications for X-ray and Physiotherapy Unit at Greytown Hospital for the Wairapa Hospital Board August 1980”, by T.H. Deniell Fnzia (Regd. Architect, State Theatre Bldg., Masterton – sets out conditions of contract and specifics of work to be carried out (22 pages, 2 copies in file)
- Blueprints

***Wanganui District Court – Records***

WARD John Edward, 1960: AAOG, W3559, 23650, Box 838, 302/60, R22951073

- Probate file
- Last Will and Testament of: John Edward Ward (died 28 November 1960), of Wanganui in New Zealand, Retired Physiotherapist dated 21 October 1960

SHAW Florence Hinemoa, 1966: AAOG, W3559, 23650, Box 859, 291/66, R22953196

- Probate file
- Last Will and Testament of: Florence Hinemoa Shaw (died 26 October 1966), of Wanganui in New Zealand, Physiotherapist

## Restricted Items

There are a number of film recordings which are listed as being restricted on Archway. However, it is only the original copy which is restricted and other copies are available at Archives New Zealand, Wellington to view.

Some of the restrictions on items have almost expired, and so even if you do not get permission to view items, it would pay to check when the restriction ends as it may be in the next year or two.

### ***Restricted files accessed as at 15 May 2012***

The following is a list of the restricted files which have been viewed. To see the full list of contents of these files please go to the relevant Department section.

#### State Services Commission, Head Office

- Occupational Classification – Physiotherapy, 1986: AAFH, W3654, 785, Box 260, 34/363, Part 4, R22446567 (no longer a restricted file)

#### Nelson Area Health Board

- Physiotherapy Occupational Therapy Dept. – Correspondence, 1990-1991: ADHS, W5623, 22265, Box 161, R20994109

#### Ministry of Health, Head Office

- Mental Health – Lake Alice Hospital – Inspections – Head Office  
Physiotherapy and Occupational Therapy and Dieticians, 1962-1986: ABQU, W4556, 632, Box 148, 30/49/4/4, R16648216

#### Department of Health, Head Office [record group]

- [Subject Index] – Physiotherapy – Staff: HW2705, Box 50, R5507134
- [Subject Index] – [OR (Orakei – Orthopaedic)] – Orthoptic clinics – physiotherapy (A-Z): HW2705, Box 46, R5507130
- [Subject Index] – Physiotherapy – Bursaries (A-Z) and Registration, Applications (A-C): HW2705, Box 49, R5507133

## **Letters Sent to Controlling Agencies Regarding Access to Restricted Files**

Faculty of Health & Environmental Sciences  
AUT University  
Private Bag 92006  
Auckland 1020

14 March 2011

Corporate Records Manager  
Ministry of Health  
PO Box 5013  
Wellington

To Whom It May Concern:

Currently Physiotherapy New Zealand are constructing a website with the aim of informing physiotherapists and other interested academics about the range and general content of archives in New Zealand related to physiotherapy. A number of files related to physiotherapy that are held at Archives New Zealand are restricted. This includes a file entitled Mental Health – Lake Alice Hospital – Inspections – Head Office Physiotherapy and Occupational Therapy and Dieticians, 1962-1986 (Reference: ABQU, 632, W4452 148/30/49/4/4). The restriction on this file currently ends in 2036.

It would be of great help to our project if I was able to access the file now and catalogue its general contents. No patient names would be listed, and I would be happy to work within any other conditions that you may place on my accessing the file. We hope that such work would be used to assist other researchers in locating files relevant to their research. Obviously any future researchers wanting to consult this file would have to make a separate request for access.

I look forward to hearing from you shortly.

Yours sincerely,

Dr Dave Nicholls  
Senior Lecturer  
davidnicholls@me.com

Faculty of Health & Environmental Sciences  
 AUT University  
 Private Bag 92006  
 AUCKLAND 1020

14 March 2011

Information Services  
 Ministry of Education Head Office  
 PO Box 1666  
 WELLINGTON

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Continuing Education – Health Related Education – Physiotherapy – Policy, 1982-1984: ABEP, 7749, W5082, 5/39/16/20, part 3

Continuing Education – Health Related Matters – Physiotherapy – Policy, 1984 – 1984: ABEP, 7749, W5082, 5/39/16/20, part 4

Continuing Education – Health Related Matters – Physiotherapy – Policy, 1984-1986: ABEP, 7749, W5082, 5/39/16/20, part 5

Continuing Education – Health Related Education – Otago Polytechnic Physiotherapy, 1988-1988: ABEP, 7749, W5082, 5/39/16/21, part 4

Continuing Education – Health Related Education – Physiotherapy – Policy, 1980-1997: ABEP, 7749, W5082, 6/39/16/20, part 1

Continuing Education – Health Related Education – Physiotherapy – Policy, 1980-1982: ABEP, 7749, W5082, 6/39/16/20, part 2

Continuing Education – Health Related Education – Physiotherapy – Policy, 1987-1987: ABEP, 7749, W5082, 6/39/16/20, part 6

Continuing Education – Health Related Education – Physiotherapy – Policy, 1986-1987: ABEP, 7749, W5082, 6/39/16/20, part 7

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I look forward to hearing from you shortly.

Yours sincerely,  
 Dr Dave Nicholls  
 Senior Lecturer  
 davidnicholls@me.com

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Private Bag 92006  
AUCKLAND 1020

14 March 2011

Manager, Access Services  
Archives New Zealand Head Office  
PO Box 12050  
WELLINGTON

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[Subject Index] – Physiotherapy – Staff, no date: H, W2705, box 50

[Subject Index] – Physiotherapy – Bursaries (A-Z) and Registration, Applications (A-C): H, W2705, box 49

[Subject Index] – [OR (Orakei – Orthopaedic)] – Orthoptic clinics – Physiotherapy (A-Z): H, W2705, box 46

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I look forward to hearing from you shortly.

Yours sincerely,

Dr Dave Nicholls  
Senior Lecturer  
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14 March 2011

Records Manager  
State Services Commission  
PO Box 329  
WELLINGTON

To Whom It May Concern:

Currently Physiotherapy New Zealand are constructing a website with the aim of informing physiotherapists and other interested academics about the range and general content of archives in New Zealand related to physiotherapy. A number of files related to physiotherapy that are held at Archives New Zealand are restricted. This includes the following file:  
Occupational Classification – Physiotherapy, 1986 – 1986: AAFH, 785, W3654, 260/34/363, part 4

It would be of great help to our project if I was able to access the file now and catalogue its general contents. No patient or student names would be listed, and I would be happy to work within any other conditions that you may place on my accessing the file. We hope that such work would be used to assist other researchers in locating files relevant to their research. Obviously any future researchers wanting to consult this file would have to make a separate request for access.

I look forward to hearing from you shortly.

Yours sincerely,

Dr Dave Nicholls  
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Private Bag 92006  
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14 March 2011

Records Manager  
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14 March 2011

Risk Advisor  
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PO Box 828  
INVERCARGILL

To Whom It May Concern:

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Acts and Regulations – Physiotherapy, 1971-1984: DABZ, D468, 1/j, 3/22

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14 March 2011

Chief Executive and Designated Officers  
The Corporate Secretary  
Private Bag 18  
NELSON

To Whom It May Concern:

Currently Physiotherapy New Zealand are constructing a website with the aim of informing physiotherapists and other interested academics about the range and general content of archives in New Zealand related to physiotherapy. A number of files related to physiotherapy that are held at Archives New Zealand are restricted. This includes the following file:

Physiotherapy/Occupational Therapy Dept. – Correspondence, 1990-1991:  
ADHS, 22265, W5623, Box 161

It would be of great help to our project if I was able to access the file now and catalogue its general contents. No patient or student names would be listed, and I would be happy to work within any other conditions that you may place on my accessing the file. We hope that such work would be used to assist other researchers in locating files relevant to their research. Obviously any future researchers wanting to consult this file would have to make a separate request for access.

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 Otago District Health Board  
 Private Bag 1921  
 DUNEDIN

To Whom It May Concern:

Currently Physiotherapy New Zealand are constructing a website with the aim of informing physiotherapists and other interested academics about the range and general content of archives in New Zealand related to physiotherapy. A number of files related to physiotherapy that are held at Archives New Zealand are restricted. This includes the following files:

Physiotherapy (Treatment) etc., 1972-1989: DAHI, 19849, D266, 422/h, 5/6/0  
 Establishment – Tutor Sisters, Dispenser and Psychiatric Worker, Recreation Officers, EEG [Electroencephalographic] Technician, Psychologist, Physiotherapy, Chiropodist: DAHI, 19849, D266, 466/c, 6/10/3

Staff Training, Courses, Examinations – General – Social Workers, Recreational officer, Medical officers, House Surgeons, Training Officer, Physiotherapy, etc., 1972-1979: DAHI, 19849, D266, 457/e, 6/26/0

Staff Training, Courses, Examinations – General – Social Workers, Recreational officer, Medical officers, House Surgeons, Training Officer, Physiotherapy, etc., 1980-1982: DAHI, 19849, D266, 457/f, 6/26/0

Staff Training, Courses, Examinations – General – Social Workers, Recreational officer, Medical officers, House Surgeons, Training Officer, Physiotherapy, etc., 1983-1990: DAHI, 19849, D266, 458/a, 6/26/0

[Physiotherapy? Two Nurses and Patient], c.1980-c.1989: DAHI, 20271, D266, 521/r

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14 March 2011

Canterbury District Health Board  
 PO Box 1600  
 CHRISTCHURCH

To Whom It May Concern:

Currently Physiotherapy New Zealand are constructing a website with the aim of informing physiotherapists and other interested academics about the range and general content of archives in New Zealand related to physiotherapy. A number of files related to physiotherapy that are held at Archives New Zealand are restricted. This includes the following files:

Ashburton Hospital Physiotherapy Register, 1951-1954: CAWI, CH527, 116/116

Ashburton Hospital Physiotherapy Register, 1954-1957: CAWI, CH527, 117/117

Principal Nurses' Files (Matron) Physiotherapy, 1989-1991: CAWU, CH559, Box10

Physiotherapy – General, 1917-1943: CAWU, 2985, CH700, Box51, 2/20/1

Physiotherapy – General, 1947-1958: CAWU, 2985, CH700, Box51, 2/20/1

Physiotherapy – General, 1959-1967: CAWU, 2985, CH700, Box51, 2/20/1

Physiotherapy – General, 1968-1974: CAWU, 2985, CH700, Box51, 2/20/1

Physiotherapy – General, 1975-1979: CAWU, 2985, CH700, Box52, 2/20/1

Physiotherapy – General, 1980-1984: CAWU, 2985, CH700, Box52, 2/20/1

Physiotherapy – General, 1985-1991: CAWU, 2985, CH700, Box52, 2/20/1

Physiotherapy – General, 1992-1993: CAWU, 2985, CH700, Box52, 2/20/1

Physiotherapy – Staff, 1894-1944: CAWU, 2985, CH700, Box52, 2/20/2

Physiotherapy – Staff, 1945-1948: CAWU, 2985, CH700, Box52, 2/20/2

Physiotherapy – Staff, 1949-1951: CAWU, 2985, CH700, Box52, 2/20/2

Physiotherapy – Staff, 1952-1956: CAWU, 2985, CH700, Box52, 2/20/2

Physiotherapy – Staff, 1956-1959: CAWU, 2985, CH700, Box53, 2/20/2

Physiotherapy – Staff, 1960-1962: CAWU, 2985, CH700, Box53, 2/20/2

Physiotherapy – Staff, 1963-1966: CAWU, 2985, CH700, Box53, 2/20/2

Physiotherapy – Staff, 1967-1970: CAWU, 2985, CH700, Box53, 2/20/2

Physiotherapy – Staff, 1971-1972: CAWU, 2985, CH700, Box53, 2/20/2

Physiotherapy – Staff, 1973-1974: CAWU, 2985, CH700, Box53, 2/20/2

Physiotherapy – Staff, 1975-1976: CAWU, 2985, CH700, Box53, 2/20/2

Physiotherapy – Staff, 1977-1978: CAWU, 2985, CH700, Box54, 2/20/2

Physiotherapy – Staff, 1978-1979: CAWU, 2985, CH700, Box54, 2/20/2

Physiotherapy – Staff, 1980-1981: CAWU, 2985, CH700, Box54, 2/20/2

Physiotherapy – Staff, 1982-1984: CAWU, 2985, CH700, Box54, 2/20/2

Physiotherapy – Staff, 1985-1986: CAWU, 2985, CH700, Box54, 2/20/2

Physiotherapy – Staff, 1986-1987: CAWU, 2985, CH700, Box54, 2/20/2

Physiotherapy – Staff, 1987-1988: CAWU, 2985, CH700, Box54, 2/20/2  
Physiotherapy – Staff, 1989-1983: CAWU, 2985, CH700, Box54, 2/20/2  
Physiotherapy – Monthly Reports, 1933-1958: CAWU, 2985, CH700, Box55, 2/20/3  
Physiotherapy – Monthly Reports, 1959-1974: CAWU, 2985, CH700, Box55, 2/20/3  
Physiotherapy – Monthly Reports, 1975-1977: CAWU, 2985, CH700, Box55, 2/20/3

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14 March 2011

Chief Parliamentary Counsel  
 Parliamentary Counsel Office  
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 WELLINGTON 6160

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Physiotherapy Amendment Bill 1961: ABRC, 6860, W5612, 49/61/113, part 1  
 Physiotherapy Amendment Bill 1969: ABRC, 6860, W5612, 172/69/012, part 1

Physiotherapy Amendment Bill 1974: ABRC, 6860, W5612, 288/74/067, part 1

Physiotherapy Amendment Bill 1979: ABRC, 6860, W5612, 444/79/050, part 1

Physiotherapy Amendment Bill 1982: ABRC, 6860, W5612, 553/82/060, part 1

Physiotherapy Amendment Bill 1994: ABRC, 6860, W5612, 1303/94/020J, part 1

Physiotherapy Amendment Act 1964: ABRC, 6860, W5612, 85/64/025, part 1

Physiotherapy Amendment Act 1972: ABRC, 6860, W5612, 237/72/012, part 1

The Social Security Physiotherapy Benefits Regulations 1951 Amendment No 7: ABRC, 6861, W5612, 1500/65/306, part 1

The Social Security Physiotherapy Benefits Regulations 1951 Amendment No 6: ABRC, 6861, W5612, 1496/65/150, part 1

The Social Security Physiotherapy Benefits Regulations 1953 Amendment No 3: ABRC, 6861, W5612, 1527/68/1079, part 1

The Social Security Physiotherapy Regulations 1953 Amendment No 2: ABRC, 6861, W5612, 1503/66/374, part 1

The Social Security (Physiotherapy Benefits) Regulations 1951 Amendment No 8: ABRC, 6861, W5612, 1531/66/1221, part 1

The Physiotherapy Regulations 1959 Amendment No 4: ABRC, 6861, W5612, 1558/71/161/1, part 1

The Physiotherapy Regulations 1953 Amendment No 5: ABRC, 6861, W5612, 1559/75/162, part 1

The Physiotherapy Regulations 1953 Amendment No 6: ABRC, 6861, W5612, 1621/77/004, part 1  
 Social Security (Physiotherapy Benefits) Regulations Amendment No 9: ABRC, 6861, W5612, 1627/77/102, part 1  
 The Physiotherapy Regulations 1953 Amendment No 7: ABRC, 6861, W5612, 1641/78/109, part 1  
 Physiotherapy Regulations 1979: ABRC, 6861, W5612, 1661/79/236, part 1  
 Physiotherapy Regulations 1979 Amendment No 1: ABRC, 6861, W5612, 1702/1982/087  
 Social Security (Physiotherapy Benefits) Regulations 1984: ABRC, 6861, W5612, 1771/1984/281, part 1  
 Physiotherapy Regulations 1979 Amendment No 2: ABRC, 6861, W5612, 1789/1985/185, part 1  
 Social Security (Physiotherapy Benefits) Regulations 1984 Amendment No 1: ABRC, 6861, W5612, 1823/1986/347, part 1  
 Physiotherapy Regulations 1979 Amendment No 3: ABRC, 6861, W5612, 1889/1989/032, part 1  
 Revocation of Social Security (Physiotherapy Benefits) Regulations, ABRC, 6861, W5612, 1949/90/507, part 1  
 Physiotherapy Regulations 1979 Amendment No 5: ABRC, 6861, W5612, 1928/90/117, part 1  
 Physiotherapy Regulations 1979 Amendment No 4: ABRC, 6861, W5612, 1900/1989/193, part 1  
 Physiotherapy Regulations 1979 Amendment No 6: ABRC, 6861, W5612, 1954/91/054, part 1  
 Physiotherapy Regulations 1979 Amendment No 7: ABRC, 6861, W5612, 1985/92/099, part 1  
 Physiotherapy Regulations 1979 Amendment No 8: ABRC, 6861, W5612, 2017/93/122, part 1  
 Physiotherapy Regulations 1979 Amendment No 9: ABRC, 6861, W5612, 2043/94/045  
 Physiotherapy Amendment Act Commencement Order 1996: ABRC, 6861, W5612, 2098/96/128, part 1

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14 March 2011

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 AUCKLAND 1142

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Auckland Physiotherapy/Massage Day Book, 1949-1950: YCAS, 15210, 1/a  
 Auckland Physiotherapy/Massage Day Book, 1950-1951: YCAS, 15210, 1/b  
 Auckland Physiotherapy/Massage Day Book, 1951-1952: YCAS, 15210, 2/a  
 Auckland Physiotherapy/Massage Day Book, 1952-1953: YCAS, 15210, 2/b  
 Auckland Physiotherapy/Massage Day Book, 1953-1954: YCAS, 15210, 3/a  
 Auckland Physiotherapy/Massage Day Book, 1954-1955: YCAS, 15210, 3/b  
 Auckland Physiotherapy/Massage Medical Register, 1949-1952: YCAS, 15211, 1/a  
 Auckland Physiotherapy/Massage Medical Register, 1952-1954: YCAS, 15211, 1/b  
 Plan of Auckland Hospital, Princess Mary Block – X-Ray and physiotherapy departments: YCAS, 15308, F1/1  
 Plan of Mangere Hospital and Training School – Unit 2, physiotherapy and hydrotherapy facilities, YCAS, 15308, F3/28  
 Medical Services – physiotherapy services, 1957-1982: ZABV, A1073, 200/a, 95/1/5, part 2  
 Reports – Monthly Return of Physiotherapy Staff, 1977-1988: ZABV, A1073, 429/b, 1/1/89, part 5  
 Medical Services – Waitakere Hospital – physiotherapy services: ZABV, A1073, 497/c, 95/37/5  
 Social Welfare – physiotherapy treatment for recipients of relief, 1948-1986: ZABV, A1073, 586/b, 61/1/4  
 Medical Services – Middlemore Hospital – physiotherapy, 1960-1986: ZABV, A1073, 636/g, 95/5/5  
 Medical Services – Wilson Home – physiotherapy department, 1943-1989: ZABV, A1073, 662/c, 95/7/5  
 Medical Services – National Women's Hospital – physiotherapy services, 1964-1985: ZABV, A1073, 700/c, 95/33/5

Medical Services – physiotherapy services, 1982-1987: ZABV, A1073, 728/a, 95/1/5, part 3

Medical Services – domiciliary physiotherapy, 1948-1981: ZABV, A1073, 758/3, 95/1/5/1

Medical Services – physiotherapy services, 1987-1991: ZABV, A1073, 759/b, 95/1/5, part 4

Medical Services – Mangere Hospital and Training School – physiotherapy services, 1981-1985: ZABV, A1073, 764/g, 95/49/5

Medical Services – Physiotherapy Department – Auckland Hospital, 1942 – 1981: ZABV, A1073, 794/b, 92/2/5

Medical Services – physiotherapy services – Extramural Hospital, 1984-1989: ZABV, A1073, 797/f, 95/45/5, part 1

Medical Services – physiotherapy services – Kingseat Hospital, 1975-1988: ZABV, A1073, 798/d, 95/48/5

Medical Services – physiotherapy department – Green Lane Hospital, 1943-1989: ZABV, A1073, 823/c, 95/3/5

Medical Services – physiotherapy services – North Shore Obstetric Hospital, 1959-1982: ZABV, A1073, 828/a, 95/24/5

Medical Services – physiotherapy services – Sutherland Unit, 1985-1986: ZABV, A1073, 830/l, 95/54/5

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14 March 2011

Patient Affairs Officer  
 Otago District Health Board  
 Private Bag 1921  
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South Otago Hospital Board – Correspondence – Physiotherapy – Staff, 1973: DAHI, D336, 195/m, 7/3/5

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1973-1974: DAHI, D336, 203/o, 8/3/4

South Otago Hospital Board – Subject Files – Physiotherapy - Staff, 1974: DAHI, D336, 203/p, 8/3/5

South Otago Hospital Board – Subject Files – Physiotherapy – Board, 1975: DAHI, D336, 211/e, 9/3/33

South Otago Hospital Board – Subject Files – Physiotherapy - Staff, 1975: DAHI, D336, 211/f, 9/3/34

South Otago Hospital Board – Subject Files – Physiotherapy – Board, 1976: DAHI, D336, 219/d, 10/3/33

South Otago Hospital Board – Subject Files – Physiotherapy - Staff, 1976: DAHI, D336, 219/e, 10/3/34

South Otago Hospital Board – Subject Files – Physiotherapy – Board, 1977: DAHI, D336, 225/s, 11/3/33

South Otago Hospital Board – Subject Files – Physiotherapy - Staff, 1977: DAHI, D336, 225/t, 11/3/34

South Otago Hospital Board – Subject Files – Physiotherapy – Board, 1978: DAHI, D336, 233/d, 12/3/33

South Otago Hospital Board – Subject Files – Works Committee – Physiotherapy Replacement, 1983: DAHI, D336, 271/c, 17/7/11b

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1983-1984: DAHI, D336, 275/n, 18/2/33

South Otago Hospital Board – Subject Files – Physiotherapy Staff, 1984: DAHI, D336, 275/o 18/2/34

South Otago Hospital Board – Subject Files – Works Committee – Physiotherapy Replacement, 1984: DAHI, D336, 277/c, 18/6/11b

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1985: DAHI, D336, 281/l, 19/2/33

South Otago Hospital Board – Subject Files – Physiotherapy Staff, 1985: DAHI, D336, 281/j, 19/2/34

South Otago Hospital Board – Subject Files – Board – Physiotherapy Replacement, 1984-1985: DAHI, D336, 283/e, 19/7/11b

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1986: DAHI, D336, 288/m, 20/2/33

South Otago Hospital Board – Subject Files – Physiotherapy Staff, 1985-1986: DAHI, D336, 288/n, 20/2/34

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1986-1987: DAHI, D336, 295/i, 21/2/33

South Otago Hospital Board – Subject Files – Physiotherapy Staff, 1987: DAHI, D336, 295/j, 21/2/34

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1988: DAHI, D336, 302/l, 22/2/33

South Otago Hospital Board – Subject Files – Physiotherapy Staff, 1987-1989: DAHI, D336, 302/m, 22/2/34

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1989: DAHI, D336, 309/y, 23/2/33

South Otago Hospital Board – Subject Files – Physiotherapy Staff, 1989: DAHI, D336, 309/z, 23/2/34

South Otago Hospital Board – Subject Files – Physiotherapy Board, 1990-1991: DAHI, D336, 316/a, 24/3/33

Healthcare Otago Balclutha Hospital – Subject Files – Physiotherapy, 1993: DAHI, D336, 324/s, 212

Healthcare Otago Balclutha Hospital – Subject Files – Physiotherapy, 1995: DAHI, D336, 324/t, 212

Milton Hospital Register – Physiotherapy Treatments, 1955-1957: DAHI, D336, 344/d

Cromwell and Dunstan Hospital – Physiotherapy Daily Record Book IP [Inpatients] 1/4/61-30/4/68: DAHI, D369, 42/b

Specification – Automatic Fire Alarm System – Occupational Therapy Physiotherapy, c.1964: DAHI, D272, 8/r

Specification – Erection of Alterations and Additions to the Physiotherapy Department – Dunedin Hospital – The Otago Hospital Board, 1963: DAHI, D272, 8/ak, 754

Specification – Floor Coverings – Physiotherapy Department/Occupational Therapy – Dunedin Hospital, 1965: DAHI, D272, 8/al, 754

Specification – Metal Windows – Occupational Therapy/ Physiotherapy Extensions – Dunedin Hospital, 1965: DAHI, D272, 8/am, 754/A-2/10

Specification – Engineering Services to – Occupational Therapy & District Nurses Department, & Additions to Physiotherapy Department – Dunedin Hospital – The Otago Hospital Board, c.1964: DAHI, D272, 9/e

Dunedin School of Massage – The First Ten Years of Physiotherapy Training in New Zealand – Leah A. Taylor, c.1986: DAHI, D272, 51/bv

[The Otago Hospital Board] – Massage Committee / Physiotherapy Committee – Fair Minutes, 20 October 1943 – 29 September 1967: DAHI, D272, 53/b

Physiotherapy, 1967-1986: DAHI, D272, 95/d

New Lifts and Subway Installation – Dunedin Public Hospital – Otago Hospital Board – Revised Entrance to Physiotherapy Department [plan], 1969: DAHI, D272, 130/k, 1079

Additions to Physiotherapy Building – Dunedin Hospital – Fire Alarms [plan – 2 sheets], 1966: DAHI, D272, 130/o, C.6310-F.1 and F.2

Contract Documents for Alterations and Additions to the Physiotherapy, Occupational Therapy and District Nursing Departments at Dunedin Public Hospital, 1965: DAHI, D273, 1/s, 19

Contract Documents for Automatic Fire Detection System for the School of Physiotherapy, Dunedin, 1969: DAHI, D273, 1/aa, 27

Balclutha Hospital – Physiotherapy Register, 1944-1948: DAHI, D336, 31/b

Balclutha Hospital – Physiotherapy Register, 1948-1954: DAHI, D336, 31/c

Balclutha Hospital – Physiotherapy Register, 1954-1959: DAHI, D336, 32/a

Balclutha Hospital – Physiotherapy Register, 1961-1965: DAHI, D336, 32/b

Balclutha Hospital – Physiotherapy Daily Record Book, 1965-1970: DAHI, D336, 32/c

Balclutha Hospital – Physiotherapy Daily Record Book, 1970-1975: DAHI, D336, 32/d

Balclutha Hospital – Physiotherapy Department – Loose Sheets – Daily Record Register, 1970: DAHI, D336, 32/e

[South Otago Hospital Board – Correspondence [Red] – Physiotherapy – Board], 1945-1961: DAHI, D336, 110/p, [R/33/45/61]

South Otago Hospital Board – Correspondence [Red] – Physiotherapy – Board, 1960-1961: DAHI, D336, 110/k, R/33/60/61

South Otago Hospital Board – Correspondence [Red] – Physiotherapy – Board, 1962-1963: DAHI, D336, 110/l, R/33/62

South Otago Hospital Board – Correspondence [Red] – Physiotherapy – Board, 1956-1962: DAHI, D336, 110/s, R/34/62

South Otago Hospital Board – Correspondence [Red] – Physiotherapy – Board, 1962-1964: DAHI, D336, 110/r, R/34/63/64

South Otago Hospital Board – Correspondence – Physiotherapy – Staff, 1965: DAHI, D336, 151/e, 1/3

South Otago Hospital Board – Correspondence – Physiotherapy – Board, 1965-1967: DAHI, D336, 151/d, 1/3/4

South Otago Hospital Board – Correspondence – Physiotherapy – Staff, 1965-1967: DAHI, D336, 151/f, 1/3/5

South Otago Hospital Board – Correspondence – Physiotherapy – Board, 1968: DAHI, D336, 159/c, 2/3/4

South Otago Hospital Board – Correspondence – Physiotherapy – Staff, 1968-1969: DAHI, D336, 159/d, 2/3/5

South Otago Hospital Board – Correspondence – Physiotherapy – Staff, 1969: DAHI, D336, 17/d, 3/3/5

South Otago Hospital Board – Correspondence – Physiotherapy – Board, 1970: DAHI, D336, 174/c, 4/3/4

South Otago Hospital Board – Correspondence – Physiotherapy – Staff, 1970: DAHI, D336, 174/d, 4/3/5

South Otago Hospital Board – Correspondence – Physiotherapy – Board, 1971: DAHI, D336, 179/l, 5/3/4

South Otago Hospital Board – Correspondence – Physiotherapy – Staff, 1971: DAHI, D336, 179/m, 5/3/5



South Otago Hospital Board – Correspondence – Physiotherapy – Board,  
1972: DAHI, D336, 187/n, 6/3/4

South Otago Hospital Board – Correspondence – Physiotherapy – Staff,  
1972: DAHI, D336, 187/o, 6/3/5

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24 March 2011

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To Whom It May Concern:

Currently Physiotherapy New Zealand are constructing a website with the aim of informing physiotherapists and other interested academics about the range and general content of archives in New Zealand related to physiotherapy. A number of files related to physiotherapy that are held at Archives New Zealand are restricted. This includes the following file:

Economic and Technical Assistance: Courses in Training – Physiotherapy [10/77 – 03/83], 1977-1983: ABHS, 950, W4627, 3323/118/29/47, part 2

It would be of great help to our project if I was able to access the file now and catalogue its general contents. No patient or student names would be listed, and I would be happy to work within any other conditions that you may place on my accessing the file. We hope that such work would be used to assist other researchers in locating files relevant to their research. Obviously any future researchers wanting to consult this file would have to make a separate request for access.

I look forward to hearing from you shortly.

Yours sincerely,

Dr Dave Nicholls  
Senior Lecturer  
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24 March 2011

Executive Office  
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Physiotherapy Education 1981-1984: AAMJ, W3601, 117/8/69, part 1

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